

Administrative Regulations
City of Iowa City
Title: Acceptable Identification for City Services
A.R. Number: Effective Date: 12/01/11 Page: 1 of 2
Supersedes: A.R. Dated:



I. Purpose

The City of Iowa City is committed to providing a welcoming community that ensures City services are available to all eligible individuals. To this end, this policy addresses the type of identification requested and necessary for obtaining City services.

II. Policy

Where presentation of an Iowa driver's license is customarily accepted as adequate evidence of identity for the purpose of obtaining City services in Iowa City, a government issued photo identification shall be requested and acceptable. This paragraph does not apply to the exceptions noted in Section III.

III. Procedures

A. Exceptions

This policy does not apply to I-9 forms, the driver of a motor vehicle involved in a traffic stop, or unless otherwise required by state or federal law.

B. Acceptable Identification

Where this policy is applicable, photo identification issued by any government authority, domestic or otherwise, is acceptable. This includes documents issued by a person's nation of origin, including a driver's license, passport, or consulate-issued document.

C. Implementation

Where this policy is applicable, requests by City staff for identification shall be for "a government issued photo ID", without specifically requesting an Iowa driver's license. Presentation of a photo identity document shall not subject the person presenting the document to a higher level of scrutiny or different treatment than if the person had provided an Iowa driver's license.

IV. Responsibility


Department Heads are responsible for the implementation of this policy.

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V. Regulation Update

The City Manager is responsible for updates to this policy.

Approved:


City Manager