

# Organizational Structure and Responsibility

## 200.1 PURPOSE AND SCOPE

This policy establishes the organizational structure of the Department and defines general responsibilities of department members.

## 200.2 POLICY

The Iowa City Police Department will implement and maintain an organizational structure that provides clear and identifiable roles for command, control and guidance of the Department. Each position and assignment should have clearly identified responsibilities and a defined chain of command.

## 200.3 DIVISIONS

The Chief of Police is responsible for administering and managing the Iowa City Police Department. There are two divisions in the Department:

- Support Services Division
- Field Operations Division

### 200.3.1 SUPPORT SERVICES DIVISION

The Support Services Division is commanded by an assigned Captain, whose primary responsibility is to provide general management, direction and control for the Support Services Division. The Support Services Division consists of technical and administrative services including Animal Services, Records, Evidence, Community Outreach Assistants, Training, Accreditation, and Computer System Analyst.

### 200.3.2 FIELD OPERATIONS DIVISION

The Field Operations Division is commanded by an assigned Captain, whose primary responsibility is to provide general management, direction and control for the Field Operations Division. The Field Operations Division consists of uniformed patrol and the Investigations Division.

## 200.4 COMMAND PROTOCOL

### 200.4.1 SUCCESSION OF COMMAND

The Chief of Police exercises command over all members of the Iowa City Police Department. During planned absences, the Chief of Police will designate a Division Commander to serve as the acting Chief of Police.

Except when designated as above, the order of command authority in the absence or unavailability of the Chief of Police is as follows:

- (a) Field Operations Division Commander
- (b) Support Services Division Commander

# Iowa City Police Department

## Policy Manual

### *Organizational Structure and Responsibility*

---

(c) Lieutenant of Investigations

#### 200.4.2 UNITY OF COMMAND

Except where specifically delegated authority may exist by policy or special assignment (e.g., SRT), any supervisor may temporarily direct any subordinate if an operational necessity exists.

#### **200.5 AUTHORITY AND RESPONSIBILITIES**

Each member will be assigned duties and responsibilities. Each member is delegated the authority necessary to effectively execute those responsibilities. Each member will also be held accountable for the appropriate application of that delegated authority.