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FY



**ADOPTED
BUDGET**

› **FY2019-2021**
FINANCIAL PLAN

› **2019-2023**
CAPITAL
IMPROVEMENT
PLAN



RAGBRAI XLVI

ROLLS THROUGH IOWA CITY



ARTWORK BY MARK MARTURELLO

The honor of being one of eight host towns in 2018 represented much more than an influx of nearly 20,000 bicyclists. These riders, and the attention they brought to town, was an immense boon for the local economy.

It is estimated by Think Iowa City that being an overnight host had an economic impact of about \$1.5 million. With downtown taken over by a giant block party featuring live music and entertainment, and cyclists being introduced to the many shops and restaurants in town, it's obvious how RAGBRAI had an impact on Iowa City.

For the first time in 42 years, the City of Iowa City was an overnight host for thousands of RAGBRAI bicyclists.

Known as the Register's Annual Great Bicycle Race Across Iowa, or RAGBRAI, the ride across the state has become one of the most unique traditions in Iowa and one of the preeminent large-scale bike rides in the country, drawing riders from across the globe.

Each year, hundreds of cyclists meet in one town in Iowa, and for a week, ride from town to town as they make their way across the entire state.

**City of Iowa City, Iowa
Adopted Budget for the
Fiscal Year Ending June 30, 2020 &
FY2019 - 2021 Financial Plan**

Council:



Jim Throgmorton
Mayor
AT-LARGE



Pauline Taylor
Mayor Pro-Tem
DISTRICT A



Bruce Teague
AT-LARGE



Rockne Cole
AT-LARGE



Susan Mims
DISTRICT B



Mazahir Salih
AT-LARGE



John Thomas
DISTRICT C

City Manager
Geoff Fruin

Assistant City Manager
Ashley Monroe

Finance Director
Dennis Bockenstedt

Budget & Compliance Officer
Jacklyn Fleagle

**Risk & Finance
Assistant**
Michelle Cook

**Assistant to
the City Manager**
Simon Andrew



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

City of Iowa City

Iowa

For the Fiscal Year Beginning

July 1, 2018

Christopher P. Morrill

Executive Director

CITY OF IOWA CITY, IOWA

FY2020 Adopted Budget

**FY2019 – 2021 Financial Plan
2019 – 2023 Capital Improvement Plan**

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INTRODUCTION

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Departments and Divisions
by Fund

To the Honorable Mayor and City Council Members,

It is my pleasure to submit to you Iowa City's operating and capital budget for the 2020 fiscal year. Although Iowa State Code requires formal adoption of an annual budget, a three-year financial plan (fiscal years 2019-2021) and five-year capital improvement program (CIP - 2019-2023) are also included for planning purposes. The budget is one of the most important documents the City prepares because it identifies the services to be provided and the mechanisms that finance those services.

The budget was developed through extensive public input, including a public workshop and survey, master plan workshops and open houses, recommendations from City boards and commissions, and stakeholders and individuals providing input directly to Council and staff. The City is continually looking for ways to engage the public in planning efforts throughout the year. The budget incorporates diverse priorities while adhering to financial best practices and planning for long-term community needs.

This document aims to provide the resources to further the City Council's Strategic Plan (page 29) priorities, implement master plans adopted by Council, and continue Iowa City's tradition of providing a balanced budget while strengthening core municipal services that our residents value. Should unexpected expenditures or revenue shortfalls arise during the fiscal year, the budget contains prudent contingency line items and reserve levels that can adequately support the City's services. Any future modifications of this budget will be fully disclosed to the City Council and the general public through formal City Council actions at public meetings, in accordance with State of Iowa law.

Throughout the budget compilation process, staff utilized the City Council's Strategic Plan to help prioritize expenditure decisions. Significant resources are devoted to Strategic Plan priorities, including affordable housing, environmental sustainability, social justice and racial equity, complete streets, and healthy neighborhoods. Additionally, financial resources are provided to aggressively implement recently adopted plans that were crafted after robust public input efforts, including the Bicycle Master Plan, Parks Master Plan, Climate Action and Adaptation Plan, and the Affordable Housing Action Plan. Finally, significant resources have been provided to bolster core service levels in critical areas such as public safety, roadways, and utility infrastructure.

Investment in Strategic Planning, Master Plans and Core Services

The City Council's Strategic Plan includes seven goals for a more inclusive, just and sustainable Iowa City:

- 1. Promote a Strong and Resilient Local Economy*
- 2. Encourage a Vibrant and Walkable Urban Core*
- 3. Foster Healthy Neighborhoods throughout the City*
- 4. Maintain a Solid Financial Foundation*
- 5. Enhance Community Engagement and Intergovernmental Relations*
- 6. Promote Environmental Sustainability*
- 7. Advance Social Justice and Racial Equity*

Substantial resources are once again devoted to affordable housing. \$1,000,000 is earmarked for the affordable housing fund, bringing the total for this line item to \$3.65 million over four years. This is in addition to other financial support for housing, including numerous housing rehabilitation grant and loan programs. Importantly, fiscal year 2020 is the first budget in which the affordable housing fund contribution does not rely entirely on one-time funds. Embedding the affordable housing contribution in the operational budget is a noteworthy achievement for the City and will help ensure a consistent and significant stream of funding for this top City Council priority.

Other social justice initiatives include, but are not limited to:

- A \$2.5 million capital contribution from cash reserves to the Johnson County Behavioral Access Center
- Continued elevated funding of \$75,000 for the Social Justice and Racial Equity grant program
- Funding to ensure the continued offering of an emergency winter homeless shelter
- Accessibility improvements, including physical improvements to sidewalks and City parks and facilities, hearing augmentation systems, and funding for the annual community ADA Celebration
- Continued expansion of translated city documents and operational resources for enhanced cultural outreach programming
- Funds to allow for the waiving of library fines for children's materials – removing a potential barrier to access to services that was identified through the City Council's Racial Equity Toolkit initiative
- An increase in the City's minimum wage to \$11.50 effective July 1, 2019 for hourly staff with a goal of reaching \$15/hour by July 1, 2021
- An increase of social service 'Aid to Agency' funding to \$651,000 using one-time general fund dollars.

The proposed budget also includes significant funding for historic preservation. The second \$500,000 contribution toward the Englert Theater/FilmScene capital campaign is budgeted in fiscal year 2020. That contribution will ensure the historic rehabilitation of one of Iowa City's most iconic buildings. The budget also includes a \$330,000 expense for the potential Gloria Dei house relocation. The recently created \$40,000 historic preservation grant program will also remain fully funded for the third consecutive year.

Energy efficiency improvements and sustainability initiatives are a high priority in this budget. Four new staff positions that are included in this budget are directly related to the City's sustainability efforts. An Assistant Facilities Manager / Energy Efficiency Coordinator position is funded to more aggressively implement energy efficiency efforts in City buildings. Two positions in the Public Works Resource Management Division are intended to increase compaction rates at the landfill, help manage a growing compost program, and improve recycling collection services. A storm water technician position is included to enhance field inspections and storm water permit compliance, and to help design and implement storm water improvement projects in the community. These four positions plus a half-time custodian position represent the largest

investment in permanent staff in more than seven years. Other notable sustainability investments include:

- A significant solar installation at the new Public Works Streets Building
- \$100,000 for a solar installation at Terry Trueblood Recreation Area
- LED lighting replacements and continued HVAC upgrades in buildings
- Continued funding for the Green Iowa AmeriCorps program
- A Wastewater Treatment Plant efficiency and methane study targeting the city facility that emits the highest levels of greenhouse gases.
- Continued funding for the Community Climate Action grants

Many of the City's sustainability efforts are tied to City Council adopted master plans. The Parks Master Plan, Natural Areas Plan, Bike Master Plan, and Climate Action and Adaptation Plan all receive significant funding in this budget. Much of the five-year capital improvement plan is devoted to implementing these plans. Tree plantings, urban forest management (including the chemical treatment of healthy Ash trees), on street bike facilities, road diets and two-way conversions, local foods efforts and community gardens, and waste reduction strategies all continue to be funded, if not expanded.

Over \$18 million in the five-year plan is budgeted for parks and recreation projects, many implementing park and accessibility improvements recommended in the Master Plan. The fiscal year 2020 budget includes funding for the completion of phase one of the Riverfront Crossings Park, extension of the Highway 1 bicycle and pedestrian trail, significant improvements to Willow Creek Park, and the Lower City Park adventure playground. The budget also provides design funding for future projects in Wetherby, Fairmeadows, Scott, and Napoleon Parks.

Completion of previously approved projects with bicycle lanes will take place in 2019 (Mormon Trek, Clinton, Dodge and Governor). 2019 Bike Master Plan projects include expanding bike lanes further south on Governor and Dodge, a Willow Creek Road neighborhood connector to be completed as part of the Highway 1 trail, bike lanes and side path as part of the McCollister Boulevard extension, bike lanes on the Foster Road extension project, and a bike boulevard to be added after the completion of the Prentiss Street bridge reconstruction project.

Significant funds are devoted to artistic and cultural endeavors, fostering the vibrant community that makes Iowa City such an attractive place to live or visit. In addition to the capital funds contributed to the Englert/FilmScene campaign, operational support continues for both of those organizations, Summer of the Arts, City of Literature, Mission Creek Festival, and Riverside Theatre. Funds contributed to the Iowa City Downtown District are used for placemaking activities and art installations. The budget also includes a contribution to a joint project with the University of Iowa celebrating the Iowa River, as well as continued funding for the Cyclocross World Cup, Bike to Work Month activities, and the Juneteenth Celebration. The Public Art line item was doubled to \$50,000.

Core services continue to be a focus for our City management team. This budget continues to increase funding for roadway repairs and enhances equipment for our Streets crews. Many significant utility upgrades are also included in our capital budget. \$450,000 is being transferred to the City's Emergency Reserve fund. To address the increasingly evident reality that many city facilities are substandard and fail to adequately provide for service expansion needs, the budget creates a new facility replacement reserve and transfers \$2 million to seed that effort. This long-term financial planning strategy will help the city fund the next generation of public facilities without the need for the undertaking of significant long-term debt.

Financial Goals

The preparation of this budget document was guided by three primary financial goals that seek to establish a sound fiscal strategy for the upcoming year and beyond.

First, the budget aims to provide sufficient resources to make substantial progress on City Council's Strategic Plan priorities and adopted Master Plans. As noted in the previous pages of this letter, I feel this budget achieves this goal and further provides flexibility to the Council to expand efforts if warranted.

Second, the City continues to respond to the State's 2013 property tax reforms (Summary on page 673). As the taxable percentage of multifamily rental property values continues to be reduced, there will be increased pressure on the budget. This budget contains funding for new initiatives, maintains or improves service levels, and reduces the tax levy rate through reductions in the debt service and employee benefits levies. The City's ability to accomplish these objectives is principally due to the robust growth in taxable valuations in recent years. This growth has offset the losses associated with the first four years of property tax reform implementation. However, it is unknown if the community can sustain the same level of valuation growth through the final years of the property tax reform implementation period.

State property tax backfill payments currently total \$1.54 million annually. This budget is crafted anticipating the real possibility that the state legislature will end or phase out backfill payments to cities and counties. Should the backfill not be funded, the City will be able to maintain status quo operational funding but will have difficulty meeting growing service demands from our increasing population. Even more concerning, the State legislature is currently considering further restrictions on local government taxation and revenues.

The City has taken steps to manage the impacts of tax reform, but maintaining service levels will require prudent decisions over the next several years as tax reform continues to be phased in through 2024. By continuing to prepare the City financially before the full impacts are realized, we will be able to shift resources and adjust operations gradually, avoiding abrupt service

Financial Goals

Provide resources to make significant progress in implementing City Council's Strategic Plan priorities and adopted Master Plans

Balance expanding service needs and community priorities with declining taxable value of apartment buildings

Consider the overall effect of changes on household budgets including taxes, fees, and School District/County needs

disruptions or steep tax rate increases. An example of this preparation includes the aforementioned Emergency Reserve Fund, which was created after the tax reform legislation and now has a balance of approximately \$5 million.

Finally, the overall impact of tax and fee changes on households was considered when developing the proposed budget, including anticipating tax levy rates of the Iowa City Community School District and Johnson County. The decrease in the City's levy rate will help maintain capacity for the expected rate increase needed to fund the School District's facilities plan. Overall, the fiscal year 2020 impact to households of City taxes and utility fees is a 1.3% increase over fiscal year 2019. This includes a proposed 5% increase in water rates, \$0.50 per month increase in the storm water rate, a \$0.35 decrease in the property tax levy rate, and a state mandated increase in the taxable percentage of residential properties.

Community Fiscal Health and Outlook

Iowa City benefits from a strong local economy anchored by the presence of the University of Iowa and the University of Iowa Hospitals and Clinics. The local economy consists of a diverse set of successful industries that together help sustain one of the lowest unemployment rates in the nation. As an organization, the City has a rich tradition of conservative budgeting policies that has created a strong financial foundation, which has helped the community weather economic recessions while sustaining service delivery and continues to serve as a cornerstone for the community's future. In 2018, Moody's Investors Service reaffirmed its highest quality bond rating (Aaa) for the City's general obligation debt with a stable outlook and noted that the City's Aaa financial position, *"is strong, characterized by balanced operations, very healthy reserves, and adequate revenue raising flexibility."* Moody's goes on to note that the stable outlook, *"reflects our expectations that the city's tax base will remain sound given ongoing economic development and the institutional stability provided by the University of Iowa. The outlook also reflects our expectation that the city's financial profile will remain healthy given prudent financial management and stable operations."* Iowa City is one of only three cities in Iowa that currently holds the distinction of a Moody's Aaa bond rating. The Moody's report also notes factors that could potentially drop the City's bond rating, including: deterioration of the tax base, reductions in operating reserves, or growth in the City's debt or pension burden. Moody's also notes that Iowa City's median family income and tax base are lower than other Aaa rated communities. Our bond rating is the product of prudent budgeting and long range financial planning. Ultimately, our strong financial position lowers the cost of borrowing and ensures more of our communities' dollars are spent on service delivery, infrastructure, and furthering Council's Strategic Plan priorities rather than on interest payments.

Despite the health of the economy and strong financial position of the organization, the public needs to be aware of the trends, pressures and opportunities that are shaping Iowa City in various fashions. Our community has many attributes that attract new residents to our city. A strong job market, good schools that are benefitting from significant capital investments, and great cultural amenities all contribute to the desirability of our area for families, retirees, and young professionals to make their permanent homes. Population growth has a profound effect on service

delivery, land use, and housing affordability. The City Council has adopted a number of policies and initiatives in recent years to maintain and enhance our positive attributes considering this population growth. New residents, including students, bring a social and economic vibrancy that helps define Iowa City. However, this population growth also creates additional service demands, stresses transportation and utility infrastructure, and impacts critical quality of life factors, such as housing affordability. Fortunately, growth in our tax base in recent years has allowed the City to weather state property tax reforms implemented thus far and devote significant resources to new programs and grants while maintaining top notch service delivery.

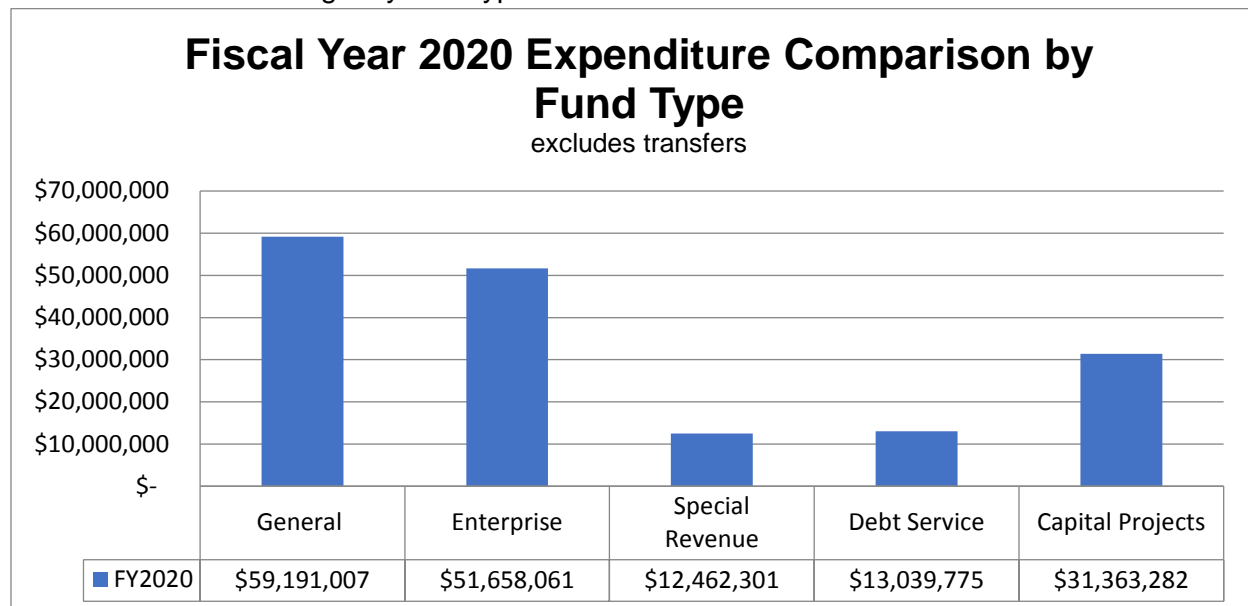
Looking ahead, it should not be assumed that the current level of growth will be sustained in future years. Any slowing of growth will place more pressure on the City’s budget as tax reform implementation will continue for the next several years. For this reason, it is imperative that Iowa City continue to push forward with cautious budgeting and strong reserves that can help soften the blow of sudden revenue losses or expenditure jumps. With this approach, I am confident Iowa City can not only navigate the impacts of tax reform, but emerge from it in a strong position that will allow us to continue to invest in services and projects that make our community one of the most desirable places to grow up, raise a family, and retire.

Fiscal Year 2020 Budget Overview

In preparing this budget document, City staff accounted for the previously-mentioned financial goals, the Strategic Plan, and adopted master plans. By adhering to these principles and priorities, the budget balances both the short-term needs and the long-term health and stability of the community.

The fiscal year 2020 City budget includes projected expenditures totaling \$167,714,426. Of the total budget, \$59,191,007 is for the General Fund, \$31,363,282 is directed to Capital Projects and \$51,658,061 is related to the operations of various enterprise or business funds.

A breakdown of the budget by fund type follows:

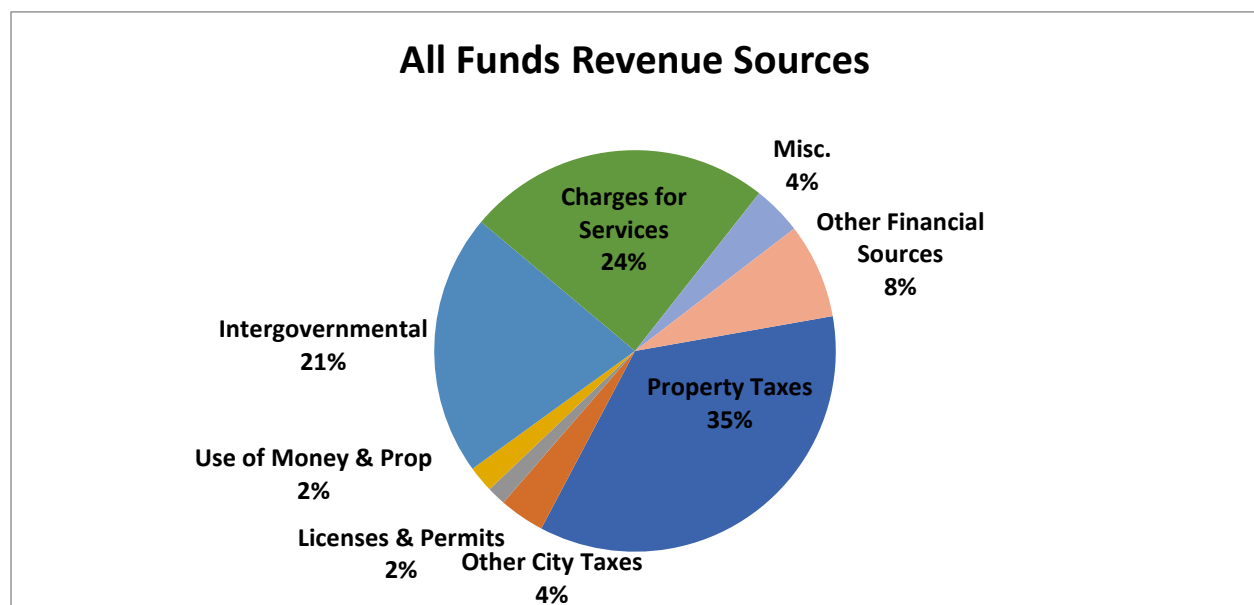


Iowa City derives the majority of its revenues through property taxes and charges for services. The following table and pie chart detail Iowa City's revenue mix across all fund types. The increase in *Other City Taxes* is related to an increase in TIF revenue to be used to fund the \$1 million contribution to the Englert/FilmScene capital campaign. The increase in *Use of Money and Property* is due to an increase in investment interest revenue. The decrease in *Intergovernmental* is related to the timing of state grant funding for road construction. The decrease in *Other Financial Sources* is due to a decrease in debt sales and the sale of City owned property. Overall, the City's revenue is projected to decrease 5.9%.

All Funds Revenue Comparison of FY2019 versus FY2020

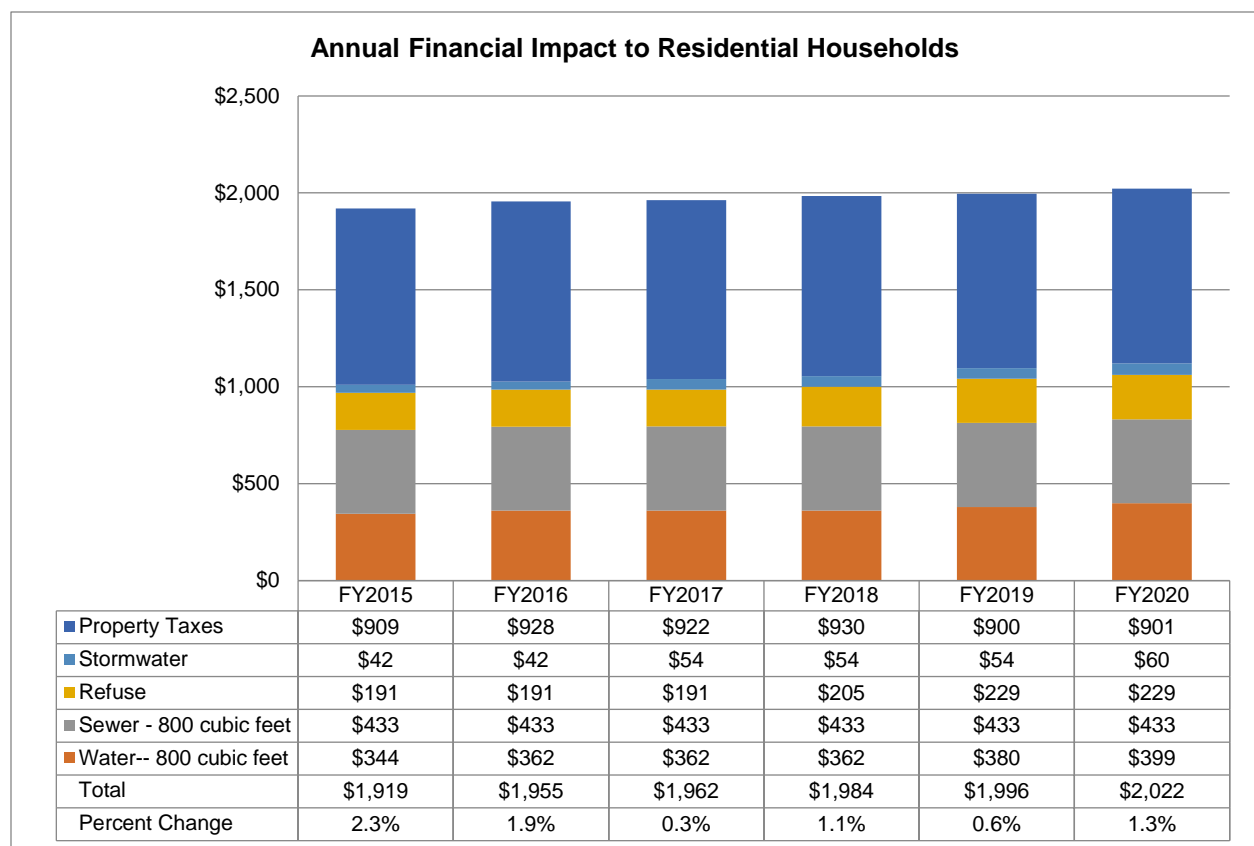
	FY2019 Revised	FY2020 Adopted	Percent Change
Property Taxes	\$ 59,173,825	\$ 60,296,653	1.9%
Other City Taxes	\$ 5,554,453	\$ 6,210,156	11.8%
Licenses & Permits	\$ 2,553,460	\$ 2,585,810	1.3%
Use of Money & Prop	\$ 2,575,752	\$ 3,598,811	39.7%
Intergovernmental	\$ 41,944,691	\$ 36,022,437	-14.1%
Charges for Services	\$ 43,197,451	\$ 41,622,109	-3.6%
Misc.	\$ 7,281,035	\$ 6,798,972	-6.6%
Other Financial Sources	\$ 18,551,642	\$ 12,998,538	-29.9%
Total	\$180,832,309	\$170,133,486	-5.9%

The same fiscal year 2020 information above is displayed in the following pie chart. The chart shows the heavy reliance on taxes and charges for service to support the various services and projects contained in this budget.



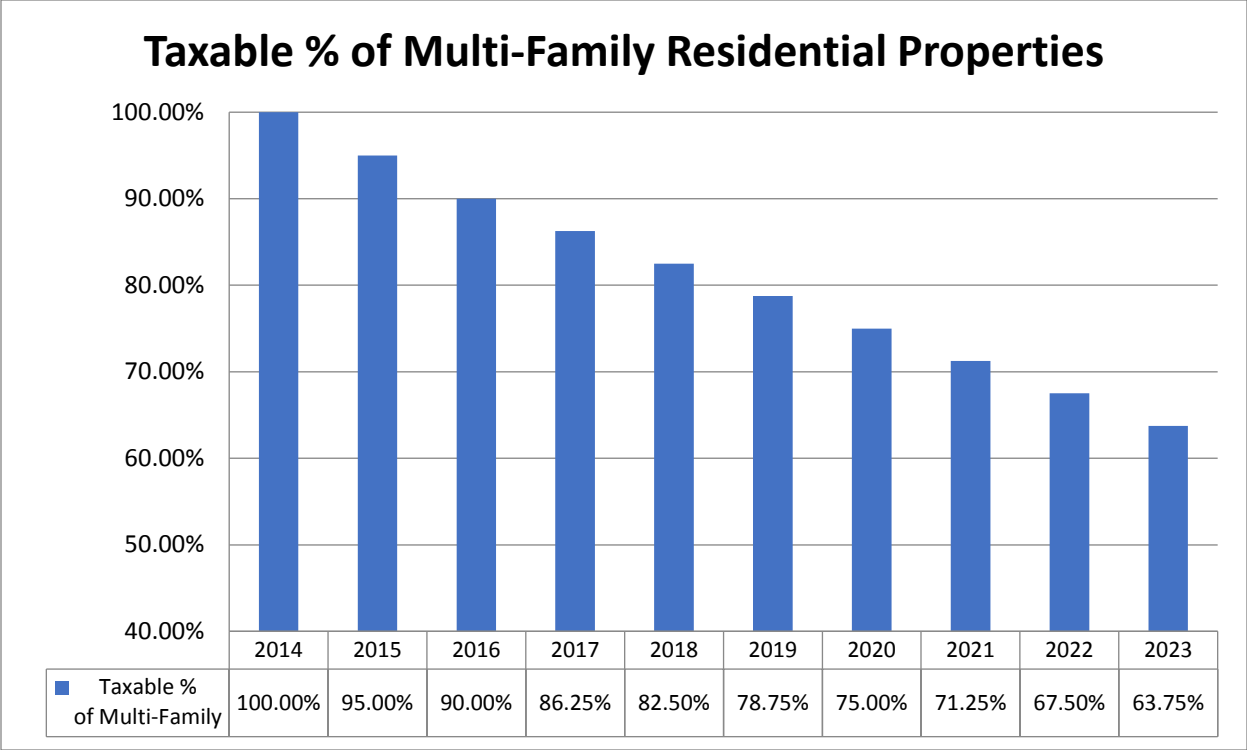
It is imperative to consider how the overall revenues and expenditures in this budget will impact local households and businesses. The property tax rate decreased to \$15.83, the lowest Iowa City tax rate since fiscal year 2002. In fiscal year 2012, Iowa City's rate was one of the highest in the State of Iowa at \$17.84; the fiscal year 2020 rate represents a 11.2% decrease over eight years. In recent years, tax levy rate reductions have been made possible predominantly through decreases in property taxes levied to repay debt.

The following bar chart illustrates the estimated overall financial impact of tax and fee changes to the average household in Iowa City. With a lower property tax rate, 5% increase in the water rate and a \$0.50 increase in the storm water rate, it is estimated that a household with \$100,000 assessed home value will pay slightly more than \$2 more per month, or \$26 per year, in taxes and fees for basic City services in fiscal year 2020.



For this table, the \$100,000 assessed value is used so that readers may easily calculate tax payments based on their own home value. It should be noted that property values are not static. The change in value of a particular home will also impact the amount of taxes owed.

Perhaps the most significant property tax reform provision for Iowa City's budget is the reclassification of multifamily residential properties, none of which is subject to state backfill payments. Prior to assessment year 2013, multifamily properties were classified as commercial and taxed at 100 percent of assessed value. The following graph illustrates the dropping taxable percentage of multifamily properties in the coming assessment years.



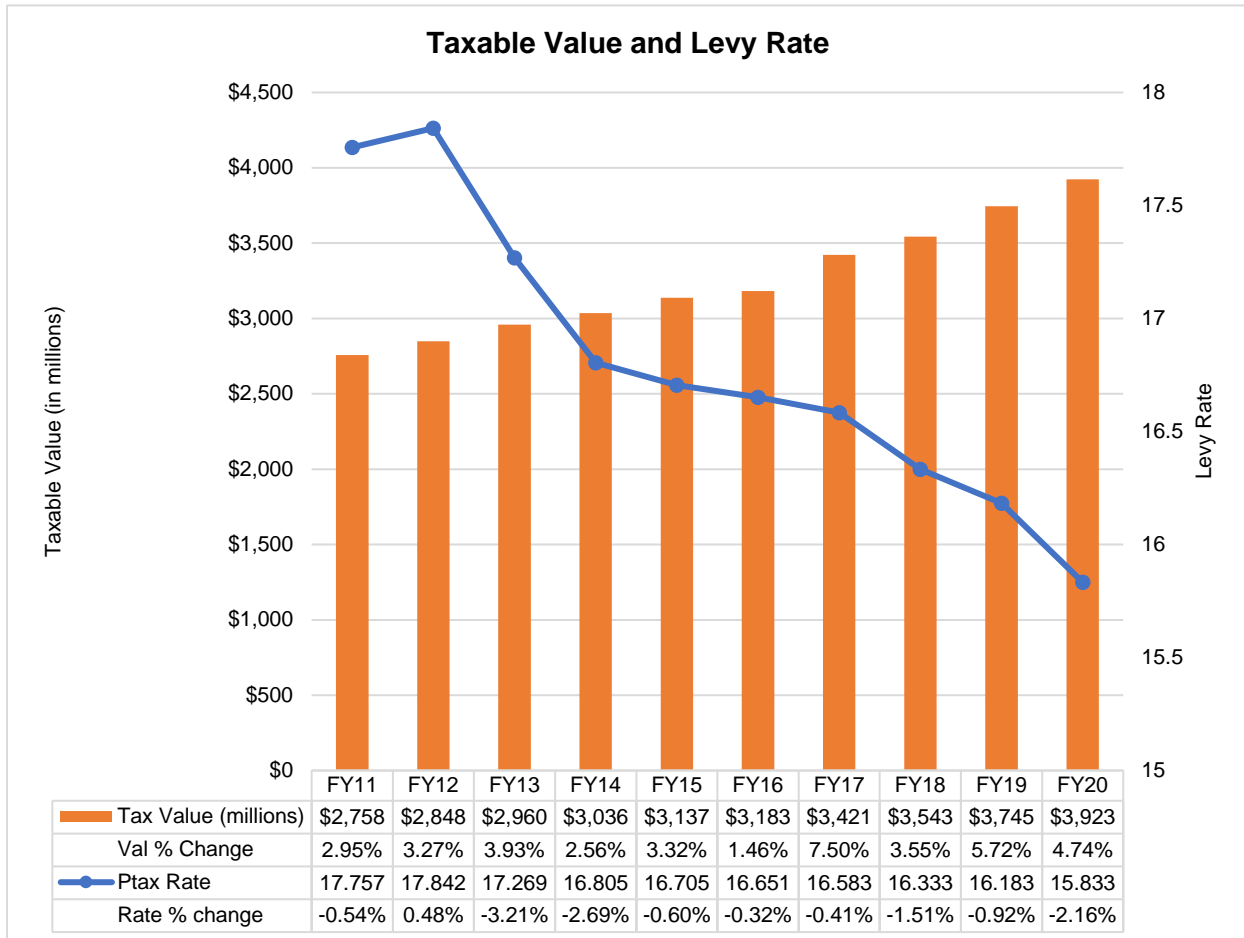
Of particular note, is the fact that after fiscal year 2023 the taxable percentage of multifamily properties will drop to match the residential taxable percentage. This percentage has been as low as 44% in past years and has more recently been in the mid-fifties. Property tax reform legislation clearly has provided significant benefit to owners of multifamily residential properties. However, it will place great strain on the City’s budget as it is fully implemented. The reduction in the taxable percentage of apartment building value reduced the City’s overall taxable valuation by over \$125 million for fiscal year 2020 and this figure will increase in future fiscal years.

Property Tax Overview

The taxable valuation of property subject to all levies in Iowa City increased 4.7 percent for fiscal year 2020, despite a reduction in the taxable valuation of multifamily residential properties. An increase in the taxable percentage of single family properties, new construction, and higher property values have been sufficient to make up for the reduction in apartment taxability.

The budget reflects a reduction of \$0.35 in the tax levy rate through a reduction in the debt service and employee benefits levies, which will bring Iowa City's rate to \$15.83. This marks the eighth straight year of property tax rate decreases; we are unaware of any city in Iowa that has been able to implement tax rate decreases during each of the last eight years. The reduction in the debt service portion of the property tax levy was largely achieved through recent debt restructuring and early bond retirement strategies, in addition to the taxable valuation growth. It is important to remember that a property owner’s tax bill is a function of property value, the taxable percentage of the property as determined by the state, and local levy rates from all taxing bodies. Despite our reductions in the tax levy rate, many if not most property owners’ tax bills have likely increased.

The following chart is provided for a greater historical perspective on Iowa City’s municipal tax rate and taxable property value. Tax levy rate reductions in recent years were made possible by prudent debt strategies, operational efficiencies, valuation growth, and an increase in the taxable percentage of residential properties determined at the state level. The last of these trends is not expected to continue.



The following chart shows a detailed breakdown of the City’s property tax asking for fiscal year 2020 compared to the previous year. The debt service levy is reduced by \$0.25 and the employee benefits levy is decreased \$0.10. Property tax dollars increased approximately 2%.

LEVIES	FY2019		FY2020	
	Dollars	Tax Rate per \$1,000	Dollars	Tax Rate per \$1,000
General Fund Tax Levies:				
General	\$29,296,658	8.100	\$30,486,735	8.100
Transit	\$3,436,028	0.950	\$3,575,605	0.950
Tort Liability	\$1,050,484	0.290	\$1,093,156	0.290
Library	\$976,555	0.270	\$1,016,225	0.270
Subtotal:	\$34,759,725	9.610	\$36,171,721	9.610
Agland Levy	\$4,294	3.004	\$4,281	3.004
General Fund Property Taxes	\$34,764,019		\$36,176,002	
Special Revenue Levies:				
Employee Benefits	\$12,095,360	3.344	\$12,210,314	3.244
Subtotal:	\$12,095,360	3.344	\$12,210,314	3.244
Debt Service	\$11,952,568	3.228	\$11,553,357	2.978
Total City Levy Property Taxes:	\$58,811,947	16.183	\$59,939,673	15.833
% Change from prior year	3.49%	-0.92%	1.92%	-2.16%
SSMID Levy	\$361,878	2.000	\$356,980	2.000
Total Property Taxes	\$59,173,825	----	\$60,296,653	----

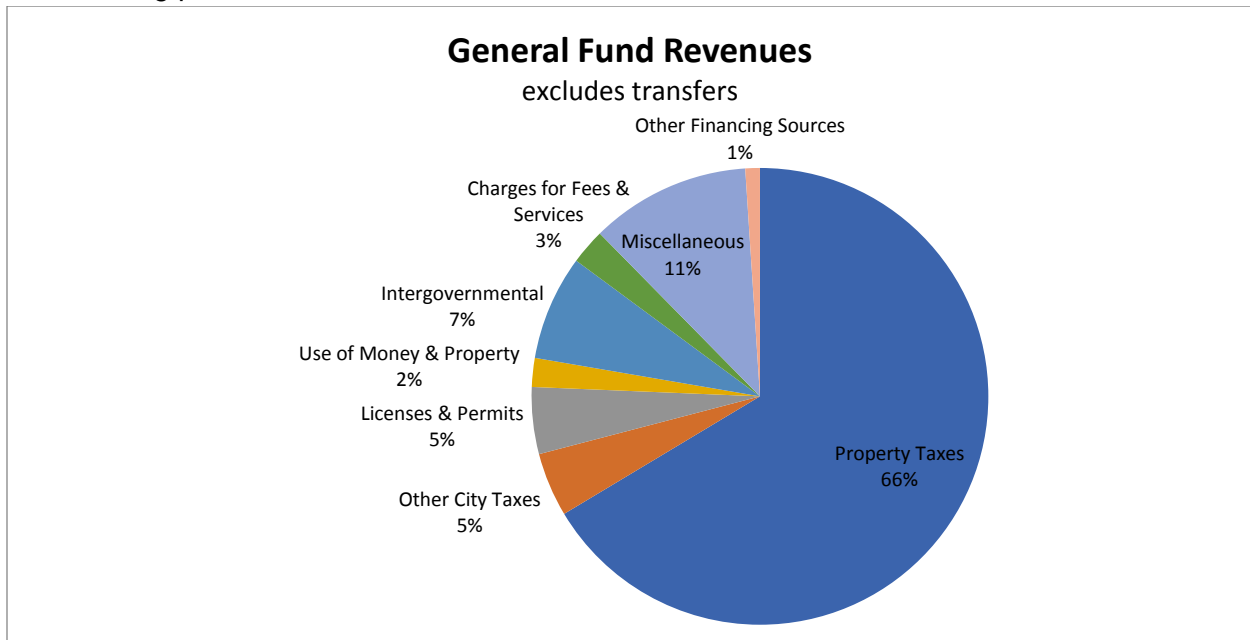
Despite the continued efforts to reduce Iowa City's property tax rate, our community is still on the higher side of cities in Eastern Iowa. Iowa City's higher rate reflects enhanced levels of public services (e.g. full-time fire department, senior center, human rights, transit and library levies, etc.), unique state or federal mandates (e.g. public safety pension contributions), and other factors, such as a significant number of University of Iowa affiliated tax-exempt properties within the jurisdiction.

FY2020 Municipal Property Tax Rates in Eastern Iowa	
North Liberty	\$11.03
Coralville	\$13.53
Cedar Rapids	\$15.44
Iowa City	\$15.83
Davenport	\$16.78

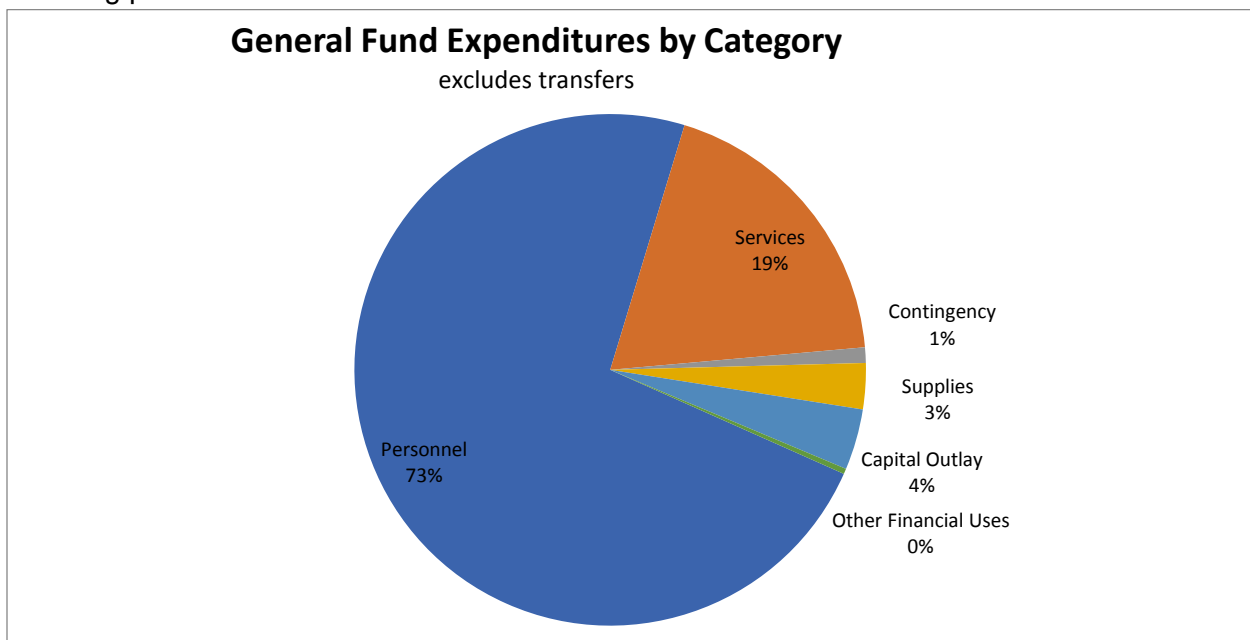
When compared to the ten largest cities in Iowa, Iowa City has moved from one of the highest tax rates in the state to the middle of the pack. Continued emphasis on a competitive tax rate will help facilitate additional growth in future years through a more affordable environment for residents and businesses. Looking ahead, it is likely Iowa City will be able to further reduce its property tax rate in the debt service levy over the next two years.

General Fund Overview

The General Fund, which includes services such as police, fire, parks and recreation, and general government, represents approximately a third of the total budget. General Fund operations are largely supported by property taxes, which constitute approximately 66 percent of the total revenue in this fund. A complete breakdown of General Fund revenue sources can be viewed in the following pie chart.



On the expense side, General Fund operations largely consist of personnel related expenses. In the fiscal year 2020 budget, an estimated 73 percent of General Fund expenditures are personnel related. A complete view on General Fund expenditures by category can be viewed in the following pie chart.



The continued increase in the cost of routine expenses makes prioritizing expenditures in the General Fund imperative. Rising salary and benefit costs (generally 3-4% annually), increased expenses for supplies and materials, and increased service demands that result from a growing population, make prioritizing General Fund expenditures crucial. Though this budget represents the eighth consecutive reduction in the property tax levy, the reduction is in the debt service and employee benefits levies and has minimal impact on the General Fund. This budget also adds property tax supported staff positions recognizing the increasing service demands in our rapidly growing community. Staff remains committed to identifying efficiencies that strengthen our operation while continuing to provide the services our community expects and aligning activities with the Council's Strategic Plan.

Enterprise / Business Fund Overview

Enterprise or Business Funds refer to specific operations intended to be self-sustaining, or without the need for subsidy from property taxes or revenue sources other than fees collected, that are directly related to the operation. The budgeted revenues, expenditures and corresponding fund balances are detailed in the following table.

Fund	Estimated Revenues	Transfers In	Budgeted Expenditures	Transfers Out	Estimated Fund Balance 6/30/20	Restricted, Committed, Assigned	Unassigned Fund Balance, 6/30/2020	Unassigned Balance as % of Rev & Trans In
Parking	6,083,351	1,021,221	6,609,133	1,945,957	9,486,694	1,500,000	7,986,694	112%
Transit	4,401,002	3,996,479	7,617,583	275,000	6,986,322	4,093,476	2,892,847	34%
Wastewater	11,768,312	4,686,300	9,447,539	5,875,300	20,438,235	6,302,368	14,135,867	86%
Water	9,628,406	2,003,729	8,680,649	3,060,079	11,943,294	3,832,224	8,111,070	70%
Refuse	3,669,983	2,000	3,718,219	0	1,234,336	0	1,234,336	34%
Landfill	6,994,782	1,326,984	5,209,997	2,814,603	24,969,581	23,379,756	1,589,824	19%
Airport	363,020	100,000	364,678	85,025	266,475	100,000	166,475	36%
Stormwater	1,727,010	1,000	670,948	990,000	745,497	0	745,497	43%
ICHA	9,606,558	29,290	9,339,315	49,483	5,330,927	1,139,718	4,191,209	43%

Each of the City's enterprise funds are in varying, yet stable conditions. The budget includes a 5 percent increase in water rates in fiscal year 2020 and anticipates another 5 percent increase in fiscal year 2021. The user fee rate increase is a necessary response to the reduction in water revenue associated with Procter & Gamble (P&G) moving beauty care operations out of state. Our biggest water user, P&G accounts for nearly eight percent of the revenues for the water division and a rate increase is necessary to continue to keep the water fund financially stable and able to provide for critical infrastructure upgrades.

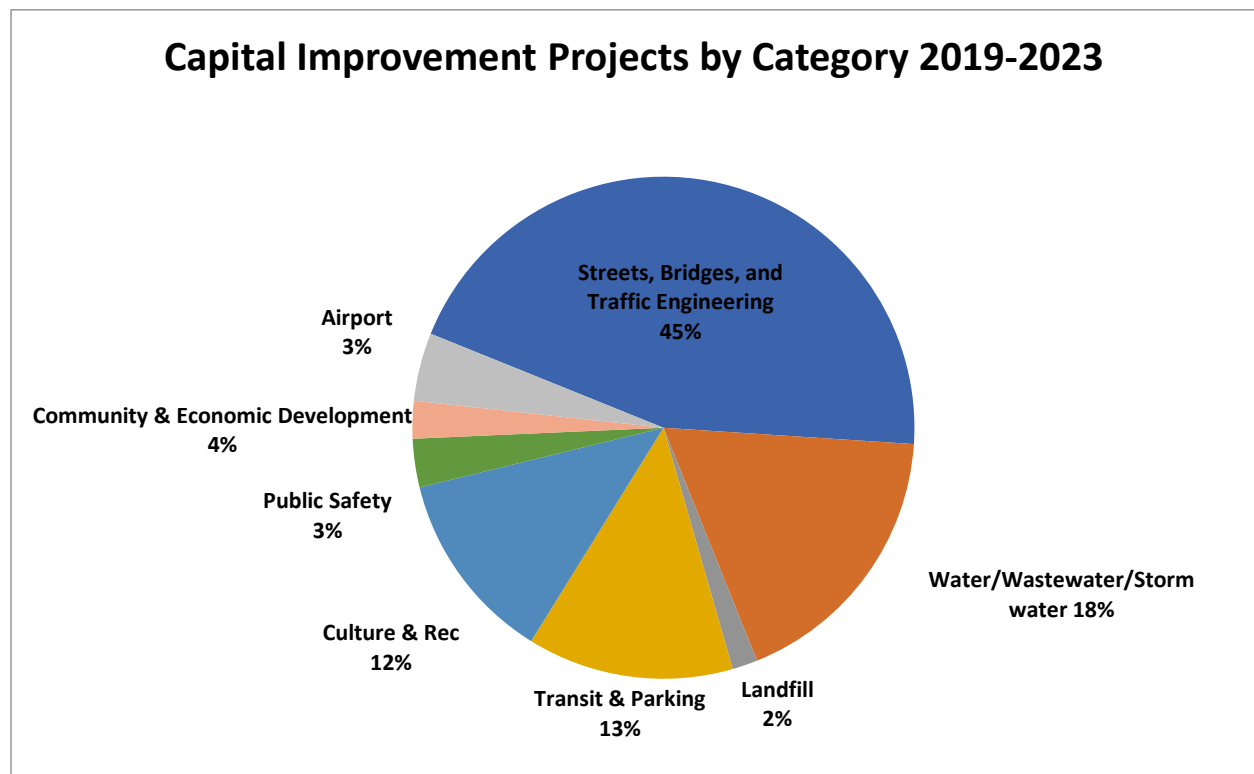
A fifty-cent increase in monthly storm water fees is also included. This will fund storm water capital improvements and a new position responsible for field inspections, code enforcement, project

inspection and administration, ensuring compliance with storm water permitting and other duties related to the storm water utility.

Capital Improvement Plan Highlights

The capital budget for fiscal year 2020 totals \$31,313,422 and the five-year CIP totals \$163,357,501. The majority of CIP projects in the five-year period improve the local transportation network, municipal utility system, and public parks and open spaces. The five-year program continues to reflect the City Council's priorities established in previous fiscal years.

As funding allows, non-committed dollars are directed toward critical infrastructure projects and initiatives that address the City Council's strategic plan priorities.



Staff is projecting general obligation bond issues of \$13.3 million in 2019, \$10.8 million in 2020, and \$10.7 million in 2021 including 2 percent for bond issuance costs. The use of general obligation bonds is required to carry out the projects that are being planned. The level of bonding projected is well below the thresholds established by the State of Iowa and is consistent with Iowa City's own internal debt policies.

In addition to annual projects that require significant resources such as water and sewer main replacements, fire truck replacements, annual street overlays, facility projects, and curb ramp replacements, the capital improvements plan includes a number of projects of note. Examples of significant projects planned for the coming calendar years include the following (many projects will span multiple years):

2019

- Bike Master Plan implementation (every year of the CIP)
- County Behavioral Access Center
- Public Works facility
- Lower City Park Adventure Playground and Willow Creek Inclusive Playground
- Rec Center ADA improvements
- Bus shelter replacements
- Senior Center improvements
- McCollister Boulevard extension
- Prentiss Street bridge replacement

2020

- Wetherby and Fairmeadows Park improvements
- Scott and Napoleon Park playgrounds
- South Side recycling site
- American Legion Road reconstruction
- Melrose Avenue improvements
- First Avenue/Scott Blvd improvements
- Landfill water main extension
- Water distribution zone improvements

2021

- City Hall boiler replacement
- Chadek Green, Kiwanis, Hickory Hill, Glendale Park improvements
- Landfill building replacement
- Benton Street rehabilitation
- Rochester Avenue reconstruction
- Smart parking meter replacements
- Wastewater influent rake

2022

- Market/Jefferson two-way conversion
- Lower City Park restrooms and shelters
- Whispering Meadows and Court Hill Park shelters and playgrounds
- Dubuque Street reconstruction
- Court Street reconstruction
- Water treatment nutrient removal
- Transit facility relocation

2023

- Wastewater digester complex rehabilitation
- Dodge Street reconstruction
- Kirkwood to Capitol connection
- Mercer ball diamond turf
- Terrell Mill Park redevelopment
- Happy Hollow playground
- Upper City Park shelters and restroom

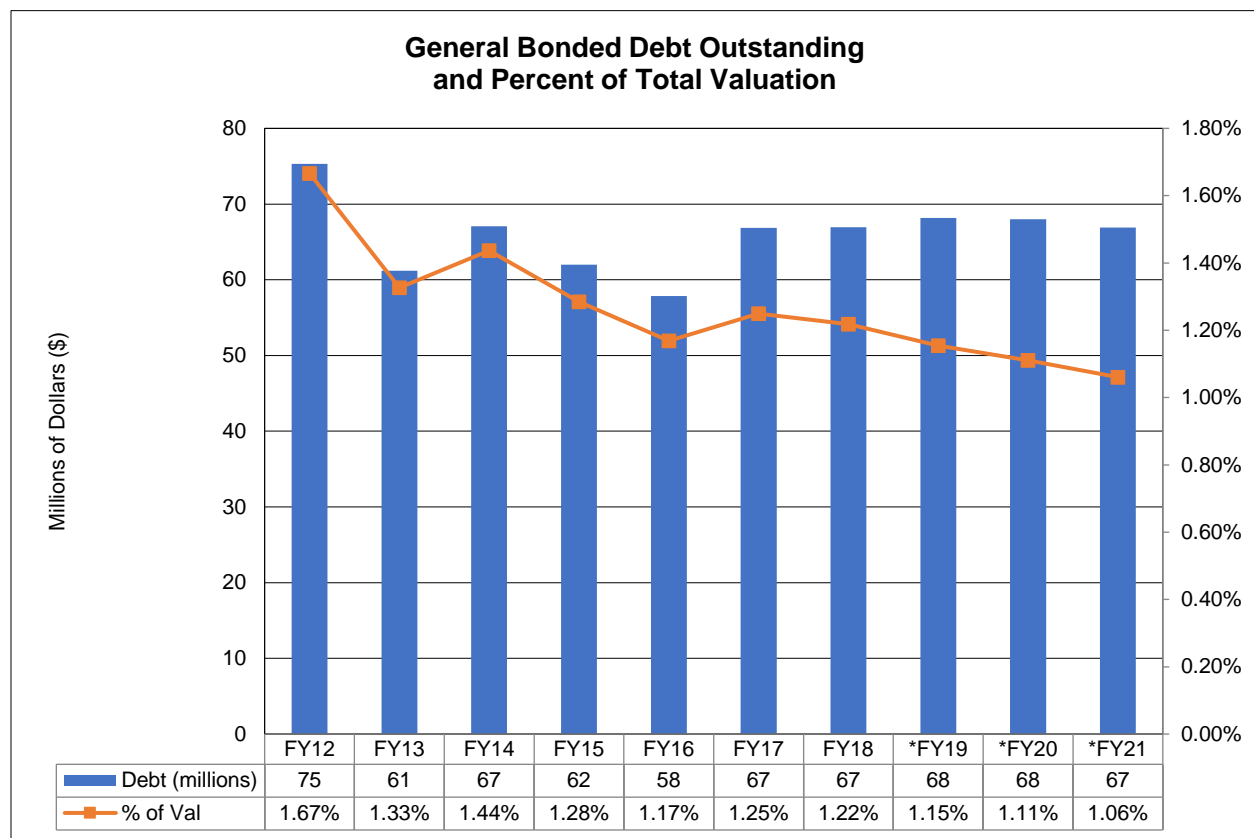
Debt Service

The City Council's Debt Management policy includes a goal that outstanding general obligation and tax increment revenue bonded debt not exceed 0.75% of total assessed property valuations. This follows financial best practices for Aaa rated communities. At the end of fiscal year 2020, outstanding debt is projected to be 1.1% of valuations.

The State of Iowa limits city debt to no more than 5 percent of the total assessed value of taxable property within the corporate limits as established by the City Assessor. The budget anticipates an outstanding debt of \$68 million at fiscal year 2020 year-end, which is 1.1 percent of total valuations and well below the State of Iowa threshold. Considering these figures, Iowa City is carrying debt equal to roughly 22 percent of the allowable level.

Iowa City's internal fiscal policy specifies that the debt service levy shall not exceed 30 percent of the total property tax levy. The fiscal year 2020 budget includes a debt service levy that is approximately 19 percent of the total levy. The budget includes a reduction in the debt service levy of \$0.25.

The chart below tracks outstanding general obligation and TIF revenue debt and outstanding debt as a percentage of total valuations.



The budget continues to reflect prudent borrowing practices, which help preserve financial flexibility and ultimately lower the cost of borrowing. Over the last several years, Iowa City has worked to reduce its debt load, which in turn has allowed the City to devote more financial resources to service delivery and fewer resources to interest payments. Recent early general obligation bond redemptions include \$2.1 million in fiscal year 2016, \$2.2 million in fiscal year 2017, and \$5.5 million in fiscal year 2018. An additional \$3.9 million is planned in fiscal year 2019. These early redemptions save the City a significant amount in interest expense, allowing these funds to be used to support public services rather than servicing debt payments.

Internal Service Fund Highlights

Internal Service Funds serve needs that are internal to the City as an organization. These are non-budgetary funds and are an internal financing mechanism for operations such as vehicle replacement and information technology services. Expenditures made from these funds are charged back to departments.

All funds are in good condition with healthy balances. Strong balances create reserves that can provide flexibility to deal with unexpected costs or opportunities.

Looking Ahead

This year's budget was again developed with an understanding that revenue sources in future years will continue to be affected by 2013 reforms at the state level concerning commercial property taxes, the tax classification of multifamily buildings, and the allowable growth percentage. The statewide changes will disproportionately affect growing communities with large multifamily residential markets like Iowa City.

Although we must remain cognizant of these revenue trends, the City is currently in a strong financial position. This budget adds more permanent resources and staff positions completing Strategic Plan initiatives than any other in recent fiscal years. While we must be mindful of revenue trends, especially property taxes, water revenues, and the road use tax, the City is in a position to devote significant funds to important initiatives and projects that support our community's values. It cannot be understated how rare the flexibility to provide millions of dollars to affordable housing, historic preservation, and crisis services is for a city. This is being accomplished as we try to catch up on deferred road, facility, and park maintenance, adding staff to provide core services to a rapidly growing community, despite losing over \$125 million in taxable value due to property tax reform. The ability to accomplish all of these goals simultaneously is exceptional and our community should be very proud. The capacity to fund these initiatives is the direct result of decades of prudent financial planning by City Councils and staff.

The City's enterprise funds are in stable condition, however, the drop in water revenue associated with the decreased water usage by Procter and Gamble will necessitate fee increases. The fiscal year 2020 budget includes a five percent water rate increase and an additional five percent increase is planned for the fiscal year 2021 budget. A fifty cent per month storm water fee increase is also included in the fiscal year 2020 budget. Refuse/recycling and landfill fees will need careful review in the coming years and may require rate increases to meet infrastructure and service demands.

From a capital investment standpoint, the City needs to continue to focus on catching up with deferred maintenance on streets, in parks, and throughout our utility distribution system. At the same time, we must be ready for new opportunities such as the Riverfront Crossings Park and key road connections such as McCollister Boulevard. This is in addition to the important projects identified in the Bicycle and Parks Master Plans which are funded in the capital budget.

Conclusion and Acknowledgements

This budget document reflects Iowa City's focus on providing high quality municipal services in a fiscally responsible manner. It was crafted with guidance provided by the City Council through the Strategic Plan and adopted Master Plans.

The City's financial condition remains strong and our reserve levels provide sufficient flexibility in the event of unexpected conditions. While property tax reform will create funding challenges in the upcoming years, with proper planning and realistic priority setting, the City will be able to achieve our long-term goals.

In conclusion, I would be remiss if I did not acknowledge the efforts of our department heads, supervisors, and staff in submitting thoughtful and responsible spending plans for the coming year. I would like to specifically recognize the efforts of the Finance Department, led by Director Dennis Bockenstedt. Additionally, I would like to recognize the hard work and analysis of Budget and Compliance Officer Jacklyn Fleagle and Risk and Finance Assistant Michelle Cook. The budget review team also consisted of Assistant City Manager Ashley Monroe and Assistant to the City Manager Simon Andrew. Finally, for many years the budget development process has depended on the work of Finance Administrative Secretary Cyndi Ambrose, who retired from her position with the City in early 2019.

The individuals noted above worked extremely hard as a team to pull this proposal together and I am extremely proud of the work they have performed to present you with what I feel is a very strong and fiscally prudent proposal.

Sincerely,

A handwritten signature in black ink, appearing to read "Geoff Fruin". The signature is fluid and cursive, with a large initial "G" and "F".

Geoff Fruin
City Manager

City of Iowa City Strategic Plan

Strategic Plan and the Financial Plan

This Three-Year Financial Plan for fiscal years 2019 through 2021 and the fiscal year 2020 budget were prepared with a strategic plan serving as a guide. In preparing the financial plan and budget, the City recognized the impact that funding decisions would have on future progress to the organization's stated priorities in the plan. As a result, this budget aims to provide resources that accomplish the following objectives:

1. Maintain the City's core municipal services at levels that meet or exceed community expectations and the City Council's strategic plan goals, and
2. Direct discretionary funding to projects and initiatives that directly align with the stated priorities of the Strategic Plan, and
3. Continue to strengthen the City's strong financial foundation and enhance the budget document through the incorporation of best practices in the industry.

The following is a summary of the City Council's strategic plan priorities and initiatives that was adopted by the City Council.

Strategic Plan Priorities

This Strategic Plan intends to foster a more Inclusive, Just and Sustainable Iowa City.

1. Promote a Strong and Resilient Local Economy
2. Encourage a Vibrant and Walkable Urban Core
3. Foster Healthy Neighborhoods throughout the City
4. Maintain a Solid Financial Foundation
5. Enhance Community Engagement and Intergovernmental Relations
6. Promote Environmental Sustainability
7. Advance Social Justice and Racial Equity

Strategic Plan Projects, Programs, Policies and Initiatives

Promote a Strong and Resilient Local Economy

- Undertake a comprehensive assessment of the current public transit system and implement changes to assure that the service best meets the needs of the entire community
- Effectively market and grow the local food economy
- Through cooperation with the Iowa City School District, Iowa Workforce Development, Kirkwood Community College, Iowa Works, and others, increase opportunities for marginalized populations and low-income individuals to obtain access to skills training and good jobs

- Work with Procter & Gamble and impacted supply chain companies, local economic development organizations, and labor unions to respond effectively to the company's decision to terminate its local production of beauty care products

Encourage a Vibrant and Walkable Urban Core

- Collaborate with the University of Iowa on its redevelopment of University-owned property located in the Riverfront Crossings District, and on improving the quality, accessibility, and use of the Iowa River Corridor
- Preserve important parts of Iowa City's history by considering the designation of additional buildings as historic landmarks, and, by considering the creation of an historic preservation district for part of the downtown after consulting with stakeholders
- Evaluate existing strategies and consider additional actions to address the need for reinvestment in the city's existing private housing stock

Foster Healthy Neighborhoods throughout the City

- Modify the existing Affordable Housing Action Plan to include new strategies to improve the availability and affordability of housing in Iowa City
- Embed the "Missing Middle" concept into the City's land development practices by adopting a Form Based Code for at least one (preferably two) of our neighborhoods
- Ensure the next two budgets contain sufficient funds to make meaningful progress toward achieving the goals of the Bicycle Master Plan and Parks Master Plan
- Complete an analysis of traffic accident data and identify actions to improve the safety of our roadways for motorists, bicyclists, and pedestrians

Maintain a Solid Financial Foundation

- Continue to monitor the impact of the 2013 property tax reform and evaluate alternative revenue sources as determined necessary
- Continue to build the City's Emergency Fund
- Monitor potential changes to Moody's rating criteria and maintain the City's Aaa bond rating
- Continue to reduce the City's property tax levy
- Maintain healthy fund balances throughout the City's diverse operations

Enhance Community Engagement and Intergovernmental Relations

- Experiment with innovative ways of engaging with diverse populations in person and on social media
- Improve collaborative problem-solving with governmental entities in the region on topics of shared interest
- Improve relationships with the executive branch and legislature by reaching out to legislators and other elected officials and working with City lobbyists

Promote Environmental Sustainability

- Adopt an effective Climate Action and Adaptation Plan and ensure the next two budgets contain sufficient funds to facilitate achieving its goal
- Support efforts to increase the reach of the Parks and Recreation Foundation

Advance Social Justice and Racial Equity

- Support organizations and efforts that provide services to people experiencing and recovering from trauma and crisis related to mental health and substance abuse
- Consider a policy to limit city business to vendors that pay all employees a wage of \$10.10 or higher
- Explore expanded use of a racial equity toolkit within City government, embedding it within city department and Council levels
- Consider elevating hourly staff wages to \$15/hour or more within two years

Strategic Plan and STAR

Starting in fiscal year 2018, the City Council's Strategic Plan Priorities and Initiatives have been linked to the Sustainability Tools for Assessing and Rating Communities program (STAR) to measure progress in those areas of focus.

STAR is the nation's leading framework and certification program for evaluating local sustainability and encompasses social, economic and environmental performance measures. STAR helps communities evaluate their strengths and weaknesses across seven goal areas:

- **Built Environment:** Achieve livability, choice, and access for all where people live, work, and play.
- **Climate and Energy:** Reduce climate impacts through adaptation and mitigation efforts and increase resource efficiency.
- **Economy and Jobs:** Empower vibrant, educated, connected, and diverse communities.
- **Education, Arts, and Community:** Create equitably shared prosperity and access to quality jobs.
- **Equity and Empowerment:** Ensure equity, inclusion, and access to opportunity for all citizens.
- **Health and Safety:** Strengthen communities to be healthy, resilient and safe places for residents and businesses.
- **Natural Systems:** Protect and restore the natural resource base upon which life depends.

Within each of the above sustainability goals, there are between 6-7 Objectives. These 44 objectives are the core areas that contain evaluation measures and metrics. The table below depicts all of the STAR Objectives.

Built Environment	Climate & Energy	Economy & Jobs	Education, Arts & Community	Equity & Empowerment	Health & Safety	Natural Systems
Ambient Noise & Light	Climate Adaptation	Business Retention & Development	Arts & Culture	Civic Engagement	Active Living	Green Infrastructure
Community Water Systems	Greenhouse Gas Mitigation	Green Market Development	Community Cohesion	Civil & Human Rights	Community Health & Health System	Invasive Species
Compact & Complete Communities	Greening the Energy Supply	Local Economy	Educational Opportunity & Attainment	Environmental Justice	Emergency Prevention & Response	Natural Resource Protection
Housing Affordability	Industrial Sector Resource Efficiency	Quality Jobs & Living Wages	Historic Preservation	Equitable Services & Access	Food Access & Nutrition	Outdoor Air Quality
Infill & Redevelopment	Resource Efficient Buildings	Targeted Industry Development	Social & Cultural Diversity	Human Services	Indoor Air Quality	Water in the Environment
Public Spaces	Resource Efficient Public Infrastructure	Workforce Readiness		Poverty Prevention & Alleviation	Natural & Human Hazards	Working Lands
Transportation Choices	Waste Minimization				Safe Communities	

STAR Objectives within the Strategic Plan Priorities

Most of the City’s strategic plan priorities align with one or more of the STAR’s 44 objectives, for instance housing affordability, local economy, civil & human rights, food access & nutrition, and greenhouse gas mitigation. Below is a summary of the STAR objectives and how they align with the City Council’s Strategic Plan Priorities. STAR objectives may be listed under more than one Strategic Plan Priority.

1. Promote a Strong and Resilient Local Economy
 - Infill & Redevelopment
 - Business Retention & Development
 - Green Market Development
 - Local Economy
 - Quality Jobs & Living Wages
 - Targeted Industry Development
 - Workforce Readiness

2. Encourage a Vibrant and Walkable Urban Core
 - Compact & Complete Communities
 - Infill & Redevelopment
 - Transportation Choices
 - Historic Preservation

3. Foster Healthy Neighborhoods throughout the City
 - Ambient Noise & Light
 - Community Water Systems
 - Compact & Complete Communities
 - Housing Affordability
 - Public Spaces
 - Transportation Choices
 - Community Cohesion
 - Historic Preservation
 - Equitable Services & Access
 - Active Living
 - Community Health & Health System
 - Emergency Prevention & Response
 - Food Access & Nutrition
 - Indoor Air Quality
 - Natural & Human Hazards
 - Safe Communities
 - Green Infrastructure
 - Outdoor Air Quality

4. Maintain a Solid Financial Foundation
 - Infill & Redevelopment
 - Business Retention & Development
 - Local Economy
 - Targeted Industry Development

5. Enhance Community Engagement and Intergovernmental Relations
 - Arts & Culture
 - Community Cohesion
 - Educational Opportunity & Attainment
 - Social & Cultural Diversity
 - Civic Engagement
 - Human Service
 - Emergency Prevention & Response
 - Natural & Human Hazards
 - Safe Communities

6. Promote Environmental Sustainability
 - Community Water Systems
 - Public Spaces
 - Transportation Choices
 - Climate Adaptation
 - Greenhouse Gas Mitigation
 - Greening the Energy Supply
 - Industrial Sector Resource Efficiency
 - Resource Efficient Buildings
 - Resource Efficient Public Infrastructure
 - Waste Minimization
 - Green Market Development
 - Environmental Justice
 - Green Infrastructure
 - Invasive Species
 - Natural Resource Protection
 - Outdoor Air Quality
 - Water in the Environment
 - Working Lands

7. Advance Social Justice and Racial Equity
 - Housing Affordability
 - Quality Jobs & Living Wages
 - Educational Opportunity & Attainment
 - Social & Cultural Diversity
 - Civic Engagement
 - Civil & Human Rights
 - Environmental Justice
 - Equitable Services & Access
 - Human Services
 - Poverty Prevention & Alleviation
 - Food Access & Nutrition

Strategic Plan, STAR, and Performance Measures

As a participating community in STAR, the City is given a community rating that can be used to compare Iowa City against other participating communities. The STAR program identifies 516 separate measures across the 44 goals and objectives that they use to rate the participating communities. The intent of the rating system is to help communities identify, validate, and support implementation of best practices to improve sustainable community conditions.

Each City division has identified performance measures and/or STAR measures that align with their department's goals and objectives. Within the division pages of each fund, these goals and objectives are then linked with the City Council's Strategic Plan Priorities and the STAR program's objectives, if applicable. STAR measures are identified with a star next to them.

By linking the division performance and STAR measures and the Strategic Plan Priorities, a framework is created that aligns division activities with the Strategic Plan. Using the STAR program's measures, it should also give the City Council and staff readily accessible data on many of the Strategic Plan Priorities. In addition, this framework gathers the necessary data and tracks the City's progress in meeting the STAR program's goals and objectives and subsequently, its community rating.

In addition to adding new STAR performance measures in the division pages, a subset of 21 STAR outcomes can be found in the Statistics section of the Financial Plan. Residents will also be able to view these on an online dashboard on the STAR and Iowa City websites.

STAR Community Rating

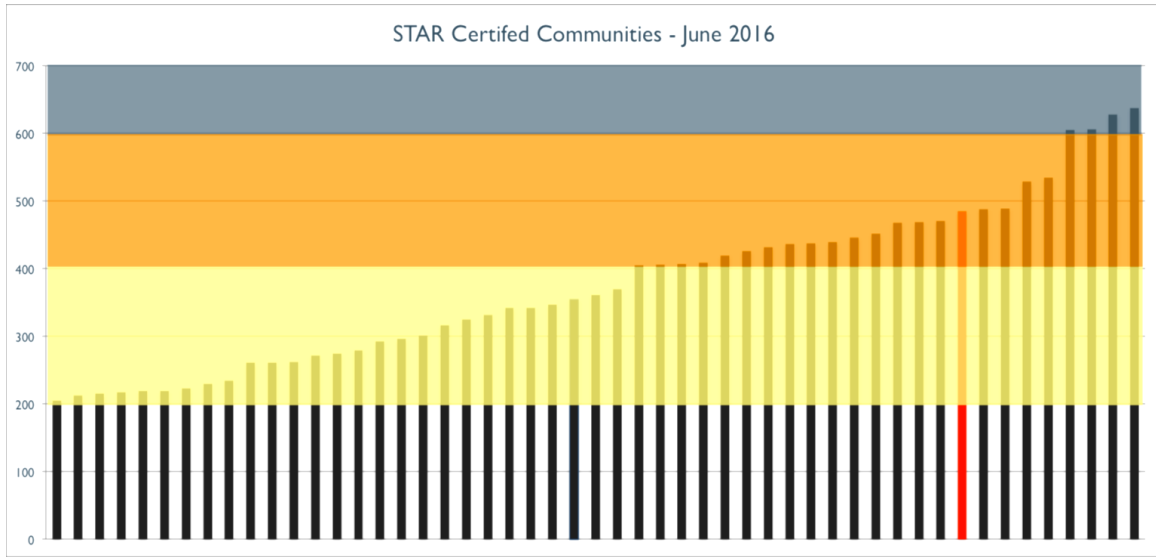


The City of Iowa City was awarded a 4-STAR Community Rating for sustainability excellence by being formally certified in March of 2016. The city's approved final score is 484.8, which qualifies Iowa City as a certified 4-STAR Community and the highest-scoring city in the State of Iowa. Iowa City was the fifth community in Iowa and the 47th nationwide to achieve certification from STAR Communities, a nonprofit organization that certifies sustainable communities.

A community's STAR Community Rating is granted for four calendar years from the date of certification. Upon the fourth anniversary of the community's certification, the community must have completed the verification process and accepted a final verified score in order to maintain certification in the rating system.

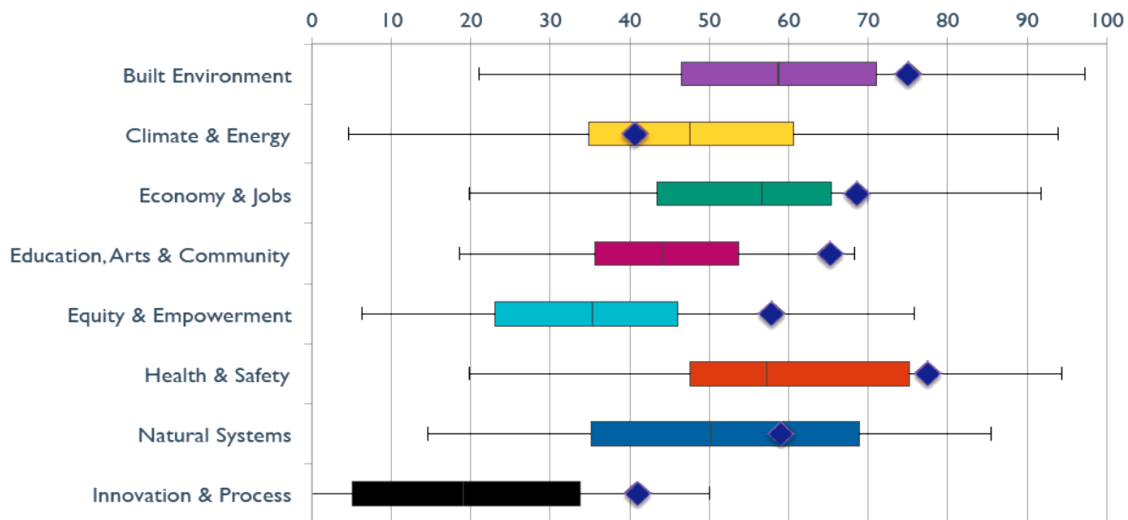
National Context for Iowa City's Score

Out of the certified 4-STAR communities, Iowa City's score falls towards the high end of the pack. Iowa City's STAR certification is a testament to the City's commitment to creating a better community for all of its residents and will serve as a benchmark from which to move forward.



This graph above illustrates final scores of all Certified Communities as of June 2016. Iowa City's comparative ranking is shown in red.

The purpose of becoming a certified community is to understand best practices which a city can undertake to continuously improve. City staff attended a post-certification workshop in July 2016 to identify areas on which to focus improvement in the upcoming years which also align with the strategic plan. The workshop was facilitated by STAR staff, which provided a report summarizing Iowa City's results.



The graph above is a comparative analysis of Iowa City's goal area scores which are marked with a blue diamond. The colored boxes represent the 25th-75th percentile of all certified community scores. This information is useful in to evaluate areas in which Iowa City could improve, such as in the Climate and Energy area, which is also a Strategic Plan Priority. The STAR framework provides a list of best practices in each of the goal areas that cities can implement. These were reviewed and discussed at the post-certification workshop.

City of Iowa City Other Planning Processes

Comprehensive Plan/District Plans - The City of Iowa City Comprehensive Plan, titled Iowa City 2030, was adopted in the summer of 2013; it presents a vision for Iowa City, provides a strategy for realizing the vision and sets policies for the growth and development of specific geographic areas of the city. The Comprehensive Plan guides decisions on planning and development issues as they arise. The plan evolves as amendments are made.

The plan divides the community into ten planning districts. Detailed plans will be conducted for each planning district to address the unique issues, features and goals of the different parts of the city. This process involves extensive citizen participation so that the people of Iowa City help determine the future of their community. Once adopted by the City Council, the district plans become part of the Iowa City Comprehensive Plan.

Airport Strategic Plan - The Iowa City Municipal Airport exists to serve the general aviation needs of the greater Iowa City community. This strategic plan is to guide the direction of the Iowa City Municipal Airport and is updated every five years. Through implementation of the Iowa City Municipal Airport Master Plan and FAA Airport Layout Plan, facilities will be maintained and upgraded to comply with the latest safety features and FAA regulations.

Fire Strategic Plan - The Iowa City Fire Department's Strategic Plan sets forth a comprehensive vision and mission statement that provides the agency with a clear path into the future. Additionally, this strategic plan identifies the core values that embody how the agency's members, individually and collectively, will carry out the agency's mission. In the plan, the ICFD identifies its goals, objectives, and strategies that will allow the agency to realize its vision.

Capital Improvement Plan – The five-year capital improvement program is developed and updated annually through a process involving all City departments in the collection and review of the capital improvement needs of the City. The plan reviews, plans, and prioritizes the capital replacement and capital expansion needs of the City in coordination with the City's financial strengths. The first year of the City's five-year capital improvement plan is integrated into the City's financial plan in the Capital Projects Fund section.

Climate Action and Adaptation Plan – The plan is intended to define the community's climate challenges, and the challenges and opportunities it faces in meeting climate and GHG reduction goals; serve as a mechanism to tie together the City's sustainability initiatives, strategies and plans with the community's goals; establish a set of climate action strategies, implementation plans and metrics for measuring progress, lowering community-wide greenhouse emissions and activating and engaging residents, businesses and institutions with positive actions and tangible benefits; and analyze implementation strategies using Iowa City's equity toolkit in order to ensure benefits for all members of the community.

Park Master Plan - The Iowa City Parks Master Plan is intended to help meet the needs of current and future residents by positioning Iowa City to build on the community's unique parks

and recreation assets and identify new opportunities. The community-driven plan establishes a clear direction to guide city staff, advisory committees, and elected officials in their efforts to enhance the community's parks system, outdoor recreation spaces and services.

Natural Areas Master Plan - The Natural Areas Master Plan includes assessing ecological health of city-owned natural areas and developing a ten-year Master Plan for natural area improvements and maintenance that maximizes the ecological health and benefits of these areas.

Iowa City Public Library Strategic Plan – The Library's strategic plan establishes the library's long range values, objectives, and goals. The plan also establishes three primary goals including connecting people to information essential for daily living and offering them opportunities for enjoyment and personal growth; encouraging discovery, learning, and greater participation in community life; and contributing to the quality of life in Iowa City by offering opportunities to explore diverse ideas, to exercise imagination, and to express creativity. The library strategic plan is updated every five years.

Long-Range Transportation Plan - The Long-Range Transportation Plan is the transportation vision for the community. The Long-Range Transportation Plan provides a basis for the programming of projects for all modes of federally-funded transportation. The Long-Range Transportation Plan is consistent with the land use plans of the City, is subject to a public comment process, and reflects priorities for the City that can be translated into politically and financially feasible transportation projects. The Federal requirement is that Long Range Plans are revised and adopted every five years.

Iowa City Bicycle Master Plan - Iowa City has completed a Bicycle Master Plan that builds upon other City planning efforts to expand the role that bicycling plays in achieving the City's stated goals for transportation, economic development, neighborhood livability, community identity, safety, environmental preservation, and health and wellness. The goal is to create a Bicycle Master Plan that identifies and prioritizes bicycle improvements based on existing conditions, adopted plans and policies, and the particular needs of bicyclists in Iowa City gathered through public input. The plan will focus on identifying near- and long-term strategies and prioritized actions for increasing bicycle ridership, comfort, connectivity, and safety for bicyclists of all ages and abilities, creating a framework for expanding Iowa City's bicycle network. This includes identifying a set of timely actions and improvements to achieve a Bicycle Friendly Community 'Gold' status.

Facilities Space Needs Study and Master Plan - The plan primarily includes the visual observation and assessment of spaces and systems that comprise each of the City facilities involved, the understanding and prioritization (by facility) of facility space and system needs, recommendations for space and systems improvement (as determined necessary), and recommendations for improved facility energy efficiency (as needed).

General Information

Form of Government

The City has seven (7) Council members, who serve staggered, four-year terms. Four (4) Council members are "at-large" and are nominated by all voters and elected by all voters. Although the three (3) "district" Council members (Districts A, B, and C) are nominated solely by voters within their districts and any primary is held only within the district, they are elected by voters city-wide. Council elections are held in odd-numbered calendar years. Council members select the Mayor from among themselves at their first meeting of the calendar year after each city council election. The Mayor is a voting member of the council and has no veto power. The Mayor is the official representative of the City, presiding officer of the Council and its policy spokesperson. The City Council is the legislative body and makes all policy determinations for the City through the enactment of ordinances and resolutions. It also adopts a budget to determine how the City will obtain and spend its funds. The Council appoints members of boards, commissions and committees.

The City Manager is the chief administrative officer for the City and is appointed by the City Council. The City Manager implements policy decisions of the City Council and enforces City ordinances. In addition, the City Manager appoints and directly supervises the directors of the City's operating departments and supervises the administration of the City's personnel system and further supervises the official conduct of City employees including their employment, training, compensation, reclassification, discipline and discharge. The City Manager also oversees administration of City contracts, execution of public improvements, as well as construction, improvement, and maintenance of all City facilities. The City Manager prepares a proposed annual budget and submits it to the City Council for consideration and final approval consistent with State law, along with presenting recommendations and programs to the City Council.

The City Attorney is appointed by the City Council and works at the direction of the City Council. The City Attorney supervises the City Attorney's Office, including four Assistant City Attorneys. In addition, the City Attorney acts as Chief Legal Counsel to the City Council, City Manager, the various City departments and staff, and most City commissions, committees and boards. The City Attorney also reviews and approves proposed City ordinances, resolutions, contracts, and other legal documents; oversees property acquisition needed for public improvements; prepares legal opinions for Council and City staff; and represents the City in litigation in which the City is involved, including violations of City ordinances.

The City Clerk is appointed by the City Council, reports directly to the Council and attends all City Council meetings. The City Clerk is charged with custody of deeds, contracts and abstracts. The Clerk's office is responsible for the keeping of all ordinances, resolutions, minutes and the Iowa City City Code. The office publishes public notices, ordinances and minutes as required by law. The City Clerk's office assists

both staff and the general public in researching information. Taxi company licenses and driver authorization, dancing permits, outdoor service areas, cigarette licenses, beer/liquor licenses, and cemetery deeds are issued from the Clerk's office. City subdivision files, project files, the Domestic Partnership Registry, and an index of Council proceedings are also maintained in the office. The Clerk's office also provides staff and support for the Community Police Review Board.

Community Profile

Location & Transportation: The City serves as the County seat for Johnson County. The City lies at the intersection of Highways 80 and 380. The City is approximately 115 miles east of the City of Des Moines, 20 miles south of the City of Cedar Rapids and 55 miles west of the City of Davenport. The Iowa City Municipal Airport is a general aviation airport on the south side of the City. The Cedar Rapids Airport, located 20 miles from downtown Iowa City is served by a number of national and regional air carriers. Rail service is provided by the mainline of the Chicago, Rock Island and Pacific Railroad. The Iowa City Transit, Coralville Transit, and the University of Iowa's Cambus system provides public transportation to the metropolitan area.



Numbers near city names indicate travel time from Iowa City to that destination.

Iowa City by the Numbers:

- Population 67,862
- Land Area 25.01 square miles
- Average Persons Per Household 2.24
- Bachelor's Degree or Higher 58.6%
- Average Temperature 50.0°F
- Average High Temperature 59.6°F
- Average Low Temperature 40.4°F
- Average Precipitation 36.3"

Source: US Census Bureau (2010 Census & QuickFacts) and Weatherbase (November 2018)

Iowa City: Best Of...

Area Recognition & Accolades 2018

- Iowa City ranked #1 for Best College Town in America by Reviews.org
- Iowa City ranked #7 for Fastest Growing Metros in the Midwest by Midwest Living
- Iowa City ranked #4 Best Place to Live in America by Livability.com
- Johnson County Ranked #1 'most Educated County in Iowa' by MSN.com
- Iowa Ranked Best State in America by U.S. News and World Report
- Iowa City earned the top score for municipal support of LGBTQ rights – Human Rights Campaign's 2017 Municipality Equality Index

Education: Public education to the City is provided by the Iowa City Community School District, with certified enrollment of 14,285 for the 2018-19 school year. The district operates twenty elementary schools, three junior high schools, two senior high schools, and one alternative school for ninth through twelfth graders. Education is also provided through the Clear Creek – Amana Community School District, with certified enrollment of 2,382 for school year 2018-19. Iowa City is also home to Regina Catholic Education Center, a private Catholic institution, Willowind School, a private K-8 school, and Preucil School of Music, specializing in the Suzuki method of instruction. Four year college programs and vocational training are available throughout the area including University of Iowa and Kirkwood Community College.

Health Care: The City has top-notch health care with the University of Iowa Hospital and Clinics, Iowa City VA Medical Center, and Mercy Iowa City. University of Iowa Hospitals and Clinics (UIHC) is a 700+ bed comprehensive academic medical center and represent more than 200 outpatient clinics and care areas. In addition to providing primary care, UIHC offers services in more than 200 specialties. The Iowa City VA Medical Center (ICVAMC) services are available to more than 184,000 veterans in Eastern Iowa, Western Illinois, and Northern Missouri. ICVAMC provides a broad range of inpatient and outpatient health care services. Mercy Iowa City is a regional referral center and community hospital serving southeast Iowa. Mercy services include heart and vascular care, orthopedic care, maternity care, cancer care, digestive services, general surgery, emergency care, and more.

Culture: The City hosts a jazz festival each year that attracts music enthusiasts from both near and far. The annual Iowa Arts Festival features the state's best visual art, music, and food. Iowa City is also home to several community theaters, including Riverside Theatre's Shakespearean stage. Located in City Park, this open-air theater presents shows under the stars. Iowa City is also home to the recently restored historic Englert Theatre downtown and also has a vibrant Iowa City Community Theatre. In Iowa City the University of Iowa's Hancher Auditorium showcases Broadway productions and other entertainment events.

History:

Iowa City was created by an act of Legislative Assembly of the Iowa Territory on January 21, 1839, fulfilling the desire of Governor Robert Lucas to move the capital out of Burlington and closer to the center of the territory.

Commissioners Chauncey Swan and John Ronalds met on May 1, 1839, in the small settlement of Napoleon, south of present-day Iowa City, to select a site for the new capital city. The following day the commissioners selected a site on bluffs above the Iowa River north of Napoleon, placed a stake in the center of the proposed site and began planning the new capital city.

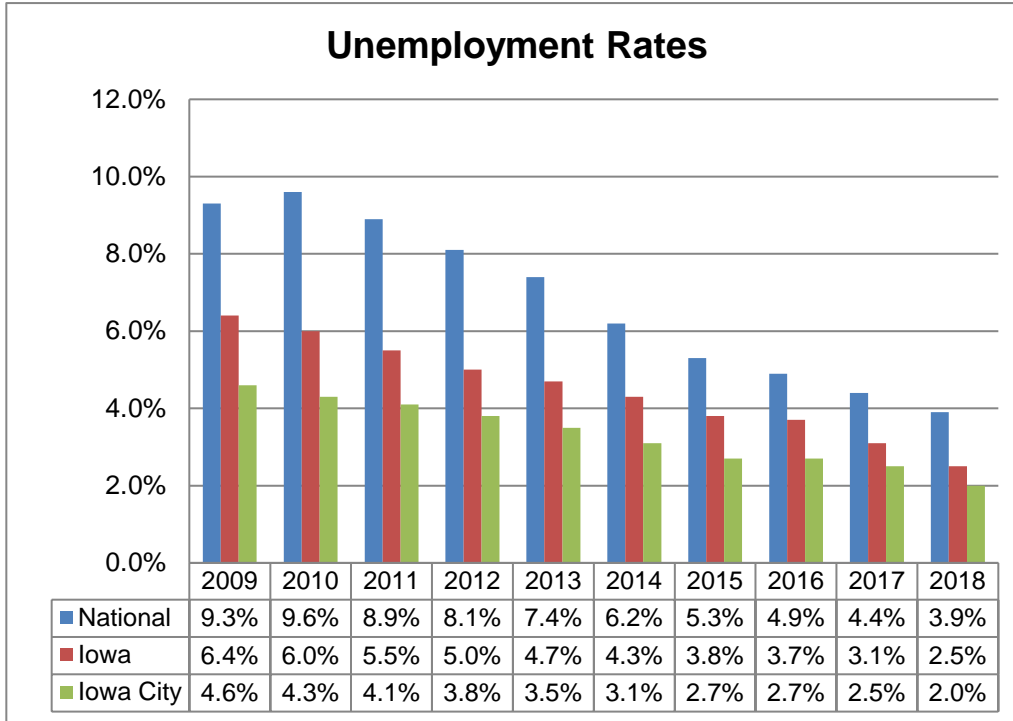
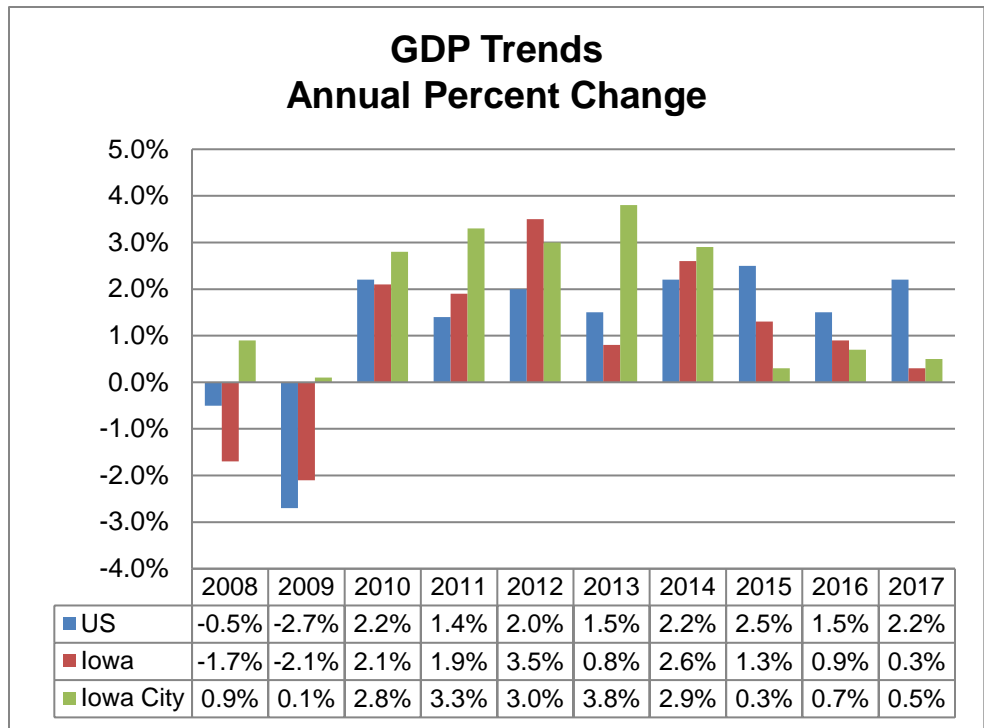
By June of that year, the town had been platted and surveyed from Brown St. in the north to Burlington Street in the south, and from the Iowa River eastward to Governor Street.

While Iowa City was selected as the territorial capital in 1839, it did not officially become the capital city until 1841; after construction on the capitol building had begun. The capitol building was completed in 1842, and the last four territorial legislatures and the first six Iowa General Assemblies met there until 1857, when the state capital was moved to Des Moines.

Economic Overview

The national economy continues to move toward recovery after one of the deepest recessions officially spanned from December 2007 to June 2009 (National Bureau of Economic Research). Real GDP has grown in thirty-two of the last quarters after declining in five of the six preceding quarters.

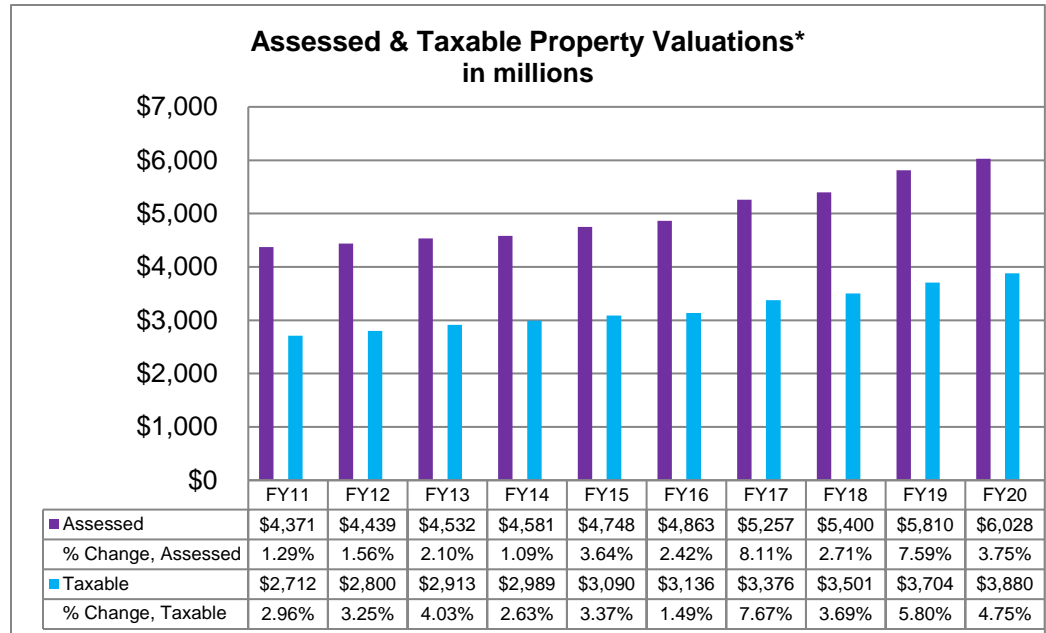
(Source: Bureau of Economic Analysis)



Iowa City's economy has fared better than the state as a whole during the economic downturn. While Iowa City's unemployment rate has returned to pre-2008 levels, it continues to remain well below state and national levels. As of February 2019 (preliminary), the Iowa City Metropolitan Statistical Area (MSA) was the second lowest unemployment rate of all MSAs nationally.

(Source: Bureau of Labor Statistics)

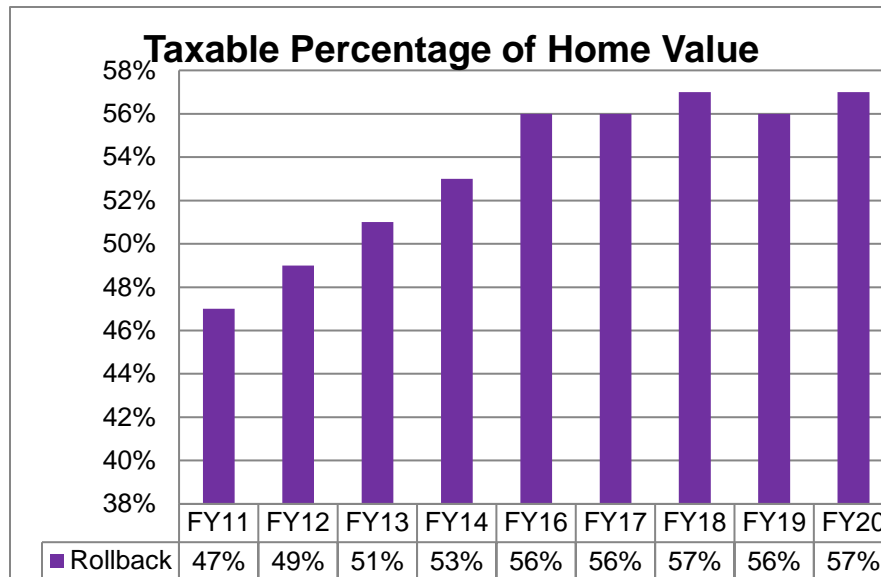
The growth in assessed property value has averaged 3.43% over the last ten years. The growth in taxable value has averaged 3.96% in that same timeframe and has been in part by increases in the state-mandated “rollback”; a higher percentage of residential properties’ value is taxable.



*Assessed valuations before rollback; military exemptions deducted; includes TIF; excludes gas & electric utilities and Taxable valuations after rollback, military exemptions deducted, includes TIF, excludes gas & electric utilities

Tax collection year displayed

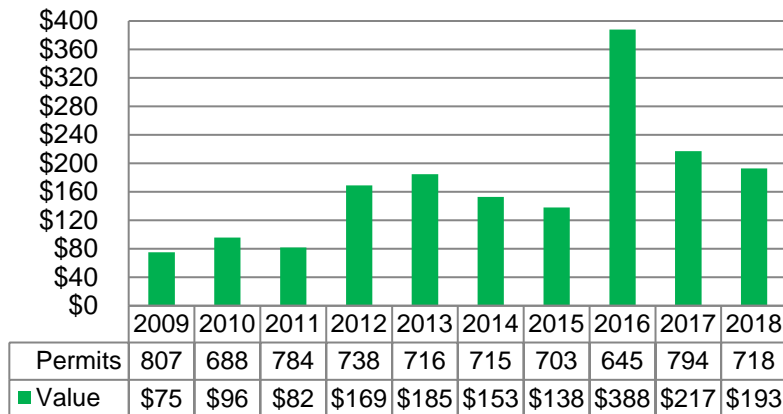
(Source: Iowa Department of Management)



The State of Iowa limits the portion of a property’s value that is taxable, known as the assessment limitation order or “rollback”. This system is intended to limit the amount taxable value can increase in any one year. Taxable value can differ by property class (e.g. residential, commercial, agricultural, and industrial); for City revenue streams, this most notably affects the taxable value of residential properties.

The portion of residential properties’ assessed value that is taxable hit a low point in FY09, when forty-four percent of residential property values were taxable. This percentage has increased steadily for seven consecutive years and remained constant over the last two years. However, this has coincided with slower assessed value growth and an Iowa Supreme Court decision allowing some apartment complexes previously taxed as commercial properties to reorganize as residential cooperatives. Currently, ninety percent of a commercial property’s assessed value is taxable, meaning that as apartment complexes are reclassified as residential, the revenue the City realizes in property taxes from these complexes drops by approximately half. As Iowa City has more multi-unit apartment buildings per capita than elsewhere in the state, this decision disproportionately affects Iowa City’s tax base.

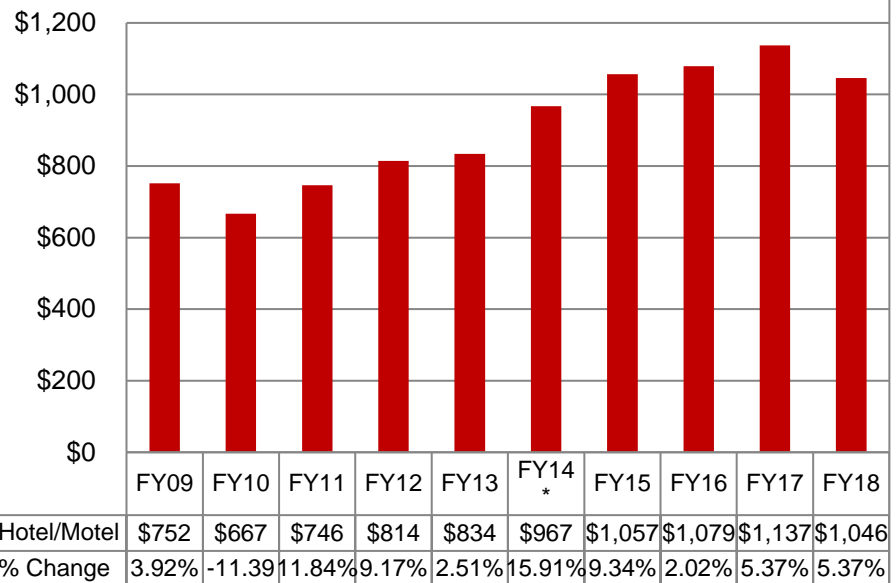
Building Permits Value in millions



Though the value of building permits issued reached a significant all-time high of \$388 million in 2016, the value of building permits dropped to \$193 million in 2018, with the ten-year average at \$170 million.

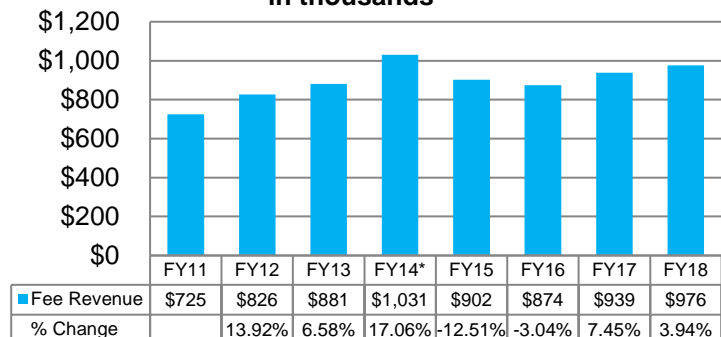
One measure of local economic health is hotel/motel tax receipts. The City uses hotel/motel tax receipts to augment funds for public safety, parks & recreation services, and the Convention & Visitors Bureau. Generating revenue from non-Iowa City residents reduces the tax burden on residents. Fiscal year 2018 revenues are down due to the old Sheraton/The Graduate being down for renovation for several months.

Hotel/Motel Tax Revenue in thousands



*FY14 is first period reported on an accrual bases.

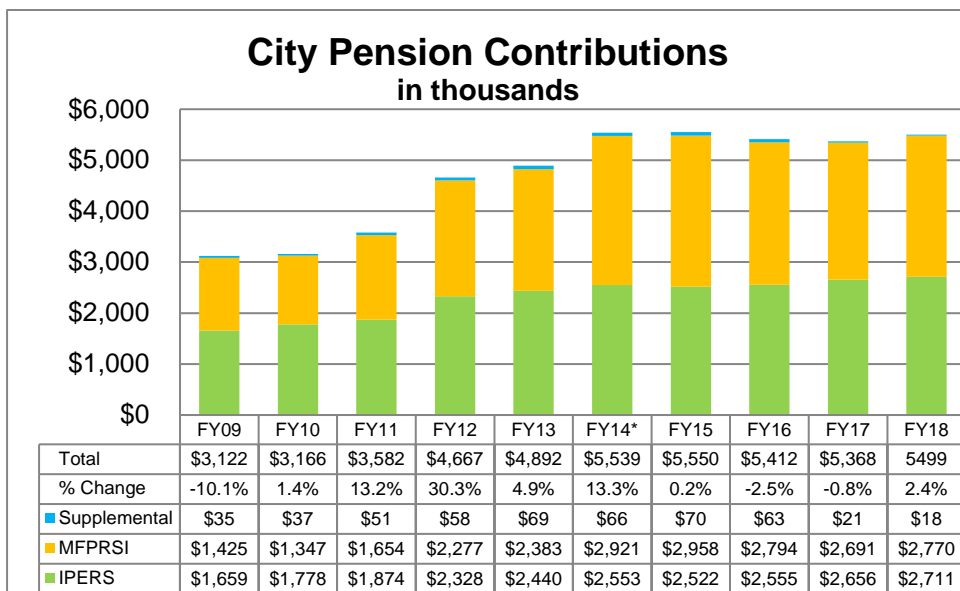
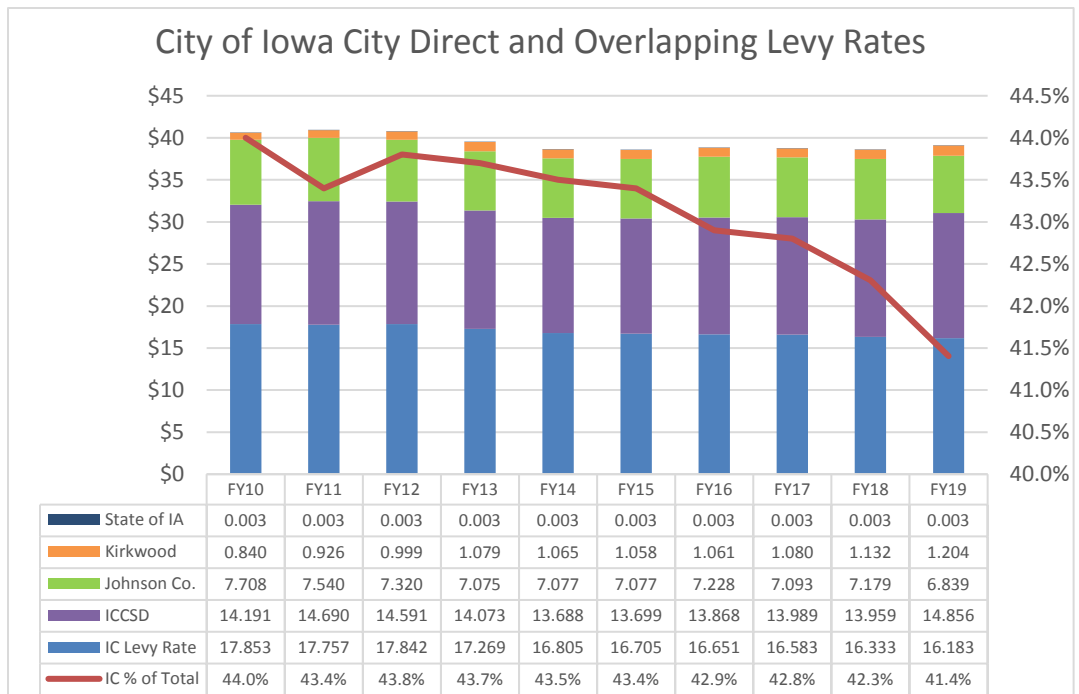
Utility Franchise Fee Revenue in thousands



*FY14 is first period reported on an accrual bases.

In 2009, the State of Iowa enacted legislation establishing cities' right to impose a franchise tax on gas and electric utilities. On February 16, 2010, the Iowa City City Council passed and approved an ordinance establishing a one percent (1%) tax. Of the \$976,000 for FY2018, \$576,000 funded a portion of the operational costs associated with Fire Station #4 and maintenance of the right-of-ways.

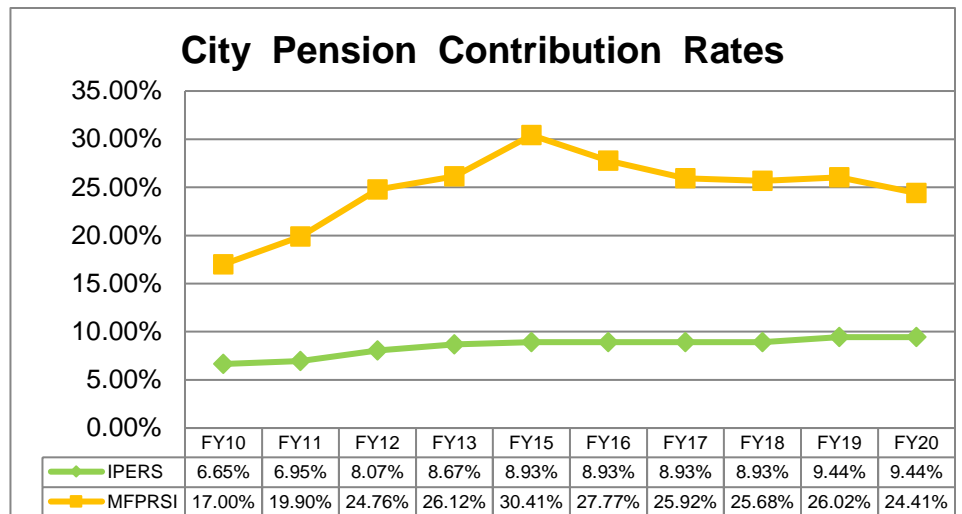
Iowa City's levy rate dropped approximately nine-tenths of a percent (1.5 %) in FY2019. Iowa City's FY2020 levy rate totals \$15.833; this represents a decline of two and two-tenths of a percent (2.2%). The rates of overlapping jurisdictions are not certified as of this publication.



City pension contributions has grown six of the last eight years at a rapid pace, except FY17 and FY16 contributions that were a decrease of eight-tenths of a percent (.8%) and two and five-tenths of a percent (2.5%), respectively.

*FY14 is first period reported on an accrual bases.

MFPRSI employee contributions are set by statute, currently nine and four-tenths percent (9.4%). City contributions are determined by the system's actuary. IPERS City and employee contributions are currently a sixty/forty split (60/40), with the City paying sixty percent of total contributions.



City of Iowa City

Organization Chart

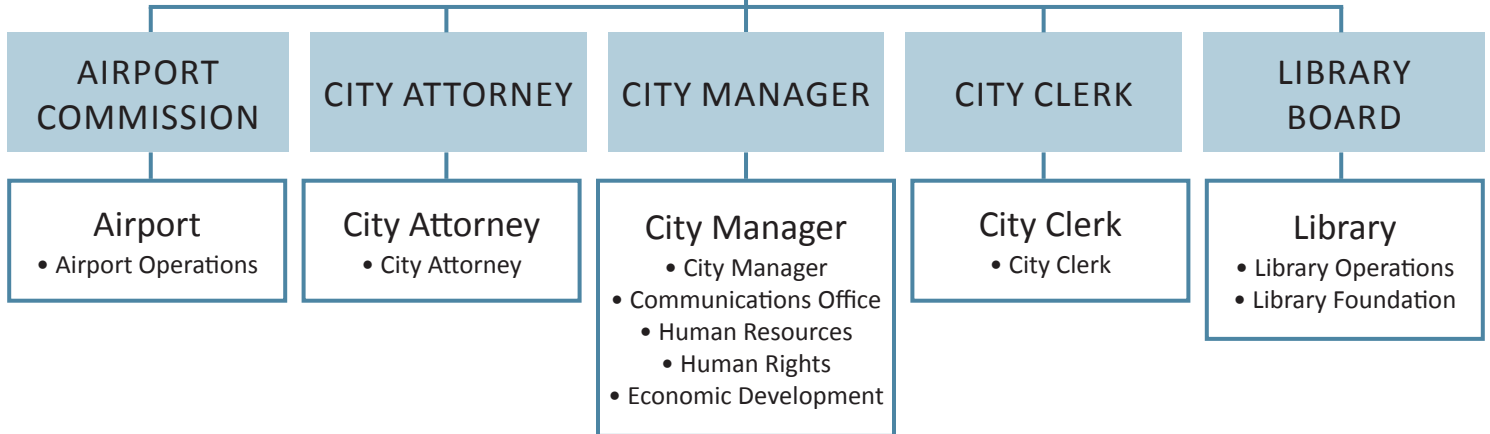
ELECTED

APPOINTED

Departments & Divisions

COMMUNITY

CITY COUNCIL



CITY CLERK

City Clerk: Kellie Fruehling
Office Location: 410 E. Washington St.
Phone: (319) 356-5043

MISSION STATEMENT

The City Clerk is the official recordkeeping office of the City, performing recordkeeping duties as prescribed by State Law, the City Charter, and the Municipal Code.

DEPARTMENT DESCRIPTION

The **City Clerk** is appointed by the City Council, reports directly to the Council and attends all City Council meetings. The City Clerk is charged with custody of deeds, contracts, and abstracts. The Clerk's office is responsible for the keeping of all ordinances, resolutions, minutes, and the City Code. The office publishes public notices, ordinances, and minutes as required by law. The City Clerk's office assists both staff and the general public in researching information. Taxi company licenses and driver authorization, dancing permits, outdoor service areas, cigarette licenses, beer/liquor licenses, and cemetery deeds are issued from the Clerk's office. City subdivision files, project files, the Domestic Partnership Registry, and an index of Council proceedings are also maintained in the office. The Clerk's office also provides staff support for the Community Police Review Board (CPRB).

Boards and Commissions:

The Community Police Review Board, based on a community initiative, was established in 1997. The board reviews police policies, procedures, and practices and may recommend modifications to them. The CPRB also reviews reports prepared after investigation of complaints about alleged police misconduct and then issues its own written report. The Board is also required to maintain a central registry of complaints and holds at least one community forum each year for the purpose of hearing the community's views on the policies, practices and procedures of the Iowa City Police Department.

City Clerk Personnel:

	FY2018	FY2019	FY2020
Total FTEs	4.00	4.00	4.00

CITY ATTORNEY

City Attorney:	Eleanor Dilkes
Office Location:	410 E. Washington St.
Phone:	(319) 356-5030

MISSION STATEMENT

The City Attorney's Office represents the City in court litigation and provides legal advice, opinions, and services to City staff, boards, and commissions.

DEPARTMENT DESCRIPTION

The **City Attorney** is appointed by the City Council and works at the direction of the City Council. The City Attorney supervises the City Attorney's Office, including four Assistant City Attorneys. In addition, the City Attorney acts as Chief Legal Counsel to the City Council, City Manager, the various City departments and staff, and most City commissions, committees and boards. The City Attorney also reviews and approves proposed City ordinances, resolutions, contracts, and other legal documents; oversees property acquisition needed for public improvements; prepares legal opinions for Council and City staff; and represents the City in litigation in which the City is involved, including violations of City ordinances.

City Attorney Personnel:

	FY2018	FY2019	FY2020
Total FTEs	5.50	5.50	5.50

CITY MANAGER

City Manager: Geoff Fruin
Office Location: 410 E. Washington St.
Phone: (319) 356-5010

City Manager's Office Divisions

General Fund:

- City Manager
- Communications Office
- Human Resources
- Human Rights
- Economic Development

MISSION STATEMENT

The City Manager strives to ensure City services are provided in an efficient, responsible manner. Through effectively managing the City's operating departments, the City Manager seeks to implement policy that is consistent with the preferences of Iowa City's citizens, as reflected in the direction provided by the City Council. Further, the City Manager provides Council with information needed to make informed policy decisions.

DEPARTMENT DESCRIPTION

The **City Manager** is the chief administrative officer for the City and is appointed by the City Council, managing the City's day-to-day operations under broad policy direction from Council. The City Manager supervises the activities of all City departments and advises the City Council on matters relating to planning, development, and municipal operations.

The **Communications Office** serves as the central point of contact for internal and external communications at the City. The communications team coordinates media efforts and informational and promotional campaigns for the City, maintains the City's website and intranet, utilizes social media to promote City events and programs, and supervises the Cable Television activities.

The **Human Resources** division provides services in the areas of employee & labor relations, collective bargaining, civil service compliance, employee benefits administration, recruitment of prospective employees, personnel policy development & administration, and administration of applicable employment laws.

The **Human Rights** division enforces antidiscrimination laws, conducts trainings, and serves as staff to the Human Rights Commission.

The **Economic Development** division researches, compiles, and analyzes demographic and economic data in order to recommend, implement, and advocate policies and programs designed to further the economic development of Iowa City. Staff members work closely with

the Chamber of Commerce, Iowa City Area Development Group (ICAD), University of Iowa, and others in promoting the City as a viable business location. They assist developers and prospective companies with commercial and industrial development projects. Staff advises the City Council, boards and commissions regarding economic development projects and proposals.

Boards and Commissions:

The Human Rights commission’s duties include:

1. Disseminating information to educate the public on illegal discrimination and civil rights, such as organizing and facilitating educational public forums that address one or more of the broad range of topics included within the rubric of human rights
2. Making recommendations to the City Council for such further legislation concerning discrimination as it may deem necessary and desirable
3. Cooperating within the limits of any appropriations made for its operation with other agencies or organizations both public and private whose purposes are not inconsistent with those of Title 2 of the City Code (Human Rights Ordinance)
4. Planning programs and activities designed to eliminate racial, religious, cultural and other intergroup tensions including but not limited to sex, color, creed, disability, gender identity, sexual orientation, marital status, age and national origin.

The Civil Service Commission approves all entrance and promotional examinations used by the City of Iowa City for civil service positions; holds appeal hearings involving the suspension, demotion, or discharge of employees holding civil service rights. Ascertains to the best of its ability the facts of the case to determine matters involving the rights of civil service employees and may affirm, modify, or reverse any case on its merits per Chapter 400 of the Code of Iowa.

The Telecommunications Commission serves as a review board to resolve disputes between any subscriber or potential subscriber and the cable company; reviews and audits reports by the cable company to the City as required by the Cable Television Ordinance; works with the public, the media, the City, and the cable company for the purpose of making recommendations on various issues; monitors and promotes community programming and the use of the local access channels by a wide range of individuals, institutions, and organizations; informs and educates citizens on matters related to cable TV and other communications systems; and monitors and reviews State and Federal legislative and regulatory action or change.

City Manager Personnel:

	FY2018*	FY2019	FY2020
Total FTEs	15.00	15.00	15.00

*Note - In fiscal year 2018, the Economic Development division was moved from the Neighborhood & Development Services Department to the City Manager’s Office.

FINANCE DEPARTMENT

Finance Director: Dennis Bockenstedt
Office Location: 410 E. Washington St.
Phone: (319) 356-5050



Finance Department Divisions:

General Fund:

- Administration
- Accounting
- Purchasing
- Revenue

Internal Service:

- Information Technology Services
- Risk Management
- Purchasing
- Administration

Special Revenue Fund:

- Administration

MISSION STATEMENT

It is the mission of the Finance Department to provide quality services to residents and to safeguard City assets. The role of the Finance Department is to support the operating departments in achieving their program objectives utilizing effective and efficient financial planning, reporting, and central support systems.

DEPARTMENT DESCRIPTION

Finance Administration provides direction and administrative support to departmental operating divisions. It supervises the preparation and dissemination of financial data for use by City Council and staff in making managerial decisions and coordinates the annual budget process.

Administration also oversees the City's *Health & Dental Reserves* as Internal Service Funds which are maintained for permanent employees' health care coverage through the City's self-insurance plan. Finance Administration also manages the City's Employee Benefits Fund which is a Special Revenue Fund that collects property taxes levied for the purpose of funding public employee benefits such as IPERS, MFPRSI, health insurance, dental insurance, Social Security and Medicare, as well as other similar benefits. Finance Administration also manages the Tax Increment Financing Fund and the SSMID Fund which are Special Revenue Funds.

The **Accounting** Division provides processing and reporting of all financial transactions for the City of Iowa City. The division also provides financial controls for departments to help ensure proper stewardship of public funds. Accounting provides services that support management decisions through timely and accurate processing and reporting of payroll, accounts payable, accounts receivable, and cash transactions.

The **Purchasing** division provides quality service to City departments, protects the City's legal interests, and acts responsibly on behalf of the public by maintaining the integrity of the City's procurement system through the encouragement of open competition and the impartial and fair treatment of vendors. This division also operates the *Central Services* Internal Service Fund that manages the City's mail and copier operations and other central functions.

The **Revenue** division is responsible for the customer service, billing, and collection procedures for 25,500 City of Iowa City utility accounts and 200 Landfill accounts. The division also records and reconciles all City receipts and banking activity.

The **Risk Management** division is responsible for managing the City's property and casualty risks and selecting prudent and cost effective solutions to minimize the financial impact of losses to the City. Risk Management also coordinates the City's safety and OSHA programs.

The **Information Technology Service (ITS)** division provides server management, legacy system management, software development, system integration, desktop computer management and support, data network design and management, website application development and management, City phone systems support, and fiber optic network design and management.

Finance Department Personnel:

	FY2018	FY2019	FY2020
Total FTE's	35.78	34.93	34.93

POLICE DEPARTMENT

Police Chief:
Office Location:
Phone (Front desk/non-emergency):

Jody Matherly
410 E. Washington St.
(319) 356-5275



Police Department Divisions:

General Fund:

- Administration
- Support Services
- Field Operations



MISSION STATEMENT

The mission of the Iowa City Police Department is to protect the rights of all persons within its jurisdiction to be free from crime, to be secure in their possessions, and to live in peace. By pursuing the goals of education, prevention and enforcement, it is the primary objective of the Iowa City Police Department to pursue the ideal of a community free from crime and disorder in a fair, responsive, collaborative and professional manner.

DEPARTMENT DESCRIPTION

The **Administration** division oversees the Department's 84 sworn officers and 23 non-sworn personnel. Administration is responsible for the management of the Department's two operating divisions, Field Operations and Support Services.

The **Support Services** division supports or provides services to Field Operations. In addition, Support Services provides support activities to groups and organizations throughout the City. Support Services consists of Records, Property and Evidence, Computer Operations, Training / Accreditation, Crime Prevention, Planning and Research, Animal Control, and Community Relations.

The **Field Operations** division is the part of the police department normally associated with the provision of police services. Field Operations consists of the Patrol and Investigations Sections.

Police Department Personnel:

	FY2018	FY2019	FY2020
Total FTEs	105.00	107.00	107.00

FIRE DEPARTMENT

Fire Chief:

John Grier

Administrative Office Location:

410 E. Washington Street

Phone (Administration/non-emergency):

(319) 356-5260



Fire Department Divisions

General Fund:

- Fire Administration
- Emergency Operations
- Fire Prevention
- Fire Training

MISSION STATEMENT

The mission of the Iowa City Fire Department is to protect our community by providing progressive, high quality emergency and preventive services.

DEPARTMENT DESCRIPTION

The Iowa City Fire Department is dedicated to providing the community progressive, high quality emergency and preventive services. Sixty-four full-time firefighters provide fire, medical, technical rescue, and hazardous materials emergency response to approximately 68,000 residents in the 24.4 square-mile incorporated area of Iowa City, including the University of Iowa main campus. The department operates from four fire stations and staffs four engine companies, one truck company, and a command vehicle. The Iowa City Fire Department collaborates with many other fire protection agencies at the local, state, and federal levels. Specialty areas include: Fire Investigations, the Johnson County Hazardous Materials Response Team, and Special Operations Response Team. The department is organized into four functional program divisions: **Fire Administration, Emergency Operations, Fire Prevention, and Fire Training.**

Iowa City Fire Department community projects include: fire safety education, fire station tours, juvenile fire setters intervention, a mobile fire safe house, a mobile fire sprinkler trailer, ride-along program, the Safety Village, and is a co-leader with Mercy Hospital of the Johnson County SAFE KIDS Coalition. The department's community-driven strategic plan for fire protection services will guide the department's path into the future.

Fire Administration is responsible for all departmental activities, accreditation, the purchase and maintenance of computer hardware & software, and building maintenance. The department attained reaccredited agency status through the Commission on Fire Accreditation International in 2013. The reaccreditation process is currently underway.

Emergency Operations services include fire suppression, emergency medical services, technical rescue, and hazardous materials response. The Fire Department responds to over 5,000 emergency incidents annually.

Fire Prevention provides proactive prevention services, such as fire safety inspections of commercial and University properties, site plan reviews, and fire and environmental safety education.

Fire Training plans, develops, and coordinates in-house training activities with the assistance of the Training Committee. Training emphases include emergency medical services, technical rescue, fire suppression, and hazardous materials. Equipment and apparatus purchases are also overseen by this division.

Fire Department Personnel:

	FY2018	FY2019	FY2020
Total FTE's	64.00	64.00	64.00

PARKS & RECREATION

Parks & Recreation Director:
Parks Division Office Location:
Phone:
Recreation Division Office Location:
Phone:

Juli Seydell Johnson
2275 South Gilbert Street
(319) 356-5107
220 South Gilbert Street
(319) 356-5100



- Parks & Recreation Divisions**
- General Fund:**
- Administration
 - Recreation
 - Parks Maintenance
 - Cemetery Operations

MISSION STATEMENT

Provide a high-quality level of leisure time opportunities, increase the number of people served, improve the quality of program delivery, and advocate the benefits of recreational involvement to the general public.

We strive to enhance the quality of life for residents of Iowa City by providing cost-effective, quality programs and services, facilities, parks, open spaces, and information as an essential link in creating a dynamic, vital community.

DEPARTMENT DESCRIPTION

The **Parks & Recreation Administration** division oversees the operation of the *Parks Maintenance, Recreation, and Oakland Cemetery* Divisions. The division also manages City Hall maintenance operations (Government Buildings), and supports the City’s Farmers Markets.

The **Recreation** division manages the operation of the City’s recreation facilities and programs. The City offers programs in youth & adult sports, aquatics, culture & art programs, and special populations involvement programs designed for persons of all ages with special needs. The division also helps organize the annual Farmer’s Market and Market Music programs.

The **Park Maintenance** division oversees the maintenance of the City's green space, natural areas, and 50 designated parks. Duties include: cleaning, repairing, and maintaining park shelters; mowing, snow and ice removal; and repair of park fixtures such as picnic tables and garbage racks. Staff also assist organized sports groups through the operation of lighting and irrigation systems. Staff prepare community gardens, manage dog parks, and the City's disc golf course, among others. This division also oversees Forestry maintenance operations.

The **Cemetery Operations** division occupies 40+ acres adjacent to the western edge of Hickory Hill Park. There have been an estimated 18,000 interments in the cemetery to date. Staff maintain all cemetery grounds, buildings, equipment, and snow route. Staff assist family members and funeral homes regarding funeral arrangements, manage billing and maintain records, and assist with genealogy requests.

Boards and Commissions:

A nine member Parks and Recreation Commission is appointed by the City Council to recommend and review policies, rules, regulations, ordinances and budgets relating to parks, playgrounds, recreational centers and cultural functions of the city and make such reports to the City Council as the Commission deems in the public interest.

Parks & Recreation Personnel:

	FY2018	FY2019	FY2020
Total FTEs	43.75	44.00	45.50

LIBRARY

Library Director:

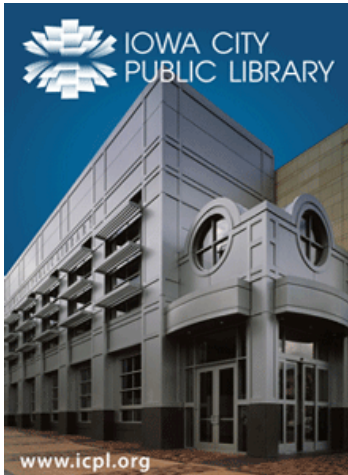
Elsworth Carman

Location:

123 South Linn Street

Phone:

(319) 356-5200



ICPL Hours of Operation:
Mon-Thurs:
10 am – 9 pm
Friday:
10 am – 8 pm
Saturday:
10 am – 6 pm
Sunday:
12 pm – 5 pm

Iowa City Public Library Divisions:

General Fund:

- Library Operations
- Library Foundation

MISSION STATEMENT

The Iowa City Public Library is a center of community life that connects people of all ages with information, engages them with the world of ideas, and with each other, and enriches the community by supporting learning, promoting literacy, and encouraging creativity.

The Library values and is committed to: intellectual freedom, excellence in customer service, community building, working collaboratively, minimizing barriers to use, providing a welcoming environment, and a well-trained staff.

DEPARTMENT DESCRIPTION

The Iowa City Public Library is the busiest public library building in the state of Iowa, with over 730,000 visitors in FY18. Library programs were attended by over 69,000 people. A bookmobile provides outreach services with regular stops four days a week. Technology support includes public access computers, access to wi-fi, and a digital media lab. Online access at www.icpl.org makes collections and information available 24/7.

The Library is governed by a semi-autonomous nine-member board of trustees; which is empowered by state law and city ordinance to set policy, determine goals and objectives, direct the use of monies appropriated or gifted to the Library, and to employ staff.

Services are offered to residents of Iowa City and, through contract, residents of University Heights, Hills, Lone Tree, and rural Johnson County. Reciprocal agreements with other public libraries across Iowa provide for a sharing of services through the Open Access Program.

Approximately 82% of funding comes from Iowa City tax support which includes a voter approved \$.27 levy (per \$1,000 taxable valuation). Other major funding sources include contracts for service, library fines, gifts, and building rent.

The Iowa City Public Library is separated into two budgetary divisions: **Library Operations** and the **Library Foundation**. *Operations* accounts for Library programs, services, materials, and building maintenance. The *Library Foundation's* budget accounts for personnel costs in the Iowa City Public Library Friends Foundation Development Office. These expenditures are fully reimbursed by the Foundation.

Boards and Commissions:

Nine-member Library Board of Trustees appointed by the City Council with powers to set policy, employ a Director and staff, expend tax funds allocated by the City Council, contract with other jurisdictions, and receive and spend gift funds and other revenues.

Library Personnel:

	FY2018	FY2019	FY2020
Total FTEs	46.17	46.17	46.05

SENIOR CENTER

Senior Center Coordinator:

LaTasha DeLoach

Location:

28 South Linn Street

Phone:

(319) 356-5220



Senior Center Hours of Operation:

Business Hours

8 AM - 5 PM,
Monday – Friday

*Building hours are
often extended to*

*accommodate evening
and weekend programming.*

Please see Calendar of Events for program schedule.

Extended Member Hours

7 AM – 7 PM,
Monday - Thursday

7 AM – 5 PM, Friday

10:30 AM – 1:30 PM,
Saturday & Sunday

MISSION STATEMENT

The mission of the Senior Center is to promote optimal aging among older adults by offering programs and services that promote wellness, social interaction, community engagement, and intellectual growth. The Center serves the public through intergenerational programming and community outreach.

DEPARTMENT DESCRIPTION

Establishing social connections, keeping active physically and mentally, and maintaining contact with the community are cornerstones of optimal aging, and they are what we do best at The Center.

Establishing Social Connections

- Social interaction and engagement is an essential component of all programming. Classes, programs, special events, performance groups, volunteer activities, clubs, and organizations all incorporate time for participants to interact with each other.

Keeping Active, Physically and Mentally

- **Classes:** The Center provides abundant educational opportunities. Classes cover everything from literature and fitness to video production, music, and art education. They are taught by knowledgeable volunteers and independent contractors. All are non-credit with no tests or educational prerequisites.
- **Volunteer Service:** Center volunteers work as teachers, leaders, project directors, building supervisors, or special project volunteers. They play a critical role in the successful operation of The Center. Notably, this type of volunteering can bring a sense of purpose or meaningfulness to a person’s life.

Maintaining Contact with the Community

- **Community Services Offered at The Center:** The AARP Tax Aide Program, University of Iowa Counseling Services, Volunteer Lawyers, Senior Health Insurance Information Program, Visiting Nurses Association, Senior Nutrition Program, and Respecting Your Wishes all ensure that the community comes into The Center.
- **The Center Reaches Out to the Community:** Center volunteers share information about The Center and conduct fundraising activities in a variety of venues. Performances by music, theater, choral, dance and poetry groups are regularly scheduled throughout the community. Performances benefit both the performers and the audience. Performers share their talents with the community and maintain or expand mental fitness and social connections. Viewers enjoy entertainment in an environment that promotes social interaction.

Boards and Commissions:

The Senior Center Commission is comprised of seven members with renewable three-year terms. Six members are appointed by the City Council. The seventh at-large member must be a Johnson County resident living outside of Iowa City. This person is appointed by a majority vote of the six Council appointees. Duties and powers of the Commission include serving in an advisory role to the City Council with regard to the needs of the Senior Center. Commission members make recommendations on policies and programs and join staff and other interested persons in seeking adequate financial resources for the operation of The Center. They encourage full participation of older adults in Center programs and activities and work to ensure that The Center is well integrated into the community. Commissioners encourage partnering with other organizations to meet the needs of older adults; serve in an advocacy role with regard to the needs of older adults; and assist the City Manager in the evaluation of personnel.

Senior Center Personnel:

	FY2018	FY2019	FY2020
Total FTEs	7.00	7.00	7.00

NEIGHBORHOOD & DEVELOPMENT SERVICES

Neighborhood and Development

Services Director:

Tracy Hightshoe

Office Location:

410 E. Washington St.

Phone:

(319) 356-5120



Neighborhood & Development Services Divisions

General Fund

- Administration
- Development Services
- Neighborhood Services

Enterprise Fund

Neighborhood Services

Special Revenue Fund

- Metro Planning Organization of Johnson County
- Neighborhood Services

MISSION STATEMENT

The mission of the Department of Neighborhood & Development Services is to protect the health, safety, and welfare of the general public through the enforcement of a broad range of public health and safety regulations (i.e., zoning, nuisance, building codes, rental housing, environmental, etc.). The department is responsible for providing affordable housing opportunities through the Housing Choice Voucher, Public Housing, and Homeownership programs.

DEPARTMENT DESCRIPTION

Neighborhood & Development Services (NDS) includes the following divisions: NDS Administration, Neighborhood Services, Development Services, and the Metro Planning Organization of Johnson County. The Iowa City Housing Authority, part of the Neighborhood Services division, is funded with federal grants; this division is found in the Enterprise Fund section of this budget.

Neighborhood and Development Services Administration

Administration supports departmental divisions to provide high quality, proactive services and programs that protect and enhance the quality of life for all citizens through opportunities for affordable housing and the equitable, timely, and effective enforcement of land use regulations while conserving the integrity of neighborhoods.

Sustainability Services is committed to sustainability as one of the overarching principles guiding the City's strategic plan. The Sustainability Coordinator helps ensure that our public services and planning efforts are rooted in sustainable principles by implementing energy conservation programs, green infrastructure projects which include native plants, trails, public art and wildlife habitat. Greenhouse emissions from local government operations and the community as a whole are tracked along with other sustainability metrics. The City has also many partnerships and projects with the University of Iowa, enhancing the ability to broaden the work on sustainability within the community.

Development Services

Building Inspection enforces a number of codes and ordinances which relate to new construction and the maintenance of existing structures in order to protect the health and safety of the general public, and is entirely supported by permit and inspection-related fees. This activity issues building permits for new construction, additions, alterations and repairs, sign and professional permits including mechanical, plumbing, fire sprinkler, and alarms. All building site plans are reviewed and inspections are conducted to ensure safe and proper construction in adherence with code. The Building Inspection activity also enforces zoning ordinances and responds to complaints of nuisance-related ordinance violations.

Urban Planning coordinates preparation of the Comprehensive Plan; including district plans that focus on development, redevelopment, preservation and conservation issues within the city's ten neighborhood districts. Drafting of these plans includes extensive citizen participation through public planning workshops, surveys and interviews with property owners, developers, realtors, environmental organizations and neighborhood groups. This activity also promotes sustainable growth and development within the city by establishing comprehensive plans and associated policies and regulations that ensure that the best qualities of the city's residential, commercial, and employment areas are preserved and supported while promoting new development opportunities that will create long term value for the community. Urban Planning also fulfills state statutory requirements pertaining to zoning, development, and historic preservation.

Neighborhood Services

Community Development is committed to providing Iowa City residents with access to safe and affordable housing, jobs and services to promote the general economic prosperity and welfare of Iowa City. This is accomplished by coordinating efforts with local agencies, businesses,

nonprofit organizations and other community partners, and by administering and coordinating activities relating to city, state, and federal housing and community and economic development programs. This activity also oversees the following programs budgeted in the Special Revenue Funds:

- The *Community Development Block Grant (CDBG)* program and CDBG Rehab are federally funded programs for community and economic development. Staff makes assessments of community employment opportunities, housing, and services for low and moderate income residents, and use CDBG funds to fulfill identified needs.
- The *HOME Investment Partnership* program is a federally funded program through the US Department of Housing & Urban Development (HUD). The program provides safe, decent, affordable housing.

Neighborhood Outreach supports and encourages citizens to help shape the future of their neighborhood. By assisting in the establishment of neighborhood associations, and coordinating with 33 neighborhood associations, this activity seeks to encourage action by providing ideas and resources that help associations address their needs and interests within the goals of the larger community.

Housing Inspection inspects more than 18,000 rental units biannually, working with property owners, managers, and tenants to ensure conformance with the Iowa City Housing Code. Code language establishes minimum health and safety standards considered necessary to protect and promote the welfare of tenants and the general public. This activity also enforces zoning ordinances and responds to complaints of nuisance-related ordinance violations.

Human Services makes annual allocations to the area's human service agencies. Staff coordinates with United Way of Johnson County and the Housing and Community Development Commission in providing recommendations for the allocation of these funds.

The *Iowa City Housing Authority (ICHA)* acts as a community leader for affordable housing, family self-sufficiency, and homeownership opportunities. We provide: Information & Education, Housing Assistance, Public & Private partnership opportunities. The ICHA also manages the operations of the Peninsula Apartments reported in the Special Revenue Funds – Peninsula Apartments Fund.

Metropolitan Planning Organization of Johnson County (MPOJC)

The MPOJC is the County-wide planning organization for Johnson County, Iowa. Assistance is provided to MPOJC member agencies in three specific program areas: transportation planning, transportation assistance to small communities, and general human service issues.

Boards and Commissions:

- The Planning and Zoning Commission is charged with drafting and implementation of the zoning code and subdivision regulations in accordance with the Comprehensive Plan. Commission members review annexations and requests for rezoning and subdivision; making a final recommendation to City Council.
- The Board of Adjustment reviews requests for special exceptions, variances and other appeals pertaining to the zoning code.
- The Historic Preservation Commission conducts studies and implements regulations designed to promote the preservation of historic landmarks and districts.
- The Public Art Advisory Committee administers the Public Art Program by determining the placement of public art, the type of art to be used in a specific project, and the artist to be engaged; overseeing the acceptance of gifts of art; overseeing the maintenance and disposition of public art; and overseeing expenditures of the Public Art Program budget.
- Housing and Community Development Commission assesses and reviews policies and planning documents related to the provision of housing, jobs, and services for low and moderate income residents, reviews policies and programs of the Neighborhood Services division and makes recommendations regarding the use of public funds to meet the needs of low and moderate income residents. The Commission also seeks public participation in assessing needs and identifying strategies to meet these needs.
- The Board of Appeals holds appeal hearings on and determines the suitability of alternate materials and methods of construction and to provide for reasonable interpretation of the International Building Code, International Residential Uniform Plumbing Code, National Electrical Code, International Mechanical Code, International Fire Code, Dangerous Building Code and the Iowa City Housing Code.

Neighborhood & Development Services Personnel:

	FY2018*	FY2019	FY2020
Total FTEs	39.93	42.43	42.43

Neighborhood & Development Services was a new department beginning in fiscal year 2016. The old departments of Housing & Inspection Services and Planning & Community Development were combined.

* In fiscal year 2018, the Economic Development division was moved from the Neighborhood & Development Services Department to the City Manager's Office.

PUBLIC WORKS DEPARTMENT

Public Works Director:

Ron Knoche

Administrative Office Location:

410 E. Washington St.

Phone:

(319) 356-5138



Public Works Department Divisions

General Fund:

- Administration
- Engineering

Special Revenue:

- Streets Operations (Road Use Tax Fund)

Enterprise:

- Wastewater Treatment
- Water
- Resource Management
- Engineering

Internal Service:

- Equipment

MISSION STATEMENT

The Public Works Department exists to provide the essential infrastructure and services necessary for the health, safety, and welfare of our community. These services are provided in a manner that will enhance the quality of life of our citizens today and for generations to come.

DEPARTMENT DESCRIPTION

The Public Works Department is comprised of nine operational areas which operate from various locations throughout the city.

The **Public Works Administration** division manages and coordinates the activities of the department's seven divisions.

The **Engineering** division performs work in connection with all municipal public works improvements including bridges, roads, sanitary sewers and stormwater systems and is a General Fund account funded primarily through property tax revenue. Engineering staff review subdivision plans, design public works improvement projects, perform survey work, and inspect the construction of public works projects and subdivision improvements. Storm water activity is administered by the Engineering Division. The City of Iowa City has developed programs to reduce the discharge of pollutants carried by storm water into our local waterways. Revenue to support its mission is derived from monthly storm water utility fees collected from local residents and businesses and accounted for in the Storm Water Fund enterprise.

The **Streets Operations** division is funded by the Road Use Tax. The Streets Division is responsible for the maintenance of the City's street system. The work duties include maintenance and repair of the City's concrete and asphalt streets, street sweeping, leaf vacuum program and snow plowing.

The **Wastewater Treatment** division ensures the public health and safety of the citizens of Iowa City and locally protects the Iowa River as a water resource for the people of Iowa. The division provides proper care, operation, and maintenance of City wastewater and storm water collection systems, treatment plants, and the local environment. The division is supported primarily through user fees.

The **Water** division is responsible for maintaining clean, safe drinking water for the community. Because of the many water sources on two water well sites, Iowa City has the ability to provide an excellent blend of high quality water as well as an abundant capacity. The division produces and distributes high quality water in a quantity sufficient to meet the residential, commercial, industrial, and firefighting needs of the City. The division is supported primarily through user fees.

Resource Management oversees Refuse Collection and Landfill activities. Refuse Collection activities protects the health safety and welfare of our community by providing prompt and safe curbside collection of waste materials. The activity is supported primarily through user fees. The Landfill serves Johnson County, Kalona and Riverside. Each year, the landfill takes in about 125,000 tons of trash. Trash is landfilled according to stringent federal and state regulations to ensure that environmental protection is in place. The activity is supported primarily through user fees.

The **Equipment** division provides repair, preventive maintenance and equipment management services for all major City-owned vehicular equipment with the exception of Transit buses. Fueling services are also the responsibility of the Equipment Division, along with acquisition of new vehicles/equipment and disposition of replaced vehicles/equipment. The division operates as an internal service fund and is supported through chargebacks to City divisions.

Public Works Personnel:

	FY2018*	FY2019	FY2020
Total FTEs	151.50	152.76	155.76

*Note – In FY2018 the Refuse Collection and Landfill activities returned to the Public Works Department.

TRANSPORTATION SERVICES

Transportation Services Director: Darian Nagle-Gamm
Parking Office Location: 335 Iowa Avenue
Phone: (319) 356-5096
Transit Office Location: 1200 South Riverside Dr.
Phone: (319) 356-5151



www.ebongo.org

Transportation Services Department Divisions:

General Fund:

- Administration

Enterprise Funds:

- Parking
- Public Transportation

MISSION STATEMENT

The Iowa City Transportation Services Department is committed to providing convenient, safe and courteous service to the citizens and visitors of Iowa City.

DEPARTMENT DESCRIPTION

The Transportation Services Department manages the City's Parking and Public Transportation divisions. All divisions are self-supporting enterprise funds with the exception of the Administration division that is located in the General Fund. The Public Transportation division was transferred out of the General Fund and into its own enterprise fund starting in fiscal year 2013.

The **Administration** division manages the activities of the two divisions and also oversees the Central Business District maintenance operations.

The **Parking** division consists of *Administration, On-street, Parking Lot, and Parking Ramp* operations. The division oversees the operation of four parking structures with 2,486 off-street spaces, 1,302 on-street and surface parking lot spaces, and 148 designated motorcycle/scooter spaces.

The **Public Transportation** division consists of *Administration, Transit Operations, Fleet Maintenance, and Court Street Transportation Center* management. The division operates and maintains a 27 bus fleet serving 19 routes during weekday peak service, as well as contracting with Johnson County SEATS for paratransit service. The Court Street Transportation Center is maintained and operated by the Transit Division.

Transportation Services Personnel:

	FY2018*	FY2019	FY2020
Total FTEs	76.26	74.76	73.01

*Note – In fiscal year 2018, the Refuse Collection and Landfill activities were moved out of Transportation Services and into the Public Works Department.

AIRPORT

Operations Specialist: Michael Tharp
Location: 1801 S. Riverside Drive
Phone: (319) 356-5045



MISSION STATEMENT

The mission of the Iowa City Municipal Airport is to support the strategic goals of the City of Iowa City and to meet the needs of its stakeholders.

DEPARTMENT DESCRIPTION

Iowa City’s Municipal Airport is a general aviation airport located in the southwest part of Iowa City. It is the oldest, continuously operating airport west of the Mississippi. Of the 113 public airports in Iowa, the Iowa City Municipal Airport is one of the busiest general aviation airports in the state.

A Fixed Base Operator on the airfield provides fuel service, aircraft maintenance, flight instruction, and charter services. The airport has approximately 30,000 take-offs and landings and sells over 270,000 gallons of jet fuel and aviation gasoline to aircraft operators annually.

Airport staff is responsible for daily operation and maintenance of all airport facilities, including 59 T-Hangars, 6 corporate hangars, other airfield buildings, runways and equipment. The Operations Specialist staffs an administrative office, manages leased areas and contracts, plans and oversees airport-related capital improvements.

Boards and Commissions:

The Airport Commission exercises all the powers granted to cities and towns under Chapter 330 of the Code of Iowa, except the power to sell said airport. All funds derived from taxation or otherwise for airport purposes shall be under the full and absolute control of the Airport Commission, deposited with the City Treasurer, and disbursed only on the written warrants or order of the Airport Commission.

The Airport Zoning Commission's duties are:

1. To recommend amendments to the current Iowa City Airport Zoning regulations, including the repeal thereof.
2. To recommend the adoption of new Airport Zoning regulations.

The Airport Zoning Board of Adjustment's duties are:

1. To hear and decide appeals where it is alleged there is an error in any order, requirement, decision or determination made by an administrative official in the enforcement of the Airport Zoning Chapter.
2. To hear and decide special exceptions to the terms of the Airport Zoning Chapter upon which such board is required to pass under the Airport Zoning Chapter.
3. To authorize upon appeal in specific cases such variance from the terms of the Airport Zoning Chapter as will not be contrary to the public interest, where owing to special conditions a literal enforcement of the provisions of the Airport Zoning Chapter will result in unnecessary hardship, and so that the spirit of the Airport Zoning Chapter shall be observed and substantial justice done.

Airport Personnel:

	FY2018	FY2019	FY2020
Total FTEs	1.00	1.00	1.00

City of Iowa City Budgetary Fund Structure

Budgetary Funds					Non-Budgetary Funds
General Fund	Special Revenue Funds	Debt Service Fund	Enterprise Funds	Capital Projects Fund	Internal Service Funds
General (10**)	CDBG (2100)	Debt Service (50**)	Parking (710*)	Capital Projects	Equipment (810*)
	HOME Grant (2110)		Transit (715*)		Risk Management (8200)
	Road Use Tax (2200)		Wastewater (720*)		Information Technology Services (830*)
	Other Shared Revenues (2300)		Water (730*)		Central Services (8400)
	Metro Planning Organization of Johnson County (2350)		Refuse Collection (7400)		Health Insurance (8500)
	Employee Benefits (2400)		Landfill (750*)		Dental Insurance (8600)
	Affordable Housing (2500)		Airport (7600)		
	Peninsula Apartments (2510)		Storm Water (7700)		
	Tax Increment Financing (26**)		Housing Authority (79**)		
	Self-Supporting Municipal Improvement District (2820)				
					Agency Funds
					Project Green (9102)

Major funds

BUDGETARY FUND STRUCTURE

A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The City, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of the City can be divided into three categories: governmental funds, proprietary funds, and fiduciary funds.

Governmental Funds

- The **General Fund** is the City's primary operating fund and includes activities in the following program areas: general government, public works, public safety, culture and recreation, community and economic development, and health and social services.
- **Special Revenue funds** account for proceeds from specific sources (other than those accounted for within capital projects funds) which are usually required by law or regulation to be accounted for in separate funds and to be expended for specific purposes. Examples include the employee benefits tax levy; Community Development Block Grant (CDBG) funding, Road Use Tax receipts; membership contributions to the Metropolitan Planning Organization of Johnson County, taxes generated for a Self-Supporting Municipal Improvement District (SSMID), and tax increment financing (TIF) property tax receipts.
- The **Debt Service Fund** accounts for principal and interest payments on the City's general long-term debt. Funding is provided by the debt service property tax levy, transfers from Tax Increment Financing, and loan repayments.
- **Capital Project funds** account for the acquisition and/or construction of major facilities and assets in excess of \$25,000.
- **Permanent funds** account for resources in which the entity is restricted to expending earnings and not principal for purposes that support a specific program. The City's only permanent fund, the Cemetery Perpetual Care Fund, was merged into the General Fund in fiscal year 2017.

Proprietary Funds

- **Enterprise funds** are primarily self-supporting in that they are financed by program and/or user fees for the services provided. Such functions for the City of Iowa City include Parking, Transit, Wastewater Treatment, Water, Refuse Collection, Landfill, and Storm Water. The Airport and Iowa City Housing Authority are also classified as enterprise funds. The Iowa City Housing Authority's primary funding source is through the Department of Housing and Urban Development (HUD)'s federal grant and voucher programs. The Transit and Airport funds both receive an operating subsidy from the General Fund.

- **Internal Service funds (non-budgetary)** are also self-supporting and financed on a cost-reimbursement basis through charges to the departments and divisions (budgetary units) which utilize their goods and services. Such activities are not reportable, based on the State of Iowa's budget filing requirements, nor are they reflected in the government-wide financial statements. These funds are also not included in the Major fund determinations. Funds in this category include Equipment, Information Technology Services, Risk Management, Central Services, and the Health and Dental Reserves.

Fiduciary Funds

- **Agency funds (non-budgetary)** are fiduciary funds that account for resources held for the benefit of parties outside the city government. For this reason, agency funds are not appropriated through the budget process, nor are they reflected in the government-wide financial statements. The City has one agency fund, which is not presented, Project Green. Agency funds do not report revenues and expenditures; they only report assets and liabilities.

Major Funds

During the preparation of the City's Comprehensive Annual Financial Report, (CAFR), funds are evaluated based upon the level of their assets, liabilities, revenues, and expenditures/expenses to determine whether or not they are a major fund. Governmental accounting standards sets forth the following minimum provisions for determining which governmental and enterprise funds to treat as a major fund:

The City's main operating fund, the General Fund is always reported as major. Other funds would be classified as major if the following two conditions are met:

1. Total assets, liabilities, revenues, or expenditures/expenses of the individual governmental or enterprise fund are at least 10 percent of the corresponding total of all funds of that category; and
2. Total assets, liabilities, revenues or expenditures/expenses of the individual governmental or enterprise fund are at least 5 percent of the total for all governmental and enterprise funds combined.

If a fund is determined to be a major fund, its financial information is reported separately in the City's CAFR and cannot be reported in aggregate with other nonmajor funds of its fund category (governmental or enterprise). For budgetary presentation, all of the City's funds are presented individually.

Departments & Divisions by Fund

General Fund

General Fund

City Council

City Council

City Clerk

City Clerk

City Attorney

City Attorney

City Manager

City Manager

Communications Office

Human Resources

Human Rights

Economic Development

Finance

Finance Administration

Accounting

Purchasing

Revenue

Police

Police Administration

Police Support Services

Police Field Operations

Public Works

Public Works Administration

Engineering Services

Neighborhood & Development Services

NDS Administration

Development Services

Neighborhood Services

Parks & Recreation

Parks & Recreation Administration

Recreation

Park Maintenance

Cemetery Operations

Library

Library Operations

Library Foundation

Fire

Fire Administration

Fire Emergency Operations

Fire Prevention

Fire Training

Senior Center

Senior Center Operations

Transportation Services

Transportation Services Administration

Debt Service Fund

Debt Service Fund

Finance

Finance Administration

Departments & Divisions by Fund

Special Revenue Funds

CDBG Fund

Neighborhood & Development Services

Neighborhood Services

Affordable Housing Fund

Neighborhood & Development Services

Neighborhood Services

HOME Grant Fund

Neighborhood & Development Services

Neighborhood Services

Peninsula Apartments Fund

Neighborhood & Development Services

Neighborhood Services

Road Use Tax Fund

Public Works

Streets Operations

Tax Increment Financing Fund

Finance

Finance Administration

Other Shared Revenues Fund

Neighborhood & Development Services

Neighborhood Services

SSMID - Downtown

Finance

Finance Administration

Metro Planning Organization of Johnson County

Neighborhood & Development Services

Metro Planning Organization of Johnson County

Employee Benefits Fund

Finance

Finance Administration

Departments & Divisions by Fund

Enterprise Funds

Parking Fund

Transportation Services

Parking Operations

Airport Fund

Airport

Airport Operations

Transit Fund

Transportation Services

Public Transportation

Storm Water Fund

Public Works

Engineering Services

Wastewater Fund

Public Works

Wastewater Operations

Refuse Collection Fund

Public Works

Resource Management

Water Fund

Public Works

Water Operations

Housing Authority Fund

Neighborhood & Development Services

Neighborhood Services

Landfill Fund

Public Works

Resource Management

Internal Service Funds

Equipment Fund

Public Works

Equipment Services

Central Services Fund

Finance

Purchasing

Risk Management Reserve

Finance

Risk Management

Health Insurance Reserve

Finance

Finance Administration

Information Technology Services Fund

Finance

Information Technology Services

Dental Insurance Reserve

Finance

Finance Administration

FINANCIAL SUMMARY

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2
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Preparation of the Financial Plan
Financial and Fiscal Policies
Long Range Financial Planning
All Funds
 Fund Balance Summary
 Revenue Summary
 Expenditure Summary
 Inter Fund Transfer Schedules
Personnel Full Time Equivalents (FTE)

PREPARATION OF THE FINANCIAL PLAN

Introduction

This Three-Year Financial Plan is for fiscal years 2019 through 2021. The Financial Plan includes the current year revised budget (fiscal year 2019), the one-year annual budget as required by Iowa Code (fiscal year 2020), and provides an additional projection year (fiscal year 2021) as a planning tool. The City's fiscal year begins on July 1 and ends June 30. The purpose of the overview is to disclose the basis on which the financial plan has been prepared.

The role of a government's operating budget differs from that of a private business. Budgets are an important internal planning tool for business, but they also play an external role for governmental entities. A multi-year financial plan informs parties inside and outside government of future objectives and provision of services to its constituents.

The Three-Year Financial Plan also permits a more comprehensive review of the City's financial condition, allowing analysis of current and future needs and requirements. During preparation of the plan, careful review is made of property tax levy rates, utility and user fee requirements, ending cash balances by fund, debt service obligations, bond financing needs, capital outlay for equipment purchases, and major capital improvement projects. Long range financial plans are developed for all major funds, debt service obligations, capital improvement projects, and other areas that have been identified as areas of risk, need, or general prudence.

This document contains operating budgets for the governmental funds: general, special revenue, debt service, capital project and permanent funds. It also includes budgets for the proprietary funds: enterprise and internal service funds. Internal service fund activities are considered non-budgetary in that they are not formally appropriated, reported to the State of Iowa, or included in the adopted budget resolution approved by City Council each year. This is in accordance with the State's filing requirements.

Budget projections are summarized by major revenue and expenditure categories within each division. A separate multi-year Capital Improvements Program (CIP) shows projected capital revenues and expenditures for years 2019 through 2023.

Basis of Accounting

The modified accrual basis of accounting has been used for preparation of the City's fiscal year 2020 budget for all funds and fund types including proprietary funds. The modified accrual basis of accounting used in the preparation of the fiscal year 2020 budget is similar to the accounting basis used in the City's Comprehensive Annual Financial Report (CAFR) for the governmental funds, except for the treatment of administrative chargebacks, UniverCity property and loans, interfund loans, loan repayments, and same fund transfers.

All of the City's governmental funds are accounted for using the modified accrual basis of accounting. The modified accrual basis of accounting uses a current financial resources measurement focus, which generally includes only current assets and current liabilities on the balance sheet. Under the modified accrual basis, revenue is recognized when susceptible to accrual, which is in the period in which it becomes both available (collectible within the current period or soon thereafter to be used to pay liabilities of the current period)

and measurable (the amount of the transaction can be determined). Revenue accrued includes property taxes, intergovernmental revenue, and interest earned on investments (if they are collected within 60 days after the year-end). Expenditures are recorded when the related fund liability is incurred. Principal and interest on long-term debt, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due. This basis differs from that used in the CAFR for the government-wide financial statements and the proprietary fund statements.

The government-wide financial statements and the proprietary fund statements are accounted for on the flow of economic resources measurement focus and use the accrual basis of accounting in the City's CAFR. Agency funds do not have a measurement focus and use the accrual basis of accounting. Under the accrual method, revenues are recorded when earned and expenses are recorded at the time liabilities are incurred. The City applies all applicable Financial Accounting Standards Board pronouncements issued on or before November 30, 1989, except those that conflict with GASB pronouncements, in accounting and reporting for these funds.

Annual Preparation Schedule

The City Manager instructs the Department Directors on whether any changes in level of service can be factored into the proposed financial plan. This is done before the actual budget process starts. Changes to the financial plan are done annually during the budget process. All revenue and expenditure estimates are re-evaluated and revised if necessary.

In August each year, the Finance Department meets with Department Directors and Division Heads to review and discuss their goals and performance measures. These are reviewed against the City's long-term strategic plan and updated as necessary. The Finance Department then collects the data from each division and prepares the performance measurement results. Also in August, the City Council holds a work session to discuss their budget goals and priorities for the upcoming year.

In September, forms and instructions are delivered to departments for the annual update to the Five-Year Capital Improvement Program. The status of prior year projects is reviewed as well as the long-term debt projections. Updates to projects already in the Program, requests for new projects including their cost estimate, availability of outside funding sources, operating impact, and rating score are submitted by departments.

In early October, Department Directors and Division Heads are able to access their respective budget projections. They can make adjustments to their operating budget during this time. The Finance Department compiles salary projections, history of each department/division's actual line item expenditures, and projected revenues and costs covered by the Financial Plan. (The Finance Department projects revenues individually and uses a combination of inflation factors and individual costs to project expenditures.)

During October, the Finance Department produces the preliminary Capital Improvement Program. This is reviewed through a series of meetings by a Capital Project Review Committee and modifications are made based on project timing and coordination, community development, funding availability, and other factors.

In late October, budget entry is restricted and only accessible to the Finance Department, and the Finance Department issues the proposed Five-Year Capital Improvement Program.

In November, the Finance Department reviews the budget projections with requests added and compiles them all into a budget. Long range financial plans are reviewed and integrated into the annual budget and rate or budget adjustments are determined. All budget forms and adjustments are forwarded to the City Manager.

By mid-December, the City Manager and Finance Department decide which modifications to operations will be made. A tax levy is computed. Analysis is done so all funds have required balances or zero balances. The proposed Five-Year Capital Improvement Program, division performance measures and goals, and the annual and projected budget are combined into one document. The proposed Financial Plan document is then printed.

City Council reviews the proposed Financial Plan document during the month of January.

In February, the proposed Financial Plan document and a memo of City Council's changes are presented to the public. A notice of public hearing is published at least ten days but not more than 20 days prior to the final adoption.

In March, the final Three-Year Financial Plan and Five-Year Capital Improvement Program are adopted by the City Council following a public hearing. The State of Iowa requires a one-year budget be adopted by March 15 of each year. The applicable year in Iowa City's Three-Year Financial Plan is adopted as the annual budget to satisfy State requirements. If increases to service rates or charges are included as part of the next year's budget, those rate changes are then adopted in March following adoption of the budget.

Amending the Adopted Budget

Budget amendments are typically presented to the City Council twice a year, with a public hearing held each time to allow for citizen input. The first public hearing is usually held in early fall, and the second and/or final hearing is in late spring. All amendments must be formally approved and certified to the State of Iowa by May 31st, as required by law.

The fall budget amendment is primarily comprised of appropriations from the prior year that must be 'carried-forward' or re-appropriated as part of the new fiscal year. These carry forwards are in two forms 1) unspent department appropriations, and 2) incomplete capital improvement projects.

Departments may request to carry appropriations forward into the next fiscal year that remain unspent at the end of the fiscal year. These requests are submitted to the Finance Director for review and then approved or denied by the City Manager. In order for an appropriation to be carried forward into the next fiscal year, it must meet the following criteria:

- 1) The appropriation must be for an item or service specifically listed in the requesting department's budget. Appropriations for regular and ordinary operating expenditures may not be carried forward. Purchases of items and services not listed in the requesting department's budget are not eligible for carryover.
- 2) The amount of the appropriation may not be lower than the lesser of 1) one percent of the activity's budget, or 2) \$5,000.
- 3) All appropriations to be carried forward are contingent upon adequate, available resources and fund balance.

In addition to these carry forward requests, there are many capital improvement projects that span across fiscal years. These projects must be re-appropriated in accordance with State budget law. The Finance Department compiles a summary of capital projects and their remaining, unspent appropriations, and then these unspent project appropriations are included as part of the budget amendment for the following fiscal year. These two types of budget carry forwards are the primary basis for the first budget amendment of the year.

The second budget amendment is compiled during the annual budget process. While department budget requests for the next year are being compiled during the budget process, departments also submit their revised budget requests for the current year. These requests help formulate the revised budget for the current year. Revisions to the current year budget must still comply with the City's budget amendment policy. Following the completion of the next year's budget process and approval in March, the second budget amendment is compiled and submitted for City Council approval.

Budget Reporting

In accordance with Code of Iowa, the City Council annually adopts a budget following required public notice and hearing which includes all funds, except internal service funds and agency funds.

Formal and legal budgetary control is based upon nine major classes of expenditures known as functions, not by fund or fund type. These nine functions are: Public Safety, Public Works, Health and Social Services, Culture and Recreation, Community and Economic Development, General Government, Debt Service, Capital Projects and Business Type/Enterprises. The legal level control is at the aggregated function level, not at the fund or fund type level.

Financial statements which compare the fiscal year's actual revenues and expenditures to budgeted authority are published by the 31st of December immediately following the end of the fiscal year (June 30). These statements are also presented for the City, as a whole, in the notes to that year's Financial Report. Legal compliance is met if actual expenditures do not exceed the budgeted expenditures for each of the nine functions.

Financial Plan Preparation Schedule

August 1 – August 31, 2018

Finance Department meets with each division to review division performance measures and goals, and their alignment with City Council strategic plan. Performance measurement data is compiled and summarized.

August 21, 2018

City Council work session discussion regarding fiscal year 2020 budget goals.

August 31, 2018

Capital Improvement Program forms and instructions are distributed to departments.

September 21, 2018

Capital Improvement Program forms are due to the Finance Department.

September 26, 2018

At the department staff meeting, directors will review fiscal policies and priorities, present special budget issues, distribute budget manuals, and instruct staff on budget preparation process and schedule.

September 27 – October 19, 2018

Munis system is available for departments to enter fiscal year 2020 line item budgets, add fiscal year 2020 budget requests for each activity, and amend fiscal year 2019 line item budgets. Finance Department develops personnel budget through consultation with the Human Resource department and each individual department.

October 5, 2018

Finance Department produces preliminary Five-Year Capital Improvement Program with project rankings.

October 10, 2018

Capital Improvement Program review committee reviews project requests and rankings; committee makes amendments to the preliminary Program.

October 19, 2018

Department directors deliver budget summary to City Manager's office and Finance Department. Munis financial system is closed for departmental updates. Finance Department produces amended Five-Year Capital Improvement Program with updated project rankings.

October 25, 2018

Capital Improvement Program review committee reviews amended program and makes final Program adjustments.

October 29 – November 16, 2018

City Manager and Finance Director meet with each department to discuss their divisions' fiscal year 2020 budget requests and submittals, fiscal year 2019 revised budgets, performance measures, and goals. Finance Department reviews and updates long range financial plans.

November 17 – November 30, 2018

City Manager's office reviews budget requests to determine budget issues and discussion items; a comprehensive summary of significant budget issues is prepared. The Finance Department combines budget requests and long range financial plans, and prepares financial summaries.

December 7, 2018

City Manager and Finance Department finalize departmental fiscal year 2020 budget requests, fiscal year 2019 revised budgets, Five-Year Capital Improvement Program, division goals and performance measures, and long range financial plans.

December 21, 2018

Preliminary City budget document including the Three-Year Financial Plan, the Five-Year Capital Improvement Program, and division goals and performance measures is distributed to City Council.

January 5 – February 5, 2019

City Manager and City Council discuss budget process overview, budget environment, proposed budget, Capital Improvement Program, significant budget issues, and to incorporate Council policy preferences.

February 19, 2019

City Council approves notices of public hearing on the proposed fiscal year 2020 budget and the fiscal year 2019 revised budget.

February 22, 2019

Publication of notice of public hearing on the proposed fiscal year 2020 budget and revised fiscal year 2019 budget. City budget made available for public inspection at city hall and library.

March 12, 2019

Following public hearings, the fiscal year 2020 budget, the Three-Year Financial Plan, the Five-Year Capital Improvement Program, and the fiscal year 2019 revised budget are adopted by City Council.

March 15, 2019

Adopted fiscal year 2020 budget and fiscal year 2019 revised budget are certified with Johnson County Auditor.

March 19, 2019

City Council sets the hearings for service fee and rate changes for fiscal year 2020, if necessary.

July 1, 2019

New fiscal year begins.

FINANCIAL AND FISCAL POLICIES

The City of Iowa City's financial policies set forth the basic framework for the overall fiscal management of the City. These policies assist the decision-making process of the City Council. These policies provide guidelines for evaluating both current activities and proposals for future programs.

Most of the policies represent long-standing principles, traditions and practices, and follow generally accepted accounting principles which have guided the City in the past and have helped maintain financial stability.

OPERATING BUDGET POLICIES

- The City will prepare an annual balanced budget for all operating funds. A balanced budget is one that has revenues sufficient to equal expenditures.
- The City will maintain a budgetary control system to ensure adherence to the budget and will prepare quarterly reports comparing actual revenues and expenditures to budget.
- Operating budgets are established on a fund/department/division/activity basis.
- A contingency account will be maintained in the annual General Fund operating budget to provide for unanticipated expenditures or to meet unexpected increases in service delivery costs, budgeted annually, at approximately one percent of expenditures and transfers out.
- Budget amendments may be submitted twice per year and require approval of the Department Director, the Finance Director, and the City Manager. The City Council formally reviews and approves all budget amendments processed by staff twice per year – once in the late summer/early fall and once in the spring.
 - 1) Increases or amendments to operating budgets are made only in the following situations:
 - emergency situations
 - transfer from contingency
 - expenditures with offsetting revenues or fund balance
 - carry-over of prior year budget authority for expenses that had not been incurred as of the end of the fiscal year.
 - 2) Emergency Reserve funds will be transferred to operations for the following purposes:
 - to provide natural or other disaster response or mitigation funding/interim loans
 - to mitigate fluctuations or sudden elimination of State of Iowa property tax backfill or other State operating assistance
 - to mitigate pension, insurance, or health care funding anomalies, emergencies, or spikes
 - to avoid any defaults from the payment of long term or bonded debts
 - to assist in the rehabilitation or replacement of fully depreciated or outdated municipal buildings and facilities to avoid the issuance of long-term debt
 - for any other financial emergencies declared by the City Council

- 3) Departments may request to carry-over appropriations into the next fiscal year that remain unspent at the end of the fiscal year. These requests are submitted to the Finance Director for review and then approved or denied by the City Manager, and are amended into the following year's budget. In order for an appropriation to be carried forward into the next fiscal year, it must meet the following criteria:
- The appropriation must be for an item or service specifically listed in the requesting department's budget. Appropriations for regular and ordinary operating expenditures may not be carried forward.
 - The amount of the appropriation may not be lower than the lesser of 1) one percent of the activity's budget, or 2) \$5,000.
 - All appropriations to be carried forward are contingent upon adequate, available resources and fund balance.
 - Capital improvement projects that span across fiscal years must be re-appropriated each year in accordance with State budget law. The Finance Department compiles a summary of capital projects and their remaining, unspent appropriations at year-end. These unspent project appropriations are included as part of the budget amendment for the following fiscal year.

OPERATING BUDGET PREPARATION CRITERIA

General Guidelines:

- Maintain the fiscal integrity of the City's operating and capital improvement budgets in order to provide services and to construct and maintain the City's infrastructure.
- Maintain the City's responsible fiscal position and Aaa bond rating.
- Present budget data to the City Council in a format that will facilitate annual budget decisions based on a three-year planning perspective. Provide the City Council with a summary of the three-year forecasts.
- Encourage community involvement in the annual budget decision-making process through public hearings, informal meetings, budget briefs and related informational efforts.

Service Level Guidelines:

- Deliver service levels which are consistent with the community's willingness to pay and the City's available resources.
- Base decisions to reduce service levels or eliminate activities on City Council's strategic plan priorities.
- Recognize that City employees are one of the City government's most valuable resources and are essential to the delivery of high quality, efficient services.

Revenue Guidelines:

- Property tax levy rates will not exceed the limits as established by the State of Iowa.

- Revise user fee rate structures to recover the cost of the service provided to the benefiting customers while maintaining sensitivity to low income residents.

Expenditure Guidelines:

- Support responsible management efforts to increase productivity by providing resources for office automation, preventive maintenance, risk management/employee safety, and employee training.

REVENUE POLICIES

- The City will try to maintain a diversified and stable revenue system to minimize short-run fluctuations in any one revenue source.
- The City will attempt to maximize benefits from major revenue sources as a way of maintaining a competitive property tax rate.
- The City will follow an aggressive policy of collecting revenues.
- The City will establish all user charges and fees at a level related to the full cost (operating, direct, and indirect) of providing the service, whenever practical.
- The City will review licenses, fees, and charges annually to determine if the revenues support the cost of providing the service.
- The financial goal of the Recreation division is for program fees to provide 40% of the division's funding.
- Parking, Refuse, Wastewater Treatment, Storm Water, Landfill, and Water funds will be self-supporting through user fees. Self-supporting shall be defined as maintaining a positive net income after depreciation but before capital contributions, transfers, and extraordinary items using a GAAP basis of accounting.
- Rate adjustments will be submitted to the City Council by ordinance if state or locally legislated, or by resolution (if not state or locally legislated).

ECONOMIC DEVELOPMENT POLICIES

- Alignment with the City's Strategic Plan will provide the first indicator about whether a project may be eligible for TIF.
- The City will continue to seek projects that diversify existing uses in the given urban renewal area. Such projects may include Class A office, hotel, entertainment, and residential uses, provided market studies and financial analysis support such investment.
- New office and mixed-use building projects receiving TIF in any urban renewal area shall be certified Silver or better under the LEED for New Construction Rating System current at the time of design development. New Residential projects shall be certified Silver under the National Green Building Standard or the LEED Green Building Rating System appropriate to the building type. For LEED projects, at least 8 points shall be awarded for the LEED-NC

Optimize Energy Performance credit.

- Applications for TIF support for downtown projects must indicate how the proposed project will help fulfill the overall vision of the downtown portion of the Downtown and Riverfront Crossings Plan, while encouraging appropriate infill redevelopment with a mix of building uses. Building heights must conform to the Desired Heights map in the Plan or provide exceptional public benefits to be considered otherwise. The provisions of this section will apply until a Downtown Form-Based Code or urban design plan is adopted.
- Properties in the downtown area are designated one of four ways in relation to historic preservation and affect whether a project may be eligible for TIF. More detail is available on this policy.
- TIF projects in any urban renewal area with a residential component as part of the project must provide a minimum of 15% of the units as affordable to tenants at or below 60% AMI (area median income). If those housing units are for sale, units will be targeted to households at or below 110% AMI.
- The City will not contract with or provide any economic development incentives to any person or entity who has participated in wage theft by violation of the Iowa Wage Payment Collection law, the Iowa Minimum Wage Act, the Federal Fair Labor Standards Act (FLSA) or any comparable state statute or local ordinance, which governs the payment of wages.
- When a TIF project is based on the creation or retention of jobs, certain wage thresholds must be met to help ensure the City's financial participation only serves to increase the average area wage. As a policy to incentivize the addition of high paying jobs to the local economy, a jobs-based TIF incentive would be structured using the thresholds of the State of Iowa High Quality Jobs Program.
- Recognizing that some non-profit activity and/or investment in public infrastructure may influence additional private economic development activity, TIF may be an appropriate tool to further investment in Iowa City's cultural and/or natural assets, such as Arts and cultural activities or facilities, historic preservation, public improvements that serve as a catalyst for the economic development of the urban renewal area.
- Designed to provide a consistent and transparent process for the review and analysis of all applications for TIF assistance, applications must be complete, must demonstrate sufficient need for the City's financial assistance, such that without it, the project would not occur, it should be understood that the preferred form of TIF is rebate, developer equity must be equal to or greater than City funding, and it must be project based in that the project must generate TIF increment sufficient to be self-supporting.

CAPITAL IMPROVEMENT PROGRAM BUDGET POLICIES

- The City will develop a five-year Capital Improvement Program (CIP), which will be reviewed and updated annually, comply with City Council goals and be compatible with the Comprehensive Plan whenever possible.
- The complete five-year CIP funding plan must be balanced each year by matching projected expenditures with proposed revenue sources by fund.

- Funding for projects should be obtained through borrowing from:
 - bond market, general obligation or revenue bonds
 - enterprise fund operations and reserves
 - internal loans
- The City may utilize General Fund cash balances to fund capital projects whenever available and feasible. For the Airport, it is policy that the General Fund will match up to \$100,000 in grants received per year.
- The City shall utilize available funding sources for capital improvements whenever practical and feasible such as but not limited to:
 - federal and state grant funds
 - special assessments
 - developer contributions
- The City will maintain its physical assets at a level adequate to protect the City's capital investment and to minimize future maintenance and replacement costs. The budget will provide for the adequate maintenance and the orderly replacement of the capital plant and equipment from current revenues when possible.

RESERVE POLICIES

- The City will establish a contingency line-item in the annual General Fund operating budget to provide for unanticipated expenditures or to meet unexpected small increases in service delivery costs, and will be budgeted at approximately one percent of expenditures.
- Operating fund balances at fiscal year-end will be maintained at a level to ensure sufficient cash flow throughout the fiscal year. Unassigned fund balance in the General Fund reserves will not go below 25% of total revenues and transfers in, with a ceiling of 35%. Fund balances in excess of 35% will be transferred to the City's Emergency fund, used to retire outstanding debt, be used to provide property tax relief, or be used for facility replacement.
- The City will maintain an Emergency fund and will strive to maintain the balance at an amount equal to the State reimbursement for commercial/industrial property tax replacement plus the City's pension and OPEB liabilities.
- Debt reserves will be maintained in accordance with applicable bond covenants in the Water, Wastewater, Parking, and business-type funds with outstanding revenue bonds.
- Reserves will be maintained in the City's business-type funds to ensure sufficient cash flow throughout the year as well as funds for capital repairs and infrastructure replacement. Unassigned reserves shall be limited to accumulated depreciation plus 35% of revenues and transfers in. Excess reserve balances will be transferred to the Emergency fund, used to retire outstanding debt, used to provide utility rate relief, or be reserved for future capital improvement needs.
- Reserves will be maintained for equipment replacement and for unexpected major repairs in the following areas: Parking, Wastewater, Water, Landfill, Transit, Equipment Replacement,

Information Technology Services, Central Services, Cable Television Equipment, and Library Computer Equipment.

- Reserves, based on actuaries, will be maintained for the Risk Management Loss Reserve, Health and Dental Insurance Reserves. Excess reserve balances may be transferred to the Emergency fund if the City's OPEB liabilities are not fully funded.
- All City trucks, cars and necessary accessories will be maintained on a replacement cost basis each year. A separate reserve fund has been set up to fund these replacements. Additions to the fleet are made through allocations in the annual budget. Only Fire Department fire trucks and equipment and Transit buses will be eligible to be purchased through the issuance of debt.
- All general obligation debt will be paid from the Debt Service Fund. General Obligation debt applicable to Enterprise Fund projects will be paid out of the Debt Service Fund, but will be abated from revenues from the respective Enterprise Fund(s).

DEBT POLICIES

- Debt shall only be used to finance capital improvement projects, firefighting equipment, affordable housing developments, participation in state or federal tax credit programs, or economic development projects. Funding non-emergency capital improvement projects shall not be authorized by the City Council unless the project has been included in the Five-Year Capital Improvement Plan (CIP).
- The City shall strive to limit debt and to fund projects on a pay-as-you-go basis when possible.
- The City shall manage its debt program so that the amount of net direct debt outstanding at any time does not exceed 1.50% of the City's total assessed value. The City shall strive to meet the Moody's Aaa benchmark of net direct debt outstanding of .75% of the City's total assessed value. The City's total outstanding long-term debt will adhere to State law which sets the limit at 5% of the city's total assessed value. The use of annually appropriated debt obligations for the purpose of circumventing the debt limits of this policy is prohibited.
- The City's debt service property tax levy shall not exceed 30% of the total property tax levy.
- The City may finance capital needs through the issuance of revenue-secured debt obligations. For new issues, the amount of revenue-secured debt obligations issued should have a projected minimum revenue coverage ratio of at least 1.25 times annual debt service at issuance.
- Debt will be structured for the shortest period consistent with a fair allocation of costs to current and future beneficiaries or users. General obligation bonds will be limited to State law as to the length of debt.
- To the extent possible, repayment of debt should be structured so as to rapidly pay down principal and should use a level principal or other rapidly amortizing structure whenever possible. Long-term bonded debt should, as a general rule, be structured with level debt service payments.

- The City may use lease-purchase obligations in lieu of bonded debt. Use of these instruments will be limited to specific projects or purposes and will not be utilized as a general practice for the financing of capital improvement projects.
- The City may enter into agreements with commercial banks or other financial entities for purposes of acquiring lines of credit that shall provide access to credit under terms and conditions as specified in such agreements.
- The City may choose to issue Bond Anticipation Notes (BANs) or similar structures as a source of interim financing. Tax and Revenue Anticipation Notes will be used only on an emergency basis and will not be used as a general practice to finance ongoing operations.
- General Obligation new money bonds shall be issued by competitive sale. Debt, except for General Obligation new money bonds, may be sold through a negotiated sale or a private placement or limited public offering where it is determined to be the best method to achieve a lower interest cost and/or effectively market the debt.
- The City may issue refunding bonds when legally permissible and prudent. The net present value savings for an advanced refunding should equal or exceed seven percent. The net present value savings for a current refunding should equal or exceed five percent. The City may choose to refund outstanding indebtedness when existing bond covenants or other financial structures impinge on prudent and sound financial management regardless of projected net present value savings.
- The City's preferred rating agency will be Moody's Investors Service. The City will strive to maintain a Moody's bond rating of 'Aaa' for its General Obligation Unlimited Tax (GOULT) bonded indebtedness. The City will strive to maintain a Moody's rating of 'A3' or higher for its revenue bonded indebtedness.
- The City, as a practice, will not use derivative products in financing transactions.
- The Finance Director shall provide the City Manager and City Council an annual long-term debt disclosure report within 210 days after the fiscal year-end regarding the City's outstanding debt and debt program.

ACCOUNTING, AUDITING, AND FINANCIAL REPORTING POLICIES

- Quarterly financial reports will be prepared and submitted to the City Council.
- A three-year financial plan for all operating funds will be prepared by the City Manager and presented to the City Council for their review. This will include the current revised year and two projected years.
- A Five-Year Capital Improvement Program budget will be prepared, reviewed, and revised annually.
- An independent audit will be performed annually for all City funds.
- The City will produce a Comprehensive Annual Financial Report (CAFR) in accordance with generally accepted accounting principles as outlined by the Governmental Accounting Standards Board.

Long Range Financial Planning

Long range financial planning is conducted by the City in numerous areas of the City's financial operations. Where long range financial plans are prepared, the applicable years of the plans are incorporated into the annual budget process and the three-year financial plan. Discussion of some of the City's operations and their long range financial planning and projections is provided below.

Major Fund Financial Projections

In each major operating fund, there is a long-term financial projection included at the end of each Fund Summary. Each long-term projection is presented through the year 2025 and includes a trend analysis and a chart of revenues and expenditures. These projections are done through a software package known as Whitebirch.

Major funds that have long-term financial projections incorporated are the General Fund, Employee Benefits Fund, Debt Service Fund, Parking Fund, Transit Fund, Wastewater Fund, Water Fund, Refuse Collection Fund, Landfill Fund, and the Storm Water Fund. The Housing Authority Fund does not include a long-term financial projection as this is entirely dependent on federal grant funding and will fluctuate for factors beyond the control of the City Council or management. One non-major fund that also incorporates a long-term financial projection is the Road Use Tax Fund. A long-term financial projection is included for the Road Use Tax Fund due to the importance of this fund's activities to the City's overall operation and its relevance to the General Fund and Employee Benefits Fund.

Impact of State property tax reform

On May 22, 2013, the State of Iowa legislature passed a property tax reform bill (SF295) that will have a significant impact on the City's ability to finance services in the future. The property tax reform bill has multiple components including changes to the taxability of residential, multi-residential, commercial, and industrial property. A 'backfill' or replacement of local property taxes with State funding was established to provide financial assistance to local governing jurisdictions affected by the property tax legislation.

The City funds for which property tax is a significant funding source include the General Fund, the Debt Service Fund, the Employee Benefits Fund, the Transit Fund, the SSMID-Downtown District Fund, and the Tax Increment Financing Fund. Property tax also supports the Road Use Tax Fund, the Airport Fund, and the Metro Planning Organization of Johnson County (MPOJC) Fund through subsidy transfers from the Employee Benefits Fund and the General Fund.

The backfill revenue received from the State of Iowa to replace property tax revenues lost due to the rollback of commercial and industrial property was \$1,048,359 in fiscal year 2015, \$2,080,228 in fiscal year 2016, \$1,582,567 in fiscal year 2017, \$1,546,743 in fiscal year 2018, and is estimated to be \$1,719,020 in fiscal year 2019 and \$1,542,311 in fiscal year 2020. The total projected impact of the property tax reform over ten years for the City is estimated to be a loss of \$51,694,623.

The strategy that the City has undertaken in response to the property tax reform is to 1) seek revenue diversification, 2) build contingency funding to provide for unexpected events, and 3) work to build a more efficient organization and to control spending. As part of this strategy, the City has created an Emergency Reserve fund that is an assigned portion of the General Fund. The targeted balance for this reserve is the amount of the State reimbursement for the commercial/industrial property tax replacement plus the City's pension and OPEB liabilities.

The Appendix contains a State Property Tax Reform Impact Summary (pages 673 – 674) with further details of the bill and a description of the estimated financial impact of the provisions of SF295 to the City over its first ten years.

Landfill Replacement & Closure Reserves

The Landfill Fund maintains a number of reserves that serve various purposes. Some of these reserves are required by law and some are created by management to financially prepare for future occurrences. Legally, the City is required to maintain and fund a closure and a post-closure reserve to ensure that sufficient funds are retained to close and monitor landfill cells as they become full. In order to comply with these funding requirements, the City hires a certified landfill engineering firm to calculate the future cost requirements and to provide us with a certified report. The City is required to have a pro-rated share of this funding placed into the proper closure and post-closure funds based upon the amount of tonnage that the landfill can accept versus how much has actually been deposited. The City maintains these accounting records and files a funding report with the State of Iowa annually. The estimated balances for fiscal year 2020 in the closure and post-closure funds are \$2,823,157 and \$10,975,913, respectively.

The City also maintains a reserve to set funds aside for the construction of new landfill cells as current ones are closed. A cost-per-ton for landfill cell replacement has been calculated based on the actual costs to replace the last landfill cell. Each quarter, as trash is deposited into the landfill, a cost-per-ton transfer is made from the landfill operations to the replacement reserve. These funds are intended to eliminate future borrowing or significant rate adjustments in order to open new cells. The budgeted balance for the landfill cell replacement reserve for fiscal year 2020 is \$9,401,348. Discussion of the Landfill Fund can be found starting on page 452.

At June 30, 2018, it is estimated that the landfill had deposited 4,332,967 tons versus its permitted capacity of 5,250,000 or 82.53%.

Transit & Equipment replacement reserves

The City maintains long-term replacement reserves including cable television equipment, library equipment, vehicles and heavy equipment, information technology equipment replacement, and public transportation buses and facilities. Included in the operating budget are transfers and internal charges to the replacement reserves for the purpose of funding the replacement of these types of equipment. The transfers are equivalent to the annual depreciation on the equipment so that these replacements are fully funded when they are necessary. The replacement reserve for transit buses and facilities is funded at 20% of accumulated depreciation due to the availability of state and federal grants to make these purchases. Transit buses and facilities are depreciated using the straight-line

method over an eight-year useful life. These grants typically fund 80% - 85% of the acquisition cost of the bus. The projected balances for replacement funds for fiscal year 2020 are as follows:

<u>Reserve</u>	<u>Fund</u>	<u>Balance</u>
Library equipment equipment	General	\$ 350,076
Public transportation buses & facilities	Transit	\$ 4,093,476
Vehicles and heavy equipment	Equipment	\$ 13,017,650
Cable television equipment	General	\$ 125,084
Info technology equipment	ITS	\$ 286,584

The General Fund is presented beginning on page 117, the Transit Fund is presented starting on page 388, the Equipment Fund is presented on page 597, and the ITS Fund is presented beginning on page 610.

The City also collects funds to replace copy machines through a charge-per-copy that is collected in the Central Services Fund. This fund is projected to have \$724,234 in fund balance at the end of fiscal year 2020 available for the replacement of copy machines. The Central Services Fund is presented starting on page 618.

Risk Management and Health & Dental Insurance Reserves (OPEB)

The City contracts for actuarial services for the purpose of calculating and maintaining reserves that are intended to provide for certain liabilities. Actuarial calculations regarding liabilities for future expenditures are determined for risk management (liability, workers compensation, and property insurance) payments, health and dental insurance payments, and retiree health and dental insurance benefits. Actuarial calculations are updated annually and help determine internal charge rates and premium rates for risk management and health insurance charges. The estimated Risk Management fund reserve for fiscal year 2020 is \$3,770,978. The estimated Health Insurance reserve for fiscal year 2020 is \$12,128,396 of which \$7,589,740 is being reserved for Other Post-Employment Benefit (OPEB) liabilities. The OPEB liability was calculated with the actuarial assumption of a 3.87% discount rate, an inflation rate of 2.6% per annum, a salary increase rate of 3.25%, and an annual medical trend rate of 9.0% decreasing 0.5% each year to a 5% ultimate medical trend rate. The estimated Dental Insurance reserve for fiscal year 2020 is \$216,631. The Risk Management Fund is presented on page 605 and the Health Insurance Fund is presented on page 623.

Capital Project Plan

The five-year capital improvement program (CIP) is developed and updated annually through a process involving all City departments in the collection and review of the capital improvement needs of the City. The plan reviews, plans, and prioritizes the capital replacement and capital expansion needs of the City in coordination with the City's financial and operational demands. The City's five-year capital improvement plan is integrated into the City's financial plan and annual budget. This plan also coordinates with the City's long range debt planning to ensure that sufficient debt funding is available at the time improvements are needed or expected. The projected debt issues in the program have been integrated into the Debt Service Fund's budget.

Below is the five-year capital improvement plan expenditure summary by division.

Capital Improvement Plan 2019-2023

Summary by Division

	2019	2020	2021	2022	2023	Total
Airport	\$ 392,000	\$ 658,250	\$ 475,000	\$ 1,170,000	\$ 1,250,000	\$ 3,945,250
Cemetery			50,000			50,000
City Manager	6,500,000					6,500,000
Development Services	400,000					400,000
Equipment	123,200					123,200
Fire		1,480,000		1,300,000	1,900,000	4,680,000
Information Technology	275,000					275,000
Landfill	835,000	520,000	800,000	45,000	455,000	2,655,000
Library	25,800			400,000		425,800
Parking Operations	510,000	675,000	1,320,000	575,000	300,000	3,380,000
Parks Administration	50,000	217,000	281,000	50,000	50,000	648,000
Parks Maintenance	8,315,000	1,325,000	1,450,000	1,365,000	3,670,000	16,125,000
Police	424,750					424,750
Public Works Administration	3,775,000					3,775,000
Recreation	495,000	977,569	110,000	690,000	50,000	2,322,569
Senior Center	50,000	50,000	350,000	100,000	50,000	600,000
Storm Water	315,000	915,000	380,000	1,280,000	240,000	3,130,000
Street Operations	9,392,970	17,758,253	13,531,253	10,741,753	18,064,253	69,488,482
Transit Operations	220,000		50,000	18,000,000	50,000	18,320,000
Wastewater Treatment	1,455,500	2,940,000	1,870,000	2,025,000	10,795,500	19,086,000
Water Operations	882,100	3,797,350	660,000	974,000	690,000	7,003,450
TOTAL	\$ 34,436,320	\$ 31,313,422	\$ 21,327,253	\$ 38,715,753	\$ 37,564,753	\$ 163,357,501

Total expenditures for the Capital Improvement Program for years 2019 – 2023 are \$163,357,501. Total funding sources for the Capital Improvement Program for year 2019 – 2023 are \$163,522,501. The five-year Capital Improvement Program is presented as part of the Capital Projects Fund section of the budget starting on page 497.

**City of Iowa City
All Fund Summary
Fiscal Year 2020**

	General Fund (10**)	Employee Benefits Fund (2400)	Debt Service Fund (50**)	Parking Fund (710*)	Transit Fund (715*)	Wastewater Fund (720*)	Water Fund (730*)
Estimated Fund Balance 7/1/2019	\$ 33,539,782	\$ 3,528,299	\$ 8,762,608	\$ 10,937,211	\$ 6,481,424	\$ 19,306,462	\$ 12,051,887
Revenues							
Property Taxes	\$ 36,176,002	\$ 12,210,314	\$ 11,553,357	\$ -	\$ -	\$ -	\$ -
Other City Taxes	2,468,300	150,378	140,643	-	-	-	-
Licenses, Permits, & Fees	2,576,370	-	-	-	-	9,440	-
Use of Money and Property	1,111,577	-	120,370	123,441	222,262	277,683	281,236
Intergovernmental	4,046,645	666,075	321,689	-	2,121,850	-	-
Charges for Fees and Services	1,366,366	-	-	5,769,420	1,984,150	11,433,056	9,331,360
Miscellaneous	6,177,874	5,000	-	190,490	72,740	48,133	15,810
Other Financial Sources	561,177	-	54,525	-	-	-	-
Sub-Total Revenues	54,484,311	13,031,767	12,190,584	6,083,351	4,401,002	11,768,312	9,628,406
Transfers In	12,294,657	-	1,079,920	1,021,221	3,996,479	4,686,300	2,003,729
Total Revenues & Transfers In	\$ 66,778,968	\$ 13,031,767	\$ 13,270,504	\$ 7,104,572	\$ 8,397,481	\$ 16,454,612	\$ 11,632,135
Expenditures by Department							
City Council	\$ 153,065	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
City Clerk	570,679	-	-	-	-	-	-
City Attorney	873,609	-	-	-	-	-	-
City Manager	4,223,782	-	-	-	-	-	-
Finance	4,443,650	1,292,628	13,039,775	-	-	-	-
Police	14,843,901	-	-	-	-	-	-
Fire	8,517,508	-	-	-	-	-	-
Parks & Recreation	9,327,677	-	-	-	-	-	-
Library	6,920,059	-	-	-	-	-	-
Senior Center	941,522	-	-	-	-	-	-
Neighborhood & Dvlpmt Services	5,092,304	-	-	-	-	-	-
Public Works	2,666,172	-	-	-	-	9,447,539	8,680,649
Transportation Services	617,078	-	-	6,609,133	7,617,583	-	-
Airport	-	-	-	-	-	-	-
Governmental Projects	-	-	-	-	-	-	-
Enterprise Projects	-	-	-	-	-	-	-
Sub-Total Expenditures	59,191,007	1,292,628	13,039,775	6,609,133	7,617,583	9,447,539	8,680,649
Transfers Out	6,840,994	11,388,578	-	1,945,957	275,000	5,875,300	3,060,079
Total Expenditures & Transfers Out	\$ 66,032,001	\$ 12,681,206	\$ 13,039,775	\$ 8,555,090	\$ 7,892,583	\$ 15,322,839	\$ 11,740,728
Estimated Fund Balance 6/30/2020	\$ 34,286,749	\$ 3,878,860	\$ 8,993,337	\$ 9,486,694	\$ 6,986,322	\$ 20,438,235	\$ 11,943,294
Restricted, Committed, Assigned	8,884,072	-	2,047,947	1,500,000	4,093,476	6,302,368	3,832,224
Unassigned Fund Balance 6/30/2020	\$ 25,402,677	\$ 3,878,860	\$ 6,945,389	\$ 7,986,694	\$ 2,892,847	\$ 14,135,867	\$ 8,111,070

Additional information regarding changes in fund balances can be found within individual fund summaries.

**City of Iowa City
All Fund Summary
Fiscal Year 2020**

Refuse Collection Fund (7400)	Landfill Fund (750*)	Storm Water Fund (770*)	Housing Authority Fund (79**)	Capital Projects Fund	Non-Major Budgetary Funds	Total Budgetary Funds	Non-Budgetary Funds	Total All Funds
\$ 1,280,572	\$ 24,672,414	\$ 678,435	\$ 5,083,877	\$ 643,850	\$ 7,017,877	\$ 133,984,699	\$ 32,838,033	\$ 166,822,732
\$ -	\$ -	\$ -	\$ -	\$ -	\$ 356,980	\$ 60,296,653	\$ -	\$ 60,296,653
-	-	-	-	-	3,450,835	6,210,156	-	6,210,156
-	-	-	-	-	-	2,585,810	-	2,585,810
13,833	549,424	10,000	409,160	-	479,825	3,598,811	444,699	4,043,510
-	20,000	-	9,142,572	9,620,401	10,083,205	36,022,437	618,650	36,641,087
3,656,150	6,351,093	1,709,510	-	-	21,000	41,622,105	592,932	42,215,037
-	74,265	7,500	41,330	100,000	65,830	6,798,972	19,466,032	26,265,004
-	-	-	13,496	12,157,340	212,000	12,998,538	98,000	13,096,538
3,669,983	6,994,782	1,727,010	9,606,558	21,877,741	14,669,675	170,133,482	21,220,313	191,353,795
2,000	1,326,984	1,000	29,290	12,246,676	2,024,624	40,712,880	-	40,712,880
\$ 3,671,983	\$ 8,321,766	\$ 1,728,010	\$ 9,635,848	\$ 34,124,417	\$ 16,694,299	\$ 210,846,361	\$ 21,220,313	\$ 232,066,674
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 153,065	\$ -	\$ 153,065
-	-	-	-	-	-	570,679	-	570,679
-	-	-	-	-	-	873,609	-	873,609
-	-	-	-	-	-	4,223,782	-	4,223,782
-	-	-	-	-	1,574,485	20,350,538	13,394,955	33,745,493
-	-	-	-	-	-	14,843,901	-	14,843,901
-	-	-	-	-	-	8,517,508	-	8,517,508
-	-	-	-	-	-	9,327,677	-	9,327,677
-	-	-	-	-	-	6,920,059	-	6,920,059
-	-	-	-	-	-	941,522	-	941,522
-	-	-	9,339,315	-	3,060,867	17,492,486	-	17,492,486
-	-	670,948	-	-	6,534,321	27,999,629	6,440,370	34,439,999
3,718,219	5,209,997	-	-	-	-	23,772,010	-	23,772,010
-	-	-	-	-	364,678	364,678	-	364,678
-	-	-	-	21,807,822	-	21,807,822	-	21,807,822
-	-	-	-	9,555,460	-	9,555,460	-	9,555,460
3,718,219	5,209,997	670,948	9,339,315	31,363,282	11,534,351	167,714,426	19,835,325	187,549,751
-	2,814,603	990,000	49,483	1,750,000	5,722,886	40,712,880	-	40,712,880
\$ 3,718,219	\$ 8,024,600	\$ 1,660,948	\$ 9,388,798	\$ 33,113,282	\$ 17,257,237	\$ 208,427,306	\$ 19,835,325	\$ 228,262,630
\$ 1,234,336	\$ 24,969,581	\$ 745,497	\$ 5,330,927	\$ 1,654,985	\$ 6,454,939	\$ 136,403,754	\$ 34,223,022	\$ 170,626,776
-	23,379,756	-	1,139,718	-	954,750	52,134,310	20,893,975	73,028,285
\$ 1,234,336	\$ 1,589,824	\$ 745,497	\$ 4,191,209	\$ 1,654,985	\$ 5,500,189	\$ 84,269,444	\$ 13,329,047	\$ 97,598,491

City of Iowa City
Non-Major Budgetary Fund Summary
Fiscal Year 2020

	CDBG Fund (2100)	HOME Grant Fund (2110)	Road Use Tax Fund (2200)	Other Shared Revenue Fund (2300)	Metro Planning Org. of Jo. Co. Fund (2350)	Affordable Housing Fund (2500)
Estimated Fund Balance 7/1/2019	\$ 284,065	\$ 147,069	\$ 3,559,413	\$ 3,968	\$ 253,223	\$ 1,613,211
Revenues						
Property Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other City Taxes	-	-	-	-	-	-
Licenses, Permits, & Fees	-	-	-	-	-	-
Use of Money and Property	14,145	16,500	-	-	2,890	-
Intergovernmental	658,186	580,222	8,426,500	-	377,186	-
Charges for Fees and Services	-	-	21,000	-	-	-
Miscellaneous	(33,820)	26,000	66,860	-	6,790	-
Other Financial Sources	95,000	117,000	-	-	-	-
Sub-Total Revenues	733,511	739,722	8,514,360	-	386,866	-
Transfers In	-	-	464,474	-	352,530	1,000,000
Total Revenues & Transfers In	\$ 733,511	\$ 739,722	\$ 8,978,834	\$ -	\$ 739,396	\$ 1,000,000
Expenditures by Department						
City Council	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
City Clerk	-	-	-	-	-	-
City Attorney	-	-	-	-	-	-
City Manager	-	-	-	-	-	-
Finance	-	-	-	-	-	-
Police	-	-	-	-	-	-
Fire	-	-	-	-	-	-
Parks & Recreation	-	-	-	-	-	-
Library	-	-	-	-	-	-
Senior Center	-	-	-	-	-	-
Neighborhood & Dvlpmnt Services	685,421	583,882	-	-	739,396	1,000,000
Public Works	-	-	6,534,321	-	-	-
Transportation Services	-	-	-	-	-	-
Airport	-	-	-	-	-	-
Governmental Projects	-	-	-	-	-	-
Enterprise Projects	-	-	-	-	-	-
Sub-Total Expenditures	685,421	583,882	6,534,321	-	739,396	1,000,000
Transfers Out	-	29,290	3,349,902	-	-	-
Total Expenditures & Transfers Out	\$ 685,421	\$ 613,172	\$ 9,884,223	\$ -	\$ 739,396	\$ 1,000,000
Estimated Fund Balance 6/30/2020	\$ 332,155	\$ 273,619	\$ 2,654,024	\$ 3,968	\$ 253,223	\$ 1,613,211
Restricted, Committed, Assigned	-	-	-	-	-	-
Unassigned Fund Balance 6/30/2020	\$ 332,155	\$ 273,619	\$ 2,654,024	\$ 3,968	\$ 253,223	\$ 1,613,211

Additional information regarding changes in fund balances can be found within individual fund summaries.

**City of Iowa City
Non-Major Budgetary Fund Summary
Fiscal Year 2020**

Peninsula Apartments Fund (2510)	Tax Increment Financing Fund (26**)	SSMID - Downtown Fund (2820)	Airport Fund (7600)	Total Non-Major Budgetary Funds
\$ 182,411	\$ 721,358	\$ -	\$ 253,159	\$ 7,017,877
\$ -	\$ -	\$ 356,980	\$ -	\$ 356,980
-	3,450,835	-	-	3,450,835
-	-	-	-	-
73,270	10,000	-	363,020	479,825
-	-	41,111	-	10,083,205
-	-	-	-	21,000
-	-	-	-	65,830
-	-	-	-	212,000
73,270	3,460,835	398,091	363,020	14,669,675
-	107,620	-	100,000	2,024,624
\$ 73,270	\$ 3,568,455	\$ 398,091	\$ 463,020	\$ 16,694,299
\$ -	\$ -	\$ -	\$ -	\$ -
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	1,176,394	398,091	-	1,574,485
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
52,168	-	-	-	3,060,867
-	-	-	-	6,534,321
-	-	-	-	-
-	-	-	364,678	364,678
-	-	-	-	-
-	-	-	-	-
52,168	1,176,394	398,091	364,678	11,534,351
-	2,258,669	-	85,025	5,722,886
\$ 52,168	\$ 3,435,063	\$ 398,091	\$ 449,703	\$ 17,257,237
\$ 203,513	\$ 854,750	\$ -	\$ 266,475	\$ 6,454,939
-	854,750	-	100,000	954,750
\$ 203,513	\$ -	\$ -	\$ 166,475	\$ 5,500,189

**City of Iowa City
Non-Budgetary Fund Summary
Fiscal Year 2020**

	Equipment Fund (810*)	Risk Management Reserve (8200)	Information Technology Fund (830*)	Central Services Fund (8400)	Health Insurance Reserve (8500)	Dental Insurance Reserve (8600)	Total Non-Budgetary Funds
Estimated Fund Balance 7/1/2019	\$ 13,837,178	\$ 3,719,397	\$ 2,712,472	\$ 669,397	\$ 11,693,786	\$ 205,803	\$ 32,838,033
Revenues							
Property Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other City Taxes	-	-	-	-	-	-	-
Licenses, Permits, & Fees	-	-	-	-	-	-	-
Use of Money and Property	197,922	48,000	37,722	9,790	148,805	2,460	444,699
Intergovernmental	618,650	-	-	-	-	-	618,650
Charges for Fees and Services	1,060	-	16,130	-	554,484	21,258	592,932
Miscellaneous	6,291,306	1,678,350	2,293,707	258,832	8,527,518	416,319	19,466,032
Other Financial Sources	98,000	-	-	-	-	-	98,000
Sub-Total Revenues	7,206,938	1,726,350	2,347,559	268,622	9,230,807	440,037	21,220,313
Transfers In	-	-	-	-	-	-	-
Total Revenues & Transfers In	\$ 7,206,938	\$ 1,726,350	\$ 2,347,559	\$ 268,622	\$ 9,230,807	\$ 440,037	\$ 21,220,313
Expenditures by Department							
City Council	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
City Clerk	-	-	-	-	-	-	-
City Attorney	-	-	-	-	-	-	-
City Manager	-	-	-	-	-	-	-
Finance	-	1,674,769	2,280,995	213,785	8,796,197	429,209	13,394,955
Police	-	-	-	-	-	-	-
Fire	-	-	-	-	-	-	-
Parks & Recreation	-	-	-	-	-	-	-
Library	-	-	-	-	-	-	-
Senior Center	-	-	-	-	-	-	-
Neighborhood & Dvlpmt Services	-	-	-	-	-	-	-
Public Works	6,440,370	-	-	-	-	-	6,440,370
Transportation Services	-	-	-	-	-	-	-
Airport	-	-	-	-	-	-	-
Governmental Projects	-	-	-	-	-	-	-
Enterprise Projects	-	-	-	-	-	-	-
Sub-Total Expenditures	6,440,370	1,674,769	2,280,995	213,785	8,796,197	429,209	19,835,325
Transfers Out	-	-	-	-	-	-	-
Total Expenditures & Transfers Out	\$ 6,440,370	\$ 1,674,769	\$ 2,280,995	\$ 213,785	\$ 8,796,197	\$ 429,209	\$ 19,835,325
Estimated Fund Balance 6/30/2020	\$ 14,603,746	\$ 3,770,978	\$ 2,779,037	\$ 724,234	\$ 12,128,396	\$ 216,631	\$ 34,223,022
Restricted, Committed, Assigned	13,017,650	-	286,584	-	7,589,740	-	20,893,975
Unassigned Fund Balance 6/30/2020	\$ 1,586,095	\$ 3,770,978	\$ 2,492,452	\$ 724,234	\$ 4,538,656	\$ 216,631	\$ 13,329,047

Additional information regarding changes in fund balances can be found within individual fund summaries.

**City of Iowa City
All Funds
Revenues by Fund**

	2016 Actual	2017 Actual	2018 Actual	2019 Revised	2020 Budget	2021 Projected
<u>Budgetary Fund Revenues</u>						
General Fund						
10** General Fund	\$ 48,667,850	\$ 51,151,026	\$ 51,880,377	\$ 55,053,255	\$ 54,484,311	\$ 55,569,590
Special Revenue Funds						
2100 CDBG	989,380	1,020,981	658,178	1,218,413	733,511	733,511
2110 HOME Grant	614,958	305,087	666,926	1,012,382	739,722	713,722
2200 Road Use Tax Fund	8,411,456	8,803,148	8,539,943	8,744,810	8,514,360	8,514,360
2300 Other Shared Revenue	380,110	577,060	270,089	48,260	-	-
2350 Metro Planning Org of Johnson Co	298,671	295,966	320,459	365,748	386,866	401,585
2400 Employee Benefits	10,516,768	11,145,984	11,668,231	12,908,880	13,031,767	13,397,985
2500 Affordable Housing	1,000,000	3,926	415,749	404,360	-	-
2510 Peninsula Apartments	72,243	77,516	73,278	77,510	73,270	73,270
26** Tax Increment Financing	1,030,833	2,230,731	2,473,728	2,631,772	3,460,835	3,079,105
2820 SSMID - Downtown	295,284	318,343	354,385	400,124	398,091	408,800
Debt Service Fund						
5*** Debt Service	13,301,892	14,353,841	13,288,394	12,611,282	12,190,584	11,528,752
Permanent Funds						
6001 Perpetual Care	384	-	-	-	-	-
Enterprise Funds						
710* Parking	11,016,908	5,527,930	8,486,558	6,003,966	6,083,351	6,083,351
715* Transit	4,582,385	4,812,638	8,276,309	4,524,070	4,401,002	4,401,002
720* Wastewater	22,742,715	17,883,190	13,115,285	12,636,588	11,768,312	11,768,312
730* Water	13,346,893	14,934,666	9,827,060	9,856,522	9,628,406	10,094,974
7400 Refuse Collection	3,130,252	3,159,783	3,521,446	3,490,210	3,669,983	3,669,983
750* Landfill	6,268,826	7,089,948	7,028,784	7,019,796	6,994,782	6,974,782
7600 Airport	341,499	348,499	385,582	361,500	363,020	363,020
7700 Storm Water	1,173,615	1,688,423	1,589,311	1,529,350	1,727,010	1,727,010
79** Housing Authority	8,819,308	9,103,051	9,620,510	9,511,135	9,606,558	9,606,558
Capital Projects Fund						
Governmental Projects	16,503,591	34,610,131	14,901,722	30,422,372	21,877,741	13,405,060
Enterprise Projects	1,911,092	4,388,514	-	-	-	-
Total Budgetary Revenues	\$ 175,416,915	\$ 193,830,381	\$ 167,362,304	\$ 180,832,305	\$ 170,133,482	\$ 162,514,733
<u>Non-Budgetary Fund Revenues</u>						
Capital Projects Fund						
Internal Service Projects	\$ 25,195	\$ 174	\$ -	\$ -	\$ -	\$ -
Internal Service Funds						
810* Equipment	5,912,284	6,099,982	6,910,467	6,619,773	7,206,938	6,713,447
8200 Risk Management	1,547,056	1,625,495	1,707,274	1,596,490	1,726,350	1,757,850
830* Information Technology	1,870,446	2,147,457	2,294,690	2,348,876	2,347,559	2,390,053
8400 Central Services	243,265	241,819	228,890	213,912	268,622	273,795
8500 Health Insurance	7,217,213	8,136,943	8,401,738	8,700,966	9,230,807	9,684,907
8600 Dental Insurance	364,364	384,243	407,695	424,330	440,037	452,527
Total Non-Budgetary Expenditures	\$ 17,179,822	\$ 18,636,114	\$ 19,950,757	\$ 19,904,349	\$ 21,220,315	\$ 21,272,579
Total Revenues - All Funds	\$ 192,596,737	\$ 212,466,494	\$ 187,313,062	\$ 200,736,654	\$ 191,353,797	\$ 183,787,312

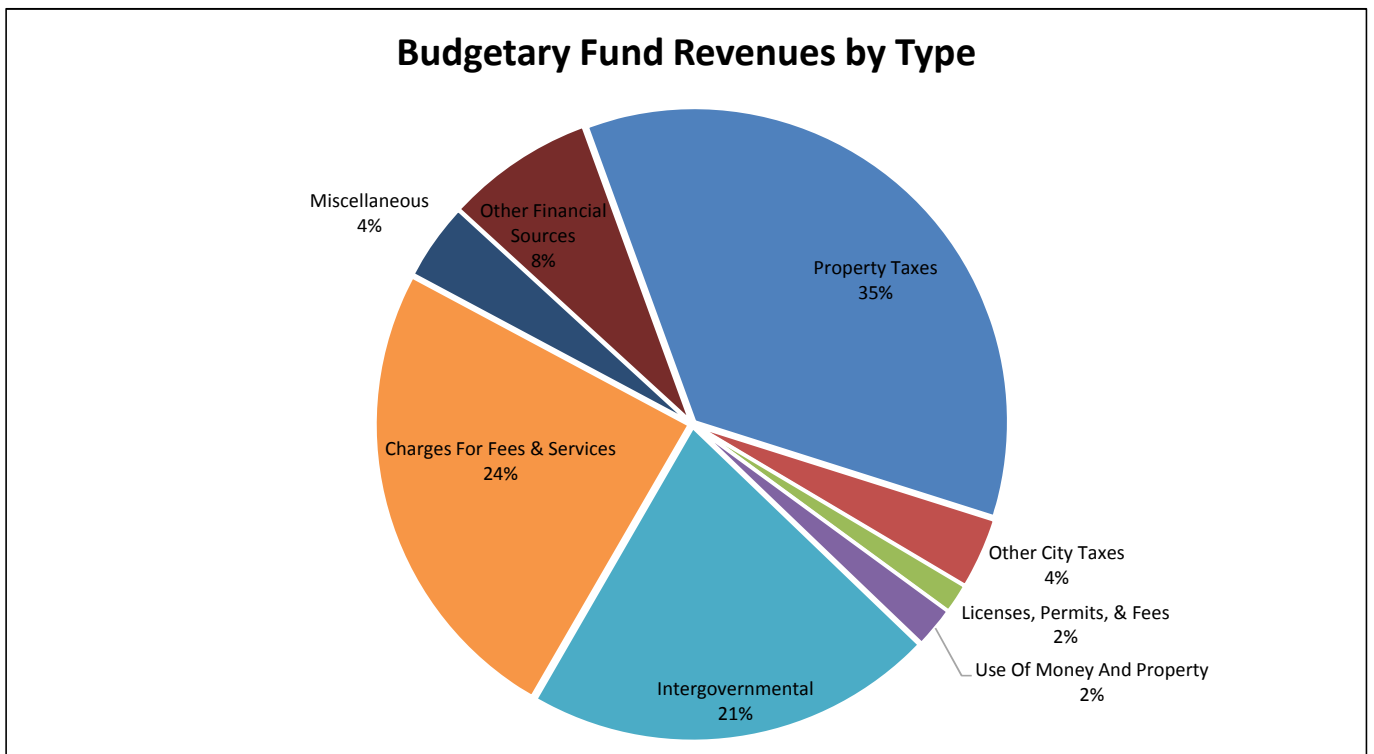
Additional information regarding specific funds can be found within individual fund summaries.

**City of Iowa City
All Funds
Revenues by Type**

	2016 Actual	2017 Actual	2018 Actual	2019 Revised	2020 Budget	2021 Projected
<u>Budgetary Fund Revenues</u>						
Property Taxes	\$ 52,020,806	\$ 55,357,358	\$ 56,525,799	\$ 59,173,825	\$ 60,296,653	\$ 61,096,757
Other City Taxes						
Gas/Electric Excise Tax	764,260	726,457	684,299	676,411	676,391	676,391
Mobile Home Tax	65,497	65,153	61,182	65,150	61,180	61,180
Hotel/Motel Tax	1,078,762	1,136,712	1,045,696	1,251,720	1,045,700	1,045,700
Utility Franchise Tax	874,235	939,387	976,060	939,400	976,050	976,050
TIF Revenues	1,027,218	2,226,302	2,459,216	2,621,772	3,450,835	3,079,105
Other City Taxes Total	3,809,972	5,094,011	5,226,452	5,554,453	6,210,156	5,838,426
Licenses, Permits, & Fees						
General Use Permits	82,496	104,296	71,654	100,920	71,650	71,650
Food & Liq Licenses	92,738	111,438	110,377	111,440	110,380	110,380
Professional License	18,700	12,015	7,605	12,020	7,610	7,610
Franchise Fees	733,644	685,659	662,448	512,750	512,750	512,750
Misc Permits & Licenses	35,657	39,951	40,881	38,680	40,830	40,830
Const Per & Ins Fees	2,102,624	2,578,024	1,850,539	1,777,650	1,842,590	1,842,590
Licenses, Permits, & Fees Total	3,065,859	3,531,383	2,743,504	2,553,460	2,585,810	2,585,810
Use Of Money And Property						
Interest Revenues	1,040,596	1,551,921	2,879,005	1,071,872	2,101,342	2,091,342
Rents	1,265,519	1,370,376	1,385,468	1,367,800	1,386,389	1,386,389
Royalties & Commissions	149,751	140,491	108,842	136,080	111,080	111,080
Use Of Money And Property Total	2,455,866	3,062,788	4,373,314	2,575,752	3,598,811	3,588,811
Intergovernmental						
Fed Intergovnt Revenue	12,693,466	12,147,485	13,100,742	15,373,782	17,803,758	14,067,433
Property Tax Credits	2,088,758	1,590,863	1,554,683	1,727,320	1,759,102	1,759,102
Road Use Tax	8,320,117	8,672,279	8,426,502	8,672,280	8,426,500	8,426,500
State 28E Agreements	2,464,561	1,813,044	2,003,939	1,774,430	2,045,110	1,854,110
Operating Grants	104,197	139,474	73,825	82,690	73,820	73,820
Disaster Assistance	118,068	217,718	110,085	-	-	-
Other State Grants	6,711,203	12,999,581	5,535,337	9,131,736	3,122,281	1,950,125
Local 28E Agreements	972,801	1,418,467	1,151,557	5,182,453	2,791,866	1,206,585
Intergovernmental Total	33,473,171	38,998,911	31,956,672	41,944,691	36,022,437	29,337,675
Charges For Fees & Services						
Building & Devlpmt	1,719,875	969,936	908,376	888,930	381,900	381,900
Police Services	112,112	143,562	127,496	56,530	104,990	104,990
Animal Care Services	10,399	11,545	10,775	11,540	10,780	10,780
Fire Services	9,244	10,370	7,632	10,370	7,140	7,140
Transit Fees	1,299,179	1,260,923	1,226,643	1,261,820	1,226,590	1,226,590
Culture & Recreation	761,363	780,147	774,778	790,848	778,090	778,090
Misc Charges For Services	71,292	72,138	69,449	79,217	73,416	73,416
Water Charges	9,138,197	9,279,458	9,475,186	9,743,172	9,336,770	9,803,609
Wastewater Charges	12,264,380	12,276,259	12,621,036	12,276,650	11,431,556	11,431,556
Refuse Charges	3,491,479	3,588,837	4,010,218	3,909,630	4,075,450	4,075,450
Landfill Charges	5,686,853	6,273,574	5,933,293	6,168,980	5,933,293	5,933,293
Storm Water Charges	1,167,517	1,522,294	1,551,384	1,522,290	1,709,510	1,709,510
Parking Charges	5,927,772	5,910,725	6,331,040	6,477,470	6,552,620	6,552,620
Charges For Fees & Services Total	\$ 41,659,663	\$ 42,099,767	\$ 43,047,308	\$ 43,197,451	\$ 41,622,109	\$ 42,088,944

**City of Iowa City
All Funds
Revenues by Type**

	2016 Actual	2017 Actual	2018 Actual	2019 Revised	2020 Budget	2021 Projected
Miscellaneous						
Code Enforcement	\$ 253,174	\$ 238,295	\$ 232,315	\$ 222,633	\$ 235,180	\$ 235,180
Parking Fines	549,575	578,713	475,356	578,720	475,360	475,360
Library Fines & Fees	155,519	154,425	143,285	154,420	106,747	106,747
Contrib & Donations	609,723	705,917	848,683	768,950	635,762	535,762
Printed Materials	49,456	43,411	42,374	41,900	40,980	40,980
Animal Adoption	14,190	12,015	12,955	12,020	27,960	27,960
Misc Merchandise	57,644	55,052	55,901	54,770	58,450	58,450
Intra-City Charges	3,112,634	3,795,296	3,962,198	4,277,635	4,541,411	4,541,411
Other Misc Revenue	739,618	2,118,650	908,992	1,168,897	676,312	650,312
Special Assessments	1,615	1,087	808	1,090	810	810
Miscellaneous Total	5,543,148	7,702,861	6,682,867	7,281,035	6,798,972	6,672,972
Other Financial Sources						
Debt Sales	23,897,097	33,795,498	12,174,462	14,162,000	12,157,340	10,464,140
Sale Of Assets	7,747,140	3,081,294	3,633,506	2,920,018	307,477	307,477
Insurance Recoveries	-	-	-	316,898	-	-
Loans	1,744,239	1,106,510	956,682	1,152,726	533,721	533,721
Other Financial Sources Total	33,388,475	37,983,302	16,764,651	18,551,642	12,998,538	11,305,338
Total Budgetary Revenues	\$ 175,416,959	\$ 193,830,381	\$ 167,320,568	\$ 180,832,309	\$ 170,133,486	\$ 162,514,733
Non-Budgetary Fund Revenues						
Capital Projects Fund	\$ 25,195	\$ 174	\$ -	\$ -	\$ -	\$ -
Internal Service Funds	17,154,627	18,635,940	19,950,754	19,904,347	21,220,313	21,272,579
Total Non-Budgetary Revenues	\$ 17,179,822	\$ 18,636,114	\$ 19,950,754	\$ 19,904,347	\$ 21,220,313	\$ 21,272,579
Total Revenues - All Funds	\$ 192,596,781	\$ 212,466,494	\$ 187,271,323	\$ 200,736,656	\$ 191,353,799	\$ 183,787,312



**City of Iowa City
All Funds
Expenditures by Fund**

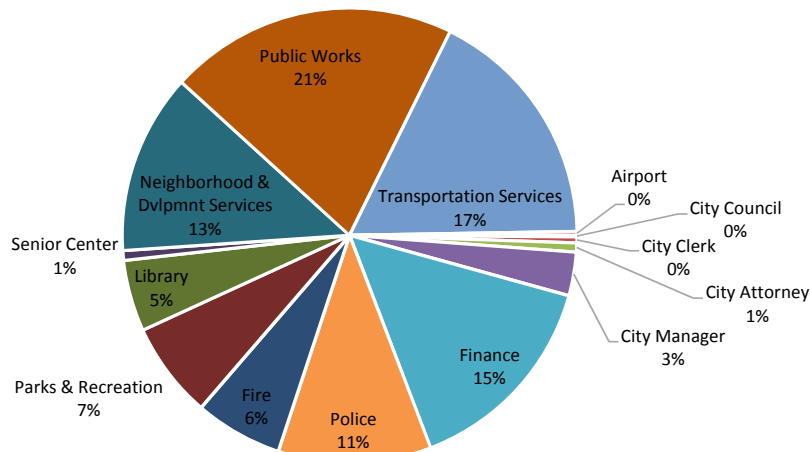
	2016 Actual	2017 Actual	2018 Actual	2019 Revised	2020 Budget	2021 Projected
<u>Budgetary Fund Expenditures</u>						
General Fund						
10** General Fund	\$ 49,198,596	\$ 51,413,370	\$ 52,714,596	\$ 60,388,797	\$ 59,191,007	\$ 59,407,047
Special Revenue Funds						
2100 CDBG	659,901	1,390,132	592,163	908,413	685,421	700,277
2110 HOME Grant	747,816	192,082	558,825	1,024,382	583,882	596,218
2200 Road Use Tax Fund	5,436,882	5,262,429	6,059,424	6,432,985	6,534,321	6,402,126
2300 Other Shared Revenue	446,465	652,152	333,421	48,260	-	-
2350 Metro Planning Org of Johnson Co	558,489	609,907	591,338	708,554	739,396	760,123
2400 Employee Benefits	1,054,857	868,301	967,457	1,283,417	1,292,628	1,319,076
2500 Affordable Housing	-	500,000	325,000	1,000,000	1,000,000	650,000
2510 Peninsula Apartments	52,501	59,023	50,641	61,118	52,168	53,467
26** Tax Increment Financing	-	-	392,130	620,193	1,176,394	2,202,991
2820 SSMID - Downtown	295,284	318,343	354,385	400,124	398,091	408,800
Debt Service Fund						
5*** Debt Service	15,016,250	15,218,289	13,469,600	13,806,387	13,039,775	13,834,744
Enterprise Funds						
710* Parking	3,212,740	4,235,036	6,516,098	6,551,661	6,609,133	6,205,937
715* Transit	6,917,901	6,927,616	11,920,706	7,544,879	7,617,583	7,714,755
720* Wastewater	10,674,084	21,260,750	15,738,755	13,284,734	9,447,539	9,667,631
730* Water	7,686,557	12,372,374	14,382,141	8,440,774	8,680,649	9,024,560
7400 Refuse Collection	2,935,579	3,053,376	3,106,776	3,491,007	3,718,219	3,645,111
750* Landfill	4,550,096	4,973,964	4,940,648	6,085,392	5,209,997	5,317,984
7600 Airport	408,276	665,802	468,122	357,310	364,678	370,539
7700 Storm Water	738,102	747,069	497,954	537,865	670,948	687,590
79** Housing Authority	8,334,915	8,651,207	9,342,128	11,429,618	9,339,315	9,535,942
Capital Projects Fund						
Governmental Projects	19,479,006	32,902,808	33,751,050	81,247,521	21,807,822	15,772,253
Enterprise Projects	3,893,109	3,657,836	9,696,038	15,088,368	9,555,460	5,577,560
Total Budgetary Expenditures	\$ 142,297,407	\$ 175,931,866	\$ 186,769,397	\$ 240,741,759	\$ 167,714,426	\$ 159,854,731
<u>Non-Budgetary Funds Expenditures</u>						
Capital Projects Fund						
Internal Service Projects	\$ 424,014	\$ 61,633	\$ -	\$ -	\$ -	\$ -
Internal Service Funds						
810* Equipment	5,181,051	4,683,979	5,041,436	6,263,801	6,440,370	6,355,232
8200 Risk Management	1,431,387	1,236,127	1,947,564	1,440,328	1,674,769	1,710,421
830* Information Technology	1,834,059	1,624,715	2,034,623	2,160,935	2,280,995	2,259,916
8400 Central Services	234,097	201,065	188,468	193,387	213,785	170,508
8500 Health Insurance	7,934,757	7,218,542	7,848,190	8,381,923	8,796,197	9,235,932
8600 Dental Insurance	370,061	374,002	364,128	409,442	429,209	442,085
Total Non-Budgetary Expenditures	\$ 17,409,426	\$ 15,400,061	\$ 17,424,410	\$ 18,849,816	\$ 19,835,325	\$ 20,174,095
Total Expenditures - All Funds	\$ 159,706,833	\$ 191,331,927	\$ 204,193,807	\$ 259,591,575	\$ 187,549,751	\$ 180,028,826

Additional information specific funds can be found within individual fund summaries.

**City of Iowa City
All Funds
Expenditures by Department**

	2016 Actual	2017 Actual	2018 Actual	2019 Revised	2020 Budget	2021 Projected
<u>Budgetary Funds Expenditures</u>						
City Council	\$ 107,734	\$ 110,152	\$ 109,461	\$ 120,391	\$ 153,065	\$ 156,883
City Clerk	524,930	500,977	491,517	570,242	570,679	550,522
City Attorney	681,567	733,337	765,417	780,796	873,609	829,817
City Manager	2,154,216	2,148,884	3,083,553	4,378,266	4,223,782	3,829,653
Finance	19,669,565	19,741,817	18,989,115	20,950,266	20,350,538	22,314,493
Police	12,443,823	13,114,628	13,809,546	14,846,647	14,843,901	15,073,902
Fire	7,486,023	7,716,864	8,030,716	8,278,847	8,517,508	8,737,757
Parks & Recreation	7,324,281	7,812,840	7,993,287	8,891,119	9,327,677	9,418,088
Library	6,083,034	6,269,424	6,400,494	6,677,934	6,920,059	7,025,807
Senior Center	823,992	899,254	888,544	986,855	941,522	976,891
Neighborhood & Dvlpmnt Services	17,710,201	18,447,039	16,732,214	22,046,156	17,492,486	17,178,181
Public Works	25,878,325	41,400,547	38,587,895	31,250,541	27,999,629	28,524,970
Transportation Services	17,629,325	19,809,656	26,972,431	24,270,500	23,772,010	23,517,415
Airport	408,276	665,802	468,122	357,310	364,678	370,539
Capital Projects Fund						
Governmental Projects	19,479,006	32,902,808	33,751,050	81,247,521	21,807,822	15,772,253
Enterprise Projects	3,893,109	3,657,836	9,696,038	15,088,368	9,555,460	5,577,560
Total Budgetary Expenditures	\$ 142,297,407	\$ 175,931,866	\$ 186,769,397	\$ 240,741,759	\$ 167,714,426	\$ 159,854,731
<u>Non-Budgetary Funds Expenditures</u>						
Capital Projects Fund						
Internal Service Projects	\$ 424,014	\$ 61,633	\$ -	\$ -	\$ -	\$ -
Internal Service Funds						
Finance	11,804,361	10,654,450	12,382,973	12,586,015	13,394,955	13,818,862
Public Works	5,181,051	4,683,979	5,041,436	6,263,801	6,440,370	6,355,232
Total Non-Budgetary Expenditures	\$ 17,409,426	\$ 15,400,061	\$ 17,424,410	\$ 18,849,816	\$ 19,835,325	\$ 20,174,095
Total Expenditures - All Funds	\$ 159,706,833	\$ 191,331,927	\$ 204,193,807	\$ 259,591,575	\$ 187,549,751	\$ 180,028,826

Budgetary Fund Expenditures by Department
(excluding Capital Projects)



**City of Iowa City
Revised Budgeted Transfer Schedule
Fiscal Year 2019**

Transfers In

	General	Special Revenue	TIF Special Revenue	Capital Projects	Debt Service Fund	Internal Service	Enterprise	Debt Reserves	Total
General Fund	\$ 2,522,422	\$ 1,085,489	\$ 115,000	\$ 4,328,003	\$ 20,052		\$ 3,678,133		\$ 11,749,099
Special Revenue Funds:									
Employee Benefits	10,492,696	451,546							10,944,242
HOME							32,750		32,750
Road Use Tax	79,864	248,477		2,769,000					3,097,341
Tax Increment Financing	1,079,726			48,741	1,802,347				2,930,814
Enterprise Funds:									
From Parking				495,000			242,467	1,021,221	1,758,688
From Transit				235,000			3,231,000		3,466,000
From Wastewater				2,279,500				2,983,412	5,262,912
From Water				1,302,100				1,824,915	3,127,015
From Landfill				3,445,000			959,748		4,404,748
From Airport				67,800					67,800
From Storm Water				1,109,000					1,109,000
From Housing Authority	47,949								47,949
Capital Project Funds							1,475,000		1,475,000
Internal Service Funds:									
From Equipment				123,200					123,200
From Info. Technology Services				275,000					275,000
From Central Services				76,820					76,820
Total Transfers In:	\$ 14,222,657	\$ 1,785,512	\$ 115,000	\$ 16,554,164	\$ 1,822,399	\$ -	\$ 9,619,098	\$ 5,829,548	\$ 49,948,378

Transfers Out

	General	Special Revenue	TIF Special Revenue	Capital Projects	Debt Service Fund	Internal Service	Enterprise	Debt Reserves	Total
General Fund	\$ 2,522,422	\$ 10,572,560	\$ 1,079,726				\$ 47,949		\$ 14,222,657
Road Use Tax Fund		451,546							451,546
Other Special Revenue Funds	1,200,489	248,477							1,448,966
Debt Service Fund	20,052		1,802,347						1,822,399
Enterprise Funds	3,678,133	32,750		1,475,000			4,433,215		9,619,098
Debt Service Reserves							5,829,548		5,829,548
Capital Project Funding	4,328,003	2,769,000	48,741			475,020	8,933,400		16,554,164
Total Transfers Out:	\$ 11,749,099	\$ 14,074,333	\$ 2,930,814	\$ 1,475,000	\$ -	\$ 475,020	\$ 19,244,112	\$ -	\$ 49,948,378

**City of Iowa City
Budgeted Transfer Schedule
Fiscal Year 2020**

Transfers In

	General	Special Revenue	TIF Special Revenue	Capital Projects	Debt Service Fund	Internal Service	Enterprise	Debt Reserves	Total
General Fund	\$ 72,422	1,069,012	\$ 107,620	\$ 1,689,822	\$ 20,052		\$ 3,882,066		\$ 6,840,994
Special Revenue Funds:									
Employee Benefits	10,924,104	464,474							11,388,578
HOME							29,290		29,290
Road Use Tax	82,326	283,518		2,947,000			37,058		3,349,902
Tax Increment Financing	1,166,322			32,479	1,059,868				2,258,669
Enterprise Funds:									
From Parking				675,000			249,736	1,021,221	1,945,957
From Transit							275,000		275,000
From Wastewater				2,940,000				2,935,300	5,875,300
From Water				1,057,350				2,002,729	3,060,079
From Landfill				1,830,000			984,603		2,814,603
From Airport				85,025					85,025
From Storm Water				990,000					990,000
From Housing Authority	49,483								49,483
Capital Project Funds							1,750,000		1,750,000
Total Transfers In:	\$ 12,294,657	\$ 1,817,004	\$ 107,620	\$ 12,246,676	\$ 1,079,920	\$ -	\$ 7,207,753	\$ 5,959,250	\$ 40,712,880

Transfers Out

	General	Special Revenue	TIF Special Revenue	Capital Projects	Debt Service Fund	Internal Service	Enterprise	Debt Reserves	Total
General Fund	\$ 72,422	\$ 11,006,430	\$ 1,166,322				\$ 49,483		\$ 12,294,657
Road Use Tax Fund		464,474							464,474
Other Special Revenue Funds	1,176,632	283,518							1,460,150
Debt Service Fund	20,052		1,059,868						1,079,920
Enterprise Funds	3,882,066	66,348		1,750,000			1,509,339		7,207,753
Debt Service Reserves							5,959,250		5,959,250
Capital Project Funding	1,689,822	2,947,000	32,479				7,577,375		12,246,676
Total Transfers Out:	\$ 6,840,994	\$ 14,767,770	\$ 2,258,669	\$ 1,750,000	\$ -	\$ -	\$ 15,095,447	\$ -	\$ 40,712,880

**City of Iowa City
Projected Budget Transfer Schedule
Fiscal Year 2021**

Transfers In

	General	Special Revenue	TIF Special Revenue	Capital Projects	Debt Service Fund	Internal Service	Enterprise	Debt Reserves	Total
General Fund	\$ 72,422	725,913	\$ 107,620	\$ 1,303,253	\$ 20,052		\$ 3,981,415		\$ 6,210,675
Special Revenue Funds:									
Employee Benefits	11,251,827	478,408							11,730,235
HOME							29,290		29,290
Road Use Tax	83,973	311,870		2,747,000			38,182		3,181,025
Tax Increment Financing	88,916				986,062				1,074,978
Enterprise Funds:									
From Parking				1,320,000			257,438	1,021,221	2,598,659
From Transit				50,000			180,000		230,000
From Wastewater				1,870,000				2,861,950	4,731,950
From Water				660,000				2,068,472	2,728,472
From Landfill				800,000			984,603		1,784,603
From Airport				47,500					47,500
From Storm Water				380,000					380,000
From Housing Authority	50,967								50,967
Capital Project Funds							1,175,000		1,175,000
Total Transfers In:	\$ 11,548,105	\$ 1,516,191	\$ 107,620	\$ 9,177,753	\$ 1,006,114	\$ -	\$ 6,645,928	\$ 5,951,643	\$ 35,953,354

Transfers Out

	General	Special Revenue	TIF Special Revenue	Capital Projects	Debt Service Fund	Internal Service	Enterprise	Debt Reserves	Total
General Fund	\$ 72,422	\$ 11,335,800	\$ 88,916				\$ 50,967		\$ 11,548,105
Road Use Tax Fund		478,408							478,408
Other Special Revenue Funds	833,533	311,870							1,145,403
Debt Service Fund	20,052		986,062						1,006,114
Enterprise Funds	3,981,415	67,472		1,175,000			1,422,041		6,645,928
Debt Service Reserves							5,951,643		5,951,643
Capital Project Funding	1,303,253	2,747,000					5,127,500		9,177,753
Total Transfers Out:	\$ 6,210,675	\$ 14,940,550	\$ 1,074,978	\$ 1,175,000	\$ -	\$ -	\$ 12,552,151	\$ -	\$ 35,953,354

**City of Iowa City
Personnel Full-Time Equivalents
Last Eight Years**

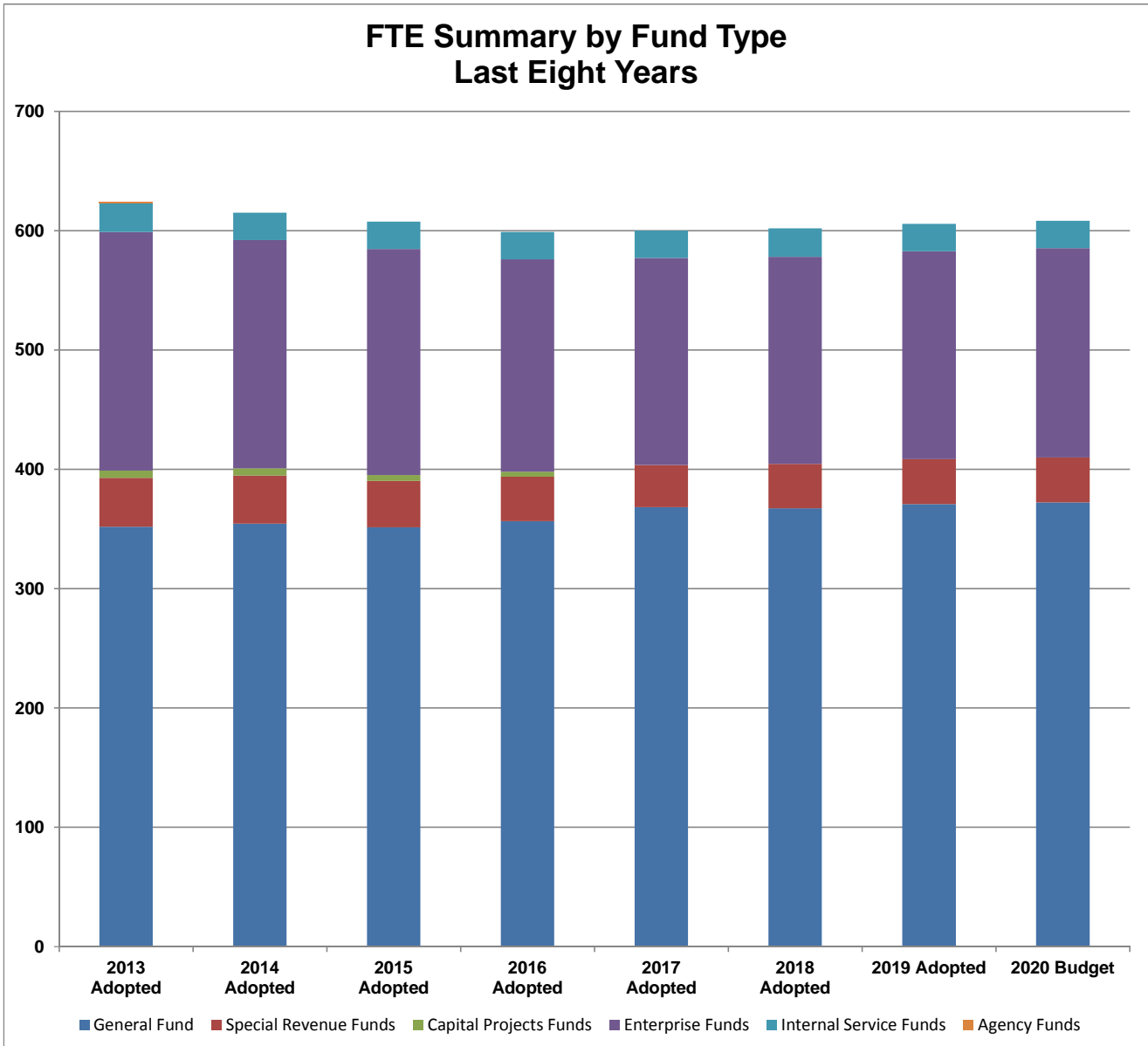
	2013 Adopted	2014 Adopted	2015 Adopted	2016 Adopted	2017 Adopted	2018 Adopted	2019 Adopted	2020 Budget	Change in FTEs FY2019-2020
<u>Budgetary Funds</u>									
General Fund									
City Council	7.00	7.00	7.00	7.00	7.00	7.00	7.00	7.00	-
City Clerk	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	-
City Attorney	5.60	5.60	5.60	5.50	5.50	5.50	5.50	5.50	-
City Manager:									
City Manager	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	-
Communications Office	2.00	3.00	3.00	7.50	7.50	6.00	6.00	6.00	-
Human Resources	4.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	-
Human Rights	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	-
Economic Development	-	-	-	-	-	1.00	1.00	1.00	-
Finance:									
Finance Administration	2.65	3.65	3.15	3.15	3.15	2.15	2.90	2.90	-
Tort Liability	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	-
Accounting	8.00	8.00	7.00	7.60	7.60	7.60	7.00	7.00	-
Purchasing	3.94	3.44	3.44	3.44	3.50	3.50	3.50	3.50	-
Revenue	7.88	7.88	7.88	7.88	7.88	7.88	7.88	7.88	-
Disaster Assistance	0.40	0.38	-	-	-	-	-	-	-
Police:									
Police Administration	5.00	5.00	5.00	5.00	6.00	6.00	2.00	2.00	-
Police Support Services (1)	18.00	20.00	20.00	20.00	19.00	19.00	26.00	27.00	1.00
Police Field Operations (1)	80.00	80.00	80.00	80.00	80.00	80.00	79.00	78.00	(1.00)
Fire:									
Fire Administration	4.00	4.00	3.00	3.00	3.00	3.00	3.00	3.00	-
Fire Emergency Operations	59.00	59.00	59.00	59.00	59.00	59.00	59.00	59.00	-
Fire Prevention	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	-
Fire Training	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	-
Housing & Inspection Services:									
Housing and Inspection Admin	2.00	2.00	2.00	-	-	-	-	-	-
Parks and Recreation:									
Park and Rec Admin	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	-
Government Buildings (2)	4.83	4.83	4.83	5.33	4.33	5.00	4.00	5.00	1.00
Recreation (3)	15.42	15.42	15.42	14.42	15.42	14.75	14.00	14.50	0.50
Park Maintenance Administration (4)	2.00	2.00	2.00	1.00	1.00	1.00	1.00	2.00	1.00
Park Maintenance Operations (5)	11.00	11.00	11.00	12.00	15.00	15.00	15.00	14.00	(1.00)
Forestry	3.00	3.00	3.00	3.00	3.00	3.00	5.00	5.00	-
CBD Maintenance Operations	3.00	3.00	3.00	3.00	-	-	-	-	-
Cemetery Operations	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	-
Library:									
General Library (6)	42.88	42.38	42.38	42.27	43.27	43.27	43.27	43.15	(0.12)
Library Board Controlled Funds	0.75	0.75	0.75	0.50	0.50	0.50	0.50	0.50	-
Library Gifts and Bequests	-	-	-	-	0.40	0.40	0.40	0.40	-
Library Foundation Office	-	2.00	2.00	2.00	2.00	2.00	2.00	2.00	-
Senior Center Administrations	6.50	6.50	6.50	6.50	7.00	7.00	7.00	7.00	-
Neighborhood & Dvlpmnt Services:									
Neighborhood & Dvlpmnt Admin	2.55	2.55	2.55	1.55	1.55	1.55	1.55	1.55	-
Sustainability Services	-	-	-	1.00	1.00	1.00	1.00	1.00	-
Community Development	1.20	1.75	1.75	1.55	3.63	3.63	3.63	3.63	-
Neighborhood Outreach	1.00	1.00	1.00	1.05	1.95	1.95	1.95	1.95	-
Housing Inspection	5.75	5.25	5.25	5.55	6.20	6.20	8.30	8.30	-
Human Services	0.15	-	-	-	-	-	-	-	-
Economic Development	1.00	1.00	1.00	2.00	1.00	-	-	-	-
Building Inspection	7.80	6.30	6.30	7.30	7.30	7.30	7.30	7.30	-
Urban Planning	2.50	2.50	2.50	3.50	3.50	4.00	4.00	4.00	-
Public Works:									
Public Works Administration	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	-
Engineering Services	12.10	12.10	12.10	12.00	16.00	16.00	16.00	16.00	-

**City of Iowa City
Personnel Full-Time Equivalents
Last Eight Years**

	2013	2014	2015	2016	2017	2018	2019	2020	Change
	Adopted	Adopted	Adopted	Adopted	Adopted	Adopted	Adopted	Budget	in FTEs FY2019-2020
Transportation Services:									
Transportation Services Admin	-	-	-	-	2.00	3.00	2.00	2.00	-
CBD Maintenance Operations	-	-	-	-	1.00	1.00	1.00	1.00	-
Sub-total General Fund	351.90	354.28	351.40	356.59	368.18	367.18	370.68	372.06	1.38
Special Revenue Funds									
Community Development Block Grant	2.63	2.48	2.48	2.38	-	-	-	-	-
HOME Grant	0.70	0.50	0.50	0.45	-	-	-	-	-
Road Use Tax:									
Traffic Engineering	4.15	4.15	4.15	3.90	4.50	3.00	3.00	3.00	-
Streets System Maintenance	25.50	25.50	25.50	25.25	25.50	29.00	29.00	29.00	-
Other Shared Revenues	1.60	1.62	-	-	-	-	-	-	-
UniverCity Neighborhood Partnership	0.20	-	-	-	-	-	-	-	-
Metro Planning Org of Johnson Co	5.60	5.60	5.60	4.70	4.70	4.70	5.20	5.20	-
Employee Benefits	0.55	0.55	0.55	0.55	0.55	0.55	0.55	0.55	-
Sub-total Special Revenue Funds	40.93	40.40	38.78	37.23	35.25	37.25	37.75	37.75	-
Enterprise Funds									
Parking (7)	29.25	26.25	26.25	23.13	21.63	21.63	21.38	19.63	(1.75)
Transit	51.75	51.25	51.25	51.13	50.63	50.63	50.38	50.38	-
Wastewater	25.40	24.40	24.65	24.65	25.40	26.00	26.00	26.00	-
Water	32.75	31.75	32.00	32.00	31.75	31.75	31.75	31.75	-
Refuse Collection (8)	20.35	19.35	19.35	17.85	17.50	17.50	17.88	18.88	1.00
Landfill (9)	17.50	16.50	16.50	15.50	14.00	14.00	14.88	15.88	1.00
Airport Operations	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	-
Storm Water (10)	2.10	2.10	2.60	2.60	2.10	1.50	1.50	2.50	1.00
Cable Television	6.63	6.63	5.63	-	-	-	-	-	-
Housing Authority	13.18	12.19	10.19	10.19	9.60	9.60	9.50	9.50	-
Sub-total Enterprise Funds	199.91	191.42	189.42	178.05	173.61	173.61	174.27	175.52	1.25
Capital Project Funds									
ERP Software-Finances & HR/Payroll	1.00	1.00	-	-	-	-	-	-	-
Iowa City Gateway Project	1.00	1.00	1.00	1.00	-	-	-	-	-
West Side Levee Project	1.00	1.00	1.00	1.00	-	-	-	-	-
Rocky Shore Lift Station Project	-	-	-	2.00	-	-	-	-	-
S. Wastewater Plant Expansion	3.00	3.00	3.00	-	-	-	-	-	-
Sub-total Capital Project Funds	6.00	6.00	5.00	4.00	-	-	-	-	-
Total Budgetary Funds	598.74	592.10	584.60	575.87	577.04	578.04	582.70	585.33	2.63
Non-Budgetary Funds									
Internal Service Funds									
Equipment	10.75	10.75	10.75	10.75	10.75	10.75	10.75	10.75	-
Risk Management	1.80	1.80	1.80	1.80	1.80	1.80	1.80	1.80	-
Information Technology Services (16)	10.86	9.86	9.86	9.86	9.80	10.80	9.80	9.80	-
Central Services	0.76	0.50	0.50	0.50	0.50	0.50	0.50	0.50	-
Sub-total Internal Service Funds	24.17	22.91	22.91	22.91	22.85	23.85	22.85	22.85	-
Agency Funds									
Library Foundation Office	1.00	-	-	-	-	-	-	-	-
Sub-total Agency Funds	1.00	-	-	-	-	-	-	-	-
Total Non-Budgetary Funds	25.17	22.91	22.91	22.91	22.85	23.85	22.85	22.85	-
Total Full-Time Equivalents	623.91	615.01	607.51	598.78	599.89	601.89	605.55	608.18	2.63

City of Iowa City Personnel Full-Time Equivalents Last Eight Years

- (1) A 1.0 FTE CSO position moved from Field Operations to Support Services as a CSO - Support Services Assistant.
- (2) A 1.0 FTE Assistant Facilities Manager position was added in the fiscal year 2020 budget.
- (3) A .50 FTE Custodian - Gov't Buildings position was added in the fiscal year 2020 budget.
- (4) A 1.0 FTE Assistant Parks Superintendent was added in the fiscal year 2020 budget.
- (5) A 1.0 FTE MW - III Parks was eliminated in the fiscal year 2020 budget.
- (6) A .75 FTE Library Clerk was eliminated and replaced with a .50 FTE Library Assistant II, while a .50 FTE Library MW II was increased to a .63 FTE position.
- (7) Two .75 FTE Cashier positions were eliminated and another .75 FTE Cashier position was reduced to a .50 FTE position.
- (8) A 1.0 FTE MW II - Refuse position was added in the fiscal year 2020 budget.
- (9) A 1.0 FTE Landfill Operator position was added into the fiscal year 2020 budget.
- (10) A 1.0 FTE Storm Water Technician was added into the fiscal year 2020 budget.





CITY OF IOWA CITY
UNESCO CITY OF LITERATURE

★ Celebrating 175 Years ★

GENERAL FUND

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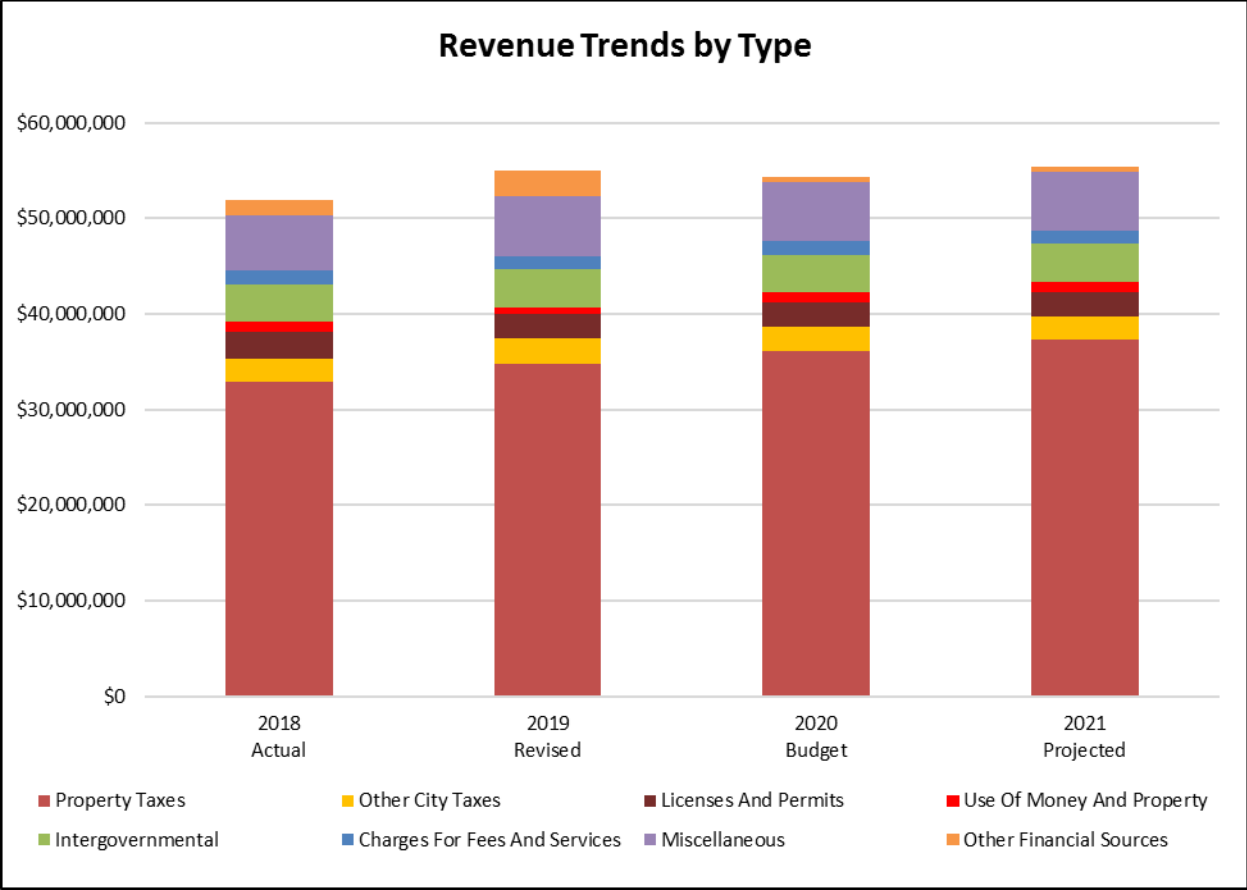
Fund Summary
Assigned, Committed & Restricted
Fund Balance
Revenues
Expenditures
Division Summaries

GENERAL FUND

The General Fund is the City's main operating fund and includes activities for the following departments: City Council, City Clerk, City Attorney, City Manager, Finance, Police, Fire, Parks & Recreation, Library, Senior Center, Neighborhood & Development Services, Public Works, and Transportation Services. We present a budget where revenues exceed expenditures for the General Fund in fiscal year 2020, with revenue & transfers in and expenditures & transfers out projected at \$66.8 and \$66.0 million, respectively.

A. General Fund Revenues

Revenues & Transfers In	2018 Actual	2019 Revised	2020 Budget	2021 Projected
Property Taxes	\$ 32,902,940	\$ 34,764,019	\$ 36,176,002	\$ 37,261,010
Other City Taxes	2,460,404	2,630,582	2,468,300	2,468,300
Licenses And Permits	2,734,068	2,543,150	2,576,370	2,576,370
Use Of Money And Property	1,137,695	774,516	1,111,577	1,111,577
Intergovernmental	3,783,350	3,966,398	4,046,645	4,046,645
Charges For Fees And Services	1,497,214	1,413,758	1,366,366	1,366,637
Miscellaneous	5,787,400	6,179,409	6,177,874	6,177,874
Other Financial Sources	1,577,306	2,781,423	561,177	561,177
Sub-total Revenues:	51,880,377	55,053,255	54,484,311	55,569,590
Transfers In	10,195,430	14,222,657	12,294,657	11,548,105
Total Revenues & Transfers In	\$ 62,075,807	\$ 69,275,912	\$ 66,778,968	\$ 67,117,695



1. **Property Taxes** - Property tax revenue of \$36.2 million is the primary funding source for General Fund operations, providing approximately 66% of total revenue, excluding transfers in, in fiscal year 2020. The fiscal year 2020 budget is an increase of 4.1% over the fiscal year 2019 revised budget of \$34.8 million and there is an average increase of 3.9% over the last five years. These totals do not include the transfer-in of the Employee Benefits property tax levy from the Employee Benefits Fund. There are a number of factors which determine the City's tax levy each year: property valuations by class, the state's annual Assessment Limitation Order (rollback), TIF district valuations and rebates, statutory limits on individual tax levies, the City's own Financial and Fiscal Policies, restrictions from external entities on other financing sources, and funding requirements for projected expenditures.

100% Assessment - Property valuations are set by the City and County Assessor. State law requires that all real property be reassessed every two years, specifically in odd-numbered years. Since 2003, valuations within the Iowa City corporate limits have increased an average of 6.8% in revaluation years and 2.5% in non-revaluation years.

Valuations reported by the Johnson County Auditor's office for January 1, 2018 served as the basis for determining property tax revenue in fiscal year 2020. Their report indicates a 3.7% increase in total assessed value in the last year, from \$5.91 billion to \$6.12 billion.

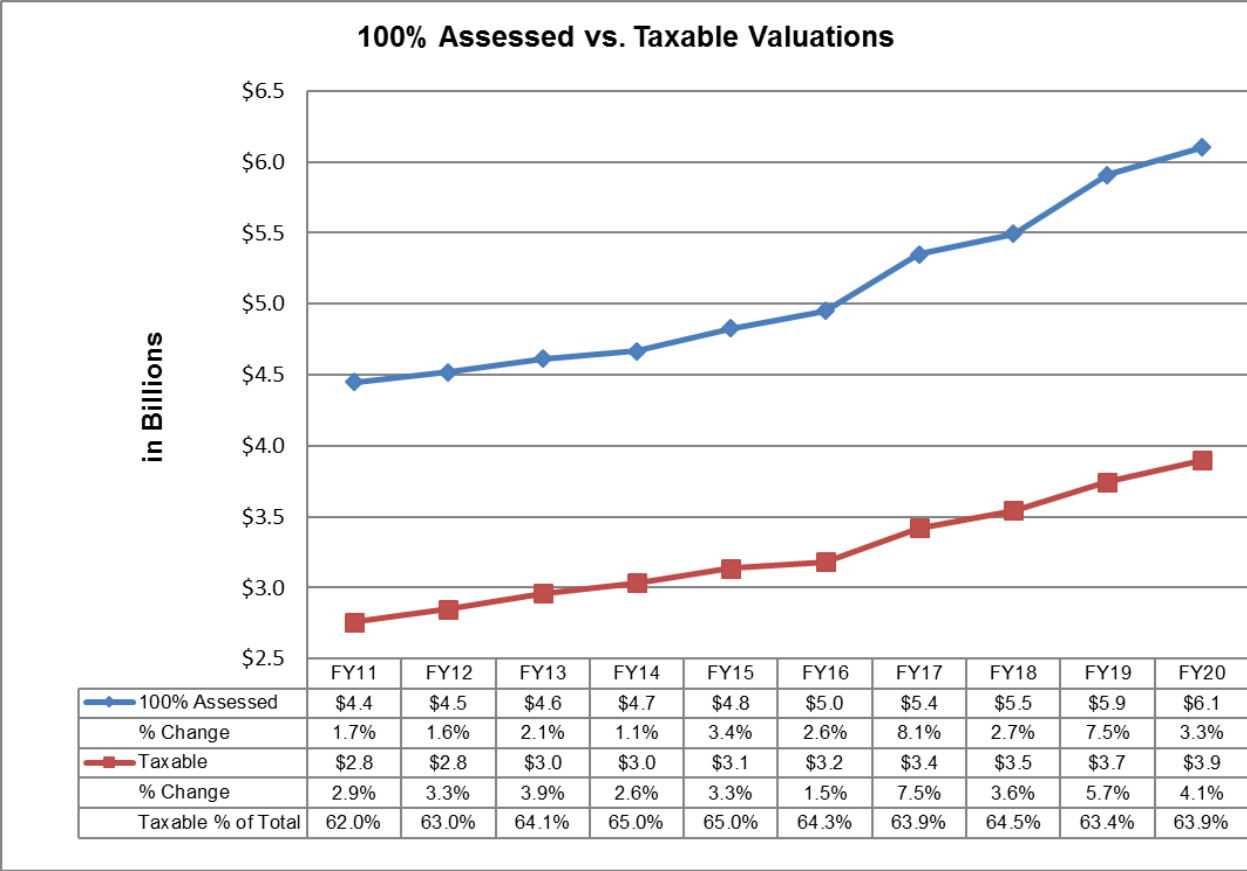
Assessment Limitation Order / Rollback - The State of Iowa has a statutory growth limitation of three percent (3%) annually on taxable residential property valuations. Each year, the Department of Revenue's Assessment Limitation Order sets a 'rollback' value by class which, when applied, determines taxable valuations. The growth restriction is applied to the residential valuations, limiting the growth percentage in taxable value to agricultural valuations. The impact is that the percentage growth in taxable valuations for urban residential property each year is limited to either three percent (3%) or the growth in agricultural property, whichever is lower.

Property Tax growth restrictions and rollbacks were changed with State legislation in 2013 with Iowa Senate File 295. That legislation added the following changes to property taxation:

1. the annual growth limitation on residential property of three percent (3%) was decreased from four percent (4%) starting in fiscal year 2015;
2. a rollback of ninety-five percent (95%) was added to commercial, industrial, and railroad property classes starting in fiscal year 2015 and was lowered to ninety percent (90%) starting in fiscal year 2016
3. the State added a reimbursement or "backfill" to jurisdictions for lost revenue due to the rollback of valuation on commercial, industrial, and railroad properties; this "backfill" is locked at the fiscal year 2017 amounts going forward starting in fiscal year 2018;
4. a new multi-residential class of property was added in fiscal year 2017 that has a declining rollback which will decrease each year until it matches the residential rollback percentage.

In fiscal year 2010, the rollback exempted \$1.7 billion of Iowa City's assessed valuation. In fiscal year 2020, the rollback will exempt \$2.2 billion of assessed valuations. The residential and agricultural rollbacks for fiscal year 2020 are 56.9180% and 56.1324%, respectively, compared to fiscal year 2019 rollbacks of 55.6209% and 54.4480%, respectively.

Also, in fiscal year 2020 the commercial, industrial, and railroad rollback is 90%, which is the same as fiscal year 2019. The multi-residential rollback in fiscal year 2020 is 75% compared to the fiscal year 2019 rate of 78.75%. The following graph illustrates the impact of the rollback on taxable valuations.



2. **Other City Taxes** - This category, estimated at \$2.5 million in fiscal year 2020, includes Hotel Motel Taxes of \$1,045,700, \$410,550 in gas and electric excise taxes, and \$976,050 in utility franchise taxes. The fiscal year 2020 budget is a decrease of 6.2% over the fiscal year 2019 revised budget of \$2.6 million, and there is an average increase of .4% over the last five years.

a) *Hotel Motel Tax*: This revenue source is a state-administered tax. Estimated at \$1,045,700 in fiscal year 2020, the seven percent (7%) tax on gross hotel/motel room rental receipts is distributed as follows:

Convention & Visitor's Bureau	25.00%
Police Patrol	47.50%
Parks & Recreational Facilities	27.50%
Total Hotel Motel 7% Tax	<u>100.00%</u>

b) *Utility Replacement Excise Tax*: The Gas and Electric Excise tax is collected on the generation, distribution, and delivery of electricity and natural gas. This tax replaced the taxation on utility property in 1999. Cities are required to calculate property tax revenues with and without gas and electric utility property valuations. The calculated difference is required to establish the General Property Tax Equivalents which is the basis of the Iowa Department of Revenue distribution formula.

c) *Utility Franchise Taxes on utility customers: Senate File 478 was enacted by the Iowa state legislature during its 2009 session, establishing cities' right to impose a franchise tax on gas and electric utilities. On February 16, 2010, the Iowa City Council passed and approved an ordinance establishing a one percent (1%) tax to be expended for the following purposes:*

- 1) Inspecting, supervising and otherwise regulating the MidAmerican Energy Company's gas and electric franchises.
- 2) Public safety, including the equipping of fire, police and emergency services.
- 3) Public infrastructure to support commercial and industrial economic development.

Of the \$976,050 estimate for fiscal year 2020, approximately \$658,800 will remain in the City's general fund for maintenance of street right-of-way and for operational costs associated with Fire Station #4. The remaining \$317,250 is for capital improvement projects (CIP) in the right of way.

3. **Licenses & Permits** - This category consists of revenue received for building and rental housing permits/inspections, franchise fees, plumbing license and taxi license fees; beer, liquor and cigarette permit/license fees (state regulated), sign permits, burial permits, animal licensing and some miscellaneous fees. Fiscal year 2020 budget for Licenses and Permits is estimated at \$2.6 million. The fiscal year 2020 revenue is an increase of 1.3% over the fiscal year 2019 revised budget of \$2.5 million, and an average increase of 11.3% over the last five years. These increases have been primarily due to increases in construction permit and license revenue. It is also due to moving the cable franchise fee revenue from the Cable Television Fund to the General Fund in fiscal year 2016.
4. **Use of Money & Property** - This revenue source consists of interest income and rents and is budgeted at \$1,111,577 for fiscal year 2020. The fiscal year 2020 budget is an increase of 43.5% of the fiscal year 2019 revised budget of \$774,516; however, there is an average increase of 17% over the last five years. The increase from the fiscal year 2019 estimate is from an increase in estimated interest income; the average increase over the last five years is a result of increased interest income and rent revenue.
5. **Intergovernmental** - This revenue category includes state and federal grants, 28E agreements, and contracts with local governmental entities. Intergovernmental revenue is budgeted at \$4.05 million in fiscal year 2020. The fiscal year 2020 budget is an increase of 2.0% of the fiscal year 2019 revised budget of \$3.97 million and there is an average increase of 2.3% over the last five years. The increase from the fiscal year 2020 amount is from an increase in state and federal revenue, and the average increase over the last five years is from the State property tax backfill credits, which was phased in over that period, and from increases in state and local 28E agreements.

The majority of intergovernmental revenue is the result of 28E agreements with local entities for services provided to area residents, as shown in the following schedule. The largest of these agreements is for fire protection services to the University of Iowa, estimated at \$2 million in fiscal year 2020, with \$1.5 million receipted into the General Fund. The remainder is deposited into the Employee Benefits Fund as reimbursement for a percentage of Fire employee benefits and into the Capital Projects Fund as reimbursements for a percentage of Fire capital asset replacement.

	FY2017 Actual	FY2018 Actual	FY2019 Revised	FY2020 Budget	FY2021 Projected
Intergovernmental Funding					
Local Governmental: 28E Agreements					
Coralville, Johnson County & Other Governments - Animal Services	\$ 215,209	\$ 256,114	\$ 228,369	\$ 243,828	\$ 243,828
IC Comm. Schools - Mercer Pool	102,601	101,954	110,550	101,950	101,950
County, Univ Heights, Hills - Library	500,494	517,907	538,860	517,904	517,904
Johnson County - Senior Center	59,224	60,000	60,000	60,000	60,000
Downtown District - Police Department	10,000	10,000	10,000	20,000	20,000
University Heights - Fire Department	31,874	32,186	32,186	32,498	32,498
JECC - Accounting	-	-	29,150	29,750	29,750
Local Governmental Revenue:	919,402	978,161	1,009,115	1,005,930	1,005,930
State Revenue:					
Public Safety Grants	194,849	199,893	199,012	167,365	167,365
University of Iowa - Fire Protection	1,421,950	1,538,421	1,421,950	1,538,420	1,538,420
Operating Grants	95,389	73,825	82,690	73,820	73,820
Property Tax Credits	908,715	899,593	1,006,442	1,045,917	1,045,917
Other State Grants	31,272	11,588	9,530	-	-
State Disaster Assistance	-	4,235	-	-	-
Total State Revenue:	2,652,175	2,727,555	2,719,624	2,825,522	2,825,522
Federal Revenue:					
Public Safety Grants	9,216	69,606	237,659	215,193	215,193
Department of Interior	-	8,026	-	-	-
Total Federal Revenue:	9,216	77,632	237,659	215,193	215,193
Total - Intergovernmental Funding:	\$ 3,580,793	\$ 3,783,348	\$ 3,966,398	\$ 4,046,645	\$ 4,046,645

6. Charges for Fees and Services – These revenues are for direct fees and charges for the use of a City service, facility, or program. Divisions with fee-based services include: Parks and Recreation, Police (special events, contracted services), Fire (inspections), Housing & Building Inspection Services, Animal Care, and Cemetery services. Charges for Fees and Services are budgeted at \$1.4 million in fiscal year 2020. The fiscal year 2020 revenue is a decrease of 3.4% of the fiscal year 2019 revised budget of \$1.4 million; however, there is an average decrease of 1.7% over the last five years. The increase in the fiscal year 2019 budget is due to increased police services higher than previously expected; the average decrease over the past five years is a result of decreases in building and development fees in fiscal year 2018 and fiscal year 2019.

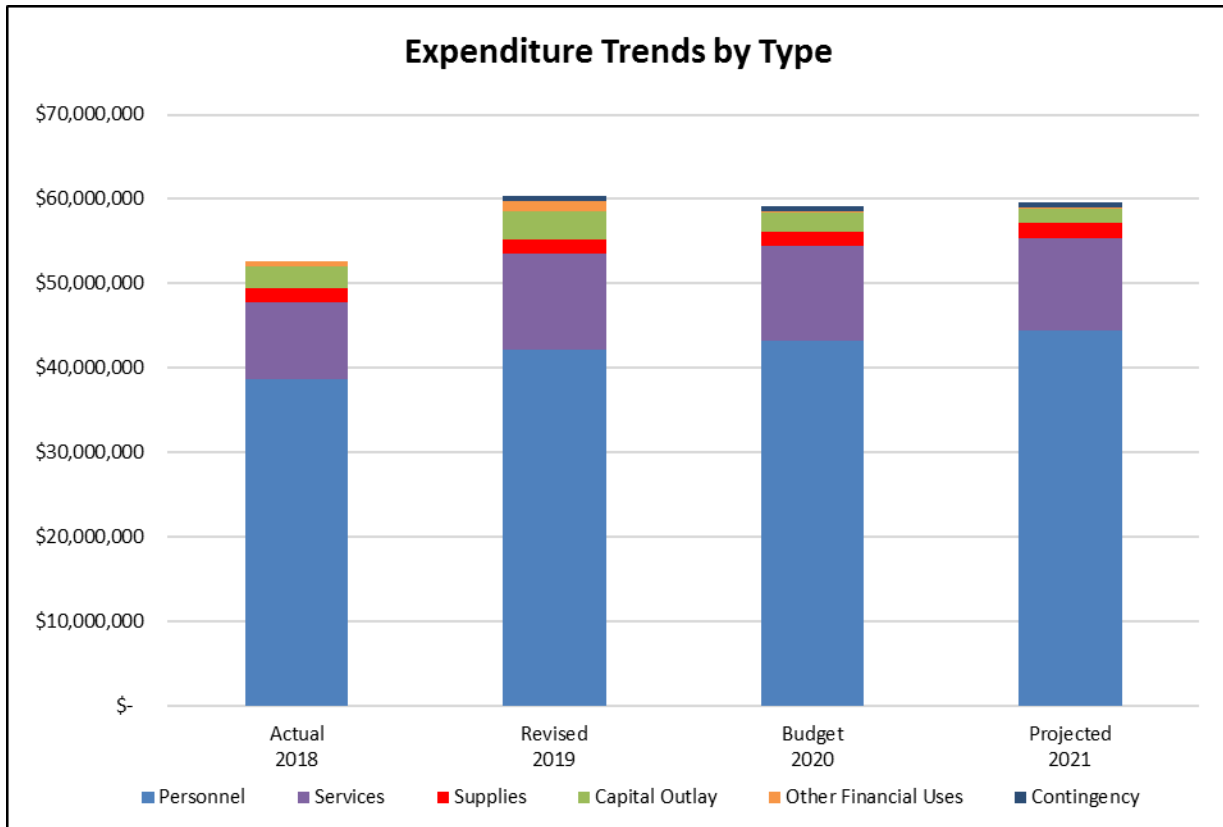
7. **Miscellaneous** - Miscellaneous revenue is budgeted at \$6.18 million in fiscal year 2020. This category includes a variety of revenue sources, including parking fines (\$319,870), magistrate court fines and surcharges related to code enforcement (\$235,180) and library fines (\$106,747). Also included within this category are internal chargebacks of \$4.5 million to the City's Capital Projects Fund for legal and engineering services, and to the enterprise funds for administrative services. The fiscal year 2020 revenue is a decrease of -0.02% of the fiscal year 2019 revised budget of \$6.18 million and there is an average increase of 6.9% over the last five years. The average increase amounts are due to the increases in administrative chargebacks for the Transportation Services Administration activity that was added to the General Fund in fiscal year 2017 and the Engineering division that started chargebacks to capital projects in fiscal year 2016.

8. **Other Financing Sources** – Other financing sources include a limited number of special transactions that are used to account for non-operating revenues/receipts such as the proceeds from a loan or the sale of an asset. Other Financing Sources are budgeted at \$561,177 in fiscal year 2020, which is a decrease of 79.8% from the revised budget in fiscal year 2019 of \$2.8 million. The decrease is from home sales in the UniverCity program. The UniverCity activity is budgeted at \$2.1 million in fiscal year 2019, which consists of the proceeds from the sale of assets (\$1,262,500) and loan proceeds from financial institutions (\$861,405). There is an average decrease of 10.2% over the last five years. These decreases are also from the UniverCity program.

9. **Transfers In** - The category is budgeted at \$12.3 million in fiscal year 2020. This includes an approximate \$10.9 million transfer-in of the Employee Benefits Levy from the Employee Benefits Fund. This category also includes General Fund intra-fund transfers to equipment replacement reserves and transfers in from other funds to support specific staff positions and expenditures.

B. General Fund Expenditures

Expenditures & Transfers Out	2018 Actual	2019 Revised	2020 Budget	2021 Projected
Personnel	\$ 38,720,800	\$ 42,219,519	\$ 43,226,993	\$ 44,523,803
Services	9,135,806	11,376,562	11,184,590	10,675,452
Supplies	1,577,055	1,678,323	1,721,026	1,755,447
Capital Outlay	2,612,935	3,296,893	2,278,398	1,667,345
Other Financial Uses	668,000	1,262,500	200,000	200,000
Contingency	-	555,000	580,000	585,000
Sub-total Expenditures:	52,714,596	60,388,797	59,191,007	59,407,047
Transfers Out	13,683,695	11,749,099	6,840,994	6,224,656
Total Expenditures & Transfers Out	\$ 66,398,291	\$ 72,137,896	\$ 66,032,001	\$ 65,631,703



1. **Personnel** - Personnel costs account for approximately 74.3% of budgeted expenditures (excluding transfers out) within the General Fund in fiscal year 2020. Employee benefit costs are discussed in greater detail in the City Manager Address.
2. **Services** - Expenditures for services are budgeted at \$11.18 million in fiscal year 2020. Initial projections were based on fiscal year 2018 actual expenditures and projected at 2.19% annually. This is in line with the Consumer Price Index for All Urban Consumers (CPI-U) over the last five fiscal years.

Many of the operating costs within the services category have more specific inflationary guidelines and methods of projection. This includes funding for liability, fire & casualty insurance premiums; professional and consultant services; internal service fund charges (Equipment, Information Technology Services, Risk Management, and Central Services); training & education; building and equipment repair and maintenance services; vehicle and equipment rentals. These costs are adjusted individually each year, based on specific operating plans and projects, claims/loss history, trend analysis, and operations-specific needs, each year.

The Services category also includes funding for initiatives such as Aid to Human Service Agencies, Community Event Funding, support to the Iowa City Coralville Convention & Visitors Bureau, and Community and Economic Development Assistance, as follows:

\$501,500	Aid to Human Service Agencies
\$926,200	Community Event / Program Funding
\$234,520	ICCVB – Community / Economic Development Assistance
\$131,000	Economic Development Assistance

3. **Supplies** - Supplies consist primarily of commodities that are consumed or depleted, such as office and cleaning supplies, vehicle fuel and materials for repair and maintenance of buildings, streets, and equipment. Expenditures for supplies are budgeted at \$1.7 million in fiscal year 2020. Individual items costing under \$5,000 are considered supplies. This limit is consistent with the threshold utilized to capitalize assets for the comprehensive annual financial report.
4. **Capital Outlay** – The general fund capital outlay is budgeted at \$2.3 million in fiscal year 2020 and includes police vehicle replacements, library materials, operating equipment, UniverCity Properties, and building maintenance and improvements of \$5,000 or greater.
5. **Other Financial Uses** - This category is budgeted at \$200,000 in fiscal year 2020. This consists from loan repayments to financial institutions that are from the homes sold in the UniverCity program

6. **Contingency** - A General Fund contingency amount is established each fiscal year for those unforeseen expenditures that arise following formal adoption of the annual budget. This amount is available for appropriation by formal amendment, subject to recommendation from the Finance Director and City Manager, and approval by City Council. Contingency is budgeted at one percent (1%) of General Fund expenditures (excluding transfers) - approximately \$580,000 in fiscal year 2020.
7. **Transfers Out** - This category is budgeted at \$6.8 million in fiscal year 2020. One of the largest transfers out is from the transit property tax levy of \$3.7 million that is being transferred into the Transit Fund. Other major transfers out include approximately \$1.7 million to the Capital Projects Fund and \$1,00,000 to the Affordable Housing Fund.

The General Fund borrowed \$1.5 million from the Landfill Cell Replacement Reserve during fiscal year 2019 to help construct portions of the new Public Works Facility. Principal payments are reflected as a transfer out. The following is a summary of that loan:

Loan	Date	Loan Amount	Final Payment	Principal Outstanding as of 6/30/19	Total Payment FY20	FY20 Principal	FY20 Interest
2019 Public Works Facility Loan	6/30/2019	\$ 1,500,000	2039	\$ 1,500,000	\$ 99,828	\$ 55,587	\$ 44,241

C. Fund Balance

It is part of the City's Financial & Fiscal Policies that the General Fund's unassigned fund balance shall not fall below twenty-five percent (25%) of total revenues and transfers in and not grow greater than thirty-five percent (35%). This policy also states that fund balance in excess of thirty percent (35%) of revenues and transfers in will be transferred to the City's Emergency Fund, used to retire outstanding debt, used to provide property tax relief, or be used for facility replacement.

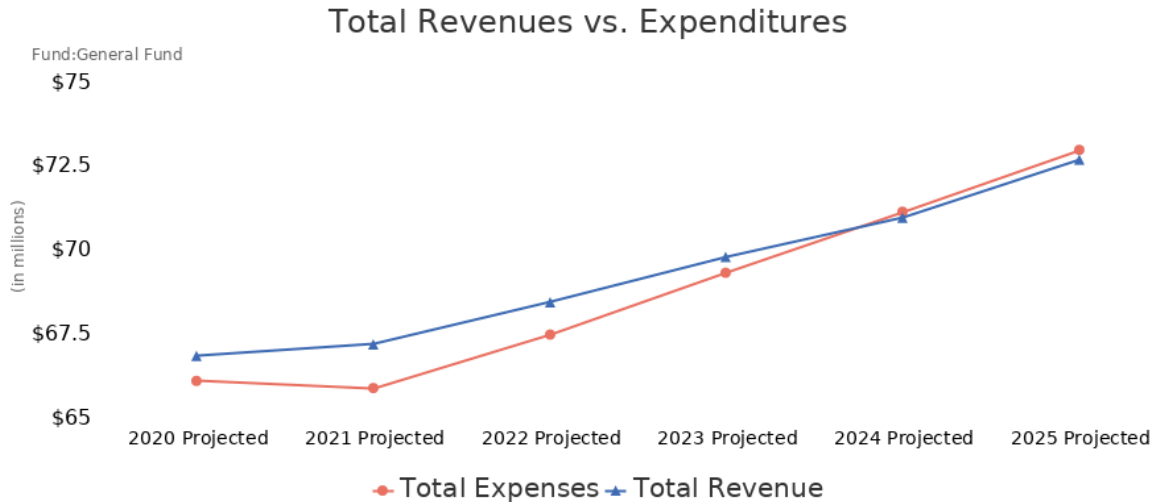
General Fund unassigned fund balance was transferred into the Emergency Fund in fiscal year 2014, fiscal year 2015, fiscal year 2016, fiscal year 2017 and fiscal year 2019 of \$1.7 million, \$1.3 million, \$1.7 million, \$500,000 and \$450,000, respectively. No transfer is being proposed in fiscal year 2020. \$340,000 was revised into the Emergency Fund expenditures in fiscal year 2019 for the acquisition and demolition of a residential property in the flood plain. The Emergency Fund's estimated balance is \$5.1 million at the end of fiscal year 2020.

In the fiscal year 2019 revised budget, \$2.0 million of General Fund unassigned fund balance is to be transferred into a newly created, Facility Master Plan Reserve, within the General Fund. This fund will be assigned to implementation of the 2012 Facilities Space Needs Study and Master Plan.

General Fund’s unassigned fund balance is relied upon to provide cash flow during the first quarter of the fiscal year as the majority of property taxes are not received until October/November. The following chart demonstrates how expenditures have exceeded receipts in the first three months over the past ten years.

3 Months @ Sept. 30	Receipts	Expenditures	Shortfall
FY2019	\$ 9,833,115	\$ 15,455,184	(5,622,069)
FY2018	7,859,044	14,422,373	(6,563,329)
FY2017	7,917,409	15,727,049	(7,809,640)
FY2016	10,402,991	13,341,071	(2,938,080)
FY2015	7,163,587	13,309,505	(6,145,918)
FY2014	11,705,632	15,145,130	(3,439,498)
FY2013	9,727,204	16,725,202	(6,997,998)
FY2012	12,090,490	15,441,933	(3,351,443)
FY2011	8,976,380	13,778,695	(4,802,315)
FY2010	8,934,768	13,186,810	(4,252,042)

D. Long-term Projections



Future property tax revenues were projected to grow 3% for fiscal year 2021, 2.68% for 2022, 2.7% in 2023, 2.28% in 2024, and 3.29% in fiscal year 2025. Odd numbered years are re-evaluation years, which typically lead to higher growth rates. The overall annual growth rates include individual property class assessed value growth ranging from 0 – 5%, as well as changes in the rollback percentages. The Multi-Residential Property Class rollback will continue to decrease until it aligns with the Residential Rollback in fiscal year 2024. All other revenues were projected at a flatline.

Future expenditures were projected with the assumptions that personnel related expenditures would grow at a 3% rate annually and services and supplies would grow at a 2% rate annually.

General Fund (1000 - 1024)
Fund Summary

	2016	2017	2018	2019	2020	2021
	Actual	Actual	Actual	Revised	Budget	Projection
Fund Balance, July 1	\$ 49,045,399	\$ 48,135,654	\$ 40,724,250	\$ 36,401,766	\$ 33,539,782	\$ 34,286,749
Revenues:						
Property Taxes	\$ 29,796,656	\$ 31,754,702	\$ 32,902,940	\$ 34,764,019	\$ 36,176,002	\$ 37,261,010
Other City Taxes	2,431,882	2,534,880	2,460,404	2,630,582	2,468,300	2,468,300
Licenses And Permits	3,056,051	3,521,079	2,734,068	2,543,150	2,576,370	2,576,370
Use Of Money And Property	689,835	812,954	1,137,695	774,516	1,111,577	1,111,577
Intergovernmental	3,803,459	3,580,793	3,783,350	3,966,398	4,046,645	4,046,645
Charges For Fees And Services	1,607,320	1,697,137	1,497,214	1,413,758	1,366,366	1,366,637
Miscellaneous	4,603,845	5,484,920	5,787,400	6,179,409	6,177,874	6,177,874
Other Financial Sources	2,678,802	1,764,562	1,577,306	2,781,423	561,177	561,177
Sub-Total Revenues	48,667,850	51,151,026	51,880,377	55,053,255	54,484,311	55,569,590
Transfers In:						
Operating Transfers In	12,468,366	10,655,199	10,195,430	14,222,657	12,294,657	11,548,105
Sub-Total Transfers In	12,468,366	10,655,199	10,195,430	14,222,657	12,294,657	11,548,105
Total Revenues & Transfers In	\$ 61,136,216	\$ 61,806,225	\$ 62,075,807	\$ 69,275,912	\$ 66,778,968	\$ 67,117,695
Expenditures by Department:						
City Council	\$ 107,734	\$ 110,152	\$ 109,461	\$ 120,391	\$ 153,065	\$ 156,883
City Clerk	524,930	500,977	491,517	570,242	570,679	550,522
City Attorney	681,567	733,337	765,417	780,796	873,609	829,817
City Manager	2,154,216	2,148,884	3,083,553	4,378,266	4,223,782	3,829,653
Finance	3,598,458	3,655,228	3,805,542	4,840,145	4,443,650	4,548,881
Police	12,443,823	13,114,628	13,809,546	14,846,647	14,843,901	15,073,902
Fire	7,486,023	7,716,864	8,030,716	8,278,847	8,517,508	8,737,757
Parks and Recreation	7,324,281	7,812,840	7,993,287	8,891,119	9,327,677	9,418,088
Library	6,083,034	6,269,424	6,400,494	6,677,934	6,920,059	7,025,807
Senior Center	823,992	899,254	888,544	986,855	941,522	976,891
Neighborhood & Development Services	6,614,830	6,074,193	4,938,698	6,865,811	5,092,304	4,882,155
Public Works	1,342,700	1,757,925	1,909,621	2,554,183	2,666,172	2,743,063
Transportation Services	13,008	619,664	488,203	597,561	617,078	633,628
Sub-Total Expenditures	49,198,596	51,413,370	52,714,596	60,388,797	59,191,007	59,407,047
Transfers Out:						
Capital Project Fund	7,302,103	13,708,054	9,333,240	4,328,003	1,689,822	1,303,253
GO Bond Abatement	201,017	60,052	20,052	20,052	20,052	20,052
General Levy	212,196	182,444	183,788	185,489	169,012	175,913
Emergency Fund	1,704,205	500,000	-	450,000	-	-
Facility Master Plan Reserve	-	-	-	2,000,000	-	-
Interfund Loan Repayment to Landfill	-	-	-	-	55,587	57,273
Transfers Out - Transit Fund	3,108,169	3,271,633	3,376,455	3,578,133	3,721,479	3,833,123
Transfers Out - Affordable Housing Fund	-	-	650,093	1,000,000	1,000,000	650,000
Misc Transfers Out	314,738	82,076	120,068	187,422	185,042	185,042
Sub-Total Transfers Out	12,842,428	17,804,258	13,683,695	11,749,099	6,840,994	6,224,656
Total Expenditures & Transfers Out	\$ 62,041,024	\$ 69,217,629	\$ 66,398,291	\$ 72,137,896	\$ 66,032,001	\$ 65,631,703
Fund Balance, June 30	\$ 48,140,591	\$ 40,724,250	\$ 36,401,766	\$ 33,539,782	\$ 34,286,749	\$ 35,772,740
Prior Year Accounting Adjustment	(4,937)	-	-	-	-	-
Adjusted Fund Balance, June 30	48,135,654	40,724,250	36,401,766	33,539,782	34,286,749	35,772,740
Restricted / Committed /Assigned	24,716,300	15,073,066	7,034,006	8,873,813	8,884,072	9,006,207
Unassigned Balance	\$ 23,419,354	\$ 25,651,185	\$ 29,367,761	\$ 24,665,970	\$ 25,402,677	\$ 26,766,533
% of Revenues & Transfers In	38%	42%	47%	36%	38%	40%

**General Fund
Assigned, Committed & Restricted Fund Balance**

	2016 Actual	2017 Actual	2018 Actual	2019 Revised	2020 Budget	2021 Projection
Assigned:						
(Available for current and / or future operations)						
Library Special Revenue Funds	\$ 756,858	\$ 814,236	\$ 898,683	\$ 986,922	\$ 1,056,034	\$ 1,156,366
Library Foundation Development	(19,291)	(3,457)	(3,976)	(519)	(519)	(672)
Library Equipment Replacement Reserve	176,268	231,975	261,786	317,493	350,076	382,062
Senior Center Gift Funds	13,798	13,870	2,875	2,875	2,875	2,875
New Horizons Band	10	10	-	-	-	-
Cable Replacement Reserves	162,392	146,835	151,584	115,084	125,084	115,084
Energy Efficiency Revolving Loan Fund	144,494	185,455	226,416	-	-	-
Facility Master Plan Reserve	-	-	-	2,000,000	2,000,000	2,000,000
Animal Shelter Bequest Funds	-	-	135,048	117,408	117,408	117,408
	\$ 1,234,529	\$ 1,388,924	\$ 1,672,415	\$ 3,539,262	\$ 3,650,958	\$ 3,773,123
Committed:						
(Available for current and / or future operations)						
Emergency Funds	\$ 4,698,779	\$ 5,198,779	\$ 4,961,882	\$ 5,071,882	\$ 5,071,882	\$ 5,071,882
	\$ 4,698,779	\$ 5,198,779	\$ 4,961,882	\$ 5,071,882	\$ 5,071,882	\$ 5,071,882
Restricted:						
(Not available for general operations)						
Police Forfeiture Share	\$ 386,338	\$ 305,687	\$ 236,724	\$ 136,824	\$ 35,388	\$ 35,388
Police Abandon Property	71,745	43,248	46,636	11,636	11,636	11,636
Cemetery Perpetual Care	-	114,846	116,348	114,208	114,208	114,178
Public Art	-	-	-	-	-	-
Local Option Sales Tax	18,262,595	8,021,582	-	-	-	-
Restricted (Unspent Bond Proceeds)	62,314	-	-	-	-	-
	\$ 18,782,992	\$ 8,485,362	\$ 399,708	\$ 262,668	\$ 161,232	\$ 161,202
Total Assigned / Committed / Restricted:	\$ 24,716,300	\$ 15,073,066	\$ 7,034,006	\$ 8,873,813	\$ 8,884,072	\$ 9,006,207
Unassigned:	23,419,354	25,651,185	29,367,761	24,665,970	25,402,677	26,766,533
General Fund Ending Fund Balance	\$ 48,135,654	\$ 40,724,250	\$ 36,401,766	\$ 33,539,782	\$ 34,286,749	\$ 35,772,740

**General Fund
Revenues by Type**

	2016 Actual	2017 Actual	2018 Actual	2019 Revised	2020 Budget	2021 Projection
Property Taxes						
Property Taxes	\$ 29,796,656	\$ 31,754,702	\$ 32,902,940	\$ 34,764,019	\$ 36,176,002	\$ 37,261,010
Other City Taxes						
Gas/Electric Excise Tax	441,082	421,007	402,645	401,692	410,550	410,550
Mobile Home Tax	37,803	37,774	36,004	37,770	36,000	36,000
Hotel/Motel Tax	1,078,762	1,136,712	1,045,696	1,251,720	1,045,700	1,045,700
Utility Franchise Tax	874,235	939,387	976,060	939,400	976,050	976,050
Licenses And Permits						
General Use Permits	80,171	104,220	71,654	100,840	71,650	71,650
Food & Liq Licenses	92,738	111,438	110,377	111,440	110,380	110,380
Professional License	18,700	12,015	7,605	12,020	7,610	7,610
Franchise Fees	733,644	685,659	662,448	512,750	512,750	512,750
Const Per & Ins Fees	2,102,624	2,578,024	1,850,539	1,777,650	1,842,590	1,842,590
Misc Lic & Permits	28,174	29,723	31,445	28,450	31,390	31,390
Use Of Money And Property						
Interest Revenues	221,825	307,260	655,650	302,956	647,877	647,877
Rents	418,473	463,696	459,331	435,200	444,230	444,230
Royalties & Commiss	49,537	41,998	22,714	36,360	19,470	19,470
Intergovernmental						
Fed Intergovnt Rev	29,257	9,216	77,632	237,659	215,193	215,193
Property Tax Credits	1,191,442	908,715	899,593	1,006,442	1,045,917	1,045,917
State 28E Agreements	1,385,095	1,421,950	1,538,421	1,421,950	1,538,420	1,538,420
Operating Grants	84,197	95,389	73,825	82,690	73,820	73,820
Disaster Assistance	56,507	-	4,235	-	-	-
Other State Grants	225,855	226,121	211,482	208,542	167,365	167,365
Local 28E Agreements	831,106	919,402	978,161	1,009,115	1,005,930	1,005,930
Charges For Fees And Services						
Building & Devlpmt	579,755	649,237	477,627	444,570	360,900	360,900
Police Services	112,112	143,562	127,496	56,530	104,990	104,990
Animal Care Services	10,399	11,545	10,775	11,540	10,780	10,780
Fire Services	9,244	10,370	7,632	10,370	7,140	7,140
Transit Fees	2,975	-	955	900	900	900
Culture & Recreation	761,363	780,147	774,778	790,848	778,090	778,090
Misc Charges For Svc	67,463	70,369	66,214	67,450	71,626	71,626
Water Charges	5,075	5,275	5,412	5,280	5,410	5,681
Refuse Charges	255	275	317	270	320	320
Parking Charges	58,679	26,359	26,010	26,000	26,210	26,210
Miscellaneous						
Code Enforcement	253,174	238,295	232,315	222,633	235,180	235,180
Parking Fines	351,205	356,796	319,868	356,800	319,870	319,870
Library Fines & Fees	155,519	154,425	143,285	154,420	106,747	106,747
Contrib & Donations	256,427	430,857	746,621	505,690	535,762	535,762
Printed Materials	48,668	42,022	41,117	41,900	40,980	40,980
Animal Adoption	14,190	12,015	12,955	12,020	27,960	27,960
Misc Merchandise	24,560	29,655	24,775	29,370	24,460	24,460
Intra-City Charges	3,092,916	3,770,049	3,936,476	4,275,635	4,515,766	4,515,766
Other Misc Revenue	405,571	449,718	329,180	579,851	370,339	370,339
Special Assessments	1,615	1,087	808	1,090	810	810
Other Financial Sources						
Sale Of Assets	2,088,104	915,899	920,174	1,920,018	307,477	307,477
Bonds	-	-	17,357	-	-	-
Loans	590,698	848,663	639,775	861,405	253,700	253,700
Total Revenues	\$ 48,667,850	\$ 51,151,026	\$ 51,880,377	\$ 55,053,255	\$ 54,484,311	\$ 55,569,590

**General Fund
Expenditures by Department and Division**

	2016	2017	2018	2019	2020	2021
	Actual	Actual	Actual	Revised	Budget	Projection
City Council						
City Council	\$ 107,734	\$ 110,152	\$ 109,461	\$ 120,391	\$ 153,065	\$ 156,883
City Clerk						
City Clerk	524,930	500,977	491,517	570,242	570,679	550,522
City Attorney						
City Attorney	681,567	733,337	765,417	780,796	873,609	829,817
City Manager						
City Manager	574,679	535,636	737,126	834,589	839,343	862,000
Communications Office	801,431	821,876	718,093	846,965	864,301	899,053
Human Resources	440,974	463,221	482,968	552,440	609,632	625,874
Human Rights	337,132	328,151	332,455	449,740	444,725	456,075
Economic Development	-	-	812,912	1,694,532	1,465,780	986,651
Finance						
Finance Administration	1,465,382	1,483,352	1,536,946	2,552,080	2,038,013	2,077,366
Accounting	734,456	754,564	805,002	807,260	836,169	859,992
Purchasing	349,584	360,939	350,638	370,106	395,611	407,002
Revenue	1,049,036	1,056,373	1,112,956	1,110,699	1,173,857	1,204,521
Police						
Police Administration	896,463	964,554	1,116,173	567,733	595,959	611,150
Police Support Services	1,731,296	1,905,662	2,252,663	3,201,854	3,316,940	3,393,006
Police Field Operations	9,816,064	10,244,411	10,440,709	11,077,060	10,931,001	11,069,746
Fire						
Fire Administration	779,473	858,673	932,672	963,895	952,632	959,692
Fire Emergency Operations	6,378,418	6,509,977	6,737,948	6,900,235	7,131,332	7,351,203
Fire Prevention	184,893	205,405	205,487	236,869	241,284	247,860
Fire Training	143,239	142,810	154,609	177,848	192,261	179,002
Parks and Recreation						
Park and Rec Admin	973,167	1,080,451	1,111,340	1,177,542	1,316,675	1,351,112
Recreation	2,901,427	3,116,291	3,143,589	3,268,764	3,454,735	3,565,471
Park Maintenance	3,128,619	3,274,743	3,390,502	4,073,638	4,167,814	4,102,199
Cemetery Operations	321,068	341,356	347,855	371,175	388,454	399,306
Library						
Library Operations	5,898,965	6,084,171	6,282,036	6,477,399	6,713,687	6,813,245
Library Foundation Office	184,069	185,254	118,457	200,535	206,372	212,562
Senior Center						
Senior Center	823,992	899,254	888,544	986,855	941,522	976,891
Neighborhood & Dvlpmt Services						
Neighborhood & Dvlpmt Admin	392,036	490,486	461,966	549,810	518,267	532,249
Neighborhood Services	3,916,469	2,929,117	3,067,334	4,331,506	2,741,083	2,467,798
Economic Development	906,962	994,263	-	-	-	-
Development Services	1,399,363	1,660,328	1,409,397	1,984,495	1,832,955	1,882,108
Public Works						
Public Works Administration	290,733	314,751	328,547	398,073	395,430	406,549
Engineering Services	1,051,967	1,443,174	1,581,073	2,156,110	2,270,742	2,336,514
Transportation Services						
Administration	13,008	619,664	488,203	597,561	617,078	633,628
Total Expenditures:	<u>\$ 49,198,596</u>	<u>\$ 51,413,370</u>	<u>\$ 52,714,596</u>	<u>\$ 60,388,797</u>	<u>\$ 59,191,007</u>	<u>\$ 59,407,047</u>

CITY COUNCIL

The City has seven (7) Council members, who serve staggered, four-year terms. Four Council members are "at-large" and are nominated by all voters and elected by all voters. Although the three "district" Council members (Districts A, B, and C) are nominated solely by voters within their districts and any primary is held only within the district, they are elected by voters city-wide. Council elections are held in odd-numbered calendar years.

Council members select the Mayor from among themselves at their first meeting of the calendar year after each City Council election. The Mayor is a voting member of the council and has no veto power. The Mayor is the official representative of the City, presiding officer of the Council and its policy spokesperson.

The Council appoints the City Manager, City Attorney, and City Clerk. The City Manager serves as the Chief Administrative Officer of the City.

Staffing:

	FY2018	FY2019	FY2020
Total FTE's	7.00	7.00	7.00

Financial Highlights:

Personnel expenditures increased by 33.6% due to a change in the pay plan for Council members. Service expenditures include the City's dues for the Iowa League of Cities, Iowa Metro Coalition, US Conference of Mayors, Mayors Innovation Project, and the National League of Cities, as well as travel and conference expenditures for Council.

Supplies expenditures increase by \$11,498 or 314% due to the addition of \$11,000 for the replacement of chairs in the City Council chambers.

Activity Summary

Activity: City Council (110100)
Division: City Council

Fund: General (1000)
Department: City Council

	2016 Actual	2017 Actual	2018 Actual	2019 Revised	2020 Budget	2021 Projection
Revenues:						
General Revenues Subsidy	\$ 107,734	\$ 110,148	\$ 109,461	\$ 120,391	\$ 153,065	\$ 156,883
Other Financial Sources						
Sale Of Assets	-	4	-	-	-	-
Total Revenues	\$ 107,734	\$ 110,152	\$ 109,461	\$ 120,391	\$ 153,065	\$ 156,883
Expenditures:						
Personnel	\$ 54,754	\$ 54,697	\$ 55,329	\$ 56,616	\$ 75,630	\$ 77,899
Services	49,431	49,017	51,272	60,116	62,278	63,524
Supplies	3,549	6,439	2,860	3,659	15,157	15,460
Total Expenditures	\$ 107,734	\$ 110,152	\$ 109,461	\$ 120,391	\$ 153,065	\$ 156,883
Personnel Services - FTE						
City Council	7.00	7.00	7.00	7.00	7.00	7.00
Total Personnel	7.00	7.00	7.00	7.00	7.00	7.00

CITY CLERK

The City Clerk is the official recordkeeping office of the City, performing recordkeeping duties as prescribed by State Law, the City Charter, and the Municipal Code.

The City Clerk is appointed by the City Council, reports directly to the Council and attends all City Council meetings. The City Clerk is charged with custody of deeds, contracts, and abstracts. The Clerk's office is responsible for the keeping of all ordinances, resolutions, minutes, and the City Code. The office publishes and posts public notices, ordinances, and minutes as required by law. The City Clerk's office assists both staff and the general public in researching information. Taxi company licenses and driver photo ID's, dancing permits, outdoor service areas, cigarette licenses, beer/liquor licenses, and cemetery deeds are issued from the Clerk's office. City subdivision files, project files, the Domestic Partnership Registry, and an index of Council proceedings are also maintained in the office. In addition, the Clerk's office provides service to Boards and Commissions by announcing and publishing vacancies; monitoring applications and appointments; notifying applicants and updating the City website of members.

The office provides staff support to the Community Police Review Board (CPRB), which was formed based on a community initiative and established in 1997. The board reviews police policies, procedures, and practices and may recommend modifications to them. The CPRB also reviews reports prepared after investigation of complaints about alleged police misconduct and then issues its own written report. The Board is also required to maintain a central registry of complaints and holds at least one community forum each year for the purpose of hearing community views on the policies, practices and procedures of the Iowa City Police Department.

HIGHLIGHTS

Recent Accomplishments:

- Agenda Management software purchase and implementation
- Open Records request program, organizes and stores information in Laserfiche
- Electronically archived Resolution books (1965-1994), Ordinance Books (1967-1994), and Lawsuits (1990-2017) making available to the public

Upcoming Challenges:

- Ongoing updates for the older sections of Oakland Cemetery; issuance of electronic deeds
- Reorganizing & creating on-line forms for public assembly/parade/Ped mall use permits (currently in the works)
- Utilize Laserfiche forms to create more online forms
- Incorporate more functions into the Agenda Management software: Information packets, work session agendas/minutes, board and commission agendas/minutes

Staffing:

	FY2018	FY2019	FY2020
Total FTE's	4.00	4.00	4.00

Staffing Level Change Summary:

There are no staffing level changes in the fiscal year 2020 budget.

Service Level Change Summary:

There are no service level changes in the fiscal year 2020 budget.

Financial Highlights:

Fiscal years 2019 and 2020 service expenditures increased due to a City Council special election in fiscal year 2019 and the biennial City Council election in fiscal year 2020.

GOALS, OBJECTIVES, and PERFORMANCE MEASURES

Strategic Plan Goal: *Promote a Strong and Resilient Local Economy, Encourage a Vibrant and Walkable Urban Core, Foster Healthy Neighborhoods throughout the City, Maintain a Solid Financial Foundation, Enhance Community Engagement and Intergovernmental Relations, Promote Environmental Sustainability, Advance Social Justice and Racial Equity*

Department Goal/Objective: Provide support to the City Council, City staff, and individuals to implement strategic plan.

Performance Measures:

	CY 2013	CY 2014	CY 2015	CY 2016	CY 2017
Ordinances & Resolutions Received and Finalized (with attached documents e.g. Contracts)	408	485	444	390	417
Hours Processing Initiatives and Referendum Petitions	238	N/A	N/A	N/A	N/A
Legal Publications Published	489	433	502	518	636
Notice to Bidders Posted	New Measure	New Measure	New Measure	12	44
Council Meeting and Information Packets Distributed	111	116	113	115	112

Strategic Plan Goal: *Foster Healthy Neighborhoods throughout the City, Maintain a Solid Financial Foundation*

Department Goal/Objective: Assist in dissemination of City Code information and in enforcement; Accept subdivision applications; liquor licenses; taxicab licenses; entertainment venues; special exceptions; cigarette permit; solid waste container permits.

Performance Measures:

	CY 2013	CY 2014	CY 2015	CY 2016	CY 2017
Number of Licenses and Permits Processed	772	769	579	918	667
Board & Commission Applications Processed	64	102	61	80	85

Strategic Plan Goal:*Enhance Community Engagement and Intergovernmental Relations***Department Goal/Objective:**

Provide support to the City Council, City staff, and individuals to Efficient and timely release of information from Council and City departments as requested (agenda packets, press releases, etc.); and ad hoc committees. Archive documents as required by state code and City policy.

Performance Measures:

	CY 2013	CY 2014	CY 2015	CY 2016	CY 2017
Number of Committees/ Commissions Meetings Staffed (Diversity; Charter Review; Community Police Review Board; Senior Services)	20	53	19	12	13
Number of Council folders converted from microfilm	New Measure	102	293	N/A	184
Number of Images converted from microfilm - Council folders	New Measure	26,082	93,791	94,480	114,883
Number of Images Electronically Archived (JC Recorder and Project Files)	14,005	3,449	2,898	11,760	9,108
Number of Board and Commission Meeting Packets Archived	173	201	149	165	147

Activity Summary

Activity: City Clerk (120100) **Fund: General (1000)**
Division: City Clerk **Department: City Clerk**

	2016 Actual	2017 Actual	2018 Actual	2019 Revised	2020 Budget	2021 Projection
Revenues:						
General Revenues Subsidy	\$ 482,322	\$ 468,459	\$ 468,644	\$ 536,263	\$ 545,974	\$ 525,689
Licenses And Permits						
Professional License	16,195	9,630	4,925	9,630	4,930	4,930
Miscellaneous						
Code Enforcement	5,775	5,850	114	5,850	3,000	3,000
Other Misc Revenue	14,545	12,016	10,371	12,020	10,370	10,370
Printed Materials	25	20	46	-	-	-
Other Financial Sources						
Sale Of Assets	-	-	53	-	-	-
Total Revenues	\$ 518,862	\$ 495,975	\$ 484,152	\$ 563,763	\$ 564,274	\$ 543,989

Expenditures:						
Personnel	\$ 420,689	\$ 395,110	\$ 379,113	\$ 410,304	\$ 412,984	\$ 425,373
Services	96,382	98,838	94,702	149,404	149,516	116,807
Supplies	1,791	2,027	10,337	4,055	1,774	1,809
Total Expenditures	\$ 518,862	\$ 495,975	\$ 484,152	\$ 563,763	\$ 564,274	\$ 543,989

	2016	2017	2018	2019	2020
Personnel Services - FTE					
Administrative Secretary	1.00	1.00	1.00	1.00	1.00
City Clerk	1.00	1.00	1.00	1.00	1.00
Deputy City Clerk	1.00	1.00	1.00	1.00	1.00
License Specialist	1.00	1.00	1.00	1.00	1.00
Total Personnel	4.00	4.00	4.00	4.00	4.00

Activity Summary

Activity: Community Police Review Board (120200) **Fund: General (1000)**
Division: City Clerk **Department: City Clerk**

	2016 Actual	2017 Actual	2018 Actual	2019 Revised	2020 Budget	2021 Projection
Revenues:						
General Revenues Subsidy	\$ 6,068	\$ 5,003	\$ 7,365	\$ 6,479	\$ 6,405	\$ 6,533
Total Revenues	\$ 6,068	\$ 5,003	\$ 7,365	\$ 6,479	\$ 6,405	\$ 6,533
Expenditures:						
Personnel	\$ -	\$ 93	\$ 112	\$ -	\$ -	\$ -
Services	6,068	4,909	7,253	6,479	6,405	6,533
Total Expenditures	\$ 6,068	\$ 5,003	\$ 7,365	\$ 6,479	\$ 6,405	\$ 6,533

CITY ATTORNEY

The City Attorney's Office represents the City in court litigation and provides legal advice, opinions, and services to City staff, boards, and commissions.

The City Attorney is appointed by the City Council and works at the direction of the City Council. The City Attorney supervises the City Attorney's Office, including four Assistant City Attorneys. In addition, the City Attorney acts as Chief Legal Counsel to the City Council, City Manager, the various City departments and staff, and most City commissions, committees and boards. The City Attorney also reviews and approves proposed City ordinances, resolutions, contracts, and other legal documents; oversees property acquisition needed for public improvements; prepares legal opinions for Council and City staff; and represents the City in litigation in which the City is involved, including violations of City ordinances.

Staffing:

	FY2018	FY2019	FY2020
Total FTE's	5.50	5.50	5.50

Staffing Level Change Summary:

There are no staffing level changes in the fiscal year 2020 budget

Service Level Change Summary:

There are no service level changes in the fiscal year 2020 budget.

Financial Highlights:

The fiscal year 2020 expenditures includes capital outlay expenditures of \$67,500 for an email management software, which is primarily the cause for the overall 11.9% increase in total expenditures over fiscal year 2019.

GOALS, OBJECTIVES, and PERFORMANCE MEASURES

Strategic Plan Goal: *Promote a Strong and Resilient Local Economy, Encourage a Vibrant and Walkable Urban Core, Foster Healthy Neighborhoods throughout the City, Maintain a Solid Financial Foundation, Enhance Community Engagement and Intergovernmental Relations, Promote Environmental Sustainability, Advance Social Justice and Racial Equity*

Department Goal/Objective: Provide professional legal advice and representation to the City Council, City Manager, Department Directors and Staff and City Assessor.

Performance Measures:

	CY 2013	CY 2014	CY 2015	CY 2016	CY 2017
Ordinances & Resolutions Approved (with attached documents e.g. Contracts)	408	485	444	390	417
Public Meetings of City Council, Boards and Commissions Staffed by City Attorney's Office	90	113	91	89	82
Cases in State and Federal Courts and Administrative Agencies	51	44	29	31	22

Strategic Plan Goal: *Foster Healthy Neighborhoods throughout the City, Maintain a Solid Financial Foundation*

Department Goal/Objective: Provide Professional Representation to City in enforcement of the City Code and rules of the Housing Authority.

Performance Measures:

	CY 2013	CY 2014	CY 2015	CY 2016	CY 2017
Prosecution of Simple Misdemeanors	366	326	256	166	140
Municipal Infraction Cases	32	47	68	89	79
Housing Authority Hearings	50	43	31	19	20

Strategic Plan Goal: *Foster Healthy Neighborhoods throughout the City*

Department Goal/Objective: Professional handling of acquisition & purchases of homes in programs endorsed by City Council (e.q. UniverCity & flood buyout).

Performance Measures:

	CY 2013	CY 2014	CY 2015	CY 2016	CY 2017
Number of Closings	27	21	18	10	10

Activity Summary

Activity: City Attorney (130100) **Fund: General (1000)**
Division: City Attorney **Department: City Attorney**

	2016 Actual	2017 Actual	2018 Actual	2019 Revised	2020 Budget	2021 Projection
Revenues:						
General Revenues Subsidy	\$ 617,404	\$ 691,072	\$ 697,024	\$ 737,160	\$ 802,099	\$ 757,251
Miscellaneous						
Code Enforcement	775	770	585	770	590	590
Intra-City Charges	62,190	40,677	67,300	42,046	70,430	71,486
Other Misc Revenue	1,005	817	489	820	490	490
Printed Materials	193	-	-	-	-	-
Other Financial Sources						
Sale Of Assets	-	-	19	-	-	-
Total Revenues	\$ 681,567	\$ 733,337	\$ 765,398	\$ 780,796	\$ 873,609	\$ 829,817

Expenditures:						
Personnel	\$ 644,271	\$ 687,684	\$ 719,637	\$ 735,231	\$ 758,623	\$ 781,382
Services	29,533	33,424	35,885	35,675	38,960	39,739
Supplies	7,763	12,229	9,896	9,890	8,526	8,697
Capital Outlay	-	-	-	-	67,500	-
Total Expenditures	\$ 681,567	\$ 733,337	\$ 765,417	\$ 780,796	\$ 873,609	\$ 829,817

Personnel Services - FTE	2016	2017	2018	2019	2020
Administrative Secretary	1.00	1.00	1.00	1.00	1.00
Assistant City Attorney	1.50	1.50	1.50	1.50	1.50
City Attorney	1.00	1.00	1.00	1.00	1.00
First Asst City Attorney	1.00	1.00	1.00	1.00	1.00
Legal Assistant	1.00	1.00	1.00	1.00	1.00
Total Personnel	5.50	5.50	5.50	5.50	5.50

Capital Outlay	2019	2020
Software	\$ -	\$ 67,500
Total Capital Outlay	\$ -	\$ 67,500

CITY MANAGER

The City Manager strives to ensure City services are provided in an efficient, responsible manner. Through effectively managing the City's operating departments, the City Manager seeks to implement policy that is consistent with the preferences of Iowa City's residents, as reflected in the direction provided by the City Council. Further, the City Manager provides Council with information needed to make informed policy decisions.

The City Manager is the chief administrative officer for the City and is appointed by the City Council, managing the City's day-to-day operations under broad policy direction from Council. The City Manager supervises the activities of City departments and advises the City Council on matters relating to planning, development, and municipal operations. The City Manager implements policy decisions of the City Council and enforces City ordinances through the management of the City's operating departments and the administration of the City's personnel system. The City Manager prepares a proposed annual budget and submits it to the City Council for consideration and final approval consistent with State law, along with presenting policy and program recommendations to the City Council.

There are five operating divisions within the City Manager's Office: City Manager, Communications Office, Human Resources, Human Rights, and Economic Development.

Staffing:

	FY2018	FY2019	FY2020
Total FTE's	3.00	3.00	3.00

Staffing Level Change Summary:

There are no staffing changes in the fiscal year 2020 budget.

Service Level Change Summary:

There are no service level changes in the fiscal year 2020 budget.

Financial Highlights:

Fiscal year 2020 service expenditures decreased by 9.7% from fiscal year 2019 due to a \$20,000 public art and wayfinding concept plan project in fiscal year 2019. Fiscal year 2020 service expenditures include \$40,000 for the second year of a three-year collaboration with the University of Iowa's Big Splash event. Additionally, \$20,000 is again included for costs associated with hosting a UCI cyclocross world cup event.

Activity Summary

Activity: City Manager (210100)
Division: City Manager

Fund: General (1000)
Department: City Manager

	2016 Actual	2017 Actual	2018 Actual	2019 Revised	2020 Budget	2021 Projection
Revenues:						
General Revenues Subsidy	\$ 574,179	\$ 535,357	\$ 736,746	\$ 834,309	\$ 839,343	\$ 862,000
Miscellaneous						
Misc Merchandise	-	-	380	-	-	-
Other Misc Revenue	500	280	-	280	-	-
Total Revenues	\$ 574,679	\$ 535,636	\$ 737,126	\$ 834,589	\$ 839,343	\$ 862,000

Expenditures:						
Personnel	\$ 485,703	\$ 444,207	\$ 527,392	\$ 555,994	\$ 586,953	\$ 604,562
Services	87,549	83,966	206,103	275,518	248,906	253,884
Supplies	1,427	7,463	3,631	3,077	3,484	3,554
Total Expenditures	\$ 574,679	\$ 535,636	\$ 737,126	\$ 834,589	\$ 839,343	\$ 862,000

Personnel Services - FTE	2016	2017	2018	2019	2020
Administrative Analyst	1.00	-	-	-	-
Assistant To The City Manager	-	1.00	1.00	1.00	1.00
Asst City Manager	1.00	1.00	1.00	1.00	1.00
City Manager	1.00	1.00	1.00	1.00	1.00
Total Personnel	3.00	3.00	3.00	3.00	3.00

COMMUNICATIONS OFFICE

Communications Office

The Communications Office serves as the central point of contact for internal and external communications at the City. The communications team coordinates media coverage, informational efforts and promotional campaigns, maintains the City website and intranet, manages social media, and works closely with our Cable staff to create and share photography video content for television, online and social media. The team coordinates with City staff to share and advise on policies and procedures, publicizes city and community events, actively participates in local events to engage with the public and provide information about the City while also supporting customer service functions throughout the organization. The Communications Office also provides creative services, as well as direction and support, to other City departments, and staffs the front lobby information desk, which serves as the customer service hub of City Hall.

Cable TV Office

Cable TV Administration oversees Cable TV Office operations, provides a complaint resolution service for subscribers to the local cable company, and supports other local cable access television channels. Administration also serves as staff for the Iowa City Telecommunications Commission (ICTC) and conducts special projects such as research or community surveys. Administration monitors changes in Federal and State laws and regulations and relevant legal decisions related to cable television.

Cable staff produces local government and community video programming including public meetings and presentations, regularly featuring the Iowa City City Council and the Iowa City Foreign Relations Council; balanced political programming such as League of Women Voters and other NGO forums; informational programming such as City departmental and community organizational profiles, services, projects, or activities, including a wide variety of local musical performances sponsored by City and non-profit entities; as well as providing weekly and monthly news features that provide information about Iowa City events and initiatives. Cable staff also provides recording of internal training for departments as needed.

The Cable TV Office also schedules programming on City Channel 4, operates InfoVision channel 5, an interactive service providing local video programming on demand, manages Channel 4's web presence, which includes live and archived streaming video, and provides video content for City social media outlets.

Cable TV Reserves

Cable TV's annual budget includes transfers to an equipment replacement reserve that are used to purchase equipment and supplies, including computer hardware and software.

HIGHLIGHTS

The Cable TV Office merged into the Communications Office four years ago, which has allowed the Communications Office to have primary oversight of City-produced news, streamlining our news coordination efforts and reducing overlap and expenses. Cable TV operations were previously accounted for in an Enterprise Fund but were transferred to the General Fund in fiscal year 2016.

Recent Accomplishments

- Began live-streaming City Council work sessions and meetings on Facebook
- Continued to increase video content on social media channels
- Completed redesign of the City Channel 4 website
- Transitioned to a higher quality video archiving solution utilizing YouTube
- Created Snow Emergency Communications Plan
- Climate Action Plan marketing campaign completed
- Created website ADA compliance plan for website
- Provided website ADA compliance training
- Hosted a training for staff working with the media
- Completion of multiple marketing plans for departments
- New and creative use of social media for engagement
- Improved use of social media: advertising, calendars, and images
- RAGBRAI event planning and coverage
- Managed Parks & Rec Communications during staff transition
- Grown social media following and e-subscriptions
- Increased staff engagement with Staff Chat newsletter

Upcoming Challenges

- Developing a strategy for providing closed-captioning for long-format videos online
- Investigating new ways to reach the public and engage
- Continuing to update online forms for improved accessibility and customer service
- Near completion of new Intranet redesign
- Reevaluating Cable TV priorities; changes to ICTC
- Continued to create more extensive marketing plans and educational programming for City initiatives and joint agency projects
- Creating a Flood Emergency Plan for City organization
- Continuing to search for photo archival and retrieval solution
- We receive many image requests and time spent searching can be problematic
- Continue to reorganize website by department
- Work with departments to update and rethink their website content
- Establish importance of website content responsibility per department
- Census marketing materials
- Increase engagement with minority community
- Strengthen partnerships for multi-agency events and marketing

Staffing:

	FY2018	FY2019	FY2020
Total FTE's	6.00	6.00	6.00

Staffing Level Change Summary:

There are no staffing level changes in the fiscal year 2020 budget.

Service Level Change Summary:

There are no service level changes in the fiscal year 2020 budget.

Financial Highlights:

Service expenditures in the Communications Office increased by 73.3% due to a one time increase in advertising expenditures in fiscal year 2020. Additionally, capital outlay increased by \$31,500 for the purchase of new Laserfiche licenses in fiscal year 2020.

GOALS, OBJECTIVES, and PERFORMANCE MEASURES

Strategic Plan Goal: *Enhance Community Engagement and Intergovernmental Relations*

Department Goal: Increase opportunities for public engagement and education.

Department Objective: Utilize social media, website, video messaging and media outreach to provide access to a wide audience.

Performance Measures:

Social media growth and digital outreach growth using e-subscription service

	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018
Twitter (followers)	2,742	4,557	6,268	7,578	8,693
Facebook (Likes)	1,191	2,414	3,415	4,733	5,753
Instagram (followers)	New Measure	New Measure	704*	1,228	1,554
Media release activity	826	769	1,400	1,593	1,588
E-subscriptions	New measure	6,883	12,625	15,132	19,401

* As of 09/02/2016

Video Programming	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018
Programming promoting urban core activities and organizations	54	53	90	114	100
Programming promoting general City initiatives, projects, and public input	150	176	181	219	222

Note: Includes full-length and short programs, public service announcements, & program segments

Activity Summary

Activity: Communications Office (210200) **Fund: General (1000)**
Division: Communications Office **Department: City Manager**

	2016 Actual	2017 Actual	2018 Actual	2019 Revised	2020 Budget	2021 Projection
Revenues:						
General Revenues Subsidy	\$ 379,836	\$ 367,055	\$ 338,251	\$ 378,302	\$ 442,703	\$ 445,308
Miscellaneous						
Misc Merchandise	-	1,373	-	1,370	-	-
Total Revenues	\$ 379,836	\$ 368,428	\$ 338,251	\$ 379,672	\$ 442,703	\$ 445,308

Expenditures:						
Personnel	\$ 278,314	\$ 261,313	\$ 244,752	\$ 265,171	\$ 278,146	\$ 286,490
Services	17,629	26,244	36,524	28,578	49,520	50,510
Supplies	81,083	57,028	56,975	85,923	83,537	85,208
Capital Outlay	2,810	23,844	-	-	31,500	23,100
Total Expenditures	\$ 379,836	\$ 368,428	\$ 338,251	\$ 379,672	\$ 442,703	\$ 445,308

Personnel Services - FTE	2016	2017	2018	2019	2020
Communications Assistant	1.00	1.00	-	-	-
Communications Coordinator	1.00	1.00	1.00	1.00	1.00
Digital Communications Spec	1.00	1.00	1.00	1.00	1.00
Total Personnel	3.00	3.00	2.00	2.00	2.00

Capital Outlay	2019	2020
Software	\$ -	\$ 31,500
Total Capital Outlay	\$ -	\$ 31,500

Activity Summary

Activity: Cable Administration (210251) **Fund: General Fund (1000)**
Division: Communications Office **Department: City Manager**

	2016 Actual	2017 Actual	2018 Actual	2019 Revised	2020 Budget	2021 Projection
Revenues:						
Licenses And Permits						
Franchise Fees	\$ 733,644	\$ 685,659	\$ 662,448	\$ 512,750	\$ 512,750	\$ 512,750
Use Of Money And Property						
Interest Revenues	(3,970)	-	-	-	-	-
Miscellaneous						
Contrib & Donations	1	-	-	-	-	-
Other Misc Revenue	54	242	41	200	-	-
Other Financial Sources						
Sale Of Assets	699	171	-	-	-	-
Total Revenues	\$ 730,428	\$ 686,073	\$ 662,489	\$ 512,950	\$ 512,750	\$ 512,750

Expenditures:						
Personnel	\$ 347,667	\$ 381,005	\$ 330,185	\$ 372,910	\$ 371,374	\$ 382,515
Services	38,818	42,385	41,915	42,821	44,601	45,493
Supplies	9,898	4,502	2,490	5,062	5,624	5,736
Total Expenditures	\$ 396,383	\$ 427,891	\$ 374,590	\$ 420,793	\$ 421,599	\$ 433,744

	2016	2017	2018	2019	2020
Personnel Services - FTE					
Clerical Assistant - Cable T.V.	0.50	0.50	-	-	-
Communications Tech - Cable	1.00	1.00	1.00	1.00	1.00
Media Production Service Coordinator	1.00	1.00	1.00	1.00	1.00
Production Asst - Cable T.V.	1.00	1.00	1.00	1.00	1.00
Special Projects Asst - Cable	1.00	1.00	1.00	1.00	1.00
Total Personnel	4.50	4.50	4.00	4.00	4.00

Activity Summary

Activity: Cable Reserves (210257) **Fund: Cable Replacement Reserves (1007)**
Division: Communications Office **Department: City Manager**

	2016 Actual	2017 Actual	2018 Actual	2019 Revised	2020 Budget	2021 Projection
Transfer In:						
Transfer-In from Cable Operations	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
Total Transfer In	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000

Expenditures:						
Capital Outlay	\$ 25,212	\$ 25,557	\$ 5,251	\$ 46,500	\$ -	\$ 20,000
Total Expenditures	\$ 25,212	\$ 25,557	\$ 5,251	\$ 46,500	\$ -	\$ 20,000

	2019	2020
Capital Outlay		
Video Production Equipment	\$ 40,000	\$ -
ITS Data Storage Backup	6,500	-
Total Capital Outlay	\$ 46,500	\$ -

HUMAN RESOURCES

The Human Resources Division provides quality, comprehensive Human Resources services to the City of Iowa City and its employees with integrity, responsiveness, and sensitivity to the employees of the City and other customers, consistent with appropriate best practices and legal requirements.

The Human Resources Division strives to provide quality, comprehensive Human Resources services to the City of Iowa City and its employees in the areas of:

- Employee and labor relations for approximately 1,000 City employees, both permanent and temporary
- Collective bargaining and contract administration for three collective bargaining agreements: AFSCME, Police, and Fire unions
- Civil Service compliance per Chapter 400 of the Code of Iowa
- Comprehensive benefits administration for approximately 600 permanent employees
- Internal and external recruitment for permanent and temporary positions in compliance with Chapter 400 of the Iowa Code, collective bargaining agreements, and Personnel Policies
- Personnel policy development and administration
- Administration of applicable state and federal employment laws

HIGHLIGHTS

Recent Accomplishments:

- Completed entry-level Police Officer testing, certifying a hiring list in compliance with Chapter 400 of the Iowa Code
- Revised and updated orientation program for new employees subject to federal drug and alcohol testing program
- Revised and updated annual employee demographic report
- Coordinated staff training including web-based Sexual Harassment, Workplace Violence, and Diversity training for all permanent City staff, De-Escalation Strategies for Aggression and Mental Health, Effective Communication in Challenging Situations for all supervisory staff, and supervisor training webinars
- Reformatted and restructured hiring and recruitment materials including Self Services webpage, job posting documents, hiring supervisor checklist, and interview panel training materials
- Completed RFP process to secure labor attorney services
- Coordinated recruitment processes for NDS Director, Transportation Services Director, Senior Center Coordinator, Development Services Coordinator, Neighborhood Services Coordinator, Animal Services Coordinator, and Recreation Superintendent
- Continued leadership and oversight of active Employee Wellness Committee offering a variety of programming including educational programs, service projects, staff events, charitable giving campaigns, and CPR/First Aid/AED certification

Upcoming Challenges:

- Entry-level Police Officer and Firefighter testing in FY19
- Police and Fire Promotional Testing in FY20
- Selection and implementation of online training and LMS software for City employees

Staffing:

	FY2018	FY2019	FY2020
Total FTE's	3.00	3.00	3.00

Staffing Level Change Summary:

In fiscal year 2020, a half-time temporary Human Resources Office Assistant has been added, which is partially offset with work study wages.

Service Level Change Summary:

There are no service level changes in the fiscal year 2020 budget.

Financial Highlights:

Services expenditures budget in fiscal year 2020 increased by 9.2% primarily due to the addition of police and fire promotional testing assessments.

Supplies expenditures budget in fiscal year 2020 increased by \$22,553 or 89.2%. This is primarily due to the addition of the city-wide training software, Neogov, for \$22,000.

GOALS, OBJECTIVES, and PERFORMANCE MEASURES

Strategic Plan Goal: *Maintain a Solid Financial Foundation*

Department Goal: Recruitment for permanent and temporary positions in compliance with Chapter 400 of the Iowa Code, applicable collective bargaining agreements and City policies.

Department Objective: To employ effective and efficient recruitment practices in a cost-effective manner.

Performance Measures:

	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018
Number of Internal Hires	25	40	29	24	42
Number of External Hires	98	83	90	106	125
Positions posted but not filled	13	7	3	1	10

Averages	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018
Days to Fill Vacant Position	44.18	56.34	70.29	70.34	70.87
Advertising Expense per External Hire	\$68.14	\$119.41	\$89.46	\$151.84	\$41.92
Applicants per Hire	8.32	12.54	22.61	18.97	26.83

Note: Recruitment data does not include non-civilian Police and Fire Staff, Library employees, or Recreation program hourly staff. FY17 also excludes Council appointees and Police Chief recruitment which was outsourced to a consulting firm.

	CY 2013	CY 2014	CY 2015	CY 2016	CY 2017
City Employee Turnover Rate	7.01%	7.24%	6.47%	5.76%	5.07%

Activity Summary

Activity: Human Resources (210300) **Fund: General (1000)**
Division: Human Resources **Department: City Manager**

	2016 Actual	2017 Actual	2018 Actual	2019 Revised	2020 Budget	2021 Projection
Revenues:						
General Revenues Subsidy	\$ 434,643	\$ 456,962	\$ 474,889	\$ 546,041	\$ 601,617	\$ 617,859
Charges For Fees And Services						
Misc Charges For Svc	190	100	40	100	-	-
Intra-City Charges	6,129	5,477	8,016	5,619	8,015	8,015
Other Misc Revenue	8	683	24	680	-	-
Other Financial Sources						
Sale Of Assets	4	-	-	-	-	-
Total Revenues	\$ 440,974	\$ 463,221	\$ 482,968	\$ 552,440	\$ 609,632	\$ 625,874

Expenditures:						
Personnel	\$ 329,330	\$ 350,505	\$ 364,933	\$ 383,503	\$ 404,971	\$ 417,120
Services	85,151	92,041	95,224	143,647	156,818	159,954
Supplies	26,493	20,676	22,811	25,290	47,843	48,800
Total Expenditures	\$ 440,974	\$ 463,221	\$ 482,968	\$ 552,440	\$ 609,632	\$ 625,874

Personnel Services - FTE	2016	2017	2018	2019	2020
Human Resources Administrator	1.00	1.00	1.00	1.00	1.00
Human Resources Assistant	1.00	1.00	1.00	1.00	1.00
Human Resources Generalist	1.00	1.00	1.00	1.00	1.00
Total Personnel	3.00	3.00	3.00	3.00	3.00

HUMAN RIGHTS

The Human Rights Office enforces the anti-discrimination laws for the City and receives, investigates and makes probable cause decisions on complaints alleging unlawful discrimination in the areas of education, credit, housing, employment, and public accommodation based upon the following characteristics: age, color, creed, disability, familial status, gender identity, marital status, national origin, presence or absence of dependents, public assistance source of income, race, religion, sex, and sexual orientation. The Office also provides training to the community on unlawful discrimination and the civil rights history of Iowa.

The Office collaborates with individuals and organizations in the planning and coordinating of events to educate on civil and human rights. The office prepares specialized materials including pamphlets, brochures and advertisements on unlawful discrimination for outreach and education. Staff of the office create yearly specialized reports and publish the annual report of the Human Rights Commission.

The equity branch of the Office coordinates with City departments to assist in efforts to eliminate inequities. Work includes publishing an annual report on racial equity and the quarterly reports on social justice and racial equity, managing the social justice and racial equity grants, liaison to the City Manager's Roundtables, implementing toolkits across departments, and reviewing the EEO Contract Compliance program.

HIGHLIGHTS

Recent Accomplishments:

- Successfully training over 9 City Departments on using Equity Toolkits
- Scoring perfect points for the fifth consecutive year in the Human Rights Campaign Municipal Quality Index

Upcoming Challenges:

- Working with other City Departments, the Community, and the Commission on addressing barriers to Fair Housing Choice

Staffing:

Year	FY2018	FY2019	FY2020
Total FTE's	2.00	2.00	2.00

Staffing Level Change Summary:

There is an addition of temporary staffing for a Human Rights intern in the fiscal year 2020 budget.

Service Level Change Summary:

There are no service level changes in the fiscal year 2020 budget.

Financial Highlights:

The fiscal year 2020 service expenditure budget includes \$75,000 for the City's Social Justice & Racial Equity grants. This grant program was new in the fiscal year 2019 budget. Overall, total expenditures decreased by 1.1% from the previous fiscal year.

GOALS, OBJECTIVES, and PERFORMANCE MEASURES

Strategic Plan Goal: *Advance Social Justice and Racial Equity*

STAR Objective: **Civil & Human Rights** - Promote the full enjoyment of civil and human rights for all residents in the community

Department Goal: To address unlawful discrimination through education, outreach, and enforcement.

Department Objective: Investigate and resolve complaints alleging unlawful discrimination in a timely manner. (Complaints filed in one fiscal year may be closed in the next fiscal year which may create a distorted difference in numbers between those opened and closed.)

Performance Measures:

Number of complaints resolved within a year from the date filed.

	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	
Complaints Filed	New Measure	New Measure	43	35	40	★
Resolved Complaints	New Measure	New Measure	18	31	35	★
Percentage of Complaints Resolved	New Measure	New Measure	41.86%	88.57%	87.50%	

Strategic Plan Goal: *Advance Social Justice and Racial Equity*

STAR Objective: **Civil & Human Rights** - Promote the full enjoyment of civil and human rights for all residents in the community

Department Goal: To address unlawful discrimination through education, outreach, and enforcement.

Department Objective: Provide targeted information on unlawful discrimination, and the functions of the department to organizations, businesses, and other entities for outreach.

Performance Measures:

Yearly number of outreaches.

	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	
Number of Outreach Efforts	New Measure	New Measure	25	47	71	★

Strategic Plan Goal: *Advance Social Justice and Racial Equity*

STAR Objective: **Social & Cultural Diversity** - Celebrate and respect diversity and represent diverse perspectives in community decision-making

Department Goal: To foster inclusiveness and assist in making the City more inclusive for all.

Department Objective: Survey the racial diversity of persons serving on City Boards and Commissions.

Performance Measures:

Survey the racial demographics of individuals serving on City boards/commission on an annual basis.

	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	
Number of persons of color serving on boards/commissions	New Measure	New Measure	New Measure	12	12	★

Activity Summary

Activity: Human Rights (210400) **Fund: General (1000)**
Division: Human Rights **Department: City Manager**

	2016 Actual	2017 Actual	2018 Actual	2019 Revised	2020 Budget	2021 Projection
Revenues:						
General Revenues Subsidy	\$ 331,893	\$ 314,526	\$ 325,279	\$ 436,170	\$ 437,625	\$ 448,975
Licenses And Permits						
Misc Lic & Permits	180	60	60	-	-	-
Charges For Fees And Services						
Special Events	3,752	5,050	2,846	5,050	2,850	2,850
Miscellaneous						
Contrib & Donations	100	-	-	-	-	-
Other Misc Revenue	1,207	8,515	4,250	8,520	4,250	4,250
Other Financial Sources						
Sale Of Assets	-	-	19	-	-	-
Total Revenues	\$ 337,132	\$ 328,151	\$ 332,455	\$ 449,740	\$ 444,725	\$ 456,075
Expenditures:						
Personnel	\$ 215,437	\$ 224,352	\$ 228,969	\$ 236,950	\$ 245,560	\$ 252,927
Services	116,850	95,635	89,541	191,890	182,923	186,581
Supplies	4,845	8,164	13,944	20,900	16,242	16,567
Total Expenditures	\$ 337,132	\$ 328,151	\$ 332,455	\$ 449,740	\$ 444,725	\$ 456,075
Personnel Services - FTE						
	2016	2017	2018	2019	2020	
Human Rights Coordinator	1.00	1.00	1.00	1.00	1.00	1.00
Human Rights Investigator	1.00	1.00	1.00	1.00	1.00	1.00
Total Personnel	2.00	2.00	2.00	2.00	2.00	

ECONOMIC DEVELOPMENT

The Economic Development Division is charged with helping to grow the community, increasing the property tax base, and attracting new jobs. The division serves as a resource for businesses operating in or considering operating in Iowa City.

The Economic Development Division is the municipal office to contact for business assistance in City of Iowa City. A division of the City Manager’s Office, they provide access to information and to individuals throughout the City organization and assist in pursuing new and expanding business endeavors.

Working in cooperation with other City departments, the Iowa City Area Development Group and other local promotional organizations, the Economic Development Division assists developers and site selection consultants with specific commercial, office, and industrial development projects. This assistance ranges from helping businesses understand local regulations to determining available local public financial assistance. The Economic Development Division acts as a municipal resource for the business community.

HIGHLIGHTS

Recent Accomplishments:

- Opportunity Zone designation
- Foster Road Urban Renewal area designation
- Diversity & Inclusion report for festivals and funded events
- Worked with University students to develop Green Business Recognition program

Upcoming Challenges:

- Workforce development initiatives for opportunity populations
- Forestview Urban Renewal Area designation
- Establish commercial tax abatement area
- Promote investment in Opportunity Zones and established urban renewal areas.

Staffing:

	FY2018	FY2019	FY2020
Total FTE’s	1.00	1.00	1.00

Staffing Level Change Summary:

There are no staffing level changes in the fiscal year 2020 budget.

Service Level Change Summary:

There are no service level changes in the fiscal year 2020 budget.

Financial Highlights:

The service expenditures budget decreased by 15.1% or \$233,124 in fiscal year 2020 due to the removal of National Development Council (NDC) services, a decrease in the Hotel/Motel pass through due to decreased revenues, and the \$100,000 for Workforce Housing Tax Credit support that is in fiscal year 2019.

This budget includes the second half of a \$1,000,000 capital campaign fulfillment for the Englert Theater.

Community Development Assistance includes funding for the following organizations:

\$550,000	Englert Theater \$500,000 capital campaign and \$50,000 operating
234,520	Convention and Visitors Bureau hotel/motel tax pass through
60,000	City of Literature
25,000	Film Scene
25,000	Entrepreneurial Development Center, Inc.
25,000	Opportunity populations workforce assistance
20,000	Mission Creek Festival
<u>20,000</u>	Riverside Theatre
\$959,520	Total

GOALS, OBJECTIVES, and PERFORMANCE MEASURES

Strategic Plan Goal: *Maintain a Solid Financial Foundation*

Department Goal: Build tax base in effort to continue to reduce the City's property

Department Objective: Work with public and private sectors to facilitate economic development opportunities

Performance Measures:

City-University Urban Renewal Area (Downtown - Original Blighted Area)

	Jan 2013	Jan 2014	Jan 2015	Jan 2016	Jan 2017
Current Value	<u>68,277,450</u>	<u>77,078,890</u>	<u>77,791,044</u>	<u>80,615,536</u>	<u>91,668,604</u>
Base Value	20,432,178	20,791,196	14,155,795	15,265,935	15,265,935
percent increase	234.2%	270.7%	449.5%	428.1%	500.5%

City-University Urban Renewal Area (Downtown 2001 Economic Development Amended Area)

	Jan 2013	Jan 2014	Jan 2015	Jan 2016	Jan 2017
Current Value	<u>55,429,540</u>	<u>63,115,750</u>	<u>66,070,595</u>	<u>67,554,890</u>	<u>73,036,350</u>
Base Value	15,361,532	16,030,276	13,768,996	13,678,036	13,678,036
percent increase	260.8%	293.7%	379.9%	393.9%	434.0%

SSMID area within City-University Urban Renewal Area (Downtown - Original Blighted Area)

	Jan 2013	Jan 2014	Jan 2015	Jan 2016	Jan 2017
Current Value (SSMID portion)	<u>76,424,244</u>	<u>75,886,590</u>	<u>94,437,040</u>	<u>93,981,420</u>	<u>113,423,360</u>
Base Value (SSMID portion)	50,047,502	49,688,484	56,323,885	55,213,745	55,213,745
percent increase	52.7%	52.7%	67.7%	70.2%	105.4%

SSMID area within City-University Urban Renewal Area (Downtown - Ec. Dev. amended Area)

	Jan 2013	Jan 2014	Jan 2015	Jan 2016	Jan 2017
Current Value (SSMID portion)	<u>60,349,050</u>	<u>60,383,690</u>	<u>64,980,952</u>	<u>73,502,510</u>	<u>83,200,910</u>
Base Value (SSMID portion)	42,023,548	41,354,804	43,616,084	43,707,044	43,707,044
percent increase	43.6%	46.0%	49.0%	68.2%	90.4%

City-University Urban Renewal Area (Totals from Above Areas)

	Jan 2013	Jan 2014	Jan 2015	Jan 2016	Jan 2017
Current Value	<u>260,480,284</u>	<u>276,464,920</u>	<u>303,279,631</u>	<u>315,654,356</u>	<u>361,329,224</u>
Base Value	127,864,760	127,864,760	127,864,760	127,864,760	127,864,760
percent increase	103.7%	116.2%	137.2%	146.9%	182.6%

City-University Urban Renewal Area (Riverfront Crossings – Amendment #10 Area)

	Jan 2013	Jan 2014	Jan 2015	Jan 2016	Jan 2017
Current Value	<u>125,973,470</u>	<u>126,218,820</u>	<u>135,096,620</u>	<u>153,746,284</u>	<u>176,843,341</u>
Base Value	117,071,480	117,071,480	115,451,970	115,451,970	115,451,970
percent increase	7.6%	7.8%	17.0%	33.2%	53.2%

Towncrest Urban Renewal Area

	Jan 2013	Jan 2014	Jan 2015	Jan 2016	Jan 2017
Current Value	33,896,500	35,452,760	37,419,862	38,725,378	40,715,430
Base Value	32,550,010	32,550,010	32,550,010	32,550,010	32,550,010
percent increase	4.1%	8.9%	15.0%	19.0%	25.1%

Urban Renewal Areas

	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018
New	New Measure 0	0	0	0	1
Amended	New Measure 5	0	0	3	2
Total Urban Renewal Areas	New Measure 12	12	12	12	13

Strategic Plan Goal:

Promote a Strong and Resilient Local Economy

STAR Objective:

Business Retention & Development - Foster economic prosperity and stability by retaining and expanding businesses with support from the business community
 Local Economy - Create an increasingly self-reliant community through a robust local economy with benefits shared by all

Department Goal:

Build stronger relations with business owners throughout the community Develop programs aimed to enhance small business development and retention with a focus on diverse communities identify ways to market and grow the local foods economy.

Department Objective:

Build Employment Opportunities

Performance Measures:

	CY 2013	CY 2014	CY 2015	CY 2016	CY 2017
Employment Rate	64.40%	63.50%	65.00%	65.20%	info not yet
Unemployment Rate	5.40%	4.60%	4.70%	4.40%	available

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	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018
Locally-owned bank deposits x1000 *	\$ 2,023,241	\$ 2,170,365	\$ 2,288,820	\$ 2,397,576	info not avail. yet
# Projects assisted that grow the Local Foods economy	New Measure 1	1	1	2	0
Support ICAD in efforts to do targeted industry development	\$100,000	\$100,000	\$100,000	\$173,392	\$173,392

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*credit unions not included

Strategic Plan Goal: *Promote Environmental Sustainability*

Department Goal: Collaborate with community partners on sustainability efforts

Department Objective: Work with private sectors to include environmental sustainability measures in City-assisted projects

Performance Measures:

	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018
Development Projects with sustainability features	0	4	0	1	1
Provide financial incentives to encourage infill and redevelopment	0	4	0	1	0

Strategic Plan Goal: *Encourage a Vibrant and Walkable Urban Core*

STAR Objective: **Historic Preservation** - Preserve and reuse historic structures and sites to retain local, regional, and national history and heritage, reinforce community character, and conserve resources

Department Goal: Support historic preservation efforts.
Encourage diverse housing types and price point for variety of income levels.

Department Objective: Work with public and private sectors to promote historic preservation where appropriate

Performance Measures:

	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018
Assist Historic Preservation projects including existing building financial assistance	0	2	0	1	0
City assisted Affordable Housing Units measured by # units	New Measure	15	5*	18	0

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Strategic Plan Goal: *Advance Social Justice and Racial Equity*

Department Goal: Ensure access to information and resources with a focus toward small business entrepreneurs of color

Department Objective: Develop and partner to present programming and provide microloan funding

Performance Measures:

	CY 2013	CY 2014	CY 2015	CY 2016	CY 2017
Develop programs to enhance small business	New Measure	New Measure	New Measure	1	1

Activity Summary

Activity: Economic Development (210510) **Fund: General (1000)**
Division: Economic Development *** Department: City Manager**

	2016 Actual	2017 Actual	2018 Actual	2019 Revised	2020 Budget	2021 Projection
Revenues & Transfer In:						
General Revenues Subsidy	\$ 628,165	\$ 708,002	\$ 567,982	\$ 846,227	\$ 1,221,750	\$ 742,621
Other City Taxes						
Hotel/Motel Tax	269,691	284,178	234,520	284,180	234,520	234,520
Use Of Money And Property						
Rents	-	-	9,511	10,000	9,510	9,510
Miscellaneous						
Contrib & Donations	-	1,310	900	-	-	-
Other Misc Revenue	-	773	-	-	-	-
Other Financial Sources						
Sale Of Assets	-	-	-	554,125	-	-
Transfer In - Govt Activities	9,106	-	-	-	-	-
Total Revenues & Transfer In	\$ 906,962	\$ 994,263	\$ 812,912	\$ 1,694,532	\$ 1,465,780	\$ 986,651
Expenditures:						
Personnel	\$ 135,109	\$ 142,230	\$ 147,331	\$ 151,991	\$ 155,576	\$ 160,243
Services	771,305	849,703	664,853	1,542,368	1,309,244	825,429
Supplies	548	2,330	728	173	960	979
Total Expenditures	\$ 906,962	\$ 994,263	\$ 812,912	\$ 1,694,532	\$ 1,465,780	\$ 986,651
Personnel Services - FTE						
	2016	2017	2018	2019	2020	
Economic Development Administrator	1.00	-	-	-	-	
Economic Development Coord	1.00	1.00	1.00	1.00	1.00	
Total Personnel	2.00	1.00	1.00	1.00	1.00	

* Activity prior to fiscal year 2018 reported under Neighborhood and Development Services Department

FINANCE ADMINISTRATION

Finance Administration provides direction and administrative support to departmental operating divisions. It supervises the preparation and dissemination of financial data for use by City Council and staff in making managerial decisions and coordinates the annual budget process.

The division's budget is organized into five activities: Administration, Tort Liability, Non-Operational Administration, Disaster Assistance, and the Emergency Fund.

Administration

Administration monitors financial trends and provides analysis of budget to actual data and three-year financial projections. Staff provides oversight of long and short-term investment portfolios, cash flows and reserves, and oversees the preparation of general liability, fire & casualty, and workers compensation insurance specifications. Administration coordinates annual health and dental insurance renewals.

Administration prepares the annual budget, three year financial plan, and five year capital improvement program and subsequent amendments thereof.

Tort Liability

Chapter 384.12 of the Iowa State Code provides municipalities within the state of Iowa the legal authority with which to levy "a tax to pay the premium costs on tort liability insurance, property insurance, and any other insurance that may be necessary in the operation of the city, the costs of a self-insurance program, the costs of a local government risk pool and amounts payable under any self-insurance program, or local government risk pool."

The Tort Liability cost center accounts for General Fund's contribution to the Risk Management Loss Reserve; general liability, fire and casualty and workers compensation premium costs. The account is administered by the Finance Department's Revenue and Risk Manager.

Non-Operational Administration

The Non-Operational Administration cost center facilitates financial transactions which are non-operational in nature.

Employee Benefits Levy: State code requires that a separate fund be established to account for revenue from the Employee Benefits Levy. Monies are then transferred into Non-Op Admin to cover General Fund's share of Employee Benefit costs levied.

Utility Franchise Tax: A one percent (1%) utility franchise tax is levied by the City on gas and electric bills. These funds are used for a variety of purposes as determined by the City Council.

Community Event and Program Funding: The City's Community Events and Programming budget has financially supported groups that have requested funding for various community events. This funding was moved to the City Manager's budget in fiscal year 2018.

Contingency: The General Fund budgets a contingency of 1% of expenditures.

Disaster Assistance

This activity accounts for Federal Emergency Management Agency (FEMA) reimbursements for repairs to public facilities damaged in floods and natural disasters. Revenue includes State of Iowa matching funds. In addition to public facility repairs, reimbursements are also provided for some flood recovery services.

Emergency Fund

This reserve fund was created in fiscal year 2014 to hold excess fund reserves for the following purposes: to provide natural or other disaster response or mitigation funding/interim loans, to mitigate fluctuations or sudden elimination of State of Iowa property tax backfill or other State operating assistance, to mitigate pension, insurance, or health care funding anomalies, emergencies, or spikes, to avoid any defaults from the payment of long term or bonded debts, for any other financial emergencies declared by the City Council.

HIGHLIGHTS

- Maintained the City's Aaa bond rating from Moody's Investors Service
- The City's Fiscal Year 2019 budget document earned the GFOA Distinguished Budget Presentation Award

Recent Accomplishments:

- Implemented Whitebirch financial projection software
- Implemented racial equity tool kit recommendations
- Filled internal auditor position and implemented internal audit function
- Implemented city-wide PCI compliance training

Upcoming Challenges:

- Continue to assess impact of 2013 property tax reform legislation
- Integrate Whitebirch financial projections into budget document
- Continue to seek alternate revenues sources and funding to meet City Council strategic priorities
- Implement internal audit program

Staffing:

	FY2018	FY2019	FY2020
Total FTE's	3.15	3.90	3.90

Staffing Level Change Summary:

The .25 FTE Administrative Secretary was converted to a .25 FTE Risk & Finance Assistant in the fiscal year 2020 budget.

Service Level Change Summary:

There are no service level changes in the fiscal year 2020 budget.

Financial Highlights:

The fiscal year 2020 supplies expenditures in Finance Administration decreased by 32.4% due to the initial purchase of Whitebirch financial projection software being budgeted in fiscal year 2019 and only the service agreement being budgeted in fiscal year 2020.

Capital outlay expenditures decreased by \$18,000 in fiscal year 2020 due to the budgeting of time clocks for the final implementation of the Kronos timekeeping software in fiscal year 2019.

GOALS, OBJECTIVES, and PERFORMANCE MEASURES

Strategic Plan Goal: *Maintain a Solid Financial Foundation*

Department Goal: Maintain the City's Overall Sustainable Financial Health.

Department Objective: Maintain the City's Aaa Bond Rating.

Performance Measures:

	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018
Moody's Aaa Bond Rating (maintained)	Yes	Yes	Yes	Yes	Yes

Strategic Plan Goal: *Maintain a Solid Financial Foundation*

Department Goal: Accurate and Timely Financial Reporting.

Department Objective: Earn the GFOA Distinguished Budget Presentation Award.

Performance Measures:

	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018
Budget Award	Yes	Yes	Yes	Yes	Yes

Strategic Plan Goal: *Maintain a Solid Financial Foundation*

Department Goal: The City of Iowa City's investment objectives are safety, liquidity and yield. The primary objective of the City of Iowa City's investment activities is the preservation of capital and the protection of investment principal.

Department Objective: In investing public funds, the City's cash management portfolio is designed with the objective of regularly exceeding the average return on the six month U.S. Treasury Bill. The Treasury Bill is considered a benchmark for riskless investment transactions and therefore comprises a minimum standard for the portfolio's rate of return.

Performance Measures:

Quarterly Return on Investment

	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018
First Quarter	0.47%	0.43%	0.48%	0.57%	0.98%
Second Quarter	0.54%	0.46%	0.46%	0.60%	1.11%
Third Quarter	0.39%	0.40%	0.51%	0.78%	1.45%
Fourth Quarter	0.38%	0.44%	0.54%	0.81%	1.66%

Rolling Average Return on the Six Month U.S. Treasury Bill (prior 365 days)

	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018
First Quarter	0.10%	0.07%	0.11%	0.40%	0.87%
Second Quarter	0.08%	0.07%	0.17%	0.46%	1.07%
Third Quarter	0.08%	0.14%	0.25%	0.53%	1.33%
Fourth Quarter	0.07%	0.11%	0.33%	0.69%	1.59%

Amount Quarterly Return is higher (lower) than U.S. Treasury Bill

	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018
First Quarter	0.37%	0.36%	0.38%	0.16%	0.11%
Second Quarter	0.46%	0.39%	0.30%	0.14%	0.03%
Third Quarter	0.31%	0.26%	0.25%	0.25%	0.12%
Fourth Quarter	0.31%	0.33%	0.21%	0.12%	0.07%

Activity Summary

Activity: Finance Administration (310100) **Fund: General (1000)**
Division: Finance Administration **Department: Finance**

	2016 Actual	2017 Actual	2018 Actual	2019 Revised	2020 Budget	2021 Projection
Revenues & Transfer In:						
Property Taxes	\$ 25,115,848	\$ 26,764,698	\$ 27,732,430	\$ 29,300,952	\$ 30,491,016	\$ 31,100,836
Other City Taxes						
Gas/Electric Excise Tax	371,780	354,838	339,362	338,559	346,154	353,077
Mobile Home Tax	31,864	31,837	30,345	31,840	30,340	30,947
Licenses And Permits						
Food & Liq Licenses	92,468	111,228	110,097	111,230	110,100	110,100
General Use Permits	59,905	81,540	54,561	81,540	54,560	54,560
Use Of Money And Property						
Interest Revenues	186,157	265,960	606,529	265,960	600,000	600,000
Intergovernmental						
Property Tax Credits	1,005,588	767,199	759,455	849,568	882,781	882,781
Miscellaneous						
Code Enforcement	231,981	215,873	219,925	200,210	219,930	219,930
Intra-City Charges	2,747,355	3,139,449	3,251,316	3,425,469	3,613,546	3,667,749
Other Misc Revenue	639	17	3,606	-	3,610	-
Parking Fines	351,205	356,796	319,868	356,800	319,870	319,870
Printed Materials	-	5	-	-	-	-
Other Financial Sources						
Sale Of Assets	5,975	106,467	-	-	-	-
Transfer In - Bus Type Funds	18,914	19,292	19,582	20,072	20,714	21,128
Total Revenues & Transfer In	\$ 30,219,679	\$ 32,215,200	\$ 33,447,075	\$ 34,982,200	\$ 36,692,621	\$ 37,360,979

Expenditures:						
Personnel	\$ 345,046	\$ 290,036	\$ 279,808	\$ 374,899	\$ 375,307	\$ 386,566
Services	45,423	48,878	51,678	56,912	59,976	61,176
Supplies	3,078	1,996	5,667	17,125	11,576	11,808
Capital Outlay	-	14,424	14,945	18,000	-	-
Total Expenditures	\$ 393,547	\$ 355,334	\$ 352,098	\$ 466,936	\$ 446,859	\$ 459,549

Personnel Services - FTE	2016	2017	2018	2019	2020
Administrative Secretary	0.25	0.25	0.25	0.25	-
Risk & Finance Assistant	-	-	-	-	0.25
Budget Management Analyst	2.00	2.00	-	-	-
Budget & Compliance Officer	-	-	1.00	1.00	1.00
Internal Auditor/Budget Analyst	-	-	-	0.75	0.75
Finance Director	0.90	0.90	0.90	0.90	0.90
Total Personnel	3.15	3.15	2.15	2.90	2.90

Capital Outlay	2019	2020
Kronos Timeclocks	\$ 18,000	\$ -
Total Capital Outlay	\$ 18,000	\$ -

Activity Summary

Activity: Tort Liability (310630) **Fund: General (1000)**
Division: Finance Administration **Department: Finance**

	2016 Actual	2017 Actual	2018 Actual	2019 Revised	2020 Budget	2021 Projection
Revenues:						
Property Taxes	\$ 899,325	\$ 959,519	\$ 994,229	\$ 1,050,484	\$ 1,093,156	\$ 1,115,019
Other City Taxes						
Gas/Electric Excise Tax	13,315	12,723	12,168	12,140	12,317	12,563
Mobile Home Tax	1,141	1,142	1,088	1,140	1,090	1,112
Intergovernmental						
Property Tax Credits	35,708	27,212	26,947	30,165	31,369	31,369
Miscellaneous						
Intra-City Charges	5,509	18,480	7,544	19,151	7,895	7,895
Total Revenues	\$ 954,998	\$ 1,019,076	\$ 1,041,977	\$ 1,113,080	\$ 1,145,827	\$ 1,167,958
Expenditures:						
Personnel	\$ 121,796	\$ 133,034	\$ 133,638	\$ 140,601	\$ 143,974	\$ 148,293
Services	839,115	885,533	805,735	896,147	858,576	875,748
Supplies	5,383	5,537	5,897	5,646	5,923	6,041
Total Expenditures	\$ 966,294	\$ 1,024,105	\$ 945,270	\$ 1,042,394	\$ 1,008,473	\$ 1,030,082
Personnel Services - FTE						
	2016	2017	2018	2019	2020	
Assistant City Attorney	1.00	1.00	1.00	1.00	1.00	1.00
Total Personnel	1.00	1.00	1.00	1.00	1.00	

Activity Summary

Activity: Non-Operational Admin (310710) **Fund: General (1000)**
Division: Finance Administration **Department: Finance**

	2016 Actual	2017 Actual	2018 Actual	2019 Revised	2020 Budget	2021 Projection
Revenues & Transfer In:						
Property Taxes	\$ 2,936,145	\$ -	\$ -	\$ -	\$ -	\$ -
Other City Taxes						
Gas/Electric Excise Tax	43,593	-	-	-	-	-
Mobile Home Tax	3,546	-	-	-	-	-
Hotel/Motel Tax	-	-	107,617	115,000	107,620	-
Utility Franchise Tax	284,126	305,966	317,254	305,970	317,250	317,250
Use Of Money And Property						
Rents	6,000	6,300	7,200	6,900	7,200	7,200
Intergovernmental						
Property Tax Credits	116,911	-	-	-	-	-
Miscellaneous						
Misc Merchandise	2	-	-	-	-	-
Other Misc Revenue	2,475	-	-	-	-	-
Transfer-In - Employee Benefits	8,987,501	9,096,921	9,947,001	10,492,696	10,924,104	11,251,827
Total Revenues & Transfer In	\$ 12,380,299	\$ 9,409,187	\$ 10,379,072	\$ 10,920,566	\$ 11,356,174	\$ 11,576,277
Expenditures:						
Services	\$ 104,502	\$ 102,714	\$ 2,681	\$ 147,750	\$ 2,681	\$ 2,735
Supplies	1,039	1,200	-	-	-	-
General Fund Contingency	-	-	-	555,000	580,000	585,000
Total Expenditures	\$ 105,541	\$ 103,914	\$ 2,681	\$ 702,750	\$ 582,681	\$ 587,735

Activity Summary

Activity: Disaster Assistance (310720/310730) **Fund: General (1000)**
Division: Finance Administration **Department: Finance**

	2016 Actual	2017 Actual	2018 Actual	2019 Revised	2020 Budget	2021 Projection
Revenues:						
General Revenues Subsidy	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Intergovernmental						
Disaster Assistance	54,062	-	-	-	-	-
Total Revenues	\$ 54,062	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditures:						
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Activity Summary

Activity: Emergency Fund (310712) **Fund: General (1010)**
Division: Finance Administration **Department: Finance**

	2016 Actual	2017 Actual	2018 Actual	2019 Revised	2020 Budget	2021 Projection
Revenues:						
General Revenues Subsidy	\$ -	\$ -	\$ -	\$ 450,000	\$ -	\$ -
Total Revenues	\$ -	\$ -	\$ -	\$ 450,000	\$ -	\$ -
Expenditures:						
Services	\$ -	\$ -	\$ 1,039	\$ -	\$ -	\$ -
Capital Outlay	-	-	235,858	340,000	-	-
Total Expenditures	\$ -	\$ -	\$ 236,897	\$ 340,000	\$ -	\$ -

ACCOUNTING

The Accounting Division provides processing and reporting of all financial transactions for the City of Iowa City. The Division also provides financial controls for departments to help ensure proper stewardship of public funds. Accounting provides services that support management decisions through timely and accurate processing and reporting of payroll, accounts payable, accounts receivable, and cash transactions.

The Division processes payments for goods and services and pays all vendors timely and accurately, taking advantage of any discounts offered, and processes and distributes payroll for all City employees accurately and timely. Accounting files quarterly and annual payroll tax returns, receives unmodified opinions on the City's annual audited financial statements and compliance with requirements described in Title 2 of the U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance), and prepares a Comprehensive Annual Financial Report in conformance with GAAP that meets the requirements of the GFOA excellence in financial reporting program. The Division also requests funds for City programs funded by Federal and State grants on a monthly basis and monitors these funds to ensure compliance with applicable laws and guidelines.

HIGHLIGHTS

Recent Accomplishments:

- The City's Comprehensive Annual Financial Report (CAFR) for FY2016 earned the Government Finance Officers Association (GFOA) Certificate of Achievement for Excellence in Financial Reporting for the 32nd consecutive year. The Certificate is the highest form of recognition for excellence in state and local financial reporting

Upcoming Challenges:

- Implementation of the new Governmental Accounting Standard Board (GASB) Statement No. 87, Leases
- Fully integrate the Joint Emergency Communication Services Association (JECSA) payroll and bookkeeping services into our day-to-day operations

Staffing:

	FY2018	FY2019	FY2020
Total FTE's	7.60	7.00	7.00

Staffing Level Change Summary:

There are no staffing level changes in fiscal year 2020 budget.

Service Level Change Summary:

There are no service level changes in the fiscal year 2020 budget.

Financial Highlights:

The services expenditures for fiscal year 2020 have increased by \$6,077 or 5.6% primarily due to annual increases in software maintenance agreements.

GOALS, OBJECTIVES, and PERFORMANCE MEASURES

Strategic Plan Goal: *Maintain a Solid Financial Foundation*

Department Goal: Accurate and timely financial reporting.

Department Objective: Earn the GFOA Certificate of Achievement for Excellence in Financial Reporting, receive an Unqualified/Unmodified opinion on Financial Statements from External Auditors and not have any significant deficiencies or material weaknesses in internal control

Performance Measures:

	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018 Target
CAFR Certificate	Yes	Yes	Yes	Yes	Yes

Audited Financial Statements	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018 Target
Auditor's Opinion on Financial Statements	Unmodified	Unmodified	Unmodified	Unmodified	Unmodified

Internal Control Deficiencies	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018 Target
Significant Deficiencies	0	0	0	0	0
Material Weaknesses	0	0	0	0	0

Strategic Plan Goal: *Enhance Community Engagement and Intergovernmental Relations*

Department Goal: Improve customer service through expanded receipt/delivery options

Department Objective: Increase the number of transactions conducted electronically

Performance Measures:

	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018
W-2s Delivered Electronically	New Measure	New Measure	404	610	678
Percentage of W-2s Delivered Electronically	New Measure	New Measure	34.27%	51.26%	55.67%
Electronic Payments	New Measure	New Measure	783	2,080	3,600
Percentage of Payments Made Electronically	New Measure	New Measure	3.86%	9.73%	16.76%

Activity Summary

Activity: Accounting (310200) **Fund: General (1000)**
Division: Accounting **Department: Finance**

	2016 Actual	2017 Actual	2018 Actual	2019 Revised	2020 Budget	2021 Projection
Revenues:						
General Revenues Subsidy	\$ 725,389	\$ 746,324	\$ 797,764	\$ 769,900	\$ 799,269	\$ 823,092
Use Of Money And Property						
Interest Revenues	17	-	-	-	-	-
Intergovernmental						
Local 28E Agreements	-	-	-	29,150	29,750	29,750
Miscellaneous						
Other Misc Revenue	7,347	7,152	6,430	7,120	6,340	6,340
Printed Materials	2	-	-	-	-	-
Special Assessments	1,615	1,087	808	1,090	810	810
Other Financial Sources						
Sale Of Assets	86	-	-	-	-	-
Total Revenues	\$ 734,456	\$ 754,564	\$ 805,002	\$ 807,260	\$ 836,169	\$ 859,992

Expenditures:						
Personnel	\$ 645,237	\$ 657,740	\$ 697,654	\$ 686,877	\$ 709,959	\$ 731,258
Services	86,635	95,560	104,186	107,683	113,760	116,035
Supplies	2,584	1,263	3,162	12,700	12,450	12,699
Total Expenditures	\$ 734,456	\$ 754,564	\$ 805,002	\$ 807,260	\$ 836,169	\$ 859,992

	2016	2017	2018	2019	2020
Personnel Services - FTE					
Account Clerk - Accounting	1.00	1.00	1.00	1.00	1.00
Accountant - Payroll	1.00	-	-	-	-
Sr Accountant - Payroll	-	1.00	1.00	1.00	1.00
Assistant Controller	1.00	1.00	1.00	1.00	1.00
Controller	1.00	1.00	1.00	1.00	1.00
Grant Accountant	0.60	0.60	0.60	-	-
Sr Accountant - Accounting	2.00	2.00	2.00	2.00	2.00
Sr Accounts Payable Clerk	1.00	1.00	1.00	1.00	1.00
Total Personnel	7.60	7.60	7.60	7.00	7.00

PURCHASING

The Purchasing Division provides quality service to City departments, protects the City's legal interests, and acts responsibly on behalf of the public by maintaining the integrity of the City's procurement system through the encouragement of open competition and the impartial and fair treatment of vendors.

The Purchasing Division provides services to internal clients/staff and the general public in the following areas:

- Develops and issues solicitations for the City's procurement requirements for commodities and services – including Request for Bids, Request for Proposals, and Request for Quotes.
- Administers contracts for commodity and services.
- Assists with the procurement of office furniture, equipment, and supplies.
- Assists with the transfer and sale of City's Surplus Equipment, Vehicles, etc.
- Administers City Procurement Card Program – Includes issuing cards, training internal clients, answering procurement card questions, and assisting with problem resolution.
- Sorts and distributes incoming mail for the City's departments and divisions.

HIGHLIGHTS

Recent Accomplishments:

- Developed and issued 101 Solicitations including Request for Bids, Request for Proposals, and Request for Quotes
- Issued Request for Proposals for a Bus Shelters, Bike Share Program, Outdoor Warning Siren System, Recycling Services for Landfill/Refuse, Intranet Redesign Services and Internet Redesign Services, Land Development, Permit and Licensing Software and City Printed Clothing
- Administered over 206 City purchase contracts
- Sold over \$327,000 in surplus equipment and vehicles

Upcoming Challenges:

- Implementing the new Prohibited Interest Policy
- Increase participation of minority and women business enterprises in the City's purchasing process.
- Implement online purchasing and bidding software

Staffing:

	FY2018	FY2019	FY2020
Total FTE's	3.50	3.50	3.50

Staffing Level Change Summary:

There are no staffing level changes in the fiscal year 2020 budget.

Service Level Change Summary:

There are no service level changes in the fiscal year 2020 budget.

Financial Highlights:

The service expenditures for fiscal year 2020 increased by 50.2% or \$14,226 primarily due to the purchase of an online bidding and vendor management software.

The supplies expenditures increased by \$2,481 or 91.2% in fiscal year 2020 due to office furniture purchases.

GOALS, OBJECTIVES, and PERFORMANCE MEASURES

Strategic Plan Goal: *Maintain a Solid Financial Foundation*

Department Goal: To provide quality service to City departments, protect the City's legal interests, and act responsibly on behalf of the public by maintaining the integrity of the City's procurement system through the encouragement of fair and open competition.

Department Objective: Provide assistance to City employees in the purchase of commodities and services while ensuring inclusivity in the procurement process through fair and open competition.

Performance Measures:

Quantity of Solicitations and Dollar Value

	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018
Request for Proposals	22	22	28	28	20
Request for Bids, Request for Quotes, & Cooperatives	64	63	54	107	81
Other (Purchase Agreements, Sole Source Purchases, Contract Renewals, Emergency Purchases, & Assisted Purchases)	66	49	95	64	105
Dollar Value of Procurements* (in millions)	\$3.7	\$3.7	\$5.9	\$12.6	\$5.7

*amount does not include all City-Wide Contract Procurements

Request for Bids, Request for Quotes, and Cooperative Agreements

	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018
Estimated Cost Savings (rounded to the nearest thousand)	\$204,000	\$122,000	\$286,000	\$245,000	\$1,123,000

Request for Bids, Request for Proposals, and Request for Quotes

	FY 2014**	FY 2015	FY 2016	FY 2017	FY 2018
Average Number of Bids, Proposals and Quotes Received (excluding cooperative agreements)	2.8	3	3.7	3.5	2

**Quantities from April 2014 through July 2014

Activity Summary

Activity: Purchasing (310300)	Fund: General (1000)
Division: Purchasing	Department: Finance

	2016		2017		2018		2019		2020		2021
	Actual		Actual		Actual		Revised		Budget		Projection
Revenues:											
General Revenues Subsidy	\$ 310,357	\$	331,725	\$	338,388	\$	346,806	\$	386,271	\$	397,662
Miscellaneous											
Other Misc Revenue	6,717		8,302		9,039		8,300		9,340		9,340
Other Commissions	32,476		20,912		3,211		15,000		-		-
Other Financial Sources											
Sale Of Assets	34		-		-		-		-		-
Total Revenues	\$ 349,584	\$	360,939	\$	350,638	\$	370,106	\$	395,611	\$	407,002

Expenditures:											
Personnel	\$ 302,707	\$	320,477	\$	328,309	\$	339,052	\$	347,850	\$	358,286
Services	46,666		39,907		21,034		28,335		42,561		43,412
Supplies	211		555		1,295		2,719		5,200		5,304
Total Expenditures	\$ 349,584	\$	360,939	\$	350,638	\$	370,106	\$	395,611	\$	407,002

	2016		2017		2018		2019		2020
Personnel Services - FTE									
Buyer I - Purchasing	0.94		1.00		1.00		1.00		1.00
Buyer II	1.00		1.00		1.00		1.00		1.00
Purchasing Agent	1.00		1.00		1.00		1.00		1.00
Purchasing Clerk	0.50		0.50		0.50		0.50		0.50
Total Personnel	3.44		3.50		3.50		3.50		3.50

REVENUE

The Revenue Division is responsible for the customer service, billing, and collection procedures for 26,160 City of Iowa City utility accounts and 200 Landfill accounts. The Division also records and reconciles all City receipts and banking activity.

The Division strives to provide excellent customer service and timely and accurate billings to City and Iowa City utility and landfill customers, minimize revenue written off as uncollectible, and accurately record all customer receipts.

HIGHLIGHTS

Recent Accomplishments:

- Established the utility donation program
- Implemented a targeted promotion of the low-income discount program
- Completed the RFP process for a print vendor for the utility bills and implemented a new print vendor
- Completed the RFP process for lockbox processing and implemented a new lockbox provider

Upcoming Challenges:

- Upgrade to the latest version of Munis
- Create electronic service order flow through Munis between Customer Service and the Water Division

Staffing:

	FY2018	FY2019	FY2020
Total FTE's	7.88	7.88	7.88

Staffing Level Change Summary:

There are no staffing level changes in the fiscal year 2020 budget.

Service Level Change Summary:

There are no service level changes in the fiscal year 2020 budget.

Financial Highlights:

The services expenditures for fiscal year 2020 increased by \$45,848 or 11.4% due to an increase in Mail & Delivery fees and Munis and Selectron service agreements.

GOALS, OBJECTIVES, and PERFORMANCE MEASURES

Strategic Plan Goal: *Enhance Community Engagement and Intergovernmental*

Department Goal: Improve customer service through expanded payment/service request options.

Department Objective: Increase the number of transactions conducted online and by Intelligent Voice Recognition system

Performance Measures:

	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018
Active Accounts*	26,894	24,630*	25,133	25,634	26,160
Total Calls***	23,081	27,473	25,635	24,532	N/A
Service Level***	87.28%	76.58%	74.45%	78.54%	N/A

*Note, single purpose meter accounts were combined with the primary account w/the Munis conversion resulting in less active accounts.

***Note, converted to new phone system in November 2017. Phone stats are not available for FY2018 but will be available again beginning in FY19.

Web Start/Stop Service	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018
Customer Transactions****	4,495	5,262	6,061	4,215	4,594
% Change	2.81%	17.06%	15.18%	-30.46%	8.99%

Payment Method	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018
Total Receipt Transactions *	302,970	316,340	339,348	339,171	341,174
Web Transactions **	97,891	98,271	88,236	98,921	107,582
IVR Transactions ***	New Measure	New Measure	2,469	4,767	4,681
% Web Transactions of Total Transactions	32.31%	31.06%	26.00%	29.17%	31.53%
Change in Web Transactions (%)	7.93%	0.39%	-10.21%	12.11%	8.76%
% IVR Transactions of Total Transactions	New Measure	New Measure	0.73%	1.41%	1.37%
Change in IVR Transactions (%)	New Measure	New Measure	New Measure	93.07%	-1.80%

*Note, increase in receipts in FY16 partly due to Munis generating multiple receipts for one payment, if multiple bills are paid.

**Note, new 3rd party online payment software installed March 2015.

***Note, IVR system installed Sept 2015

**** Note, Munis Web Start/Stop implemented January 2016

Activity Summary

Activity: Revenue (310400) **Fund: General (1000)**
Division: Revenue **Department: Finance**

	2016 Actual	2017 Actual	2018 Actual	2019 Revised	2020 Budget	2021 Projection
Revenues:						
General Revenues Subsidy	\$ 1,043,756	\$ 1,051,135	\$ 1,104,879	\$ 1,105,119	\$ 1,163,337	\$ 1,199,001
Charges For Fees And Services						
Water Charges	5,075	5,275	5,412	5,280	5,410	5,410
Miscellaneous						
Contrib & Donations	-	-	2,417	-	5,000	-
Misc Merchandise	129	-	-	-	-	-
Other Misc Revenue	58	(38)	248	300	110	110
Other Financial Sources						
Sale Of Assets	18	-	-	-	-	-
Total Revenues	\$ 1,049,036	\$ 1,056,373	\$ 1,112,956	\$ 1,110,699	\$ 1,173,857	\$ 1,204,521

Expenditures:						
Personnel	\$ 643,925	\$ 660,125	\$ 681,773	\$ 696,820	\$ 718,703	\$ 740,264
Services	398,538	390,637	425,148	402,807	448,655	457,628
Supplies	6,573	5,610	6,035	11,072	6,499	6,629
Total Expenditures	\$ 1,049,036	\$ 1,056,373	\$ 1,112,956	\$ 1,110,699	\$ 1,173,857	\$ 1,204,521

	2016	2017	2018	2019	2020
Personnel Services - FTE					
Cashier - Revenue	1.38	1.38	1.38	1.38	1.38
Customer Service Rep - Revenue	5.00	4.00	4.00	4.00	4.00
Utility Billing Coordinator	-	1.00	1.00	1.00	1.00
Revenue & Risk Manager	0.50	0.50	0.50	0.50	0.50
Sr Accountant - Revenue	1.00	1.00	1.00	1.00	1.00
Total Personnel	7.88	7.88	7.88	7.88	7.88

POLICE ADMINISTRATION

The Police Administration oversees the Department's two operating divisions, Support Services and Field Operations.

Support Services activities:

- Records
- Property & Evidence
- Training & Accreditation
- Crime Prevention
- Planning & Research
- Animal Services
- Community Relations
- Computer Operations
- Station Masters
- Community Outreach
- School Crossing Guards

Field Operations activities:

- Patrol
- Investigations
- Community Service Officers (CSOs)

HIGHLIGHTS

Recent Accomplishments:

- Continue to implement strategic plan to reduce disproportionality in minority contact
- Began BULBS program to issue vouchers to repair defective equipment on vehicles
- Reduced violent crime by 11%

Upcoming Challenges:

- Community trust and legitimacy of police departments is still an issue nationwide
- Intelligence systems and workflow continue to need improvements. This effort is ongoing

Staffing:

	FY2018	FY2019	FY2020
Total FTE's	6.00	2.00	2.00

Staffing Level Change Summary:

There are no staffing level changes in the fiscal year 2020 budget.

Service Level Change Summary:

There are no service level changes in the fiscal year 2020 budget.

Financial Highlights:

The services expenditures for fiscal year 2020 increased by 6.4% or \$15,572 due to an increase in costs for travel and training for the department.

GOALS, OBJECTIVES, and PERFORMANCE MEASURES

Strategic Plan Goal: *Enhance Community Engagement and Intergovernmental Relations & Foster Healthy Neighborhoods throughout the City*

Department Goal: Commit to excellence in leadership, resource management, service-delivery and improving our city and neighborhoods.

Department Objective: Maintain Commission on Accreditation for Law Enforcement Agencies, Inc. (CALEA) accredited agency status compliance each year.

Performance Measures:

Maintain compliance of CALEA accreditation

CY 2013	CY 2014	CY 2015	CY 2016	CY 2017
Yes	Yes	Yes	Yes	Yes

Universal Crime Reporting (UCR 1) Violent Crimes (includes murder, non-negligent manslaughter, forcible rape, robbery, and aggravated assault)

	CY 2013	CY 2014	CY 2015	CY 2016	CY 2017
Iowa City	228	213	194	197	156
Average of Comparable Cities in Iowa*	282***	300	286	268	228

Universal Crime Reporting (UCR 1) Property Crimes (includes burglary, larceny-theft, and motor vehicle theft)

	CY 2013	CY 2014	CY 2015	CY 2016	CY 2017
Iowa City	1,850	1,756	1,923	1,551	1,767
Average of Comparable Cities in Iowa*	2,838***	2,515	2,501	2,428	2,440

*Comparable Cities were Ames, Council Bluffs, Dubuque, Sioux City, and Waterloo

**Average does not include Dubuque because FBI determined that the agency's data were over-reported, and consequently were not included in their tables

***CY 2013 does not include Waterloo

Community Survey results of the percent rated positively

Subject	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018
Overall feeling of safety	N/A	N/A	N/A	76%	N/A
Safe in neighborhood	N/A	N/A	N/A	96%	N/A
Safe downtown/commercial area	N/A	N/A	N/A	92%	N/A
Police	N/A	N/A	N/A	77%	N/A
Crime Prevention	N/A	N/A	N/A	61%	N/A

*Community Survey conducted during FY 2013 and FY 2017; some new measures added in FY 2017

Activity Summary

Activity: Police Administration (410100) **Fund: General (1000)**
Division: Police Administration **Department: Police**

	2016 Actual	2017 Actual	2018 Actual	2019 Revised	2020 Budget	2021 Projection
Revenues:						
General Revenues Subsidy	\$ 895,436	\$ 960,662	\$ 1,112,830	\$ 567,733	\$ 595,959	\$ 611,150
Miscellaneous						
Contrib & Donations	-	-	1,000	-	-	-
Other Misc Revenue	1,027	3,818	2,344	-	-	-
Other Financial Sources						
Sale Of Assets	-	75	-	-	-	-
Total Revenues	\$ 896,463	\$ 964,554	\$ 1,116,173	\$ 567,733	\$ 595,959	\$ 611,150

Expenditures:						
Personnel	\$ 717,847	\$ 688,306	\$ 800,693	\$ 313,418	\$ 327,124	\$ 336,938
Services	166,979	267,519	306,361	244,698	260,270	265,475
Supplies	11,637	8,730	9,120	9,617	8,565	8,736
Total Expenditures	\$ 896,463	\$ 964,554	\$ 1,116,173	\$ 567,733	\$ 595,959	\$ 611,150

Personnel Services - FTE	2016	2017	2018	2019	2020
Administrative Secretary	1.00	-	-	-	-
Computer Syst Analyst - Police	1.00	1.00	1.00	-	-
CSO/Community Outreach	-	1.00	1.00	-	-
Police Administrative Coordinator	-	1.00	1.00	1.00	1.00
Police Captain	1.00	1.00	1.00	-	-
Police Chief	1.00	1.00	1.00	1.00	1.00
Police Sergeant	1.00	1.00	1.00	-	-
Total Personnel	5.00	6.00	6.00	2.00	2.00

SUPPORT SERVICES

The Support Services Division supports or provides services to Field Operations. The Division is commanded by a Captain and is organized into the following activities:

- Support Administration is responsible for the management and oversight of the Support Services division.
- Records is responsible for the recording of information, the housing and maintenance of departmental records, reproduction and forwarding of records or data, providing copies of records to the public, and compiles statistics for the National Crime Reporting System.
- Property & Evidence maintains all property turned into the department. This includes found property as well of property held for evidentiary purposes. Additionally, the property section prepares evidentiary items for transport applicable lab facilities.
- Training & Accreditation is responsible for maintaining the mandated level of training for members of the department as well as ensuring those personnel are trained in those areas that are necessary for the efficient functioning of the department. Monitor general orders to ensure they comply with accreditation standards.
- Planning & Research is responsible for the analyzing of statistical information compiled by the Records Section in order to identify trends affecting the public so departmental resources may best be deployed. This Sergeant is also responsible for dealing with releasing information to the public and news media.
- Animal Services operates as a public safety/enforcement agency for the protection of the public and animals of the City. The division also operates an animal center for stray and abandoned animals.
- Systems Analyst is responsible for the Police information technology, CAD system support, records integration and technology. This includes wireless solutions, communication upgrades and day-to-day support of all police computer hardware and software, both in the station and mobile applications.
- Station Masters are responsible for staffing the Police Department's front desk on a 24 hour basis. They answer incoming phone calls from the public, release impounded vehicles, enter and confirm arrest warrants and assist walk in traffic to the Department.
- Community Outreach works to establish and maintain relationships within the community which foster positive communication and interactions between the police department and the public. They engage in dialogue with under-represented groups within the community to improving those relationships and educate community members on police procedures. The unit consists of Community Relations Officer, Neighborhood Response Officer, Downtown Liaison Officer and Community Outreach Assistant.
- School Crossing Guards staff assigned locations where children cross busy roadways on their way to school.

HIGHLIGHTS

Recent Accomplishments:

- Assigned a sergeant to the property room to determine needs and suggest improvements
- Evaluated operations in records and stationmaster and began making improvements for efficiency of these critical areas
- New Animal Services Coordinator was hired from within, highlighting the importance of succession planning

Upcoming Challenges:

- Police facility needs improvements in work flow and safety. Plans are presently underway
- Animal Services projects such as the new annex are on hold until new Animal Services Coordinator gets acclimated

Staffing:

	FY2018	FY2019	FY2020
Total FTE's	19.00	26.00	27.00

Staffing Level Change Summary:

In fiscal year 2020, a Community Service Officer in Field Operations has been moved to a newly created Community Service Officer-Support Services Assistant position in Support Services. This has no impact on the overall Department budget.

Service Level Change Summary:

There are no service level changes in the fiscal year 2020 budget.

Financial Highlights:

The personnel expenditures for fiscal year 2020 increased by 5.5% due to the transfer in of the Community Service Officer from Field Operations, in addition to cost of living increases.

The capital outlay expenditures increased by \$17,500 in fiscal year 2020 for the purchase of radio console hardware.

GOALS, OBJECTIVES, and PERFORMANCE MEASURES

Strategic Plan Goal: *Enhance Community Engagement and Intergovernmental Relations, Foster Healthy Neighborhoods throughout the City & Advance Social Justice and Racial Equity*

Department Goal: Enhance community relations and promote minority recruitment. The Department will continue to participate in the Citizen's Police Academy, Coffee with a Cop, National Night Out, Juneteenth Celebration and other programs and events. Additionally, an increase in neighborhood foot patrols and officers getting out of their patrol vehicles to engage the community and build relationships through non-enforcement interactions is specifically designed to promote a positive connection between the Department and the community. The Department hopes the minority community will also gain a better understanding of a police officer's job.

Department Objective: Develop programs designed to promote interaction between community members and officers. In this non-adversarial environment officers and minority community members will be able to interact and open up lines of communication. A better understanding of the job will also enhance recruitment of minority citizens.

Performance Measures:

	CY 2013	CY 2014	CY 2015	CY 2016	CY 2017
Community Outreach Events*	New Measure	New Measure	635	1,259	1,218
Community Presentations*	New Measure	New Measure	New Measure	222	185
Public Education Efforts on Rights*	New Measure	New Measure	48	14	10
Community Partnerships Events*	New Measure	New Measure	251	426	320

* The intentional tracking of this information began in 2014 with the Diversity Implementation Form (DIF). Definitions for the categories listed above were not finalized until mid-2015, making it difficult to compare data from the previous year.

Strategic Plan Goal: *Enhance Community Engagement and Intergovernmental Relations & Foster Healthy Neighborhoods throughout the City*

Department Goal: Increase the efficiency in which lost pets and owners are reunited.

Department Objective: Increase the number of pets that are licensed and/or implanted with a microchip. Pets with microchips and/or licensed are more easily identified and returned to their owners. This decreased time reduces the stress on both the pet and owner. This also increases the amount of time that officers can spend patrolling and addressing nuisance animals, which can affect the quality of life in a neighborhood. Outsourcing licensing will be evaluated, as other jurisdictions have found that privatization has increased community participation.

Performance Measures:

	CY 2013	CY 2014	CY 2015	CY 2016	CY 2017
Pets Micro-chipped	980	911	850	1,195	1,525
Licensed Pets	2,811	4,272	3,718	3,752	3,874

Community Survey results of percent rated positively

Subject	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018
Animal Control*	N/A	N/A	N/A	79%	N/A

*Community Survey conducted during FY 2013 and FY 2017

Activity Summary

Activity: Police Support Services (410200) **Fund: General (1000)**
Division: Police Support Services **Department: Police**

	2016 Actual	2017 Actual	2018 Actual	2019 Revised	2020 Budget	2021 Projection
Revenues:						
General Revenues Subsidy	\$ 1,334,834	\$ 1,485,879	\$ 1,630,622	\$ 2,750,138	\$ 2,839,964	\$ 2,916,030
Licenses And Permits						
Misc Lic & Permits	24,849	26,063	28,480	26,060	28,480	28,480
Intergovernmental						
Operating Grants	-	1,000	-	-	-	-
Local 28E Agreements	217,404	225,209	266,114	238,369	263,828	263,828
Charges For Fees And Services						
Animal Care Services	10,400	11,545	10,775	11,540	10,780	10,780
Misc Charges For Svc	4,375	3,550	3,515	3,550	3,520	3,520
Miscellaneous						
Animal Adoption	14,190	12,015	12,955	12,020	27,960	27,960
Code Enforcement	444	293	27	290	-	-
Contrib & Donations	18,292	54,861	219,994	76,350	77,200	77,200
Misc Merchandise	9,147	9,294	9,464	9,290	9,460	9,460
Other Misc Revenue	59,593	47,727	43,803	47,587	28,908	28,908
Printed Materials	32,754	26,661	26,915	26,660	26,840	26,840
Other Financial Sources						
Sale Of Assets	5,014	1,566	-	-	-	-
Total Revenues	\$ 1,731,296	\$ 1,905,662	\$ 2,252,663	\$ 3,201,854	\$ 3,316,940	\$ 3,393,006

Expenditures:						
Personnel	\$ 1,382,667	\$ 1,427,901	\$ 1,739,101	\$ 2,613,282	\$ 2,757,700	\$ 2,840,432
Services	249,209	337,699	349,302	459,274	409,863	418,060
Supplies	99,420	117,325	121,504	129,298	131,877	134,515
Capital Outlay	-	22,738	42,757	-	17,500	-
Total Expenditures	\$ 1,731,296	\$ 1,905,662	\$ 2,252,663	\$ 3,201,854	\$ 3,316,940	\$ 3,393,006

Personnel Services - FTE	2016	2017	2018	2019	2020
Animal Care Technician	2.00	2.00	2.00	2.00	2.00
Animal Center Assistant	1.00	1.00	1.00	1.00	1.00
Animal Control Supervisor	1.00	1.00	1.00	1.00	-
Animal Control Coordinator	-	-	-	-	1.00
Animal Services Officer	2.00	2.00	2.00	2.00	2.00
Comm Serv Officer - Station Master	5.00	5.00	5.00	5.00	5.00
Comm Serv Officer - Community Outreach	-	-	-	1.00	1.00
Comm Serv Officer - Evidence	-	-	-	1.00	1.00
Comm Serv Officer - Property Room	-	-	-	1.00	1.00
Comm Serv Officer - Support Services Asst	-	-	-	-	1.00
Computer Syst Analyst - Police	-	-	-	1.00	1.00
Police Captain	-	-	-	1.00	1.00
Police Officer	3.00	3.00	3.00	4.00	4.00
Police Records Clerk	2.00	-	-	-	-
Police Records Technician	-	4.00	4.00	4.00	4.00
Police Sergeant	1.00	1.00	1.00	2.00	2.00
Records Supervisor	1.00	-	-	-	-
Sr Police Records Clerk	2.00	-	-	-	-
Total Personnel	20.00	19.00	19.00	26.00	27.00

Capital Outlay	2019	2020
Radio Console Hardware	\$ -	\$ 17,500
Total Capital Outlay	\$ -	\$ 17,500

FIELD OPERATIONS

The Police Department's Field Operations Division is organized into two sections: Patrol and Investigations. The Division is commanded by a Captain.

- **Patrol:** The Patrol section is the largest section in the department and is responsible for handling calls for service from the public in addition to handling special assignments and self-initiated activities. Officers are responsible for the protection of life and property, and help maintain peace, order, and safety for all. The patrol section is divided into three watches (shifts) providing 24-hour service. Each watch is under the supervision of a Lieutenant and two Sergeants. In addition to the traditional patrol units, the patrol section also has two canine units, bicycle officers, Community Service Officers, a Special Response Team (SRT), a Crisis Negotiation Team (CNT) and provides Crime Scene Technicians (CST) for the processing of crime scenes and Technical Accident Investigators (TI) to investigate vehicle crashes.
- **Investigations:** The Investigations section is responsible for the investigation of criminal activity beyond that which is conducted by the patrol section. The Investigations section is headed by a Lieutenant and a Sergeant. The Investigations section has investigators assigned to the Johnson County Drug Task Force, Domestic Abuse, and a Street Crimes Unit, in addition to general crime investigators.
- **Forfeitures:** Criminal forfeiture is an action brought as a part of the criminal prosecution of a defendant and requires that the government indict (charge) the property used or derived from the crime along with the defendant. The money or items that are forfeited can only be used by law enforcement for law enforcement equipment or law enforcement related activities. The money or items cannot be used to supplant a budget or budgeted item. Forfeiture is governed by State of Iowa Code chapter 809 in addition to federal guidelines.

HIGHLIGHTS

Recent Accomplishments:

- Hired minority officers to better reflect the racial diversity of the community ICPD now has 6% black officers and first female Hispanic officer in fiscal year 2019
- Nearly all officers will be trained in Crisis Intervention Training by the start of fiscal year 2020
- Patrol squad room was remodeled

Upcoming Challenges:

- Patrol officers need improved work areas for more secure and improved interview and report writing rooms
- Wellness and safety for patrol officers will be emphasized by strengthening peer to peer and other programs and improving facilities

Staffing:

	FY2018	FY2019	FY2020
Total FTE's	80.00	79.00	78.00

Staffing Level Change Summary:

In fiscal year 2020, a Community Service Officer in Field Operations has been moved to a newly created Community Service Officer-Support Services Assistant position in Support Services. This has no impact on the overall Department budget.

Service Level Change Summary:

There are no service level changes in the fiscal year 2020 budget.

Financial Highlights:

The fiscal year 2020 capital outlay budget includes \$55,000 for Digital Photo Evidence System, \$50,000 for the second half of the Downtown Pedestrian Mall security cameras, and \$254,000 for the replacement of six patrol cars and one unmarked car.

The fiscal year 2020 Patrol personnel expenditures decreased 1% due to the movement of the Community Service Officer to Support Services.

GOALS, OBJECTIVES, and PERFORMANCE MEASURES

Strategic Plan Goal: *Foster Healthy Neighborhoods throughout the City*

Department Goal: Traffic crash reduction.
Address the impact of underage drinking on downtown and near downtown neighborhoods.

Department Objective: Increase OWI and traffic enforcement.
Continue alcohol compliance checks, bar checks, and directed party patrols, reduce response time to loud party calls.

Performance Measures:

	CY 2013	CY 2014	CY 2015	CY 2016	CY 2017
OWI Arrests	598	559	621	703	592
Traffic Stops	13,040	13,637	12,578	12,696	12,861

Traffic Accidents and Average Damage

	CY 2013	CY 2014	CY 2015	CY 2016	CY 2017
Accidents*	2,429	2,374	2,427	2,563	2,567
Average Damage, Reportable Accident*	\$4,800	\$4,770	\$4,795	\$5,152	\$5,644

* Iowa City Police Officers respond to all calls for traffic accidents. Average damage is collected only for reportable accidents; reportable accidents include those causing personal injury or property damage over \$1,000.

	CY 2013	CY 2014	CY 2015	CY 2016	CY 2017
Bar Checks Performed	1,362	1,343	1,316	696	779
Compliance Checks	341	165	36	0	67

Response Time: Loud Party Complaints (in minutes)

	CY 2013	CY 2014	CY 2015	CY 2016	CY 2017
Call to Dispatch	7:04	7:44	4:57	5:36	5:33
Dispatch to On Scene	4:09	4:38	3:44	4:20	3:50

Strategic Plan Goal: *Advance Social Justice and Racial Equity*

Department Goal: Identify and implement an achievable goal to reduce disproportionality in arrests.

Department Objective: The Police Department strives to provide services to members of the community in a manner which is fair and equitable. This includes the manner in which it enforces the law and makes arrests. The Department will reduce its disproportionality in arrests through officer education and training, in conjunction with supervisory coaching and monitoring.

Performance Measures:

	CY 2013	CY 2014	CY 2015	CY 2016	CY 2017
Total # of Charges	5,965	5,865	5,270	5,466	4,747
Total # of Charges - White	4,192	3,845	3,508	3,706	3,006
Total # of Charges - Black	1,658	1,913	1,623	1,616	1,624
Total # of Charges - Asian	79	80	100	111	67
Total # of Charges - Am. Indian	9	7	17	6	6
Total # of Charges - Unknown	27	20	21	27	44

Activity Summary

Activity: Police Field Operations (410300) **Fund: General (1000)**
Division: Police Field Operations **Department: Police**

	2016 Actual	2017 Actual	2018 Actual	2019 Revised	2020 Budget	2021 Projection
Revenues:						
General Revenues Subsidy	\$ 8,868,672	\$ 9,219,920	\$ 9,354,810	\$ 9,847,944	\$ 9,834,522	\$ 10,100,578
Other City Taxes						
Hotel/Motel Tax	512,412	539,938	445,588	539,940	445,590	445,590
Use Of Money And Property						
Interest Revenues	700	302	585	100	-	-
Intergovernmental						
Fed Intergovnt Rev	29,257	26,969	69,606	237,659	215,193	215,193
Local 28E Agreements	10,000	-	-	-	-	-
Other State Grants	215,835	194,849	199,893	199,012	167,365	167,365
Charges For Fees And Services						
Fire Services	5,658	7,370	4,140	7,370	4,140	4,140
Police Services	112,112	143,562	127,496	56,530	104,990	104,990
Miscellaneous						
Code Enforcement	459	864	591	863	590	590
Other Misc Revenue	9,099	17,796	6,213	27,972	2,000	2,000
Contrib & Donations	-	650	173,100	131,070	127,312	-
Other Financial Sources						
Sale Of Assets	51,860	92,193	58,688	28,600	29,300	29,300
Total Revenues	\$ 9,816,064	\$ 10,244,411	\$ 10,440,709	\$ 11,077,060	\$ 10,931,001	\$ 11,069,746

Expenditures:						
Personnel	\$ 8,746,017	\$ 9,065,276	\$ 9,175,749	\$ 9,767,941	\$ 9,669,450	\$ 9,959,534
Services	537,432	548,078	591,061	646,140	615,085	627,387
Supplies	180,359	316,997	226,305	183,479	179,241	182,826
Capital Outlay	352,256	314,060	447,594	479,500	467,225	300,000
Total Expenditures	\$ 9,816,064	\$ 10,244,411	\$ 10,440,709	\$ 11,077,060	\$ 10,931,001	\$ 11,069,746

Personnel Services - FTE	2016	2017	2018	2019	2020
Comm Serv Officer - Evidence	1.00	1.00	1.00	-	-
Community Service Officer	4.00	4.00	4.00	3.00	2.00
Police Captain	1.00	1.00	1.00	1.00	1.00
Police Lieutenant	4.00	4.00	4.00	4.00	4.00
Police Officer	63.00	63.00	63.00	63.00	63.00
Police Sergeant	7.00	7.00	7.00	8.00	8.00
Total Personnel	80.00	80.00	80.00	79.00	78.00

Capital Outlay	2019	2020
Automobiles	\$ 284,500	\$ 254,000
Photo Management Software	-	55,000
Downtown Ped Mall Security Cameras	50,000	50,000
Vehicle Equipment	5,000	5,000
Other Operating Equipment	140,000	103,225
Total Capital Outlay	\$ 479,500	\$ 467,225

FIRE ADMINISTRATION

The Fire Administration Division is under the direction of the Fire Chief. The Fire Chief is responsible for all department activities as set out by federal and state laws, and City of Iowa City ordinances. The Deputy Fire Chief is the second in command and is responsible for operational oversight, homeland security initiatives, fire service accreditation, the maintenance and purchase of computer hardware and software, maintenance of buildings and grounds, and other special projects. The three battalion chiefs have assigned administrative duties to include the health & safety committee, uniform procurement, annual physicals and immunizations. Fire administration also manages the weather alert sirens and the City of Iowa City Command Post budget.

The Iowa City Fire Department strives to accomplish the goals and objectives that flow from the City of Iowa City Strategic Plan and the Iowa City Fire Department Strategic Plan. Both plans are community-driven documents. The Iowa City Fire Department was accredited by the Commission on Fire Accreditation International (CFAI) in August of 2008. The department was reaccredited in 2013 and again in 2018. The maintenance of fire service accreditation requires a commitment to a model of continuous quality improvement.

The budget for Fire Administration governs the acquisition, maintenance, and empowerment of all resources not otherwise associated with Emergency Operations, Fire Prevention, or Fire Training. The budget includes oversight of fixed facilities as well as the furnishings and resources that enable emergency operations personnel to be fit and ready to respond 24/7. The majority of the Administration budget goes towards routine maintenance and upkeep of the fire stations, the furnishings and equipment for not only routine business but also the equipment and resources related to the Iowa City Fire Department wellness/fitness initiative.

HIGHLIGHTS

- The chief highlight is the department's successful reaccreditation effort. The ICFD is distinguished as one of fewer than 225 fire departments internationally to have achieved the rigorous and prestigious accreditation. The department is further distinguished as an agency that has maintained accreditation for more than a decade. This third award reflects the commitment of the men and women of the ICFD to continuously improve in all endeavors
- Deputy Chief Nurnberg succeeded Deputy Chief Platz, who left the organization. DC Nurnberg immediately attended Center for Public Safety Excellence (CPSE) seminars and was certified as both the ICFD's accreditation manager and a peer assessor. Fire Chief Grier also serves as a Commission on Fire Accreditation International (CFAI) peer assessor, and has performed multiple site visits in that role
- Transitioned the Deputy Fire Chief role from a historically administrative-focused position to include the duties of Operations Division oversight

- The department switched to a new records management system in 2017 and subsequently moved all document retention to a product called Emergency Reporting. This system took the place of both the FireHouse and iStation systems. In 2018, the department successfully integrated historical data into the contemporary system, and subsequently made use of trends in Community Risk Assessment process
- The Community Risk Assessment – Standard of Cover (CRASOC) received a substantial update with new data elements that reflect risk throughout numerous dimensions, demographics, and geographical areas. Further, the updated CRASOC provides an in-depth analysis of operational performance, which in-turn drives strategic planning
- Injury reduction continues to be an important part of the department’s improvement process. In 2017, the department continued a substantial five-year downward trend in injury and lost-day rates. This can be attributed to an enhanced health and safety framework, as well as a robust wellness-fitness initiative

Recent Accomplishments:

- Amended goals and objectives of the five-year strategic plan that will guide the department with future continuous improvement efforts
- Updated the Community Risk Assessment – Standard of Cover which guides operational and strategic assessment and planning efforts
- Completed much-needed kitchen remodel for Fire Station 3
- Sent four company officers to weeklong full-immersion leadership development course

Upcoming Challenges:

- The lack of a training center forces crews to conduct hands-on training wherever they can. The situation causes units to move about the city and complicates the task of assuring district coverage
- The movement of multiple staff and company officers will require a greater focus on succession training
- LEED- related technologies require ongoing updates which is having a negative impact on the department’s budget
- Station 1 facilities are aging and provide insufficient space to support desired level of operation

Staffing:

	FY2018	FY2019	FY2020
Total FTE's	3.00	3.00	3.00

Staffing Level Change Summary:

There are no staffing level changes in the fiscal year 2020 budget.

Service Level Change Summary:

There are no service level changes in the fiscal year 2020 budget.

Financial Highlights:

The supplies expenditures for fiscal year 2020 have decreased by 18.2% due to a decrease in radio and miscellaneous supplies expense for weather alert sirens from the prior year.

Capital outlay expenditures increased by 37.1% for the purchase of weather alert sirens and laundry equipment.

GOALS, OBJECTIVES, and PERFORMANCE MEASURES

Strategic Plan Goal: *Enhanced Community Engagement and Intergovernmental Relations*

STAR Objective: **Emergency Prevention & Response** - Reduce harm to humans and property by utilizing long-term preventative and collaborative approaches to avoid emergency incidents and minimize their impacts.

Department Goal: Maintain Insurance Services Office (ISO) Public Protection Classification of 2.

Department Objective: Maintain Commission on Fire Accreditation International (CFAI) accredited agency status by timely submission of Annual Compliance Report (ACR).
Implement strategic and specific recommendations accepted from 2013 CFAI reaccreditation report.

Performance Measures:

Meet ACR requirements to maintain CFAI accredited agency status

	CY 2013	CY 2014	CY 2015	CY 2016	CY 2017
ACR Submitted	Yes*	Yes	Yes	Yes	Yes

*Reaccredited Year

Number of reaccreditation report adopted recommendations implemented

	CY 2013	CY 2014	CY 2015	CY 2016	CY 2017
Strategic Recommendations (7)	1 of 7	2 of 7	4 of 7	5 of 7	6 of 7
Specific Recommendations (9)	2 of 9	4 of 9	6 of 9	7 of 9	9 of 9

Maintain ISO Class 2 rating

	CY 2013	CY 2014	CY 2015	CY 2016	CY 2017
Rating	2	2	2	2	2

★

Community Survey results of the percent rated positively

Subject	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018
Fire*	N/A	N/A	N/A	95%	N/A

*Community Survey conducted during FY 2013 and FY 2017

Activity Summary

Activity: Fire Administration (450100) **Fund: General (1000)**
Division: Fire Administration **Department: Fire**

	2016 Actual	2017 Actual	2018 Actual	2019 Revised	2020 Budget	2021 Projection
Revenues:						
Intergovernmental						
State 28E Agreements	\$ 1,385,095	\$ 1,421,950	\$ 1,538,421	\$ 1,421,950	\$ 1,538,420	\$ 1,538,420
Local 28E Agreements	-	31,874	32,186	32,186	32,498	32,498
Miscellaneous						
Contrib & Donations	250	1,000	-	-	-	-
Other Financial Sources						
Sale Of Assets	-	14	141	-	-	-
Total Revenues	\$ 1,385,345	\$ 1,454,838	\$ 1,570,748	\$ 1,454,136	\$ 1,570,918	\$ 1,570,918

Expenditures:						
Personnel	\$ 479,077	\$ 500,432	\$ 502,423	\$ 536,446	\$ 525,396	\$ 541,158
Services	218,792	256,592	284,004	294,742	292,126	297,969
Supplies	74,568	70,903	74,341	84,611	69,182	70,566
Capital Outlay	7,036	30,744	71,904	48,096	65,928	50,000
Total Expenditures	\$ 779,473	\$ 858,673	\$ 932,672	\$ 963,895	\$ 952,632	\$ 959,692

Personnel Services - FTE	2016	2017	2018	2019	2020
Battalion Chief	1.00	1.00	1.00	1.00	1.00
Deputy Fire Chief	1.00	1.00	1.00	1.00	1.00
Fire Chief	1.00	1.00	1.00	1.00	1.00
Total Personnel	3.00	3.00	3.00	3.00	3.00

Capital Outlay	2019	2020
Weather Alert Siren(s)	\$ 48,096	\$ 53,928
Other Operating Equipment	-	12,000
Total Capital Outlay	\$ 48,096	\$ 65,928

EMERGENCY OPERATIONS

The Fire Emergency Operations is under the direction of the Deputy Fire Chief. The Division works a three-shift system. Each duty shift is comprised of 24 hours and consists of one Battalion Chief, one Captain, four Lieutenants, and 14 Firefighters. Minimum staffing for the department is 16 emergency response personnel. This Division is directly responsible for all emergency incident response. Calls for service are divided into four categories: fire suppression, emergency medical services, technical rescue, and hazardous materials.

- **Fire Suppression:** ICFD personnel mitigate various types of fires. They're also required to investigate false alarms. Firefighting activities typically require more resources (personnel, equipment, etc.) than any other type of emergency. Fires have a greater potential to harm people and property than do other types of emergencies. The department continually looks for ways to decrease response times to all emergencies and to reduce the number and severity of fires.
- **Emergency Medical Services:** All ICFD personnel are certified to at least the Emergency Medical Technician (EMT) level. The department does not transport patients, but rather serves as EMS first responders. The Johnson County Ambulance Service provides ALS care and transport service. Together, we provide a tiered EMS response system.
- **Technical Rescue:** Technical rescue incidents are those incidents that require highly specialized knowledge, skills, tools, and techniques to safely mitigate the event. The ICFD provides several technical rescue services: water and ice rescue, trench and structural collapse rescue, vehicle and heavy machinery rescue, rope rescue, and confined space rescue. The Special Operations Response Team (SORT) provides a core group of highly trained technicians that provide team training in addition to regular company and shift level training on the various rescue disciplines.
- **Hazardous Materials Response:** The department continues to be active in haz-mat response and takes a leading role with the Johnson County Hazardous Materials Response Team (JCHMRT), which includes 15 ICFD personnel. The JCHMRT includes up to 30 members who are trained and certified to the Hazmat Technician level.

HIGHLIGHTS

- The demand for emergency service continues to increase in Iowa City. The ICFD is on pace to respond to 7,100 incidents in 2018, which will once again set a record as the busiest year in the ICFD's history. The department is currently averaging 20 emergency calls for service per day.
- As of 10/18/2018, fire personnel have responded to 124 fire emergencies this year, resulting in just over \$2.1 million in property damage. The pre-incident value of the affected property is \$22 million, resulting in a total saved value of nearly \$20 million. The largest single fire loss as of this date was estimated at \$1.5 million for a fire that occurred at the former City Carton recycling facility.

- The ICFD continues to experience an increasing number of simultaneous emergency calls for service. In the first ten months of 2018, 68.5% of emergency incidents were overlapping. This is a trend that has increased substantially with each passing year. Overlapping calls for service will negatively affect response reliability when a response vehicle is already committed. Response times to the emergency will be longer because a more distant unit will have to respond to the call.

Recent Accomplishments:

- The department has placed in service an updated command response vehicle that will augment the command structure at larger, higher risk incidents
- The department continues to be engaged in community efforts to provide solutions and assistance to citizens who routinely call for assistance. This involvement is in the form of the crisis intervention team as well as meeting monthly with the county multi-disciplinary team
- The department has worked to provide a more robust public safety presence for University of Iowa special events. The department has participated in command post operations, emergency medical special assignments, and multi-agency Joint Hazard Assessment Teams (JHAT)
- The ICFD has provided specially-trained personnel to augment the Iowa Urban Search and Rescue (USAR) task force, a team that has the potential to deploy to areas affected by significant natural disaster

Upcoming Challenges:

- Emergency call volume continues to grow. Following a slight dip in 2017 as a result of changes to dispatch protocol, call volume continues to stretch ICFD resources. Calls for service will exceed 7,000 in calendar year 2018
- Cooking fires continue to trend as the city's leading cause of building fires
- The trend in overlapping calls for service is particularly concerning. Eight out of ten times that the ICFD receives an emergency call, at least one fire company is already assigned to another incident, protracting response times and leaving districts without appropriate coverage
- Meeting established response time goals is a challenge that will possibly stretch current staffing and capability. Growth and development on the east, southeast and west will soon impact our ability to respond within our benchmark goals
- Station design at Fire Station 1 is inappropriate for personnel to turnout within the prescribed benchmark goal

Staffing:

	FY2018	FY2019	FY2020
Total FTE's	59.00	59.00	59.00

Staffing Level Change Summary:

There are no staffing level changes in the fiscal year 2020 budget.

Service Level Change Summary:

There are no service level changes in the fiscal year 2020 budget.

Financial Highlights:

The services expenditures increased by 31.2% in fiscal year 2020 largely due to an increase in vehicle repair and maintenance chargebacks.

Capital Outlay expenditures decreased slightly by 6.7% in fiscal year 2020 due to a budgeted amount in fiscal year 2019 for a high pressure air bag rescue system.

GOALS, OBJECTIVES, and PERFORMANCE MEASURES

Strategic Plan Goal: *Foster Healthy Neighborhoods throughout the City*

STAR Objective: **Emergency Prevention & Response** - Reduce harm to humans and property by utilizing long-term preventative and collaborative approaches to avoid emergency incidents and minimize their impacts.

Department Goal: Confine fires to the room or object of origin for at least 40% of all commercial and residential fires.

Department Objective: Arrive at incident location within six minutes of dispatch center notification, 90% of the time.

Performance Measures:

Total Calls and Percentage Overlapping

	CY 2013	CY 2014	CY 2015	CY 2016	CY 2017
Total Calls	4,713	5,828	6,016	6,974	6,799
Percentage Overlapping	22.0%	22.7%	26.8%	30.3%	42.2%

Emergent Fire Response (All)

Citywide	Target	CY 2013	CY 2014	CY 2015	CY 2016	CY 2017	
% Compliance	90%	96%	100%	97%	82%*	79%	★
In Minutes	< 6:00	< 6:00	< 6:00	< 6:00	<6:00	<6:00	★

EMS Response

Citywide	Target	CY 2013	CY 2014	CY 2015	CY 2016	CY 2017
% Compliance	90%	96%	97%	97%	86%*	89%
In Minutes	< 6:00	< 6:00	< 6:00	< 6:00	<6:00	<6:00

Fire Control

	CY 2013	CY 2014	CY 2015	CY 2016	CY 2017
Building Fires	39	38	56	37	44
Fires confined to object of origin	6	6	9	10	7
Fires confined to room of origin	17	19	31	17	23
Fires confined to floor of origin	1	7	5	4	2
Confined to building of origin	13	6	11	5	7
Beyond the building of origin	0	0	0	1	1
% Compliance	64%	66%	71%	73%	68%

* CY 2016 was the first year outliers were included in data set.

Activity Summary

Activity: Fire Emergency Operations (450200) **Fund: General (1000)**
Division: Fire Emergency Operations **Department: Fire**

	2016 Actual	2017 Actual	2018 Actual	2019 Revised	2020 Budget	2021 Projection
Revenues:						
General Revenues Subsidy	\$ 5,832,099	\$ 5,949,549	\$ 6,149,324	\$ 6,334,785	\$ 6,542,702	\$ 6,762,573
Other City Taxes						
Utility Franchise Tax	515,798	555,446	575,938	555,450	575,940	575,940
Charges For Fees And Services						
Fire Services	3,300	3,000	3,000	3,000	3,000	3,000
Miscellaneous						
Other Misc Revenue	936	1,982	9,686	7,000	9,690	9,690
Other Financial Sources						
Sale Of Assets	26,285	-	-	-	-	-
Total Revenues	\$ 6,378,418	\$ 6,509,977	\$ 6,737,948	\$ 6,900,235	\$ 7,131,332	\$ 7,351,203

Expenditures:						
Personnel	\$ 6,061,856	\$ 6,178,251	\$ 6,364,666	\$ 6,543,737	\$ 6,724,532	\$ 6,926,267
Services	241,023	222,294	299,564	245,183	321,623	328,055
Supplies	38,144	90,320	73,718	91,315	85,177	86,881
Capital Outlay	37,395	19,112	-	20,000	-	10,000
Total Expenditures	\$ 6,378,418	\$ 6,509,977	\$ 6,737,948	\$ 6,900,235	\$ 7,131,332	\$ 7,351,203

Personnel Services - FTE	2016	2017	2018	2019	2020
Battalion Chief	2.00	2.00	2.00	2.00	2.00
Fire Captain	3.00	3.00	3.00	3.00	3.00
Fire Lieutenant	12.00	12.00	12.00	12.00	12.00
Firefighter	42.00	42.00	42.00	42.00	42.00
Total Personnel	59.00	59.00	59.00	59.00	59.00

Capital Outlay	2019	2020
Other Operating Equipment	\$ 20,000	\$ -
Total Capital Outlay	\$ 20,000	\$ -

FIRE PREVENTION

The Fire Prevention Bureau (FPB) continues to serve the citizens of Iowa City through fire code enforcement, plans review, fire origin and cause determination, and public education programs.

The Fire Prevention Bureau is directed by a Battalion Chief assigned as Fire Marshal, who in-turn reports to the Deputy Fire Chief. The Fire Marshal is directly responsible for organizing all fire prevention activities, including fire/arson investigation, code enforcement inspections, plan reviews, and public education. One firefighter from each shift serves as shift fire inspector, and conducts inspections of liquor license establishments, schools, day care centers, churches, and City buildings. Emergency operations personnel conduct fire safety inspections of all commercial and University of Iowa buildings.

Multiple educational opportunities exist with each inspection: an opportunity to increase fire safety awareness through explanation of a violation and associated hazard, firefighters can become familiar with the building, and an opportunity to foster community relationships. The continued growth of the city provides additional challenges and opportunities as the Fire Marshal is the Authority Having Jurisdiction (AHJ) and any new buildings or businesses must be inspected and approved by the AHJ before being occupied.

The wide range of activities provided by fire and life-safety educators include daycare/preschool and school presentations, Kids Safety House visits, Safety Village, UI Resident Assistant Fire Academy, senior safety tips for older adults, and crowd manager training for assembly occupancy employees. Building on a long partnership with SAFE KIDS Johnson County, the department has also trained additional personnel and designated Station 4 as a child safety seat "FIT Station." The program "Fired Up About Reading", which focused on getting at-risk school kids to read outside of school, continues to grow and prosper, and is still highly sought after by various schools and classes. This program also provided the opportunity for these youth to interact with public service individuals in a positive way.

Investigation of fires is an integral part of fire prevention. All reported fires are investigated by a company officer and/or a member of the fire investigation team in an attempt to determine the origin and cause. Information gathered during investigations is used to in planning efforts to assess risk in the community and subsequently drive public education efforts. Fire investigation team members have received specialized training and are required to complete continuing education requirements on a regular basis.

HIGHLIGHTS

- As of September 30, 2018, the FPB has conducted 853 fire and life-safety inspections
- As of September 30, 2018, the FPB investigated 116 fire incidents to determine the origin and cause of the fire. As in years past, the kitchen remains the reported area of origin for the majority of fires (31 fires); unattended cooking account for the largest number of these fires

Recent Accomplishments:

- In a departmental reorganization that occurred in early 2017, public education activities moved the cramped and aging quarters of Fire Station 3 to Fire Station 4. This move has provided more space for public education staff to prepare and provide progressive educational programming
- The Fire Prevention Bureau - working with the Operations and Training Divisions - hosted the 2nd Annual Youth Emergency Services Academy at Station 4. The three, 2-day classes provided more than 100 community students the opportunity to experience the emergency services alongside public servant mentors
- The move from inspecting low risk commercial occupancies every other year to every third year has provided additional time for emergency responders to maintain training and prepare for the needs of the community while still providing fire and life safety inspections
- *The Compliance Engine* (TCE) is a software program which has streamlined the review of fire protection equipment inspection reports over the last two years and has raised compliance on these systems to 82% overall
- Currently 7 of the 9 personnel at Station 4 are safety seat technicians and have the ability to inspect and install car seats, a service that is routinely offered to the community at no cost

Upcoming Challenges:

- Continue to identify methods to balance increasing inspection workload with the continually growing demands of emergency services and training needs
- Obtain training and education necessary to gain fire code and origin and cause certifications for the Fire Marshal and associated personnel in the Fire Prevention Bureau
- Identify programs currently available or new ideas to provide fire and life-safety education to at-risk demographics, neighborhoods, and school.
- Develop a long-term plan regarding the configuration and staffing of the fire prevention bureau to handle the increased workload of the division, along with succession planning for the fire marshal position
- Explore the opportunity for public/private partnerships to help provide programs outside of the funding stream available to the department
- Develop a plan to meet the increase in safety seat inspections/installations due to other agencies leaving the program while local demand continues to grow for child safety seat installation, inspection, and maintenance
- Continue to provide fire prevention with resources and personnel which reflect the division's importance. Reduction in fires is the goal for life safety, property conservation, and minimizing the effects of a fire on the environment

Staffing:

	FY2018	FY2019	FY2020
Total FTE's	1.00	1.00	1.00

Staffing Level Change Summary:

There are no staffing level changes in the fiscal year 2020 budget.

Service Level Change Summary:

There are no service level changes in the fiscal year 2020 budget.

Financial Highlights:

Fiscal year 2020 services expenditures decreased by 11.9% or \$5,721 primarily due to a decrease in vehicle repair and maintenance charges.

GOALS, OBJECTIVES, and PERFORMANCE MEASURES

Strategic Plan Goal: *Foster Healthy Neighborhoods throughout the City & Encourage a Vibrant and Walkable Urban Core*

Department Goal: Ensure fire prevention core programs meet projected jurisdictional and regional service delivery demands & needs.

Department Objective: Provide fire prevention services by collaborating with and educating the public, enforcing the codes, reviewing planned development, and identifying the mitigating hazards so that life and property are protected and disasters prevented.

Performance Measures:

Public education/fire prevention community contacts and staff hours

	CY 2013	CY 2014	CY 2015	CY 2016	CY 2017
Contacts (200 - Goal)	241	265	257	249	306
Staff Hours	821	1,117	1,028	996	1,005
Average Staff Hours per Contact	3.41	4.22	4.00	4.00	3.28

Fire & life-safety building inspections conducted

Type	CY 2013	CY 2014	CY 2015	CY 2016	CY 2017
Bureau	430	520	474	397	436
Commercial	818	1,095	977	1,514	501*
University	401	429	452	534	356

*Changed to a three year inspection cycle.

Increase presence and condition of smoke alarms encountered in fire incidents to 100%

Smoke Alarm Status	CY 2013	CY 2014	CY 2015	CY 2016	CY 2017
Working	28	23	37	24	30
Not Working	3	1	2	3	1
None Present/Undetermined	8	14	17	10	13
Incidents	39	38	56	37	44
Percent Working	71.8%	60.5%	66.0%	64.8%	68.2%

Community Survey results of the percent rated positively

Subject	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018
Fire Prevention**	N/A	N/A	N/A	85%	N/A

**Community Survey conducted during FY 2013 and FY 2017

Activity Summary

Activity: Fire Prevention (450300) **Fund: General (1000)**
Division: Fire Prevention **Department: Fire**

	2016 Actual	2017 Actual	2018 Actual	2019 Revised	2020 Budget	2021 Projection
Revenues:						
General Revenues Subsidy	\$ 183,411	\$ 205,405	\$ 205,367	\$ 236,869	\$ 241,284	\$ 247,860
Miscellaneous						
Other Misc Revenue	-	-	120	-	-	-
Other Financial Sources						
Sale Of Assets	1,482	-	-	-	-	-
Total Revenues	\$ 184,893	\$ 205,405	\$ 205,487	\$ 236,869	\$ 241,284	\$ 247,860
Expenditures:						
Personnel	\$ 139,391	\$ 146,643	\$ 153,189	\$ 167,067	\$ 175,009	\$ 180,259
Services	29,268	38,700	37,197	48,068	42,367	43,214
Supplies	16,234	20,062	15,101	21,734	23,908	24,386
Total Expenditures	\$ 184,893	\$ 205,405	\$ 205,487	\$ 236,869	\$ 241,284	\$ 247,860
Personnel Services - FTE						
	2016	2017	2018	2019	2020	
Battalion Chief	1.00	1.00	1.00	1.00	1.00	1.00
Total Personnel	1.00	1.00	1.00	1.00	1.00	

FIRE TRAINING

The Fire Training Division is under the direction of the Battalion Chief in charge of training, who in-turn reports to the Deputy Fire Chief. The Battalion Chief in charge of training is assisted by a Lieutenant who serves as the Training Officer. Together they plan, develop, and coordinate in-house training activities with the assistance of the Training Committee. This Division is directly responsible for training in the areas of emergency medical services, technical rescue, fire suppression, and hazardous materials.

HIGHLIGHTS

Departmental training activities include:

- Training classes for 2017 include: structural firefighting, EMS, hazmat, Driver/Operator, leadership/officer development, auto extrication, high/low angle rope, confined space, emergency building shoring, trench rescue and water/ice rescue
- Total department training for 2017: 12,910 hours
- Training hours per member for 2017: 204 hours per member
- New firefighter orientation training: 480 hours
- Leadership Development Initiative: Enhancing Human Performance at Fires and Emergencies
- Instituted officer development program for new and emerging company officers

Recent Accomplishments:

- 2018 Youth Emergency Services Academy for high school and junior high students this summer had record attendance. Thirty-one high school students and sixty-four junior high students successfully completed the two-day program. An additional academy was added this year in order to host thirty-two students from the Dream Center. The academy is a joint venture with the Iowa City Police Department and other area public safety entities.
- The Battalion Chief in charge of training continued to assist with planning and development related to new training facility.
- Completed a full day of training with all ICFD officers exploring human factors that govern performance under stress.

Upcoming Challenges:

- Decommissioned Fire Department Training Center in fall of 2014. The Training Division continues to work out of a temporary storage facility outside of the city limits and is currently using Coralville Regional Training Center for all fire based training.
- Coordinating and budgeting for all-hands scenario/competency based training evolutions four times per year, per shift.
- Continuing to advance a Leadership Development Initiative. Future goals are to offer immersive training seminars related to mission-oriented leadership and organizational leadership imperatives for optimal performance. This program will continue to develop members of all ranks with a focus on incumbent leaders. The Officer Development Program will continue to provide skills instruction to new and emerging / aspiring leaders.

Staffing:

	FY2018	FY2019	FY2020
Total FTE's	1.00	1.00	1.00

Staffing Level Change Summary:

There are no staffing level changes in the fiscal year 2020 budget.

Service Level Change Summary:

There are no service level changes in the fiscal year 2020 budget.

Financial Highlights:

Capital outlay expenditures for fiscal year 2020 increased by \$18,000 for a Bullex attack digital training package related to the new fire training tower being built adjacent to the new Public Works Facility.

GOALS, OBJECTIVES, and PERFORMANCE MEASURES

Strategic Plan Goal: *Maintain a Solid Financial Foundation & Foster Healthy Neighborhoods throughout the City*

STAR Objective: **Emergency Prevention & Response** - Reduce harm to humans and property by utilizing long-term preventative and collaborative approaches to avoid emergency incidents and minimize their impacts.

Department Goal: Provide a service to the community that is prepared to respond to emergencies, natural disasters, catastrophic events, and other events that threaten the health and safety of the public.

Department Objective: Train personnel to respond to emergencies, natural disasters, hazardous materials events, and other such high risk events that threaten the health and safety of the public.

Performance Measures:

Training hours completed per individual (% achieved)

	CY 2013	CY 2014	CY 2015	CY 2016	CY 2017
Hours	% Achieved	% Achieved	% Achieved	% Achieved	% Achieved
Minimum (96)	100%	93%	100%	91%	100%
Goal (160)	76%	63%	59%	61%	87%

During CY 2014, two personnel were on extended leave and unable to participate in training.

Certifications obtained

Safety Officer		Goal	CY 2013	CY 2014	CY 2015	CY 2016	CY 2017	
Certified	64	New Measure	33	33	33	33	33	★
In Process		New Measure	0	0	0	0	0	
Fire Officer		Goal	CY 2013	CY 2014	CY 2015	CY 2016	CY 2017	
Certified	30		2	2	25	25	30	★
In Process			12	2	0	0	0	
Haz Mat Tech		Goal	CY 2013	CY 2014	CY 2015	CY 2016	CY 2017	
Certified	64		62	64	61	64	64	★
In Process			2	0	3	0	0	

Activity Summary

Activity: Fire Training (450400) **Fund: General (1000)**
Division: Fire Training **Department: Fire**

	2016 Actual	2017 Actual	2018 Actual	2019 Revised	2020 Budget	2021 Projection
Revenues:						
General Revenues Subsidy	\$ 142,953	\$ 142,210	\$ 154,118	\$ 177,848	\$ 192,261	\$ 179,002
Charges For Fees And Services						
Fire Services	286	-	492	-	-	-
Miscellaneous						
Contrib & Donations	-	600	-	-	-	-
Total Revenues	\$ 143,239	\$ 142,810	\$ 154,609	\$ 177,848	\$ 192,261	\$ 179,002

Expenditures:						
Personnel	\$ 112,974	\$ 115,732	\$ 122,780	\$ 122,525	\$ 125,572	\$ 129,339
Services	23,122	24,600	25,790	49,470	43,086	43,948
Supplies	7,143	2,478	6,038	5,853	5,603	5,715
Capital Outlay	-	-	-	-	18,000	-
Total Expenditures	\$ 143,239	\$ 142,810	\$ 154,609	\$ 177,848	\$ 192,261	\$ 179,002

	2016	2017	2018	2019	2020
Personnel Services - FTE					
Fire Lieutenant/Training	1.00	1.00	1.00	1.00	1.00
Total Personnel	1.00	1.00	1.00	1.00	1.00

	2019	2020
Capital Outlay		
Bullex Attack Digital Training Package	\$ -	\$ 18,000
Total Capital Outlay	\$ -	\$ 18,000

PARKS & RECREATION ADMINISTRATION

Parks & Recreation Administration is responsible for the oversight and support of the department's operating divisions. The Division's budget is organized into four activities: Administration, Parkland Acquisition, Farmers Market, and Government Buildings.

Administration

Administration personnel include the Parks & Recreation Director and an Administrative Secretary.

Farmers' Market

The Iowa City Farmers' Market makes homegrown fruits, vegetables, homemade baked goods, foodstuffs, handcrafts, and flowers available to the general public. The market season runs May through October and is held on Wednesday evenings and Saturday mornings at the Chauncey Swan parking facility.

Market Music features performances by local musicians on Wednesdays, June through October, in Chauncey Swan Park before and during the Farmers' Market. The Wednesday evening market at Mercer Park was discontinued due to lack of interest by customers and vendors.

Government Buildings

Government Buildings staff provides routine custodial and maintenance services at City Hall, Robert A. Lee Recreation Center, Mercer Aquatic Center, Scanlon Gymnasium, Senior Center and other public buildings utilizing a combination of in-house and contracted approaches. Staff provides daily cleaning and maintenance for the 64,445 square foot City Hall building, including Police and Fire facilities which are in operation 24/7 and three splash pads and City Park Pool during from Memorial Day through Labor Day. HVAC zones are also maintained daily for optimal energy efficiency, productivity, and comfort.

HIGHLIGHTS

- Received \$200,000 Iowa DNR Resource Enhancement and Protection grant for natural restoration efforts in Hickory Hill Park

Recent Accomplishments:

- Riverfront Crossings Park, Phase 1, 2 and 3
- Cardigan Park Completed
- Public Planning processes held for Willow Creek Park, City Park Adventure Play and a park for the west side
- Accessibility improvements completed at Highland Park, Villa Park and Mercer Playground

- Robert A Lee Recreation Center lower level restrooms and lobby renovated for increase accessibility.
- Building Automation System project completed at Robert A. Lee Recreation Center
- HVAC and Boiler replacement completed at Mercer/Scanlon Recreation Center
- Accessible family shower rooms added to Mercer Pool
- City Park Cabins restored

Upcoming Challenges:

- Aging mechanical and filtration systems at all three swimming pools
- Implementing Park Master Plan
- Implement Natural Areas Plan
- Increasing Parks & Rec Foundation donations and participation
- Riverfront Crossings Park – operations and future phase funding and construction
- Adjusting Farmers Market to changes in Chauncey Ramp

Staffing:

	FY2018	FY2019	FY2020
Total FTE's	7.00	6.00	7.00

Staffing Level Change Summary:

A 1.0 FTE Assistant Facilities Manager position has been added to the Government Buildings activity.

Service Level Change Summary:

There are no service level changes in the fiscal year 2020 budget.

Financial Highlights:

There is an increase in fiscal year 2020 personnel expenditures of 36.3% within Government Buildings due to the addition of the Assistant Facilities Manager.

Supplies expenditures within Government Buildings decreased by 15.6% or \$5,588 primarily due to a decrease in other maintenance supplies and minor equipment.

GOALS, OBJECTIVES, and PERFORMANCE MEASURES

Strategic Plan Goal: *Maintain a Solid Financial Foundation*

Department Goal: Monitor/utilize endowments, donations, and grant funding sources to decrease reliance on general fund subsidies. (Strategic Goal: Evaluate alternative revenue sources.)

Department Objective: Continue to work with the Iowa City Parks and Recreation Foundation and Community Foundation of Johnson County, which provides unique memorial opportunities and support of the Iowa City Parks and Recreation Department. Continue to research and apply for possible grant funding sources to benefit the Iowa City Parks and Recreation Department.

Performance Measures:

Endowments	CY 2013	CY 2014	CY 2015	CY 2016	CY 2017
Iowa City Parks and Recreation Foundation	\$114,736	\$89,066	\$82,040	\$86,133	\$108,753
Community Foundation of Johnson County*	\$17,864	\$23,853	\$28,684	\$30,000	\$35,708

* Community Foundation started in CY 2012

Donations & Grant Funding	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018
Donations**	\$129,395	\$54,828	\$195,508	\$47,874	\$14,016
Grant Funding**	\$438,190	\$335,157	\$201,654	\$21,565	\$27,599
Total	\$567,585	\$389,985	\$397,162	\$69,439	\$41,615
Per capita calculation (used 2010 US Census)	\$8.364	\$5.747	\$5.852	\$1.023	\$0.613

** Amounts include both General Fund and Capital Improvement Project Funds

Strategic Plan Goal: *Foster Healthy Neighborhoods throughout the City & Enhance Community Engagement and Intergovernmental Relations*

STAR Objective: **Public Spaces** - Create a network of well-used and enjoyable parks and public spaces that feature equitable, convenient access for residents throughout the community.

Department Goal: Develop programs and events that support community engagement and neighborhood development.

Department Objective: Enhance and expand program offerings to include all areas and demographic segments.

Performance Measures:

	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018
Programs	168	177	192	1,406	2,136
Participants	59,486	62,672	66,653	76,639	163,463
Average Participants per Program	354	354	347	55	77

★

Activity Summary

Activity: Park and Rec Admin (510100) **Fund: General (1000)**
Division: Park and Rec Admin **Department: Parks and Recreation**

	2016 Actual	2017 Actual	2018 Actual	2019 Revised	2020 Budget	2021 Projection
Revenues:						
General Revenues Subsidy	\$ 204,442	\$ 389,150	\$ 360,918	\$ 388,139	\$ 400,452	\$ 411,699
Charges For Fees And Services						
Parking Charges	28,950	474	-	-	200	-
Total Revenues	\$ 233,392	\$ 389,624	\$ 360,918	\$ 388,139	\$ 400,652	\$ 411,699
Expenditures:						
Personnel	\$ 208,145	\$ 256,910	\$ 267,514	\$ 295,040	\$ 303,456	\$ 312,559
Services	24,223	130,275	91,307	86,349	90,492	92,302
Supplies	1,024	2,440	2,096	6,750	6,704	6,838
Total Expenditures	\$ 233,392	\$ 389,624	\$ 360,918	\$ 388,139	\$ 400,652	\$ 411,699
Personnel Services - FTE						
Administrative Secretary	1.00	1.00	1.00	1.00	1.00	1.00
Parks & Recreation Director	1.00	1.00	1.00	1.00	1.00	1.00
Total Personnel	2.00	2.00	2.00	2.00	2.00	2.00

Activity Summary

Activity: Farmers Market (510200) **Fund: General (1000)**
Division: Park and Rec Admin **Department: Parks and Recreation**

	2016 Actual	2017 Actual	2018 Actual	2019 Revised	2020 Budget	2021 Projection
Revenues:						
General Revenues Subsidy	\$ 19,561	\$ -	\$ -	\$ -	\$ -	\$ -
Use Of Money And Property						
Rents	70,417	71,049	68,892	64,000	70,000	70,000
Intergovernmental						
Operating Grants	-	1,500	-	-	-	-
Charges For Fees And Services						
Misc Charges For Svc	2,465	2,395	2,274	2,400	2,270	2,270
Miscellaneous						
Contrib & Donations	4,700	4,700	10,845	4,700	5,750	5,750
Misc Merchandise	537	5,460	3,823	3,000	3,000	3,000
Other Misc Revenue	-	-	1,200	-	-	-
Total Revenues	\$ 97,680	\$ 85,104	\$ 87,035	\$ 74,100	\$ 81,020	\$ 81,020
Expenditures:						
Personnel	\$ 10,574	\$ 21,977	\$ 13,570	\$ 32,200	\$ 35,098	\$ 36,151
Services	84,331	27,029	28,885	32,644	29,153	29,736
Supplies	2,775	7,913	2,060	5,157	5,358	5,465
Total Expenditures	\$ 97,680	\$ 56,920	\$ 44,516	\$ 70,001	\$ 69,609	\$ 71,352

Activity Summary

Activity: Government Buildings (510300) **Fund: General (1000)**
Division: Park and Rec Admin **Department: Parks and Recreation**

	2016 Actual	2017 Actual	2018 Actual	2019 Revised	2020 Budget	2021 Projection
Revenues:						
General Revenues Subsidy	\$ 642,053	\$ 629,418	\$ 704,364	\$ 714,912	\$ 844,875	\$ 868,061
Use of Money And Property						
Royalties & Commiss	-	4,489	1,543	4,490	1,540	1,540
Other Financial Sources						
Sale Of Assets	42	-	-	-	-	-
Total Revenues	\$ 642,095	\$ 633,907	\$ 705,907	\$ 719,402	\$ 846,415	\$ 869,601
Expenditures:						
Personnel	\$ 274,332	\$ 283,134	\$ 334,866	\$ 346,039	\$ 471,771	\$ 485,924
Services	330,630	324,258	345,575	337,614	344,483	351,373
Supplies	27,758	26,515	25,466	35,749	30,161	30,764
Capital Outlay	9,375	-	-	-	-	-
Total Expenditures	\$ 642,095	\$ 633,907	\$ 705,907	\$ 719,402	\$ 846,415	\$ 868,061
Personnel Services - FTE						
	2016	2017	2018	2019	2020	
Custodian - Govt Bldgs	3.00	2.00	2.00	2.00	2.00	
M.W. I - Govt Bldgs	1.00	1.00	1.00	-	-	
M.W. II - Govt Bldgs	1.00	1.00	1.00	1.00	1.00	
Facilities Manager	0.33	0.33	1.00	1.00	1.00	
Assistant Facilities Manager	-	-	-	-	1.00	
Total Personnel	5.33	4.33	5.00	4.00	5.00	

RECREATION

The Recreation Division manages the operation of the City's recreation facilities, programs and special events. The City offers programs in neighborhood events, youth & adult sports, aquatics, social/cultural/environmental programs, and programs for special and underserved populations. The Division's budget is the sum of nine areas: Recreation Administration, Recreation Center Operations, Social/Cultural/Environmental Activities, Aquatics, Special and Underserved Populations, Youth Sports, Adult Sports, and Communications and Special Events.

Recreation Administration

Administrative personnel include the Recreation Superintendent. Administration provides oversight and support for the other nine areas within the division. The Recreation Superintendent directly supervises the customer service desks at both Recreation Centers.

Recreation Center Facilities

The Iowa City Recreation Division provides recreational facilities for everyone. The Robert A. Lee Community Recreation Center houses a variety of activity spaces including: a gymnasium, fitness room, pool, game room, racquetball court, arts and crafts room, social hall, and potter's studio. A kitchen and meeting rooms are also available for public use. Open gym and game room play includes basketball, volleyball, pickleball, table tennis, billiards, foosball, and table games. In addition to scheduled programs, day-to-day open public use is available in the fitness room. Roller-skating is offered at no fee on Saturday evenings during the school year.

The Scanlon Gymnasium at the Mercer Park Aquatic Center provides a gymnasium, a game room, and multipurpose rooms. Scanlon Gymnasium offers rentals including gym rentals and birthday party packages. With 2 full courts, the Scanlon Gym hosts many tournaments (soccer, volleyball, basketball) bringing hundreds of participants from throughout Iowa to Iowa City. The Mercer/Scanlon facility also hosts elementary school nights, family fun nights, tot time and other special events.

Grant Wood Gym is located at Grant Wood elementary school. This gymnasium helps facilitate youth sports, basketball, volleyball and birthday party packages. Free skating is offered on Friday nights during the school year.

Social/Cultural/Environmental Activities

Social/cultural/environmental programs are provided year-round for all ages. Most Arts programs are offered in 4 or 6-week sessions or in workshop format 48 weeks of the year. STEAM (Science, Technology, Engineering, Art, Math) programming is offered through classes, workshops, and maker space events. The potter's studio, and the arts and crafts room are available year-round.

Special events, workshops, clinics, and community education includes Environmental Education, trips, artist residencies, music performances, holiday events and no-school day activities. Outreach into the neighborhoods continues to grow with programs such as Walk the Creek, Parties in the Park, Playgrounds, Gardening education and outdoor recreation programs such as fishing or geocaching.

Summer camp offers nine weeks of swimming, crafts, roller skating, field trips, sports, and elective camps. This indoor/outdoor camp consists of nine one-week sessions for children completing grades K-6. Focused camps have recently included sports camps and STEAM camps.

Free playground program provides supervised activities in several Iowa City park sites. Sports, nature awareness activities, games, crafts, and special events are included. This eight-week summer program is designed for children completing grades K-6.

The Program Supervisor for Cultural, Social, and Environmental Programs also manages four, full-time AmeriCorps members working on sustainability initiatives through the community.

Aquatics

Aquatics programming includes a wide variety of swimming options; swim lessons, lap swimming, aqua fitness, and swim team introduction. The department maintains three facilities; City Park Pool, the Robert A Lee Recreation Center Pool and Mercer Park Aquatic Center. Three splash pads are also available for the public; Wetherby, Fairmeadows and Tower Court.

The swim lesson program's main goal is to provide quality, affordable and accessible swim lessons to all citizens of Iowa City. Swim lessons are available for all skill levels and abilities; ranging from parent/ toddler cooperative classes to pre-swim team classes. The department strives to provide a portfolio of courses that are viable and accessible to all of Iowa City. Keeping fees low and offering a scholarship program helps to facilitate this initiative. The non-competitive swim team (ICNC) was introduced to provide youth with a viable alternative to club/ competitive swim. Stroke refinement, endurance and stamina are taught in a fun and enthusiastic environment.

City Park Pool, one the oldest outdoor pools in the state, is located at 200 Park Rd. in Upper City Park. A T-shaped pool that features two distinct shallow areas, a diving well and an eight lane 50-meter lap swim lane. The facility is fully accessible despite its age and includes a wading pool for families and an accessible picnic area.

The Robert A. Lee Recreation Center Pool is the main facility used for youth swim lessons. A traditional L-shaped pool with a 12-foot-deep end and 3-foot shallow end features 6 lap lanes allowing for a diverse set of offerings. This pool is kept at 84 degrees making it ideal for young children and older adults.

Mercer Park Aquatic Center is divided into three sections separated by two moveable bulkheads. The separation provides three programming areas; shallow for water walking, high

paced workouts, and private lessons, a middle section designated for lap swim, and the deep end for swim teams and competitive use. Mercer Park also includes a hot tub and a small outdoor wading pool.

Special and Underserved Populations

Special and Underserved Populations programs provide year-round recreation for persons with special needs or population groups who have been historically underserved. Principal goals for the programs are to enhance independent leisure skills and lifestyles of persons with disabilities in addition to addressing barriers to access of recreational activities. The SPI program offers year-round Special Olympics sports training and competition opportunities. Both program areas promote skill development and offer educational activities, while maintaining recreational values. Program offerings include: sports and fitness, arts, music and movement, independent living skills, special events, clubs and social activities.

Youth Sports

The Youth Sports program is designed to offer participants a variety of recreational sport leagues and individual programs focused on developing skills and sportsmanship in a fun, positive and encouraging atmosphere. The program is geared for recreation play so all participants regardless of ability or knowledge of the sport have a positive experience. Program offerings include traditional sports as well as non-traditional sports. Seasons are kept short in order to prevent overlap allowing participants to register for multiple programs.

The Iowa City Parks and Recreation Department works cooperatively with other local sports organizations to maximize the program opportunities and experiences. It also works with local business to create team sponsorships in order to keep participant fees low.

Adult Sports

Adult sports programs include men's, women's and co-recreational teams in the sports of volleyball and basketball. Competitive and recreational divisions are established to meet participant's interests and skill levels. New adult activities will be offered beginning in 2019 as the City partners with the Corridor Games program.

Staff schedules the Department's athletic fields including 20 baseball/softball fields and 23 soccer fields. Affiliate groups and outside user groups include: City High Baseball, Iowa City Boys Baseball, Iowa City Girls Softball, Kickers Youth and Adult Soccer, RedZone Flag Football League, Little Hawks Baseball and Softball Clubs, Trojans Baseball Club, Jaguars Softball Club, Barracudas Softball Club, Iowa Soccer League (Youth), Pearl City Soccer League (Adult), and Eastern Iowa Soccer League (Youth).

Other recreation activities in this division are garden plot rentals, contracts for event facilities and concessions at Terry Trueblood Recreation Area, processing of special event permits and rental of park shelters.

Customer Engagement

The Iowa City Recreation Division staffs two customer service counters during open hours of operation at the Robert A. Lee Recreation Center and the Mercer Park Aquatic Center/Scanlon Gym. Customer Service staff provides information and assistance to the public. Duties include but are not limited to, answering phones, directing calls, registering patrons for activities, selling passes and taking meeting room and park shelter reservations. Customer Service Attendants perform some general maintenance tasks, hand out sports equipment, and instruct and supervise patrons in the recreation centers.

The Customer Engagement program area encompasses external communication coordination including: website and social media management, media and public relations, digital design and advertising, brand management, and creative/technical writing and editing.

The Customer Engagement Program Supervisor has been changed to be Communications and Special Events. This Division will take over Party in the Park, Family Special events, and will add additional community events and partnerships in 2019.

HIGHLIGHTS

Recent Accomplishments:

- Assisted in hosting RAGBRAI overnight stop in Iowa City.
- Youth Sports participation grew by 26% during the past year. This increase was from Taekwondo programs as well as the Youth Triathlon and Strider Bike programs.
- Adult Softball leagues played their last season through ICPR. Adult events related to the Corridor Games will be offered in 2019.
- City Park Rides were retired and sold at the end of the 2018 season.
- City Park Log Cabin Restoration was completed in 2018.
- Continuing to add new environmental education activities in collaboration with local organizations and agencies. Established a demonstration Wahls Protocol Garden at Robert A Lee Rec Center.
- S.T.E.A.M Programming continues to grow in popularity. Collaboration with the State of Iowa STEM Hub has provided resources and materials otherwise unavailable. Also developing plans to provide STEAM to neighborhoods
- The DNR funded interactive Stream Table has been taken to 30 schools and events, reaching over 5,000 children.
- Hosted several cross country meets at Kickers complex include a Conference and State Qualifying meet.

Upcoming Challenges:

- Lessening economic and transportation barriers to recreation services, programs, and facilities. Increasing communication with underserved populations to better address their recreation needs.
- Upgrading aging infrastructure within the recreation centers.

- Attracting, training and retaining temporary staff for all recreation service level positions continues to be challenging.
- Transitioning from traditional session-based programming to increased one-day or drop in events and activities. Focus on special events to engage residents in their neighborhoods.

Staffing:

	FY2018	FY2019	FY2020
Total FTE's	14.75	14.00	14.50

Staffing Level Change Summary:

A 0.5 FTE Custodian – Gov't Buildings was added in the fiscal year 2020 budget.

Temporary Staff wages were also added for Social Programs, SPI Events, Youth and Adult Programs.

Service Level Change Summary:

There are no service level changes in the fiscal year 2020 budget.

Financial Highlights:

The fiscal year 2020 personnel expenditures increased by 9% over fiscal year 2019 due to the addition of the half-time custodian, as well as the City-wide minimum wage increase to \$11.50. Recreation has a large number of temporary staff, and therefore, is one of the divisions most impacted by the increase.

The capital outlay expenditures for fiscal year 2020 decreased by 51.8% due to the purchase of sound absorption and ceiling tiles in fiscal year 2019.

GOALS, OBJECTIVES, and PERFORMANCE MEASURES

Strategic Plan Goal: *Maintain a Solid Financial Foundation*

Department Goal: To make the recreation programs as financially self-sufficient as possible and reduce the reliance upon property taxes. (Strategic Goal: Evaluate

Department Objective: Set program fees to recover more of direct program costs in order to rely less on general fund subsidies.

Performance Measures:

Recreation program cost recovery

Goal	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019 Budget
40%	36%	38%	37%	37%	38%	37%

Strategic Plan Goal: *Foster Healthy Neighborhoods throughout the City*

STAR Objective: **Food Access & Nutrition** - Ensure that adults and children of all income levels have opportunities to learn about nutritious eating and have physical and economic access to fresh, healthful food

Department Goal: Provide and promote gardening throughout the City.

Department Objective: Provide spaces for community and neighborhood gardens. (Strategic Goal: Grow the local foods economy.)

Performance Measures:

	FY 2014	FY 2015	FY 2016	FY2017	FY2018	FY2019 Budget
Number of Rented Garden Plots	111	147	153	200	209	220
Number of Neighborhood Garden Sites	New Measure	0	1	1	4	5
Number of Demonstration Gardens	New Measure	2	3	3	3	4

★

Activity Summary

Activity: Recreation (520100) **Fund: General (1000)**
Division: Recreation **Department: Parks and Recreation**

	2016 Actual	2017 Actual	2018 Actual	2019 Revised	2020 Budget	2021 Projection
Revenues:						
General Revenues Subsidy	\$ 1,788,658	\$ 1,969,055	\$ 2,059,493	\$ 2,118,386	\$ 2,362,625	\$ 2,473,361
Other City Taxes						
Hotel/Motel Tax	296,660	312,596	257,972	312,600	257,970	257,970
Use Of Money And Property						
Rents	92,499	93,710	106,685	94,750	102,220	102,220
Royalties & Commiss	7,111	6,129	7,429	6,120	7,430	7,430
Intergovernmental						
Operating Grants	2,350	1,500	-	-	-	-
Other State Grants	10,020	22,272	11,589	9,530	-	-
Local 28E Agreements	78,318	102,601	101,954	110,550	101,950	101,950
Charges For Fees And Services						
Culture & Recreation	591,481	590,829	584,845	599,198	614,400	614,400
Transit Fees	2,975	-	955	900	900	900
Miscellaneous						
Contrib & Donations	20,195	12,038	5,635	9,010	3,130	3,130
Misc Merchandise	5,900	5,687	3,198	7,560	4,110	4,110
Other Misc Revenue	5,260	(663)	1,697	160	-	-
Other Financial Sources						
Sale Of Assets	-	538	2,139	-	-	-
Total Revenues	\$ 2,901,427	\$ 3,116,291	\$ 3,143,589	\$ 3,268,764	\$ 3,454,735	\$ 3,565,471

Expenditures:						
Personnel	\$ 2,060,358	\$ 2,229,653	\$ 2,186,688	\$ 2,271,815	\$ 2,478,160	\$ 2,552,504
Services	588,729	619,573	640,794	625,512	654,220	667,304
Supplies	211,410	224,274	241,435	253,187	265,355	270,662
Capital Outlay	40,930	42,790	74,672	118,250	57,000	75,000
Total Expenditures	\$ 2,901,427	\$ 3,116,291	\$ 3,143,589	\$ 3,268,764	\$ 3,454,735	\$ 3,565,471

	2016	2017	2018	2019	2020
Personnel Services - FTE					
Office Coord - Recreation	1.00	1.00	1.00	-	-
Recreation Supt	1.00	1.00	1.00	1.00	1.00
Custodian - Govt Buildings	-	3.75	3.75	3.00	3.50
M.W. I - Pools	-	-	-	1.00	1.00
M.W. I - Recreation	2.75	-	-	-	-
M.W. II - Recreation	1.00	-	-	-	-
M.W. II - Pools	-	1.00	1.00	1.00	1.00
M.W. III - Pools	1.00	-	-	-	-
M.W. III - Govt Bldgs	-	1.00	1.00	1.00	1.00
Facilities Manager	0.67	0.67	-	-	-
Aquatics Assistant	1.00	1.00	1.00	1.00	1.00
Rec Program Supervisor	6.00	6.00	6.00	6.00	6.00
Total Personnel	14.42	15.42	14.75	14.00	14.50

	2019	2020
Capital Outlay		
Facility Improvements	38,000	\$ 46,500
Copier	-	6,000
Park & Rec Equipment	3,250	4,500
Sound Absorption Replacement	45,000	-
Ceiling Tile	20,000	-
Basketball System at RALRC	12,000	-
Total Capital Outlay	\$ 118,250	\$ 57,000

PARK MAINTENANCE

The Park Maintenance division budget is organized into three activities: Administration, Operations, and Forestry. The Park Maintenance Administration's management area includes 49 designated parks which include 51 outdoor shelters, 130+ pieces of playground equipment, 23 restroom facilities, 2 dog parks and 3 splash/spray pad facilities. The Park Maintenance Operations activity manages a total of 1,800+ acres land, which consists of 1600+ acres of parkland, open/green space and 200+ acres of City-owned non-parkland. The Forestry activity manages 50,000+ ROW and parkland trees encompassing the City's expanding urban forest, which includes approximately 2,000 Emerald Ash Borer (EAB) susceptible ash trees. The entire Division manages approximately 60 miles of trails by mowing, clearing snow and pruning vegetation.

Park Maintenance Administration

Administrative personnel provides oversight, planning, and management of the division.

Park Maintenance Operations

Daily staff responsibilities include visiting all designated parks, cleaning and securing restroom and shelter facilities and providing for trash removal.

- Park Shelters: Staff prepares and maintains shelters for 1,300+ rented events a year. Staff is responsible for continual cleaning, maintenance and repair, which includes siding, roofing, plumbing, windows and doors, painting, electrical and concrete work, and construction of new shelters and additions.
- Playgrounds: Staff is responsible for installation of new play equipment, inspection and repairs of the existing 150+ pieces of playground equipment and play surfaces to meet industry safety standards.
- Mowing: Scheduled mowing in the 1800+ acres of land managed include residential-style turf, prairies and 200+ acres of non-parkland along highways, water retention areas and ROWs.
- Snow and ice removal: Snow removal and winter maintenance of access roads, parking areas, bridges, 60 miles of trails and sidewalks, and ice skating areas.
- Park Fixtures: Fixtures such as picnic tables (375), drinking fountains (50), dog waste containers (50+), and recycling containers and garbage cans are inspected and repaired as needed by staff during winter months.
- Natural Areas: Activities to manage, enhance, and protect City-owned woodlands, wetlands and prairie areas including controlled burns and new plantings. This activity is managed in congruence with the Natural Area Master Plan.
- Athletic Facilities: Athletic facilities staff manages softball and baseball fields, soccer fields, flag football fields and a cross country course. Staff is responsible for 20 competition level ball fields, 1 practice field, 23 competitive soccer fields, 5 general purpose/multi use sport fields and a cross country course. Ball fields are prepped daily for practices and games from April through November. Soccer fields are re-seeded, re-lined, moved to spread spot ware, daily, weekly and monthly.

- **Horticulture:** Horticulture staff provides design, installation and maintenance of planter beds and islands in all 50 parks, City Plaza (Pedestrian Mall), City Hall and all city owned areas with landscaping. Horticulture staff manages approximately 66,500 square feet of landscaping in ROWs, gateways and traffic islands throughout the city. Horticulture staff also assists with the installation and maintenance of natural areas.

Forestry

Forestry staff provides routine arboricultural services such as inspecting, pruning, removing and planting trees located in the city right-of-way and city parks. Forestry staff responds to emergency storm damage of public and private trees when public facilities or services are impacted. Forestry staff issues and inspects contracts for tree and stump removal and tree planting. Forestry staff regularly advises Engineering and Housing Inspection Services staff regarding tree protection during construction and/or demolition projects, species selection for building permits and zoning requests.

Central Business District (CBD) Maintenance

CBD Maintenance Operations shifted into two different places in fiscal year 2017. The horticulture activities moved into Park Maintenance Operations and the daily ground maintenance moved into the Transportation Services division.

HIGHLIGHTS

Recent Accomplishments:

- Cardigan Park completion
- Riverfront Crossings Park playground, trails
- Increased recycling in parks
- RAGBRAI
- Washington St medians
- Edible annual plantings
- Gravel Garden at Park Shop
- LED lighting at City Park Boys Baseball

Upcoming Challenges:

- Added maintenance of new trails, new parks, new non-parkland, new plantings and new trees
- Increase in ash tree mortality due to Emerald Ash Borer

Staffing:

	FY2018	FY2019	FY2020
Total FTE's	19.00	21.00	21.00

Staffing Level Change Summary:

A 1.0 FTE M.W. III – Parks was eliminated within Parks Maintenance Operations and replaced with a 1.0 FTE Assistant Superintendent Parks/Forestry within Park Maintenance Administration in the fiscal year 2020 budget.

Service Level Change Summary:

There are no service level changes in the fiscal year 2020 budget.

Financial Highlights:

Personnel expenditures increased by 73.2% within Park Maintenance Administration due to the addition of the Assistant Superintendent for Parks/Forestry.

The Park Maintenance Operations services expenditures increased 5.8% or \$50,781 in the fiscal year 2020 budget primarily due to an increase to contracted mowing for street right-of-way and non-park open spaces. Capital outlay expenditures include \$100,000 for a solar project at Terry Trueblood Recreation Area.

The Forestry services expenditures includes \$50,000 in fiscal years 2019 and 2020 for Emerald Ash Borer chemical treatments.

GOALS, OBJECTIVES, and PERFORMANCE MEASURES

Strategic Plan Goal: *Foster Healthy Neighborhoods throughout the City*

STAR Objective: Green Infrastructure - Design and maintain a network of green infrastructure features that integrate with the built environment to conserve ecosystem functions and provide associated benefits to human populations.
Public Spaces - Create a network of well-used and enjoyable parks and public spaces that feature equitable, convenient access for residents throughout the community.

Department Goal: Develop and enhance Parkland areas and open spaces to exceed existing and future needs of Iowa City patrons.
(Strategic Goal: Substantially improve access and use of public spaces.)

Department Objective: Utilize public engagement through neighborhood meetings, outreach and social media to gather input for the purposes of planning, education and volunteerism. Review and update the master plan every five years to reflect current and future needs of the community.

Performance Measures:

	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	
Acres of Developed Parkland	1,511	1,511	1,516	1,519	1,538	
Acres of Undeveloped Parkland	186	186	187	189	200	★
Total Acres of Parkland	1,697	1,697	1,703	1,708	1,738	
Total Acres per 1,000 Population (used 2010 US Census)	25.01	25.01	25.10	25.17	25.61	★
Total Non-Parkland*	200	200	200	200	220	

*Non-Parkland consists of highway ROWs, medians/islands and areas unmaintained by other divisions. FY2014 is the first year these areas were identified as an extra coverage absorbed by Parks.

Community Survey results of the percent rated positively

Subject	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018
City Parks	N/A	N/A	N/A	91%	N/A
Open Space	N/A	N/A	N/A	67%	N/A
Participation - Visited a City Park	N/A	N/A	N/A	93%	N/A

*Community Survey conducted during FY 2013 and FY 2017; some new measures added in FY 2017

Strategic Plan Goal: *Maintain a Solid Financial Foundation & Foster Healthy Neighborhoods throughout the City*

STAR Objective: **Public Spaces** - Create a network of well-used and enjoyable parks and public spaces that feature equitable, convenient access for residents throughout the community.

Department Goal: Create effective sustainable methods of operating and maintaining facilities that accurately distribute the costs, benefits and current level of service to the public.
(Strategic Goal: Evaluate alternative revenue sources.)

Department Objective: Efficiently and equitably manage Parkland areas, open spaces and facilities utilizing sustainable techniques.

Performance Measures:

Park Maintenance Operating Expenses per Acre (Total Acres of Parkland)

	FY 2014*	FY 2015	FY 2016	FY 2017	FY 2018
Operating Expenses	\$2,934,076	\$2,809,233	\$2,932,764	\$3,256,813	\$3,388,566
Per Capita (used 2010 US Census)	\$43.24	\$41.40	\$43.22	\$47.99	\$49.93
Per Acre Cost	\$1,547	\$1,481	\$1,541	\$1,707	\$1,731

★

*Starting FY2014 calculation includes non-parkland acres, which more accurately reflects cost per acre.

Strategic Plan Goal: *Promote Environmental Sustainability*

STAR Objective: **Green Infrastructure** - Design and maintain a network of green infrastructure features that integrate with the built environment to conserve ecosystem functions and provide associated benefits to human populations.

Department Goal: Develop and enhance Parkland areas and open spaces to exceed existing and future needs of Iowa City patrons.
Increase the City's tree canopy coverage.

Department Objective: Increase the number of trees planted in City ROWs.

Performance Measures:

Trees planted in City ROWs.

	CY 2014	CY 2015	CY 2016	CY 2017	CY 2018
Trees planted	136	184	155	138	162

Activity Summary

Activity: Park Maintenance Administration (530100) **Fund: General (1000)**
Division: Park Maintenance **Department: Parks and Recreation**

	2016 Actual	2017 Actual	2018 Actual	2019 Revised	2020 Budget	2021 Projection
Revenues:						
General Revenues Subsidy	\$ 146,710	\$ 152,855	\$ 161,393	\$ 176,303	\$ 269,089	\$ 276,698
Other Financial Sources						
Sale Of Assets	-	-	4	-	-	-
Total Revenues	\$ 146,710	\$ 152,855	\$ 161,393	\$ 176,303	\$ 269,089	\$ 276,698
Expenditures:						
Personnel	\$ 117,498	\$ 115,269	\$ 121,671	\$ 128,576	\$ 222,699	\$ 229,380
Services	22,887	34,317	32,018	42,617	37,845	38,602
Supplies	6,325	3,269	7,709	5,110	8,545	8,716
Total Expenditures	\$ 146,710	\$ 152,855	\$ 161,397	\$ 176,303	\$ 269,089	\$ 276,698
Personnel Services - FTE						
Asst Superintendent Parks/Forestry	-	-	-	-	1.00	
Superintendent Parks/Forestry	1.00	1.00	1.00	1.00	1.00	
Total Personnel	1.00	1.00	1.00	1.00	2.00	

Activity Summary

Activity: Park Maintenance Operations (530200) **Fund: General (1000)**
Division: Park Maintenance **Department: Parks and Recreation**

	2016 Actual	2017 Actual	2018 Actual	2019 Revised	2020 Budget	2021 Projection
Revenues:						
General Revenues Subsidy	\$ 1,964,321	\$ 2,186,319	\$ 2,272,300	\$ 2,765,934	\$ 2,797,761	\$ 2,710,487
Use Of Money And Property						
Rents	197,097	240,435	221,314	220,940	221,570	221,570
Royalties & Commiss	3,254	4,116	4,613	4,120	4,610	4,610
Intergovernmental						
Disaster Assistance	2,445	-	4,235	-	-	-
Charges For Fees And Services						
Culture & Recreation	108,744	113,367	110,580	113,370	88,480	88,480
Miscellaneous						
Contrib & Donations	5,125	10,000	5,872	-	5,870	-
Misc Merchandise	339	365	602	370	600	600
Other Misc Revenue	19,309	170	1,008	170	1,010	1,010
Other Financial Sources						
Sale Of Assets	820	1,670	1,636	-	-	-
Total Revenues	\$ 2,301,454	\$ 2,556,441	\$ 2,622,160	\$ 3,104,904	\$ 3,119,901	\$ 3,026,757

Expenditures:						
Personnel	\$ 1,315,011	\$ 1,483,184	\$ 1,496,946	\$ 1,703,697	\$ 1,627,742	\$ 1,676,575
Services	752,511	805,822	822,633	870,665	921,446	939,875
Supplies	177,198	212,952	266,950	289,542	279,713	285,307
Capital Outlay	56,734	54,484	35,632	241,000	291,000	125,000
Total Expenditures	\$ 2,301,454	\$ 2,556,441	\$ 2,622,160	\$ 3,104,904	\$ 3,119,901	\$ 3,026,757

Personnel Services - FTE	2016	2017	2018	2019	2020
M.W. I - Parks	1.00	3.00	2.00	2.00	2.00
M.W.I - Athletic Fields	-	-	1.00	1.00	1.00
M.W. II - Parks	5.00	4.00	4.00	4.00	4.00
M.W. II - Horticulture	-	1.00	1.00	1.00	1.00
M.W. III - Parks	4.00	4.00	4.00	4.00	3.00
Sr MW - Parks	1.00	1.00	1.00	1.00	1.00
Sr MW - Horticulture Specialist	-	1.00	1.00	1.00	1.00
Sr MW - Turfgrass Specialist	1.00	1.00	1.00	1.00	1.00
Total Personnel	12.00	15.00	15.00	15.00	14.00

Capital Outlay	2019	2020
Natural Area Management Projects	\$ 100,000	\$ 100,000
Solar Project at Terry Trueblood	-	100,000
Laser Grade Ball Fields	10,000	10,000
Automatic Locks for Restrooms	75,000	50,000
Soccer Field Improvements	21,000	21,000
Backyard Abundance Improvements	15,000	-
Bocce Ball court	15,000	-
Other Operating Equipment	-	5,000
Irrigation Improvements	5,000	5,000
Total Capital Outlay	\$ 241,000	\$ 291,000

Activity Summary

Activity: Forestry (530300) **Fund: General (1000)**
Division: Park Maintenance **Department: Parks and Recreation**

	2016 Actual	2017 Actual	2018 Actual	2019 Revised	2020 Budget	2021 Projection
Revenues & Transfer In:						
General Revenues Subsidy	\$ 376,234	\$ 462,682	\$ 507,622	\$ 684,107	\$ 685,458	\$ 703,732
Other City Taxes						
Utility Franchise Tax	8,742	7,367	9,655	7,370	9,650	9,650
Miscellaneous						
Contrib & Donations	21,000	21,086	11,393	21,090	1,390	1,390
Transfer In -Govt Activities	78,624	74,312	78,275	79,864	82,326	83,973
Total Revenues & Transfer In	\$ 484,600	\$ 565,447	\$ 606,945	\$ 792,431	\$ 778,824	\$ 798,744
Expenditures:						
Personnel	\$ 278,703	\$ 307,588	\$ 352,169	\$ 436,693	\$ 434,405	\$ 447,437
Services	158,840	217,457	208,032	280,461	272,028	277,469
Supplies	47,057	40,402	46,744	75,277	72,391	73,839
Total Expenditures	\$ 484,600	\$ 565,447	\$ 606,945	\$ 792,431	\$ 778,824	\$ 798,744
Personnel Services - FTE						
	2016	2017	2018	2019	2020	
M. W. I - Forestry	-	-	-	2.00	2.00	
M. W. II - Forestry	1.00	1.00	1.00	1.00	1.00	
M. W. III - Forestry	1.00	1.00	1.00	1.00	1.00	
Sr MW - Forestry	1.00	1.00	1.00	1.00	1.00	
Total Personnel	3.00	3.00	3.00	5.00	5.00	

Activity Summary

Activity: CBD Maintenance Operations (535100) **Fund: General (1000)**
Division: Park Maintenance **Department: Parks and Recreation**

	2016 Actual	2017 Actual	2018 Actual	2019 Revised	2020 Budget	2021 Projection
Revenues:						
General Revenues Subsidy	\$ 184,457	\$ -	\$ -	\$ -	\$ -	\$ -
Licenses And Permits						
General Use Permits	11,398	-	-	-	-	-
Total Revenues	\$ 195,855	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditures:						
Personnel	\$ 22,456	\$ -	\$ -	\$ -	\$ -	\$ -
Services	172,819	-	-	-	-	-
Supplies	580	-	-	-	-	-
Total Expenditures	\$ 195,855	\$ -	\$ -	\$ -	\$ -	\$ -
Personnel Services - FTE						
	2016	2017	2018	2019	2020	
M. W. II - CBD	2.00	-	-	-	-	
Sr M.W. - CBD	1.00	-	-	-	-	
Total Personnel	3.00	-	-	-	-	

CEMETERY OPERATIONS

The Cemetery Division’s budget is organized into Cemetery Operations and Cemetery Perpetual Care. Cemetery Operations manages Oakland Cemetery and Perpetual Care manages maintenance items within the cemetery. Oakland Cemetery occupies 40+ acres adjacent to the western edge of Hickory Hill Park. There have been an estimated 15,872 interments in the cemetery based on the complete burial report contained in the Cemetery Information Management System (CIMS) program. Staff maintains all cemetery grounds, buildings, equipment, and snow route.

- Assistance with family members/funeral homes regarding funeral arrangements; determine right of interment, interment placement, lot sales/repurchases; complete billing and maintain records.
- Assist the general public/funeral homes/monument dealers with genealogy requests, lot locations and explanation, enforcement of cemetery rules and regulations.
- Future expansion: mausoleum, columbarium addition, purchase surrounding property and/or expand to the east.

The **Cemetery Perpetual Care** activity accounts for donations that are dedicated for the long-term maintenance of the Oakland Cemetery. This activity was moved from a permanent fund into the General Fund in fiscal year 2017.

HIGHLIGHTS

Recent Accomplishments:

- The fiscal year 2018 CIP was changed to an overlay project. Remaining funds were used to replace current garage doors with 3 new garage doors

Upcoming Challenges:

- Mapping the four outlots and monument repair in the older sections of the cemetery

Staffing:

	FY2018	FY2019	FY2020
Total FTE’s	3.00	3.00	3.00

Staffing Level Change Summary:

There are no staffing level changes in the fiscal year 2020 budget.

Service Level Change Summary:

There are no service level changes in the fiscal year 2020 budget.

Financial Highlights:

The fiscal year 2020 supplies expenditures increased by 44.8% primarily due to an increase in the number of sold cemetery plots that are purchased back and resold.

GOALS, OBJECTIVES, and PERFORMANCE MEASURES

Strategic Plan Goal: *Maintain a Solid Financial Foundation*

Department Goal: Track and compare the number of full burials verse cremation burials for each fiscal year.

Department Objective: Report burial trends to effectively estimate the current longevity of the Cemetery. Use the results to assist with the strategic planning for future expansions and needs.

Performance Measures:

	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018
Full Burials	19	35	31	34	25
Cremation	48	40	42	51	38

Activity Summary

Activity: Cemetery Operations (540100) **Fund: General (1000)**
Division: Cemetery Operations **Department: Parks and Recreation**

	2016 Actual	2017 Actual	2018 Actual	2019 Revised	2020 Budget	2021 Projection
Revenues:						
General Revenues Subsidy	\$ 188,725	\$ 229,837	\$ 235,080	\$ 250,702	\$ 265,291	\$ 276,113
Charges For Fees And Services						
Misc Charges For Svc	42,843	45,814	38,005	42,930	43,486	43,486
Miscellaneous						
Contrib & Donations	200	50	-	-	-	-
Other Financial Sources						
Sale Of Assets	89,300	63,630	74,770	74,793	78,177	78,177
Total Revenues	\$ 321,068	\$ 339,330	\$ 347,855	\$ 368,425	\$ 386,954	\$ 397,776
Expenditures:						
Personnel	\$ 253,032	\$ 267,895	\$ 275,350	\$ 295,447	\$ 308,352	\$ 317,602
Services	54,106	62,760	59,395	63,853	65,386	66,694
Supplies	13,930	8,675	13,109	9,125	13,216	13,480
Total Expenditures	\$ 321,068	\$ 339,330	\$ 347,855	\$ 368,425	\$ 386,954	\$ 397,776
Personnel Services - FTE						
	2016	2017	2018	2019	2020	
Cemetery Supervisor	1.00	1.00	1.00	1.00	1.00	1.00
M.W. II - Cemetery	1.00	1.00	1.00	1.00	1.00	1.00
M.W. III - Cemetery	1.00	1.00	1.00	1.00	1.00	1.00
Total Personnel	3.00	3.00	3.00	3.00	3.00	

Activity Summary

Activity: Cemetery Perpetual Care (540500) **Fund: Cemetery Perpetual Care Fund (1024)**
Division: Cemetery Operations **Department: Parks and Recreation**

	2016 Actual	2017 Actual	2018 Actual	2019 Revised	2020 Budget	2021 Projection
Revenues:						
Use Of Money And Property						
Interest Revenues	\$ -	\$ 606	\$ 1,502	\$ 610	\$ 1,500	\$ 1,500
Total Revenues	\$ -	\$ 606	\$ 1,502	\$ 610	\$ 1,500	\$ 1,500
Expenditures:						
Services	\$ -	\$ 1,860	\$ -	\$ 1,750	\$ 1,500	\$ 1,530
Supplies	-	166	-	1,000	-	-
Total Expenditures	\$ -	\$ 2,026	\$ -	\$ 2,750	\$ 1,500	\$ 1,530

LIBRARY OPERATIONS

The Iowa City Public Library is the busiest public library building in the state of Iowa. Community surveys conducted in 2014 as part of the Library's strategic planning process showed 94.3% of respondents said the Iowa City Public Library was either essential or very important to the quality of life in the community, the highest rating the planning consultants had ever seen. The Library Operations budget is organized into General Library, Library Materials, Board Controlled Funds, Gifts & Bequests, and Gifts – Materials, and Library Replacement Reserves.

General Library

This activity accounts for the bulk of the Library's budget, accounting for Library staffing, programs, public services, building repair & maintenance, and activities associated with the Library's commercial space. This budget also includes transfers to equipment replacement reserves.

Library Materials

This activity accounts for the acquisition and replacement of Library materials. Materials budgets are organized into Children's Materials and Adult Materials. An increasing number of materials acquisitions in recent years are in electronic or downloadable formats.

Board Controlled Funds

This activity is funded largely through State funded Library Open Access (reciprocal borrowing) and Enrich Iowa grants. 0.50 FTE are budgeted within reciprocal borrowing.

Gifts & Bequests

This activity includes contributions and donations, both designated and undesignated, for Library operations, programs, and building improvements. 0.40 FTE are budgeted within undesignated gifts for Bookmobile operations.

Gifts – Materials

These are donated funds designated for materials acquisitions.

Library Replacement Reserves

Funded through a transfer from Library General, this activity accounts for funds set aside for the scheduled replacement of Library equipment and computer hardware.

HIGHLIGHTS

By the numbers fiscal year 2018:

- 57,601 cardholders
- 1,266,305 circulation
- 873,103 building visits
- 47,981 attended children's programs
- 13,404 social media followers

Recent Accomplishments:

- First full year of Bookmobile service in FY18 saw more than 15,000 visits and 25,885 items checked out
- Registered 376 babies, 2,694 children, 438 teens and 1,015 adults for Summer Reading Program
- Opened the new Digital Media Lab
- Conducted a user survey
- Record program attendance in FY18

Upcoming Challenges:

- Welcome a new Library Director
- Strengthen partnerships with Iowa City Community schools
- Work to accomplish Equity Toolkit initiatives
- Another year of Pedestrian Mall construction
- Begin work on a new strategic plan
- Expand digital history collections

Staffing:

	FY2018	FY2019	FY2020
Total FTE's	44.17	44.17	44.05

Staffing Level Change Summary:

In the fiscal year 2020 budget a .75 FTE Library Clerk was eliminated and replaced with a .50 FTE Library Assistant II. Additionally, a M.W.I – Library was increased from a .50 FTE to .63 FTE.

Service Level Change Summary:

There are no service level changes in the fiscal year 2020 budget.

Financial Highlights:

Fiscal year 2020 library levy property taxes are estimated to increase \$39,661, or 4.1% from fiscal year 2019.

Capital Outlay expenditures increased in fiscal year 2020 due to the addition of capital outlay for a new Eastside book return, children’s room shelving, and additional library materials.

GOALS, OBJECTIVES, and PERFORMANCE MEASURES

Strategic Plan Goal: *Enhanced Community Engagement and Intergovernmental Relations & Foster Healthy Neighborhoods throughout the City*

STAR Objective: **Equitable Services & Access** - Ensure equitable access to foundational community assets within and between neighborhoods and populations.

Department Goal: The Iowa City Public Library actively encourages discovery, learning, and greater participation in community life.

Department Objective: Work with the ICCSD, preschools and summer programs to help children sign up for a library card and participate in summer reading programs.

Performance Measures:

Children Registering for Summer Reading Programs

FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019 Goal
3,160	3,298	3,011	3,142	3,468	3,400

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Community Survey results of the percent rated positively

Subject	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018
Public Libraries	N/A	N/A	N/A	95%	N/A

* Community Survey conducted during FY 2013 and FY 2017

Strategic Plan Goal: *Advance Social Justice and Racial Equity*

Department Goal: The Iowa City Public Library contributes to the quality of life in Iowa City by offering opportunities to explore diverse ideas, to exercise imagination, and to express creativity.

Department Objective: Provide programs, displays, and reading lists to diverse audiences on themes of social justice and racial equity.

Performance Measures:

Number of programs, displays, and reading lists specifically aimed at diverse audiences or relating to themes of social justice and racial equity.

FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019 Goal
New Measure	New Measure	New Measure	192	352	350

Strategic Plan Goal: *Foster Healthy Neighborhoods throughout the City*

STAR Objective: **Equitable Services & Access** - Ensure equitable access to foundational community assets within and between neighborhoods and populations.

Department Goal: Introduce Bookmobile Service.

Department Objective: Improve equitable access to library services.

Performance Measures:

Community Members Visits to the Bookmobile Per Week

FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019 Goal
New Measure	New Measure	New Measure	509	331	350

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Activity Summary

Activity: General Library (550100) **Fund: General (1000)**
Division: Library Operations **Department: Library**

	2016	2017	2018	2019	2020	2021
	Actual	Actual	Actual	Revised	Budget	Projection
Revenues & Transfer In:						
General Revenues Subsidy	\$ 3,307,949	\$ 3,550,709	\$ 3,728,651	\$ 3,796,246	\$ 3,961,617	\$ 4,084,051
Property Taxes	837,043	891,992	924,259	976,555	1,016,216	1,036,540
Other City Taxes						
Gas/Electric Excise Tax	12,393	11,828	11,312	11,285	11,285	11,511
Mobile Home Tax	1,062	1,061	1,012	1,060	1,010	1,030
Use Of Money And Property						
Rents	43,475	24,000	26,000	26,000	26,000	26,000
Royalties & Commiss	2,469	2,361	2,220	2,340	2,190	2,190
Intergovernmental						
Property Tax Credits	33,235	25,297	25,051	28,042	25,313	25,313
Local 28E Agreements	466,160	500,494	517,908	538,860	517,904	517,904
Charges For Fees And Services						
Library Charges	22	39	28	-	-	-
Miscellaneous						
Library Fines & Fees	155,519	154,425	143,285	154,420	106,747	106,747
Misc Merchandise	1,132	11	8	-	-	-
Other Misc Revenue	9,220	14,905	15,874	14,890	32,060	32,060
Other Financial Sources						
Sale Of Assets	2,173	467	170	-	-	-
Total Revenues & Transfer In	\$ 4,871,852	\$ 5,177,588	\$ 5,395,777	\$ 5,549,698	\$ 5,700,342	\$ 5,843,346

Expenditures:						
Personnel	\$ 4,139,871	\$ 4,416,362	\$ 4,572,190	\$ 4,768,549	\$ 4,898,573	\$ 5,045,530
Services	569,952	616,462	681,637	639,995	660,012	673,212
Supplies	148,126	131,756	141,951	123,554	112,357	114,604
Capital Outlay	13,903	13,009	-	17,600	29,400	10,000
Total Expenditures	\$ 4,871,852	\$ 5,177,588	\$ 5,395,777	\$ 5,549,698	\$ 5,700,342	\$ 5,843,346

Personnel Services - FTE	2016	2017	2018	2019	2020
Custodian - Library	2.00	2.00	2.00	2.00	2.00
IT Support Specialist	1.00	1.00	1.00	1.00	1.00
Librarian II	6.00	6.00	6.00	6.00	6.00
Library Admin Coordinator	1.00	1.00	1.00	1.00	1.00
Library Assistant I	5.63	5.63	5.63	5.63	5.63
Library Assistant II	1.00	1.00	1.00	1.00	1.50
Library Assistant III	5.36	6.36	6.36	6.36	6.36
Library Building Manager	1.00	1.00	1.00	1.00	1.00
Library Clerk	2.38	2.38	2.38	2.38	1.63
Library Coordinator	5.00	5.00	5.00	5.00	5.00
Library Director	1.00	1.00	1.00	1.00	1.00
Library Web Specialist	1.00	1.00	1.00	1.00	1.00
M.W. II - Library	1.00	1.00	1.00	1.00	1.00
M.W. I - Library	0.50	0.50	0.50	0.50	0.63
Network Database Spec - Lib	1.00	1.00	1.00	1.00	1.00
Pulic Relations Specialist	0.65	0.65	0.65	0.65	0.65
Sr Librarian	2.00	2.00	2.00	2.00	2.00
Sr Library Assistant	3.75	3.75	3.75	3.75	3.75
Supervising Librarian	1.00	1.00	1.00	1.00	1.00
Total Personnel	42.27	43.27	43.27	43.27	43.15

Capital Outlay	2019	2020
Eastside Book Return	\$ -	\$ 22,400
Generator	10,600	-
RFID tags	7,000	7,000
Total Capital Outlay	\$ 17,600	\$ 29,400

Activity Summary

Activity: Library Materials (550200)	Fund: General (1000)
Division: Library Operations	Department: Library

	<u>2016</u>		<u>2017</u>		<u>2018</u>		<u>2019</u>		<u>2020</u>		<u>2021</u>
	Actual		Actual		Actual		Revised		Budget		Projection
Revenues:											
General Revenues Subsidy	\$ 650,212		\$ 661,010		\$ 667,595		\$ 674,245		\$ 674,245		\$ 674,245
Total Revenues	\$ 650,212		\$ 661,010		\$ 667,595		\$ 674,245		\$ 674,245		\$ 674,245

Expenditures:											
Capital Outlay	\$ 650,212		\$ 661,010		\$ 667,595		\$ 674,245		\$ 674,245		\$ 674,245
Total Expenditures	\$ 650,212		\$ 661,010		\$ 667,595		\$ 674,245		\$ 674,245		\$ 674,245

Capital Outlay						<u>2019</u>		<u>2020</u>
Adult Library Materials						\$ 560,195		\$ 560,195
Children's Library Materials						114,050		114,050
Total Capital Outlay						\$ 674,245		\$ 674,245

Activity Summary

Activity: Library Board Controlled Funds (550300) **Fund: Library Gifts (1001)**
Division: Library Operations **Department: Library**

	2016 Actual	2017 Actual	2018 Actual	2019 Revised	2020 Budget	2021 Projection
Revenues:						
Use Of Money And Property						
Interest Revenues	\$ 2,626	\$ 5,136	\$ 10,615	\$ 5,140	\$ 10,610	\$ 10,610
Intergovernmental						
Operating Grants	81,847	87,692	73,825	82,690	73,820	73,820
Charges For Fees And Services						
Refuse Charges	256	275	317	270	320	320
Miscellaneous						
Misc Merchandise	2,670	1,426	1,455	1,430	1,450	1,450
Other Misc Revenue	19,368	18,049	16,167	19,050	-	-
Printed Materials	15,130	14,928	13,644	14,930	13,650	13,650
Total Revenues	\$ 121,897	\$ 127,506	\$ 116,023	\$ 123,510	\$ 99,850	\$ 99,850

Expenditures:						
Personnel	\$ 28,533	\$ 29,250	\$ 30,973	\$ 32,365	\$ 33,698	\$ 34,709
Services	25,568	39,013	26,993	27,378	15,622	15,934
Supplies	98,808	30,257	835	26,903	17,752	18,107
Capital Outlay	33,599	12,722	-	-	33,500	-
Total Expenditures	\$ 186,508	\$ 111,243	\$ 58,801	\$ 86,646	\$ 100,572	\$ 68,750

	2016	2017	2018	2019	2020
Personnel Services - FTE					
Library Assistant I	-	0.50	0.50	0.50	0.50
Library Assistant III	0.50	-	-	-	-
Total Personnel	0.50	0.50	0.50	0.50	0.50

	2019	2020
Capital Outlay		
Children's Room Shelving	\$ -	\$ 18,500
Library Materials	-	15,000
Total Capital Outlay	\$ -	\$ 33,500

Activity Summary

Activity: Library Gifts and Bequests (550400) **Fund: Library Gifts (1001)**
Division: Library Operations **Department: Library**

	2016 Actual	2017 Actual	2018 Actual	2019 Revised	2020 Budget	2021 Projection
Revenues:						
Miscellaneous						
Contrib & Donations	\$ 189,993	\$ 229,713	\$ 187,621	\$ 138,800	\$ 187,620	\$ 187,620
Other Misc Revenue	4,235	5,274	13,983	12,000	12,824	-
Total Revenues	\$ 194,228	\$ 234,987	\$ 201,604	\$ 150,800	\$ 200,444	\$ 187,620
Expenditures:						
Personnel	\$ -	\$ 8,597	\$ 26,443	\$ 57,042	\$ 61,572	\$ 63,419
Services	32,237	28,157	24,610	27,785	25,227	25,732
Supplies	28,168	21,663	28,366	21,768	51,291	52,317
Capital Outlay	3,653	1,552	10,609	6,500	10,600	5,000
Total Expenditures	\$ 64,058	\$ 59,970	\$ 90,028	\$ 113,095	\$ 148,690	\$ 146,468
Personnel Services - FTE						
	2016	2017	2018	2019	2020	
Library Assistant III	-	0.40	0.40	0.40	0.40	
Total Personnel	-	0.40	0.40	0.40	0.40	
Capital Outlay						
				2019	2020	
Library Materials				\$ 6,500	\$ 10,600	
Total Capital Outlay				\$ 6,500	\$ 10,600	

Activity Summary

Activity: Library Gifts - Materials (550500) **Fund: Library Gifts (1001)**
Division: Library Operations **Department: Library**

	2016 Actual	2017 Actual	2018 Actual	2019 Revised	2020 Budget	2021 Projection
Revenues:						
Miscellaneous						
Contrib & Donations	\$ 8,726	\$ 60,670	\$ 78,087	\$ 60,670	\$ 78,080	\$ 78,080
Total Revenues	\$ 8,726	\$ 60,670	\$ 78,087	\$ 60,670	\$ 78,080	\$ 78,080
Expenditures:						
Services	\$ 250	\$ -	\$ 200	\$ -	\$ -	\$ -
Capital Outlay	54,689	67,644	37,024	47,000	60,000	50,000
Total Expenditures	\$ 54,939	\$ 67,644	\$ 37,224	\$ 47,000	\$ 60,000	\$ 50,000
Capital Outlay						
				2019	2020	
Adult Library Materials				\$ 35,000	\$ 40,000	
Children's Library Materials				12,000	20,000	
Total Capital Outlay				\$ 47,000	\$ 60,000	

Activity Summary

Activity: Library Replacement Reserves (550800)		Fund: Library Replacement Reserves (1006)				
Division: Library Operations		Department: Library				
	2016	2017	2018	2019	2020	2021
	Actual	Actual	Actual	Revised	Budget	Projection
Transfer In:						
Transfer In From General Fund	\$ 62,422	\$ 62,422	\$ 62,422	\$ 62,422	\$ 62,422	\$ 62,422
Total Transfer In	\$ 62,422	\$ 62,422	\$ 62,422	\$ 62,422	\$ 62,422	\$ 62,422
Expenditures:						
Supplies	\$ 56,059	\$ 6,715	\$ 19,839	\$ 6,715	\$ 29,839	\$ 30,436
Capital Outlay	15,337	-	12,773	-	-	-
Total Expenditures	\$ 71,396	\$ 6,715	\$ 32,611	\$ 6,715	\$ 29,839	\$ 30,436

LIBRARY FOUNDATION OFFICE

The mission of the Iowa City Public Library Friends Foundation is to generate private resources to support the Iowa City Public Library. The Iowa City Public Library Friends Foundation is a 501(c)(3) non-profit organization governed by a Board of Directors. Board members are community volunteers dedicated to helping our Library continue to provide the best materials, programs, and services. The Board of Directors work with staff in the Library Development Office to plan and execute Library fundraising efforts.

The Library Foundation division accounts for personnel costs associated with the Foundation's development activities. City expenditures are fully reimbursed by the Friends Foundation. 2.0 FTEs are budgeted: Library Coordinator – Development, and a Senior Library Assistant.

HIGHLIGHTS

Recent Accomplishments:

- Achieved Friends Foundation Board of Directors goal to add new donors
- Sponsored “Winter Window” newsletter focused on the Friends Foundation which was mailed to all Iowa City addresses
- Received \$383,000 from individuals, businesses, and organizations to benefit the library.
- Successfully requested in-kind donations valued at \$55,000 for Summer Reading Program participant incentives
- Recruited additional volunteers for used bookstore and raised more than budgeted

Upcoming Challenges:

- Reach increased financial goals in very competitive environment
- Grow planning giving program
- Introduce new library director to Friends Foundation and community

Staffing:

	FY2018	FY2019	FY2020
Total FTE's	2.00	2.00	2.00

Staffing Level Change Summary:

There are no staffing level changes in the fiscal year 2020 budget.

Service Level Change Summary:

There are no service level changes in the fiscal year 2020 budget.

Financial Highlights:

The expenditures for this activity are offset by the revenues with no general funding utilized for this activity.

Activity Summary

Activity: Library Foundation Office (550600) **Fund: Library Dvlp Off (Foundation) (1005)**
Division: Library Foundation Office **Department: Library**

	2016 Actual	2017 Actual	2018 Actual	2019 Revised	2020 Budget	2021 Projection
Revenues:						
Miscellaneous						
Other Misc Revenue	\$ 168,865	\$ 201,088	\$ 117,938	\$ 203,992	\$ 206,372	\$ 212,409
Total Revenues	\$ 168,865	\$ 201,088	\$ 117,938	\$ 203,992	\$ 206,372	\$ 212,409

Expenditures:						
Personnel	\$ 184,069	\$ 185,254	\$ 118,310	\$ 200,535	\$ 206,222	\$ 212,409
Supplies	-	-	147	-	150	153
Total Expenditures	\$ 184,069	\$ 185,254	\$ 118,457	\$ 200,535	\$ 206,372	\$ 212,562

Personnel Services - FTE	2016	2017	2018	2019	2020
Library Coord - Development	1.00	1.00	1.00	1.00	1.00
Sr Library Assistant	1.00	1.00	1.00	1.00	1.00
Total Personnel	2.00	2.00	2.00	2.00	2.00

SENIOR CENTER OPERATIONS

Since opening in 1981 The Iowa City/Johnson County Senior Center (The Center) has been true to its mission: to promote optimal aging by creating opportunities to support wellness, social connections, community engagement, and lifelong learning among adults over 50 years and other community members.

Over the years The Center's programs and services have changed, but the goals have remained consistent: to promote health, well-being, and independence and remove negative stigmas associated with growing older.

The Center offers a variety of classes, activities, volunteer opportunities, and services. The programs and services we offer meet the needs and interests of participants and community members. They also are known to support and extend a person's health, wellbeing, and independence by fostering social connections, promoting mental and physical exercise, and encouraging community involvement.

The Center does not just serve people over 50 years of age. Many programs are intergenerational, community events are common, and college age volunteers are often seen around The Center. In addition, The Center hosts practicum students and interns from a variety of academic departments at the University, including but not limited to Social Work, Public Health, and Recreational Studies.

Senior Center Administration (1000)

Senior Center Administration supports the Center's staff; the facility's maintenance, operation, security, and use; programming and services; and financial management and development. It supports the work of advisory groups, including the Senior Center Commission, participant-based advisory committees, and ad hoc committees, and collaboration with area businesses and the University of Iowa to enrich programming and serve as an educational resource.

Administration supports services provided at The Center that require a designated space to operate. These programs require varying degrees of oversight, organization, scheduling, IT support, volunteer support, and problem solving. These services are open to all members of the community. Examples include: Senior Health Insurance Information Program (SHIIP); Volunteer Lawyers; University of Iowa Counseling Services; the AARP Tax Aide Program; and Honoring Your Wishes advanced care planning. In addition, the Visiting Nurse Association offers health care clinics; Elder Services, Inc. serves noon congregate meals five days a week; and TRAIL of Johnson County provides services that help older adults remain in their own homes. All the services offered extend The Center's reach out into the community bringing in people of all ages, from all walks of life.

Senior Center Programs (1000)

There are four budget subdivisions in the Programs activity:

- *Senior Center Classes* - Classes cover everything from literature and fitness, music, and art education. They are often open to non-members or intergenerational. A volunteer based Program Committee is active in determining the triannual curriculum. Classes are taught by volunteers or independent contractors.

- *Senior Center Special Events* - Large programs of general interest that are open to all members of the community. For instance, dances, fundraisers, band concerts, choral performances, movies, or speakers. They often have sponsors and community partners and involve many volunteers.
- *Senior Center Television (SCTV)*- Volunteers produce video content for broadcast on City Cable and Public Access channels. A part time temporary video specialist provides instruction and training. SCTV brings programs that take place at The Center to television for homebound elderly and community members to participate virtually. They also are involved with creative endeavors and have a channel on YouTube to increase outreach. Finally, SCTV provides tech support for members and participants on a scheduled and walk-in basis.

Gifts & Memorials (1003)

This activity accounts for contributions and donations made to the Senior Center Gift Fund. Staff has been asked by the Senior Center Commission to deplete the funding in this account by purchasing equipment and upgrades that will transition room 103 into a fitness room. The account should be depleted in fiscal year 2019 and all future donations will be directed to the Friends of The Center or operational budget in accordance with donor wishes.

HIGHLIGHTS

- At the end of fiscal year 2018 there were 1,652 members with 9.45% on low-income scholarships. Membership is not required to participate in many of The Center's programs and services.
- Volunteer support continues to be a cornerstone of The Center's success. In fiscal year 2018 there were 685 volunteers who donated 25,500 hours of service. This is the equivalent of nearly 13 FTEs.
- There were a total of 130,344 recorded visits (duplicated) to The Center in fiscal year 2018. 120,441 were to one of the 10,911 activities sponsored by the Center; 9,903 were to activities hosted by an outside organization.
- Community services expand The Center's outreach into the surrounding community. In fiscal year 2018 the *Visiting Nurses Association* had 761 health clinic visits and *Elder Services, Inc.* served 6,114 meals. *Honoring Your Wishes* had 42 consultations for advanced care planning and 6 workshops attended by 40 community members. The *AARP tax aide* and *Volunteer Lawyer* programs had 389 and 70 appointments respectively. The *Senior Health Insurance Information Program (SHIIP)* counselors did 1,095 consultations and 12 Medicare workshops attended by 228 community members.
- The classroom environment was improved with the purchase of 64 classroom tables. The new tables are narrower than the previous tables. This facilitates classroom set-up, increases the variety of classroom configurations, makes it possible to accommodate a few more students per class, and promotes improved student interaction.
- The Center received \$39,782 from the Friends of The Center Senior Center Endowment in fiscal year 2018
- The Center continues providing 20 hours/week of operational space to TRAIL of Johnson County in fiscal year 2018. TRAIL is a nonprofit organization that helps older adults remain in their own homes.

Recent Accomplishments:

- Staff members developed a seven-year facility capital improvement plan that will facilitate both the regular maintenance of the building and financial planning. Our hope is to extend the plan out for 10 to 15 years to assist with future building needs
- Recently updated tables and chairs in the assembly room which has made a difference in the appearance of the building but also the safety of members and the public
- The Center continues to challenge age-based stereotypes that have a negative impact on the quality of life of older adults
- The Senior Center dance/pom squad, the Pomtastiks, performed and were well received at 2018 Downtown District Block Party
- The Senior Center received a grant from Delta Dental for a new water bottle filling station as well as 400 water bottles and free toothbrushes
- Funds that were requested and granted for fiscal year 2019 have already been spent and items purchased
- We now have a fully functioning volunteer board for Friends of the Center Foundation.
- A UV filter will be installed in our building to address building intake air quality

Upcoming Challenges:

- Increase and maintain a welcoming environment for all community members
- Create and implement a marketing plan to increase utilization of the Center and its services that also promotes the inclusion of diverse populations as requested by membership
- Increasing the diversity of revenue streams to reach our operational goals
- Improving our program guide and adding more culturally responsive classes and programs
- Developing an Outreach and Diversity and Inclusion Committee to address member concerns about the Center Membership reflecting the general population

Staffing:

	FY2018	FY2019	FY2020
Total FTE's	7.00	7.00	7.00

Staffing Level Change Summary:

There are no staffing level changes in the fiscal year 2020 budget.

Service Level Change Summary:

There are no service level changes in the fiscal year 2020 budget.

Financial Highlights:

The fiscal year 2020 supplies expenditures increased 44.6% due to budgeting for the new Food Pantry supplies, as well as the movement of special events food and beverage to Administration from Programs.

GOALS, OBJECTIVES, and PERFORMANCE MEASURES

Strategic Plan Goal: *Foster Healthy Neighborhoods Throughout the City*

Department Goal: To promote optimal aging by creating opportunities to support wellness, social connections, community engagement, and life-long engagement.

Department Objective: Each trimester throughout the year, offer diverse program opportunities in seven dimensions of wellness: emotional; environmental; intellectual/cognitive; physical; professional/vocational; social; and spiritual.

Performance Measures:

Each trimester* had a Minimum of 4 Unique Programs Offered in Each of the 7 Dimensions of Wellness

Goal			FY 2014				FY 2015				FY 2016			FY 2017			FY 2018		
Fall	Winter/Spring	Summer	Fall	Winter	Spring	Summer	Fall	Winter	Spring	Summer	Fall	Winter/Spring	Summer	Fall	Winter/Spring	Summer	Fall	Winter/Spring	Summer
✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓

* A trimester, corresponds with the publication of the Senior Center Program Guide. The Fall Program Guide covers September through December; Winter/Spring, January through April; and Summer, May through August. Prior to 2016 the publications of the Senior Center Program Guide were based on quarters, the Fall Program Guide covered September through November; Winter, December through February; Spring, March through May; and Summer, June through August.

Random Class Evaluations (done throughout the year)

	Goal	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018
Overall Satisfaction Rating	≥ 95%	96%	91%	95%	94%	97%

Strategic Plan Goal: *Foster Healthy Neighborhoods Throughout the City*

Department Goal: Enable adults to maintain healthy, active lifestyles by integrating physical activity into their daily routines.

Department Objective: Support goal through programs and services offered.

Performance Measures:

Number of Fitness Classes and Dances each trimester* (for members, community, and special needs)

FY 2014				FY 2015				FY 2016			FY 2017			FY 2018		
Fall	Winter	Spring	Summer	Fall	Winter	Spring	Summer	Fall	Winter/Spring	Summer	Fall	Winter/Spring	Summer	Fall	Winter/Spring	Summer
New Measure				New Measure				NA	41	40	41	37	38	43	38	42

* A trimester, corresponds with the publication of the Senior Center Program Guide. The Fall Program Guide covers September through December; Winter/Spring, January through April; and Summer, May through August. Prior to 2016 the publications of the Senior Center Program Guide were based on quarters, the Fall Program Guide covered September through November; Winter, December through February; Spring, March through May; and Summer, June through August.

Strategic Plan Goal: *Foster Healthy Neighborhoods Throughout the City*

Department Goal: Provide a broad range of arts and cultural resources and activities that encourage participation and creative self-expression.

Department Objective: Support community engagement, creative self-expression, and social interaction through the arts

Performance Measures:

	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018
Gallery Walk participant	New Measure	New Measure	3	3	3
Center art exhibits	New Measure	New Measure	11	9	7
Center arts and crafts classes and Performances	New Measure	New Measure	82	139	78*
Support of art festival	New Measure	New Measure	✓	✓	✓

Strategic Plan Goal: *Maintain a Solid Financial Foundation*

Department Goal: To enhance financial stability of the Center.

Department Objective: Move toward electronic communication as a cost saving measure and for customer convenience. Collaborate with Friends of the Center to fund annual operational expenses through the Senior Center Charitable Giving Account.

Performance Measures:

Percent of Members using On-line Class Registration and/or Membership Renewals

	Goal	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018
Total Members		1,595	1,620	1,618	1,554	1,608
Percent of Members	5% annual increase	5%	11%	12%	15%	15%
Change in Percent	New Measure		120%	9%	25%	0%

Senior Center Endowment's Annual Contribution to the Operational Budget

	Goal	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018
Annual Contribution	\$60,000 by FY 2020	\$30,380	\$34,250	\$34,877	\$34,616	\$39,782
Change in Contribution		31.6%	12.7%	1.8%	-0.7%	14.9%

Cost Recovery Percentage

Goal	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018
35% by FY 2019	29%	27%	28%	29%	30%

Strategic Plan Goal: *Advance Social Justice and Racial Equity*

Department Goal: To promote inclusion and diversity among participants.

Department Objective: Maintain and expand opportunities to reach a diverse audience for on and off-site programs. To promote a positive image of aging and combat agism.

Performance Measures:

Participation by persons of color in Senior Center Programming
(Based on Annual On-site Demographic Survey)

	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018
Percent of Participation	5%	4%	5%	NA	NA
Change in Percent (Goal of 1 - 2% increase)*	New Measure	-1%	1%	No survey in FY17	No Survey in FY18

* At least until levels reflect community demographics of the 50 + population

Percent of Members who participate in the low-income membership program.

Goal	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018
9-11%	New Measure	10%	10%	9%	9%

To be eligible for the low-income discount program the person must meet one of the following:
 1) Current participant in the Iowa City Utility Discount Program; 2) Recipient of Medicaid benefits;
 3) Participant in the SNAP program; 4) Participant in the City of Iowa City Assisted housing program; 5) Recipient of Supplemental Security Income (SSI) or Social Security Disability Income (SSDI); 6) Participant in the Elderly Credit Claim on Real Estate Tax or State Rent Reimbursement. According to the Iowa State University Extension and Outreach 2016 report, 4.7% of people in Johnson County over 65 live in poverty. However, the poverty rate for the county as a whole is much higher in the range of 13 - 14%.

Each trimester** had a Minimum of 5 Successful Programs Targeting At-Risk and In Need Adults Over 50

Goal	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018
Fall	Fall	Fall	Fall	Fall	Fall
Winter/Spring	Winter	Winter	Winter/Spring	Winter/Spring	Winter/Spring
Summer	Spring	Spring	Summer	Summer	Summer
✓	✓	✓	✓	✓	✓

Each trimester** had a Minimum of 1 Program/Presentation Focused on an Issue Related to Aging/Agism

Goal	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018
Fall	Fall	Fall	Fall	Fall	Fall
Winter/Spring	Winter	Winter	Winter/Spring	Winter/Spring	Winter/Spring
Summer	Spring	Spring	Summer	Summer	Summer
✓	✓	✓	✓	✓	✓
	New Measure	New Measure			

** A trimester, corresponds with the publication of the Senior Center Program Guide. The Fall Program Guide covers September through December; Winter/Spring, January through April; and Summer, May through August. Prior to 2016 the publications of the Senior Center Program Guide were based on quarters, the Fall Program Guide covered September through November; Winter, December through February; Spring, March through May; and Summer, June through August.

Activity Summary

Activity: Senior Center Administration (570100) **Fund: General (1000)**
Division: Senior Center Operations **Department: Senior Center**

	2016 Actual	2017 Actual	2018 Actual	2019 Revised	2020 Budget	2021 Projection
Revenues:						
General Revenues Subsidy	\$ 577,447	\$ 624,076	\$ 621,717	\$ 712,023	\$ 704,587	\$ 739,243
Use Of Money And Property						
Rents	2,107	12,609	19,730	12,610	7,730	7,730
Royalties & Commiss	235	156	147	160	150	150
Intergovernmental						
Local 28E Agreements	59,224	59,224	60,000	60,000	60,000	60,000
Charges For Fees And Services						
Culture & Recreation	48,586	61,555	63,105	63,000	63,110	63,110
Parking Charges	29,730	25,885	26,010	26,000	26,010	26,010
Miscellaneous						
Contrib & Donations	45,489	38,859	44,406	64,000	44,410	44,410
Misc Merchandise	3,238	5,496	4,713	5,500	4,710	4,710
Other Misc Revenue	2,479	16,074	3,030	3,092	3,040	3,040
Other Financial Sources						
Sale Of Assets	-	889	815	-	-	-
Misc Transfers In	-	-	11	-	-	-
Total Revenues	\$ 768,535	\$ 844,823	\$ 843,684	\$ 946,385	\$ 913,747	\$ 948,403

Expenditures:						
Personnel	\$ 543,357	\$ 589,063	\$ 573,668	\$ 660,540	\$ 648,086	\$ 667,529
Services	193,726	192,671	222,366	219,272	222,957	227,416
Supplies	29,328	25,669	26,103	26,073	37,704	38,458
Capital Outlay	2,124	37,420	21,547	40,500	5,000	15,000
Total Expenditures	\$ 768,535	\$ 844,823	\$ 843,684	\$ 946,385	\$ 913,747	\$ 948,403

	2016	2017	2018	2019	2020
Personnel Services - FTE					
Development Specialist - Sr Center	-	0.50	0.50	0.50	0.50
M. W. III - Senior Center	1.00	1.00	1.00	1.00	-
Sr. M.W. - Govt Bldgs	-	-	-	-	1.00
M.W. I - Senior Center	1.00	1.00	1.00	1.00	-
Custodian - Govt Bldgs	-	-	-	-	1.00
Operations Asst - Sr Center	1.00	1.00	1.00	1.00	1.00
Program Specialist - Sr Center	1.00	1.00	1.00	1.00	1.00
Receptionist - Sr Center	0.50	0.50	0.50	0.50	0.50
Senior Center Coordinator	1.00	1.00	1.00	1.00	1.00
Volunteer Specialist-Sr Center	1.00	1.00	1.00	1.00	1.00
Total Personnel	6.50	7.00	7.00	7.00	7.00

	2019	2020
Capital Outlay		
Other Operating Equipment	\$ 14,000	\$ -
Building Improvements	26,500	5,000
Total Capital Outlay	\$ 40,500	\$ 5,000

Activity Summary

Activity: Senior Center Programs (570200) **Fund: General (1000)**
Division: Senior Center Operations **Department: Senior Center**

	2016		2017		2018		2019		2020		2021
	Actual		Actual		Actual		Revised		Budget		Projection
Revenues:											
General Revenues Subsidy	\$ 2,138	\$	10,646	\$	-	\$	-	\$	-	\$	-
Intergovernmental											
Other State Grants	-		9,000		-		-		-		-
Charges For Fees And Services											
Culture & Recreation	8,800		9,347		13,401		10,230		9,250		9,250
Misc Charges For Svc	17,569		18,471		22,352		18,470		22,350		22,350
Miscellaneous											
Contrib & Donations	1,000		320		-		-		-		-
Misc Merchandise	1,381		783		1,131		850		1,130		1,130
Other Misc Revenue	4,140		5,863		3,565		15,500		1,650		1,650
Other Financial Sources											
Sale Of Assets	-		-		1,351		-		-		-
Total Revenues	\$ 35,028	\$	54,431	\$	41,801	\$	45,050	\$	34,380	\$	34,380
Expenditures:											
Personnel	\$ 16,091	\$	15,217	\$	11,990	\$	17,388	\$	15,762	\$	16,234
Services	7,009		25,938		8,859		11,450		6,030		6,151
Supplies	11,928		13,276		12,983		11,632		5,983		6,103
Total Expenditures	\$ 35,028	\$	54,431	\$	33,831	\$	40,470	\$	27,775	\$	28,488

Activity Summary

Activity: Senior Center Programs (570200) **Fund: Sr Center New Horizons Band (1004)**
Division: Senior Center Operations **Department: Senior Center**

	2016		2017		2018		2019		2020		2021
	Actual		Actual		Actual		Revised		Budget		Projection
Revenues:											
Charges For Fees And Services											
Culture & Recreation	\$ -	\$	-	\$	-	\$	-	\$	-	\$	-
Total Revenues	\$ -	\$	-	\$	-	\$	-	\$	-	\$	-
Expenditures:											
Services	\$ 316	\$	-	\$	-	\$	-	\$	-	\$	-
Supplies	36		-		-		-		-		-
Total Expenditures	\$ 352	\$	-	\$	-	\$	-	\$	-	\$	-

Activity Summary

Activity: Senior Center Gifts and Memori (570400)	Fund: Sr Center Gift Fund (1003)
Division: Senior Center Operations	Department: Senior Center

	2016		2017		2018		2019		2020		2021
	Actual		Actual		Actual		Revised		Budget		Projection
Revenues:											
Use Of Money And Property											
Interest Revenues	\$ 40	\$	72	\$	34	\$	-	\$	-	\$	-
Total Revenues	\$ 40	\$	72	\$	34	\$	-	\$	-	\$	-
Expenditures:											
Supplies	\$ 20,077	\$	-	\$	-	\$	-	\$	-	\$	-
Capital Outlay	-	-	-	-	11,029	-	-	-	-	-	-
Total Expenditures	\$ 20,077	\$	-	\$	11,029	\$	-	\$	-	\$	-

NEIGHBORHOOD & DEVELOPMENT SERVICES (NDS) ADMINISTRATION

Administration

Neighborhood and Development Services (NDS) Administration is responsible for oversight and support of the department's four operating divisions, Administration, Development Services, Neighborhood Services (including the Housing Authority), and the Metropolitan Planning of Johnson County (MPOJC).

Sustainability

Iowa City is committed to being a leader in sustainability. The Sustainability Coordinator helps ensure that our public services and planning efforts are rooted in sustainable principles. Efforts towards sustainability are also focused in municipal energy savings, community-wide greenhouse gas emissions, collaborating with other city departments on other topics pertaining to sustainability. Current projects include overseeing the implementation of the City's first Climate Action and Adaptation Plan which will involve working with both a community advisory group as well as an internal staff team, annually updating the community greenhouse gas emissions reporting, and ensuring that the City completes the requirements for the three-year Covenant of Mayors requirements around climate action. The Sustainability office communicates the City's sustainability efforts through electronic media (newsletter, Facebook and Twitter), and aligns and tracks sustainability efforts with the STAR/LEED Sustainability Rating System.

Energy Efficiency Revolving Fund

The fund was created from the Energy Efficiency and Conservation Block Grant special revenue fund. The fund is used as an energy efficiency reimbursement program. The facilities that receive improvements through the fund repay the fund annually based on the savings from the energy efficiency improvements. This activity was discontinued in the fiscal year 2020 budget.

HIGHLIGHTS

- Iowa City completed the City's first Climate Action and Adaptation Plan, which was adopted in Sept. 2018. This plan was a part of the requirements for the Covenant of Mayors and was uploaded to the CDP platform to be included in global reporting.

Recent Accomplishments:

- Worked with a consultant and a Council appointed committee to complete Iowa City's first Climate Action and Adaptation Plan
- Administered Community Partnerships for Climate Action grant
- Purchased Energy Management Software and transferred 10 years of utility data into new system
- Collaborated on Electric Vehicle report with City of Columbia and consultant, "Pathways to EV: Preparing cities for the transition to electric vehicles"

Upcoming Challenges:

- Staff capacity to implement and track progress of the Climate Action and Adaptation Plan due to the increased workload
- STAR recertification data collection due November 2019
- Learning how to optimize new energy software to reduce municipal energy use and costs, training new temporary staff to use it
- Initiating internal staff team to coordinate internal climate action implementation

Staffing:

	FY2018	FY2019	FY2020
Total FTE's	2.55	2.55	2.55

Staffing Level Change Summary:

There are no staffing level changes in the fiscal year 2020 budget

Service Level Change Summary:

There are no service level changes in the fiscal year 2020 budget.

Financial Highlights:

Service expenditures within Sustainability Services decreased by 20% or \$27,024 primarily due to appropriations carried-forward to fiscal year 2019 from previous years for the Climate Action Plan study and local foods initiatives.

GOALS, OBJECTIVES, and PERFORMANCE MEASURES

Strategic Plan Goal: *Promote Environmental Sustainability*

STAR Objective: **Greenhouse Gas Mitigation** - Achieve greenhouse gas emissions reductions throughout the community.

Department Goal: Reduce community-wide greenhouse gas emissions.

Department Objective: Monitor community-wide greenhouse gas emissions, which includes emissions used from energy in the following sectors: residential, commercial, industrial, transportation and waste.

Performance Measures:

Greenhouse gas emissions	CY 2013	CY 2014	CY 2015	CY 2016	CY 2017	
Total tonnes CO ₂ e	1,297,657	1,331,231	987,735	857,788	974,895	★
Estimated population*	71,885	73,542	74,220	74,398	75,798	
Tonnes CO ₂ e per capita	18.1	18.1	13.3	12.9	12.8	

* Annual population estimates from the American Community Survey

Strategic Plan Goal: *Enhance Community Engagement and Intergovernmental Relations*

Department Goal: Increase awareness of sustainability within the community.

Department Objective: External outreach within the community focusing on sustainability.

Performance Measures:

External Communications	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018
Number of Subscribers of Sustainable News e-Subscriptions	0	0	228	691	1,070
Number of Public Outreach Events	New Measure	10	12	18	33

Community Survey results of the percent rated positively

Participation	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018
Conserved Water	N/A	N/A	N/A	73%	N/A
Recycled at Home	N/A	N/A	N/A	85%	N/A
Made Home More Energy Efficient	N/A	N/A	N/A	69%	N/A

*Community Survey conducted during FY 2013 and FY 2017; some new measures added in FY 2017

Activity Summary

Activity: Neighborhood & Dvlp Admin (610100) Fund: General (1000)
 Division: Neighborhood & Dvlp Admin Department: Neighborhood and Development Services

	2016 Actual	2017 Actual	2018 Actual	2019 Revised	2020 Budget	2021 Projection
Revenues & Transfer In:						
General Revenues Subsidy	\$ 224,148	\$ 314,755	\$ 240,138	\$ 255,277	\$ 247,013	\$ 254,657
Charges For Fees And Services						
Building & Dvlpmt	1,200	700	800	700	800	800
Miscellaneous						
Code Enforcement	13,740	14,645	11,073	14,650	11,070	11,070
Other Misc Revenue	1,871	2,946	2,343	2,940	2,340	2,340
Printed Materials	13	14	-	-	-	-
Other Financial Sources						
Sale Of Assets	4	4	14	-	-	-
Transfer In -Enterprise Activities	26,270	26,795	27,197	27,877	28,769	29,344
Total Revenues & Transfer In	\$ 267,246	\$ 359,860	\$ 281,564	\$ 301,444	\$ 289,992	\$ 298,211
Expenditures:						
Personnel	\$ 237,305	\$ 241,601	\$ 230,877	\$ 254,818	\$ 241,936	\$ 249,194
Services	26,928	114,773	45,847	43,137	43,755	44,630
Supplies	3,013	3,486	4,840	3,489	4,301	4,387
Total Expenditures	\$ 267,246	\$ 359,860	\$ 281,564	\$ 301,444	\$ 289,992	\$ 298,211
Personnel Services - FTE						
	2016	2017	2018	2019	2020	
Administrative Secretary	0.55	0.55	0.55	0.55	0.55	0.55
NDS Director	1.00	1.00	1.00	1.00	1.00	1.00
Total Personnel	1.55	1.55	1.55	1.55	1.55	

Activity Summary

Activity: Sustainability Services (610150) **Fund: General (1000)**
Division: Neighborhood & Dvlp Admin **Department: Neighborhood and Development Services**

	2016 Actual	2017 Actual	2018 Actual	2019 Revised	2020 Budget	2021 Projection
Revenues:						
General Revenues Subsidy	\$ 124,779	\$ 126,929	\$ 180,402	\$ 248,366	\$ 228,275	\$ 234,038
Intergovernmental						
Operating Grants	-	3,697	-	-	-	-
Miscellaneous						
Other Misc Revenue	11	-	-	-	-	-
Total Revenues	\$ 124,790	\$ 130,626	\$ 180,402	\$ 248,366	\$ 228,275	\$ 234,038
Expenditures:						
Personnel	\$ 89,618	\$ 103,996	\$ 109,193	\$ 112,759	\$ 119,692	\$ 123,283
Services	35,053	21,670	54,576	134,861	107,837	109,994
Supplies	119	4,961	16,633	746	746	761
Total Expenditures	\$ 124,790	\$ 130,626	\$ 180,402	\$ 248,366	\$ 228,275	\$ 234,038
Personnel Services - FTE						
	2016	2017	2018	2019	2020	
Sustainability Coordinator	1.00	1.00	1.00	1.00	1.00	1.00
Total Personnel	1.00	1.00	1.00	1.00	1.00	

Activity Summary

Activity: Energy Efficiency Revolving Loan (610150) **Fund: Energy Efficiency (1012)**
Division: Neighborhood & Dvlp Admin **Department: Neighborhood and Development Services**

	2016 Actual	2017 Actual	2018 Actual	2019 Revised	2020 Budget	2021 Projection
Revenues & Transfer In:						
Miscellaneous						
Other Misc Revenue	\$ 43,441	\$ 40,961	\$ 40,961	\$ 17,067	\$ -	\$ -
Total Revenues & Transfer In	\$ 43,441	\$ 40,961	\$ 40,961	\$ 17,067	\$ -	\$ -
Expenditures:						
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

* This activity was discontinued in the fiscal year 2020 budget.

NEIGHBORHOOD SERVICES

The Neighborhood Services Division is responsible for the administration of various housing services, housing programs and revitalization efforts that focus on sustaining healthy neighborhoods. The Division provides housing inspection services, facilitates communication and outreach services to neighborhood associations and coordinates Iowa City's public art and PIN Grant programs. The City's federal Community Block Grant (CDBG) and HOME programs are also administered through the Neighborhood Services Division.

Community Development

Community Development staff are committed to providing Iowa City residents with access to safe and affordable housing, jobs and services. This is accomplished by coordinating efforts with local organizations, businesses and other community partners, and by administering and coordinating activities relating to city, state, and federal housing and community and economic development programs.

Economic development activities include:

- Neighborhood redevelopment
- Microenterprise business development
- Working with financial institutions
- Hosting annual workshop for early stage entrepreneurs

The Housing Rehabilitation program works to help residents maintain and update their homes by providing financial assistance to income eligible homeowners. The availability of affordable, low or no-interest loans provides lower income homeowners the opportunity to make repairs and improve energy efficiency to their homes and ultimately helps to maintain Iowa City's housing stock. Funding is available through the federally-funded CDBG and HOME Investment Partnership programs, and through the General Rehabilitation and Improvement Program (GRIP), which is funded by general obligation bonds. CDBG and HOME descriptions can be found in the Special Revenue Fund section of this budget.

Neighborhood Outreach

Neighborhood Outreach provides a conduit between all City departments and the network of neighborhood associations within Iowa City, and facilitates the distribution of funds made available by the City Council for small-scale neighborhood improvements.

Neighborhood Outreach supports and encourages citizens to help shape the future of their neighborhood. By assisting in the establishment and coordination of 33 neighborhood associations, this Division seeks to encourage action by providing ideas and resources that help associations address their needs and interests within the goals of the larger community.

The City Council has made funds available to neighborhood associations through the Program for Improving Neighborhoods (PIN) grant program, with \$20,000 available annually. Administration of this program involves making applications available to the neighborhoods, clarifying the administrative rules, assisting with project development, coordinating staff review of the applications as well as execution of contract documents and implementation of projects.

Additionally, Neighborhood Outreach works with the Public Art Advisory Committee to administer the Public Art Program. The Committee determines the placement of public art, the type of art to be used in a specific project, the artist to be engaged. They also oversee the acceptance of gifts of art and oversees the maintenance and disposition of public art.

Public Art – Riverfront Crossing

The Public Art assigned fund receives development fees that help pay for the purchase, installation and maintenance of public art within the Riverfront Crossings District.

Housing Inspection

Housing Inspection's mission is to ensure that Iowa City's housing facilities are of the quality necessary to protect and promote the health, safety, and welfare of those persons utilizing these facilities and the general public. The Division strives to achieve these goals and contribute to the overall mission of the City by:

- The systematic inspection of all rental properties located in the City, including the inspection of high occupancy units, rooming houses, and multi-family buildings older than 1996, public housing units, fraternities/sororities, and family care units on a one-year cycle.
- The inspection of all housing related to the Housing Authority's Housing Choice Voucher Program.
- Investigating and resolving housing and nuisance complaints for all properties.

The City of Iowa City began the rental housing inspection division in the mid 1970's. The Division has nine staff members charged with inspecting close to 20,000 rental units and responding to nearly 3,000 nuisance complaints on a yearly basis. Housing Inspection works with owners, property managers and tenants to ensure conformance with the Iowa City Housing Code, which establishes minimum health and safety standards necessary to protect and promote the welfare of tenants and the general public as well. Housing Inspection achieves this purpose by inspecting all rental property on a systematic basis. Starting in fiscal year 19 all units with four or more bedrooms, rooming houses, family care units, and multi-family units older than 1996 are inspected on a yearly basis. Complaint inspection may be made upon request. In an effort to promote healthier neighborhoods, staff has shifted to more pro-active inspections in our neighborhoods to address nuisance, parking, trash and litter violations.

Human Services

Community Development staff coordinates with the United Way of Johnson County and the Housing and Community Development Commission in providing funds for human service agencies. The City Council makes annual allocations to the area’s human service agencies as part of the Aid to Agencies budget process.

HIGHLIGHTS

- Subrecipients of City CDBG and HOME funds assisted 34 affordable housing units, including rental acquisition and owner-occupied rehab.
- The Aid to Agency funding allocation process was updated to provide stability for agencies that receive funding on a regular basis, as well as a 5% set-aside for organizations that have not received funding in the past.
- Housing code changes have been implemented to address over-occupancy due to changes in state law.
- To date, 65 homes have been renovated and sold as owner-occupied housing through the UniverCity Neighborhood Partnership Program.
- Increased inspections for the university impacted neighborhoods have continued.
- Staff partnered with the College of Public Health to plan and attend the Healthy Neighborhoods, Healthy Communities Symposium as part of the Invest Health program.
- PIN grants funded 15 projects including police backfill for Wetherby, alley improvements, neighborhood events, and neighborhood newsletters.
- The Public Art program committed \$25,000 in funds for art projects including six matching fund projects, installation of art at Chadek Green Park and a mural in the Longfellow Pedestrian Tunnel.

Recent Accomplishments:

- Hosted 3rd annual Building Business Basics workshop for early stage entrepreneurs
- Approved \$25,000 for microenterprise technical assistance to people wanting to open in-home daycares

Upcoming Challenges:

- Continued uncertainty about federal CDBG and HOME funds.
- Training new staff
- Staff capacity to successfully administer all existing programs

Staffing:

	FY2018	FY2019	FY2020
Total FTE’s	11.78	13.88	13.88

Staffing Level Change Summary:

There are no staffing level changes in the fiscal year 2020 budget.

Service Level Change Summary:

There are no service level changes in the fiscal year 2020 budget.

Financial Highlights:

In Community Development, capital outlay expenditures decreased by \$628,372 and other financing uses decreased by \$1,062,500 because of a reduction in the number of UniverCity homes that will be completed in fiscal year 2020. These decreases were offset by corresponding decreases in other financing sources: sale of assets and loan proceeds. Capital Outlay also includes \$140,000 for a new South District Home Ownership Program in fiscal year 2020.

Neighborhood Outreach capital outlay includes \$50,000 for public art.

GOALS, OBJECTIVES, and PERFORMANCE MEASURES

Strategic Plan Goal: *Foster Healthy Neighborhoods throughout the City*

Department Goal: Effectively resolve complaints to protect the health, safety, and livability of Iowa City's neighborhoods.

Department Objective: Expand proactive neighborhood code enforcement efforts.

Performance Measures:

	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018
Rental Permits	4,190	4,317	4,402	4,413	4,509
Rental Units	17,828	18,010	18,170	18,373	19,032
Housing, Zoning & Nuisance	1,755	1,650	1,808	1,597	1,416

Percent Citizen Complaints/Inquires are Resolved within 14 days

FY 2014	FY 2015	FY 2016	FY 2017	FY 2018
87%	84%	86%	82%	85%

Strategic Plan Goal: *Foster Healthy Neighborhoods throughout the City*

STAR Objective: **Housing Affordability** - Construct, preserve, and maintain an adequate and diverse supply of location-efficient and affordable housing options for all residents.

Department Goal: Improve the City's private residential building stock.

Department Objective: Stabilize neighborhoods through UniverCity and GRIP reinvestment programs.

Performance Measures:

Rental Properties Converted to Single Family Homes (UniverCity)

FY 2014	FY 2015	FY 2016	FY 2017	FY 2018
8	7	10	3	5

★

Owner-Occupied Homes Rehabilitated (GRIP)

FY 2014	FY 2015	FY 2016	FY 2017	FY 2018
14	8	3	5	4

★

Housing Exterior Loan Program (HELP) - New Program, FY2017 will start reporting beneficiaries

FY 2014	FY 2015	FY 2016	FY 2017	FY 2018
NA	NA	NA	5	2

★

HELP program ended on 6/30/2018. Will discontinue reporting after FY18.

Strategic Plan Goal: *Foster Healthy Neighborhoods throughout the City*

Department Goal: Facilitate productive and effective communication and cooperation between the City and the neighborhood associations.

Department Objective: Maintain an updated active list of neighborhood association contacts so as to sustain communication with neighborhoods. Encourage alternatives to neighborhood newsletters such as email lists, Facebook and NextDoor so that communication can continue within the neighborhood.

Performance Measures:

	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018
Number of neighborhoods with active leadership and established community link.*	New Measure	19	16	18	19

*Funding for neighborhood newsletters discontinued in FY2015.

Strategic Plan Goal: *Foster Healthy Neighborhoods throughout the City*

Department Goal: Facilitate productive and effective communication and cooperation between the City and the neighborhood associations.

Department Objective: Use Program for Improving Neighborhood (PIN) grants to promote family-friendly neighborhood events, activities or projects.

Performance Measures:

PIN Grant Projects funded

FY 2014	FY 2015	FY2016	FY 2017	FY 2018	FY 2019 Estimate
10	10	6	7	14	13

Strategic Plan Goal: *Foster Healthy Neighborhoods throughout the City*

Department Goal: Facilitate productive and effective communication and cooperation between the City and the neighborhood associations.

Department Objective: Continue to work with City Departments in coordinating neighborhood meetings to distribute information, request feedback on City initiated projects and encourage cooperation and partnership in addressing issues.

Performance Measures:

Neighborhood Meetings Coordinated to Address Above Objective

FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019 Estimate
22	8*	8	10	7	8

*Elimination of newsletters severely limits the options available for meeting notifications within neighborhoods. Numbers included in FY2015 and FY2016 reflect specific City projects including park and street improvements for which meeting notice mailing funds are still available.

Strategic Plan Goal: *Foster Healthy Neighborhoods throughout the City*

Department Goal: Facilitate productive and effective communication and cooperation between the City and the neighborhood associations.

Department Objective: Coordinate communication between neighborhood associations through meetings and activities of the Neighborhood Council.

Performance Measures:

Neighborhood Council Meetings

FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019 Estimate
11	8	6	9	8	8

Strategic Plan Goal: *Foster Healthy Neighborhoods throughout the City*

Department Goal: Facilitate productive and effective communication and cooperation between developers proposing land use changes (rezonings, subdivisions, special exceptions, etc.) and residents near the subject property by assisting in the implementation of the Good Neighbor Program.

Department Objective: Coordinate communication between developers and residents through meetings and other public input opportunities.

Performance Measures:

Good Neighborhood Meetings (dependent upon development activity)

FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019 Estimate
11	8	12	14	8	8

Strategic Plan Goal: *Foster Healthy Neighborhoods throughout the City & Encourage a Vibrant and Walkable Urban Core*

Department Goal: To enhance the appearance of the City through the selection and integration of art in the public environment.

Department Objective: Utilize Public Art Program funding to encourage the creation of public art within the downtown core as well as the neighborhoods as well as overseeing the review of proposals for public art installations in the City by the Public Art Advisory committee.

Performance Measures:

Public Art Projects (Installation, programs, etc.)

FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019 Estimate
3	3	6	7	10	10

Strategic Plan Goal: *Foster Healthy Neighborhoods throughout the City & Enhance Community Engagement and Intergovernmental Relations*

Department Goal: Create/enhance suitable living environments, provide decent housing and create economic development opportunities.

Department Objective: Allocate grant and City funds to serve the needs of low-to-moderate income (LMI) residents in the following areas: housing, homelessness, and community development (various services for at-risk and LMI persons).

Performance Measures:

Aid to Agencies	FY 2014	FY 2015	FY 2016*	FY 2017	FY 2018	FY 2019 Estimate
Funds Spent	\$378,700	\$397,510	\$378,700	\$378,700	\$378,700	\$392,400
Agencies Assisted	19	18	13	14	15	17
Average Funds per Agency	19,932	22,084	29,131	27,050	25,247	23,082

* Fewer agencies assisted as changed minimum allocation to \$15,000 (previously \$5,000) to provide a larger impact to a priority need.

Activity Summary

Activity: Community Development (610200) **Fund: General (1000)**
Division: Neighborhood Services **Department: Neighborhood and Development Services**

	2016 Actual	2017 Actual	2018 Actual	2019 Revised	2020 Budget	2021 Projection
Revenues & Transfer In:						
General Revenues Subsidy	\$ 479,674	\$ 261,850	\$ 537,972	\$ 438,370	\$ 473,896	\$ 543,257
Use Of Money And Property						
Interest Revenues	36,252	35,183	36,385	31,146	35,767	35,767
Miscellaneous						
Contrib & Donations	(59,000)	(5,000)	-	-	-	-
Other Misc Revenue	4,147	3,925	50	155,811	25,815	25,815
Other Financial Sources						
Loans	588,505	848,663	639,775	861,405	253,700	253,700
Sale Of Assets	1,835,826	647,893	780,000	1,262,500	200,000	
Bond Proceeds	-	-	17,357	-	-	-
Transfers In - Misc	-	-	662	-	-	-
Total Revenues & Transfer In	\$ 2,885,404	\$ 1,792,513	\$ 2,012,201	\$ 2,749,232	\$ 989,178	\$ 858,539

Expenditures:						
Personnel	\$ 190,607	\$ 125,160	\$ 165,802	\$ 177,463	\$ 157,779	\$ 162,512
Services	256,050	298,551	262,933	278,730	231,164	235,787
Supplies	11,630	2,225	70	2,167	235	240
Capital Outlay	584,617	778,578	915,396	1,028,372	400,000	260,000
Other Financial Uses	1,842,500	588,000	668,000	1,262,500	200,000	200,000
Total Expenditures	\$ 2,885,404	\$ 1,792,513	\$ 2,012,201	\$ 2,749,232	\$ 989,178	\$ 858,539

Personnel Services - FTE	2016	2017	2018	2019	2020
Associate Planner	0.35	1.00	1.00	1.00	1.00
Building Inspector	0.60	1.00	1.00	1.00	1.00
Code Enforcement Specialist	0.50	1.00	1.00	1.00	1.00
Program Asst - Comm Devel	0.10	0.63	0.63	0.63	0.63
Total Personnel	1.55	3.63	3.63	3.63	3.63

Capital Outlay	2019	2020
House Acquisitions for UniverCity	\$ 787,500	\$ 200,000
South District Home Ownership Program	-	140,000
Rehab Costs of UniverCity Houses	240,872	60,000
Total Capital Outlay	\$ 1,028,372	\$ 400,000

Activity Summary

Activity: Neighborhood Outreach (610710/610720) **Fund: General (1000)**
Division: Neighborhood Services **Department: Neighborhood and Development Services**

	2016 Actual	2017 Actual	2018 Actual	2019 Revised	2020 Budget	2021 Projection
Revenues:						
General Revenues Subsidy	\$ 176,318	\$ 210,044	\$ 154,109	\$ 310,020	\$ 322,242	\$ 330,138
Use Of Money And Property						
Rents	6,877	15,593	-	-	-	-
Miscellaneous						
Contrib & Donations	-	-	350	-	-	-
Misc Merchandise	85	(241)	-	-	-	-
Other Misc Revenue	-	-	(19)	-	100	-
Printed Materials	204	132	233	130	230	230
Other Financial Sources						
Sale Of Assets	-	-	44	-	-	-
Total Revenues	\$ 183,484	\$ 225,529	\$ 154,672	\$ 310,150	\$ 322,572	\$ 330,368

Expenditures:						
Personnel	\$ 151,135	\$ 186,474	\$ 114,336	\$ 235,173	\$ 234,469	\$ 241,503
Services	21,404	29,196	32,561	34,821	34,391	35,079
Supplies	1,280	2,358	3,320	2,356	3,712	3,786
Capital Outlay	9,665	7,500	4,500	37,800	50,000	50,000
Total Expenditures	\$ 183,484	\$ 225,529	\$ 154,716	\$ 310,150	\$ 322,572	\$ 330,368

Personnel Services - FTE	2016	2017	2018	2019	2020
Neighborhood Services Coordinator	0.30	0.70	0.70	0.70	0.70
Associate Planner	0.75	1.00	1.00	1.00	1.00
Administrative Secretary	-	0.25	0.25	0.25	0.25
Total Personnel	1.05	1.95	1.95	1.95	1.95

Capital Outlay	2019	2020
Public Art	\$ 37,800	\$ 50,000
Total Capital Outlay	\$ 37,800	\$ 50,000

Activity Summary

Activity: Public Art - Riverfront Crossing(610725) **Fund: Public Art (1025)**
Division: Neighborhood Services **Department: Neighborhood and Development Services**

	2016 Actual	2017 Actual	2018 Actual	2019 Revised	2020 Budget	2021 Projection
Revenues:						
Charges For Fees And Services						
Building & Devlpmt	\$ -	\$ -	\$ -	\$ 73,450	\$ -	\$ -
Total Revenues	\$ -	\$ -	\$ -	\$ 73,450	\$ -	\$ -

Expenditures:						
Capital Outlay	\$ -	\$ -	\$ -	\$ 73,450	\$ -	\$ -
Total Expenditures	\$ -	\$ -	\$ -	\$ 73,450	\$ -	\$ -

Capital Outlay	2019	2020
Public Art	\$ 73,450	\$ -
Total Capital Outlay	\$ 73,450	\$ -

Activity Summary

Activity: Housing Inspections (610730/610740)

Fund: General (1000)

Division: Neighborhood Services

Department: Neighborhood and Development Services

	2016 Actual	2017 Actual	2018 Actual	2019 Revised	2020 Budget	2021 Projection
Revenues:						
General Revenues Subsidy	\$ -	\$ -	\$ -	\$ 61,674	\$ -	\$ -
Licenses And Permits						
Const Per & Ins Fees	574,753	791,138	626,678	810,000	920,000	920,000
Charges For Fees And Services						
Building & Devlpmt	-	-	-	14,000	-	-
Miscellaneous						
Other Misc Revenue	2,571	1,911	5,353	3,000	5,350	5,350
Printed Materials	90	-	-	-	-	-
Total Revenues	\$ 577,414	\$ 793,049	\$ 632,032	\$ 888,674	\$ 925,350	\$ 925,350
Expenditures:						
Personnel	\$ 507,909	\$ 557,678	\$ 536,986	\$ 793,732	\$ 810,135	\$ 834,440
Services	40,455	51,361	66,620	83,415	77,895	79,453
Supplies	2,898	665	4,309	11,527	9,802	9,998
Total Expenditures	\$ 551,262	\$ 609,704	\$ 607,916	\$ 888,674	\$ 897,832	\$ 923,890
Personnel Services - FTE						
	2016	2017	2018	2019	2020	
Building Inspector	3.00	3.40	3.40	5.50	4.50	
Housing Assistant	0.75	1.00	1.00	1.00	1.00	
Housing Inspector Asst	0.50	0.50	0.50	0.50	1.50	
Neighborhood Services Coordinator	0.30	0.30	0.30	0.30	0.30	
Sr Housing Inspector	1.00	1.00	1.00	1.00	1.00	
Total Personnel	5.55	6.20	6.20	8.30	8.30	

Activity Summary

Activity: Human Services (610820) **Fund: General (1000)**
Division: Neighborhood Services **Department: Neighborhood and Development Services**

	2016 Actual	2017 Actual	2018 Actual	2019 Revised	2020 Budget	2021 Projection
Revenues:						
General Revenues Subsidy	\$ 296,319	\$ 301,371	\$ 292,501	\$ 310,000	\$ 531,500	\$ 355,000
Total Revenues	\$ 296,319	\$ 301,371	\$ 292,501	\$ 310,000	\$ 531,500	\$ 355,000
Expenditures:						
Personnel	\$ 3,301	\$ -	\$ -	\$ -	\$ -	\$ -
Services	293,018	301,371	292,501	310,000	531,500	355,000
Total Expenditures	\$ 296,319	\$ 301,371	\$ 292,501	\$ 310,000	\$ 531,500	\$ 355,000
Personnel Services - FTE						
Associate Planner	0.15	-	-	-	-	-
Total Personnel	0.15	-	-	-	-	-

DEVELOPMENT SERVICES

The Development Services Division is responsible for facilitating the development process from Comprehensive Planning to Annexation, Zoning and Subdivision, Site Plan, Building Permit, Building Inspections, and Final Certificate of Occupancy. The Division is also responsible for zoning-code-related nuisance inspections and enforcement; local administration of state and federal regulations such as floodplain management regulations; historic preservation programs, administration of the Sign Code, minor modification applications, temporary use permits, and other local permits; research, recommendations, and developing code amendments to address City Council and/or City Manager's Office directives such as the Affordable Housing Action Plan, the STAR program, and the Equity Toolkit. The Division also interacts regularly with other local organizations such as the Iowa City Downtown District, the Iowa City Homebuilders Association, the Iowa City Area Association of Realtors, and Friends of Historic Preservation.

Building Inspection

The Building Inspections Services staff is responsible for facilitating the Site Plan review process, Building Permit review, Building Inspections and Final Certificates of Occupancy. Building Inspection Services is also responsible for enforcement of codes and ordinances regulating the protection of the public health, safety and general welfare as it relates to the built environment and maintenance of existing structures. Review and issuance of all permits for new construction, additions, alterations, repairs and signs is a key function. Building Inspections Services enforces the following construction codes:

- 2015 International Building / Residential Code (adopted with local amendments)
- 2015 International Mechanical Code (current state adopted code)
- 2015 Uniform Plumbing Code (current state adopted code)
- 2015 International Fire Code (adopted with local amendments)
- 2017 National Electrical Code (current state adopted code)
- 2012 International Energy Conservation Code (current state adopted code)
- Accessibility Code (current federal and state adopted code; local amendments for visitability / adaptability)

In addition to the above codes, the Building Inspection Services Office enforces the Zoning, Sign, Nuisance, Noise, Site Plan design regulations, Floodplain Management and Construction Site Runoff Ordinances, and provides key staff support for the Design Review Committee.

Building Inspections Services provides staffing for the Board of Appeals. The Board of Appeals hears and decides appeals of orders, decisions or determinations made by City staff relative to the application and interpretation of the Iowa City Building, Electrical, Mechanical, Plumbing, Fire and Housing Codes.

Urban Planning

The Urban Planning staff promotes sustainable growth and development within the city by applying the vision, goals, and strategies of the Comprehensive Plan (including district plans and master plans for specific sections of the community) and administers zoning, subdivision and historic preservation regulations. The guiding principle of these regulations and policies are to preserve and enhance the best qualities of the city's existing residential, commercial, and employment areas while promoting new development opportunities that create long-term value for the community. The

Division fulfills state statutory requirements pertaining to zoning, development, and historic preservation.

The Division provides staffing for the following boards and commissions, which are associated with developmental regulations and zoning. Staffing includes preparation of agendas and information packets, notification letters, attendance at all meetings, minutes, and preparation of ordinances, resolutions and historic preservation certificates related to proposed construction.

- The Planning and Zoning Commission is charged with holding public discussions and providing recommendations to City Council on development-related applications including Comprehensive Plan updates, annexations and requests for rezonings, subdivisions and code amendments.
- The Board of Adjustment reviews requests for special exceptions, variances and other appeals pertaining to the zoning code.
- The Historic Preservation Commission conducts studies and implements regulations designed to promote the preservation of historic landmarks and districts. The primary duty of the Historic Preservation Commission is to review proposed building projects in historic and conservation districts.

Urban Planning staff work with prospective applicants to review requirements for new development and construction and to create solutions for properties that confront obstacles to development, renovation, or reuse. Once an application is filed, staff reviews the proposal, coordinates feedback from various departments, and writes reports, including recommendations to boards and commissions. A growing duty of Development Services staff is reviewing design review applications for areas requiring design review such as the Riverfront Crossings District.

HIGHLIGHTS

Recent Accomplishments:

The previous year was the busiest year on record for the Building Inspections Division in terms of permit value with a total value of more than \$388 million invested in construction activity, over double the previous 10-year average. Calendar year 2017 saw the Division exceed 2,000 permits for the tenth year in a row with a total construction value of \$216 million. The current 10-year average valuation is \$165 million.

Continued development interest included building code, site and design review for several projects:

- The Rise, a 15-story mixed use project with residential, hotel, and commercial uses
- 316 Madison Street - a seven story residential building across the street from the University Wellness Center
- 1301 and 1201 S. Gilbert Street - a mixed-use building (former site of Pleasant Valley Nursery) and residential development
- Hieronymus Square - hotel, residential and commercial at the corner of Clinton and Burlington Street
- The Chauncey - a 15-story mixed-use building on S. Gilbert and College Street
- Augusta Place - residential development adjacent to City Hall on Iowa Avenue
- 602-628 S. Dubuque Street - residential development

Other accomplishments include:

- Adoption of an Affordable Housing Policy in the Comprehensive Plan
- Completion of the Downtown Historic Property Survey and Study
- Development of a Transfer of Development Right Ordinance for historic preservation
- Minor code changes to the Riverfront Crossing District for art fees-in-lieu and retail storefront requirements

Division staff continues to provide a high level of customer service for complicated projects being developed, through the planning, site, building code review and building inspections process.

Upcoming Challenges:

The principal challenge is staff time. Significant staff time is involved in research and code development for initiatives such as the Affordable Housing Action Plan, neighborhood stabilization efforts, increasing use of the Form Based Code, etc. Addressing these initiatives while maintaining levels of service for the primary duties of development project review, staff reports, inspections, and addressing citizen comments and complaints, can be challenging. Upcoming special projects include:

- The second phase of Form Based Code development focusing on the South District neighborhood
- Conversion of the City's existing permit database and development services procedures to a new building permit and plan review software system
- Completing the steps identified in Strategy 9 of the Affordable Housing Action Plan related to multi-family design standards, planned unit developments, mix of bedroom counts, and building types by right
- Adoption, training, and education related to the adoption of the 2018 Building Code
- Consideration of historic districts and/or landmarks in the Downtown District
- Potential relocation of the Sanxay-Gilmore house at 109 Market Street

Staffing:

	FY2018	FY2019	FY2020
Total FTE's	11.30	11.30	11.30

Staffing Level Change Summary:

There are no staffing level changes in the fiscal year 2020 budget.

Service Level Change Summary:

There are no service level changes in the fiscal year 2020 budget.

Financial Highlights:

In the Building Inspection Services, the service expenditures are budgeted to decrease by \$42,016 or 22.2% in fiscal year 2020 due to a decrease in financial services and charges and software expenditures.

In Urban Planning activity for fiscal year 2020 service expenditures budget includes \$330,000 for consulting related to the relocation of the Sanxay-Gilmore house.

GOALS, OBJECTIVES, and PERFORMANCE MEASURES

Strategic Plan Goal: *Maintain a Solid Financial Foundation*

Department Goal: Efficiently process construction permits to encourage economic development.

Department Objective: Review building permit and site plan applications to protect the health and safety of citizens while facilitating economic development opportunities.

Performance Measures:

	CY 2012	CY 2013	CY 2014	CY 2015	CY 2016	CY 2017
New Single Family Dwellings	143	171	176	137	172	157
Total Building Permits	758	842	780	726	837	818

Total Value of Construction (in millions)

10 Year	CY 2012	CY 2013	CY 2014	CY 2015	CY 2016	CY 2017
\$125.1	\$169.2	\$184.9	\$152.6	\$138.3	\$388.4	\$216.8
	107.1%	9.3%	-17.5%	-9.4%	180.8%	-44.2%

Strategic Plan Goal: *Foster Healthy Neighborhoods throughout the City*

Department Goal: Promote sustainable growth and development within the City by applying the vision, goals, and strategies of the Comprehensive Plan(s) and administering zoning and subdivision regulations.

Department Objective: Review application proposals, coordinate feedback from various departments, provide advice to the applicants, and write reports, including recommendations to boards and commissions. Participate in public meetings, both formal and informal, to communicate proposals, solicit input, and respond to questions about the approval process.

Performance Measures:

Planning & Zoning Commission	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018
Annexations	1	3	2	1	0	1
Rezoning	29	19	29	14	20	26
Preliminary Plats	7	11	9	6	6	11
Final Plats	0	0	14	18	2	0
Code Amendments	11	11	3	4	9	5
Comprehensive Plan Amendments	6	2	2	4	3	3
Right-of-way Vacations	2	0	4	7	2	2
County Zoning Items	2	3	2	4	6	0
Total	58	49	65	58	48	48

Board of Adjustment	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018
Special Exceptions	13	11	16	10	8	7
Appeals	2	2	0	0	1	0
Variances	1	1	1	0	0	0

Development Activity Metrics	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018
Acres Annexed	New Measure	New Measure	19.8	18.6	0.0	7.9
Acres Zoned Residential	New Measure	New Measure	125.5	119	13.7	171.0
Acres Zoned Commercial	New Measure	New Measure	85.9	7.98	1.00	0.70
Acres Zoned Mixed-Use / RF Crossings	New Measure	New Measure	35.1	2.48	25.21	5.08
Acres Zoned Commercial / Office	New Measure	New Measure	85.9	0.98	0.00	0.00
Residential Lots Final Platted / Created	New Measure	New Measure	150	335	23	67
Commercial Lots Final Platted / Created	New Measure	New Measure	19	12	0	1

Public Meetings Staffed	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018
Planning and Zoning	New Measure	New Measure	20	21	20	22
Board of Adjustment	New Measure	New Measure	8	8	12	8
Historic Preservation	New Measure	New Measure	11	12	12	14
Comp. Plan-related	New Measure	New Measure	13	5	9	3
Good Neighbor	New Measure	New Measure	9	10	17	14
Other public meetings	New Measure	New Measure	12	14	6	4

Historic Preservation Commission	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018
Project Reviews	93	108	83	86	90	102
Additional Landmarks	1	2	1	1	1	6
Additional properties in historic/conservation districts	39	265	0	0	0	0
Properties rehabed, restored, or converted through adaptive reuse	New Measure	New Measure	New Measure	24	25	30

Activity Summary

Activity: Building Inspection (610610) **Fund: General (1000)**
Division: Development Services **Department: Neighborhood and Development Services**

	2016 Actual	2017 Actual	2018 Actual	2019 Revised	2020 Budget	2021 Projection
Revenues:						
Licenses And Permits						
General Use Permits	\$ 8,868	\$ 12,248	\$ 9,773	\$ 8,870	\$ 9,770	\$ 9,770
Food & Liq Licenses	270	210	280	210	280	280
Professional License	2,505	2,385	2,680	2,390	2,680	2,680
Misc Permits & Lic	3,145	3,600	2,905	2,390	2,910	2,910
Const Per & Ins Fees	1,470,135	1,723,926	1,192,088	911,500	894,560	894,560
Use Of Money And Property						
Interest Revenues	5	-	-	-	-	-
Charges For Fees And Services						
Building & Devlpmt	534,760	611,026	435,563	318,900	318,840	318,840
Miscellaneous						
Other Misc Revenue	-	-	280	-	280	-
Other Financial Sources						
Loans	2,193	-	-	-	-	-
Sale Of Assets	68,482	-	-	-	-	-
Total Revenues	\$ 2,090,363	\$ 2,353,395	\$ 1,643,569	\$ 1,244,260	\$ 1,229,320	\$ 1,229,040

Expenditures:						
Personnel	\$ 706,441	\$ 732,113	\$ 735,343	\$ 788,590	\$ 796,784	\$ 820,688
Services	150,639	211,894	135,529	188,885	146,869	149,806
Supplies	25,340	6,118	5,694	11,881	8,167	8,330
Capital Outlay	60,000	86,800	-	14,080	-	-
Total Expenditures	\$ 942,420	\$ 1,036,926	\$ 876,565	\$ 1,003,436	\$ 951,820	\$ 978,825

	2016	2017	2018	2019	2020
Personnel Services - FTE					
Building Inspector	4.00	4.00	4.00	3.00	3.00
Building Inspector II	-	-	-	1.00	1.00
Development Reg Specialist	1.00	1.00	1.00	1.00	1.00
Housing Inspector Asst	0.30	0.30	0.30	0.30	0.30
Development Services Coordinator	0.50	0.50	0.50	0.50	0.50
Code Enforcement Specialist	0.50	0.50	0.50	0.50	0.50
Sr Building Inspector	1.00	1.00	1.00	1.00	1.00
Total Personnel	7.30	7.30	7.30	7.30	7.30

	2019	2020
Capital Outlay		
Electronic Plan Review Table	\$ 14,080	\$ -
Total Capital Outlay	\$ 14,080	\$ -

Activity Summary

Activity: Urban Planning (610620) **Fund: General (1000)**
Division: Development Services **Department: Neighborhood and Development Services**

	2016 Actual	2017 Actual	2018 Actual	2019 Revised	2020 Budget	2021 Projection
Revenues:						
General Revenues Subsidy	\$ 425,039	\$ 598,302	\$ 491,148	\$ 956,029	\$ 852,484	\$ 874,633
Intergovernmental						
Fed Intergovnt Rev	-	-	8,026	-	-	-
Charges For Fees And Services						
Building & Devlpmt	31,795	24,940	28,650	24,950	28,650	28,650
Miscellaneous						
Contrib & Donations	-	-	5,000	-	-	-
Other Misc Revenue	48	80	-	80	-	-
Printed Materials	61	81	8	-	-	-
Total Revenues	\$ 456,943	\$ 623,403	\$ 532,832	\$ 981,059	\$ 881,134	\$ 903,283

Expenditures:						
Personnel	\$ 428,853	\$ 453,649	\$ 435,793	\$ 490,840	\$ 452,626	\$ 466,205
Services	26,584	167,760	95,518	487,693	423,347	431,814
Supplies	1,506	1,994	1,521	2,526	5,161	5,264
Total Expenditures	\$ 456,943	\$ 623,403	\$ 532,832	\$ 981,059	\$ 881,134	\$ 903,283

	2016	2017	2018	2019	2020
Personnel Services - FTE					
Associate Planner	1.50	1.50	1.50	1.50	1.50
Development Services Coordinator	0.50	0.50	0.50	0.50	0.50
Historic Preservation Planner	-	-	0.50	0.50	0.50
Code Enforcement Specialist	0.50	0.50	0.50	0.50	0.50
Senior Planner	1.00	1.00	1.00	1.00	1.00
Total Personnel	3.50	3.50	4.00	4.00	4.00

PUBLIC WORKS ADMINISTRATION

The Public Works Department is comprised of seven Divisions which operate from various locations throughout the city. These Divisions include: Administration, Engineering, Streets, Equipment, Resource Management, Wastewater, and Water. Engineering provides direction to the Stormwater program.

The Administration Division personnel include the Public Works Director and a Program Assistant. The Division provides oversight and support for the department’s operating divisions.

HIGHLIGHTS

- Development of plans for the Public Works Facility Phase I Project.
- Completion of the Gateway Project. The second largest Capital Improvements Project undertaken by the City of Iowa City.

Recent Accomplishments:

- Construction underway on Phase I of the Public Works Facility
- Adoption of SUDAS Construction Specifications
- Development and implementation of the Small Cellular Antenna permit process

Upcoming Challenges:

- Continue to develop management staff
- Adoption of the SUDAS Design Manual
- Develop a Right-of-Way Management Ordinance
- Assist in procurement of an asset management software package

Staffing:

	FY2018	FY2019	FY2020
Total FTE’s	2.00	2.00	2.00

Staffing Level Change Summary:

There are no staffing level changes included in the fiscal year 2020 budget.

Service Level Change Summary:

There are no service level changes included in the fiscal year 2020 budget.

Financial Highlights:

The Services expenditures for fiscal year 2020 include interest expense related to the interfund loan for the new Public Works Facility.

GOALS, OBJECTIVES, and PERFORMANCE MEASURES

Strategic Plan Goal: *Promote a Strong and Resilient Local Economy, Encourage a Vibrant and Walkable Urban Core, & Foster Healthy Neighborhoods throughout the City*

Department Goal: Effectively facilitate and regulate sidewalk cafes within the parameters established by the City Council.

Department Objective: Issue permits and provide site inspections for sidewalk and street cafes.

Performance Measures:

Permits Issued	CY 2013	CY 2014	CY 2015	CY 2016	CY 2017
Sidewalk Cafes	25	30	36	37	39
Street Cafes*	1	2	2	2	2

* started in 2013

Strategic Plan Goal: *Promote a Strong and Resilient Local Economy, Encourage a Vibrant and Walkable Urban Core, & Foster Healthy Neighborhoods throughout the City*

Department Goal: Effectively regulate the use of public right-of-way necessary to facilitate construction of building projects.

Department Objective: Issue permits for use of public right-of-way that facilitate development while protecting the public interest, health and safety.

Performance Measures:

Permits Issued	CY 2013	CY 2014	CY 2015	CY 2016	CY 2017
Use of ROW	15	5	10	11	10

Strategic Plan Goal: *Promote a Strong and Resilient Local Economy, Encourage a Vibrant and Walkable Urban Core, & Foster Healthy Neighborhoods throughout the City*

Department Goal: Effectively regulate the use of public right-of-way necessary to facilitate construction and operation of fiber optic/telecommunications projects.

Department Objective: Issue license agreements for use of public right-of-way fiber optic/telecommunications projects while protecting the public interest, health and safety.

Performance Measures:

	CY 2013	CY 2014	CY 2015	CY 2016	CY 2017
License Agreements Issued	0	0	2	1	0

Activity Summary

Activity: Public Works Administration (710100) Fund: General (1000)
 Division: Public Works Administration Department: Public Works

	2016	2017	2018	2019	2020	2021
	Actual	Actual	Actual	Revised	Budget	Projection
Revenues:						
General Revenues Subsidy	\$ 290,141	\$ 314,187	\$ 327,773	\$ 397,513	\$ 394,830	\$ 406,549
Miscellaneous						
Other Misc Revenue	592	564	775	560	600	-
Total Revenues	\$ 290,733	\$ 314,751	\$ 328,547	\$ 398,073	\$ 395,430	\$ 406,549
Expenditures:						
Personnel	\$ 279,571	\$ 294,221	\$ 304,325	\$ 313,074	\$ 321,018	\$ 330,649
Services	10,968	20,496	23,030	84,799	74,092	75,574
Supplies	194	34	1,192	200	320	326
Total Expenditures	\$ 290,733	\$ 314,751	\$ 328,547	\$ 398,073	\$ 395,430	\$ 406,549
Personnel Services - FTE						
Program Asst - Pub Works	1.00	1.00	1.00	1.00	1.00	1.00
Public Works Director	1.00	1.00	1.00	1.00	1.00	1.00
Total Personnel	2.00	2.00	2.00	2.00	2.00	2.00

ENGINEERING SERVICES

The Engineering Division exists to provide the technical expertise for the design and construction management of the public infrastructure to enhance the quality of life of our citizens. The Division also manages the public right-of-way to maintain the health, safety, and welfare of our community, and operates the storm water utility.

The Engineering Division performs work in connection with all municipal public works improvements including bridges, roads, water mains, sanitary sewers, and storm water systems. Engineering staff review subdivision plans, design public works improvement projects, perform survey work, and inspect the construction of public works projects and subdivision improvements. Division staff also aid other departments in the design and construction of public improvement projects.

Engineering Division functions include:

- Right of Way Management
- Capital Improvement Plan (CIP) Project Design
- CIP Project Construction Administration and Inspection
- Subdivision and Site Plan Review and Inspection
- Special Projects Administration and Inspection
- Mapping of Streets and Public Utilities
- Design and Construction Administration Assistance for Public Improvement Projects

HIGHLIGHTS

Recent Accomplishments:

- Nearing completion of construction on the Iowa City Gateway Project
- Completed the reconstruction of Hebl Avenue
- Began construction of the Mormon Trek 4-Lane to 3-Lane Conversion Project
- Began construction of the Burlington and Clinton Intersection Improvements Project
- Began construction of the Hwy 6 (Riverside Drive) Overlay Project, including the Myrtle Avenue Intersection Improvements
- Began construction of the Hwy 1/Burlington Street/Governor Street overlay project
- Began construction of the Ped Mall Reconstruction Project
- Completed design of the new Public Works Site
- Adopted the Statewide Urban Design and Specifications (SUDAS) Specifications

Upcoming Challenges:

- Complete construction of the Iowa City Gateway and Ped Mall Reconstruction projects

- Complete construction of ongoing 4-Lane to 3-Lane conversion projects on Mormon Trek Boulevard and Clinton Street
- Complete design and construction of the Burlington and Madison Intersection Improvements Project, including a 4-Lane to 3-Lane conversion on Madison Street
- Complete construction of ongoing overlay projects, including the Myrtle Avenue Intersection Improvements
- Complete design and construction of the Riverside Drive Pedestrian Tunnel project
- Complete design and construction of the Idyllwild Drainage Diversion Project
- Complete design and construction of the Hwy 1 Trail Project
- Complete design and construction of the Prentiss St. and Second Ave. bridge projects
- Complete design and construction of the McCollister Boulevard Extension Project
- Complete construction of the new Public Works Site
- Complete design and construction of the American Legion Road Improvements Project
- Complete design and construction of the Landfill Water Main Extension Project and the Melrose Avenue/IWV Road improvements Project, a joint project with Johnson County
- Complete design and construction of the First Avenue/Scott Boulevard Intersection Improvements Project
- Adopt SUDAS Design Standards
- Development of a Right-of-Way Management Ordinance
- Development of Electronic/Online Permitting and Bidding Processes

Staffing:

	FY2018	FY2019	FY2020
Total FTE's	16.00	16.00	16.00

Staffing Level Change Summary:

There are no staffing level changes in the fiscal year 2020 budget.

Service Level Change Summary:

There are no service level changes in the fiscal year 2020 budget.

Financial Highlights:

The service expenditures increased by 36.9% for fiscal year 2020 due to the inclusion of \$70,000 for consulting services for studies on the City's street conditions and also on a Dodge Street Right of Way landscaping plan.

GOALS, OBJECTIVES, and PERFORMANCE MEASURES

Strategic Plan Goal: *Promote a Strong and Resilient Local Economy & Foster Healthy Neighborhoods throughout the City*

Department Goal: Continue the investment and reinvestment in infrastructure.

Department Objective: Provide plan review and inspection of infrastructure which will become City assets.

Performance Measures:

Accepted Public Improvements	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018
# of Projects Accepted	24	16	26	29	28
# of Subdivision Accepted	14	13	8	8	7
Streets (miles)	3.03	2.20	1.49	2.67	1.54
Water Main (miles)	3.00	2.07	2.43	2.01	1.70
Sanitary Sewer (miles)	2.86	2.24	1.12	2.57	1.54
Storm Sewer (miles)	3.00	2.37	2.61	3.20	1.38
Fire Hydrants	55	30	32	56	26
Trails/Sidewalks (miles)	1.54	1.36	1.86	2.27	0.58
Lift Station	0	1	0	0	0
Traffic Signals	1	0	2	0	0
Pedestrian Bridge	1	0	0	1	0

Strategic Plan Goal: *Foster Healthy Neighborhoods throughout the City*

Department Goal: Provide oversight of private construction on City Right-of-ways.

Department Objective: Provide plan review and inspection to ensure safety of our citizens and conformance to City standards when work is performed in the City Right-of-ways.

Performance Measures:

	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018
Excavation Permits Issued	348	398	350	374	304
Sidewalk Hazards Identified Addresses	556	728	584	145	366
Sidewalk Hazards Identified # of Squares	1,583	2,442	1,309	359	819

Activity Summary

Activity: Engineering Services (710200) **Fund: General (1000)**
Division: Engineering Services **Department: Public Works**

	2016 Actual	2017 Actual	2018 Actual	2019 Revised	2020 Budget	2021 Projection
Revenues:						
General Revenues Subsidy	\$ 629,932	\$ 719,832	\$ 852,558	\$ 1,222,510	\$ 1,336,962	\$ 1,390,496
Other City Taxes						
Utility Franchise Tax	65,568	70,608	73,212	70,610	73,210	73,210
Licenses And Permits						
Const Per & Ins Fees	57,736	62,960	31,772	56,150	28,030	28,030
Charges For Fees And Services						
Building & Devlpmt	11,999	12,570	12,614	12,570	12,610	12,610
Miscellaneous						
Other Misc Revenue	14,803	10,737	8,312	10,740	3,790	3,790
Printed Materials	195	181	272	180	260	260
Intra-City Charges	271,734	565,967	602,300	783,350	815,880	828,118
Other Financial Sources						
Sale Of Assets	-	319	32	-	-	-
Total Revenues	\$ 1,051,967	\$ 1,443,174	\$ 1,581,073	\$ 2,156,110	\$ 2,270,742	\$ 2,336,514

Expenditures:						
Personnel	\$ 923,046	\$ 1,280,322	\$ 1,428,168	\$ 1,954,550	\$ 2,035,716	\$ 2,096,787
Services	125,568	121,075	137,754	157,131	215,187	219,491
Supplies	3,353	11,463	15,151	8,429	19,839	20,236
Capital Outlay	-	30,314	-	36,000	-	-
Total Expenditures	\$ 1,051,967	\$ 1,443,174	\$ 1,581,073	\$ 2,156,110	\$ 2,270,742	\$ 2,336,514

Personnel Services - FTE	2016	2017	2018	2019	2020
Architectural Srv/Energy Coord	1.00	-	-	-	-
City Engineer	1.00	1.00	1.00	1.00	1.00
Civil Engineer	2.00	2.00	2.00	2.00	2.00
Construction Inspector II	2.00	2.00	2.00	2.00	2.00
Special Projects Administrator	-	2.00	2.00	2.00	2.00
Special Projects Inspector	-	2.00	2.00	2.00	2.00
Sr Construction Inspector	1.00	1.00	1.00	1.00	1.00
Sr Engineer	2.00	3.00	3.00	3.00	3.00
Sr Engineering Tech	1.00	1.00	1.00	1.00	1.00
Survey Party Chief	1.00	1.00	1.00	1.00	1.00
Utilities Technician - Eng	1.00	1.00	1.00	1.00	1.00
Total Personnel	12.00	16.00	16.00	16.00	16.00

Capital Outlay	2019	2020
Truck	\$ 23,000	\$ -
Other Operating Equipment	13,000	-
Total Capital Outlay	\$ 36,000	\$ -

TRANSPORTATION SERVICES ADMINISTRATION

The Transportation Services Administration Division is located in the General Fund and is responsible for oversight and support of the Department's two operating divisions. This includes the City's Parking and Public Transit Divisions, both of which are self-supporting enterprise funds. The Division's budget is organized into two activities: Administration and Central Business District (CBD) Maintenance.

Administration

Administration personnel include the Transportation Services Director, Associate Director and a Maintenance Worker II - CBD

Central Business District (CBD) Maintenance

CBD staff provides daily grounds maintenance in the Downtown, Northside Marketplace, City Plaza (Pedestrian Mall), City Hall and Chauncey Swan Park. CBD provides cleanup, ambassador duties and assistance for 120+ events a year.

- Assist in preparations for special events held in the Central Business District areas (Farmer's Market, Summer of the Arts, ICDD, Northside Market)
- Daily sweeping and waste removal from receptacles in Downtown, Northside Marketplace and City Plaza.
- Snow and ice removal of natural accumulations in the City Plaza, including clearing sidewalk areas, the fire lane and a minimum of two crosswalks per half block.
- Maintenance of site furnishings: play equipment and surfaces, trash receptacles, bicycle racks, benches, kiosks, posting pillars, drinking fountains, trellises, the Weather Dance Fountain, recycling units.

HIGHLIGHTS

- Ped Mall reconstruction project Phase 1 completed including new seating, new brick walkways, fountain, and reconstructed planters.
- Assisted with several successful ICDD daily and special events.

Recent Accomplishments:

- Adapted ICgovXpress for reporting and racking of refuse issues in downtown alleys and improve communication between business owners, downtown district, and downtown single-waste stream hauler
- Supported efforts to create more pedestrian friendly alleys
- Successfully supported an increasing number of downtown programs and events, including RAGBRAI

Upcoming Challenges:

- Deterioration of not-yet-reconstructed brick surfaces in Pedestrian Mall
- Snow removal and maintenance of downtown alleys
- Pedestrian Mall reconstruction project

Staffing:

	FY2018	FY2019	FY2020
Total FTE's	3.00	3.00	3.00

Staffing Level Change Summary:

There are no staffing level changes in the fiscal year 2020 budget.

Service Level Change Summary:

There are no service level changes in the fiscal year 2020 budget.

Financial Highlights:

In the Central Business District Maintenance activity, services expenditures decreased by 4.9% or \$9,756 primarily due to a decrease in other building repairs and maintenance services.

Activity Summary

Activity: Transportation Services Admin (810100) **Fund: General (1000)**
Division: Transportation Services Admin **Department: Transportation Services**

	2016 Actual	2017 Actual	2018 Actual	2019 Revised	2020 Budget	2021 Projection
Revenues:						
Property Taxes	\$ 8,294	\$ 3,138,492	\$ 3,252,022	\$ 3,436,028	\$ 3,575,574	\$ 3,647,085
Other City Taxes						
Gas/Electric Excise Tax	-	41,617	39,802	39,708	39,708	40,502
Mobile Home Tax	190	3,734	3,559	3,730	3,560	3,560
Intergovernmental						
Property Tax Credits	-	89,007	88,140	98,667	89,063	89,063
Total Revenues	\$ 8,484	\$ 3,272,850	\$ 3,383,523	\$ 3,578,133	\$ 3,707,905	\$ 3,780,211
Expenditures:						
Personnel	\$ -	\$ 359,288	\$ 221,204	\$ 301,531	\$ 337,172	\$ 347,287
Services	-	3,110	3,592	3,244	3,312	3,378
Total Expenditures	\$ -	\$ 362,398	\$ 224,796	\$ 304,775	\$ 340,484	\$ 350,665
Personnel Services - FTE						
	2016	2017	2018	2019	2020	
Transportation/Res Mgmt Director	-	1.00	1.00	-	-	
Transportation Services Director	-	-	-	1.00	1.00	
Assoc Dir -Transportation Services	-	1.00	1.00	1.00	1.00	
Assoc Dir - Resource Management	-	-	1.00	-	-	
Total Personnel	-	2.00	3.00	2.00	2.00	

Activity Summary

Activity: CBD Maintenance Operations (810200) **Fund: General (1000)**
Division: Transportation Services Admin **Department: Transportation Services**

	2016 Actual	2017 Actual	2018 Actual	2019 Revised	2020 Budget	2021 Projection
Revenues:						
General Revenues Subsidy	\$ 13,008	\$ 246,834	\$ 255,807	\$ 282,356	\$ 269,274	\$ 275,643
Licenses And Permits						
General Use Permits	-	10,432	7,320	10,430	7,320	7,320
Other Financial Sources						
Sale Of Assets	-	-	279	-	-	-
Total Revenues	\$ 13,008	\$ 257,266	\$ 263,407	\$ 292,786	\$ 276,594	\$ 282,963
Expenditures:						
Personnel	\$ -	\$ 75,418	\$ 78,888	\$ 79,728	\$ 83,678	\$ 86,189
Services	-	179,372	163,992	198,796	189,040	192,821
Supplies	2,200	2,476	16,676	4,262	3,876	3,954
Capital Outlay	10,808	-	3,850	10,000	-	-
Total Expenditures	\$ 13,008	\$ 257,266	\$ 263,407	\$ 292,786	\$ 276,594	\$ 282,963
Personnel Services - FTE						
	2016	2017	2018	2019	2020	
M. W. II - CBD	-	1.00	1.00	1.00	1.00	
Total Personnel	-	1.00	1.00	1.00	1.00	
Capital Outlay						
				2019	2020	
Contracted Improvements				\$ 10,000	\$ -	
Total Capital Outlay				\$ 10,000	\$ -	



CITY OF IOWA CITY
UNESCO CITY OF LITERATURE

★ Celebrating 175 Years ★

SPECIAL REVENUE FUNDS

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Community Development Block Grant

HOME Grant

Road Use Tax

Other Shared Revenue

Metropolitan Planning Organization of
Johnson County (MPO)

Employee Benefits

Affordable Housing

Peninsula Apartments

Tax Increment Financing (TIF) Districts

Self-Supporting Municipal Improvement
District (SSMID) - Downtown

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUND

Community Development Block Grant (CDBG) funds are provided to the City of Iowa City on an annual basis from the U.S. Department of Housing and Urban Development (HUD). CDBG funds are used throughout the community to address the needs of lower income citizens. CDBG funds may be used for a variety of activities (e.g. public services, public facilities, housing, economic development, fair housing, and job training). Iowa City is an entitlement city (over 50,000 in population), and receives an annual allocation from HUD based on a formula that looks at information such as poverty rates, age of housing stock, etc. Congress approves the program budgets annually so the City's allocation may change from year to year.

Fund Balance:

The CDBG fund has a budgeted ending fund balance of \$332,155 in fiscal year 2020 versus an estimated ending fund balance of \$284,065 in fiscal year 2019. This is an increase of 16.9%. The increase is related to the repayment of CDBG loans.

Revenues:

90% of revenue comes from Federal grants, with most of the remainder from loan repayments. Federal grant revenue has decreased from \$1,083,413 in fiscal year 2019 to an estimated \$658,186 in fiscal year 2020, a decrease of 39.2%. This is primarily due to a carry-forward of prior year grant funding into fiscal year 2019.

Expenditures:

Fiscal year 2020 expenditures represent a 24.5% decline from fiscal year 2019. This reduction is primarily due a carryover of appropriations from prior years in fiscal year 2019.

CDBG (2100)
Fund Summary

	2016	2017	2018	2019	2020	2021
	Actual	Actual	Actual	Revised	Budget	Projected
Fund Balance, July 1	\$ 144,414	\$ 448,893	\$ (90,569)	\$ (25,935)	\$ 284,065	\$ 332,155
Revenues:						
Use Of Money And Property						
Interest Revenues	\$ 3,002	\$ 1,839	\$ 14,161	\$ 2,551	\$ 14,145	\$ 14,145
Intergovernmental						
Federal Intergovernmental Revenue	293,535	954,233	555,597	1,083,413	658,186	658,186
Miscellaneous						
Other Misc Revenue	970	1,217	1,185	1,220	(33,820)	(33,820)
Other Financial Sources						
Loans	691,873	63,692	87,235	131,229	95,000	95,000
Total Revenues	<u>\$ 989,380</u>	<u>\$ 1,020,981</u>	<u>\$ 658,178</u>	<u>\$ 1,218,413</u>	<u>\$ 733,511</u>	<u>\$ 733,511</u>
Expenditures:						
CDBG & CDBG Rehab	\$ 659,901	\$ 1,390,132	\$ 592,163	\$ 908,413	\$ 685,421	\$ 700,277
Sub-Total Expenditures	659,901	1,390,132	592,163	908,413	685,421	700,277
Transfers Out:						
Misc Transfers Out	25,000	170,310	1,380	-	-	-
Sub-Total Transfers Out	25,000	170,310	1,380	-	-	-
Total Expenditures & Transfers Out	<u>\$ 684,901</u>	<u>\$ 1,560,443</u>	<u>\$ 593,544</u>	<u>\$ 908,413</u>	<u>\$ 685,421</u>	<u>\$ 700,277</u>
Fund Balance, June 30	\$ 448,893	\$ (90,569)	\$ (25,935)	\$ 284,065	\$ 332,155	\$ 365,389
Restricted / Committed /Assigned	-	-	-	-	-	-
Unassigned Balance	<u>\$ 448,893</u>	<u>\$ (90,569)</u>	<u>\$ (25,935)</u>	<u>\$ 284,065</u>	<u>\$ 332,155</u>	<u>\$ 365,389</u>
% of Revenues	45%	-9%	-4%	23%	45%	50%

CDBG Operations

The mission of Community Development Block Grant operations is to develop viable urban communities by providing decent housing, a suitable living environment, and economic opportunities, principally for persons of low and moderate income.

As part of Neighborhood Services, the Community Development office is responsible for administering and coordinating activities relating to federal, state, and local community development programs. This includes Community Development Block Grant (CDBG) programs. CDBG funds are used to acquire property, construct new buildings, rehabilitate existing buildings and owner-occupied homes, operate service agencies, and encourage micro-enterprise development. Community Development staff coordinate with local service agencies, small businesses, and lenders in the administration of these programs.

The City created a citizen advisory group, the Housing and Community Development Commission (HCDC), in 1995 to assess Iowa City's community development needs for housing, jobs and services for low- and moderate-income residents, and to promote public and private efforts to meet such needs. HCDC leads the CDBG/HOME allocation process to determine what projects will be awarded funds based on priorities established in CITY STEPS, Iowa City's Consolidated Plan for Housing, Jobs, and Services for Low-Income Residents.

HIGHLIGHTS

- In fiscal year 2018, CDBG funds leveraged approximately \$423,000 in private and public funds.
- Assisted 2,562 low-income residents with support services and operational funding to local non-profits.

Recent Accomplishments:

- Provided assistance totaling \$97,700 to three non-profit public service providers. These agencies assist with low income youth, persons facing homelessness, victims of domestic abuse, and those in crisis
- Assisted 19 homes through rehabilitation for affordable home ownership
- Provided funds for technical assistance for residents interested in establishing new in-home daycare businesses
- CDBG funds assisted with the remodel and expansion of the Johnson County Crisis Center Food Bank



Upcoming Challenges:

- Continue to provide housing, jobs and services to low-moderate income residents despite unstable CDBG funding
- Provide the same level of service while training new employees

Staffing Level Change Summary:

There are no staffing level changes in the fiscal year 2020 budget.

Service Level Change Summary:

There are no service level changes in the fiscal year 2020 budget.

Financial Highlights:

The service expenditures decreased by \$216,068 or 27.6% in fiscal year 2020 primarily due to the carry-forward of appropriations for external loans from fiscal year 2018 to fiscal year 2019.

GOALS, OBJECTIVES, and PERFORMANCE MEASURES

Strategic Plan Goal: *Promote a Strong and Resilient Local Economy & Foster Healthy Neighborhoods throughout the City*

STAR Objective: **Housing Affordability** - Construct, preserve, and maintain an adequate and diverse supply of location-efficient and affordable housing options for all residents.

Department Goal: Create/enhance suitable living environments, provide decent housing, and create economic development opportunities.

Department Objective: Allocate grant and City funds to serve the needs of low-to-moderate income residents in the following areas: housing, homelessness, and community and economic development.

Performance Measures:

CDBG Funds Only	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019 Estimate	
Funds Spent	\$1,044,269	\$530,033	\$590,712	\$1,456,115	\$556,490	\$1,051,637	★
Local, State & Other Funds Leveraged	\$1,123,407	\$446,798	\$1,137,947	\$498,979	\$288,500	\$725,461	★
Housing Units Assisted	37	14	22	26	25	94	★
Public Facilities Assisted	8	1	1	3	3	6	★
Persons Receiving Services	3,874	1,663	2,618	1,080	2,497	1,520	★
Businesses Assisted in Creating Low-Moderate Income Jobs	1	0	1	0	16	2	★
Businesses Assisted with Façade Improvements in a URA	1	1	3	1	1	0	★

Activity Summary

Activity: Community Development Block Grant (610300) Fund: CDBG (2100)
Division: Neighborhood Services Department: Neighborhood and Development Services

	2016	2017	2018	2019	2020	2021
	Actual	Actual	Actual	Revised	Budget	Projection
Revenues:						
Use Of Money And Property						
Interest Revenues	\$ 3,002	\$ 1,839	\$ 14,161	\$ 2,551	\$ 14,145	\$ 14,145
Intergovernmental						
Federal Intergovernmental Revenue	293,535	954,233	555,597	1,083,413	658,186	658,186
Miscellaneous						
Other Misc Revenue	970	1,217	1,185	1,220	(33,820)	(33,820)
Other Financial Sources						
Loans	691,873	63,692	87,235	131,229	95,000	95,000
Total Revenues	\$ 989,380	\$ 1,020,981	\$ 658,178	\$ 1,218,413	\$ 733,511	\$ 733,511
Expenditures:						
Personnel	\$ 134,005	\$ 171,546	\$ 153,629	\$ 124,166	\$ 114,805	\$ 118,249
Services	524,907	1,218,305	435,811	783,297	567,229	578,574
Supplies	990	282	2,723	950	3,387	3,455
Total Expenditures	\$ 659,901	\$ 1,390,132	\$ 592,163	\$ 908,413	\$ 685,421	\$ 700,277
Personnel Services - FTE						
	2016	2017	2018	2019	2020	2021
Administrative Secretary	0.25	-	-	-	-	-
Associate Planner	0.45	-	-	-	-	-
Neighborhood Services Coord	0.25	-	-	-	-	-
Code Enforcement Specialist	0.50	-	-	-	-	-
Building Inspector	0.40	-	-	-	-	-
Program Asst - Comm Development	0.53	-	-	-	-	-
Total Personnel	2.38	-	-	-	-	-

HOME GRANT FUND

The HOME Grant Fund accounts for HOME Investment Partnerships program (HOME) funds that are provided to the City on an annual basis from the U.S. Department of Housing and Urban Development (HUD). HOME grant funds are given directly to states and local governments for the exclusive use of affordable housing activities. Iowa City is an entitlement city (over 50,000 in population), and receives an annual allocation from HUD based on a formula that looks at information such as poverty rates, age of housing stock, etc. Congress approves the program budgets annually so the City's allocation may change from year to year.

Budgeted fund balance at the end of fiscal year 2020 is \$273,619 which is an 86% increase from the fiscal year 2019 revised estimate. This is due to the budgeted repayment and reallocation of prior of HOME loans.

78.4% of the HOME Grant Fund's revenue is from federal grants with remainder coming from loan repayments and loan interest. Budgeted federal HOME grant funding is lower in fiscal year 2020 by \$272,660 or 26.9% from fiscal year 2019 due to a large carry-forward of federal funds in fiscal year 2019 from prior years.

Fiscal year 2020 expenditures represent a 43% decrease from the fiscal year 2019 estimate. This decrease is primarily due to a large carry-forward of expenditures in fiscal year 2019 from prior years.

**HOME Grant (2110)
Fund Summary**

	2016 Actual	2017 Actual	2018 Actual	2019 Revised	2020 Budget	2021 Projected
Fund Balance, July 1	\$ 132,858	\$ -	\$ 113,005	\$ 191,819	\$ 147,069	\$ 273,619
Revenues:						
Use Of Money And Property						
Interest Revenues	\$ 20,308	\$ 18,396	\$ 19,453	\$ 15,320	\$ 16,500	\$ 16,500
Intergovernmental						
Fed Intergovnt Rev	495,058	155,922	481,960	904,062	580,222	580,222
Miscellaneous						
Other Misc Revenue	-	-	-	-	26,000	-
Other Financial Sources						
Loans	99,592	130,769	165,513	93,000	117,000	117,000
Total Revenues	\$ 614,958	\$ 305,087	\$ 666,926	\$ 1,012,382	\$ 739,722	\$ 713,722
Expenditures:						
HOME Program	\$ 747,816	\$ 192,082	\$ 558,825	\$ 1,024,382	\$ 583,882	\$ 596,218
Sub-Total Expenditures	747,816	192,082	558,825	1,024,382	583,882	596,218
Transfers Out:						
Misc Transfers Out	-	-	29,287	32,750	29,290	29,290
Sub-Total Transfers Out	-	-	29,287	32,750	29,290	29,290
Total Expenditures & Transfers Out	\$ 747,816	\$ 192,082	\$ 588,112	\$ 1,057,132	\$ 613,172	\$ 625,508
Fund Balance, June 30	\$ -	\$ 113,005	\$ 191,819	\$ 147,069	\$ 273,619	\$ 361,833
Restricted / Committed /Assigned	-	-	-	-	-	-
Unassigned Balance	\$ -	\$ 113,005	\$ 191,819	\$ 147,069	\$ 273,619	\$ 361,833
% of Revenues & Transfers In	0%	37%	29%	15%	37%	51%

HOME Program Operations

The mission of the HOME Investment Partnership program is to provide safe, decent, affordable housing.

HOME Investment Partnerships program (HOME) funds are provided to the City of Iowa City on an annual basis from the U.S. Department of Housing and Urban Development. HOME funds are used throughout the community to address the housing needs of lower income citizens. This is accomplished through:

- Acquisition of land and buildings
- Rehabilitation of existing housing
- Tenant-based rental assistance
- New construction of owner-occupied and rental housing

HIGHLIGHTS

- Invested \$583,156 in HOME eligible housing projects in fiscal year 2018.
- In fiscal year 2018, the HOME program leveraged approximately \$373,220 in private and public funds and assisted 50 affordable rental and owner-occupied units.

Fiscal year 2019 projects are identified in the Fiscal Year 2019 Annual Action Plan at www.icgov.org/actionplan.

The HOME allocation process, including the public input process, can be found in the City's Citizen Participation Plan (www.icgov.org/actionplan).

Recent Accomplishments:

- Acquired 3 new units for affordable rental housing in Riverfront Crossings – Sabin Townhomes
- Acquired a SRO property for persons with disabilities (3 households assisted)
- Completed TBRA for over 41 households under Shelter House's Rapid Rehousing program
- Completed 3 comprehensive owner-occupied housing projects

Upcoming Challenges:

- The federal budget is getting approved later in the fiscal year, increasing difficulty to plan and appropriate correct funds
- Staff capacity to administer and monitor all housing units during the compliance periods



Figure 1. Sabin Townhomes – The Housing Fellowship purchased three townhomes for affordable rental housing.

Staffing Level Change Summary:

There are no staff level changes in the fiscal year 2020 budget.

Service Level Change Summary:

There are no service level changes in the fiscal year 2020 budget.

Financial Highlights:

Fiscal year 2020 HOME grant funding is \$323,840 or 33.2% lower than the fiscal year 2019 revised budget due to the carry-forward of HOME funds in fiscal year 2019 from prior years.

GOALS, OBJECTIVES, and PERFORMANCE MEASURES

Strategic Plan Goal: *Foster Healthy Neighborhoods throughout the City*

STAR Objective: **Housing Affordability** - Construct, preserve, and maintain an adequate and diverse supply of location-efficient and affordable housing options for all residents.

Department Goal: Create/enhance suitable living environments and provide decent, affordable housing opportunities.

Department Objective: Allocate grant and City funds to provide safe, decent, affordable housing for low-moderate income residents.

Performance Measures:

HOME Funds Only	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019 Estimate	
Funds Spent	\$672,063	\$402,704	\$724,351	\$188,836	\$579,910	\$1,252,083	★
Local, State & Other Funds Leveraged	\$1,425,994	\$467,002	\$547,202	\$661,796	\$322,877	\$2,544,735	★
Housing Units Assisted	12	41	22	5	46	56	★

Activity Summary

Activity: HOME (610400) Fund: HOME Grant (2110)
Division: Neighborhood Services Department: Neighborhood and Development Services

	2016	2017	2018	2019	2020	2021
	Actual	Actual	Actual	Revised	Budget	Projected
Revenues:						
Use Of Money And Property						
Interest Revenues	\$ 20,308	\$ 18,396	\$ 19,453	\$ 15,320	\$ 16,500	\$ 16,500
Intergovernmental						
Fed Intergovnt Rev	495,058	155,922	481,960	904,062	580,222	580,222
Miscellaneous						
Other Misc Revenue	-	-	-	-	26,000	-
Other Financial Sources						
Loans	99,592	130,769	165,513	93,000	117,000	117,000
Total Revenues	\$ 614,958	\$ 305,087	\$ 666,926	\$ 1,012,382	\$ 739,722	\$ 713,722
Expenditures:						
Personnel	\$ 57,468	\$ 69,915	\$ 43,187	\$ 48,023	\$ 65,798	\$ 67,772
Services	690,037	122,167	515,491	976,039	517,617	527,969
Supplies	311	-	147	320	467	476
Total Expenditures	\$ 747,816	\$ 192,082	\$ 558,825	\$ 1,024,382	\$ 583,882	\$ 596,218
Personnel Services - FTE						
Associate Planner	0.30	-	-	-	-	-
Neighborhood Services Coord	0.15	-	-	-	-	-
Total Personnel	0.45	-	-	-	-	-

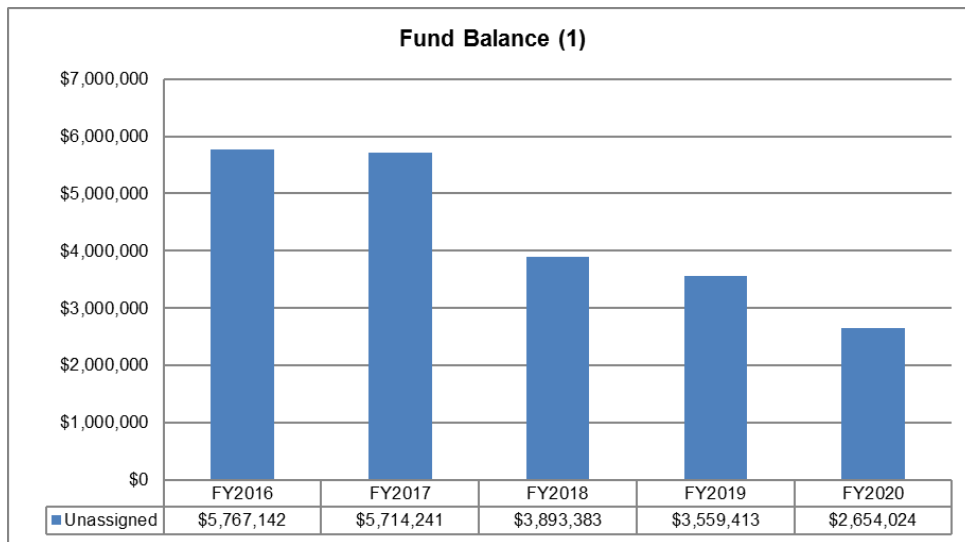
ROAD USE TAX FUND

The Road Use Tax Fund (RUTF) accounts for revenue sharing from state taxes related to transportation (road use taxes). The City's use of road use taxes is restricted to street and storm sewer maintenance, repair, and construction including engineering, street lights, traffic signs and signals, snow removal, street cleaning, right-of-way maintenance, etc.

Fund Balance:

Road Use Tax Fund fund balance on June 30, 2018 was \$3,893,383, a decrease of 31.9% over the fiscal year 2017 year-end balance. This decrease was due an increase in the transfers out to the Capital Projects Fund and a decrease in Road Use Tax revenues.

The fiscal year 2019 projected fund balance is an 8.6% decrease compared to fiscal year 2018 primarily due to an increase in capital outlay expenditures from \$357,429 to \$530,250. The fiscal year 2020 projected fund balance is a 25.4% decrease compared to fiscal year 2019 as revenue estimates decreased based on fiscal year 2018 actuals, the Capital Projects Fund transfers increased \$178,000, and service expenditures increased.



(1) FY19 and FY20 figures are estimates.

The Road Use Tax Fund borrowed \$1 million from the Landfill Cell Replacement Reserve during fiscal year 2019 to help construct portions of the new Public Works Facility. The following is a summary of that loan:

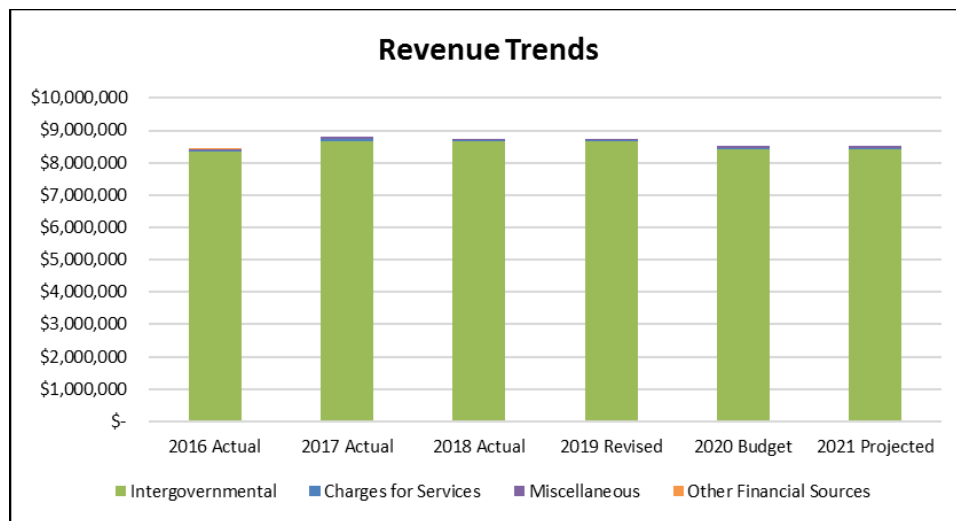
Loan	Date	Loan Amount	Final Payment	Principal Outstanding as of 6/30/19	Total Payment FY20	FY20 Principal	FY20 Interest
2019 Public Works Facility Loan	6/30/2019	\$ 1,000,000	2039	\$ 1,000,000	\$ 66,552	\$ 37,058	\$ 29,494

Revenues:

Road use taxes include gasoline taxes, weight taxes, and license fees collected through the State and deposited into the Iowa Road Use Tax Fund. Road use taxes are allocated to cities on a per capita basis based on the U.S. Census Bureau figures, which are updated every ten years. Under the current distribution formula, receipts into the RUTF are distributed according to a formula of 47.5 percent for the state primary road system, 24.5 percent for secondary county roads, 8 percent for farm-to-market county roads, and 20 percent for city streets. In March 2015, a \$.10 per gallon fuel excise tax increase was passed by the State.

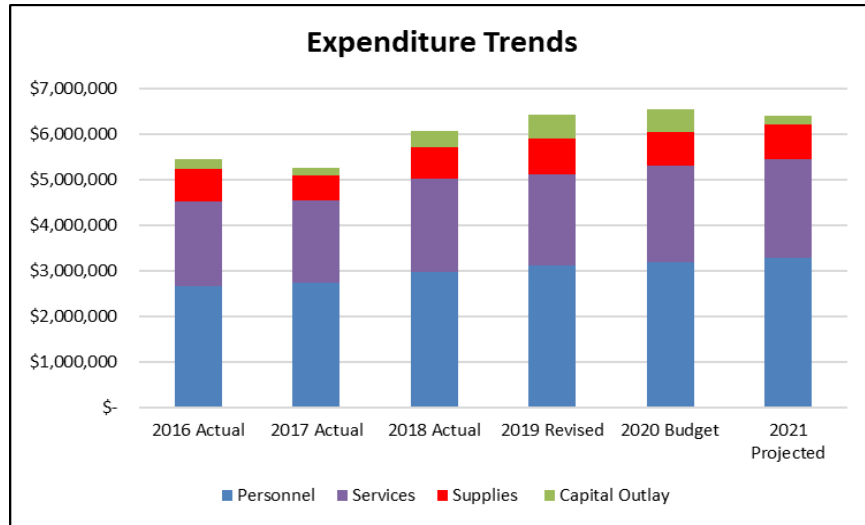
In 2008, an additional source of state revenue was established through legislation creating a separate “TIME-21” funding stream. This revenue is dedicated primarily to maintenance and construction of certain primary highways in the state (60 percent), but also of secondary roads (20 percent) and municipal streets (20 percent). The new revenue stream was created by changing certain vehicle registration fees and schedules and by increasing trailer and title fees.

In fiscal year 2020, Road Use Tax Fund revenues are projected to be over \$8.4 million, which is a slight decrease over the fiscal year 2019 estimated revenue. Road Use Tax Fund revenues have increased by 1.2% since fiscal year 2016. Road Use Tax shared revenue represents 99% of the revenue in the Road Use Tax Fund.

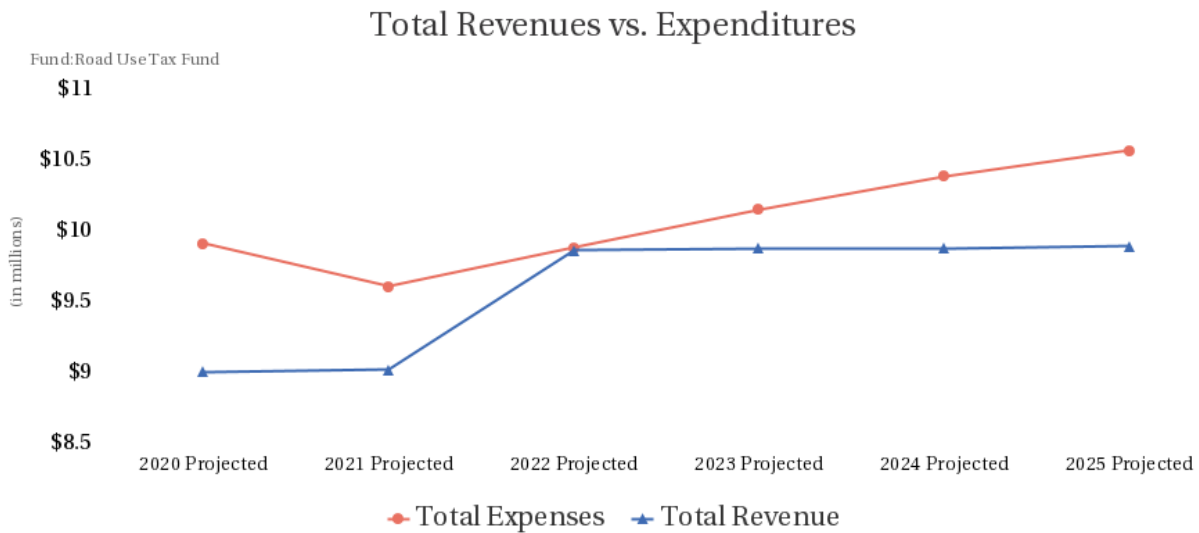


Expenditures:

Fiscal year 2020 budgeted expenditures, excluding transfers out, are higher than fiscal year 2019 expenditures by 1.6%. This increase is primarily due to an increase in capital outlay with the purchase of several new pieces of equipment in fiscal year 2019, and an increase in service expenditures in fiscal year 2019.



Long-term Projections:



Future revenues for the Road Use Tax fund are projected to remain relatively flat, with the exception of fiscal year 2022. The Road Use Tax revenues are projected to increase by approximately 10% in fiscal year 2022 following the 2020 Census as the City’s population has grown substantially since the last census.

Future expenditures are projected with the assumptions that personnel related expenditures would grow at a 3% rate annually and services and supplies would grow at a 2% rate annually. Additionally, transfers out for Capital Projects is projected to increase by \$100,000 each year through fiscal year 2024 to cover the annual asphalt overlay project.

For all years, expenditures are higher than revenues, part of which was done intentionally to bring down a large fund balance. However, the fund will not be able to sustain running at a structural deficit for all years going forward, and the City will need to re-evaluate funding sources and expenditures.

Road Use Tax (2200)
Fund Summary

	2016 Actual	2017 Actual	2018 Actual	2019 Revised	2020 Budget	2021 Projected
Fund Balance, July 1	\$ 5,564,216	\$ 5,767,142	\$ 5,714,241	\$ 3,893,383	\$ 3,559,413	\$ 2,654,024
Revenues:						
Intergovernmental						
Disaster Assistance	\$ 3,745	\$ -	\$ 1,388	\$ -	\$ -	\$ -
Other State Grants	6,230	-	-	-	-	-
Road Use Tax	8,320,117	8,672,279	8,426,502	8,672,280	8,426,500	8,426,500
Charges For Fees And Services						
Building & Devlpmt	43,223	66,843	18,090	40,000	21,000	21,000
Miscellaneous						
Other Misc Revenue	38,116	64,025	93,917	32,530	66,860	66,860
Other Financial Sources						
Sale Of Assets	25	-	46	-	-	-
Sub-Total Revenues	8,411,456	8,803,148	8,539,943	8,744,810	8,514,360	8,514,360
Transfers In:						
Transfers In-Govt Activities	396,132	330,662	427,642	451,546	464,474	478,408
Sub-Total Transfers In	396,132	330,662	427,642	451,546	464,474	478,408
Total Revenues & Transfers In	\$ 8,807,588	\$ 9,133,810	\$ 8,967,585	\$ 9,196,356	\$ 8,978,834	\$ 8,992,768
Expenditures:						
Road Use Tax Administration	\$ 82,569	\$ 83,368	\$ 83,241	\$ 83,537	\$ 112,806	\$ 115,062
Sidewalk Inspection	73,770	78,498	32,139	119,659	96,449	97,256
Traffic Engineering	1,457,429	1,150,896	1,288,805	1,466,289	1,372,762	1,279,470
Streets System Maintenance	3,823,114	3,949,667	4,655,238	4,763,500	4,952,305	4,910,338
Sub-Total Expenditures	5,436,882	5,262,429	6,059,424	6,432,985	6,534,321	6,402,126
Transfers Out:						
Capital Projects Fund	2,909,188	3,650,949	4,448,639	2,769,000	2,947,000	2,747,000
Interfund Loan Repayment to Landfill	-	-	-	-	37,058	38,182
Misc Transfers Out	258,593	273,332	280,379	328,341	365,844	395,842
Sub-Total Transfers Out	3,167,781	3,924,281	4,729,018	3,097,341	3,349,902	3,181,024
Total Expenditures & Transfers Out	\$ 8,604,663	\$ 9,186,710	\$ 10,788,442	\$ 9,530,326	\$ 9,884,223	\$ 9,583,150
Fund Balance, June 30	\$ 5,767,142	\$ 5,714,241	\$ 3,893,383	\$ 3,559,413	\$ 2,654,024	\$ 2,063,642
Restricted / Committed /Assigned	-	-	-	-	-	-
Unassigned Balance	\$ 5,767,142	\$ 5,714,241	\$ 3,893,383	\$ 3,559,413	\$ 2,654,024	\$ 2,063,642
% of Revenues & Transfers In	65%	63%	43%	39%	30%	23%

STREETS OPERATIONS

The mission of the Streets Division is to provide a high quality driving surface on city streets and bridges during all seasons of the year, and to maintain and optimize traffic control to accommodate efficient and safe traffic movement.

The Division's budget is organized into four activities: Road Use Tax Administration, Traffic Engineering, Streets System Maintenance, and Sidewalk Inspection. The Road Use Tax Fund accounts for the activity of the Streets Division.

Road Use Tax Administration

Road Use Tax Administration accounts for Road Use Tax receipts, receipt of the Streets Division's portion of the Employee Benefits Levy, and costs associated with an annual audit and loss reserve payment.

Sidewalk Inspection

Iowa City is divided into ten geographical areas for sidewalk inspection. Each year, the sidewalks in one of these ten areas are thoroughly inspected in accordance with the criteria established by the City Engineer to determine if sidewalk repairs are necessary.

Traffic Engineering

Traffic Engineering staff coordinate and maintain traffic signals and signage; traffic and pedestrian signs; traffic, bicycle, and pedestrian street painting; street lighting and poles.

Streets System Maintenance

Street crews provide maintenance and repair of the City's concrete, asphalt, and brick streets; provide maintenance and repair to culverts, catch basins, and other City right of way property; street sweeping, leaf vacuuming, and snow plowing.

HIGHLIGHTS

- The Streets Division assists with traffic control, electrical repairs, lighting repairs, hanging banners and hanging decorations for special events and holidays.
- All traffic signals are maintained and repaired. On-call staff responds to traffic signal malfunctions and complaints.
- The Streets Division replaces many broken concrete street panels and repairs many damaged storm sewer structures throughout the City each year.
- Response time to the majority of potholes reported during regular business hours is no more than two hours.
- The Streets Division paints all pavements markings each construction season and refreshes the lane markings on major streets in the fall.
- The Streets Division repairs all damaged street signage and installs new signage.

- The Streets Division clears debris and tree growth from bridges and box culverts throughout the City.
- The Leaf Vacuum Program serves all Iowa City residences and businesses that are adjacent to public streets.
- The Streets Division clears snow and ice from approximately 480 lane miles of City streets. The Division also removes snow from the downtown area and coordinates the hauling of the snow to a designated dump site.
- The entire street network is swept at least four times per season including additional passes of bicycle lanes.
- Streets in the downtown area are swept every Thursday evening into Friday morning during spring, summer, and fall seasons. City alleys in the downtown area are swept every Monday morning during spring, summer, and fall seasons. The Kinnick Stadium area is swept after home football games.

Recent Accomplishments:

- Patched approximately 2,850 potholes and replaced 165 street panels in fiscal year 2018
- Leaf program picked up 560 loads totaling 1,400 tons in fiscal year 2018
- Replaced 1,207 street signs in fiscal year 2018 to comply with Federal retro-reflectivity requirements
- Sprayed all pavement markings including a second fall application on major streets
- Completed five street sweeping passes of the entire street network
- Assisted with traffic control for several special events including; RAGBRAI, Summer of the Arts and the Iowa Homecoming Parade
- Assisted other Divisions and Departments with tasks such as; sign installations, water main breaks, and traffic control setup, and concrete projects

Upcoming Challenges:

- Limited road use tax revenues inhibit our ability to perform adequate preventive maintenance on City streets
- This deferred maintenance will result in poorer pavement quality and increased demand for patching and temporary repairs
- Automation of the leaf collection program
- Completing existing work assignments such as pavement repairs, leaf collection, and snow plowing with current revenue and resource levels
- Upgrading the Streets Division campus
- Brine making on Public Works site
- Covered bunkers to store sand/salt
- Converting unsupported Autoscope intersections
- PTZ cameras at all signalized intersections

Staffing:

	FY2017	FY2018	FY2019
Total FTE's	30.00	32.00	32.00

Staffing Level Change Summary:

A 1.0 FTE M.W.II – Signs position was converted to a 1.0 FTE Signs & Pavement Markings Technician position in the fiscal year 2020 budget.

Service Level Change Summary:

There are no service level changes in the fiscal year 2020 budget.

Financial Highlights:

The Road Use Tax Administration services expenditures increased by 35% due to interest expense related to the new interfund loan for the new Public Works Facility.

Traffic Engineering saw a decrease in capital outlay for fiscal year 2020 of 52.1% due to the carryforward of prior year appropriations for the painting of traffic signal poles into the fiscal year 2019 revised budget.

Streets System Maintenance capital outlay included \$80,000 for a hotbox, \$80,000 for two new swap loader trucks and \$25,000 for a track skid-loader with a planer. Services expenditures also increased by 6.5% primarily due to equipment related chargebacks for repairs and maintenance, replacement, and rentals.

GOALS, OBJECTIVES, and PERFORMANCE MEASURES

Strategic Plan Goal: *Enhanced Community Engagement and Intergovernmental Relations*

Department Goal: Meet Retro-reflectivity Standards.

Department Objective: Continue sign replacements.

Performance Measures:

	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018
Signs Replaced	4,566	3,614	1,510	1,630	1,413	1,207

Strategic Plan Goal: *Foster Healthy Neighborhoods throughout the City & Enhanced Community Engagement and Intergovernmental Relations*

Department Goal: Provide Street Sweeping/Cleaning of Public Streets and Leaf Removal to Residents & Businesses.

Department Objective: Efficiently Sweep & Clean Public Streets and Continue Leaf Vacuum Program.

Performance Measures:

Dump Truck Loads of Sweeping Debris

	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018
Number of Loads	189	339	313	207	160.50	177
Tons	1,512	2,712	2,504	1,656	1,284	1,416

Packer Truck Loads of Sweeping Debris

	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018
Number of Loads	28	30	5	11	11	21
Tons	224	240	40	88	88	168

Leaf Vacuum Pickup Season

	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018
Number of Loads	663	761	575	515	581	560
Tons	1,989	2,093	1,581	1,545	1,453	1,400

Strategic Plan Goal: *Foster Healthy Neighborhoods throughout the City & Promote a Strong and Resilient Local Economy*

Department Goal: Provide Street Maintenance & Repairs.

Department Objective: Efficiently Maintain & Repair Public Streets.

Performance Measures:

Input Measures: Materials Used

	5 Year Average	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018
Concrete (yards)	1,225.41	1,599.75	1,011.00	1,094.75	1,196.75	1,296.25	1,528.31
Asphalt (tons)	303.55	570.61	411.34	293.38	357.39	193.73	261.90
Rock (tons)	756.68	432.30	266.99	572.78	726.93	667.15	1,549.53

Workload Measures	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018
Potholes Patched	3,300	3,400	2,800	3,100	2,900	2,850
Street Panels – Removal/Replacement	200	110	122	134	140	165

Community Survey results of the percent rated positively

Subject	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018
Street Repair	36%	N/A	N/A	N/A	39%	N/A
Street Cleaning	60%	N/A	N/A	N/A	68%	N/A
Sidewalk Maintenance	59%	N/A	N/A	N/A	59%	N/A

*Community Survey conducted during FY 2013 and FY 2017

Activity Summary

Activity: Road Use Tax Administration (710310)
Division: Streets Operations

Fund: Road Use Tax (2200)
Department: Public Works

	2016 Actual	2017 Actual	2018 Actual	2019 Revised	2020 Budget	2021 Projected
Revenues & Transfers In:						
Intergovernmental						
Road Use Tax	\$ 8,320,117	\$ 8,672,279	\$ 8,426,502	\$ 8,672,280	\$ 8,426,500	\$ 8,426,500
Transfers In-Govt Activities	396,132	330,662	427,642	451,546	464,474	478,408
Total Revenues & Transfers In	\$ 8,716,249	\$ 9,002,941	\$ 8,854,144	\$ 9,123,826	\$ 8,890,974	\$ 8,904,908
Expenditures:						
Services	\$ 82,569	\$ 83,368	\$ 83,241	\$ 83,537	\$ 112,806	\$ 115,062
Total Expenditures	\$ 82,569	\$ 83,368	\$ 83,241	\$ 83,537	\$ 112,806	\$ 115,062

Activity Summary

Activity: Sidewalk Inspection (710220)
Division: Streets Operations

Fund: Road Use Tax (2200)
Department: Public Works

	2016 Actual	2017 Actual	2018 Actual	2019 Revised	2020 Budget	2021 Projected
Revenues:						
Charges For Fees And Services						
Building & Devlpmt	\$ 43,223	\$ 66,843	\$ 18,090	\$ 40,000	\$ 21,000	\$ 21,000
Total Revenues	\$ 43,223	\$ 66,843	\$ 18,090	\$ 40,000	\$ 21,000	\$ 21,000
Expenditures:						
Personnel	\$ 13,064	\$ 7,324	\$ 6,358	\$ 16,334	\$ 17,804	\$ 18,338
Services	3,664	2,717	3,210	18,125	13,445	13,714
Supplies	56	82	55	200	200	204
Capital Outlay	56,986	68,376	22,517	85,000	65,000	65,000
Total Expenditures	\$ 73,770	\$ 78,498	\$ 32,139	\$ 119,659	\$ 96,449	\$ 97,256

Capital Outlay

	2019	2020
Sidewalk Oversizing	\$ 20,000	\$ -
Sidewalk And R.O.W. Repairs	65,000	65,000
Total Capital Outlay	\$ 85,000	\$ 65,000

Activity Summary

Activity: Traffic Engineering (710320)
Division: Streets Operations

Fund: Road Use Tax (2200)
Department: Public Works

	2016 Actual	2017 Actual	2018 Actual	2019 Revised	2020 Budget	2021 Projected
Revenues:						
Miscellaneous						
Other Misc Revenue	\$ 12,824	\$ 27,943	\$ 48,200	\$ 12,530	\$ 23,370	\$ 23,370
Total Revenues	\$ 12,824	\$ 27,943	\$ 48,200	\$ 12,530	\$ 23,370	\$ 23,370

Expenditures:						
Personnel	\$ 622,406	\$ 545,737	\$ 470,377	\$ 341,177	\$ 519,344	\$ 534,924
Services	563,165	479,970	555,089	505,193	516,636	526,968
Supplies	156,777	98,998	190,336	208,500	139,782	142,578
Capital Outlay	115,082	26,191	73,004	411,420	197,000	75,000
Total Expenditures	\$ 1,457,429	\$ 1,150,896	\$ 1,288,805	\$ 1,466,289	\$ 1,372,762	\$ 1,279,470

Personnel Services - FTE	2016	2017	2018	2019	2020
Asst Streets Superintendent	0.50	0.50	-	-	-
Electrician - Traffic Eng	2.00	2.00	2.00	2.00	2.00
Electronics Tech/Traffic Eng	1.00	1.00	1.00	1.00	1.00
Sr Clerk/Typist - Streets	0.25	0.50	-	-	-
Streets Superintendent	0.15	0.50	-	-	-
Total Personnel	3.90	4.50	3.00	3.00	3.00

Capital Outlay	2019	2020
Paint Traffic Signal Poles	\$ 250,000	\$ 90,000
Paint Light Poles	20,000	20,000
Trailer	-	5,000
Traffic Signal Equipment	141,420	82,000
Total Capital Outlay	\$ 411,420	\$ 197,000

Activity Summary

Activity: Streets System Maintenance (710330)

Fund: Road Use Tax (2200)

Division: Streets Operations

Department: Public Works

	2016 Actual	2017 Actual	2018 Actual	2019 Revised	2020 Budget	2021 Projected
Revenues:						
Intergovernmental						
Disaster Assistance	\$ 3,745	\$ -	\$ 1,388	\$ -	\$ -	\$ -
Other State Grants	6,230	-	-	-	-	-
Miscellaneous						
Other Misc Revenue	25,292	36,082	45,716	20,000	43,490	43,490
Other Financial Sources						
Sale Of Assets	25	-	46	-	-	-
Total Revenues	\$ 35,292	\$ 36,082	\$ 47,150	\$ 20,000	\$ 43,490	\$ 43,490

Expenditures:						
Personnel	\$ 2,025,268	\$ 2,189,743	\$ 2,488,765	\$ 2,763,968	\$ 2,644,716	\$ 2,724,057
Services	1,207,208	1,232,357	1,416,824	1,397,179	1,488,277	1,518,042
Supplies	561,442	458,732	487,741	568,523	596,312	608,238
Capital Outlay	29,195	68,835	261,908	33,830	223,000	60,000
Total Expenditures	\$ 3,823,114	\$ 3,949,667	\$ 4,655,238	\$ 4,763,500	\$ 4,952,305	\$ 4,910,338

Personnel Services - FTE	2016	2017	2018	2019	2020
Asst Streets Superintendent	0.50	0.50	1.00	1.00	1.00
M.W. II - Signs	1.00	1.00	1.00	1.00	-
M.W. I - Streets	6.00	6.00	8.00	8.00	8.00
M.W. II - Streets	7.00	7.00	7.00	7.00	7.00
M.W. III - Streets	7.00	7.00	7.00	7.00	7.00
M.W. III - Lead Sweeper Operator	1.00	1.00	1.00	1.00	1.00
Signs & Pavement Markings Technician	-	-	-	-	1.00
Sr Clerk/Typist - Streets	0.25	0.50	1.00	1.00	1.00
Sr M.W. - Streets	2.00	2.00	2.00	2.00	2.00
Streets Superintendent	0.50	0.50	1.00	1.00	1.00
Total Personnel	25.25	25.50	29.00	29.00	29.00

Capital Outlay	2019	2020
Hotbox	\$ -	\$ 80,000
Swap Loader Trucks	-	80,000
Track Skid-loader & Planer	-	25,000
Roller	-	16,000
Snow Plow Blade	-	16,000
Copier	-	6,000
Flatbed Truck	24,330	-
Equipment GPS Tracking Hardware	9,500	-
Total Capital Outlay	\$ 33,830	\$ 223,000

OTHER SHARED REVENUE FUND

This fund accounts for federal, state, local, and private grants, including Hazard Mitigation Grant Project (HMGP) Buyout, Supplemental Community Development Block Grants (CDBG), and Invest Health. Individual programs may provide public assistance for business and residential flood recovery efforts, the acquisition and removal of properties within the flood plain, down payment assistance for owner-occupied affordable housing, and a variety of other purposes to improve living and housing in Iowa City. The City's role in many of grant programs is to manage pass-through grants and distribute them to Iowa City businesses and residents.

Currently active grants:

- Invest Health: This is an initiative that brings together diverse leaders from mid-sized U.S. cities across the nation to develop new strategies for increasing and leveraging private and public investments to accelerate improvements in neighborhoods facing the biggest barriers to better health. The City received \$60,000 in fiscal year 2016 and has been spending down proceeds slowly in the past three fiscal years.
- Hazard Mitigation Grant Project (HMGP) Buyout: The City received a flood mitigation buyout grant to purchase and remove three homes in the flood plain in fiscal year 2017. The federal grant share is \$1,153,761, the State of Iowa's share is \$146,871, and the City's share will be \$224,042. The City's share may be in kind or in cash and is shown as a transfer-in from the General Fund. The total project is \$1,524,674. The City has received prior HMGP grants as well.

No grant or project activity is budgeted for fiscal year 2020.

Other Shared Revenue (2300)
Fund Summary

	2016	2017	2018	2019	2020	2021
	Actual	Actual	Actual	Revised	Budget	Projected
Fund Balance, July 1	\$ (109)	\$ 152,415	\$ 82,485	\$ 3,968	\$ 3,968	\$ 3,968
Revenues:						
Intergovernmental						
Fed Intergovnt Rev	\$ 370,151	\$ 470,272	\$ 201,484	\$ -	\$ -	\$ -
Operating Grants	20,000	44,085	-	-	-	-
Disaster Assistance	49,353	62,703	26,865	-	-	-
Other State Grants	(59,394)	-	-	-	-	-
Miscellaneous						
Contrib & Donations	-	-	41,740	48,260	-	-
Sub-Total Revenues	380,110	577,060	270,089	48,260	-	-
Transfers In:						
Misc Transfers In	218,879	5,163	(15,185)	-	-	-
Sub-Total Transfers In	218,879	5,163	(15,185)	-	-	-
Total Revenues & Transfers In	\$ 598,989	\$ 582,223	\$ 254,904	\$ 48,260	\$ -	\$ -
Expenditures:						
Personnel	\$ 9,178	\$ 5,010	\$ 1,409	\$ -	\$ -	\$ -
Services	(23,713)	158,196	124,107	48,260	-	-
Supplies	-	1,946	4,905	-	-	-
Capital Outlay	461,000	487,000	203,000	-	-	-
Sub-Total Expenditures	446,465	652,152	333,421	48,260	-	-
Transfers Out:						
Misc Transfers Out	-	-	-	-	-	-
Sub-Total Transfers Out	-	-	-	-	-	-
Total Expenditures	\$ 446,465	\$ 652,152	\$ 333,421	\$ 48,260	\$ -	\$ -
Fund Balance, June 30	\$ 152,415	\$ 82,485	\$ 3,968	\$ 3,968	\$ 3,968	\$ 3,968
Restricted / Committed /Assigned	-	-	-	-	-	-
Unassigned Balance	\$ 152,415	\$ 82,485	\$ 3,968	\$ 3,968	\$ 3,968	\$ 3,968
% of Revenues & Transfers In	25%	14%	2%	8%	100%	400%

METROPOLITAN PLANNING ORGANIZATION (MPOJC) OF JOHNSON COUNTY

The Metropolitan Planning Organization (MPOJC) of Johnson County Fund is a special revenue fund that accounts for the operations of the MPO.

Funding for the MPOJC is derived from multiple sources including the City's General Fund and the Road Use Tax Fund. Contributions are also received from the MPOJC's other government members in Johnson County and from State of Iowa grants.

Fund balance in the MPO fund has decreased steadily since fiscal year 2016 from \$302,423 to \$253,223 in fiscal year 2020. The fund balance as a percentage of revenues and transfers in has decreased from 53% in fiscal year 2016 to 34% in fiscal year 2020. This has been an intentional decrease to help bring the fund balance down and was done through a temporary reduction in member contributions in fiscal years 2017 and 2018. In fiscal years 2019 and 2020, member contributions were increased, however, the fund balance is still projected to decrease by 3.4% from fiscal year 2018 to \$253,223.

Revenues and transfers-in for fiscal year 2020 are expected to be higher by 5.7% due to increased member contributions of 9.4%. Transfers in are budgeted to increase by 5.6% in fiscal year 2020. Expenditures are also higher in fiscal year 2020 by 4.4%.

Metro Planning Organization of Johnson County (2350)
Fund Summary

	2016	2017	2018	2019	2020	2021
	Actual	Actual	Actual	Revised	Budget	Projected
Fund Balance, July 1	\$ 292,006	\$ 302,423	\$ 256,738	\$ 262,063	\$ 253,223	\$ 253,223
Revenues:						
Use Of Money And Property						
Interest Revenues	\$ 1,670	\$ 1,162	\$ 2,887	\$ 1,160	\$ 2,890	\$ 2,890
Intergovernmental						
Fed Intergovnt Rev	-	-	-	230,000	230,000	230,000
Local 28E Agreements	102,514	100,719	110,774	134,588	147,186	161,905
Other State Grants	190,000	190,000	200,000	-	-	-
Miscellaneous						
Other Misc Revenue	4,487	4,085	6,794	-	6,790	6,790
Other Financial Sources						
Sale Of Assets	-	-	4	-	-	-
Sub-Total Revenues	298,671	295,966	320,459	365,748	386,866	401,585
Transfers In:						
Transfer-In from General Fund and RUT	270,235	268,255	276,205	333,966	352,530	387,783
Sub-Total Transfers In	270,235	268,255	276,205	333,966	352,530	387,783
Total Revenues & Transfers In	\$ 568,906	\$ 564,221	\$ 596,664	\$ 699,714	\$ 739,396	\$ 789,368
Expenditures:						
Metro Planning Org of Johnson County	\$ 558,489	\$ 609,907	\$ 591,338	\$ 708,554	\$ 739,396	\$ 760,123
Total Expenditures	\$ 558,489	\$ 609,907	\$ 591,338	\$ 708,554	\$ 739,396	\$ 760,123
Fund Balance, June 30	\$ 302,423	\$ 256,738	\$ 262,063	\$ 253,223	\$ 253,223	\$ 282,468
Restricted / Committed /Assigned	-	-	-	-	-	-
Unassigned Balance	\$ 302,423	\$ 256,738	\$ 262,063	\$ 253,223	\$ 253,223	\$ 282,468
% of Revenues and Transfers In	53%	46%	44%	36%	34%	36%

METROPOLITAN PLANNING ORGANIZATION (MPO) OF JOHNSON COUNTY OPERATIONS

It is the mission of the Metropolitan Planning Organization (MPO) of Johnson County to fulfill state and federal requirements necessary and beneficial to receive state and federal transportation capital and operating funds; to conduct transportation and traffic studies related to public and private development projects; to provide traffic data collection and analysis services, prepare and administer transportation-related grants; and serve as a body for regional policy and project-related discussions.

Metropolitan Planning Organization (MPO) designations are made by the Governor of the State of Iowa. The MPO of Johnson County serves the Iowa City Urbanized Area, which includes Iowa City, Coralville, North Liberty, Tiffin, University Heights and the University of Iowa. The MPO coordinates planning efforts for all of Johnson County in: transportation planning, data collection and analysis, and assistance to small communities. Member agencies outside of the Iowa City Urbanized Area include Johnson County, Hills, Lone Tree, Oxford, Shueyville, Solon, and Swisher.

The MPO fulfills federal requirements involving the transportation planning process in order to maintain eligibility for grant programs through the Federal Transit Administration (FTA) and Federal Highway Administration (FHWA). The "3-C" transportation planning process consists of a comprehensive, coordinated and continuing planning effort for all modes of transportation. Projects include short and long-range transportation plans, corridor studies, intersection analyses, survey reports, and review of development projects. The MPO also prepares state and federal grant applications and fulfills the associated administration and regulation compliance.

In past years, the MPO has also facilitated discussion on regional issues including a fire protection mutual aid agreement, joint animal control facilities, a Joint Emergency Communications Center, and affordable housing issues.

Although funding is received from all MPO members, the MPO is organized under the City of Iowa City. Through a 28(E) agreement, staff provides assistance to the other members of MPOJC. This provides for cost-effective sharing of clerical, accounting, office space and vehicle pool expenditures.

HIGHLIGHTS

Recent Accomplishments:

- Completion of a successful Quadrennial MPO Planning Review conducted by the Federal Transit Administration, Federal Highway Administration, and Iowa Department of Transportation
- Completion of the fiscal year 2018 Transportation Planning Work Program & adoption of the fiscal year 2019 Work Program

- Completion of the MPO Fiscal Year 2019-2022 Transportation Improvement Program and acceptance by the Iowa DOT, Federal Transit Administration, and Federal Highway Administration
- Completion of Transit Capital Equipment Replacement Plan & Program of Projects
- Completion of the MPOJC Long Range Transportation Plan – required every 5 years

Upcoming Challenges:

- Completion of the year-end National Transit Database Annual Reports for Iowa City and Coralville Transit and University of Iowa Cambus system
- Completion of the MPO Fiscal Year 2020-2023 Transportation Improvement Program and acceptance by the Iowa DOT, Federal Transit Administration, and Federal Highway Administration
- Completion of the fiscal year 2019 Transportation Planning Work Program & adoption of the fiscal year 2020 Work Program
- Adoption of Federal Functional Classification changes for urbanized area roadways

Staffing:

	FY2018	FY2019	FY2020
Total FTE's	4.70	5.20	5.20

Staffing Level Change Summary:

There are no staffing changes in the fiscal year 2020 budget.

Service Level Change Summary:

There are no service level changes in the fiscal year 2020 budget.

Financial Highlights:

The fiscal year 2020 supplies expenditures increased by 76.4% in due to software purchases and the purchase of new office furniture.

Transfers In from other funds are budgeted to increase by \$18,564 or 5.6%.

GOALS, OBJECTIVES, and PERFORMANCE MEASURES

Strategic Plan Goal: *Foster Healthy Neighborhoods throughout the City, Promote a Strong and Resilient Local Economy, Encourage a Vibrant and Walkable Urban Core, Maintain a Solid Financial Foundation, & Enhanced Community Engagement and Intergovernmental Relations*

Department Goal: To improve residents' lives in the community by improving transportation safety, and increasing the percentage of commuters walking, biking, or using public transit.

Department Objective: Provide transportation (private vehicle, transit, bicycle and pedestrian) planning services including data collection, analysis, grant application and administration, development review, long range planning, traffic studies, traffic modeling, and coordination with other local governments including the University of Iowa, Iowa Department of Transportation, Federal Transit Administration and the Federal Highway Administration.

Performance Measures:

Federal and State Requirements: Following are formal documents required to be completed and approved by the Federal Highway Administration, Federal Transit Administration and/or Iowa Department of Transportation. MPO staff provide planning, programming, and administrative efforts to complete these documents to ensure that Iowa City remains eligible to receive federal transportation funding, including transit capital and operation funds, streets and trails infrastructure funds, and discretionary grant funds.

	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018
Long Range Transportation Plan (required every 5 yrs.)				✓	
Transportation Planning Work Program	✓	✓	✓	✓	✓
Passenger Transportation Plan	✓	✓	✓	✓	✓
Transportation Improvement Program	✓	✓	✓	✓	✓

Grant Awards Received for Iowa City: Grant awards are pursued to help fund and achieve Iowa City's Capital Improvements Program priorities.

FY 2014	FY 2015	FY 2016	FY 2017	FY 2018
\$1,400,381 Federal Transit Grant for Iowa City Transit*	\$1,439,334 Federal Transit Grant for Iowa City Transit*	\$1,494,411 Federal Transit Grant for Iowa City Transit*	\$1,622,763 Federal Transit Grant for Iowa City Transit*	\$1,487,897 Federal Transit Grant for Iowa City Transit*
\$500,000 Traffic Safety Grant for Burlington St Median	\$2,240,660 MPO/STP funds for American Legion Road Reconstruction	\$820,000 STBG-HPB funds for Prentiss St Bridge Replacement	\$1,315,860 STBG funds for Benton Street Rehabilitation	
\$200,000 Traffic Safety Grant for Burlington St/Clinton St	\$930,000 MPO/STP funds for IWW Road Improvements	\$135,000 CMAQ funds for bike share program - bike stations	\$1,368,140 STBG funds for American Legion Road Reconstruction	
\$50,000 US EPA Grant for Riverfront Crossings Park	\$500,000 MPO/TAP funds for Hwy 1 Trail construction			
\$50,000 Iowa DNR Grant for Iowa River Dam Safety	\$500,000 Traffic Safety Grant for Mormon Trek 4-3 lane			
	\$500,000 Traffic Safety Grant for 1st Ave 4-3 lane conversion			
	\$283,027 RISE Grant - Northgate Dr. extension			

*Includes all planning & legal documents, grant preparation & administration, & IDOT/FTA reporting

Vehicle Collisions: Includes all reported vehicle collisions where property damage exceeded \$1,000 or where an injury occurred. Department objective is to have zero fatalities.

Transportation Safety (Vehicle Collisions)	CY 2013	CY 2014	CY 2015	CY 2016	CY 2017
Property Damage Only	994	1,011	574	1,044	1,095
Possible Injuries (Unknown)	147	149	213	231	244
Minor Injuries	150	111	99	119	102
Major Injuries	14	16	14	13	17
Fatalities	2	1	3	1	3
Totals	1,307	1,288	766	1,408	1,461

Strategic Plan Goal: *Foster Healthy Neighborhoods throughout the City, Promote a Strong and Resilient Local Economy, Encourage a Vibrant and Walkable Urban Core, Maintain a Solid Financial Foundation, & Enhanced Community Engagement and Intergovernmental Relations*

STAR Objective: **Transportation Choices** - Promote diverse transportation modes, including walking, bicycling, and transit, that are safe, low-cost, and reduce vehicle miles traveled.

Department Goal: To improve residents' lives in the community by improving transportation safety, and increasing the percentage of commuters walking, biking, or using public transit.

Department Objective: Provide transportation (private vehicle, transit, bicycle and pedestrian) planning services including data collection, analysis, grant application and administration, development review, long range planning, traffic studies, traffic modeling, and coordination with other local governments including the University of Iowa, Iowa Department of Transportation, Federal Transit Administration and the Federal Highway Administration.

Performance Measures:

Vehicle Miles Traveled & Emissions Per Capita : Vehicle miles traveled and CO2 emissions per capita within corporate limits. Reducing vehicle miles traveled and subsequent greenhouse emissions is an objective of the Transportation Planning Division.

	CY 2013	CY 2014	CY 2015	CY 2016	CY 2017	
Total Vehicle Miles Traveled Per Capita	4,309	4,385	4,443	4,393	4,760	★
Metric tonnes of Vehicle CO2e Per Capita	2.48	2.51	2.54	2.51	2.09	

Bicycle & Pedestrian Collisions: Includes all reported collisions involving bicycles or pedestrians. Department objective is to have zero fatalities.

Transportation Safety (Bicycle & Pedestrian Collisions)	CY 2013	CY 2014	CY 2015	CY 2016	CY 2017	
Property Damage Only	0	0	3	2	1	
Possible Injuries (Unknown)	20	11	28	9	23	
Minor Injuries	40	24	37	21	24	
Major Injuries	3	2	4	3	4	
Fatalities	1	0	1	0	1	★
Totals	64	37	73	35	53	

Mode Split - Commuting to Work: Includes all workers 18 years or older by primary means of travel to work. Department objective is to increase the mode split for walking, biking, or use of public transit.

Travel to Work (%)	CY 2000*	CY 2009**	CY 2012**	CY 2015**	
Drove alone	65.3	63.1	63.6	57.0	★
2 or more person carpool	13.7	14.3	12.6	8.9	★
Transit	6.0	6.9	7.3	9.9	★
Bike	1.7	2.2	2.6	3.7	★
Walked	11.1	10.7	10.4	16.0	★
Taxi, Motorcycle and other means	0.4	0.8	1.5	1.2	★
Worked at Home	1.7	2.0	2.1	3.5	★

*Includes CTPP data from 2000. ** Includes 3-year American Community Survey data.

Activity Summary

Activity: Metro Planning Org of Jo Co (610810)

Fund: Metro Planning Org Of Johnson Cnty (2350)

Division: Metro Planning Org of Jo Co

Department: Neighborhood and Development Services

	2016	2017	2018	2019	2020	2021
	Actual	Actual	Actual	Revised	Budget	Projected
Revenues & Transfers In:						
Use Of Money And Property						
Interest Revenues	\$ 1,670	\$ 1,162	\$ 2,887	\$ 1,160	\$ 2,890	\$ 2,890
Intergovernmental						
Fed Intergovnt Revenue	-	-	-	230,000	230,000	230,000
Local 28E Agreements	102,514	100,719	110,774	134,588	147,186	161,905
Other State Grants	190,000	190,000	200,000	-	-	-
Miscellaneous						
Other Misc Revenue	4,487	4,085	6,794	-	6,790	6,790
Other Financial Sources						
Sale Of Assets	-	-	4	-	-	-
Transfer-In from General Fund and RUT	270,235	268,255	276,205	333,966	352,530	387,783
Total Revenues & Transfers In	\$ 568,906	\$ 564,221	\$ 596,664	\$ 699,714	\$ 739,396	\$ 789,368
Expenditures:						
Personnel	\$ 445,868	\$ 477,613	\$ 461,062	\$ 573,745	\$ 593,909	\$ 611,726
Services	104,954	112,449	120,118	125,144	128,437	131,006
Supplies	7,666	19,844	10,159	9,665	17,050	17,391
Total Expenditures	\$ 558,489	\$ 609,907	\$ 591,338	\$ 708,554	\$ 739,396	\$ 760,123
Personnel Services - FTE						
	2016	2017	2018	2019	2020	
Administrative Secretary	0.20	0.20	0.20	0.20	0.20	0.20
Associate Planner	3.50	2.50	2.50	3.00	3.00	3.00
Sr. Associate Planner	-	1.00	1.00	1.00	1.00	1.00
MPO Director	1.00	1.00	1.00	1.00	1.00	1.00
Total Personnel	4.70	4.70	4.70	5.20	5.20	

EMPLOYEE BENEFITS FUND

This fund accounts for annual employee benefit costs for the General Fund and a share of Road Use Tax employees. Costs include health, dental, life and disability insurance; employer-share FICA and IPERS retirement contributions; Chapter 411 Police and Fire retirement contributions, accidental disability and on-the-job injury medical claims; and worker’s compensation insurance.

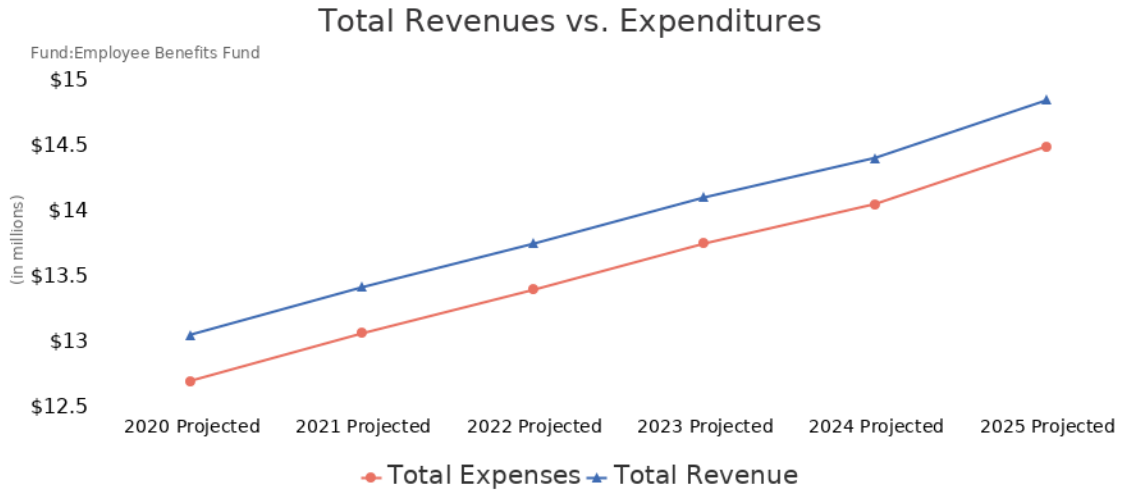
Legal authority for the fund is established by two sections code. Iowa State Code chapter 386.6.1 provides authority for municipalities to establish a fund for the purpose of “accounting for pension and related employee benefit funds as provided by the City Finance Committee”, while also providing the authority to levy a tax in the amount necessary to meet these obligations. Chapter 545.4 of the Administrative Code of Iowa provides the City Finance Committee’s definition of eligible benefits and how they are must be accounted for.

During the 2009 legislative session, a bill was passed amending section 411.16(5)(c)(2) of the Iowa State Code. This amendment added a presumption for police and fire personnel, that any infectious disease and/or cancer is presumed to have been contracted during the performance of the duties, placing fiduciary responsibility for all related medical claims upon the employer. As with other accidental disability and on-the-job medical claims, cash reserves will be utilized to prevent a spike in the tax levy in any given year from such claims. For this reason, cash balance is recommended to be between 25% and 35% of total fund revenues. The fund’s cash balances versus revenues since fiscal year 2016 are as follows:

	2016	2017	2018	2019	2020
	Actual	Actual	Actual	Revised	Budget
Revenues	\$ 10,516,768	\$ 11,145,984	\$ 11,668,231	\$ 12,908,880	\$ 13,031,767
Fund Balance	\$ 1,670,848	\$ 2,520,948	\$ 2,847,078	\$ 3,528,299	\$ 3,878,860
Percentage	15.89%	22.62%	24.40%	27.33%	29.76%

The Employee Benefits property tax levy for fiscal year 2019 was \$3.34415 per \$1,000 of valuation. For fiscal year 2020, this levy decreases by \$.10 to \$3.24415 per \$1,000 of valuation.

Long-term Projections:



Employee Benefits revenue is heavily dependent upon Property Taxes. For the Employee Benefits portion of Property Taxes, taxable valuation was estimated to increase by 3% in fiscal year 2021, 2.68% in 2022, 2.7% in 2023, 2.28% in 2024, and 3.29% in fiscal year 2025. Taxable Valuations are expected to increase more in odd numbered years, which align with re-valuation years.

Expenditures were projected to increase at the same level, as the large proportion of expenditures for the Employee Benefits Fund is the Transfers Out to the General and Road Use Tax Funds to cover personnel benefits expense.

Employee Benefits (2400)
Fund Summary

	2016	2017	2018	2019	2020	2021
	Actual	Actual	Actual	Revised	Budget	Projected
Fund Balance, July 1	\$ 1,592,570	\$ 1,670,848	\$ 2,520,948	\$ 2,847,078	\$ 3,528,299	\$ 3,878,860
Revenues:						
Property Taxes	\$ 9,650,100	\$ 10,387,251	\$ 10,764,314	\$ 12,095,360	\$ 12,210,314	\$ 12,576,532
Other City Taxes						
Gas/Electric Excise Tax	142,872	137,736	131,729	139,776	138,588	138,588
Mobile Home Tax	12,247	12,358	11,787	12,360	11,790	11,790
Intergovernmental						
Property Tax Credits	383,162	294,581	291,713	347,324	350,385	350,385
State 28E Agreements	326,586	302,475	315,688	302,480	315,690	315,690
Miscellaneous						
Other Misc Revenue	1,801	11,581	152,999	11,580	5,000	5,000
Total Revenues	\$ 10,516,768	\$ 11,145,984	\$ 11,668,231	\$ 12,908,880	\$ 13,031,767	\$ 13,397,985
Expenditures:						
General Government Employee Benefits	\$ 378,317	\$ 383,907	\$ 376,933	\$ 375,518	\$ 372,757	\$ 380,808
Public Safety Employee Benefits	676,540	484,394	590,525	907,899	919,871	938,268
Sub-Total Expenditures	1,054,857	868,301	967,457	1,283,417	1,292,628	1,319,076
Transfers Out:						
Empl Benefits Levy to Gen Fund & RUT	9,383,633	9,427,583	10,374,643	10,944,242	11,388,578	11,730,235
Sub-Total Transfers Out	9,383,633	9,427,583	10,374,643	10,944,242	11,388,578	11,730,235
Total Expenditures & Transfers Out	\$ 10,438,490	\$ 10,295,884	\$ 11,342,101	\$ 12,227,659	\$ 12,681,206	\$ 13,049,312
Fund Balance, June 30	\$ 1,670,848	\$ 2,520,948	\$ 2,847,078	\$ 3,528,299	\$ 3,878,860	\$ 4,227,533
Restricted / Committed /Assigned	-	-	-	-	-	-
Unassigned Balance	\$ 1,670,848	\$ 2,520,948	\$ 2,847,078	\$ 3,528,299	\$ 3,878,860	\$ 4,227,533
% of Revenues	16%	23%	24%	27%	30%	32%

Activity Summary

Activity: General Government Employee Benefits (310640) **Fund: Employee Benefits (2400)**
Division: Finance Administration **Department: Finance**

	2016 Actual	2017 Actual	2018 Actual	2019 Revised	2020 Budget	2021 Projected
Revenues:						
Property Taxes	\$ 9,650,100	\$ 10,387,251	\$ 10,764,314	\$ 12,095,360	\$ 12,210,314	\$ 12,576,532
Other City Taxes						
Gas/Electric Excise Tax	142,872	137,736	131,729	139,776	138,588	138,588
Mobile Home Tax	12,247	12,358	11,787	12,360	11,790	11,790
Intergovernmental						
Property Tax Credits	383,162	294,581	291,713	347,324	350,385	350,385
Total Revenues	\$ 10,188,381	\$ 10,831,927	\$ 11,199,544	\$ 12,594,820	\$ 12,711,077	\$ 13,077,295

Expenditures:						
Personnel	\$ 52,454	\$ 54,792	\$ 55,798	\$ 58,078	\$ 59,585	\$ 61,373
Services	325,863	329,115	321,135	317,440	313,172	319,435
Total Expenditures	\$ 378,317	\$ 383,907	\$ 376,933	\$ 375,518	\$ 372,757	\$ 380,808

	2016	2017	2018	2019	2020
Personnel Services - FTE					
Administrative Secretary	0.50	0.50	0.50	0.50	-
Risk & Finance Assistant	-	-	-	-	0.50
Finance Director	0.05	0.05	0.05	0.05	0.05
Total Personnel	0.55	0.55	0.55	0.55	0.55

Activity Summary

Activity: Public Safety Employee Benefits (310650 - 310660) **Fund: Employee Benefits (2400)**
Division: Finance Administration **Department: Finance**

	2016 Actual	2017 Actual	2018 Actual	2019 Revised	2020 Budget	2021 Projected
Revenues:						
Intergovernmental						
State 28E Agreements	\$ 326,586	\$ 302,475	\$ 315,688	\$ 302,480	\$ 315,690	\$ 315,690
Miscellaneous						
Other Misc Revenue	1,801	11,581	152,999	11,580	5,000	5,000
Total Revenues	\$ 328,388	\$ 314,057	\$ 468,687	\$ 314,060	\$ 320,690	\$ 320,690

Expenditures:						
Services	\$ 676,540	\$ 484,394	\$ 590,525	\$ 907,899	\$ 919,871	\$ 938,268
Total Expenditures	\$ 676,540	\$ 484,394	\$ 590,525	\$ 907,899	\$ 919,871	\$ 938,268

AFFORDABLE HOUSING FUND

The Affordable Housing Fund was a new fund created during fiscal year 2016. The fund accounts for developer fees and contributions towards the development of affordable housing throughout the City.

During 2014, the City issued a Request for Proposals for the development of a parcel of land that the City owns at the corner of Court and Linn Streets, which is also the former site of St. Patrick Catholic Church. In the summer of 2015, C.A. Ventures was selected as the developer for this property.

As part of the development of this property, C.A. Ventures agreed to a purchase price of \$5.5 million. The proceeds from this sale are accounted for in the Parking Fund. The developer's project totals \$74 million and will include two towers containing 20,000 square feet of office space, 320 residential units, a 152 room hotel, and retail space. The developer also agreed to lease 32 one-bedroom units (10% of the total number of units) to qualified households with incomes at or below 80% of the Area Median Income and to make a contribution of \$1,000,000 to the City's Affordable Housing Fund.

In fiscal years 2019 and 2020, the City has budgeted to contribute \$1,000,000, per year to this Fund.

City Council has directed that affordable housing funds to be split 3 ways:

- 1) 50% to the Johnson County Housing Trust Fund,
- 2) 30% to be held for land banking or emergent situations determined by the City Council,
- 3) 20% directed to HCDC for LIHTC support or supplemental aid through the CDBG/HOME application process.

The fiscal year 2017 and 2018 fund balance is \$468,102 and \$1,208,851, respectively. In fiscal years 2019 and 2020, the ending fund balances are projected to be \$1,613,211.

Affordable Housing (2500)
Fund Summary

	2016 Actual	2017 Actual	2018 Actual	2019 Revised	2020 Budget	2021 Projected
Fund Balance, July 1	\$ -	\$ 1,000,000	\$ 468,102	\$ 1,208,851	\$ 1,613,211	\$ 1,613,211
Revenues:						
Use Of Money And Property						
Interest Revenues	\$ -	\$ 3,926	\$ 11,389	\$ -	\$ -	\$ -
Charges for Fees & Services						
Building & Development	1,000,000	-	404,360	404,360	-	-
Sub-Total Revenues	1,000,000	3,926	415,749	404,360	-	-
Transfers In:						
Transfer-In from General Fund	-	-	650,000	1,000,000	1,000,000	650,000
Sub-Total Transfers In	-	-	650,000	1,000,000	1,000,000	650,000
Total Revenues & Transfers In	\$ 1,000,000	\$ 3,926	\$ 1,065,749	\$ 1,404,360	\$ 1,000,000	\$ 650,000
Expenditures:						
Services	\$ -	\$ 500,000	\$ 325,000	\$ 750,000	\$ 750,000	\$ 487,500
Capital Outlay	-	-	-	250,000	250,000	162,500
Sub-Total Expenditures	-	500,000	325,000	1,000,000	1,000,000	650,000
Transfers Out:						
Capital Projects Fund	\$ -	\$ 35,824	\$ -	\$ -	\$ -	\$ -
Sub-Total Transfers Out	-	35,824	-	-	-	-
Total Expenditures	\$ -	\$ 535,824	\$ 325,000	\$ 1,000,000	\$ 1,000,000	\$ 650,000
Fund Balance, June 30	\$ 1,000,000	\$ 468,102	\$ 1,208,851	\$ 1,613,211	\$ 1,613,211	\$ 1,613,211
Restricted / Committed /Assigned	-	-	-	-	-	-
Unassigned Balance	\$ 1,000,000	\$ 468,102	\$ 1,208,851	\$ 1,613,211	\$ 1,613,211	\$ 1,613,211
% of Revenues	100%	11923%	291%	399%	100%	400%

PENINSULA APARTMENTS FUND

In 2003, City Council voted to support the development of affordable housing by committing to the construction of 17 housing units in conjunction with The Housing Fellowship. The City owns and operates ten (10) of the rental units. The remaining seven (7) units are owned and operated by The Housing Fellowship. This fund accounts for the operation of the ten units owned by the City.

Funding for the project included an Economic Development Grant, CDBG funds, and HOME funds. In addition, general obligation bonds were issued to finance a \$410,000 loan to The Housing Fellowship and a \$256,000 internal loan to the Peninsula Apartments. The internal loan payments are accounted for in this fund. Both of these loans are payable to the City's Debt Service Fund. The outstanding balance owed to the Debt Service Fund from the Peninsula Apartments Fund at June 30, 2019 will be \$97,897.

Also as part of the financing structure, The Housing Fellowship issued an interest-only loan to the City for \$210,784 for the Peninsula Apartments. The repayment of the full principal balance will be due in a balloon payment in fiscal year 2025. These interest-only payments are accounted for in this fund.

Fund Balance: The fiscal year 2020 ending fund balance is projected at \$203,513. Cash balance will be allowed to increase until reaching \$210,784. This is the amount of a lump sum payment which is due in fiscal year 2025 as part of the original financing for this project.

Revenues: Rental income is projected at \$71,020 in fiscal year 2020 a decrease of 7.4% from the fiscal year 2019 estimate.

Expenditures: Expenditure are budgeted at 14.6% lower than fiscal year 2019 primarily due to lower building maintenance and repair expenditures.

Peninsula Apartments (2510)
Fund Summary

	2016	2017	2018	2019	2020	2021
	Actual	Actual	Actual	Revised	Budget	Projected
Fund Balance, July 1	\$ 105,146	\$ 124,888	\$ 143,381	\$ 166,019	\$ 182,411	\$ 203,513
Revenues:						
Use Of Money And Property						
Interest Revenues	\$ 809	\$ 802	\$ 2,254	\$ 800	\$ 2,250	\$ 2,250
Rents	71,434	76,714	71,025	76,710	71,020	71,020
Total Revenues	\$ 72,243	\$ 77,516	\$ 73,278	\$ 77,510	\$ 73,270	\$ 73,270
Expenditures:						
Services	\$ 39,742	\$ 45,801	\$ 36,939	\$ 46,919	\$ 37,454	\$ 38,203
Other Financial Uses	12,759	13,222	13,702	14,199	14,714	15,264
Total Expenditures	\$ 52,501	\$ 59,023	\$ 50,641	\$ 61,118	\$ 52,168	\$ 53,467
Fund Balance, June 30	\$ 124,888	\$ 143,381	\$ 166,019	\$ 182,411	\$ 203,513	\$ 223,316
Restricted / Committed /Assigned	-	-	-	-	-	-
Unassigned Balance	\$ 124,888	\$ 143,381	\$ 166,019	\$ 182,411	\$ 203,513	\$ 223,316
% of Revenues	238%	243%	328%	298%	390%	418%

TAX INCREMENT FINANCING FUNDS

Tax Increment Financing (TIF) Districts have been established in various locations in Iowa City to encourage economic development. TIF revenues are used to repay debt incurred for specific projects and to pay property tax rebates on increased valuation per development-specific agreements within the districts. As TIF agreements expire and/or their legal requirements are satisfied, tax revenue generated by the incremental valuation (increase in property values for the district since it was established) is distributed to all taxing authorities. The objective of Iowa City's TIF capacity is to provide gap financing for development projects which meet the adopted goals and criteria of the respective TIF district.

The City has established thirteen TIF districts. The table below presents debt that has been certified against the City's TIF districts and their respective collections to repay those debts. Not presented in the budget are the Industrial Park Road, Highway 6 Industrial Park, Northgate Corporate Park, Lower Muscatine Road, and the Camp Cardinal urban renewal areas; these areas have no outstanding tax increment debt.

Urban Renewal Area	Outstanding TIF Debt Previously Certified 6/30/2018	TIF Debt Certified 12/1/18	Estimated TIF Receipts FY19	Estimated TIF Receipts FY20	Estimated TIF Debt 6/30/2020
2603 - City-University I	\$ 41,394,443	\$ 1,024,298	\$ 1,393,688	\$ 2,177,935	\$ 38,847,118
2604 - Sycamore & 1st Ave	1,402,608	-	542,301	542,301	318,006
2607 - Scott 6 Industrial	18,938	6,804	18,938	6,804	-
2608 - Heinz Road	170,000	(170,000)	-	-	-
2613 - Moss Green Village (1)	2,163,746	-	-	-	2,163,746
2614 - Towncrest Area	1,374,277	-	247,659	307,388	819,230
2615 - Riverside Drive (2)	3,345,082	1,377	419,186	416,407	2,510,866
2616 - Foster Road (1)	-	3,376,512	-	-	3,376,512
Total	\$ 49,869,094	\$ 4,238,991	\$ 2,621,772	\$ 3,450,835	\$ 48,035,478

(1) Has not been certified yet

(2) Does not include reductions from Hotel/Motel Tax rebates for the Hilton Garden Inn

TIF debt certified on December 1, 2018 included \$1,000,000 for a capital contribution to the Englert Theatre in the City-University URA. The remaining certified debts were for related administrative costs and other miscellaneous expenditures. The TIF rebate in the Heinz Road area of \$170,000 for Alpla was canceled due to non-performance by the company.

Tax Increment Financing (2601 - 2616)
Fund Summary

	2016	2017	2018	2019	2020	2021
	Actual	Actual	Actual	Revised	Budget	Projected
Fund Balance, July 1	\$ 835	\$ 239,487	\$ 482,246	\$ 1,525,593	\$ 721,358	\$ 854,750
Revenues:						
Other City Taxes						
TIF Revenues	\$ 1,027,218	\$ 2,226,302	\$ 2,459,216	\$ 2,621,772	\$ 3,450,835	\$ 3,079,105
Use Of Money And Property						
Interest Revenues	3,615	4,429	14,512	10,000	10,000	-
Sub-Total Revenues	1,030,833	2,230,731	2,473,728	2,631,772	3,460,835	3,079,105
Transfers In:						
Transfers In	-	-	59,834	115,000	107,620	107,620
Sub-Total Transfers In	-	-	59,834	115,000	107,620	107,620
Total Revenues & Transfers In	\$ 1,030,833	\$ 2,230,731	\$ 2,533,563	\$ 2,746,772	\$ 3,568,455	\$ 3,186,725
Expenditures By Urban Renewal Area:						
City-University I	\$ -	\$ -	\$ 107,617	\$ 115,000	\$ 672,248	\$ 1,698,845
Sycamore & 1st Ave	-	-	250,000	250,000	250,000	250,000
Heinz Road	-	-	8	-	-	-
Riverside Drive	-	-	34,506	255,193	254,146	254,146
Sub-Total Expenditures	-	-	392,130	620,193	1,176,394	2,202,991
Transfers Out:						
TIF Debt Transfers Out	792,180	1,987,971	1,098,086	2,930,814	2,258,669	1,074,978
Sub-Total Transfers Out	792,180	1,987,971	1,098,086	2,930,814	2,258,669	1,074,978
Total Expenditures & Transfers Out	\$ 792,180	\$ 1,987,971	\$ 1,490,217	\$ 3,551,007	\$ 3,435,063	\$ 3,277,969
Fund Balance, June 30	\$ 239,487	\$ 482,246	\$ 1,525,593	\$ 721,358	\$ 854,750	\$ 763,506
Restricted / Committed /Assigned	236,684	476,815	574,271	707,853	854,750	763,506
Unassigned Balance	\$ 2,803	\$ 5,431	\$ 951,322	\$ 13,505	\$ -	\$ -
% of Revenues & Transfers In	0%	0%	38%	0%	0%	0%

Starting in fiscal year 2018 activity moved from Neighborhood and Development Services Department to Finance Department

**City-University Project I (2603)
Fund Summary**

	2016	2017	2018	2019	2020	2021
	Actual	Actual	Actual	Revised	Budget	Projected
Fund Balance, July 1	\$ 391	\$ 2,796	\$ 5,424	\$ (37,619)	\$ (37,619)	\$ (37,619)
Revenues:						
Other City Taxes						
TIF Revenues	\$ 534,000	\$ 787,700	\$ 732,757	\$ 1,393,688	\$ 2,177,935	\$ 2,192,110
Use Of Money And Property						
Interest Revenues	3,615	4,429	14,512	10,000	10,000	-
Transfers In:						
Transfers In	-	-	59,834	115,000	107,620	107,620
Total Revenues	\$ 537,615	\$ 792,130	\$ 807,104	\$ 1,518,688	\$ 2,295,555	\$ 2,299,730
Expenditures:						
TIF Rebate	\$ -	\$ -	\$ 107,617	\$ 115,000	\$ 672,248	\$ 1,698,845
Transfers Out:						
TIF Debt Transfers Out	\$ 535,210	\$ 789,502	\$ 742,530	\$ 1,403,688	\$ 1,623,307	\$ 600,885
Total Transfers Out	\$ 535,210	\$ 789,502	\$ 850,146	\$ 1,518,688	\$ 2,295,555	\$ 2,299,730
Fund Balance, June 30	\$ 2,796	\$ 5,424	\$ (37,619)	\$ (37,619)	\$ (37,619)	\$ (37,619)
Restricted / Committed /Assigned	-	-	-	-	-	-
Unassigned Balance	\$ 2,796	\$ 5,424	\$ (37,619)	\$ (37,619)	\$ (37,619)	\$ (37,619)

**Sycamore & 1st Avenue (2604)
Fund Summary**

	2016	2017	2018	2019	2020	2021
	Actual	Actual	Actual	Revised	Budget	Projected
Fund Balance, July 1	\$ 256	\$ 236,684	\$ 476,815	\$ 574,271	\$ 707,853	\$ 841,245
Revenues:						
Other City Taxes						
TIF Revenues	\$ 382,522	\$ 398,437	\$ 505,959	\$ 542,301	\$ 542,301	\$ 317,724
Total Revenues	\$ 382,522	\$ 398,437	\$ 505,959	\$ 542,301	\$ 542,301	\$ 317,724
Expenditures:						
TIF Rebate	\$ -	\$ -	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000
Transfers Out:						
TIF Debt Transfers Out	146,094	158,306	158,504	158,719	158,909	158,968
Total Expenditures & Transfers Out	\$ 146,094	\$ 158,306	\$ 408,504	\$ 408,719	\$ 408,909	\$ 408,968
Fund Balance, June 30	\$ 236,684	\$ 476,815	\$ 574,271	\$ 707,853	\$ 841,245	\$ 750,001
Restricted / Committed /Assigned	-	-	-	-	-	-
Unassigned Balance	\$ 236,684	\$ 476,815	\$ 574,271	\$ 707,853	\$ 841,245	\$ 750,001

Scott 6 Industrial (2607)
Fund Summary

	2016	2017	2018	2019	2020	2021
	Actual	Actual	Actual	Revised	Budget	Projected
Fund Balance, July 1	\$ -	\$ -	\$ -	\$ 937,442	\$ (375)	\$ (375)
Revenues:						
Other City Taxes						
TIF Revenues	\$ -	\$ 748,045	\$ 945,219	\$ 18,938	\$ 6,804	\$ -
Total Revenues	\$ -	\$ 748,045	\$ 945,219	\$ 18,938	\$ 6,804	\$ -
Expenditures:						
TIF Administration	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers Out:						
TIF Debt Transfers Out	-	748,045	7,777	956,755	6,804	-
Total Expenditures & Transfers Out	\$ -	\$ 748,045	\$ 7,777	\$ 956,755	\$ 6,804	\$ -
Fund Balance, June 30	\$ -	\$ -	\$ 937,442	\$ (375)	\$ (375)	\$ (375)
Restricted / Committed /Assigned	-	-	-	-	-	-
Unassigned Balance	\$ -	\$ -	\$ 937,442	\$ (375)	\$ (375)	\$ (375)

Heinz Road (2608)
Fund Summary

	2016	2017	2018	2019	2020	2021
	Actual	Actual	Actual	Revised	Budget	Projected
Fund Balance, July 1	\$ -	\$ 8	\$ 8	\$ (0)	\$ (0)	\$ (0)
Revenues:						
Other City Taxes						
TIF Revenues	\$ 331	\$ -	\$ -	\$ -	\$ -	\$ -
Total Revenues	\$ 331	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditures:						
TIF Rebate	\$ -	\$ -	\$ 8	\$ -	\$ -	\$ -
Transfers Out:						
TIF Debt Transfers Out	323	-	-	-	-	-
Total Expenditures & Transfers Out	\$ 323	\$ -	\$ 8	\$ -	\$ -	\$ -
Fund Balance, June 30	\$ 8	\$ 8	\$ (0)	\$ (0)	\$ (0)	\$ (0)
Restricted / Committed /Assigned	-	-	-	-	-	-
Unassigned Balance	\$ 8	\$ 8	\$ (0)	\$ (0)	\$ (0)	\$ (0)

Towncrest Area (2614)
Fund Summary

	2016	2017	2018	2019	2020	2021
	Actual	Actual	Actual	Revised	Budget	Projected
Fund Balance, July 1	\$ 188	\$ -	\$ -	\$ 3,848	\$ 3,848	\$ 3,848
Revenues:						
Other City Taxes						
TIF Revenues	\$ 88,570	\$ 148,097	\$ 185,084	\$ 247,659	\$ 307,388	\$ 154,696
Total Revenues	\$ 88,570	\$ 148,097	\$ 185,084	\$ 247,659	\$ 307,388	\$ 154,696
Transfers Out:						
TIF Debt Transfers Out	\$ 88,758	\$ 148,097	\$ 181,236	\$ 247,659	\$ 307,388	\$ 154,696
Total Transfers Out	\$ 88,758	\$ 148,097	\$ 181,236	\$ 247,659	\$ 307,388	\$ 154,696
Fund Balance, June 30	\$ -	\$ -	\$ 3,848	\$ 3,848	\$ 3,848	\$ 3,848
Restricted / Committed /Assigned	-	-	-	-	-	-
Unassigned Balance	\$ -	\$ -	\$ 3,848	\$ 3,848	\$ 3,848	\$ 3,848

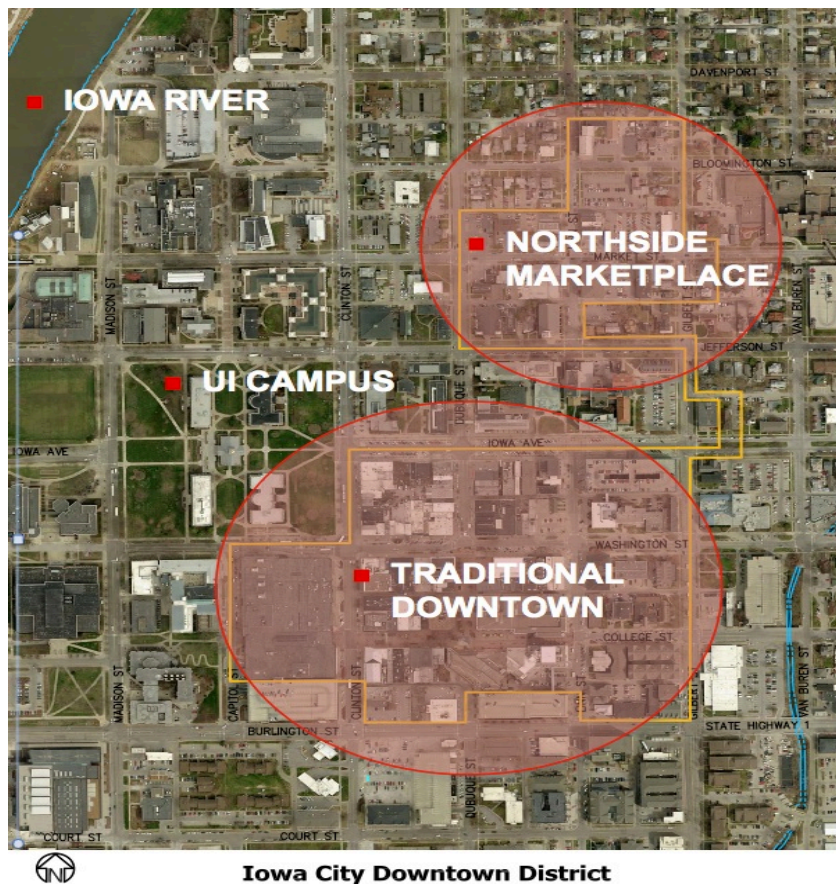
Riverside Drive (2615)
Fund Summary

	2016	2017	2018	2019	2020	2021
	Actual	Actual	Actual	Revised	Budget	Projected
Fund Balance, July 1	\$ -	\$ -	\$ -	\$ 47,651	\$ 47,651	\$ 47,651
Revenues:						
Other City Taxes						
TIF Revenues	\$ 21,796	\$ 144,021	\$ 90,197	\$ 419,186	\$ 416,407	\$ 414,575
Total Revenues	\$ 21,796	\$ 144,021	\$ 90,197	\$ 419,186	\$ 416,407	\$ 414,575
Expenditures:						
TIF Rebate	\$ -	\$ -	\$ 34,506	\$ 255,193	\$ 254,146	\$ 254,146
Transfers Out:						
TIF Debt Transfers Out	21,796	144,021	8,040	163,993	162,261	160,429
Total Expenditures & Transfers Out	\$ 21,796	\$ 144,021	\$ 42,546	\$ 419,186	\$ 416,407	\$ 414,575
Fund Balance, June 30	\$ -	\$ -	\$ 47,651	\$ 47,651	\$ 47,651	\$ 47,651
Restricted / Committed /Assigned	-	-	-	-	-	-
Unassigned Balance	\$ -	\$ -	\$ 47,651	\$ 47,651	\$ 47,651	\$ 47,651

SELF-SUPPORTING MUNICIPAL IMPROVEMENT DISTRICT (SSMID) – DOWNTOWN

In fiscal year 2013, the City in conjunction with Iowa City downtown businesses created a Self-Supporting Municipal Improvement District (SSMID) in downtown Iowa City as allowed under Iowa property tax code. The City collects a special property tax levy on property that is within the boundaries of the downtown district which is then remitted to the Iowa City Downtown District (ICDD). The ICDD uses the funds to promote and enhance the downtown district.

The SSMID was renewed for a ten-year period starting on July 1, 2016 and ending on June 30, 2026. The levy rate was approved to increase from \$2.00 to \$2.50 per \$1,000 of taxable value on July 1, 2021 along with a boundary expansion of the district; however, the SSMID levy rate remains at \$2.00 in fiscal year 2020. Below is a map of the improvement district:



All of the funds received by the City through the SSMID property tax levy are remitted to the ICDD, therefore the fund does not maintain a fund balance. Revenues include the SSMID levy collections and the State backfill for commercial property taxes. SSMID payments to ICDD in fiscal year 2018 totaled \$354,385, and estimated payments in fiscal year 2019 total \$400,124. In fiscal year 2020, estimated SSMID distributions total \$398,091, a decrease of 0.5%. This decrease is primarily related to a reduction in the SSMID district taxable property values.

SSMID - Downtown (2820)
Fund Summary

	2016 Actual	2017 Actual	2018 Actual	2019 Revised	2020 Budget	2021 Projected
Fund Balance, July 1	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Revenues:						
Property Taxes	\$ 264,683	\$ 289,471	\$ 323,017	\$ 361,878	\$ 356,980	\$ 367,689
Intergovernmental						
Property Tax Credits	30,601	28,872	31,368	38,246	41,111	41,111
Total Revenues	\$ 295,284	\$ 318,343	\$ 354,385	\$ 400,124	\$ 398,091	\$ 408,800
Expenditures:						
Services	\$ 295,284	\$ 318,343	\$ 354,385	\$ 400,124	\$ 398,091	\$ 408,800
Total Expenditures	\$ 295,284	\$ 318,343	\$ 354,385	\$ 400,124	\$ 398,091	\$ 408,800
Fund Balance, June 30	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Restricted / Committed /Assigned	-	-	-	-	-	-
Unassigned Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
% of Revenues	0%	0%	0%	0%	0%	0%

DEBT SERVICE FUND

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Fund Summary
Debt Schedules

DEBT SERVICE FUND

This fund accounts for annual principal and interest payments due on the City's general obligation and tax increment revenue bonded debt. Funding is provided by the debt service property tax levy, tax increment financing, and loan repayments.

Chapter 384.4 of the Iowa State Code provides legal authority for a city to establish a debt service fund and certify taxes to be levied in the amount necessary to pay for the principal and interest on general obligation bonds issued by the city.

The debt service levy for fiscal year 2020 is \$2.978 per \$1,000 in valuation – this is a reduction of \$.25 per \$1,000 from the fiscal year 2019 levy.

The schedule of annual principal and interest payments as of June 30, 2018 is as follows:

Fiscal Year	Annual Payments			Principal Outstanding Beginning of Fiscal Year
	Principal	Interest	Total	
2019	12,080,000	1,711,385	13,791,385	66,945,000
2020	7,260,000	1,394,960	8,654,960	54,865,000
2021	8,240,000	1,219,618	9,459,618	47,605,000
2022	7,360,000	1,015,413	8,375,413	39,365,000
2023	6,480,000	847,213	7,327,213	32,005,000
2024	5,715,000	684,613	6,399,613	25,525,000
2025	4,780,000	546,663	5,326,663	19,810,000
2026	3,980,000	429,850	4,409,850	15,030,000
2027	2,870,000	326,075	3,196,075	11,050,000
2028	1,705,000	245,400	1,950,400	8,180,000
2029	740,000	194,250	934,250	6,475,000
2030	755,000	172,050	927,050	5,735,000
2031	775,000	149,400	924,400	4,980,000
2032	795,000	126,150	921,150	4,205,000
2033	815,000	102,300	917,300	3,410,000
2034	840,000	77,850	917,850	2,595,000
2035	865,000	52,650	917,650	1,755,000
2036	890,000	26,700	916,700	890,000
Totals at June 30, 2018	66,945,000	9,322,538	76,267,538	

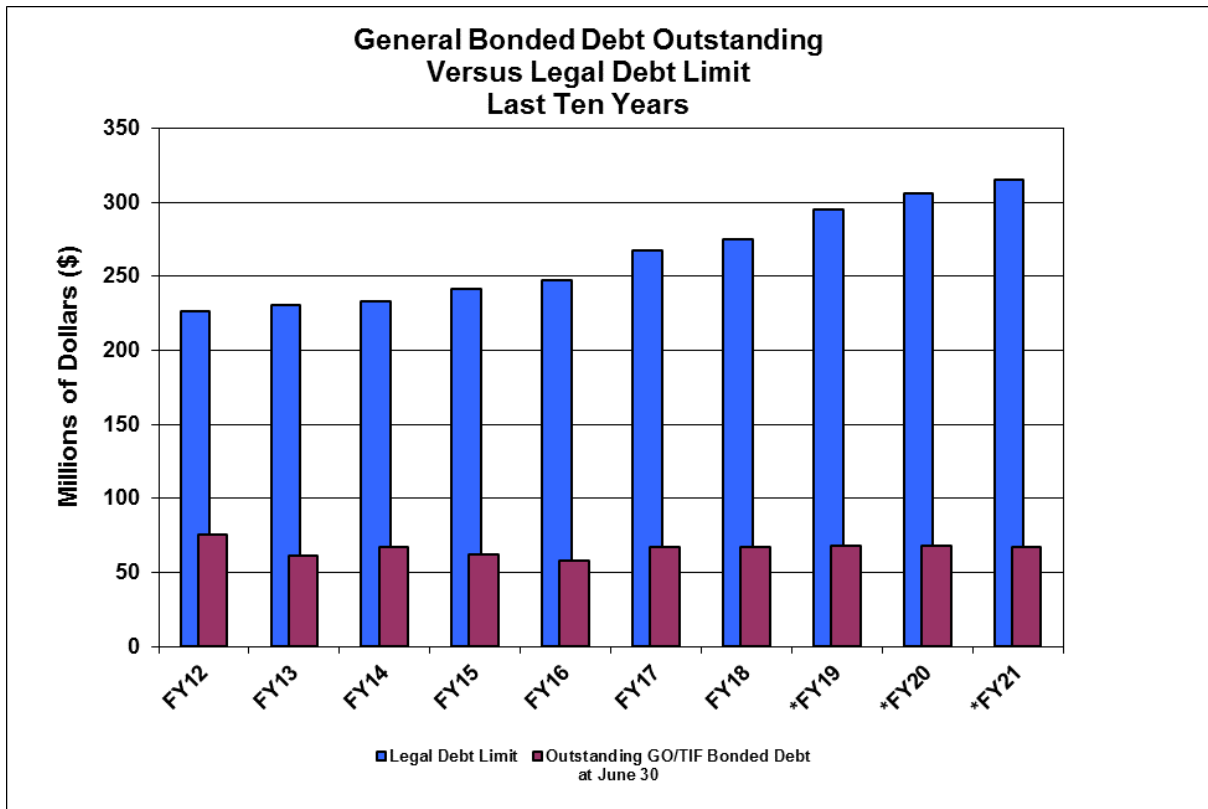
Future general obligation bond issues, including 2% for bond issuance costs, are estimated at \$13.323 million in 2019, \$10.819 million in 2020, and \$10.673 million in 2021. Proceeds from bond issues are recorded in the Capital Projects Fund.

City's Debt Policies

There are currently three benchmarks used by the City of Iowa City to evaluate its financial position concerning its debt: 1) the 5% statutory debt limit, 2) the internal restriction on the debt service levy of 30% of the City's total levy, and 3) the level of outstanding general obligation and tax increment revenue bonded debt against the City's total assessed valuation. These three benchmarks are included in the Debt Management policy as adopted by the City Council.

Statutory limitations which govern the issuance of debt in Iowa include Article XI Section 3 of the state constitution, entitled "Indebtedness of Political or Municipal Corporations." Language in this section restricts the level of indebtedness for Iowa municipalities to five percent (5%) of "the value of ...taxable property within such county or corporation." This is commonly referred to as the "debt ceiling or debt limit."

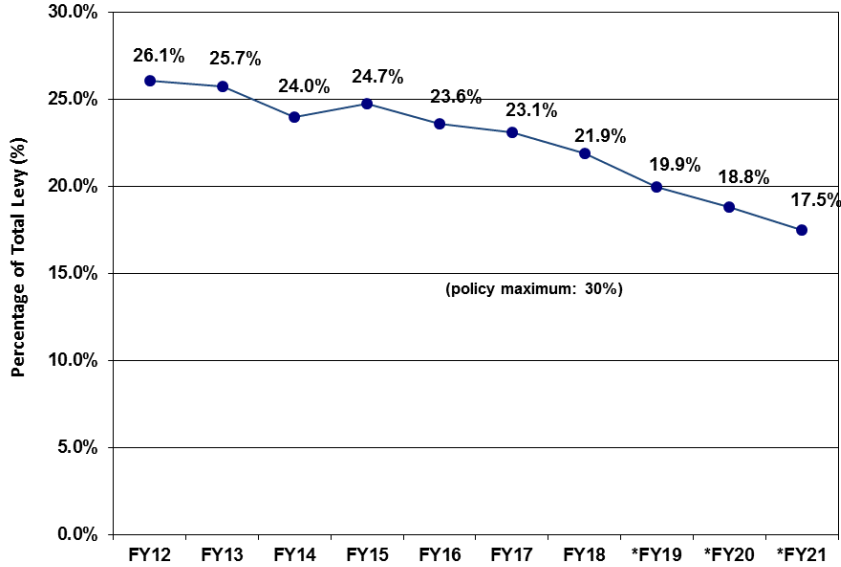
The graph below compares Iowa City's outstanding general obligation (G.O.) and tax increment financing revenue (TIF) debt with the statutory debt limit. Total valuations for Iowa City for fiscal year 2020 are approximately \$6.12 billion. The debt limit, or five percent (5%) of this amount, is about \$306.2 million. Outstanding G.O. and TIF debt at June 30, 2020, is estimated to be \$68.0 million, which is 22.2% of the debt limit. The ratio of outstanding G.O. and TIF bonded debt versus the State imposed legal debt limit has been on a declining trend since fiscal year 2012.



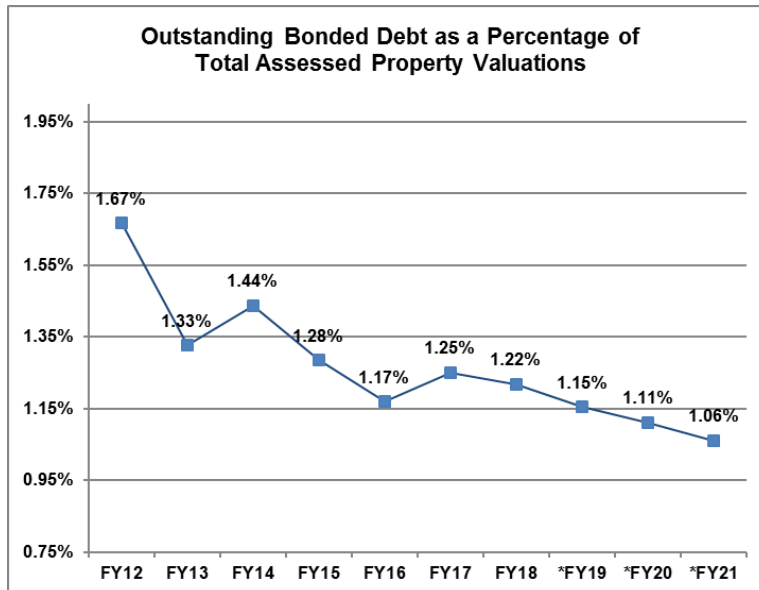
* FY19, FY20, and FY21 figures are estimates

This City's Debt Management policy, which limits its ability to levy taxes for repayment of debt, states that the debt service levy shall not exceed 30% of the city levy.

The following chart shows the debt service levy as a percentage of the city levy rate for fiscal year 2012 through fiscal year 2021. Fiscal years 2019 through 2021 are based on estimated financing requirements for the City's five-year capital improvement program. The City's debt service levy rate for fiscal year 2020 is \$2.978 per \$1,000 of value while the City's total property tax levy rate is \$15.833 per \$1,000 of value. The debt service levy rate is projected to decrease another \$.25 in fiscal year 2021.



Also, as part of the Debt Management policy, the City Council set a goal to reduce its outstanding general obligation and tax increment revenue bonded debt as a percentage of its total assessed property valuations to .75%. The following chart is trend of that comparison for fiscal years 2012 through 2021.



Bond Rating

The City obtains its General Obligation bond rating from *Moody's Investors Service* each time a new bond is issued. The City's current bond rating is Aaa. Maintaining the City's Aaa bond is a strategic priority for the City.

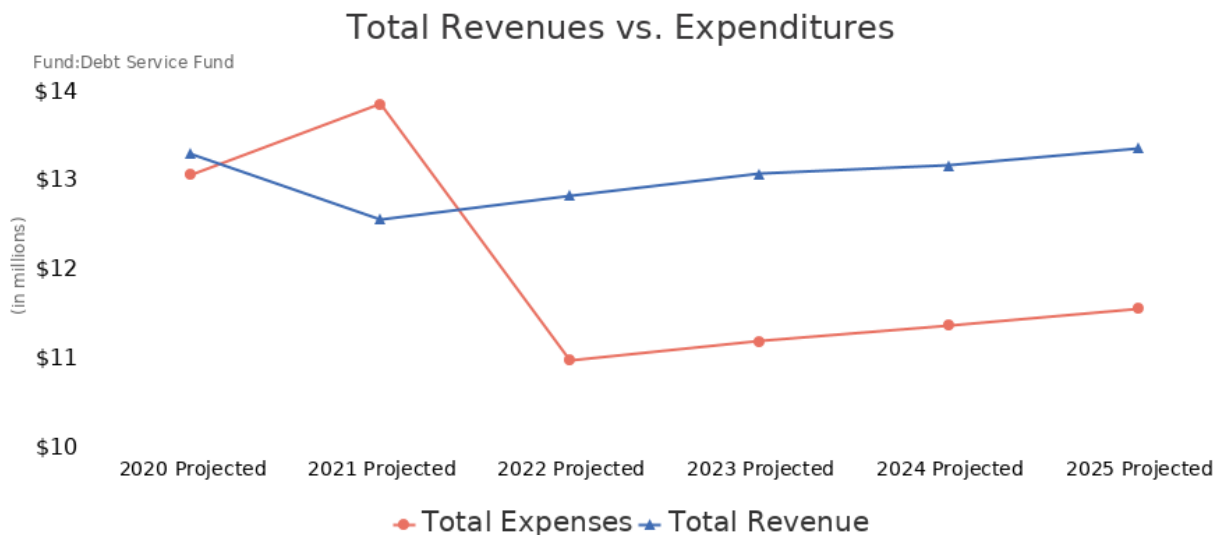
Fund Balance

Ending fund balance for fiscal year 2019 is estimated to be \$8,762,608 which is an increase of \$627,294 or 7.71% from fiscal year 2018. This increase is primarily due to an accumulation of tax increment revenue funds to call the 2012D tax increment financing revenue bonds in fiscal year 2021 when they will become callable. These funds are included in the restricted, committed, and assigned fund balance total.

The estimated ending fund balance for fiscal year 2020 is projected to be \$8,993,337 which is an increase of \$230,729 or 2.63%. Fund balance is projected to increase primarily due to reductions in bond principal and interest payments.

Although, the entire fund balance for the Debt Service Fund is restricted for debt service expenditures, an additional restriction is shown for funds that are being held as a reserve for the 2012D and 2016E tax increment financing revenue bonds. Restricted fund balance is estimated as \$2,047,947 at the end of fiscal year 2020. These reserves are expected to be used by the end of fiscal year 2021.

Long-term Projections



Future revenues are projected to decrease through fiscal year 2021 and then increase slightly through fiscal year 2025. The changes in revenue are largely due to changes in the debt service levy. The debt service levy is projected to decrease by \$.25 in fiscal year 2021 and by

\$.20 in fiscal year 2022. The levy decrease offsets any assessed value growth to result in a net decrease in property taxes in fiscal year 2021. The fiscal year 2022 levy decrease is smaller and is offset due to increases in TIF related transfers and assessed property value growth.

Future debt service expenditures are higher in fiscal year 2021 due to the calling of the 2012D tax increment financing revenue bonds and to early principal repayment on the fiscal year 2020 general obligation bonds. The following year decreases due to the early bond call and principal repayment in fiscal year 2021.

Debt Service Fund (5000 - 5999)
Fund Summary

	2016 Actual	2017 Actual	2018 Actual	2019 Revised	2020 Budget	2021 Projected
Fund Balance, July 1	\$ 6,444,718	\$ 6,000,280	\$ 7,232,184	\$ 8,135,314	\$ 8,762,608	\$ 8,993,337
Revenues:						
Property Taxes	\$ 12,309,367	\$ 12,925,934	\$ 12,535,528	\$ 11,952,568	\$ 11,553,357	\$ 10,891,525
Other City Taxes						
Gas/Electric Excise Tax	180,306	167,714	149,925	134,943	127,253	127,253
Mobile Home Tax	15,447	15,021	13,391	15,020	13,390	13,390
Use Of Money And Property						
Interest Revenues	44,298	180,516	206,878	121,101	120,370	120,370
Intergovernmental						
Property Tax Credits	483,552	358,695	332,008	335,308	321,689	321,689
Other Financial Sources						
Loan Repayments	268,922	48,638	50,663	52,342	54,525	54,525
Debt Sales	-	657,323	-	-	-	-
Sub-Total Revenues	13,301,892	14,353,841	13,288,394	12,611,282	12,190,584	11,528,752
Transfers In						
Transfers-In	1,269,920	2,096,352	1,084,336	1,822,399	1,079,920	1,006,114
Sub-Total Transfers In	1,269,920	2,096,352	1,084,336	1,822,399	1,079,920	1,006,114
Total Revenues & Transfers In	\$ 14,571,813	\$ 16,450,193	\$ 14,372,730	\$ 14,433,681	\$ 13,270,504	\$ 12,534,866
Expenditures:						
Financial Services & Charges	\$ 4,844	\$ 15,526	\$ 4,719	\$ 15,000	\$ 15,000	\$ 15,000
GO Bonds Principal	13,395,000	13,470,000	11,760,000	11,945,000	10,956,883	9,799,011
GO Bonds Interest	1,411,071	1,255,554	1,113,386	1,257,052	1,476,257	1,587,038
Revenue Bonds Principal	130,000	130,000	135,000	135,000	140,000	1,985,000
Revenue Bonds Interest	75,335	347,208	456,495	454,335	451,635	448,695
Total Expenditures	\$ 15,016,250	\$ 15,218,289	\$ 13,469,600	\$ 13,806,387	\$ 13,039,775	\$ 13,834,744
Fund Balance, June 30	\$ 6,000,280	\$ 7,232,184	\$ 8,135,314	\$ 8,762,608	\$ 8,993,337	\$ 7,693,459
Restricted / Committed /Assigned	825,367	1,618,797	1,610,297	2,239,310	2,047,947	-
Unassigned Balance	\$ 5,174,913	\$ 5,613,387	\$ 6,525,016	\$ 6,523,297	\$ 6,945,389	\$ 7,693,459

**General Obligation Bonds/TIF Revenue Bonds
Outstanding Debt Obligation
Summary by Individual Issue**

Issue / Use of Funds	Amount of Issue	Fiscal Year Debt Paid in Full	Principal Outstanding June 30, 2018	Debt Service Payments		
				FY2019	FY2020	FY2021
2011C G.O. Refunding	10,930,000	2021	3,850,000	3,983,313	-	-
2012A G.O. Multi-purpose	9,070,000	2022	3,865,000	1,009,813	1,016,213	1,017,113
2012D TIF Revenue Bonds	2,655,000	2021 **	2,260,000	205,185	207,485	2,049,545
2013A G.O. Multi-purpose	7,230,000	2023	4,185,000	872,675	877,613	880,723
2014 G.O. Multi-purpose/ Refunding	11,980,000	2024	5,785,000	1,066,125	1,053,825	1,051,075
2015 G.O. Multi-Purpose	7,785,000	2025	5,655,000	855,013	865,213	868,000
2016A G.O. Multi-purpose	8,795,000	2026	7,680,000	1,067,350	1,064,450	1,057,150
2016E TIF Revenue Bonds	12,805,000	2036	12,805,000	384,150	384,150	384,150
2017 G.O. Multi-Purpose	9,765,000	2027	8,865,000	1,095,563	1,092,463	1,094,063
2018A G.O. Multi-Purpose	8,895,000	2028	8,895,000	1,076,850	1,067,550	1,057,800
2018B G.O. - Taxable	3,100,000	2020	3,100,000	2,175,350	1,026,000	-
2019 G.O. Proposed	13,323,240	2029	-	-	4,369,815	1,272,763
2020 G.O. Proposed	10,819,487	2030	-	-	-	3,087,363
Total - General Obligation Debt Service:			66,945,000	13,791,385	13,024,775	13,819,743

** To be called early in 2021

2011C General Obligation Refunding Bond Issue

Principal: \$10,930,000

Dated: June 8, 2011

Called: July 1, 2018

Fiscal Year	Payments			Property Tax Revenue	Principal Outstanding Beginning of Fiscal Year	Coupon Rate
	Principal	Interest	Total			
2019	3,850,000	133,313	3,983,313	3,983,313	3,850,000	3.250%
Totals	3,850,000	133,313	3,983,313	3,983,313		

Principal payable June 1.

Interest payable June 1 and December 1.

<u>Project</u>	<u>Amount</u>
Advance Refunded 2002 GO Bonds	\$ 10,580,000
Amount Placed with Escrow Agent	505,231
Issuance Costs	112,681
Bond Premium	<u>(267,912)</u>
Amount of Issue	<u><u>\$ 10,930,000</u></u>

2012A General Obligation Bond Issue

Principal: \$9,070,000

Dated: June 20, 2012

Callable: June 1, 2018

Fiscal Year	Payments			Property Tax Revenue	Tax Increment Financing	Principal Outstanding Beginning of Fiscal Year	Coupon Rate
	Principal	Interest	Total				
2019	930,000	79,813	1,009,813	949,691	60,121	3,865,000	2.00%
2020	955,000	61,213	1,016,213	955,710	60,502	2,935,000	2.00%
2021	975,000	42,113	1,017,113	956,557	60,556	1,980,000	2.00%
2022	1,005,000	22,613	1,027,613	966,432	61,181	1,005,000	2.225%
Totals	3,865,000	205,750	4,070,750	3,828,390	242,360		

Principal payable June 1.

Interest payable June 1 and December 1.

<u>Project</u>	<u>Amount</u>
Runway 7-25 Taxiway	\$ 232,000
First Ave Storm Sewer	710,000
Lower Muscatine - Kirkwood to First Avenue	540,000
Traffic Signals Project	120,000
Sidewalk Infill	100,000
Brick Street Construction	290,000
First Ave/IAIS Railroad Overpass	2,190,000
Dubuque St. Pedestrian Bridge	380,000
West Side Levee	400,000
East Side Levee	100,000
Normandy Dr. & Manor Intersect	80,000
Parks Annual Improvements	200,000
Cemetery Road Resurfacing	50,000
Terry Trueblood Recreation Area	500,000
Intra-city Bike Trails	50,000
Highway 1 Sidewalk/Trail	1,000,000
Fire Apparatus	634,000
New Animal Shelter	700,000
Fire Station #1 Kitchen Remodel	129,905
Police Crime Lab	82,600
Police Station Remodel	198,450
Police Breakroom/Restroom Remodel	59,250
City Hall Improvements	141,300
City Hall Security Camera Upgrade	75,000
Issuance Costs	107,495
Amount of Issue	<u><u>\$ 9,070,000</u></u>

2012D Taxable Urban Renewal Revenue Bonds

Principal: \$2,655,000

Dated: November 29, 2012

To be called: June 1, 2021

Fiscal Year	Payments			Tax Increment Financing	Principal Outstanding Beginning of Fiscal Year	Coupon Rate
	Principal	Interest	Total			
2019	135,000	70,185	205,185	205,185	2,260,000	2.00%
2020	140,000	67,485	207,485	207,485	2,125,000	2.10%
2021	1,985,000	64,545	2,049,545	2,049,545	1,985,000	2.30%
Totals	2,260,000	202,215	2,462,215	2,462,215		

Principal payable June 1.

Interest payable June 1 and December 1.

<u>Project</u>	<u>Amount</u>
Park @ 201 Project	\$ 2,330,000
Debt Service Reserve	207,845
Capitalized Interest	38,086
Issuance Costs	79,069
Amount of Issue	<u>\$ 2,655,000</u>

2013A General Obligation Bond Issue

Principal: \$7,230,000

Dated: July 16, 2013

Callable: June 1, 2019

Fiscal Year	Payments			Property Tax Revenue	Tax Increment Financing	Principal Outstanding Beginning of Fiscal Year	Coupon Rate
	Principal	Interest	Total				
2019	805,000	67,675	872,675	719,987	152,688	4,185,000	1.25%
2020	820,000	57,613	877,613	724,061	153,552	3,380,000	1.45%
2021	835,000	45,723	880,723	726,627	154,096	2,560,000	1.60%
2022	855,000	32,363	887,363	732,105	155,258	1,725,000	1.75%
2023	870,000	17,400	887,400	732,136	155,264	870,000	2.00%
Totals	4,185,000	220,773	4,405,773	3,634,915	770,858		

Principal payable June 1.

Interest payable June 1 and December 1.

<u>Project</u>	<u>Amount</u>
Moss Ridge Road	\$ 1,610,000
Lower Muscatine-Kirkwood to First Ave	375,000
Traffic Signals Project	250,000
Sidewalk Infill Program	100,000
Taft Speedway Levee Project	100,000
Warm Storage Building, Napolean Park	300,000
CBD Streetscape Project	350,000
William Street Reconstruction	540,000
Parks Annual Improvements	200,000
Hickory Hills Restroom/Saferoom	34,000
Terry Trueblood Recreation Area	2,000,000
Normandy Drive Restoration Project	409,050
Fairmeadows Restroom & Splash Pad	95,000
Intra-city Bike Trails	50,000
Scott Park Development & Trail	140,000
City Hall Projects	116,400
Projectdox Quickstart	306,000
Library Public Space Remodeling	100,000
Fire Station #3 Kitchen Remodel	35,000
Issuance Costs	119,550
	<hr/>
Amount of Issue	<u><u>\$ 7,230,000</u></u>

2014 General Obligation/Refunding Bond Issue

Principal: \$11,980,000

Dated: June 3, 2014

Callable: June 1, 2020

Fiscal Year	Payments			Property Tax Revenue	Tax Increment Financing	Principal Outstanding Beginning of Fiscal Year	Coupon Rate
	Principal	Interest	Total				
2019	910,000	156,125	1,066,125	753,107	313,018	5,785,000	3.00%
2020	925,000	128,825	1,053,825	744,418	309,407	4,875,000	3.00%
2021	950,000	101,075	1,051,075	742,476	308,599	3,950,000	3.00%
2022	970,000	72,575	1,042,575	736,471	306,104	3,000,000	2.25%
2023	1,000,000	50,750	1,050,750	742,246	308,504	2,030,000	2.50%
2024	1,030,000	25,750	1,055,750	745,778	309,972	1,030,000	2.50%
Totals	5,785,000	535,100	6,320,100	4,464,496	1,855,604		

Principal payable June 1.

Interest payable June 1 and December 1.

<u>Project</u>	<u>Amount</u>
Moss Ridge Road	\$ 1,890,000
First Ave/IAIS Railroad Crossing Improvements	1,000,000
Sycamore Street - City Limits to South Gilbert Street	2,500,000
CBD Streetscape Project	1,000,000
Normandy Drive Restoration Project	409,050
City Park Master Plan & Pool Upgrade	650,000
Willow Creek/Kiwanis Park Master Plan	50,000
Library Public Space Remodeling	100,000
Fire SCBA/Air System Replacement	500,000
UniverCity Neighborhood Partners	500,000
Public Works Facility Master Plan	310,000
2016 & 2017 Maturities - 2006C & 2007A GO Bonds	2,660,000
City Hall-Other Projects	244,165
Issuance Costs	166,785
Amount of Issue	<u><u>\$11,980,000</u></u>

2015 General Obligation Bond Issue

Principal: \$7,785,000

Dated: June 2, 2015

Callable: June 1, 2023

Fiscal Year	Payments			Property Tax Revenue	Tax Increment Financing	Principal Outstanding Beginning of Fiscal Year	Coupon Rate
	Principal	Interest	Total				
2019	740,000	115,013	855,013	783,624	71,388	5,655,000	2.00%
2020	765,000	100,213	865,213	792,973	72,240	4,915,000	2.00%
2021	785,000	83,000	868,000	795,527	72,473	4,150,000	2.00%
2022	805,000	67,300	872,300	799,468	72,832	3,365,000	2.00%
2023	830,000	51,200	881,200	807,625	73,575	2,560,000	2.00%
2024	850,000	34,600	884,600	810,741	73,859	1,730,000	2.00%
2025	880,000	17,600	897,600	822,656	74,944	880,000	2.00%
Totals	5,655,000	468,925	6,123,925	5,612,615	511,310		

Principal payable June 1.

Interest payable June 1 and December 1.

<u>Project</u>	<u>Amount</u>
Riverfront Crossings Redevelopment	\$ 200,000
City Hall-Other Projects	100,000
City Hall Remodel-NDS 2nd Floor	466,299
Fiber Optic Infill Program	100,000
CBD Streetscape Project	350,000
Riverside Drive Pedestrian Tunnel	100,000
Lower City Park Emergency Access Road	220,000
Mercer Park Playground	150,000
Intra-City Bike Trails	50,000
Willow Creek/Kiwanis Park Master Plan & Splash Pad	350,000
Elementary School Recreation Facility Partnership	700,000
Tennis Court/Pickle Ball Court Resurfacing	70,000
Youth Sports Complex Feasibility Study	50,000
Harrison Street Reconstruction	500,000
Sidewalk Infill Program	100,000
Burlington & Clinton Street Intersection Improvements	840,000
First Ave/IAIS Railroad Crossing Improvements	3,050,000
Dubuque Street/I-80 Pedestrian Bridge	276,158
Issuance Costs	112,543
	<u>\$ 7,785,000</u>

2016A General Obligation Bond Issue

Principal: \$8,795,000

Dated: June 16, 2016

Callable: June 1, 2024

Fiscal Year	Payments			Property Tax Revenue	Principal Outstanding Beginning of Fiscal Year	Coupon Rate
	Principal	Interest	Total			
			-			
2019	895,000	172,350	1,067,350	1,067,350	7,680,000	2.00%
2020	910,000	154,450	1,064,450	1,064,450	6,785,000	3.00%
2021	930,000	127,150	1,057,150	1,057,150	5,875,000	2.00%
2022	950,000	108,550	1,058,550	1,058,550	4,945,000	2.00%
2023	965,000	89,550	1,054,550	1,054,550	3,995,000	3.00%
2024	985,000	60,600	1,045,600	1,045,600	3,030,000	2.00%
2025	1,010,000	40,900	1,050,900	1,050,900	2,045,000	2.00%
2026	1,035,000	20,700	1,055,700	1,055,700	1,035,000	2.00%
Totals	7,680,000	774,250	8,454,250	8,454,250		

Principal payable June 1.

Interest payable June 1 and December 1.

<u>Project</u>	<u>Amount</u>
Riverfront Crossings Redevelopment	\$ 150,000
Riverfront Crossings Riverbank/Park Development	500,000
City Park Cabin Restoration	130,000
City Park Pool Cabana Shelters	65,000
Pheasant Hill Park Renovation	25,000
Happy Hollow Park Shelter & Bathroom Upgrades	150,000
Hickory Hill Park & Trail Development	200,000
Upgrade Building BAS Controls	118,000
Mercer Aquatic & Scanlon Gym Improvements	53,000
Mormon Trek Right Turn Lane & Three Lane Conversion	650,000
1st Ave/IAIS RR Crossing Grade Separation	1,546,222
First Ave Three Lane Conversion	275,000
Washington Street Reconstruction	4,133,666
Fire/Police Storage Facility Relocation	700,000
Issuance Costs	99,112
	<u>\$ 8,795,000</u>

2016E Taxable Urban Renewal Capital Loan Notes

Principal: \$12,805,000

Dated: September 15, 2016

Callable: June 1, 2026, 2029, 2032, 2035

Fiscal Year	Payments			Tax Increment Financing	Principal Outstanding Beginning of Fiscal Year	Coupon Rate *
	Principal	Interest	Total			
2019	-	384,150	384,150	384,150	12,805,000	3.00%
2020	-	384,150	384,150	384,150	12,805,000	3.00%
2021	-	384,150	384,150	384,150	12,805,000	3.00%
2022	965,000	384,150	1,349,150	1,349,150	12,805,000	3.00%
2023	960,000	355,200	1,315,200	1,315,200	11,840,000	3.00%
2024	955,000	326,400	1,281,400	1,281,400	10,880,000	3.00%
2025	950,000	297,750	1,247,750	1,247,750	9,925,000	3.00%
2026	950,000	269,250	1,219,250	1,219,250	8,975,000	3.00%
2027 *	825,000	240,750	1,065,750	1,065,750	8,025,000	3.00% *
2028 *	725,000	216,000	941,000	941,000	7,200,000	3.00% *
2029 *	740,000	194,250	934,250	934,250	6,475,000	3.00% *
2030 *	755,000	172,050	927,050	927,050	5,735,000	3.00% *
2031 *	775,000	149,400	924,400	924,400	4,980,000	3.00% *
2032 *	795,000	126,150	921,150	921,150	4,205,000	3.00% *
2033 *	815,000	102,300	917,300	917,300	3,410,000	3.00% *
2034 *	840,000	77,850	917,850	917,850	2,595,000	3.00% *
2035 *	865,000	52,650	917,650	917,650	1,755,000	3.00% *
2036 *	890,000	26,700	916,700	916,700	890,000	3.00% *
Totals	12,805,000	4,143,300	16,948,300	16,948,300		

Principal payable June 1.

Interest payable June 1 and December 1.

* Rate resets on June 1, 2026 at 10 year CMT plus 1.65% with a cap of 6%

<u>Project</u>	<u>Amount</u>
Chauncey Building Project	\$ 12,097,250
Capitalized Interest	657,323
Issuance Costs	50,427
Amount of Issue	<u>\$ 12,805,000</u>

2017A General Obligation Bonds

Principal: \$9,765,000

Dated: June 15, 2017

Callable: June 1, 2023

Fiscal Year	Payments			Property Tax Revenue	Tax Increment Financing	Principal Outstanding Beginning of Fiscal Year	Coupon Rate
	Principal	Interest	Total				
2019	905,000	190,563	1,095,563	934,678	160,884	8,865,000	2.00%
2020	920,000	172,463	1,092,463	932,033	160,429	7,960,000	2.00%
2021	940,000	154,063	1,094,063	933,398	160,664	7,040,000	2.00%
2022	955,000	135,263	1,090,263	930,156	160,106	6,100,000	2.00%
2023	980,000	116,163	1,096,163	935,190	160,973	5,145,000	2.00%
2024	1,000,000	96,563	1,096,563	935,531	161,031	4,165,000	2.00%
2025	1,025,000	76,563	1,101,563	939,797	161,766	3,165,000	2.25%
2026	1,055,000	53,500	1,108,500	945,716	162,784	2,140,000	2.50%
2027	1,085,000	27,125	1,112,125	948,808	163,317	1,085,000	2.50%
Totals	8,865,000	1,022,263	9,887,263	8,435,308	1,451,954		

Principal payable June 1.

Interest payable June 1 and December 1.

<u>Project</u>	<u>Amount</u>
Riverfront Crossings Redevelopment	\$ 150,000
Climate Action Plan Project	150,000
Permitting Software Upgrade	500,000
Public Works Facility	700,000
Riverside Drive Pedestrian Tunnel	1,434,000
Riverside Drive Streetscape Improvements	616,000
West Riverbank Stabilization	400,000
Frauenholtz-Miller Park Development	130,480
Riverfront Crossings Park/Riverbank	500,000
Hickory Hill Park & Trail Redevelopment	400,000
Upgrade Building BAS Controls	240,000
Recreation Center Lobby Remodel	160,000
Pedestrian Mall Reconstruction	750,000
Dubuque Street Reconstruction	2,500,000
Sidewalk Infill Program	100,000
Myrtle/Riverside Intersection Signalization	900,000
Issuance Costs	134,520
Amount of Issue	<u>\$ 9,765,000</u>

2018A General Obligation Bonds

Principal: \$8,895,000

Dated: June 1, 2018

Callable: June 1, 2024

Fiscal Year	Payments			Property Tax Revenue	Principal Outstanding Beginning of Fiscal Year	Coupon Rate
	Principal	Interest	Total			
2019	810,000	266,850	1,076,850	1,076,850	8,895,000	1.80%
2020	825,000	242,550	1,067,550	1,067,550	8,085,000	1.95%
2021	840,000	217,800	1,057,800	1,057,800	7,260,000	2.10%
2022	855,000	192,600	1,047,600	1,047,600	6,420,000	2.15%
2023	875,000	166,950	1,041,950	1,041,950	5,565,000	2.25%
2024	895,000	140,700	1,035,700	1,035,700	4,690,000	2.35%
2025	915,000	113,850	1,028,850	1,028,850	3,795,000	2.40%
2026	940,000	86,400	1,026,400	1,026,400	2,880,000	2.50%
2027	960,000	58,200	1,018,200	1,018,200	1,940,000	2.60%
2028	980,000	29,400	1,009,400	1,009,400	980,000	2.65%
Totals	8,895,000	1,515,300	10,410,300	10,410,300		

Principal payable June 1.

Interest payable June 1 and December 1.

Project	Amount
City Hall Remodel for MPOJC	\$ 150,000
Public Works Facility	700,000
West Riverbank Stabilization	680,000
Riverfront Crossings Park Development	200,000
Creekside Park Redevelopment	650,000
Cardigan Park Development	168,500
Dubuque Street Reconstruction	5,000,000
Riverside Drive Streetscape Improvements	205,000
Gilbert Street Intersection Improvements	750,000
Rochester Ave Sidewalk Infill Project	150,000
Issuance Costs	241,500
Amount of Issue	<u><u>\$ 8,895,000</u></u>

2018B General Obligation Bonds

Principal: \$3,100,000

Dated: June 1, 2018

Callable: N/A

Fiscal Year	Payments			Property Tax Revenue	Principal Outstanding Beginning of Fiscal Year	Coupon Rate
	Principal	Interest	Total			
2019	2,100,000	75,350	2,175,350	2,175,350	3,100,000	2.35%
2020	1,000,000	26,000	1,026,000	1,026,000	1,000,000	2.60%
Totals	3,100,000	101,350	3,201,350	3,201,350		

Principal payable June 1.

Interest payable June 1 and December 1.

Project
Pedestrian Mall Reconstruction

Amount
\$ 3,100,000

ENTERPRISE FUNDS

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Parking
Transit
Wastewater
Water
Refuse Collection
Landfill
Airport
Storm Water
Housing Authority

PARKING FUND

The Parking Fund accounts for the activities of the City’s parking operations. The Parking Fund is an enterprise fund and is a fully self-sustaining business-like activity. Revenues are primarily derived from parking meter revenue, parking ramp revenue, and parking fines.

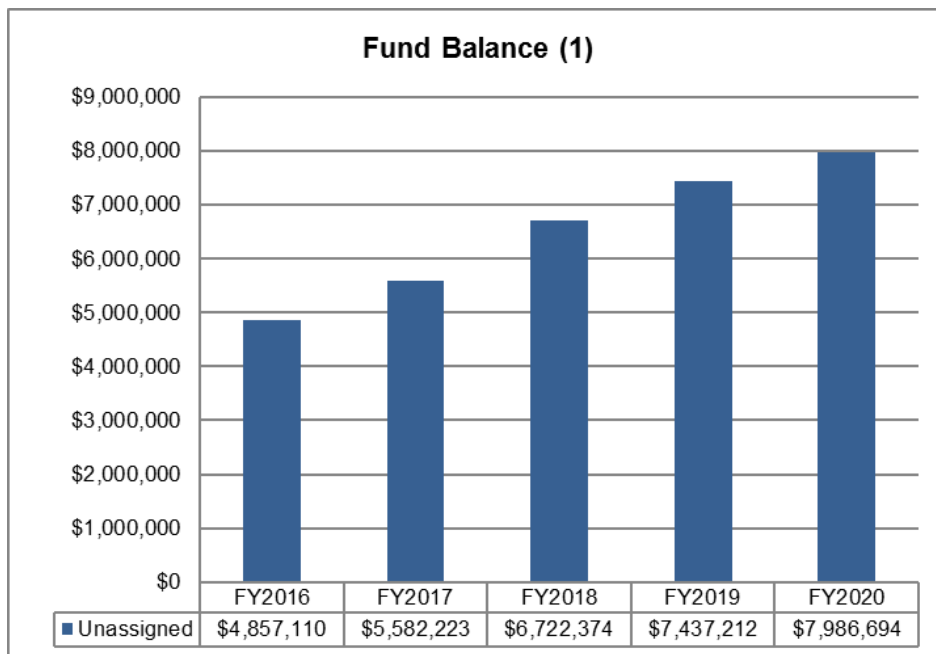
Fund Balance:

The Parking Fund’s unassigned fund balance on June 30, 2018 was \$6,722,374, a 20.4% increase from fiscal year 2017. The increase was primarily due to the sale of City Hall’s parking lot for development. During fiscal year 2015, the 2009 Parking Revenue bonds was defeased early which eliminated the parking revenue bond’s debt service payments. The Parking Fund borrowed just under \$2.5 million from the Landfill Cell Replacement Reserve to assist in the early defeasance. The following is a summary of that loan:

Loan	Date	Loan Amount	Final Payment	Principal Outstanding as of 6/30/19	Total Payment FY20	FY20 Principal	FY20 Interest
2009F Revenue Bond Defeasance	11/1/2014	\$ 2,495,350	2024	\$ 1,423,385	\$ 289,143	\$ 249,735	\$ 39,408

The fiscal year 2019 year-end unassigned fund balance is estimated to increase 10.6% to \$7,437,212. This increase is primarily due to the net surplus being generated by the parking ramp operations.

In fiscal year 2020, the unassigned fund balance is estimated to increase 7.4% to \$7,986,694. This increase is again due to the parking ramp operations.



(1) FY19 and FY20 figures are estimates

Estimated restricted fund balance at June 30, 2020 is \$1,500,000. This restricted fund balance represents funds held in the Parking Debt Service Reserve from the sale of the City Hall parking lot in fiscal year 2018 and from the sale of the parking lot at the corner of Court & Linn Streets in fiscal year 2016. These funds are being used to make lease-purchase payments on the Harrison Street parking garage, which began in fiscal year 2017.

A parking impact fee, which deals with off-street parking requirements, is required for residential development in most of the Near Southside Neighborhood. The Near Southside is bound by Burlington Street to the north, Madison Street to the west, Gilbert Street to the east, and the Iowa Interstate Railway main-line to the south. The revenues from the impact fee are to provide parking facilities in the Near Southside. A formula is used to determine the amount of required off-street parking and the amount of required parking impact fee. The Neighborhood & Development Services department collects the fee, which may be paid in three installments, with the first installment due before the certificate of occupancy is issued. No funds are currently being held because of this impact fee.

Revenues:

Rates for the Parking System are set by the City Council. Parking System rates are reviewed annually. The following tables list hourly and monthly Parking System rates and charges as approved by the City Council. These rates include hourly rate adjustments that became effective on July 1, 2013 and the monthly permit rate adjustments that became effective on July 1, 2017.

Hourly Rates and Charges

Fiscal Year	Capitol St. Garage	Dubuque St. Garage	Chauncey Swan Garage	Tower Place Garage	Harrison St. Garage
2018	\$1.00	\$1.00	\$0.75	\$1.00	\$0.75
2014*	1.00	1.00	0.75	1.00	--
2007	0.75	0.75	0.60	0.75	--
2002	0.60	0.60	0.50	0.60	--
2001	0.50	0.50	0.40	0.60	--
1997	0.50	0.50	0.40	--	--
1993	0.50	0.45	0.40	--	--

*Capitol Street, Dubuque Street and Tower Place facilities offer the first hour free.

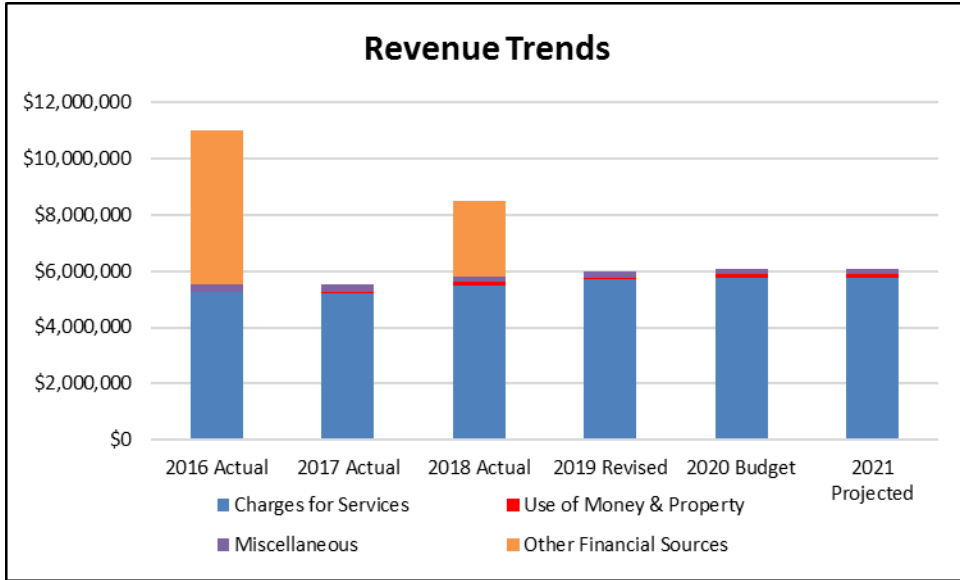
Monthly Rates and Charges

Fiscal Year	Capitol St. Garage	Dubuque St. Garage	Chauncey Swan Garage	Tower Place Garage	Harrison St. Garage
2018	\$85.00	\$85.00	\$85.00	\$85.00	\$85.00
2011	80.00	80.00	80.00	80.00	--
2010	80.00	80.00	70.00	80.00	--
2007	75.00	65.00	60.00	75.00	--
2004	70.00	60.00	55.00	70.00	--
2002	60.00	50.00	45.00	60.00	--
2001	55.00	45.00	40.00	60.00	--

Surface parking lots charge \$65.00 per month for parking permits.

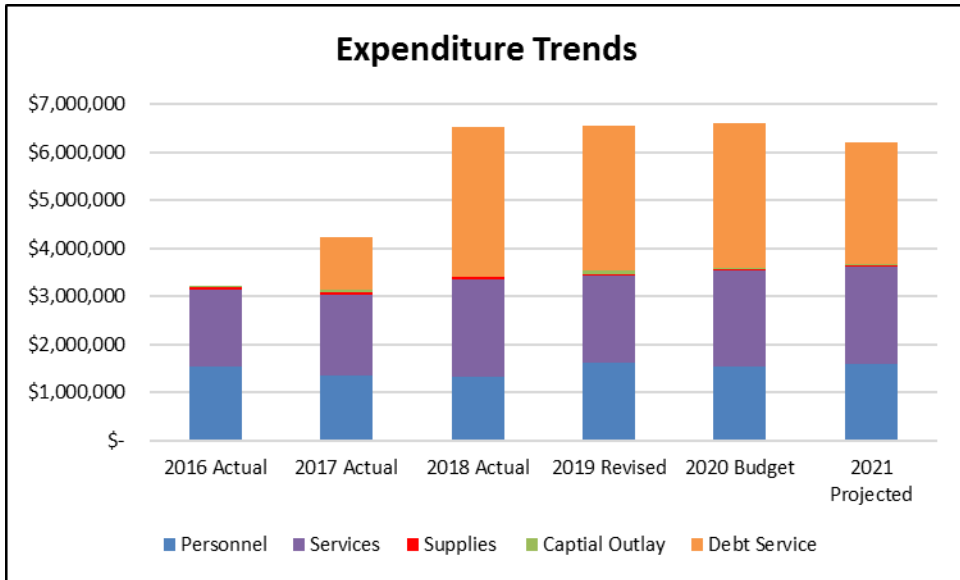
Revenues:

Fiscal year 2020 revenue is estimated to increase 1.3% when compared to fiscal year 2019 estimated revenue. This increase is anticipated primarily due to increased parking ramp usage. Parking service charges are approximately 95% of fund revenues and parking fines are about 3%.



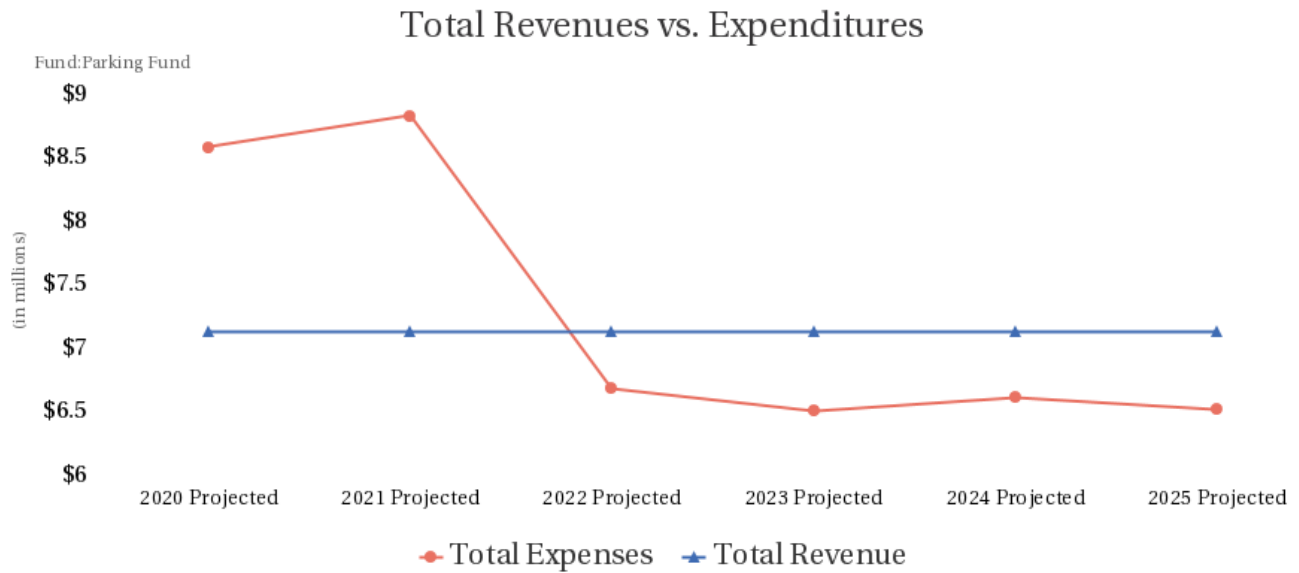
Expenditures:

Fiscal year 2020 budgeted expenditures represent a 0.9% increase from fiscal year 2019 estimated expenditures. This increase is primarily related to an increase in services expenditures in Parking Administration.



The Parking Fund is budgeting \$675,000 for transfers to the Capital Projects Fund for parking facility restoration and repairs and parking equipment upgrades.

Long-term Projections:



Future revenues for the Parking Fund are projected to be relatively flat over the next five years, with no planned rate increases.

Future expenditures were projected with the assumptions that personnel related expenditures would grow at a 3% rate annually and services and supplies would grow at a 2% rate annually. Debt Service expenditures drop in fiscal year 2022 as the City plans to pay an extra \$2 million towards the Parking Lease Purchase agreement in fiscal year 2020 and an extra \$1.5 million in fiscal year 2021. Fiscal year 2021 also includes higher than average Transfers Out for Capital Projects.

Parking (7100 - 7102)
Fund Summary

	2016 Actual	2017 Actual	2018 Actual	2019 Revised	2020 Budget	2021 Projected
Fund Balance, July 1	\$ 3,713,076	\$ 10,742,693	\$ 11,082,223	\$ 12,222,373	\$ 10,937,211	\$ 9,486,694
Revenues:						
Use Of Money And Property						
Interest Revenues	\$ 35,348	\$ 35,397	\$ 123,441	\$ 35,400	\$ 123,441	\$ 123,441
Charges For Fees And Services						
Parking Charges	5,239,882	5,230,823	5,493,004	5,711,630	5,769,240	5,769,240
Miscellaneous						
Parking Fines	198,370	221,917	155,488	221,920	155,490	155,490
Other Misc Revenue	40,459	39,794	35,280	35,016	35,000	35,000
Other Financial Sources						
Sale Of Assets	5,502,850	-	2,679,169	-	-	-
Sub-Total Revenues	11,016,908	5,527,930	8,486,558	6,003,966	6,083,351	6,083,351
Transfers In:						
¹⁾ Debt Service Transfers	5,500,000	1,100,821	3,100,821	1,021,221	1,021,221	1,021,221
Sub-Total Transfers In	5,500,000	1,100,821	3,100,821	1,021,221	1,021,221	1,021,221
Total Revenues & Transfers In	\$ 16,516,908	\$ 6,628,751	\$ 11,587,379	\$ 7,025,187	\$ 7,104,572	\$ 7,104,572
Expenditures:						
Parking Administration	\$ 1,307,195	\$ 1,188,524	\$ 1,364,542	\$ 1,271,562	\$ 1,467,604	\$ 1,500,851
On Street Operations	753,636	749,591	808,802	936,076	883,932	917,081
Parking Ramp Operations	1,151,908	1,196,100	1,241,932	1,322,802	1,236,376	1,266,784
Parking Debt Service	-	1,100,821	3,100,821	3,021,221	3,021,221	2,521,221
Sub-Total Expenditures	3,212,740	4,235,036	6,516,098	6,551,661	6,609,133	6,205,937
Transfers Out:						
Capital Improvement Projects	553,107	725,000	595,000	495,000	675,000	1,320,000
¹⁾ Debt Service Transfers	5,500,000	1,100,821	3,100,821	1,021,221	1,021,221	1,021,221
Interfund Loan Repayment to Landfill	221,444	228,364	235,310	242,467	249,736	257,438
Sub-Total Transfers Out	6,274,551	2,054,185	3,931,131	1,758,688	1,945,957	2,598,659
Total Expenditures & Transfers Out	\$ 9,487,291	\$ 6,289,221	\$ 10,447,229	\$ 8,310,349	\$ 8,555,090	\$ 8,804,596
Fund Balance, June 30	\$ 10,742,693	\$ 11,082,223	\$ 12,222,373	\$ 10,937,211	\$ 9,486,694	\$ 7,786,670
Restricted / Committed /Assigned	5,885,583	5,500,000	5,500,000	3,500,000	1,500,000	(0)
Unassigned Balance	\$ 4,857,110	\$ 5,582,223	\$ 6,722,374	\$ 7,437,212	\$ 7,986,694	\$ 7,786,670
% of Revenues & Transfers In	29%	84%	58%	106%	112%	110%

¹⁾ Same Fund Transfers

PARKING OPERATIONS

The Parking Division of the Transportation Services Department is a self-supporting enterprise fund responsible for providing safe and convenient parking options in downtown Iowa City.

The Division oversees the operation of six ramps, five surface lots, downtown loading zones, on-street (metered) parking, and on-street parking in the near downtown areas. Parking Services enforces parking regulations in the central business district and surrounding areas, while the Police Department enforces parking regulations in residential areas. The Division's budget is organized into four activities:

Parking Administration

Parking Administration personnel consists of a 25% cost share of the Transportation Services Administration budget, 2.50 FTE Operations Supervisors, 0.38 FTE Operations Specialist, and 0.75 Customer Service Representative positions. Administration oversees the operation of:

On-Street and Parking Lot Operations

Short-term meters (1-2 hours) are concentrated in the core of the downtown. These meters are intended for those that are looking to have short visits to shop, dine, etc., in downtown Iowa City. Meter terms become longer as you move further away from the downtown core. The Parking Division also operates the following parking lots:

North Area

- Schumann Lot (near Market & Dubuque)
- Market Street Lot (Blue Bird Cafe)

Central Area

- Recreation Center Lot
- Burlington Street Lot (near Mill Restaurant)

South Area

- Maiden Lane Parking Lot (west of Gilbert Street)

Parking Ramp Operations

Cashiered Garages:

- Dubuque Street Garage (Burlington Street & Dubuque Street) One block south of the Public Library
- Capitol Street Garage (Burlington Street & Capitol Street) Adjoins Old Capitol Town Center

Unattended Garages:

- Chauncey Swan Garage (Washington Street across from City Hall)
- Tower Place & Parking (Iowa Avenue & Gilbert Street) mixed-use commercial/parking facility
- Court Street Transportation Center (Dubuque and Court Street) mixed-use commercial/parking facility. Managed by the Transit Division
- Harrison Street Garage (Harrison Street & Dubuque Street) mixed-use residential/public parking facility opened April of 2017

Parking Debt Service

Parking debt service consists of principal and interest payments on parking revenue bonds and the Harrison Street lease-purchase agreement, which are repaid with parking revenue.

HIGHLIGHTS

- Completed fifth year of First Hour Free resulting in over 1.1 million hours of free parking
- Issued RFP with University of Iowa to implement a bicycle sharing program
- There were 131,545 total digital parking transactions (Passport app) for a total of \$262,170 in FY18.

Recent Accomplishments:

- Completed \$400,000 5-year ramp restoration project
- Additional moped and motorcycle parking

Upcoming Challenges:

- Multiple high-density mixed-use/residential developments coming online
- Access and revenue equipment approaching 10 years of service
- Increased near-downtown neighborhood residential parking demands
- Integrating bike share bicycle parking in the right-of-way

Staffing:

	FY2018	FY2019	FY2020
Total FTE's	21.63	21.38	19.63

Staffing Level Change Summary:

Parking Ramp Operations eliminated 1.75 FTE Cashiers in the fiscal year 2020 budget.

Service Level Change Summary:

There are no service level changes in the fiscal year 2020 budget.

Financial Highlights:

Parking Administration services expenditures increased by \$191,450 or 21.7% due to an increase in financial service and charges and administrative services costs.

On Street Services capital outlay decreased by \$52,969 in fiscal year 2020 due to the EV Charging Stations and power washer budgeted in fiscal year 2019.

GOALS, OBJECTIVES, and PERFORMANCE MEASURES

Strategic Plan Goal: *Encourage a Vibrant and Walkable Urban Core*

Department Goal: Provide convenient parking options.

Department Objective: Increase transient hours parked in downtown on-street and off-street spaces.

Performance Measures:

	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018
Transient Hours Parked	4,762,105	5,145,968	4,981,945	5,063,659	5,147,055
Percent Change	6.9%	8.1%	-3.2%	1.6%	1.6%

Strategic Plan Goal: *Enhanced Community Engagement and Intergovernmental Relations*

Department Goal: Increase convenience and access for parking customers.

Department Objective: Increase credit card usage as a payment mechanism to 75%.

Performance Measures:

Credit Card Usage – Access Controlled Facilities

FY 2014	FY 2015	FY 2016	FY 2017	FY 2018
62%	67%	70%	71%	74%

Activity Summary

Activity: Parking Administration (810110)
Division: Parking Operations

Fund: Parking (7100)
Department: Transportation Services

	2016	2017	2018	2019	2020	2021
	Actual	Actual	Actual	Revised	Budget	Projected
Revenues:						
Use Of Money And Property						
Interest Revenues	\$ 35,348	\$ 35,397	\$ 123,441	\$ 35,400	\$ 123,441	\$ 123,441
Miscellaneous						
Parking Fines	198,370	221,917	155,488	221,920	155,490	155,490
Other Misc Revenue	14,905	3,254	(2,471)	-	-	-
Other Financial Sources						
Sale Of Assets	5,500,000	-	2,679,169	-	-	-
Total Revenues	\$ 5,748,623	\$ 260,567	\$ 2,955,627	\$ 257,320	\$ 278,931	\$ 278,931
Expenditures:						
Personnel	\$ 487,872	\$ 361,437	\$ 358,746	\$ 384,358	\$ 389,450	\$ 401,134
Services	818,224	826,991	1,005,164	881,204	1,072,654	1,094,107
Supplies	1,100	96	633	-	5,500	5,610
Capital Outlay	-	-	-	6,000	-	-
Total Expenditures	\$ 1,307,195	\$ 1,188,524	\$ 1,364,542	\$ 1,271,562	\$ 1,467,604	\$ 1,500,851
Personnel Services - FTE						
	2016	2017	2018	2019	2020	
Assoc Dir -Trans Service	0.50	-	-	-	-	
Customer Service Rep - Transp. Serv.		1.00	1.00	0.75	0.75	
Operations Supv - Trans Serv	2.50	2.50	2.50	2.50	2.50	
Operations Specialist - Transp. Serv.	0.38	0.38	0.38	0.38	0.38	
Transportation and Res Mgmt Director	0.50	-	-	-	-	
Total Personnel	3.88	3.88	3.88	3.63	3.63	
Capital Outlay						
			2018	2020		
Copier			\$ 6,000	\$ -		
Total Capital Outlay			\$ 6,000	\$ -		

Activity Summary

Activity: On Street Operations (810120)
Division: Parking Operations

Fund: Parking (7100)
Department: Transportation Services

	2016 Actual	2017 Actual	2018 Actual	2019 Revised	2020 Budget	2021 Projected
Revenues:						
Charges For Fees And Services						
Parking Charges	\$ 1,637,424	\$ 1,701,595	\$ 1,635,719	\$ 1,686,370	\$ 1,641,380	\$ 1,641,380
Miscellaneous						
Other Misc Revenue	104	(283)	(133)	-	-	-
Other Financial Sources						
Sale Of Assets	2,850	-	-	-	-	-
Total Revenues	\$ 1,640,378	\$ 1,701,312	\$ 1,635,585	\$ 1,686,370	\$ 1,641,380	\$ 1,641,380

Expenditures:						
Personnel	\$ 466,062	\$ 422,139	\$ 429,708	\$ 557,501	\$ 587,042	\$ 604,653
Services	275,559	283,639	366,126	293,348	267,496	272,846
Supplies	12,015	10,250	7,137	12,258	9,394	9,582
Capital Outlay	-	33,563	5,831	72,969	20,000	30,000
Total Expenditures	\$ 753,636	\$ 749,591	\$ 808,802	\$ 936,076	\$ 883,932	\$ 917,081

	2016	2017	2018	2019	2020
Personnel Services - FTE					
Customer Service Rep - Pkg	1.50	-	-	-	-
Electronics Technician - Transp. Serv.	1.00	1.00	1.00	1.00	1.00
MW II - Transportation Serv.	2.00	2.00	2.00	2.00	2.00
Parking Enforcement Attendant	5.00	5.00	5.00	5.00	5.00
Total Personnel	9.50	8.00	8.00	8.00	8.00

	2019	2020
Capital Outlay		
EV Charging Stations	\$ 39,169	\$ -
Hot Power Washer	11,800	-
Coin Counter	9,500	-
Paint Striper	7,500	-
Bike racks - replacement/expansion	5,000	20,000
Total Capital Outlay	\$ 72,969	\$ 20,000

Activity Summary

Activity: Parking Ramp Operations (810140)

Fund: Parking (7100)

Division: Parking Operations

Department: Transportation Services

	2016 Actual	2017 Actual	2018 Actual	2019 Revised	2020 Budget	2021 Projected
Revenues:						
Charges For Fees And Services						
Refuse Charges	\$ -	\$ -	\$ 175	\$ -	\$ 180	\$ 180
Parking Charges	3,602,457	3,529,228	3,857,285	4,025,260	4,127,860	4,127,860
Miscellaneous						
Other Misc Revenue	25,450	36,823	37,885	35,016	35,000	35,000
Total Revenues	\$ 3,627,907	\$ 3,566,051	\$ 3,895,345	\$ 4,060,276	\$ 4,163,040	\$ 4,163,040

Expenditures:						
Personnel	\$ 577,978	\$ 574,444	\$ 544,767	\$ 680,365	\$ 568,081	\$ 585,123
Services	501,974	560,415	641,010	621,141	651,090	664,112
Supplies	46,797	43,320	44,695	21,296	17,205	17,549
Capital Outlay	25,160	17,920	11,460	-	-	-
Total Expenditures	\$ 1,151,908	\$ 1,196,100	\$ 1,241,932	\$ 1,322,802	\$ 1,236,376	\$ 1,266,784

Personnel Services - FTE	2016	2017	2018	2019	2020
Cashier - Parking	6.75	6.75	6.75	6.75	5.00
M.W. I - Parking Systems	2.50	2.50	2.50	2.50	2.50
Sr M.W. - Parking & Transit	0.50	0.50	0.50	0.50	0.50
Total Personnel	9.75	9.75	9.75	9.75	8.00

Activity Summary

Activity: Parking Debt Service (810180)	Fund: Parking (7101)
Division: Parking Operations	Department: Transportation Services

	2016	2017	2018	2019	2020	2021
	Actual	Actual	Actual	Revised	Budget	Projected
Transfers In:						
Debt Service Transfer (From Restricted Parking Impact Fees to Restricted for Debt Service)	\$ -	\$ 385,583	\$ -	\$ -	\$ -	\$ -
Debt Service Transfer (From Parking Unrestricted to Restricted for Debt Service)	5,500,000	715,238	3,100,821	1,021,221	1,021,221	1,021,221
Total Revenues & Transfers In	\$ 5,500,000	\$ 1,100,821	\$ 3,100,821	\$ 1,021,221	\$ 1,021,221	\$ 1,021,221
Expenditures:						
Lease-purchase Payments	\$ -	\$ 1,100,821	\$ 3,100,821	\$ 3,021,221	\$ 3,021,221	\$ 2,521,221
Total Expenditures	\$ -	\$ 1,100,821	\$ 3,100,821	\$ 3,021,221	\$ 3,021,221	\$ 2,521,221

**Parking Revenue Bonds
Outstanding Debt Obligation at June 30, 2018**

Summary by Individual Issue

Issue / Use of Funds	Amount of Issue	Fiscal Year Debt Paid in Full	Principal Outstanding	Debt Service Payments		
				FY2019	FY2020	FY2021
2017 Parking System Lease-Purchase Agreement	15,497,867	2035	11,958,305	1,021,221	1,021,221	1,021,221
Total - Parking Revenue Bonds			11,958,305	1,021,221	1,021,221	2,122,043

2017 Parking System Lease-Purchase Agreement

Principal: \$15,497,867

Dated: April 11, 2017

Callable: See footnote*

Fiscal Year	Payments			Parking Revenue	Principal Outstanding Beginning of Fiscal Year	Coupon Rate
	Principal	Interest	Total			
2019	545,281	475,941	1,021,221	1,021,221	11,958,305	3.98%
2020	566,983	454,238	1,021,221	1,021,221	11,413,024	3.98%
2021	589,549	431,672	1,021,221	1,021,221	10,846,041	3.98%
2022	613,013	408,208	1,021,221	1,021,221	10,256,492	3.98%
2023	637,411	383,810	1,021,221	1,021,221	9,643,479	3.98%
2024	662,780	358,442	1,021,221	1,021,221	9,006,069	3.98%
2025	689,158	332,063	1,021,221	1,021,221	8,343,289	3.98%
2026	716,587	304,634	1,021,221	1,021,221	7,654,130	3.98%
2027	745,107	276,114	1,021,221	1,021,221	6,937,543	3.98%
2028	774,762	246,459	1,021,221	1,021,221	6,192,436	3.98%
2029	805,598	215,623	1,021,221	1,021,221	5,417,674	3.98%
2030	837,661	183,561	1,021,221	1,021,221	4,612,076	3.98%
2031	871,000	150,222	1,021,221	1,021,221	3,774,415	3.98%
2032	905,665	115,556	1,021,221	1,021,221	2,903,416	3.98%
2033	941,711	79,510	1,021,221	1,021,221	1,997,750	3.98%
2034	979,191	42,030	1,021,221	1,021,221	1,056,039	3.98%
2035	76,848	3,059	79,907	79,907	76,848	3.98%
Totals	11,958,305	4,461,143	16,419,448	16,419,448		

* Lease Purchase Agreement call provisions:

In whole:

- No call until June 1, 2024
- At 102% on any interest payment date from June 1, 2024 to May 31, 2026
- At par on any interest payment date or after June 1, 2026

In part:

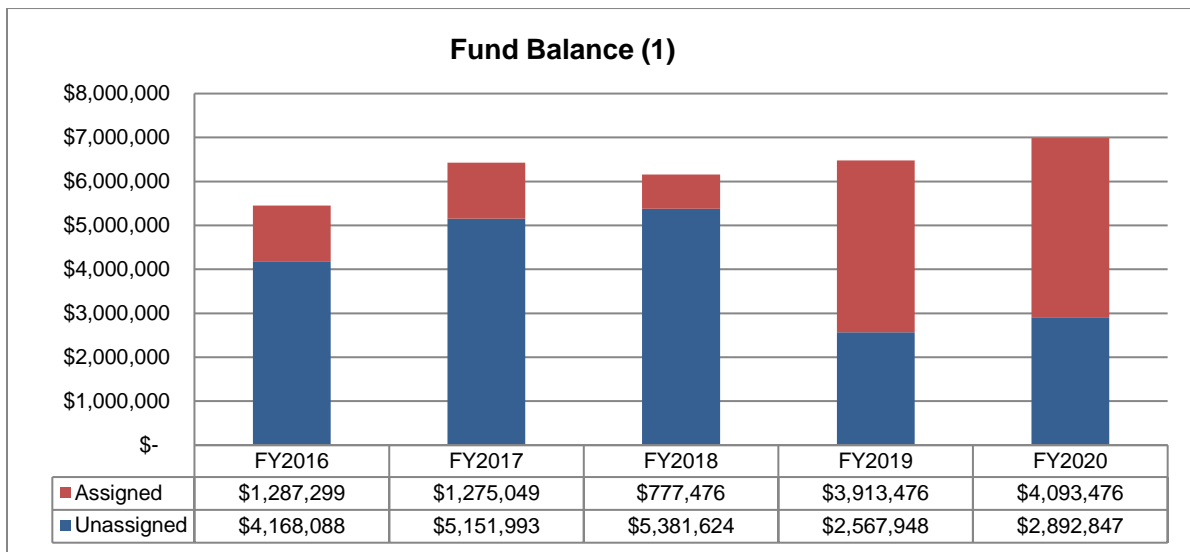
- Beginning June 1, 2018, and once per year thereafter (only on June 1), the City may prepay up to an additional \$2,000,000 of principal (above the originally scheduled amount of principal then due) without penalty. Any such prepayment shall be applied in inverse order of maturity.

Project	Amount
Harrison Street Parking Garage	<u>\$ 15,497,867</u>

TRANSIT FUND

The Transit Fund accounts for the operations of the City’s public transportation operations. The Transit enterprise fund utilizes user fees, property taxes, and State and Federal funding to provide transportation services throughout the City including para-transit services.

In fiscal year 2018, total fund balance decreased by 4.2% or \$267,942 over fiscal year 2017 to \$6,159,100 primarily due to increased capital outlay expenditures. The fiscal year 2019 projected total fund balance is estimated to increase by 5.23% or \$322,324 from fiscal year 2018 to \$6,481,424. Total fund balance is budgeted to grow by 7.8% or \$504,898 in fiscal year 2020 to \$6,986,322. The increases in fund balance are due to the net revenues being generated by the Court Street Transportation Center.



(1) FY19 and FY20 figures are estimates

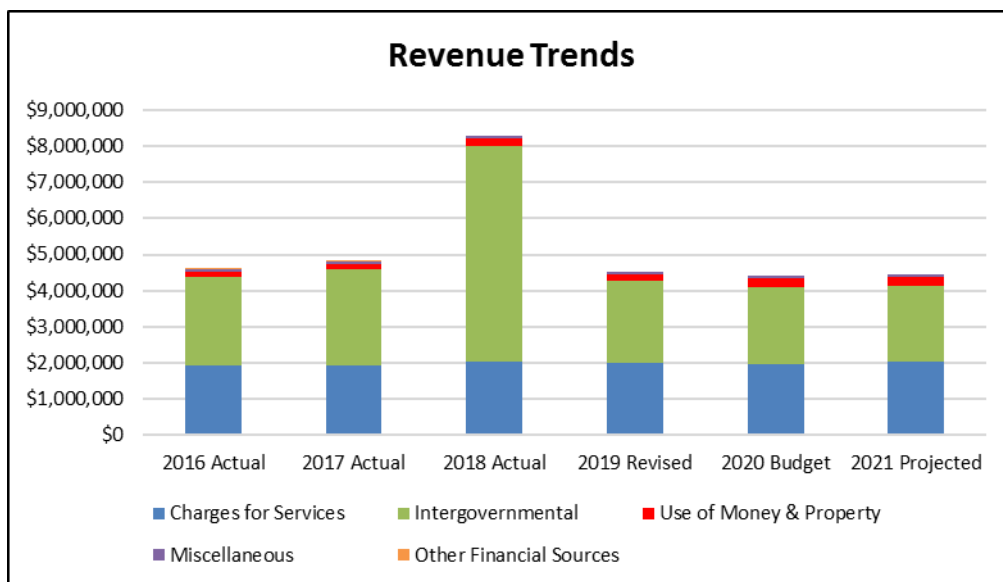
The Transit Fund has assigned fund balance for replacement reserves. For fiscal year 2020, the assigned fund balance is estimated at \$4,093,476. Funds are transferred from the Transit operations to the replacement reserve to cover 20% of depreciation expense for buses and facilities. Grants typically cover about 80% of the cost of replacement, and the replacement reserves are expected to cover the remaining 20%. Twelve bus replacements were completed in fiscal year 2018 which slightly reduced the assigned fund balance from fiscal year 2017. In fiscal year 2019, \$3.2 million is budgeted to be transferred to the replacement reserves.

Revenues:

The Transit fund is funded through several revenue sources:

- Federal Operating Assistance: Based on an MPOJC formula, these funds are distributed annually between Cambus, Coralville Transit, and Iowa City Transit. State Operating Assistance: Job Access and Reverse Commute Program (JARC), is a Federally-funded, application-based grant program, with annual allocations. This is 34% of fiscal year 2020 budgeted revenue.
- Transit Property Tax Levy: Iowa State Code chapter 384.12.10 provides the legal authority for municipalities to levy additional taxes, including “a tax for the operation and maintenance of a municipal transit system...” Iowa City transit property tax levy is \$.95 per thousand of valuation. These property tax funds are collected in the General fund and transferred to the Transit fund.
- Bus Fares: Fares amount to 27.9% of the Transit fund revenue. No fare increases are being proposed for fiscal year 2020.
- Court Street Transportation Parking and Rent Revenues: These revenues include all hourly (\$1.00 per hour after the first hour) and permit (\$85 per month) parking as well as rent from the commercial properties.
- Other Revenue: The Transit fund also receives revenue from advertising and other miscellaneous sources.

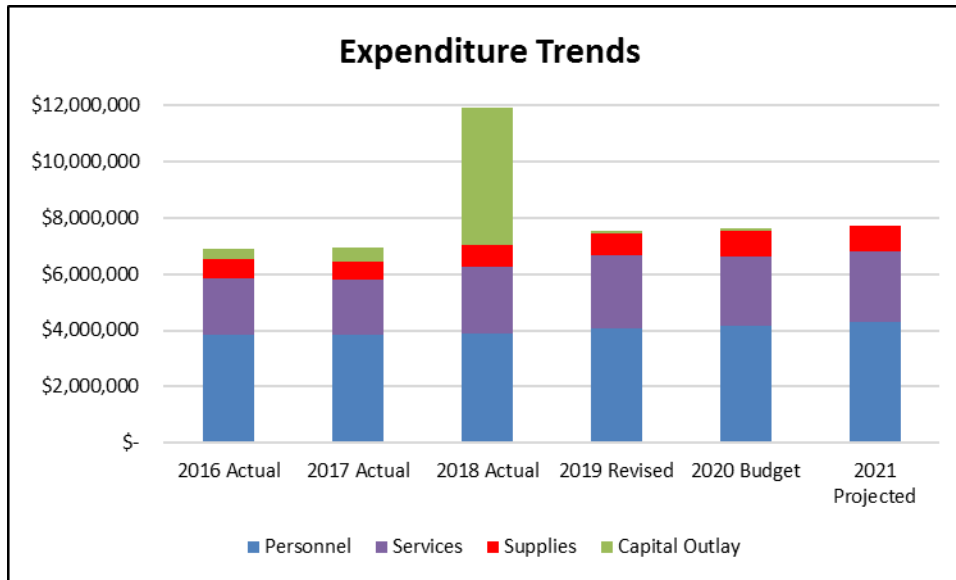
Fiscal year 2020 revenue is projected to decrease from the fiscal year 2019 revised revenue estimates by 2.7%. The decrease is related to a decrease in state and federal revenue and a slight decrease in transit fees collected. 48.2% of the Transit Fund’s revenue comes from intergovernmental funding in fiscal year 2020.



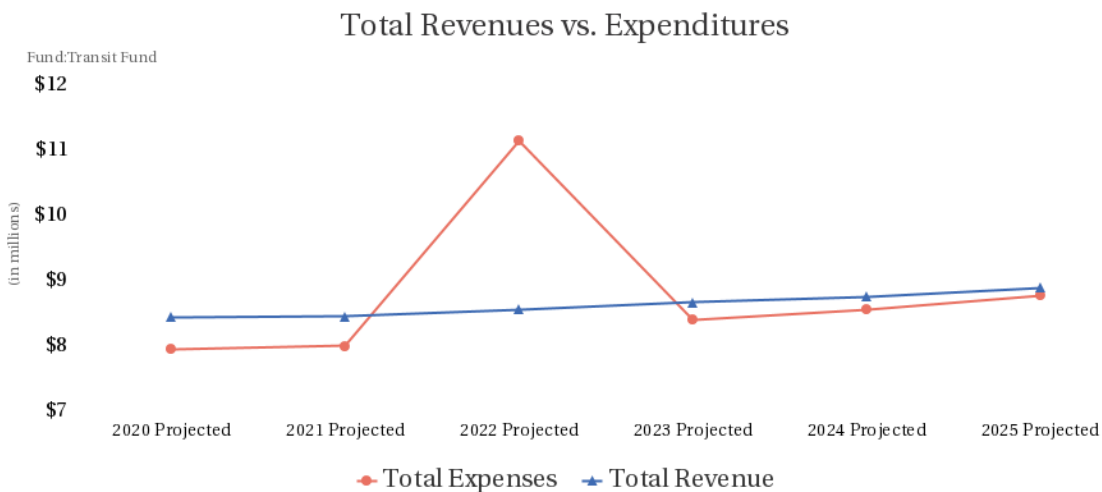
The Transit Property Tax Levy (including State backfill funds) estimated at \$3,721,479 will be transferred into the Transit fund from the General fund in fiscal year 2020. Combined with the funding from other governments, approximately \$5.84 million of the \$8.40 million in revenues and transfers in or 69.6% is from sources of revenue that are not generated by the transit operations. This is a similar ratio to fiscal year 2019 funding.

Expenditures:

Fiscal year 2020 budgeted expenditures represent an 1% increase from the fiscal year 2019 revised expenditure budget. The increase is related to cost of living increases and adjustments for inflation.



Long-term Projections:



Transit charges for service revenue is projected flat for future years with any increases coming from increases in the Transit Property Tax Transfer In. Transit Property Taxes are projected with taxable valuation growth of 3% in 2021, 2.68% in 2022, 2.7% in 2023, 2.28% in 2024 and 3.29% in 2025. Odd numbered years are re-valuation years, which lead to higher growth.

Future expenditures were projected with the assumptions that personnel related expenditures would grow at a 3% rate annually and services and supplies would grow at a 2% rate annually. The large spike in expenditures in fiscal year 2022 is due to the Capital Projects Transfer Out for the expected new Transit Facility.

**Transit (7150 - 7151)
Fund Summary**

	2016 Actual	2017 Actual	2018 Actual	2019 Revised	2020 Budget	2021 Projected
Fund Balance, July 1	\$ 4,762,385	\$ 5,455,387	\$ 6,427,042	\$ 6,159,100	\$ 6,481,424	\$ 6,986,322
Revenues:						
Use Of Money And Property						
Interest Revenues	\$ 18,684	\$ 28,398	\$ 76,563	\$ 28,400	\$ 76,563	\$ 76,563
Rents	132,007	135,943	138,761	147,270	145,699	145,699
Intergovernmental						
Fed Intergovnt Rev	1,494,411	1,622,763	2,616,326	1,622,763	1,497,900	1,497,900
Other State Grants	908,857	1,007,611	3,298,477	612,770	585,200	585,200
Local 28E Agreements	39,181	36,945	37,622	38,750	38,750	38,750
Charges For Fees And Services						
Transit Fees	1,296,204	1,260,923	1,225,688	1,260,920	1,225,690	1,225,690
Misc Charges For Svc	2,263	1,578	1,285	11,577	1,290	1,290
Refuse Charges	100	74	291	-	-	-
Parking Charges	629,212	653,543	812,026	739,840	757,170	757,170
Miscellaneous						
Printed Materials	30	-	-	-	-	-
Misc Merchandise	101	698	177	700	180	180
Other Misc Revenue	58,091	61,663	69,093	61,080	72,560	72,560
Other Financial Sources						
Sale Of Assets	3,245	2,500	-	-	-	-
Sub-Total Revenues	4,582,385	4,812,638	8,276,309	4,524,070	4,401,002	4,401,002
Transfers In:						
Transfer In - Transit Property Tax Levy	3,108,169	3,271,633	3,376,455	3,578,133	3,721,479	3,833,123
Transfer In - Operations to Reserve	84,611	68,817	390,222	3,231,000	275,000	180,000
Sub-Total Transfers In	3,192,780	3,340,450	3,766,677	6,809,133	3,996,479	4,013,123
Total Revenues & Transfers In	\$ 7,775,165	\$ 8,153,088	\$ 12,042,986	\$ 11,333,203	\$ 8,397,481	\$ 8,414,125
Expenditures:						
Transit Admin	\$ 432,349	\$ 381,185	\$ 428,760	\$ 434,033	\$ 466,368	\$ 476,880
Transit Operations	4,483,113	4,668,343	5,157,570	5,337,470	5,305,287	5,445,583
Fleet Maintenance	1,459,580	1,222,269	1,417,846	1,493,503	1,550,056	1,587,073
Court St Transportation Center	168,777	179,910	197,031	184,873	200,873	205,219
Replacement Reserve	374,083	475,909	4,719,500	95,000	95,000	-
Sub-Total Expenditures	6,917,901	6,927,616	11,920,706	7,544,879	7,617,583	7,714,755
Transfers Out:						
Capital Project Fund	50,000	185,000	-	235,000	-	50,000
InterFund Loan Repay Landfill	29,651	-	-	-	-	-
Reserve Transfers Out	84,611	68,817	390,222	3,231,000	275,000	180,000
Sub-Total Transfers Out	164,262	253,817	390,222	3,466,000	275,000	230,000
Total Expenditures & Transfers Out	\$ 7,082,163	\$ 7,181,433	\$ 12,310,928	\$ 11,010,879	\$ 7,892,583	\$ 7,944,755
Fund Balance, June 30	\$ 5,455,387	\$ 6,427,042	\$ 6,159,100	\$ 6,481,424	\$ 6,986,322	\$ 7,455,692
Restricted / Committed /Assigned	1,287,299	1,275,049	777,476	3,913,476	4,093,476	4,273,476
Unassigned Balance	\$ 4,168,088	\$ 5,151,993	\$ 5,381,624	\$ 2,567,948	\$ 2,892,847	\$ 3,182,217
% of Revenues & Transfers In	54%	63%	45%	23%	34%	38%

TRANSIT OPERATIONS

The Transit Division is a self-supporting enterprise fund that provides fixed-route and paratransit bus services as well as operating the Court Street Transportation Center. The division is committed to providing safe, courteous, and quality transportation to the citizens and visitors of Iowa City as well as the City of University Heights. The division's budget is organized into five activities:

Transit Administration

Transit Administration personnel consists of a 45% cost share of the Transportation Services Administration budget, a .50 FTE Operations Supervisor, and a .75 FTE Customer Service Representative. Administration oversees the operation of:

Transit Operations (fixed-route and paratransit services)

Iowa City Transit fixed route operations include 20 routes during weekday peak service within the corporate limits of Iowa City and University Heights. Fixed route bus service is operated with a 27 bus fleet, Monday - Friday from 5:45 am - 11:20 pm, Saturday from 5:45 am - 7:40 pm. During peak hours, most routes operate on 30 minute headways while providing hourly service during off-peak and Saturdays. Complimentary paratransit service is provided mirroring the hours of operation of the fixed route service. These services are contracted through an agreement with Johnson County SEATS with vehicles provided by the City of Iowa City.

Fleet Maintenance

Iowa City Transit maintains a fleet of 27 40 ft. heavy duty buses and 13 para-transit buses, all of which are ADA accessible.

Court Street Transportation Center

In addition to operating the public transit services, Iowa City Transit also operates the Court Street Transportation Center. This multi-use facility houses a 600 space parking facility and four commercial properties. This facility was FTA funded resulting in all revenues being directed to the transit fund.

Replacement Reserve

This reserve holds fund for the replacement of buses and facilities. Funds equal to 20% of the accumulated depreciation of the City's bus fleet and maintenance facility are maintained in this reserve to be used as a match for state or federal grants. This reserve also accounts for the replacement grants and purchases activity.

HIGHLIGHTS

- Provided 1.5 million passenger trips in fiscal year 2018
- Provided service covering nearly 704,000 miles and 54,000 hours
- Contracted para-transit service provided 86,696 passenger trips in fiscal year 2018

Recent Accomplishments:

- 11 new 40' fixed route buses with a new paint scheme were put into service
- Renewed para-transit contract with Johnson County
- Kicked off bus shelter revitalization program

Upcoming Challenges:

- May begin to see impact on transit levy from property tax reform
- Obtaining federal funding for replacement and relocation of transit maintenance and storage facility
- Managing increasing parking demands at the Court Street Transportation Center
- Comprehensive transit system route study

Staffing:

	FY2018	FY2019	FY2020
Total FTE's	50.63	50.38	50.38

Staffing Level Change Summary:

There are no staffing level changes in the fiscal year 2020 budget

Service Level Change Summary:

There are no service level changes for the fiscal year 2020 budget.

Financial Highlights:

Transit Operations service expenditures decreased by \$92,383 or 4.7% in the fiscal year 2020 budget due to the inclusion of \$200,000 in the fiscal year 2019 for a transit system route study. This was partially offset by an increase in paratransit expenses in fiscal year 2020.

Supplies expenditures increased in Fleet maintenance by \$104,873 due to increased fuel costs.

Capital outlay expenditures in the replacement reserves include \$95,000 in both fiscal year 2019 and fiscal year 2020 for the purchase of one new paratransit bus in each year.

GOALS, OBJECTIVES, and PERFORMANCE MEASURES

Strategic Plan Goal: *Foster Healthy Neighborhoods throughout the City*

Department Goal: Provide safe, courteous, and quality transportation services.

Department Objective: Increase Rides per Revenue Hour to 37.

Performance Measures:

	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018
Riders per Revenue Vehicle Hour	35.20	36.85	30.95	28.40	27.77

Community Survey results of the percent rated positively

Subject	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018
Bus or Transit Services*	N/A	N/A	N/A	63%	N/A

*Community Survey conducted during FY 2013 and FY 2017

Strategic Plan Goal: *Maintain a Solid Financial Foundation*

Department Goal: Increase fare-box/expense ratio.

Department Objective: Fare-box revenues to cover 33% of operating costs.

Performance Measures:

	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018
Fare-box/Expense Ratio	29%	31%	27%	25%	22%

Activity Summary

Activity: Transit Admin (810210)
Division: Public Transportation

Fund: Transit (7150)
Department: Transportation Services

	2016 Actual	2017 Actual	2018 Actual	2019 Revised	2020 Budget	2021 Projected
Revenues:						
Use Of Money And Property						
Interest Revenues	\$ 18,684	\$ 28,398	\$ 76,563	\$ 28,400	\$ 76,563	\$ 76,563
Miscellaneous						
Printed Materials	30	-	-	-	-	-
Other Misc Revenue	(3,562)	-	-	-	-	-
Other Financial Sources						
Sale Of Assets	2,700	2,500	-	-	-	-
Transfers In:						
Transfer In - Transit Property Tax Levy	3,108,169	3,271,633	3,376,455	3,578,133	3,721,479	3,833,123
Total Revenues & Transfers In	\$ 3,126,021	\$ 3,302,531	\$ 3,453,018	\$ 3,606,533	\$ 3,798,042	\$ 3,909,686
Expenditures:						
Personnel	\$ 260,231	\$ 116,358	\$ 119,213	\$ 115,206	\$ 118,519	\$ 122,074
Services	171,814	264,781	309,411	318,827	347,849	354,806
Supplies	304	46	136	-	-	-
Total Expenditures	\$ 432,349	\$ 381,185	\$ 428,760	\$ 434,033	\$ 466,368	\$ 476,880
Personnel Services - FTE						
	2016	2017	2018	2019	2020	
Assoc Dir -Trans Service	0.50	-	-	-	-	
Customer Service Rep - Trans Serv	0.50	1.00	1.00	0.75	0.75	
Operations Supv - Trans Serv	0.50	0.50	0.50	0.50	0.50	
Transportation and Res Mgmt Director	0.50	-	-	-	-	
Total Personnel	2.00	1.50	1.50	1.25	1.25	

Activity Summary

Activity: Transit Operations (810220)
Division: Public Transportation

Fund: Transit (7150)
Department: Transportation Services

	2016 Actual	2017 Actual	2018 Actual	2019 Revised	2020 Budget	2021 Projected
Revenues:						
Intergovernmental						
Fed Intergovnt Rev	\$ 1,494,411	\$ 1,622,763	\$ 1,497,897	\$ 1,622,763	\$ 1,497,900	\$ 1,497,900
Other State Grants	600,242	612,769	585,201	612,770	585,200	585,200
Local 28E Agreements	39,181	36,945	37,622	38,750	38,750	38,750
Charges For Fees And Services						
Transit Fees	1,296,204	1,260,923	1,225,688	1,260,920	1,225,690	1,225,690
Misc Charges For Svc	2,263	1,578	1,285	11,577	1,290	1,290
Miscellaneous						
Other Misc Revenue	-	844	8,495	-	8,460	8,460
Other Financial Sources						
Sale Of Assets	545	-	-	-	-	-
Total Revenues	\$ 3,432,846	\$ 3,535,822	\$ 3,356,188	\$ 3,546,780	\$ 3,357,290	\$ 3,357,290

Expenditures:						
Personnel	\$ 2,998,808	\$ 3,139,515	\$ 3,215,007	\$ 3,345,960	\$ 3,419,073	\$ 3,521,645
Services	1,455,587	1,504,339	1,763,895	1,962,618	1,870,235	1,907,640
Supplies	28,718	24,489	30,710	13,892	15,979	16,299
Capital Outlay	-	-	147,958	15,000	-	-
Total Expenditures	\$ 4,483,113	\$ 4,668,343	\$ 5,157,570	\$ 5,337,470	\$ 5,305,287	\$ 5,445,583

Personnel Services - FTE	2016	2017	2018	2019	2020
M.W. I - Transit	2.00	2.00	2.00	2.00	2.00
Transit Operator	37.75	37.75	37.75	37.75	37.75
M.W. II - Transit	1.00	1.00	1.00	1.00	1.00
Operations Supervisor - Transp. Serv.	1.00	1.00	1.00	1.00	1.00
Operations Specialist - Transp. Serv.	0.38	0.38	0.38	0.38	0.38
Sr. M.W. - Parking & Transit	0.50	0.50	0.50	0.50	0.50
Total Personnel	42.63	42.63	42.63	42.63	42.63

Capital Outlay	2019	2020
Bus wraps	\$ 15,000	\$ -
Total Capital Outlay	\$ 15,000	\$ -

Activity Summary

Activity: Fleet Maintenance (810230)

Fund: Transit (7150)

Division: Public Transportation

Department: Transportation Services

	2016	2017	2018	2019	2020	2021
	Actual	Actual	Actual	Revised	Budget	Projected
Revenues:						
Charges For Fees And Services						
Refuse Charges	\$ 100	\$ 74	\$ 291	\$ -	\$ -	\$ -
Miscellaneous						
Misc Merchandise	101	698	177	700	180	180
Other Misc Revenue	5,742	4,078	999	4,080	1,000	1,000
Total Revenues	\$ 5,943	\$ 4,850	\$ 1,467	\$ 4,780	\$ 1,180	\$ 1,180
Expenditures:						
Personnel	\$ 548,460	\$ 534,729	\$ 518,306	\$ 600,206	\$ 601,660	\$ 619,709
Services	241,651	53,500	156,994	131,533	81,759	83,394
Supplies	669,469	634,040	742,546	761,764	866,637	883,970
Total Expenditures	\$ 1,459,580	\$ 1,222,269	\$ 1,417,846	\$ 1,493,503	\$ 1,550,056	\$ 1,587,073
Personnel Services - FTE						
	2016	2017	2018	2019	2020	
Mechanic II - Transit	2.00	2.00	2.00	2.00	2.00	2.00
Mechanic III - Transit	2.00	2.00	2.00	2.00	2.00	2.00
Operations Supv - Trans Serv	1.00	1.00	1.00	1.00	1.00	1.00
Parts/Data Entry Clk - Transit	1.00	1.00	1.00	1.00	1.00	1.00
Total Personnel	6.00	6.00	6.00	6.00	6.00	

Activity Summary

Activity: Court St Transportation Center (810240)

Fund: Transit (7150)

Division: Public Transportation

Department: Transportation Services

	2016	2017	2018	2019	2020	2021
	Actual	Actual	Actual	Revised	Budget	Projected
Revenues:						
Use Of Money And Property						
Rents	\$ 132,007	\$ 135,943	\$ 138,761	\$ 147,270	\$ 145,699	\$ 145,699
Charges For Fees And Services						
Parking Charges	629,212	653,543	812,026	739,840	757,170	757,170
Miscellaneous						
Other Misc Revenue	55,911	56,741	59,600	57,000	63,100	63,100
Total Revenues	\$ 817,130	\$ 846,227	\$ 1,010,387	\$ 944,110	\$ 965,969	\$ 965,969
Expenditures:						
Personnel	\$ 29,969	\$ 30,615	\$ 31,597	\$ 31,991	\$ 32,839	\$ 33,824
Services	136,748	147,896	163,979	151,940	167,206	170,550
Supplies	2,059	1,399	1,455	942	828	845
Total Expenditures	\$ 168,777	\$ 179,910	\$ 197,031	\$ 184,873	\$ 200,873	\$ 205,219
Personnel Services - FTE						
M.W. I - Parking Systems	0.50	0.50	0.50	0.50	0.50	
Total Personnel	0.50	0.50	0.50	0.50	0.50	

Activity Summary

Activity: Replacement Reserve (810280/810290)

Fund: Transit (7151)

Division: Public Transportation

Department: Transportation Services

	2016 Actual	2017 Actual	2018 Actual	2019 Revised	2020 Budget	2021 Projected
Revenues & Transfers In:						
Intergovernmental						
Fed Intergovnt Rev	\$ -	\$ -	\$ 1,118,429	\$ -	\$ -	\$ -
Other State Grants	308,615	394,842	2,713,276	-	-	-
Other Financial Sources						
Transfer In from Transit Operations	84,611	68,817	390,222	3,231,000	275,000	180,000
Total Revenues & Transfers In	\$ 393,226	\$ 463,659	\$ 4,221,927	\$ 3,231,000	\$ 275,000	\$ 180,000
Expenditures:						
Services	\$ -	\$ 192	\$ -	\$ -	\$ -	\$ -
Supplies	-	-	7,396	-	-	-
Capital Outlay	374,083	475,718	4,712,104	95,000	95,000	-
Total Expenditures	\$ 374,083	\$ 475,909	\$ 4,719,500	\$ 95,000	\$ 95,000	\$ -
Capital Outlay				2019	2020	
SEATS Bus				\$ 95,000	\$ 95,000	
Total Capital Outlay				\$ 95,000	\$ 95,000	

WASTEWATER FUND

The Wastewater Fund accounts for the business-like operations of the City’s wastewater/sewer utility. The wastewater utility operates the City’s waste treatment plant, the sewage lift stations, the sanitary sewer collection system, and the wastewater monitoring operations. The Wastewater Fund is primarily supported through user fees.

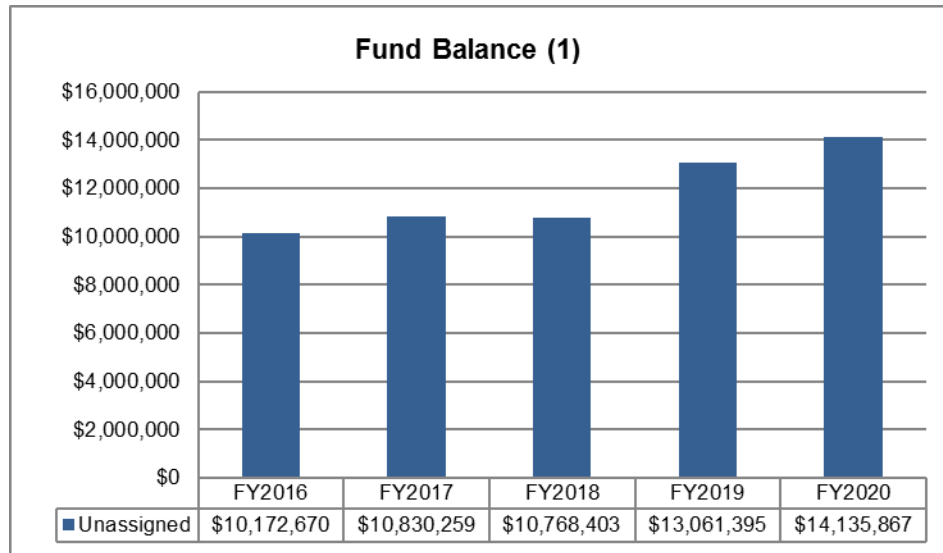
The wastewater operations have been undergoing a major transformation over the last few years. The City completed a major expansion of the South Wastewater Treatment Plant during fiscal year 2015, and all of the City’s sewage treatment operations were consolidated at the South Plant. The project cost was \$55 million, and was funded from \$41.4 million from state and federal grants, \$8.6 million from Local Option Sales Tax revenue, and \$5 million from Wastewater user fees. A project to demolish and remove the North Treatment Plant and establish wetlands and a park was started in fiscal year 2015 at an estimated cost of \$6 million with the assistance of a State sales tax flood mitigation grant.

The Wastewater Fund provided a \$6 million loan to the Capital Projects Fund for the demolition of the North Wastewater Treatment Plant in fiscal year 2015. This loan is being repaid with the State sales tax flood mitigation grant. The loan payment schedule is as follows:

<u>Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Payment</u>	<u>Balance</u>	<u>Rate</u>
2015	200,000	166,598	366,598	5,800,000	0.17%
2016	200,000	166,258	366,258	5,600,000	0.28%
2017	225,000	165,698	390,698	5,375,000	0.47%
2018	975,000	164,640	1,139,640	4,400,000	0.78%
2019	1,475,000	67,708	1,542,708	2,925,000	1.21%
2020	1,750,000	49,860	1,799,860	1,175,000	1.56%
2021	1,175,000	22,560	1,197,560	-	1.92%
	6,000,000	803,321	6,803,321		

Fund Balance:

The Wastewater Fund’s unassigned fund balance at fiscal year 2018 year-end was lower than fiscal year 2017 by approximately 0.6%. This decrease was primarily due to the transfer of unassigned fund balance for the early call of the 2010A Sewer Revenue Capital Loan Notes on July 1, 2018.



(1) FY19 and FY20 figures are estimated

In fiscal years 2019, unassigned fund balance is expected to increase by \$2,292,992 or 21.3%, and in fiscal year 2020, unassigned fund balance is expected to increase \$1,074,472 or 8.2% to \$14,135,867. These increases are primarily due to the accelerated repayment of the Capital Projects Fund loan starting in fiscal year 2018 and decreasing Debt Service payments.

The Wastewater Fund also maintains restricted fund balance reserves due to its outstanding revenue bonds. These funds are restricted in accordance with revenue bond covenants. Bond covenant requirements are monitored annually on an accrual basis and reported in the City's Consolidated Annual Financial Report. Restricted cash balance is expected to decrease to \$6,245,068 in fiscal year 2019. This is a decrease of \$3,745,638 from fiscal year 2018. This decrease is due to the early call of the 2010A Sewer Revenue Capital Loan Notes budgeted in fiscal year 2019.

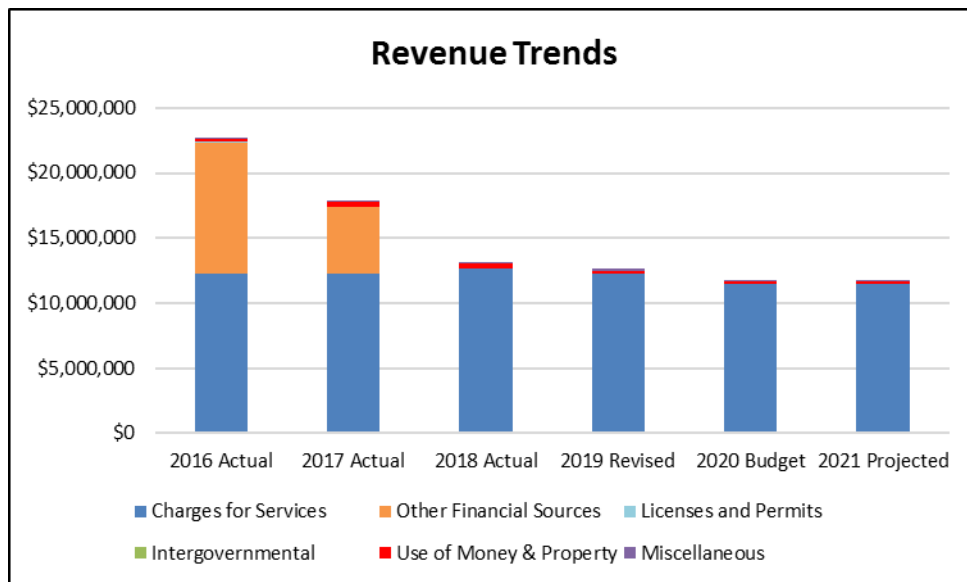
Revenues:

Approximately 97% of Wastewater operations are funded through charges for services. Wastewater Operations are funded by sewer user fees, per the following schedule:

Minimum Monthly Charge (includes the first 100 cu. ft. used)	\$8.15
Each Additional 100 cu. ft.	\$3.99

BOD (per pound) 300 mg/L or less	included in charge for 100 cu. ft. of water used	
BOD (per pound) from 301 mg/L to 2000 mg/L	\$0.28	per pound
BOD (per pound) greater than 2000 mg/L	\$0.425	per pound
Suspended Solids (SS) per pound	\$0.227	per pound
Monthly Minimum, Unmetered User	\$33.36	per month
Manufactured Housing Park, Monthly Minimum per lot	\$33.36	per month
Holding Tank Waste - plus landfill fees	\$0.032	per gallon
Holding Tank Waste Hauler - Annual Permit	\$907.00	per year

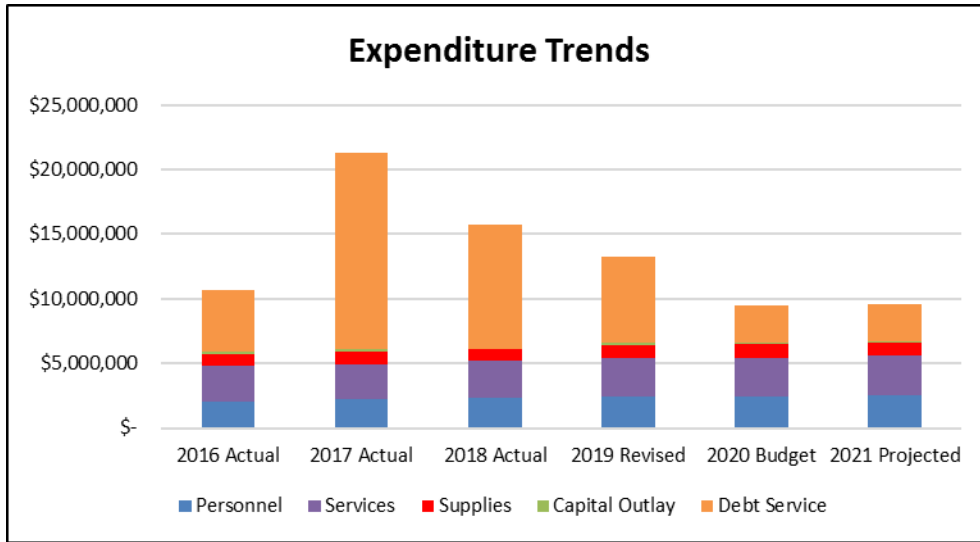
Overall, the fiscal year 2020 budgeted revenue decreased from the 2019 revised budget due to the loss of Proctor & Gamble, one of the Fund’s major customers. No changes to the City’s sewer rate structure are proposed in the fiscal year 2020 budget.



Use of Money & Property primarily consists of interest on investments.

Expenditures:

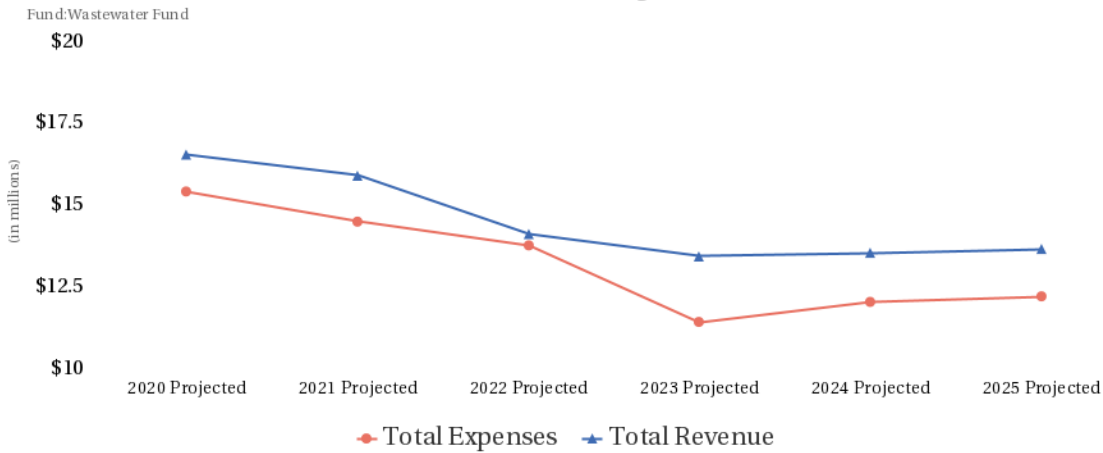
The fiscal year 2020 budgeted expenditures, not including debt service, are estimated to be 0.2% higher than the fiscal year 2019 expenditures. This is primarily due to cost of living increases within wages and benefits.



30.5% of the Wastewater Fund's expenditures are for revenue bond principal and interest payments.

Long-term Projections:

Total Revenues vs. Expenditures



Future Charges for Services revenues for Wastewater are projected forward based on an account growth rate of 1%. The overall net decrease in total projected revenue is the result of the payoff of an interfund loan to made to the Capital Projects fund in fiscal year 2021 and a reduction in debt service transfers.

Future expenditures were projected with the assumptions that personnel related expenditures would grow at a 3% rate annually and services and supplies would grow at a 2% rate annually. Expenditures are expected to decrease from fiscal year 2020 to fiscal year 2023 as a result of reduced Transfers Out to the Capital Projects Fund. The City has budgeted for Wastewater Capital Projects of \$2.9 million in fiscal year 2020, \$1.9 million in fiscal year 2021 and \$1.8 million in fiscal year 2022. This decrease is also due to lowered debt service requirements.

Wastewater (7200 - 7201)
Fund Summary

	2016 Actual	2017 Actual	2018 Actual	2019 Revised	2020 Budget	2021 Projected
Fund Balance, July 1	\$ 19,788,658	\$ 30,106,671	\$ 25,193,872	\$ 20,759,108	\$ 19,306,462	\$ 20,438,235
Revenues:						
Licenses And Permits						
Misc Permits & Lic	\$ 7,483	\$ 10,228	\$ 9,436	\$ 10,230	\$ 9,440	\$ 9,440
Intergovernmental						
Disaster Assistance	-	-	810	-	-	-
Use Of Money And Property						
Interest Revenues	289,792	307,295	392,263	209,308	277,483	277,483
Royalties & Commiss	211	159	205	160	200	200
Charges For Fees And Services						
Misc Charges For Svc	1,566	192	1,950	190	500	500
Wastewater Charges	12,264,380	12,276,259	12,621,036	12,276,650	11,431,556	11,431,556
Refuse Charges	62	687	2,564	690	1,000	1,000
Miscellaneous						
Misc Merchandise	-	135	-	140	-	-
Other Misc Revenue	77,726	139,212	77,373	139,220	48,133	48,133
Other Financial Sources						
Debt Sales	10,101,495	5,130,632	-	-	-	-
Sale Of Assets	-	18,392	9,648	-	-	-
Sub-Total Revenues:	22,742,715	17,883,190	13,115,285	12,636,588	11,768,312	11,768,312
Transfers In:						
Interfund Loans	200,000	225,000	975,000	1,475,000	1,750,000	1,175,000
Misc Transfers In	-	-	452	-	1,000	1,000
¹⁾ Bond Ordinance Trans	4,723,813	4,470,322	5,208,862	2,983,412	2,935,300	2,861,950
Sub-Total Transfers In	4,923,813	4,695,322	6,184,314	4,458,412	4,686,300	4,037,950
Total Revenues & Transfers In	\$ 27,666,528	\$ 22,578,511	\$ 19,299,599	\$ 17,095,000	\$ 16,454,612	\$ 15,806,262
Expenditures:						
Wastewater Administration	\$ 1,696,933	\$ 1,774,490	\$ 1,783,275	\$ 1,898,352	\$ 1,916,022	\$ 1,957,682
Wastewater Treatment Plant Ops	3,385,408	3,313,192	3,436,253	3,609,958	3,599,139	3,746,359
Lift Stations	105,561	186,624	155,328	218,764	216,955	221,294
Wastewater Collection Systems	734,546	815,102	782,131	828,610	837,423	863,671
Wastewater Debt Service	4,751,636	15,171,341	9,581,769	6,729,050	2,878,000	2,878,625
Sub-Total Expenditures	10,674,084	21,260,750	15,738,755	13,284,734	9,447,539	9,667,631
Transfers Out:						
Capital Project Fund	1,950,000	1,760,239	2,786,745	2,279,500	2,940,000	1,870,000
¹⁾ Debt Service Funding	4,723,813	4,470,322	5,208,862	2,983,412	2,935,300	2,861,950
Sub-Total Transfers Out	6,673,813	6,230,560	7,995,607	5,262,912	5,875,300	4,731,950
Total Expenditures & Transfers Out	\$ 17,347,897	\$ 27,491,310	\$ 23,734,362	\$ 18,547,646	\$ 15,322,839	\$ 14,399,581
Fund Balance, June 30	\$ 30,107,288	\$ 25,193,872	\$ 20,759,108	\$ 19,306,462	\$ 20,438,235	\$ 21,844,916
Prior Year Accounting Adjustment	(617)	-	-	-	-	-
Adjusted Fund Balance, June 30	30,106,671	25,193,872	20,759,108	19,306,462	20,438,235	21,844,916
Restricted / Committed /Assigned	19,934,001	14,363,613	9,990,706	6,245,068	6,302,368	6,285,693
Unassigned Balance	\$ 10,172,670	\$ 10,830,259	\$ 10,768,403	\$ 13,061,395	\$ 14,135,867	\$ 15,559,223
% of Revenues & Transfers In	37%	48%	56%	76%	86%	98%

¹⁾ Same Fund Transfers required by bond covenants

WASTEWATER TREATMENT OPERATIONS

The Iowa City Wastewater Division exists in order to economically ensure the public health and safety of the citizens of Iowa City and locally protect the Iowa River as a water resource for the people of Iowa. The Division will achieve the mission by providing proper care, operation, and maintenance of City wastewater and storm water collection systems, treatment plant, and the local environment.

Wastewater Treatment processes an average of 10.5 million gallons of wastewater per day. Staff members measure and report 120 different tests per month to the Iowa Department of Natural Resources (DNR) for both influent waste and treated effluent.

Other major work elements for this division include sewer main repairs, preventative maintenance, and 24/7 response to emergency sewer calls. Staffing is seven days a week for operations staff. Administrative, lab, and maintenance staff are on-site five days a week. The division's budget is organized into four activities:

Wastewater Administration

Wastewater Administration administers Wastewater division policies, procedures, budget and manages Wastewater division personnel. Wastewater Administration coordinates Wastewater division activities with other City departments and divisions. Administration oversees the wastewater treatment plant, collections, and lift stations.

Wastewater Treatment Plant Operations

The Wastewater Division operates and maintains one treatment plant. The Plant (f.k.a. as the "South Plant"), located at 4366 Napoleon St. SE, was expanded in 2013 to accommodate more stringent water quality standards and future growth in residential and industrial customers. The North Plant was in service for 79 years and the site has been decommissioned and restored.

Lift Stations

The Wastewater Division operates and maintains 18 wastewater lift stations and 5 storm water stations throughout the city. The wastewater lift stations work in conjunction with the wastewater collection system. Wastewater lift stations are facilities designed to move wastewater from lower to higher elevation, particularly where the elevation of the source is not sufficient for gravity flow and/or when the use of gravity conveyance will result in excessive excavation depths and high sewer construction costs. The storm water lift stations are facilities designed to move storm water from flood protection areas to receiving streams thereby reducing the threat of flood damage to private and public property.

Wastewater/Storm water Collection Systems

The Wastewater Division maintains 300 miles of sanitary sewers and 110 miles of dedicated storm sewers. The wastewater collection system works in conjunction with the wastewater lift stations. The storm water collection system works in conjunction with the storm water lift stations and point of discharge to receiving streams. The sanitary sewer and storm water collection systems are maintained by jetting and vacuuming. Portions are periodically televised to determine status and to calculate repair priorities.

Wastewater Debt Service

Wastewater debt service consists of principal and interest payments on wastewater revenue bonds, which are repaid with wastewater revenue.

HIGHLIGHTS

Recent Accomplishments:

- Construction to Install 3 biosolids dewatering presses (BFP's), including ventilation system and sludge feed pumps and related construction is nearing completion. BFP 3 has been in operation since early 2018, and BFP's 1 & 2 in operation since Summer 2018. We currently are operating the BFP's through extended performance testing to insure they meet the requirements of the construction documents.
- Bid let for the design of the replacement of existing 1.5KW Generator with a 2KW generator, that will operate the full plant electrical load in emergency conditions. Should let for construction in the next two months with completion in one year.
- Replace the rake mechanisms in selected primary clarifiers (2 each).
- Make repairs and upgrades to several storm and sanitary lift stations.
- Install HEX 8502 replacement as per the evaluation report,
- Continue with the yearly sewer maintenance program.
- Influent channel improvement to minimize grit deposition in channel are underway with construction completion early winter 2018.
- Foster Road extension east of Dubuque is under construction. Coordination of connection to the existing sanitary sewer system will be monitored to maintain the operation of the system.
- Continued review of development projects within the City in conjunction with the Engineering Department, to ensure that City standards are followed and that development meets the City's long term goals.

Upcoming Challenges:

- Bid let for the replacement of existing 1.5KW Generator with a 2KW generator, that will operate the full plant electrical load in emergency conditions. Construction fall 2019.
- Develop a phosphorous removal strategy in the digester complex to minimize struvite formation in the digesters that damages piping and equipment and takes up space in the digesters needed for active digestion. Will include phosphorous removal, assessment

and replacement as needed for the digester complex roofs, brick facades, 15-year-old heat exchangers and other anaerobic digester equipment as needed. This study will also explore the utilization of food waste and grease trap waste for increase methane gas production, and potential uses for the gas such as generate electricity or produce CNG for vehicle use.

- Replace the rake mechanisms in selected secondary clarifiers (2 each).
- Make repairs and upgrades to several storm and sanitary lift stations.
- Continue with the yearly sewer maintenance program.
- Continue to make repairs of sewer deficiencies as they are found to maintain the integrity of the sanitary sewer.
- Dewatering roll-off - Pave area for dewatering roll-off placed and elevated area. Begin use for dewatering car wash sand loads, drilling fluids and concrete saw waste.
- Begin design work on the Nevada Avenue sewer replacement project. Construction to begin in CY2020. Because of the location of the sewer, construction coordination with home owners will be the key to a successful project.
- Begin work on Melrose Court Sanitary Sewer Improvements. Construction coordination will be the key to a successful project outcome.
- Working with other City staff to develop public service announcements concerning flushable wipes and plastic that come in with the wastewater that must be separated out of the waste stream. Would like to advise the public on the ultimate fate is of these products.

Staffing:

	FY2018	FY2019	FY2020
Total FTE's	26.00	26.00	26.00

Staffing Level Change Summary:

There are no staffing level changes in the fiscal year 2020 budget.

Service Level Change Summary:

There are no service level changes for the fiscal year 2020 budget.

Financial Highlights:

Supplies expenditures increased by \$27,682 or 3.3% within the Wastewater Treatment Plant Operations activity primarily due to an increase in chemical supplies.

Wastewater Treatment Plant Operations' capital outlay decreased by \$90,000 in fiscal year 2020 due to the inclusion of \$100,000 for the plant roof replacement in fiscal year 2019.

GOALS, OBJECTIVES, and PERFORMANCE MEASURES

Strategic Plan Goal: *Foster Healthy Neighborhoods throughout the City, Promote a Strong and Resilient Local Economy, & Enhanced Community Engagement and Intergovernmental Relations*

Department Goal: Protect the City's natural resources and waterways for public health, recreation opportunities and development.

Department Objective: Meet or exceed DNR permit requirements for sanitary sewer systems.

Performance Measures:

Carbonaceous Biochemical Oxygen Demand (CBOD) – Percent Removal*

Goal	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018
98.0%	99.1%	99.4%	98.9%	99.1%	98.9%

Total Suspended Solids (TSS) – Percent Removal*

Goal	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018
98.0%	97.8%	99.2%	98.7%	98.8%	98.2%

Ammonia (NH3) – Percent Removal*

Goal	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018
97.0%	93.3%	99.1%	90.5%	92.1%	94.6%

* Higher Number is Better

Strategic Plan Goal: *Foster Healthy Neighborhoods throughout the City, Promote a Strong and Resilient Local Economy, & Enhanced Community Engagement and Intergovernmental Relations*

Department Goal: Protect public and private property from water damage and health hazards.

Department Objective: Control Sanitary Sewer Overflows (SSO – sewer backups).

Performance Measures:

Number of SSOs per Year**

FY 2013	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019 Estimate
9	8	7	9	12	10

Sewer Jetting, Miles per Year*

FY 2013	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019 Estimate
45.5	39.3	56.0	42.7	27	40

Video Inspection, Miles per Year*

FY 2013	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019 Estimate
19.2	19.5	24.5	26.3	45	40

* Higher Number is Better

** Lower Number is Better

Activity Summary

Activity: Wastewater Administration (720110)
Division: Wastewater Operations

Fund: Wastewater (7200)
Department: Public Works

	2016 Actual	2017 Actual	2018 Actual	2019 Revised	2020 Budget	2021 Projected
Revenues:						
Use Of Money And Property						
Interest Revenues	\$ 289,792	\$ 307,295	\$ 392,263	\$ 209,308	\$ 277,483	\$ 277,483
Charges For Fees And Services						
Wastewater Charges	12,264,380	12,276,259	12,621,036	12,276,650	11,431,556	11,431,556
Miscellaneous						
Other Misc Revenue	540	-	104	-	100	100
Other Financial Sources						
Sale of Assets	-	-	9,648	-	-	-
Total Revenues	\$ 12,554,712	\$ 12,583,554	\$ 13,023,051	\$ 12,485,958	\$ 11,709,139	\$ 11,709,139

Expenditures:						
Personnel	\$ 279,579	\$ 315,374	\$ 310,234	\$ 339,203	\$ 343,929	\$ 354,247
Services	1,370,187	1,387,852	1,427,130	1,507,864	1,521,572	1,552,003
Supplies	47,167	48,911	45,911	46,285	45,521	46,431
Capital Outlay	-	22,353	-	5,000	5,000	5,000
Total Expenditures	\$ 1,696,933	\$ 1,774,490	\$ 1,783,275	\$ 1,898,352	\$ 1,916,022	\$ 1,957,682

Personnel Services - FTE	2016	2017	2018	2019	2020
Asst Supt - Wastewater	1.00	1.00	1.00	1.00	1.00
Sr Clerk/Typist - Wastewater	0.50	1.00	1.00	1.00	1.00
Wastewater Superintendent	0.50	1.00	1.00	1.00	1.00
Project Support Assistant	0.25	-	-	-	-
Total Personnel	2.25	3.00	3.00	3.00	3.00

Capital Outlay	2019	2020
Safety Equipment	\$ 5,000	\$ 5,000
Total Capital Outlay	\$ 5,000	\$ 5,000

Activity Summary

Activity: Wastewater Treatment Plant Ops (720120)

Fund: Wastewater (7200)

Division: Wastewater Operations

Department: Public Works

	2016 Actual	2017 Actual	2018 Actual	2019 Revised	2020 Budget	2021 Projected
Revenues:						
Use Of Money And Property						
Royalties & Commissions	\$ 211	\$ 159	\$ 205	\$ 160	\$ 200	\$ 200
Charges For Fees And Services						
Misc Charges For Services	1,566	192	1,950	190	500	500
Refuse Charges	62	687	2,564	690	1,000	1,000
Miscellaneous						
Other Misc Revenue	77,186	139,212	77,205	139,220	48,033	48,033
Other Financial Sources						
Sale Of Assets	-	18,392	-	-	-	-
Total Revenues	\$ 79,024	\$ 158,641	\$ 81,924	\$ 140,260	\$ 49,733	\$ 49,733

Expenditures:						
Personnel	\$ 1,352,816	\$ 1,425,076	\$ 1,495,141	\$ 1,532,080	\$ 1,573,712	\$ 1,620,924
Services	1,128,388	1,099,485	1,146,372	1,127,609	1,137,476	1,160,226
Supplies	688,990	772,290	794,740	835,269	862,951	880,210
Capital Outlay	215,215	16,340	-	115,000	25,000	85,000
Total Expenditures	\$ 3,385,408	\$ 3,313,192	\$ 3,436,253	\$ 3,609,958	\$ 3,599,139	\$ 3,746,359

Personnel Services - FTE	2016	2017	2018	2019	2020
Chemist	1.00	1.00	1.00	1.00	1.00
Electrician - Wastewater	1.00	1.00	1.00	1.00	1.00
Electronics Tech - Wastewater	1.00	1.00	1.00	1.00	1.00
Laboratory Technician - WW	1.00	1.00	1.00	1.00	1.00
M. W. I - Wastewater Trtmt	1.00	1.00	1.00	1.00	1.00
Maint Operator - Wastewater	3.00	3.00	3.00	3.00	3.00
M.W. II - Wastewater Trtmnt Plnt	3.00	3.00	3.00	3.00	3.00
Sr M.W. - Wastewater Plant	1.00	1.00	1.00	1.00	1.00
Sr TPO - Wastewater	1.00	1.00	1.00	1.00	1.00
TPO - Wastewater Treatment	4.00	4.00	4.00	4.00	4.00
Total Personnel	17.00	17.00	17.00	17.00	17.00

Capital Outlay	2019	2020
Plant Roof Replacement	\$ 100,000	\$ -
D.O. Probe Replacements	15,000	25,000
Total Capital Outlay	\$ 115,000	\$ 25,000

Activity Summary

Activity: Lift Stations (720130)	Fund: Wastewater (7200)
Division: Wastewater Operations	Department: Public Works

	2016		2017		2018		2019		2020		2021	
	Actual		Actual		Actual		Revised		Budget		Projected	
Revenues:												
Miscellaneous												
Other Misc Revenue	\$	-	\$	-	\$	35	\$	-	\$	-	\$	-
Total Revenues	\$	-	\$	-	\$	35	\$	-	\$	-	\$	-
Expenditures:												
Services	\$	74,960	\$	103,975	\$	127,037	\$	139,268	\$	137,224	\$	139,968
Supplies		25,206		72,700		28,291		69,496		79,731		81,326
Capital Outlay		5,395		9,950		-		10,000		-		-
Total Expenditures	\$	105,561	\$	186,624	\$	155,328	\$	218,764	\$	216,955	\$	221,294
Capital Outlay												
Hawkeye Lift Station Window Replacement							2019		2020			
	\$						10,000	\$		-		
Total Capital Outlay	\$						10,000	\$		-		

Activity Summary

Activity: Wastewater Collection Systems (720140)

Fund: Wastewater (7200)

Division: Wastewater Operations

Department: Public Works

	2016 Actual	2017 Actual	2018 Actual	2019 Revised	2020 Budget	2021 Projected
Revenues:						
Licenses And Permits						
Misc Permits & Licenses	\$ 7,483	\$ 10,228	\$ 9,436	\$ 10,230	\$ 9,440	\$ 9,440
Intergovernmental						
Disaster Assistance	-	-	810	-	-	-
Miscellaneous						
Misc Merchandise	-	135	-	140	-	-
Other Misc Revenue	-	-	28	-	-	-
Total Revenues	\$ 7,483	\$ 10,363	\$ 10,274	\$ 10,370	\$ 9,440	\$ 9,440

Expenditures:						
Personnel	\$ 449,608	\$ 449,022	\$ 505,045	\$ 540,393	\$ 560,004	\$ 576,804
Services	203,269	180,051	175,941	178,383	183,685	187,359
Supplies	46,541	67,071	33,368	59,834	38,734	39,509
Capital Outlay	35,128	118,957	67,778	50,000	55,000	60,000
Total Expenditures	\$ 734,546	\$ 815,102	\$ 782,131	\$ 828,610	\$ 837,423	\$ 863,671

Personnel Services - FTE	2016	2017	2018	2019	2020
M.W. III - Wastewater Collect.	1.80	1.80	2.00	2.00	2.00
M.W. II - Wastewater Trtmnt Plnt	2.70	2.70	3.00	3.00	3.00
Sr M.W. - Wastewater Collection	0.90	0.90	1.00	1.00	1.00
Total Personnel	5.40	5.40	6.00	6.00	6.00

Capital Outlay	2019	2020
Inflow & Infiltration Repair	\$ 40,000	\$ 40,000
Utility Locating Equipment	10,000	-
24" Casting Kits	-	15,000
Total Capital Outlay	\$ 50,000	\$ 55,000

Activity Summary

Activity: Wastewater Debt Service (720800)

Fund: Wastewater (7201)

Division: Wastewater Operations

Department: Public Works

	2016 Actual	2017 Actual	2018 Actual	2019 Revised	2020 Budget	2021 Projected
Revenues:						
Other Financial Sources						
Debt Sales	\$ 10,101,495	\$ 5,130,632	\$ -	\$ -	\$ -	\$ -
Transfers In:						
Bond Ordinance Trans	4,723,813	4,470,322	5,208,862	2,983,412	2,935,300	2,861,950
Total Revenues & Transfers In	\$ 14,825,308	\$ 9,600,953	\$ 5,208,862	\$ 2,983,412	\$ 2,935,300	\$ 2,861,950
Expenditures:						
Services	\$ 1,200	\$ 1,200	\$ 437	\$ 1,200	\$ 1,200	\$ 1,200
Other Financial Uses						
Revenue Bonds Principal & Interest Payments	4,750,436	15,170,141	9,581,332	6,727,850	2,876,800	2,877,425
Total Expenditures	\$ 4,751,636	\$ 15,171,341	\$ 9,581,769	\$ 6,729,050	\$ 2,878,000	\$ 2,878,625

**Sewer Revenue Bonds
Outstanding Debt Obligation at June 30, 2018**

Summary by Individual Issue

Issue / Use of Funds	Amount of Issue	Fiscal Year Debt Paid in Full	Principal Outstanding	Debt Service Payments		
				FY2019	FY2020	FY2021
2010A Sewer Revenue Refunding of Series 2001 and 2002 Revenue Bonds	15,080,000	2021	3,940,000	4,072,200	-	-
2016C Sewer Revenue Refunding of Series 2008 Revenue Bonds	9,360,000	2022	7,520,000	2,164,150	2,175,550	1,855,050
2017B Sewer Revenue Refunding of Series 2009 Revenue Bonds	4,550,000	2023	4,550,000	491,500	701,250	1,022,375
Total Sewer Revenue Bonds:			16,010,000	6,727,850	2,876,800	2,877,425

Sewer Revenue Bonds - Summary

Debt Repayment Schedule

Fiscal Year	Payments			Sewer Revenue	Principal Outstanding Beginning of Fiscal Year
	Principal	Interest	Total		
2019	6,135,000	592,850	6,727,850	6,727,850	16,010,000
2020	2,510,000	366,800	2,876,800	2,876,800	9,875,000
2021	2,620,000	257,425	2,877,425	2,877,425	7,365,000
2022	2,660,000	152,500	2,812,500	2,812,500	4,745,000
2023	2,085,000	52,125	2,137,125	2,137,125	2,085,000
Totals	16,010,000	1,421,700	17,431,700	17,431,700	

2010A Sewer Revenue Refunding Capital Loan Notes

Principal: \$15,080,000

Dated: April 15, 2010

Called: July 1, 2018

Fiscal Year	Payments			Sewer Revenue	Principal Outstanding Beginning of Fiscal Year	Coupon Rate
	Principal	Interest	Total			
2019	3,940,000	132,200	4,072,200	4,072,200	3,940,000	4.00%
Totals	3,940,000	132,200	4,072,200	4,072,200		

Principal payable July 1.

Interest payable July 1 and January 1.

<u>Project</u>	<u>Amount</u>
Refunded 2001 Sewer Revenue Bonds	\$ 10,250,000
Refunded 2002 Sewer Revenue Bonds	5,590,000
Issuance Costs	124,077
Bond Premium	<u>(884,077)</u>
Amount of Issue	<u><u>\$ 15,080,000</u></u>

2016C Sewer Revenue Refunding Capital Loan Notes
Principal: \$9,360,000
Dated: June 16, 2016
Callable: N/A

Fiscal Year	Payments			Sewer Revenue	Principal Outstanding Beginning of Fiscal Year	Coupon Rate
	Principal	Interest	Total			
2019	1,920,000	244,150	2,164,150	2,164,150	7,520,000	4.00%
2020	2,010,000	165,550	2,175,550	2,175,550	5,600,000	4.00%
2021	1,765,000	90,050	1,855,050	1,855,050	3,590,000	4.00%
2022	1,825,000	27,375	1,852,375	1,852,375	1,825,000	3.00%
Totals	7,520,000	527,125	8,047,125	8,047,125		

Principal payable July 1.

Interest payable July 1 and January 1.

<u>Project</u>	<u>Amount</u>
Refunded 2008 Sewer Revenue Bonds	\$ 10,022,780
Issuance Costs	99,767
Bond Premium	(762,547)
Amount of Issue	<u><u>\$ 9,360,000</u></u>

2017B Sewer Revenue Refunding Capital Loan Notes

Principal: \$4,550,000

Dated: June 15, 2017

Callable: N/A

Fiscal Year	Payments			Sewer Revenue	Principal Outstanding Beginning of Fiscal Year	Coupon Rate
	Principal	Interest	Total			
2019	275,000	216,500	491,500	491,500	4,550,000	2.00%
2020	500,000	201,250	701,250	701,250	4,275,000	5.00%
2021	855,000	167,375	1,022,375	1,022,375	3,775,000	5.00%
2022	835,000	125,125	960,125	960,125	2,920,000	5.00%
2023	2,085,000	52,125	2,137,125	2,137,125	2,085,000	5.00%
Totals	4,550,000	762,375	5,312,375	5,312,375		

Principal payable July 1. Interest payable July 1 and January 1.

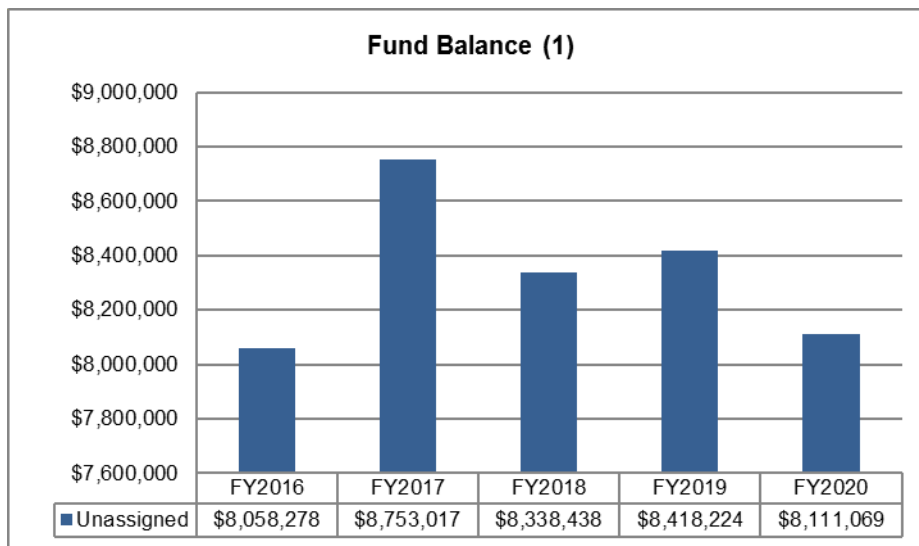
<u>Project</u>	<u>Amount</u>
Refunded 2009A Sewer Revenue Bonds	\$ 5,083,955
Issuance Costs	46,677
Bond Premium	(580,632)
Amount of Issue	<u>\$ 4,550,000</u>

WATER FUND

The Water Fund accounts the City’s water utility operations including the operation of a water production plant, water storage facilities, water distribution system, water meter reading, and water quality monitoring. The business-like fund is primarily supported through user fees.

Fund Balance:

The Water Fund’s unassigned fund balance at the close of fiscal year 2018 was \$8,338,438 or \$414,579 lower than fiscal year 2017. The decrease in fund balance in fiscal year 2018 was due to the increase in capital projects funding. Projected unassigned fund balance in fiscal year 2019 increases to \$8,418,224.



(1) FY19 and FY20 figures are estimates

The fiscal year 2020 unassigned fund balance is estimated to decrease \$307,156 from fiscal year 2019 to \$8,111,069. There is a budgeted increase in revenue from a 5% user fee rate increase; however, the user fee rate increase is necessary to help alleviate the loss of the fund’s major customer Proctor & Gamble.

The Water Fund will have an estimated \$3,832,224 in restricted fund balance at the end of fiscal year 2020 for revenue bond covenants. The Capital Projects Fund budget includes the issuance of \$1,550,000 in water revenue bonds in fiscal year 2020 with repayment beginning in fiscal year 2021 from the Water Fund.

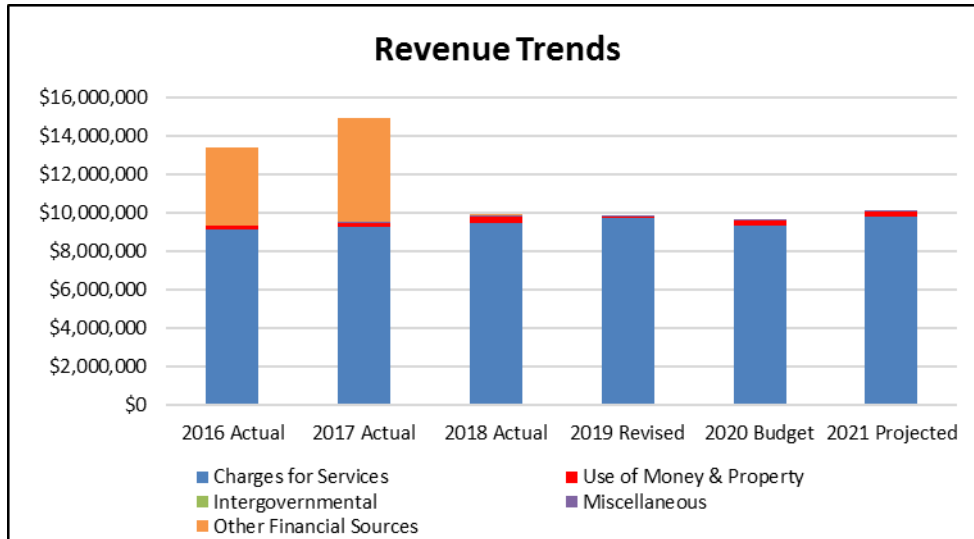
Revenues:

The Water Division is funded by water user fees, per the current schedule:

Minimum Monthly Charge (MMC)			Minimum Usage Rates		
Meter Size (inches)	FY19 Rate	FY20 Rate	Cubic Feet	FY19 Rate	FY20 Rate
5/8 (residential)	\$7.42	\$7.79	First 100/mo.	MMC (varies)	MMC (varies)
3/4	\$8.11	\$8.52	101-3,000/mo.	\$3.47/100 cu. ft.	\$3.64/100 cu. ft.
1	\$9.56	\$10.04	3,001 and over	\$2.49/100 cu. ft.	\$2.61/100 cu. ft.
1½	\$19.06	\$20.01	Single Purpose Meter Charges		
2	\$25.63	\$26.91	First 100/mo.	MMC (varies)	MMC (varies)
3	\$47.37	\$49.74	Over 101/mo.	\$3.47/100 cu. ft.	\$3.64/100 cu. ft.
4	\$82.62	\$86.75			
6	\$166.25	\$174.56			

A flat 5% rate increase is budgeted for fiscal year 2020 for all usage levels and meter sizes. Approximately 99% of Water operations are funded through charges for services. The estimated change in revenues from fiscal year 2019 to fiscal year 2020 is still expected to decrease 4.2% due the impact of the loss of Proctor & Gamble.

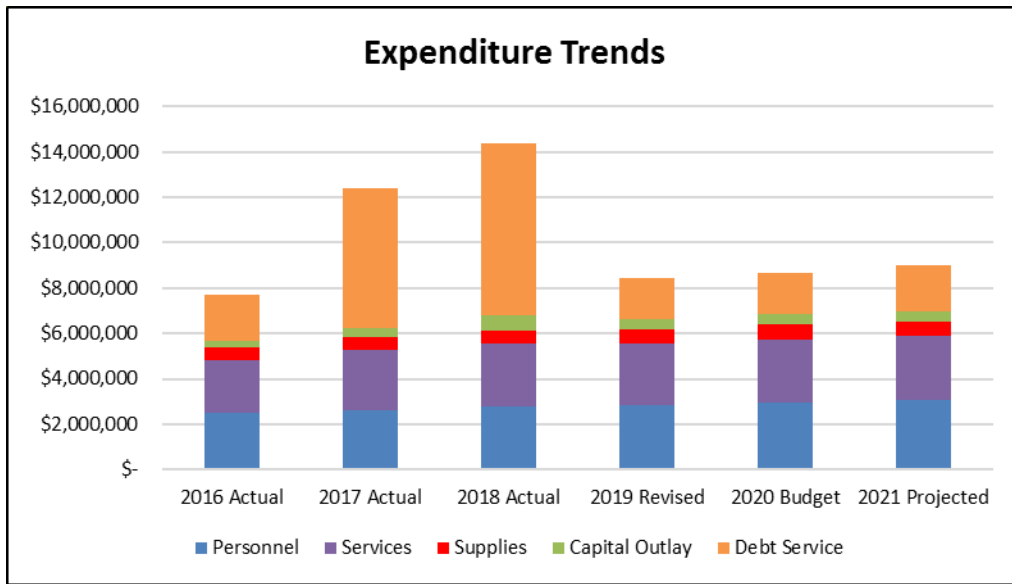
Use of Money & Property primarily consists of interest on investments.



Expenditures:

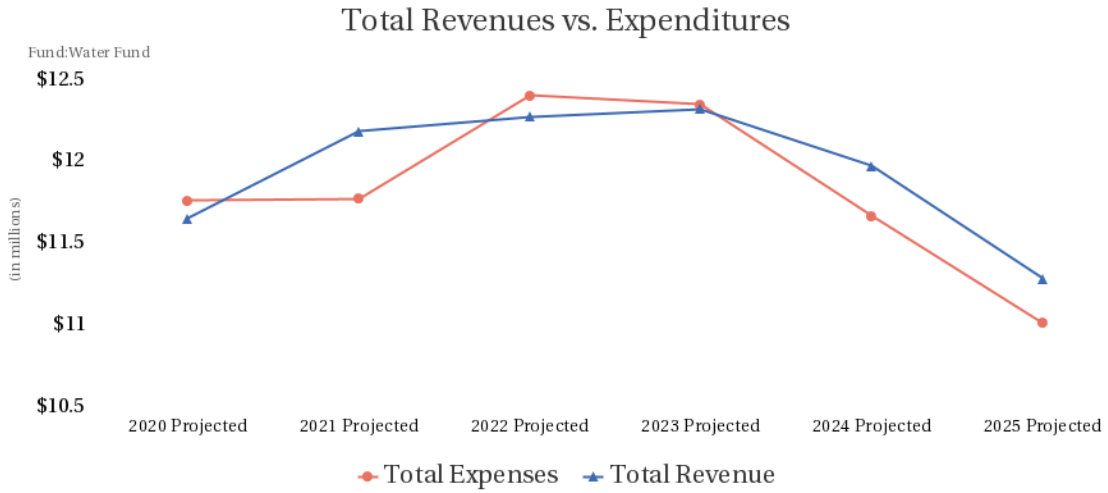
The fiscal year 2020 expenditures, not including debt service, are 3.4% higher than the fiscal year 2018 revised expenditures. The largest expenditure increase was in the services expenditures budget of the Water Treatment Plant Operations activity which included higher expenditures for electricity.

Revenue bond principal and interest payments are 20.8% of the Water fund's expenditure budget for fiscal year 2020. Water revenue bond principal and interest payments are projected to begin in fiscal year 2021 for the 2020 Water Revenue Bond issue.



Other financing uses include transfers out of \$1,057,350 to the Capital Projects Fund include \$725,000 for the Dill Street water main replacement and \$217,350 for the Spruce Street water main replacement.

Long-term Projections:



Future revenues are projected to increase in fiscal year 2021 with another 5% rate increase on water charges. This increase, as well as the increase in fiscal year 2020, are intended to offset the lost revenue from the loss of Proctor & Gamble. The following two years will gradually increase as the number of accounts is projected to grow by 1% annually. Fiscal year 2024 and 2025 are projected to decrease as transfers for Debt Service Payments drop off.

Future expenditures were projected with the assumptions that personnel related expenditures would grow at a 3% rate annually and services and supplies would grow at a 2% rate annually. Expenditures increase significantly in fiscal years 2022 and 2023 due to increased Transfers Out for Capital Projects.

Water (7300 - 7301)
Fund Summary

	2016 Actual	2017 Actual	2018 Actual	2019 Revised	2020 Budget	2021 Projected
Fund Balance, July 1	\$ 12,332,979	\$ 16,240,827	\$ 18,111,079	\$ 11,938,239	\$ 12,051,887	\$ 11,943,294
Revenues:						
Use Of Money And Property						
Interest Revenues	\$ 170,117	\$ 207,743	\$ 278,377	\$ 77,240	\$ 278,376	\$ 278,376
Rents	-	-	2,400	-	2,400	2,400
Royalties & Commiss	754	418	455	420	460	460
Intergovernmental						
State 28E Agreements	-	-	57,500	-	-	-
Disaster Assistance	491	-	-	-	-	-
Charges For Fees And Services						
Water Charges	9,133,122	9,274,183	9,469,775	9,737,892	9,331,360	9,797,928
Miscellaneous						
Printed Materials	8	9	12	-	-	-
Misc Merchandise	15,162	5,380	13,887	5,380	13,810	13,810
Intra-City Charges	2,000	2,000	2,000	2,000	2,000	2,000
Other Misc Revenue	-	33,624	-	33,590	-	-
Other Financial Sources						
Debt Sales	4,017,085	5,410,000	-	-	-	-
Sale Of Assets	8,154	1,310	2,654	-	-	-
Sub-Total Revenues	13,346,893	14,934,666	9,827,060	9,856,522	9,628,406	10,094,974
Transfers In:						
¹⁾ Bond Ordinance Transfers In	1,999,958	1,881,033	1,816,319	1,824,915	2,002,729	2,068,472
Misc Transfers In	-	-	392	-	1,000	1,000
Sub-Total Transfers In	1,999,958	1,881,033	1,816,711	1,824,915	2,003,729	2,069,472
Total Revenues & Transfers In	\$ 15,346,852	\$ 16,815,699	\$ 11,643,771	\$ 11,681,437	\$ 11,632,135	\$ 12,164,446
Expenditures:						
Water Administration	\$ 1,358,723	\$ 1,648,609	\$ 1,690,302	\$ 1,764,837	\$ 1,768,961	\$ 1,807,589
Water Treatment Plant Ops	2,050,011	2,190,170	2,326,454	2,339,000	2,427,885	2,485,388
Water Distribution System	1,082,301	1,209,545	1,462,734	1,304,604	1,418,756	1,409,057
Water Customer Service	1,108,405	1,147,512	1,264,197	1,241,279	1,260,881	1,290,678
Water Public Relations	58,043	61,019	63,873	-	-	-
Water Debt Service	2,029,074	6,115,519	7,574,581	1,791,054	1,804,166	2,031,847
Sub-Total Expenditures	7,686,557	12,372,374	14,382,141	8,440,774	8,680,649	9,024,560
Transfers Out:						
Capital Project Fund	1,490,495	391,140	1,618,151	1,302,100	1,057,350	660,000
¹⁾ Debt Service Funding	1,999,958	1,881,033	1,816,319	1,824,915	2,002,729	2,068,472
GO Bond Abatement	306,800	300,900	-	-	-	-
Sub-Total Transfers Out	3,797,254	2,573,073	3,434,470	3,127,015	3,060,079	2,728,472
Total Expenditures & Transfers Out	\$ 11,483,811	\$ 14,945,447	\$ 17,816,611	\$ 11,567,789	\$ 11,740,728	\$ 11,753,032
Fund Balance, June 30	\$ 16,196,020	\$ 18,111,079	\$ 11,938,239	\$ 12,051,887	\$ 11,943,294	\$ 12,354,708
Prior Year Accounting Adjustment	44,808	-	-	-	-	-
Adjusted Fund Balance, June 30	16,240,827	18,111,079	11,938,239	12,051,887	11,943,294	12,354,708
Restricted / Committed /Assigned	8,182,549	9,358,062	3,599,800	3,633,661	3,832,224	3,868,849
Unassigned Balance	\$ 8,058,278	\$ 8,753,017	\$ 8,338,438	\$ 8,418,225	\$ 8,111,070	\$ 8,485,859
% of Revenues & Transfers In	53%	52%	72%	72%	70%	70%

1) Same Fund Transfers required by bond covenants

WATER OPERATIONS

The mission of the Water Division is to produce and distribute high quality drinking water for the residential, commercial, industrial and firefighting needs of Iowa City in accordance with local, state and federal drinking water standards, and to promote good stewardship of natural resources.

The Water Division, as part of the Public Works Department, operates and maintains the City's Grade IV drinking water and water distribution system that serves the City of Iowa City and University Heights. The system is in continuous operation 24/7 to provide high quality water and service, at satisfactory pressures, and in sufficient quantities to meet customer demands.

Iowa City's water exceeds all required standards set by the Environmental Protection Agency, with over 200 water quality tests performed each day by professional staff. Water quality data is available through the annual [Consumer Confidence Report](#). The Division budget is organized into six activities:

Water Administration

Water Administration administers City of Iowa City and Water Division policies, procedures, budget and manages division personnel. Water Administration coordinates Water Division activities with other City departments and divisions. Water Administration also includes Public Information function and the Public Information Officer (PIO). The (PIO) creates and delivers the [Consumer Confidence Report](#) to all customers and updates the industrial water quality report for review on the City's website. The PIO also generates informative inserts for customer water bills.

Water Treatment Plant Operations

Iowa City's state-of-the-art water treatment facility, located at 80 Stephen Atkins Drive, has a 16.7 million gallon per day capacity. The facility is operated 24/7 – 365 by state licensed water treatment operators who produce drinking water at the highest quality achievable. The treatment plant is 100% compliant with the Safe Drinking Water Act and uses activated carbon filters to remove many complex unregulated compounds.

Water Distribution System

State licensed water distribution staff operate and maintain Iowa City's 276 miles of water main and connections that contains pipe as old as 1886. Every year distribution operators respond to dozens of emergency main breaks, support the growth of Iowa City and maintain the integrity of the system for domestic, industrial and firefighting needs.

Customer Service

State licensed customer service staff support the divisions' 28,781 active water service accounts (up 445 accounts from fiscal year 2018). Customer service personnel investigate leaks, locate water and City communication fiber assets, interface with customers on a myriad of water concerns, schedule service changes and meter water used by our customers.

Public Relations

The Public Relations activity which includes public information and education was moved into the Water Administration activity in fiscal year 2019.

Water Debt Service

Water debt service consists of principal and interest payments on water revenue bonds, which are repaid with water revenue.

HIGHLIGHTS

Recent Accomplishments:

- Upgraded of the water treatment plant computer control system
- Implementing the distribution system long-term growth strategy
- Produced more than 2 billion gallons of water in fiscal year 2018
- 100% compliant with all State and Federal drinking water regulations
- Repaired 31 main breaks per 100 miles of main in fiscal year 2018
- Added 445 customer accounts
- Filled 5 permanent full-time position vacancies
- Worked with the IDNR and a local rural subdivision to extend drinking water service to alleviate a public health hazard

Upcoming Challenges:

- Allocate financial resources to coordinate interdivisional projects as well as water specific projects within budgetary limits
- Maintain consistent levels-of-service as the City and water demands continues to grow with development and redevelopment
- Rehabilitate and develop raw water resources
- Adapt to a changing customer base
- Succession planning and professional development of Water Division staff

Staffing:

	FY2018	FY2019	FY2020
Total FTE's	31.75	31.75	31.75

Staffing Level Change Summary:

A 1.0 Water Engineer position was converted to a 1.0 FTE Water GIS Technician position in the fiscal year 2020 budget.

Service Level Change Summary:

There is a 5% rate increase factored into Water charges in the fiscal year 2020 budget.

Financial Highlights:

Capital outlay budgeted includes \$175,000 to repair water main breaks and \$200,000 to add and replace water meters.

Treatment Plant Operations services expenditures increased by \$32,788 due to increased electricity and repairs and maintenance costs.

GOALS, OBJECTIVES, and PERFORMANCE MEASURES

Strategic Plan Goal: *Promote a Strong and Resilient Local Economy*

Department Goal: Provide sufficient quantities of competitively priced high quality potable water to enable economic growth.

Department Objective: Utilize long-term planning studies and prioritization matrices to make targeted distribution system investments to meet current and future water demand.

Performance Measures:

	CY 2013	CY 2014	CY 2015	CY 2016	CY 2017
New Water Main (miles)	1.4	2.3	3.1	3.2	2.0
Water Main Replaced (miles)	1.4	0.2	0.2	0.6	0.4
% system	0.5%	0.1%	0.1%	0.2%	0.1%
Annual Locates* (tickets)	7,706	7,549	7,775	7,865	8,127

* Locates are when someone is trying to perform work that requires digging. The number of annual locates can be used as an indirect measurement of development activity.

Strategic Plan Goal: *Maintain a Solid Financial Foundation*

Department Goal: Water Efficiency

Department Objective: Monitor production and usage trends to continue to identify opportunities to promote sustainable and affordable water use.

Performance Measures:

	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018
Water Pumped (millions of gallons*)	2,059	1,944	1,957	2,007	2,133
Water Use (gal. per capita per day)	79	73	72	74	77
Cost for one gallon of water**	\$0.0086	\$0.0090	\$0.0095	\$0.0095	\$0.0095
Unmetered Water Loss***	12.9%	7.5%	2.6%	1.7%	0.8%
Metered, Unbilled Water****	NA	0.9%	1.1%	1.4%	1.2%
(present worth at vol. rate)		\$80,000	\$98,000	\$124,000	\$113,000

* A million gallons of water on a football field would be about 2.3 feet of water from endzone to endzone. The City makes enough drinking water to put a mile high stack of water on Kinnick Stadium annually.

** Cost determined by dividing the 5/8" meter monthly service charge by 100 cubic feet of water.

*** Water lost to hydrant flushing, fire fighting activities, system leaks, etc.

**** Metered water use at public facilities that are not billed for water. Addition of the "Unmetered Water Loss" percentage to "Metered, Unbilled Water" is the total water produced that generated no revenue.

Strategic Plan Goal: *Encourage a Vibrant and Walkable Urban Core*

Department Goal: Maintain infrastructure and water affordability for a variety of income levels and associated housing types.

Department Objective: Minimize service interruptions from infrastructure failure or non-payment.

Performance Measures:

	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018
Water Main Breaks* (per 100 miles)	37	19	14	18	31

* The national median for water operations main breaks per 100 miles of main is 14. ("2012 Benchmarking", AWWA, 2014)

	CY 2013	CY 2014	CY 2015	CY 2016	CY 2017
Non-payment Shutoffs	1,446	1,481	1,390	1,458	1,555

Strategic Plan Goal: *Promote Environmental Sustainability*

Department Goal: Energy Efficiency

Department Objective: Monitor energy consumption to more sustainably produce high quality drinking water and minimize carbon emissions.

Performance Measures:

	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018
Energy Use* (kWh per million gallons)	2,888	2,934	2,925	3,168	3,105
(\$ per million gallons)	\$172	\$176	\$179	\$193	\$198

* The national median for water operations energy use is 1,938 kWh per million gallons. (~800 kWh is one standard deviation.) ("2012 Benchmarking", AWWA, 2014)

Activity Summary

Activity: Water Administration (730110)
Division: Water Operations

Fund: Water (7300)
Department: Public Works

	2016 Actual	2017 Actual	2018 Actual	2019 Revised	2020 Budget	2021 Projected
Revenues:						
Use Of Money And Property						
Interest Revenues	\$ 170,117	\$ 207,743	\$ 278,377	\$ 77,240	\$ 278,376	\$ 278,376
Royalties & Commiss	754	418	455	420	460	460
Intergovernmental						
State 28E Agreements	-	-	57,500	-	-	
Charges For Fees And Services						
Water Charges	8,675,771	8,809,185	9,017,726	9,249,651	8,879,310	9,319,413
Miscellaneous						
Printed Materials	8	9	12	-	-	-
Misc Merchandise	-	-	70	-	-	
Intra-City Charges	2,000	2,000	2,000	2,000	2,000	2,000
Other Misc Revenue	-	594	-	590	-	-
Transfers In:						
Misc Transfers In	-	-	392	-	-	-
Total Revenues & Transfers In	\$ 8,848,649	\$ 9,019,950	\$ 9,356,532	\$ 9,329,901	\$ 9,160,146	\$ 9,600,249

Expenditures:						
Personnel	\$ 155,369	\$ 233,900	\$ 245,224	\$ 307,178	\$ 324,888	\$ 334,635
Services	1,199,550	1,397,023	1,440,443	1,446,450	1,437,536	1,466,287
Supplies	3,804	17,686	4,636	11,209	6,537	6,668
Total Expenditures	\$ 1,358,723	\$ 1,648,609	\$ 1,690,302	\$ 1,764,837	\$ 1,768,961	\$ 1,807,589

Personnel Services - FTE	2016	2017	2018	2019	2020
Asst Supt - Water	1.00	1.00	1.00	1.00	1.00
Water Superintendent	1.00	1.00	1.00	1.00	1.00
Public Info/Ed Coord - Pub Wks	-	-	-	0.50	0.50
Project Support Assistant	0.25	-	-	-	-
Total Personnel	2.25	2.00	2.00	2.50	2.50

Activity Summary

Activity: Water Treatment Plant Ops (730120)

Fund: Water (7300)

Division: Water Operations

Department: Public Works

	2016 Actual	2017 Actual	2018 Actual	2019 Revised	2020 Budget	2021 Projected
Revenues:						
Intergovernmental						
Disaster Assistance	\$ 491	\$ -	\$ -	\$ -	\$ -	\$ -
Charges For Fees And Services						
Water Charges	161	1,273	-	1,334	-	-
Other Financial Sources						
Sale of Assets	-	180	611	-	-	-
Total Revenues	\$ 652	\$ 1,453	\$ 611	\$ 1,334	\$ -	\$ -

Expenditures:						
Personnel	\$ 843,752	\$ 828,850	\$ 901,067	\$ 919,517	\$ 974,594	\$ 1,003,832
Services	775,685	897,888	916,510	899,708	932,496	951,146
Supplies	425,244	432,833	439,780	488,275	480,795	490,411
Capital Outlay	5,330	30,600	69,098	31,500	40,000	40,000
Total Expenditures	\$ 2,050,011	\$ 2,190,170	\$ 2,326,454	\$ 2,339,000	\$ 2,427,885	\$ 2,485,388

Personnel Services - FTE	2016	2017	2018	2019	2020
Laboratory Technician - Water	0.50	0.50	0.50	0.50	0.50
Maintenance Operator - Water	3.00	3.00	3.00	3.00	3.00
M.W. I - Water Plant	1.00	1.00	1.00	1.00	1.00
Sr. M.W. Water Plant	1.00	1.00	1.00	1.00	1.00
Sr. T.P.O. - Water	1.00	1.00	1.00	1.00	1.00
T.P.O. - Water	4.00	4.00	4.00	4.00	4.00
Total Personnel	10.50	10.50	10.50	10.50	10.50

Capital Outlay	2019	2020
Process Analyzer Replacement	\$ -	\$ 25,000
Wall Lighting and Receptacles	-	10,000
Sample Station Replacements	-	5,000
Turbidimeters	25,000	-
Replace Lab Drain Plumbing	6,500	-
Total Capital Outlay	\$ 31,500	\$ 40,000

Activity Summary

Activity: Water Distribution System (730130)
Division: Water Operations

Fund: Water (7300)
Department: Public Works

	2016 Actual	2017 Actual	2018 Actual	2019 Revised	2020 Budget	2021 Projected
Revenues:						
Use Of Money And Property						
Rents	\$ -	\$ -	\$ 2,400	\$ -	\$ 2,400	\$ 2,400
Charges For Fees And Services						
Water Charges	81,283	94,970	84,100	99,719	84,100	88,305
Miscellaneous						
Misc Merchandise	157	106	874	110	870	870
Other Misc Revenue	-	33,000	-	33,000	-	-
Other Financial Sources						
Sale of Assets	-	275	2,042	-	-	-
Total Revenues	\$ 81,440	\$ 128,352	\$ 89,417	\$ 132,829	\$ 87,370	\$ 91,575

Expenditures:						
Personnel	\$ 654,950	\$ 672,402	\$ 728,360	\$ 752,720	\$ 774,608	\$ 797,846
Services	243,770	240,454	274,179	257,627	285,253	290,958
Supplies	119,935	113,257	93,720	104,257	117,895	120,253
Capital Outlay	63,647	183,432	366,476	190,000	241,000	200,000
Total Expenditures	\$ 1,082,301	\$ 1,209,545	\$ 1,462,734	\$ 1,304,604	\$ 1,418,756	\$ 1,409,057

Personnel Services - FTE	2016	2017	2018	2019	2020
M. W. II - Water Distribution	4.00	4.00	4.00	4.00	4.00
M. W. III - Water Distribution	2.00	2.00	2.00	2.00	2.00
Sr. M.W. - Water Distribution	1.00	1.00	1.00	1.00	1.00
Water GIS Technician	-	-	-	-	1.00
Water Engineer	1.00	1.00	1.00	1.00	-
Total Personnel	8.00	8.00	8.00	8.00	8.00

Capital Outlay	2019	2020
Water Main Repairs-Contracted Improvement	\$ 175,000	\$ 175,000
Oversizing Water Main	-	50,000
Shell Cutters for Tap Machine	5,000	6,000
Magnetic Locator	5,000	5,000
Mobile Devices	5,000	5,000
Total Capital Outlay	\$ 190,000	\$ 241,000

Activity Summary

Activity: Water Customer Service (730140)

Fund: Water (7300)

Division: Water Operations

Department: Public Works

	2016 Actual	2017 Actual	2018 Actual	2019 Revised	2020 Budget	2021 Projected
Revenues:						
Charges For Fees And Services						
Water Charges	\$ 375,907	\$ 368,754	\$ 367,948	\$ 387,188	\$ 367,950	\$ 390,211
Miscellaneous						
Misc Merchandise	15,005	5,273	12,943	5,270	12,940	12,940
Other Misc Revenue	-	30	-	-	-	-
Other Financial Sources						
Sale Of Assets	8,154	854	-	-	-	-
Total Revenues	\$ 399,066	\$ 374,911	\$ 380,892	\$ 392,458	\$ 380,890	\$ 403,151

Expenditures:						
Personnel	\$ 783,950	\$ 819,248	\$ 856,178	\$ 870,291	\$ 887,901	\$ 914,538
Services	110,669	112,414	123,582	117,733	132,956	135,615
Supplies	20,920	15,649	16,202	28,555	25,024	25,524
Capital Outlay	192,866	200,201	268,235	224,700	215,000	215,000
Total Expenditures	\$ 1,108,405	\$ 1,147,512	\$ 1,264,197	\$ 1,241,279	\$ 1,260,881	\$ 1,290,678

Personnel Services - FTE	2016	2017	2018	2019	2020
Building Inspector	1.00	1.00	1.00	1.00	1.00
Customer Service Coord	1.00	1.00	1.00	1.00	1.00
M. W. II - Water Service	2.00	2.00	2.00	2.00	2.00
M. W. III - Water Service	1.00	1.00	1.00	1.00	1.00
M.W. I - Meter Reader	1.00	1.00	1.00	1.00	1.00
M.W. I-Water Customer Service	3.00	3.00	3.00	3.00	3.00
Water Services Clerk	1.75	1.75	1.75	1.75	1.75
Total Personnel	10.75	10.75	10.75	10.75	10.75

Capital Outlay	2019	2020
Radio Read Devices	\$ 16,100	\$ 15,000
Other Operating Equipment	8,600	-
Water Meters	200,000	200,000
Total Capital Outlay	\$ 224,700	\$ 215,000

Activity Summary

Activity: Water Public Relations (730150) **Fund: Water (7300)**
Division: Water Operations **Department: Public Works**

	2016 Actual	2017 Actual	2018 Actual	2019 Revised	2020 Budget	2021 Projected
Expenditures:						
Personnel	\$ 47,106	\$ 49,931	\$ 52,525	\$ -	\$ -	\$ -
Services	10,886	11,088	11,348	-	-	-
Supplies	51	-	-	-	-	-
Total Expenditures	\$ 58,043	\$ 61,019	\$ 63,873	\$ -	\$ -	\$ -
Personnel Services - FTE						
Public Info/Ed Coord - Pub Wks	0.50	0.50	0.50	-	-	-
Total Personnel	0.50	0.50	0.50	-	-	-

Activity Summary

Activity: Water Debt Service (730800) **Fund: Water (7301)**
Division: Water Operations **Department: Public Works**

	2016 Actual	2017 Actual	2018 Actual	2019 Revised	2020 Budget	2021 Projected
Revenues:						
Other Financial Sources						
Debt Sales	\$ 4,017,085	\$ 5,410,000	\$ -	\$ -	\$ -	\$ -
Transfers In:						
Bond Ordinance Transfers In	1,999,958	1,881,033	1,816,319	1,824,915	2,002,729	2,068,472
Total Revenues & Transfers In	\$ 6,017,044	\$ 7,291,033	\$ 1,816,319	\$ 1,824,915	\$ 2,002,729	\$ 2,068,472
Expenditures:						
Services	\$ 1,200	\$ 1,200	\$ 437	\$ 1,200	\$ 1,200	\$ 1,600
Other Financial Uses						
Revenue Bonds Principal & Interest Payments	2,027,874	6,114,319	7,574,144	1,789,854	1,802,966	2,030,247
Total Expenditures	\$ 2,029,074	\$ 6,115,519	\$ 7,574,581	\$ 1,791,054	\$ 1,804,166	\$ 2,031,847

**Water Revenue Bonds
Outstanding Debt Obligation at June 30, 2018**

Summary by Individual Issue

Issue / Use of Funds	Amount of Issue	Fiscal Year Debt Paid in Full	Principal Outstanding	Debt Service Payments		
				FY2019	FY2020	FY2021
2012C Water Revenue Refunding of Series 2002 Revenue Bonds	4,950,000	2023	2,595,000	541,253	547,440	547,140
2016D Water Revenue Refunding of Series 2008 Revenue Bonds	3,650,000	2025	3,270,000	523,113	517,488	520,863
2017C Water Revenue Refunding of Series 2009 Revenue Bonds	5,910,000	2026	5,910,000	725,488	738,038	755,038
2019 Proposed Water Revenue Bonds	1,581,000	2029	-	-	-	207,207
Total - Water Revenue Bonds			11,775,000	1,789,853	1,802,965	2,030,247

Water Revenue Bonds - Summary

Debt Repayment Schedule by Fiscal Year

Fiscal Year	Payments			Water Revenue	Principal Outstanding Beginning of Fiscal Year
	Principal	Interest	Total		
2019	1,510,000	279,853	1,789,853	1,789,853	11,775,000
2020	1,565,000	237,965	1,802,965	1,802,965	10,265,000
2021	1,630,000	193,040	1,823,040	1,823,040	8,700,000
2022	1,690,000	146,190	1,836,190	1,836,190	7,070,000
2023	1,755,000	97,145	1,852,145	1,852,145	5,380,000
2024	1,745,000	55,825	1,800,825	1,800,825	3,625,000
2025	1,325,000	26,081	1,351,081	1,351,081	1,880,000
2026	555,000	6,244	561,244	561,244	555,000
Totals	11,775,000	1,042,343	12,817,343	12,817,343	

2012C Water Revenue Refunding Capital Loan Notes

Principal: \$4,950,000

Dated: June 20, 2012

Callable: July 1, 2020

Fiscal Year	Payments			Water Revenue	Principal Outstanding Beginning of Fiscal Year	Coupon Rate
	Principal	Interest	Total			
2019	495,000	46,253	541,253	541,253	2,595,000	1.50%
2020	510,000	37,440	547,440	547,440	2,100,000	2.00%
2021	520,000	27,140	547,140	547,140	1,590,000	2.00%
2022	530,000	16,640	546,640	546,640	1,070,000	2.00%
2023	540,000	5,670	545,670	545,670	540,000	2.10%
Totals	2,595,000	133,143	2,728,143	2,728,143		

Principal payable July 1.

Interest payable July 1 and January 1.

<u>Project</u>	<u>Amount</u>
Refunded 2002 Water Revenue Bonds	\$ 5,015,000
Issuance Costs	15,725
Bond Premium	(80,725)
Amount of Issue	<u>\$ 4,950,000</u>

2016D Water Revenue Refunding Capital Loan Notes

Principal: \$3,650,000

Dated: June 16, 2016

Callable: N/A

Fiscal Year	Payments			Water Revenue	Principal Outstanding Beginning of Fiscal Year	Coupon Rate
	Principal	Interest	Total			
2019	405,000	118,113	523,113	523,113	3,270,000	5.00%
2020	420,000	97,488	517,488	517,488	2,865,000	5.00%
2021	445,000	75,863	520,863	520,863	2,445,000	5.00%
2022	465,000	53,113	518,113	518,113	2,000,000	5.00%
2023	490,000	29,238	519,238	519,238	1,535,000	5.00%
2024	520,000	13,088	533,088	533,088	1,045,000	1.50%
2025	525,000	4,594	529,594	529,594	525,000	1.75%
Totals	3,270,000	391,494	3,661,494	3,661,494		

Principal payable July 1.

Interest payable July 1 and January 1.

<u>Project</u>	<u>Amount</u>
Refunded 2008D Water Revenue Bonds	\$ 3,964,470
Issuance Costs	67,698
Bond Premium	(382,168)
Amount of Issue	<u>\$ 3,650,000</u>

2017C Water Revenue Refunding Capital Loan Notes

Principal: \$5,910,000

Dated: June 15, 2017

Callable: July 1, 2022

Fiscal Year	Payments			Water Revenue	Principal Outstanding Beginning of Fiscal Year	Coupon Rate
	Principal	Interest	Total			
2019	610,000	115,488	725,488	725,488	5,910,000	2.00%
2020	635,000	103,038	738,038	738,038	5,300,000	2.00%
2021	665,000	90,038	755,038	755,038	4,665,000	2.00%
2022	695,000	76,438	771,438	771,438	4,000,000	2.00%
2023	725,000	62,238	787,238	787,238	3,305,000	2.00%
2024	1,225,000	42,738	1,267,738	1,267,738	2,580,000	2.00%
2025	800,000	21,488	821,488	821,488	1,355,000	2.25%
2026	555,000	6,244	561,244	561,244	555,000	2.25%
Totals	5,910,000	517,706	6,427,706	6,427,706		

Principal payable July 1.

Interest payable July 1 and January 1.

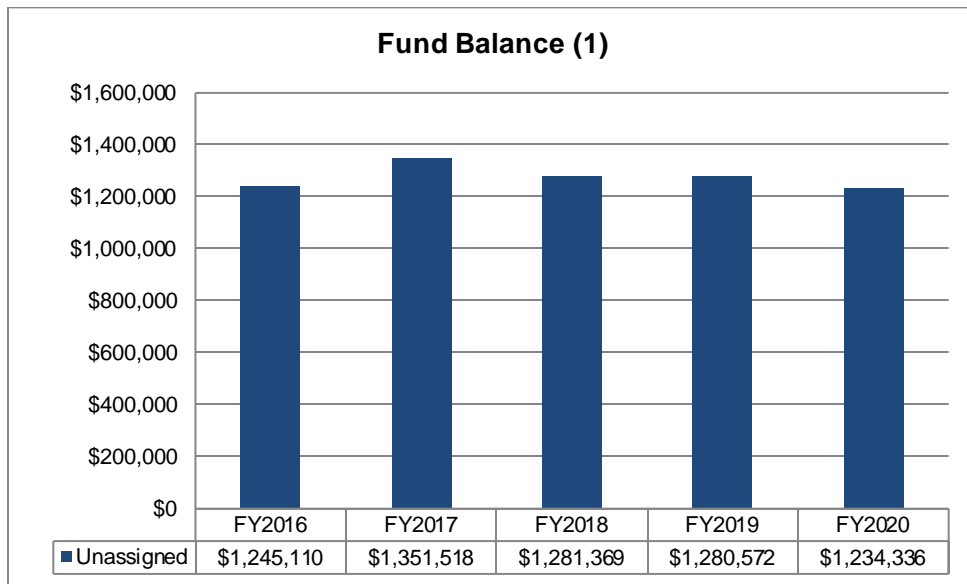
<u>Project</u>	<u>Amount</u>
Refunded 2009B Water Revenue Bonds	\$ 5,372,468
Water Plant Roof Replacement	400,000
Water Maintenance Building Improvements	100,000
Issuance Costs	102,315
Bond Premium	(64,783)
Amount of Issue	<u>\$ 5,910,000</u>

REFUSE COLLECTION FUND

The Refuse Collection Fund accounts for the activities of the City's curbside pickup program for household waste, yard waste, bulky items, and appliances. The Refuse Collection Fund is an enterprise fund that is operated as a business and is primarily supported by user fees.

Fund Balance:

The Refuse Collection Fund's unassigned fund balance on June 30, 2018 was \$1,281,369, a 5.19% decrease from fiscal year 2017 due to transfers to the Capital Projects Fund.



(1) FY19 and FY20 figures are estimates

Fiscal year 2019 fund balance is projected to decrease by \$797 to \$1,280,572. This is primarily due to increases in capital outlay and supplies expenditures to implement the recycling and year waste program changes which have offset revenue growth.

Fiscal year 2020 fund balance is projected to decrease by 3.61% to \$1,234,336. This increase is primarily due to the addition of a new position within the Recycling Collection and due to capital outlay expenditures.

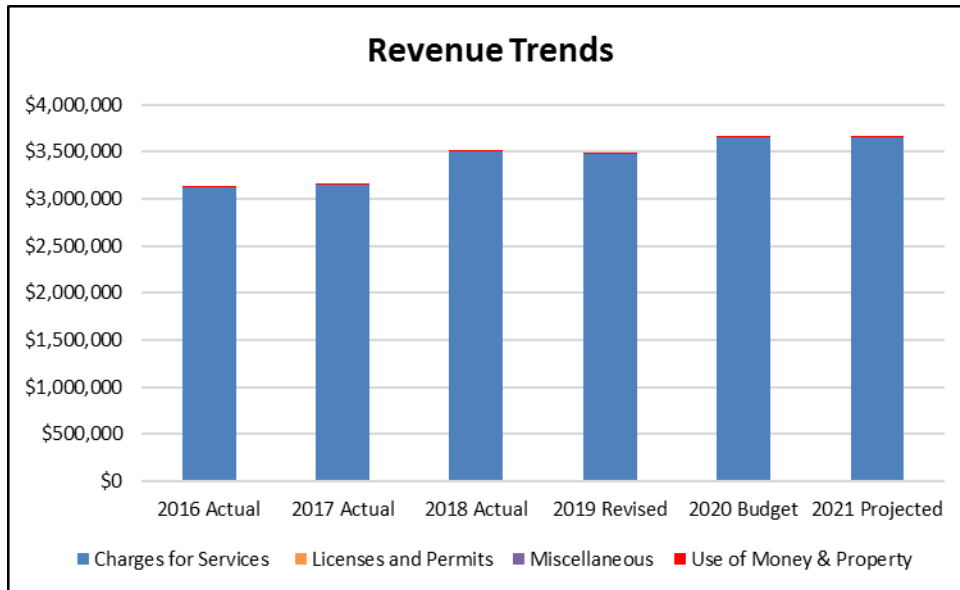
The Refuse Collection fund has no restricted or assigned fund balances.

Revenues:

The Refuse Collection operations are funded primarily by user fees. There are no increases proposed for the fiscal year 2020 budget. There are additional fees not listed, including the pickup of tires, TVs, and computer monitors.

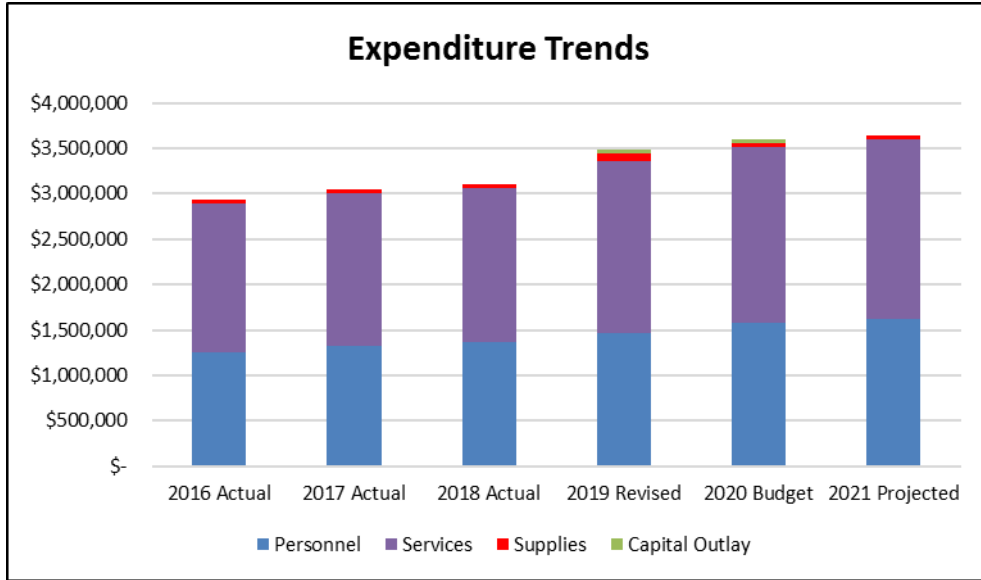
Solid Waste Collection:	
Garbage Collection per month	\$12.00
Additional bag stickers	\$2.50
Curbside Recycling per month	\$5.10
Appliance Collection	\$20.00
Bulky Item Pickup:	
First item	\$12.50
Additional items	\$6.00
Yard Waste:	
Yard/Food Waste Collection per month	\$2.00
Per bag	N/A
Annual sticker	N/A

Refuse charges for services fund nearly 100% of refuse collection operations. General use permits and interest on investments comprise less than 1% of Refuse Collection estimated revenue. Fiscal year 2020 revenue is estimated at 5.2% higher than fiscal year 2019 due to increased usage.



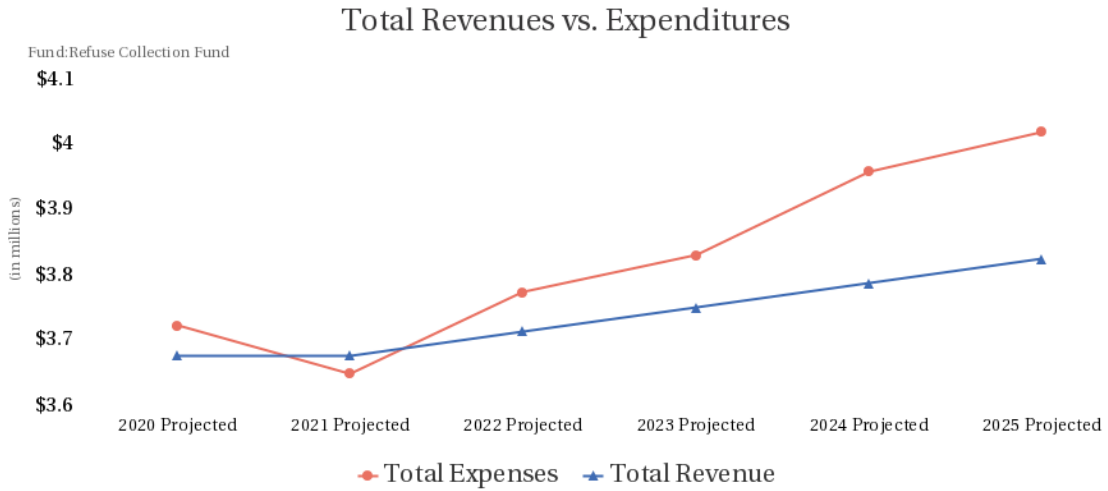
Expenditures:

The fiscal year 2020 budgeted expenditures are estimated to be 6.5% higher than fiscal year 2019 estimated expenditures with the addition of personnel.



Capital outlay costs include the purchase of refuse carts and lids and total less than 1% of the operating budget.

Long-term Projections:



Future revenues are projected to gradually increase as the account growth is expected to be 1% annually.

Future expenditures were projected with the assumptions that personnel related expenditures would grow at a 3% rate annually and services and supplies would grow at a 2% rate annually.

As expenditures are projected to grow at a higher rate than revenues, in fiscal year 2022 they are expected to surpass total revenues. At this point, the City will need to consider a rate increase for Refuse charges to help cover the cost of rising expenditures

**Refuse Collection (7400)
Fund Summary**

	2016 Actual	2017 Actual	2018 Actual	2019 Revised	2020 Budget	2021 Projected
Fund Balance, July 1	\$ 1,050,437	\$ 1,245,110	\$ 1,351,518	\$ 1,281,369	\$ 1,280,572	\$ 1,234,336
Revenues:						
Licenses And Permits						
General Use Permits	\$ 2,325	\$ 76	\$ -	\$ 80	\$ -	\$ -
Use Of Money And Property						
Interest Revenues	3,455	5,710	13,833	5,710	13,833	13,833
Charges For Fees And Services						
Refuse Charges	3,124,983	3,153,997	3,507,539	3,484,420	3,656,150	3,656,150
Miscellaneous						
Other Misc Revenue	(511)	-	74	-	-	-
Sub-Total Revenues	3,130,252	3,159,783	3,521,446	3,490,210	3,669,983	3,669,983
Transfers In:						
Misc Transfers In	-	-	1,324	-	2,000	2,000
Sub-Total Transfers In	-	-	1,324	-	2,000	2,000
Total Revenues	\$ 3,130,252	\$ 3,159,783	\$ 3,522,770	\$ 3,490,210	\$ 3,671,983	\$ 3,671,983
Expenditures:						
Refuse Administration	\$ 394,109	\$ 455,189	\$ 454,951	\$ 529,448	\$ 524,377	\$ 536,720
Refuse Operations	1,409,773	1,389,351	1,328,749	1,491,387	1,471,946	1,470,534
Yard Waste Collection	265,901	295,975	294,681	294,480	414,245	296,471
Curbside Recycling Collection	703,135	735,109	833,945	972,314	1,098,131	1,126,186
White Goods/Bulky Collection	162,661	177,751	194,450	203,378	209,520	215,201
Sub-Total Expenditures	2,935,579	3,053,376	3,106,776	3,491,007	3,718,219	3,645,111
Transfers Out:						
Capital Project Fund	-	-	486,141	-	-	-
Sub-Total Transfers Out	-	-	486,141	-	-	-
Total Expenditures & Transfers Out	\$ 2,935,579	\$ 3,053,376	\$ 3,592,918	\$ 3,491,007	\$ 3,718,219	\$ 3,645,111
Fund Balance, June 30	\$ 1,245,110	\$ 1,351,518	\$ 1,281,369	\$ 1,280,572	\$ 1,234,336	\$ 1,261,208
Restricted / Committed /Assigned	-	-	-	-	-	-
Unassigned Balance	\$ 1,245,110	\$ 1,351,518	\$ 1,281,369	\$ 1,280,572	\$ 1,234,336	\$ 1,261,208
% of Revenues	40%	43%	36%	37%	34%	34%

REFUSE COLLECTION OPERATIONS

Iowa City's refuse collection programs are designed to protect the health, safety and welfare of our community by providing prompt and safe curbside collection of waste materials. Our programs are designed around sustainable principles that promote waste reduction and ensure that items are disposed of properly.

Refuse, Recycling and Organics Collection is administered by Resource Management staff within the Public Works Department. Services are provided, by City Code, to single-family homes to four-plex multi-family residential properties. Crews provide curbside pickup of garbage, recycling, yard and food waste, bulky items and appliances to almost 16,000 households on a weekly basis. Staff also provides senior residents and persons with disabilities carryout service to whom document need. The Refuse Collection budget is organized into five activities:

Refuse Collection Administration

Resource Management Administration oversees division policies, procedures, budget and manages Landfill Operations and Refuse Operations personnel.

Refuse Collection Operations

Wheeled carts have been delivered to almost all customers, making the collection process safer, cleaner and more efficient. Weekly pick-up is provided for the monthly rate; additional stickers can be purchased for bagged trash.

Yard Waste Collection

Yard waste such as grass, leaves and garden residue is collected via yard waste bags, in bundles, in residents' own containers (20-35 gallons) or in a limited number of 95 gallon carts provided by the City. Food waste can be placed in City-provided 25 or 95 gallon carts or in residents' own containers (20-35 gallons). Carts will continue to be ordered and delivered as demand continues and budget allows. Residents are also encouraged to reduce food waste and compost their own yard and food waste.

Curbside Recycling Collection

A recycling container is provided for each single-family residence and each multiple unit dwelling of four units or fewer. The program recently transitioned from a sorted system using 18 gallon bins to a single stream program (commingled, no sorting required) using 65 gallon carts. The larger carts provide more capacity for residents to recycle and safer, cleaner, more efficient collection. Residents may also use three City drop-off sites located throughout the community.

White Goods/Bulky Items

Special item collection is available via appointment; additional fees apply and are charged on utility bills. Items included in the program include furniture, electronics, appliances and tires. Customers are encouraged to donate still-usable items to local second-hand stores.

HIGHLIGHTS

An internal route re-balancing study began in fiscal year 2019 to increase efficiencies, particularly in refuse collection, and improve safety. It is anticipated that efficiencies will improve with the transition to single stream recycling in carts but also that the number of customers who recycle will increase since the program will be easier to use.

The number of customers served has increased significantly over the past five years and has reached a point where additional staff and equipment are needed for an additional route on some days. In addition, Refuse Collection staff will be taking over the service of two of the City's three drop-off recycling sites from Landfill Operations staff.

In fiscal year 2018, Refuse Collection handled:

- 9,694 tons of waste (increase of almost 500 tons over past 5 years)
- 1,648 tons of recycling (increase of almost 150 tons over past 5 years)
- 1,747 tons of yard waste (increase of 500 since last year)

Recent Accomplishments:

- Delivered 65 gallon recycling carts for all curbside customers will be complete by the end of 2019
- Added food waste to the yard waste collection program
- Introduced 25 and 95 gallon carts for organics via customer request

Upcoming Challenges:

- 25 and 95 gallon cart delivery for organics continue as budget allows
- Over 600 customers have been added over past five years with no additions to staff or equipment
- Implementing findings of the route re-balance study

Staffing:

	FY2018	FY2019	FY2020
Total FTE's	17.50	17.88	18.88

Staffing Level Change Summary:

The Refuse Fund added a 1.0 FTE M.W. II – Refuse position in the fiscal year 2020 budget.

Service Level Change Summary:

There are no service level changes in the fiscal year 2020 budget.

Financial Highlights:

Curbside Recycling supplies expense decreased by 34% due to a carry-forward of appropriations in fiscal year 2019 from previous years for recycling carts.

Capital outlay includes \$35,000 for Refuse carts and lids and \$125,000 for Yard Waste carts.

GOALS, OBJECTIVES, and PERFORMANCE MEASURES

Strategic Plan Goal: *Enhanced Community Engagement and Intergovernmental*

STAR Objective: **Waste Minimization** - Reduce and reuse material waste produced in the community.

Department Goal: Provide sustainable and cost-effective services for residents that divert material from the landfill.

Department Objective: Continue to provide exceptional curbside recycling, yard waste, appliance, and electronic waste collection services to Iowa City residents.

Performance Measures:

	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018
Residential Refuse Collection Accounts	15,331	15,405	15,620	15,780	15,962
Refuse Tonnages	9,160	9,210	9,476	9,623	9,694
Recycling Tonnages	1,496	1,508	1,525	1,570	1,648
Yard Waste Tonnages	1,629	1,696	1,689	1,317	1,747

★

White Goods – Scheduled Pickups

	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018
Bulk Items	2,251	2,746	2,755	2,333	*
Appliances	197	199	321	281	285
Electronics	209	241	221	156	241
White Goods Route Total Tonnages	254.17	269.56	257.80	229.65	284.31

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*No longer track number of Bulk Items. Total Tonnage includes weight.

Community Survey results of the percent rated positively

Subject	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018
Garbage Collection	N/A	N/A	N/A	88%	N/A
Yard Waste Pick-Up	N/A	N/A	N/A	85%	N/A
Recycling	N/A	N/A	N/A	71%	N/A

*Community Survey conducted during FY 2013 and FY 2017

Activity Summary

Activity: Refuse Administration (740110)
Division: Resource Management

Fund: Refuse Collection (7400)
Department: Public Works

	2016 Actual	2017 Actual	2018 Actual	2019 Revised	2020 Budget	2021 Projected
Revenues:						
Use Of Money And Property						
Interest Revenues	\$ 3,455	\$ 5,710	\$ 13,833	\$ 5,710	\$ 13,833	\$ 13,833
Charges For Fees And Services						
Refuse Charges	575	(25)	425	-	-	-
Miscellaneous						
Other Misc Revenue	(511)	-	-	-	-	-
Total Revenues	\$ 3,519	\$ 5,685	\$ 14,258	\$ 5,710	\$ 13,833	\$ 13,833
Expenditures:						
Personnel	\$ 125,148	\$ 140,414	\$ 179,112	\$ 197,881	\$ 185,548	\$ 191,114
Services	268,961	314,775	275,735	331,067	336,124	342,846
Supplies	-	-	104	500	2,705	2,759
Total Expenditures	\$ 394,109	\$ 455,189	\$ 454,951	\$ 529,448	\$ 524,377	\$ 536,720
Personnel Services - FTE						
	2016	2017	2018	2019	2020	
Asst Supt - Refuse	1.00	1.00	1.00	1.00	1.00	1.00
Customer Service Rep - Refuse	0.50	0.50	0.50	0.38	-	0.38
Supt Streets/Solid Waste	0.35	-	-	-	-	-
Resource Management Superintendent	-	-	-	0.50	-	0.50
Total Personnel	1.85	1.50	1.50	1.88	1.88	

Activity Summary

Activity: Refuse Operations (740120)
Division: Resource Management

Fund: Refuse Collection (7400)
Department: Public Works

	2016 Actual	2017 Actual	2018 Actual	2019 Revised	2020 Budget	2021 Projected
Revenues:						
Licenses And Permits						
General Use Permits	\$ 2,325	\$ 76	\$ -	\$ 80	\$ -	\$ -
Charges For Fees And Services						
Refuse Charges	2,167,805	2,202,716	2,281,777	2,260,530	2,281,770	2,281,770
Miscellaneous						
Other Misc Revenue	-	-	74	-	-	-
Total Revenues	\$ 2,170,130	\$ 2,202,792	\$ 2,281,851	\$ 2,260,610	\$ 2,281,770	\$ 2,281,770
Expenditures:						
Personnel	\$ 425,714	\$ 451,410	\$ 412,594	\$ 474,307	\$ 484,938	\$ 499,486
Services	977,537	930,016	902,015	958,649	943,801	962,677
Supplies	6,521	7,925	14,140	7,931	8,207	8,371
Capital Outlay	-	-	-	50,500	35,000	-
Total Expenditures	\$ 1,409,773	\$ 1,389,351	\$ 1,328,749	\$ 1,491,387	\$ 1,471,946	\$ 1,470,534
Personnel Services - FTE						
	2016	2017	2018	2019	2020	
M.W. I - Refuse	2.00	2.00	2.00	2.00	2.00	
M.W. II - Refuse	3.00	3.00	3.00	3.00	3.00	
M. W. III - Refuse	1.00	1.00	1.00	1.00	1.00	
Total Personnel	6.00	6.00	6.00	6.00	6.00	
Capital Outlay						
				2019	2020	
Refuse Carts and Lids				\$ 42,000	\$ 35,000	
GPS Tracking Hardware				8,500	-	
Total Capital Outlay				\$ 50,500	\$ 35,000	

Activity Summary

Activity: Yard Waste Collection (740130)	Fund: Refuse Collection (7400)
Division: Resource Management	Department: Public Works

	2016 Actual	2017 Actual	2018 Actual	2019 Revised	2020 Budget	2021 Projected
Revenues:						
Charges For Fees And Services						
Refuse Charges	\$ 178,391	\$ 150,298	\$ 233,685	\$ 369,600	\$ 384,000	\$ 384,000
Total Revenues	\$ 178,391	\$ 150,298	\$ 233,685	\$ 369,600	\$ 384,000	\$ 384,000

Expenditures:						
Personnel	\$ 143,589	\$ 132,916	\$ 133,278	\$ 144,755	\$ 144,059	\$ 148,381
Services	98,570	123,274	137,876	129,725	145,186	148,090
Supplies	23,742	39,786	23,528	20,000	-	-
Capital Outlay	-	-	-	-	125,000	-
Total Expenditures	\$ 265,901	\$ 295,975	\$ 294,681	\$ 294,480	\$ 414,245	\$ 296,471

	2016	2017	2018	2019	2020
Personnel Services - FTE					
M.W. I - Refuse	2.00	2.00	2.00	2.00	2.00
Total Personnel	2.00	2.00	2.00	2.00	2.00

	2019	2020
Capital Outlay		
Yard Waste Carts	\$ -	\$ 125,000
Total Capital Outlay	\$ -	\$ 125,000

Activity Summary

Activity: Curbside Recycling Collection (740140)	Fund: Refuse Collection (7400)
Division: Resource Management	Department: Public Works

	2016 Actual	2017 Actual	2018 Actual	2019 Revised	2020 Budget	2021 Projected
Revenues:						
Charges For Fees And Services						
Refuse Charges	\$ 749,137	\$ 770,004	\$ 959,201	\$ 823,290	\$ 957,930	\$ 957,930
Total Revenues	\$ 749,137	\$ 770,004	\$ 959,201	\$ 823,290	\$ 957,930	\$ 957,930

Expenditures:						
Personnel	\$ 459,703	\$ 484,000	\$ 500,424	\$ 513,823	\$ 609,197	\$ 627,473
Services	227,096	251,109	333,521	408,491	455,934	465,053
Supplies	16,336	-	-	50,000	33,000	33,660
Total Expenditures	\$ 703,135	\$ 735,109	\$ 833,945	\$ 972,314	\$ 1,098,131	\$ 1,126,186

	2016	2017	2018	2019	2020
Personnel Services - FTE					
M.W. II - Refuse	6.00	6.00	6.00	6.00	7.00
Total Personnel	6.00	6.00	6.00	6.00	7.00

Activity Summary

Activity: White Goods/Bulky Collection (740150)

Fund: Refuse Collection (7400)

Division: Resource Management

Department: Public Works

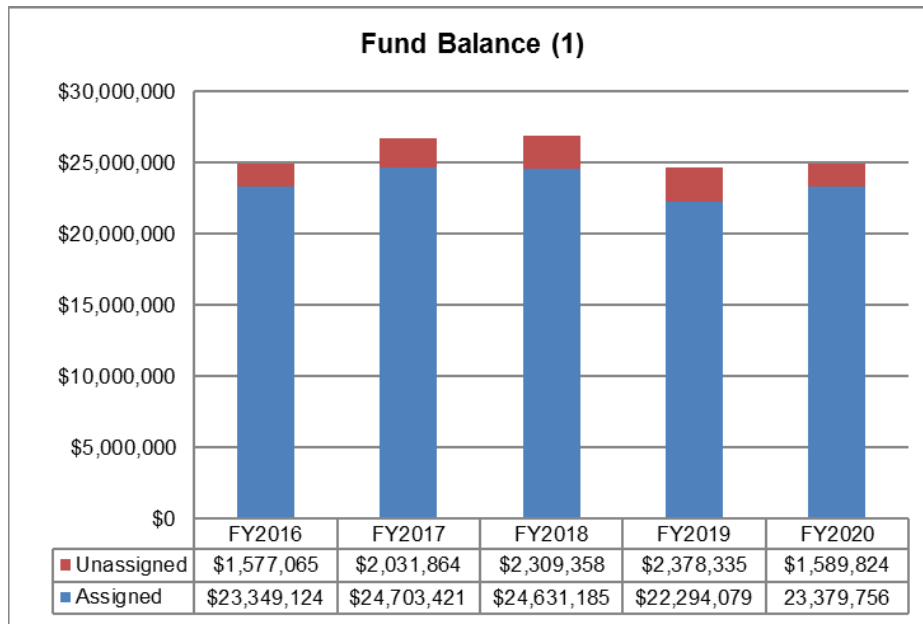
	2016	2017	2018	2019	2020	2021
	Actual	Actual	Actual	Revised	Budget	Projected
Revenues:						
Charges For Fees And Services						
Refuse Charges	\$ 29,075	\$ 31,004	\$ 32,451	\$ 31,000	\$ 32,450	\$ 32,450
Total Revenues	\$ 29,075	\$ 31,004	\$ 32,451	\$ 31,000	\$ 32,450	\$ 32,450
Expenditures:						
Personnel	\$ 107,099	\$ 120,268	\$ 136,741	\$ 142,788	\$ 148,976	\$ 153,446
Services	55,562	57,483	57,708	60,590	60,544	61,755
Total Expenditures	\$ 162,661	\$ 177,751	\$ 194,450	\$ 203,378	\$ 209,520	\$ 215,201
Personnel Services - FTE						
M.W. I - Refuse	2.00	2.00	2.00	2.00	2.00	2.00
Total Personnel	2.00	2.00	2.00	2.00	2.00	2.00

LANDFILL FUND

The Landfill Fund accounts for the business-like operations of the City's municipal landfill and recycling operations. The Landfill fund is primarily supported by user fees.

Fund Balance:

The Landfill Fund's total fund balance on June 30, 2018 was \$26.941 million, a 0.7% increase from the fiscal year 2017 year-end fund balance. Of the \$26.941 million, \$24.631 million was restricted in use per Iowa State code for site closure, post closure, and environmental protection costs and reserved for landfill cell replacement. The fund balance increase was primarily due to a decrease in transfers out to the Capital Project Fund.



(1) FY19 and FY20 figures are estimates

The fiscal year 2019 projected, unassigned fund balance is \$2,378,335 which is a 2.98% or \$68,977 increase over the fiscal year 2018 unassigned fund balance. In fiscal year 2020, the unassigned fund balance is estimated to decrease \$788,511 or 33.2%. These changes are primarily due to changes in budgeted transfers out to the Capital Projects Fund.

The Landfill maintains a reserve for the cell replacement. For each ton deposited at the Landfill, a transfer is made to the replacement reserve of \$4.00 per ton. The projected balance in the Landfill Cell Replacement Reserve at the end of fiscal year 2020 is \$9.401 million not including projected outstanding loan balances of \$1.174 million to the Parking Fund, \$1,444 million to the General Fund, and \$962,942 to the Road Use Tax Fund.

The City also maintains separate reserves as required by State law. Iowa State law requires landfill fund balance restrictions as follows:

- *Closure and Post-Closure Reserves:* The State of Iowa requires that the owner/operator of a landfill set aside funds to provide assurance for the costs associated with closing the

landfill and ongoing maintenance of the closed landfill site. The City is mandated to provide for the future costs associated with closing the landfill in a manner that satisfies State environmental and safety requirements, including minimizing infiltration and erosion; and sufficient to provide for the costs related to post-closure requirements.

- **Solid Waste Surcharge Reserve:** Landfill operators are also required to retain a portion of user fees for environmental protection, waste reduction, and recycling programs. The Solid Waste Surcharge Reserve balance in the Landfill Fund is reserved for these uses and is not accessible for other City projects.

The Landfill will have estimated restricted fund balances at the end of fiscal year 2020 of \$13.799 million for Closure/Post-Closure Reserves and \$179,338 in the Solid Waste Surcharge Reserve.

The Landfill Cell Replacement Reserve has three outstanding inter-fund loan as of the end of fiscal year 2019. The following is a summary of those loans:

Loan	Date	Loan Amount	Final Payment	Principal Outstanding as of 6/30/19	Total Payment FY20	FY20 Principal	FY20 Interest
<u>Parking Fund</u> 2009F Revenue Bond Defeasance	11/1/2014	\$ 2,495,350	2024	\$ 1,423,385	\$ 289,143	\$ 249,735	\$ 39,408
<u>General Fund</u> 2019 Public Works Facility Loan	6/30/2019	\$ 1,500,000	2039	\$ 1,500,000	\$ 99,828	\$ 55,587	\$ 44,241
<u>Road Use Tax Fund</u> 2019 Public Works Facility Loan	6/30/2019	\$ 1,000,000	2039	\$ 1,000,000	\$ 66,552	\$ 37,058	\$ 29,494

Revenues:

The Landfill Fund is primarily supported by user fees. There are no fee increases budgeted in fiscal year 2020.

The major landfill fees charged are summarized as follows:

Trash Disposal Rates*:

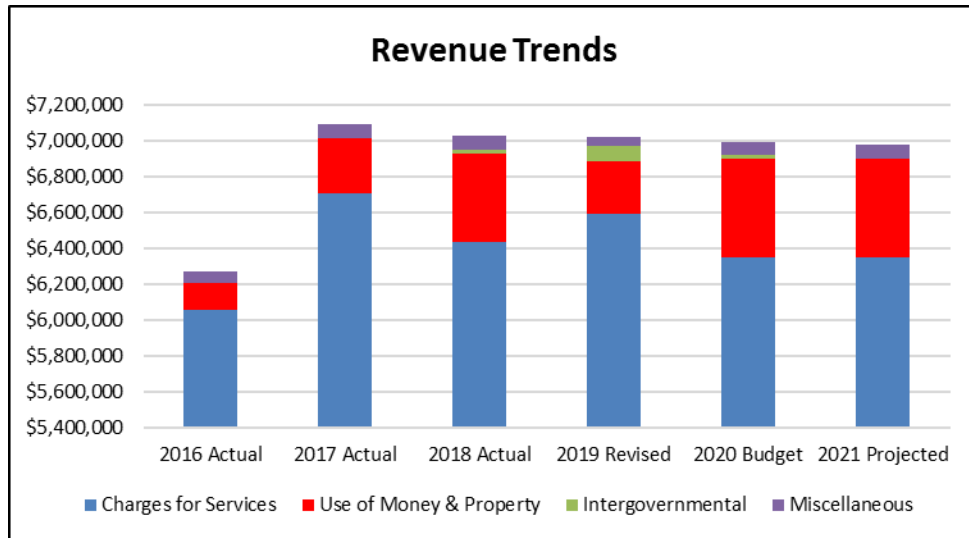
Iowa City residents: \$42.50 per ton
 Non-Iowa City residents: \$47.50 per ton

* The last tipping fee increase was in fiscal year 2016 of \$4.00 per ton for both Iowa City and non-Iowa City residents.

Other Disposal Rates:

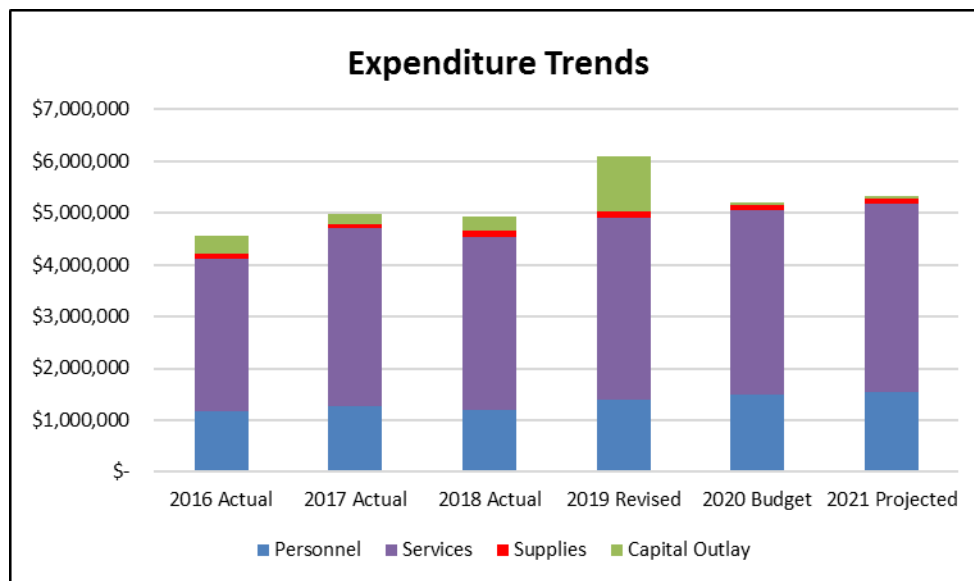
Iowa City Community Compost (per ton) \$20
 Iowa City Community Compost (minimum) \$2
 Wood chip mulch (per ton) \$10
 Wood chip mulch (minimum) \$2
 TV or monitor (<18", includes peripherals) \$12
 TV or monitor (≥ 18", includes peripherals) \$17
 Bulk electronic waste (with no TV or monitor) \$3 per item

For fiscal year 2020, landfill charges of \$5,933,293 and refuse charges of \$417,800 comprise approximately 91% of the landfill's budgeted revenue. Total revenues are estimated to decrease by 0.3% from fiscal year 2019 due to a lower estimate based upon a decrease in the prior year actual revenues.



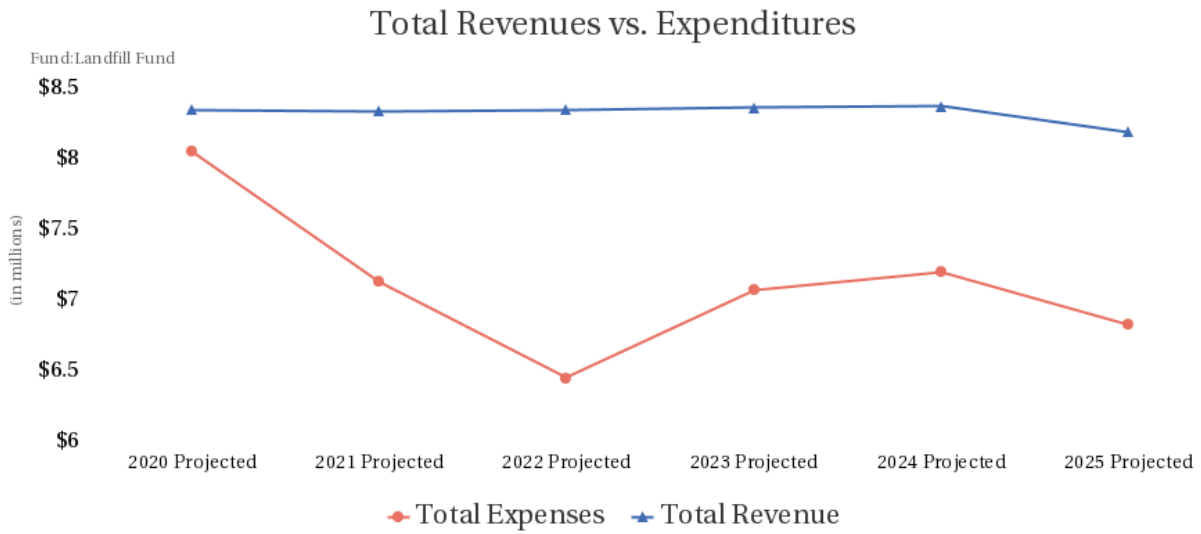
Expenditures:

Fiscal year 2020 budgeted expenditures decreased \$875,395 from the fiscal year 2019 revised budget. The Landfill Fund's expenditures decreased overall due to a decrease in capital outlay in the Solid Waste Surcharge Reserve.



Fiscal year 2020 expenditures include \$60,000 for capital outlay which is only 1.2% of the expenditure budget.

Long-term Projections:



Future revenues are projected out at a flat rate, assuming no rate increases or account growth. Transfers In will decrease slightly in fiscal year 2025 as the Parking Fund pays off their Interfund Loan.

Future expenditures were projected with the assumptions that personnel related expenditures would grow at a 3% rate annually and services and supplies would grow at a 2% rate annually. Additionally, the larger year over year changes result from Transfers Out related to Capital Projects. Fiscal year 2020 is higher with the planned construction of the Landfill water main extension, but then Capital Projects transfers drop back below \$1 million going forward.

Landfill (7500 - 7504)
Fund Summary

	2016 Actual	2017 Actual	2018 Actual	2019 Revised	2020 Budget	2021 Projected
Fund Balance, July 1	\$ 24,052,856	\$ 24,926,189	\$ 26,735,285	\$ 26,940,544	\$ 24,672,414	\$ 24,969,581
Revenues:						
Use Of Money And Property						
Interest Revenues	\$ 115,278	\$ 242,093	\$ 420,276	\$ 222,926	\$ 475,614	\$ 475,614
Rents	34,786	62,452	73,523	62,460	73,520	73,520
Royalties & Commiss	-	2,769	285	2,770	290	290
Intergovernmental						
Other State Grants	3,222	-	22,483	90,000	20,000	-
Charges For Fees And Services						
Refuse Charges	366,079	433,804	499,331	424,250	417,800	417,800
Landfill Charges	5,686,853	6,273,574	5,933,293	6,168,980	5,933,293	5,933,293
Miscellaneous						
Contrib & Donations	165	60	20	-	-	-
Misc Merchandise	17,821	19,184	13,802	19,180	20,000	20,000
Intra-City Charges	17,718	22,619	16,145	-	16,145	16,145
Other Misc Revenue	26,905	33,393	49,627	29,230	38,120	38,120
Sub-Total Revenues	6,268,826	7,089,948	7,028,784	7,019,796	6,994,782	6,974,782
Transfer In:						
Interfund Loans	251,095	228,364	235,310	242,467	342,381	352,893
Misc Transfers In	1,341,275	975,522	1,139,531	959,748	984,603	984,603
Sub-Total Transfers In	1,592,370	1,203,886	1,374,841	1,202,215	1,326,984	1,337,496
Total Revenues & Transfers In	\$ 7,861,196	\$ 8,293,834	\$ 8,403,625	\$ 8,222,011	\$ 8,321,766	\$ 8,312,278
Expenditures:						
Landfill Administration	\$ 587,850	\$ 839,138	\$ 788,943	\$ 865,730	\$ 924,139	\$ 944,892
Landfill Operations	3,894,779	4,049,431	3,896,971	4,118,645	4,195,598	4,280,216
Solid Waste Surcharge Reserve	67,467	85,395	254,734	1,101,017	90,260	92,876
Sub-Total Expenditures	4,550,096	4,973,964	4,940,648	6,085,392	5,209,997	5,317,984
Transfers Out:						
Capital Project Funding	1,056,976	535,251	2,120,176	945,000	1,830,000	800,000
Misc Transfers Out	1,341,275	975,522	1,137,543	959,748	984,603	984,603
Interfund Loan	-	-	-	2,500,000	-	-
Sub-Total Transfers Out	2,398,251	1,510,773	3,257,719	4,404,748	2,814,603	1,784,603
Total Expenditures & Transfers Out	\$ 6,948,348	\$ 6,484,738	\$ 8,198,366	\$ 10,490,140	\$ 8,024,600	\$ 7,102,587
Fund Balance, June 30	\$ 24,965,704	\$ 26,735,285	\$ 26,940,544	\$ 24,672,414	\$ 24,969,581	\$ 26,179,271
Prior Year Accounting Adjustment	(39,515)	-	-	-	-	-
Adjusted Fund Balance*, June 30	24,926,189	26,735,285	26,940,544	24,672,414	24,969,581	26,179,271
Restricted / Committed /Assigned	23,349,124	24,703,421	24,631,185	22,294,079	23,379,756	24,993,329
Unassigned Balance	\$ 1,577,065	\$ 2,031,864	\$ 2,309,358	\$ 2,378,335	\$ 1,589,824	\$ 1,185,942
% of Revenues & Transfers In	20%	24%	27%	29%	19%	14%

LANDFILL OPERATIONS

The Iowa City Landfill and Recycling Center (Landfill) is committed to providing environmentally and fiscally responsible solid waste, composting, and recycling facilities while working towards significantly reducing the regional reliance on solid waste disposal. The Landfill will operate in accordance with the rules and regulations of the U.S. Environmental Protection Agency (EPA) and the Iowa Department of Natural Resources (DNR).

The Iowa City Landfill and Recycling Center is administered by Resource Management staff within the Public Works Department. The Landfill serves Johnson County, Kalona, and Riverside. Solid waste is disposed according to federal and state regulations to make sure that environmental protection is in place. The Landfill has been designated an Environmental Management System (EMS) by the Iowa DNR; this status allows for independent goal setting and tracking as well as access to dedicated funds.

The Iowa Waste Reduction and Recycling Act was legislated in 1989 and banned several items from Iowa landfills, including yard waste, tires, lead acid batteries, appliances, and oil. This legislation initiated recycling programs for these items, which are still in place today. In addition, City Council has banned corrugated cardboard, televisions, and computer screens from the Landfill; these items must now be recycled.

The Landfill's budget is organized into the following five activities:

Landfill Administration

Resource Management oversees division policies, procedures, budget, and manages Landfill Operations and Refuse Operations personnel. Landfill Administration coordinates Landfill Operations activities with other City departments and divisions.

Landfill Operations

Annually, the Landfill takes in about 140,000 tons of solid waste and collects hundreds of groundwater samples to evaluate environmental compliance. The landfill is about 425 acres in size, about half which is closed or active landfill cells. The remaining land is used as a buffer for surrounding properties and wetlands.

The Eastside Recycling Center is located at 2401 Scott Boulevard SE. Facilities include a LEED platinum-certified environmental education building, a bulk water station, drop-off areas for waste oil and recycling, and sales of Iowa City Community Compost and wood chips. The site also provides space for the Iowa Valley Habitat for Humanity, ReStore and the Friends of Historic Preservation's Salvage Barn. Through a partnership with ReStore, electronics are accepted for recycling.

In an effort to meet the State of Iowa's waste reduction goals, Iowa City has implemented waste reduction, reuse, recycling, and composting programs. These

programs are designed to promote higher and better use of materials and natural resources.

Landfill Replacement Reserve

This activity accounts for funds that are assigned for the replacement of closed landfill cells. These activities include acquiring land, land improvements, and cell construction.

Solid Waste Surcharge Reserve

This activity accounts for the portion of user fees required by state law to be set aside for environmental protection, waste reduction, and recycling programs.

Landfill Assurance Reserves for Closure and Post-Closure

Assurance Reserves account for state-mandated set-asides for costs associated with closing the landfill and ongoing maintenance of the closed landfill site in accordance with Iowa Administrative Code, the DNR policies, and other environmental regulations.

HIGHLIGHTS

- Waste reduction and recycling programs continue to be improved to reduce natural resource use and long-term reliance on the landfill
- A corrugated cardboard ban was successfully implemented in January 2018
- Solid Waste Surcharge Reserve funds are being used to purchase a large quantity of recycling and organics carts for Iowa City's curbside collection program

Recent Accomplishments:

- A 7.2-acre landfill cell was completed; at current fill rates this will provide space for approximately 5.7 years
- A dual extraction pumping system to remove leachate from landfill gas wells was completed
- A new Caterpillar D8 bulldozer was purchased

Upcoming Challenges:

- Increase trash compaction rates by increasing equipment time on trash and moving to flat-filling operations
- Multiple program roll-outs in the previous two years have increased the need for ongoing education and outreach to the service area
- Continue to increase opportunities for residents and qualifying small businesses to properly dispose of hazardous materials

Staffing:

	FY2018	FY2019	FY2020
Total FTE's	14.00	14.88	15.88

Staffing Level Change Summary:

The Landfill Operations activity added a 1.0 FTE Landfill Operator, as well as seasonal temporary workers in the fiscal year 2020 budget.

Service Level Change Summary:

There are no service level changes for the fiscal year 2020 budget.

Financial Highlights:

Landfill Administration service expenditures increased by 6.9% primarily due to increased administrative services chargebacks.

Landfill Operations supplies expenditures decreased by 20.8% due to an increased rock budget in fiscal year 2019 for the construction of a rain day pad and new road.

The Landfill Replacement Reserve has an increased revenue budget for Interfund Loans in fiscal year 2020 as repayment begins on the loan for the new Public Works Facility from the General and Road Use Tax Funds.

The Solid Waste Surcharge Reserve activity has \$1,005,000 budgeted in capital outlay to assist in purchasing recycling and organics curbside collection carts in fiscal year 2019.

GOALS, OBJECTIVES, and PERFORMANCE MEASURES

Strategic Plan Goal: *Enhanced Community Engagement and Intergovernmental Relations & Promote Environmental Sustainability*

STAR Objective: **Waste Minimization** - Reduce and reuse material waste produced in the community.

Department Goal: Provide innovative and cost-effective services for residents that divert material from the landfill.

Department Objective: Provide residents with convenient and efficient recycling opportunities.

Performance Measures:

Tons of Solid Waste Landfilled

FY 2014	FY 2015	FY 2016	FY 2017	FY 2018
115,642	123,410	126,743	137,025	140,658

★

Organics (Food Waste) Tons Diverted to Composting

FY 2014	FY 2015	FY 2016	FY 2017	FY 2018
484	439	549	760	1,032

★

Recycling Drop Site Tons Collected

FY 2014	FY 2015	FY 2016	FY 2017	FY 2018
723	769	778	817	1,178

★

Amount (%) of All Solid Waste Recycled

FY 2014	FY 2015	FY 2016	FY 2017	FY 2018
14.0%	14.1%	9.9%	9.8%	8.4%

Activity Summary

Activity: Landfill Administration (750110)
Division: Resource Management

Fund: Landfill (7500)
Department: Public Works

	2016	2017	2018	2019	2020	2021
	Actual	Actual	Actual	Revised	Budget	Projected
Revenues:						
Use Of Money And Property						
Interest Revenues	\$ 44,565	\$ 176,249	\$ 362,171	\$ 176,250	\$ 362,171	\$ 362,171
Miscellaneous						
Other Misc Revenue	1,500	-	-	-	-	-
Total Revenues	\$ 46,065	\$ 176,249	\$ 362,171	\$ 176,250	\$ 362,171	\$ 362,171
Expenditures:						
Personnel	\$ 125,312	\$ 136,947	\$ 175,669	\$ 206,986	\$ 227,027	\$ 233,838
Services	461,824	701,695	612,259	651,815	696,710	710,644
Supplies	715	497	1,015	6,929	402	410
Total Expenditures	\$ 587,850	\$ 839,138	\$ 788,943	\$ 865,730	\$ 924,139	\$ 944,892
Personnel Services - FTE						
	2016	2017	2018	2019	2020	
Assist Supt - Landfill	1.00	1.00	1.00	1.00	1.00	1.00
Customer Service Rep - Solid Waste	-	0.50	0.50	0.88		0.88
Sr Clerk/Typist - Wastewater	0.50	-	-	-		-
Wastewater Superintendent	0.50	-	-	-		-
Resource Management Superintendent	-	-	-	0.50		0.50
Total Personnel	2.00	1.50	1.50	2.38		2.38

Activity Summary

Activity: Landfill Operations (750120)
Division: Resource Management

Fund: Landfill (7500)
Department: Public Works

	2016 Actual	2017 Actual	2018 Actual	2019 Revised	2020 Budget	2021 Projected
Revenues:						
Use Of Money And Property						
Interest Revenues	\$ 2,690	\$ 5,064	\$ 3,970	\$ -	\$ -	\$ -
Rents	34,786	62,452	73,523	62,460	73,520	73,520
Royalties & Commiss	-	2,769	285	2,770	290	290
Intergovernmental						
Other State Grants	3,222	-	22,483	-	20,000	-
Charges For Fees And Services						
Refuse Charges	366,079	433,804	499,331	424,250	417,800	417,800
Landfill Charges	5,490,196	6,098,549	5,677,782	5,993,960	5,677,783	5,677,783
Miscellaneous						
Contrib & Donations	165	60	20	-	-	-
Misc Merchandise	17,821	19,184	13,802	19,180	20,000	20,000
Intra-City Charges	17,718	22,619	16,145	-	16,145	16,145
Other Misc Revenue	25,405	33,393	49,627	29,230	38,120	38,120
Total Revenues	\$ 5,958,082	\$ 6,677,894	\$ 6,356,968	\$ 6,531,850	\$ 6,263,658	\$ 6,243,658

Expenditures:						
Personnel	\$ 980,889	\$ 1,060,970	\$ 966,476	\$ 1,101,458	\$ 1,190,674	\$ 1,226,394
Services	2,476,396	2,723,255	2,712,763	2,841,164	2,845,946	2,902,865
Supplies	90,173	84,850	140,405	125,023	98,978	100,958
Capital Outlay	347,322	180,356	77,325	51,000	60,000	50,000
Total Expenditures	\$ 3,894,779	\$ 4,049,431	\$ 3,896,971	\$ 4,118,645	\$ 4,195,598	\$ 4,280,216

	2016	2017	2018	2019	2020
Personnel Services - FTE					
Landfill Operator	5.00	8.00	8.00	8.00	9.00
M.W. II - Eastside Recycling	1.00	1.00	1.00	1.00	1.00
M.W. III - Landfill	2.00	-	-	-	-
Recycle Clerk - Landfill	1.00	-	-	-	-
Recycling Coordinator	0.25	-	-	-	-
Scalehouse Operator	1.50	1.50	1.50	1.50	1.50
Sr. Engineer	1.00	1.00	1.00	1.00	1.00
Sr. M.W. - Landfill	1.00	-	-	-	-
Total Personnel	12.75	11.50	11.50	11.50	12.50

	2019	2020
Capital Outlay		
Plastic Compactor	\$ -	\$ 35,000
Litter Control Backstops	-	25,000
Facility Improvements	8,000	-
Monitoring Instruments	25,000	-
Other Operating Equipment	18,000	-
Total Capital Outlay	\$ 51,000	\$ 60,000

Activity Summary

Activity: Landfill Replacement Reserve (750910) Fund: Landfill (7501)
Division: Resource Management Department: Public Works

	2016 Actual	2017 Actual	2018 Actual	2019 Revised	2020 Budget	2021 Projected
Revenues & Transfers In:						
Use Of Money And Property						
Interest Revenues	\$ 68,023	\$ 60,780	\$ 53,834	\$ 46,676	\$ 113,143	\$ 113,143
Other Financial Sources						
Transfer In from Landfill Operations	761,251	822,641	843,945	822,641	843,945	843,945
Interfund Loans	251,095	228,364	235,310	242,467	342,381	352,893
Total Revenues & Transfers In	\$ 1,080,369	\$ 1,111,784	\$ 1,133,088	\$ 1,111,784	\$ 1,299,469	\$ 1,309,981
Transfers Out:						
Capital Project Fund	\$ -	\$ -	\$ 1,500,000	\$ -	\$ -	\$ -
InterFund Loan - Disbursed to Other Funds	-	-	-	2,500,000	-	-
Total Transfers Out	\$ -	\$ -	\$ 1,500,000	\$ 2,500,000	\$ -	\$ -

Activity Summary

Activity: Solid Waste Surcharge Reserve (750220) Fund: Landfill (7502)
Division: Resource Management Department: Public Works

	2016 Actual	2017 Actual	2018 Actual	2019 Revised	2020 Budget	2021 Projected
Revenues:						
Charges For Fees And Services						
Landfill Charges	\$ 196,656	\$ 175,025	\$ 255,510	\$ 175,020	\$ 255,510	\$ 255,510
Intergovernmental						
Other State Grants	\$ -	\$ -	\$ -	\$ 90,000	\$ -	\$ -
Total Revenues	\$ 196,656	\$ 175,025	\$ 255,510	\$ 265,020	\$ 255,510	\$ 255,510
Expenditures:						
Personnel	\$ 59,417	\$ 74,821	\$ 52,622	\$ 87,949	\$ 81,053	\$ 83,485
Services	7,638	9,210	9,361	8,068	9,207	9,391
Supplies	413	1,363	25	-	-	-
Capital Outlay	-	-	192,726	1,005,000	-	-
Total Expenditures	\$ 67,467	\$ 85,395	\$ 254,734	\$ 1,101,017	\$ 90,260	\$ 92,876

	2016	2017	2018	2019	2020
Personnel Services - FTE					
Recycling Coordinator	0.75	0.75	1.00	1.00	1.00
Total Personnel	0.75	0.75	1.00	1.00	1.00

	2019	2020
Capital Outlay		
Recycling Carts and Food Waste Containers	\$ 1,005,000	\$ -
Total Capital Outlay	\$ 1,005,000	\$ -

Activity Summary

Activity: Landfill Closure/Post-Closure Reserves (750230/240)

Fund: Landfill (7503/4)

Division: Resource Management

Department: Public Works

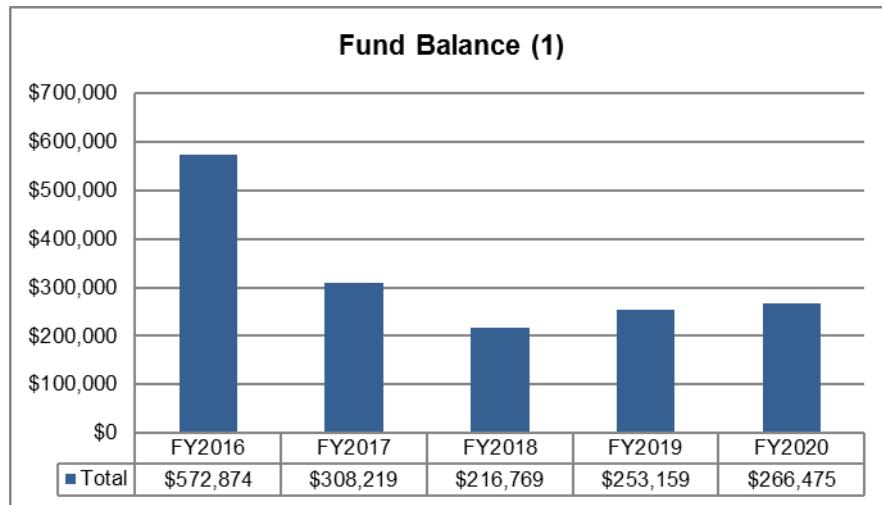
	2016 Actual	2017 Actual	2018 Actual	2019 Revised	2020 Budget	2021 Projected
Revenues:						
Use Of Money And Property						
Interest Revenues	\$ -	\$ -	\$ 301	\$ -	\$ 300	\$ 300
Other Financial Sources						
Transfer In from Landfill Operations	580,024	152,881	293,598	137,107	140,658	140,658
Total Revenues	\$ 580,024	\$ 152,881	\$ 293,899	\$ 137,107	\$ 140,958	\$ 140,958

AIRPORT FUND

The Airport Fund accounts for the operations of the municipal airport operations. The Airport Fund is managed as a business-like operation, however, it is subsidized by the City's General Fund.

The Airport Fund's fund balance on June 30, 2018 was \$216,769, a 29.67% decrease from the fiscal year 2017 year-end fund balance. The decrease in fund balance was primarily the result of an increase in capital outlay expenditures.

In fiscal year 2019, fund balance is estimated to increase by 16.78% to \$253,159. This increase is due a decrease in the transfers out to the Capital Project Fund. In fiscal year 2020, the fund balance is project to increase by 5.26% to \$266,475. This increase is a result of steady capital outlay expenditures and slightly increased revenue.

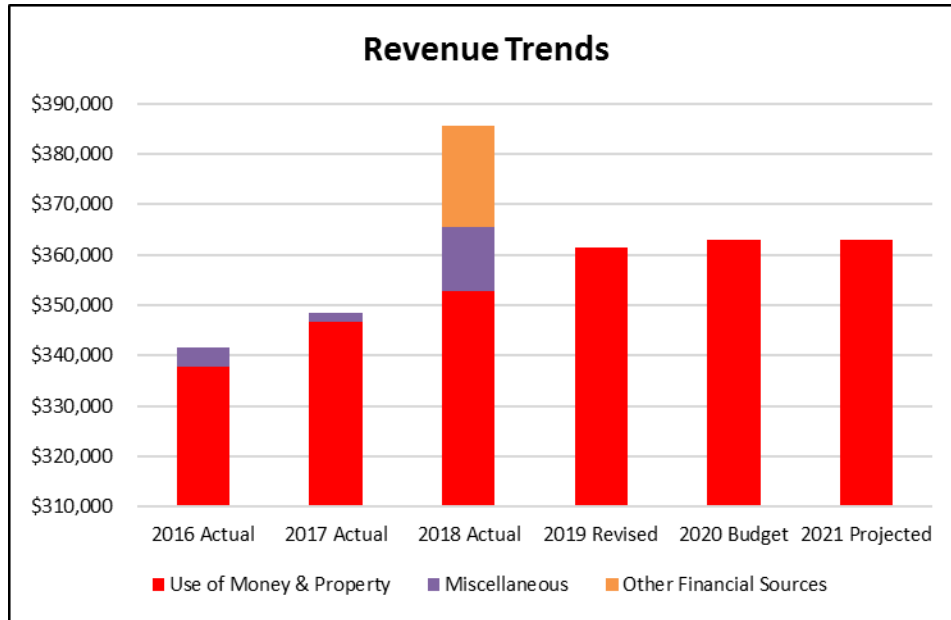


(1) FY19 and FY20 figures are estimates

The Airport Fund retains \$100,000 of fund balance that is assigned for capital projects at the airport.

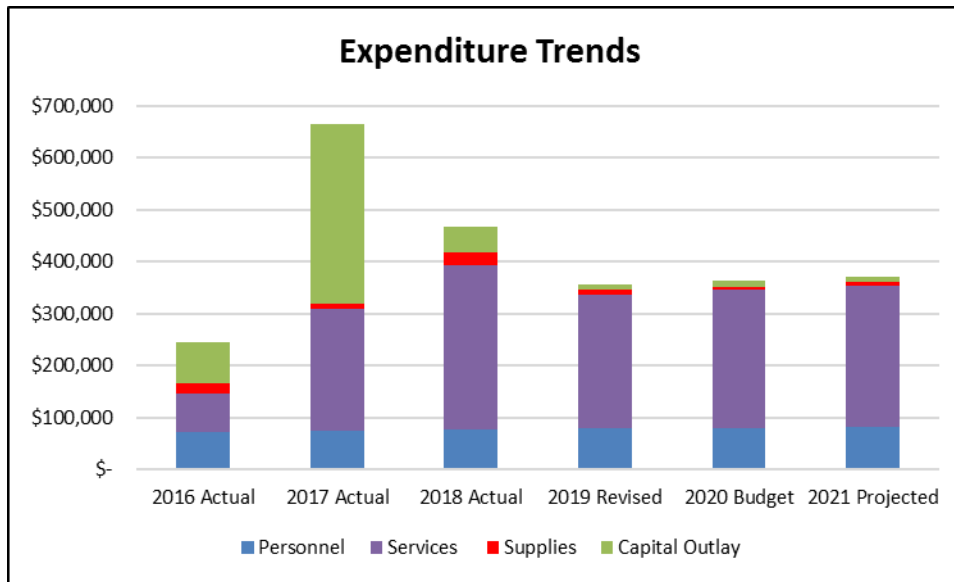
Revenues:

For fiscal year 2020, 90% of Airport Fund revenue is provided through rentals of airport property. The General Fund property tax subsidy for airport operations has been reduced from \$13,209 in fiscal year 2017 to \$9,687 in fiscal year 2018 and to \$0 in fiscal years 2019 and 2020. There is also an annual transfer of \$100,000 from the General Fund to the Airport Fund to help fund the airport's capital improvement program.



Expenditures:

In the fiscal year 2020 budget, operating expenditures increased from the fiscal year 2019 budget by 2.1% to \$364,678 primarily due to cost of living and inflation adjustments and an increase in repair and maintenance expenditures. Capital outlay of \$10,000 is budgeted for fiscal year 2019 versus estimated capital outlay expenditures of \$12,000 in fiscal year 2020.



Airport (7600)
Fund Summary

	2016 Actual	2017 Actual	2018 Actual	2019 Revised	2020 Budget	2021 Projected
Fund Balance, July 1	\$ 611,028	\$ 572,874	\$ 308,219	\$ 216,769	\$ 253,159	\$ 266,475
Revenues:						
Use Of Money And Property						
Interest Revenues	\$ 4,432	\$ 1,005	\$ 4,231	\$ -	\$ -	\$ -
Rents	300,282	310,413	317,430	325,000	326,520	326,520
Royalties & Commiss	33,040	35,280	31,018	36,500	36,500	36,500
Miscellaneous						
Contrib & Donations	-	-	7,500	-	-	-
Misc Merchandise	-	-	3,260	-	-	-
Other Misc Revenue	3,745	1,800	2,143	-	-	-
Other Financial Sources						
Sale Of Assets	-	-	20,000	-	-	-
Sub-Total Revenues	341,499	348,499	385,582	361,500	363,020	363,020
Transfers In:						
Transfer In from General Fund - Subsidy	121,929	113,209	109,687	100,000	100,000	100,000
Sub-Total Transfers In	121,929	113,209	109,687	100,000	100,000	100,000
Total Revenues & Transfers In	\$ 463,428	\$ 461,708	\$ 495,269	\$ 461,500	\$ 463,020	\$ 463,020
Expenditures:						
Airport Operations	\$ 408,276	\$ 665,802	\$ 468,122	\$ 357,310	\$ 364,678	\$ 370,539
Sub-Total Expenditures	408,276	665,802	468,122	357,310	364,678	370,539
Transfers Out:						
Capital Project Fund	93,307	60,561	118,597	67,800	85,025	47,500
Sub-Total Transfers Out	93,307	60,561	118,597	67,800	85,025	47,500
Total Expenditures & Transfers Out	\$ 501,583	\$ 726,362	\$ 586,719	\$ 425,110	\$ 449,703	\$ 418,039
Fund Balance, June 30	\$ 572,874	\$ 308,219	\$ 216,769	\$ 253,159	\$ 266,475	\$ 311,457
Restricted / Committed /Assigned	100,000	100,000	100,000	100,000	100,000	100,000
Unassigned Balance	\$ 472,874	\$ 208,219	\$ 116,769	\$ 153,159	\$ 166,475	\$ 211,457
% of Revenues & Transfers In	102%	45%	24%	33%	36%	46%

AIRPORT OPERATIONS

The Iowa City Municipal Airport, directed by the Airport Commission, provides a safe, cost-effective general aviation facility. The Airport creates and enriches economic, educational, healthcare, cultural, and recreational opportunities for the greater Iowa City community.

The Iowa City Airport Commission is a five member commission of Iowa City residents.

The Airport Commission duties are as follows: To exercise all the powers granted to cities and towns under Chapter 330 of the Code of Iowa, except the power to sell said airport. To annually certify the amount of taxes within the limitations of the Statutes of the State of Iowa to be levied for airport purposes. All funds derived from taxation or otherwise for airport purposes shall be under the full and absolute control of the Airport Commission, deposited with the City Treasurer, and disbursed only on the written warrants or order of the Airport Commission.

HIGHLIGHTS

- The Iowa City Municipal Airport has secured over \$11.1 million in state and federal grants since 2010
- The University of Iowa continues to conduct research at their Operator Performance Laboratory at the Airport
- The Airport collaborated with the Optimist Club to host the annual pancake breakfast
- The Airport celebrated its 100th anniversary in 2018 with a weekend event that saw over 600 people take an airplane ride
- The Iowa Department of Transportation estimates that the Airport has an economic impact of over \$11 million to the Iowa City area

Recent Accomplishments:

- Completed the Airport Obstruction Mitigation Environmental Assessment with FAA Grant
- Received Iowa DOT Grant for Terminal Apron Reconstruction
- Hosted 100th Anniversary weekend

Upcoming Challenges:

- FAA/State funding priority changes
- Obstruction Mitigation
- Increasing revenue to support operations

Staffing:

	FY2018	FY2019	FY2020
Total FTE's	1.00	1.00	1.00

Staffing Level Change Summary:

There are no staffing level changes in the fiscal year 2020 budget.

Service Level Change Summary:

There are no staffing service level changes in the fiscal year 2020 budget.

Financial Highlights:

Capital outlay expenditures include funds for a box blade attachment for \$12,000 in the fiscal year 2020 budget.

GOALS, OBJECTIVES, and PERFORMANCE MEASURES

Strategic Plan Goal: *Maintain a Solid Financial Foundation*

Department Goal: Develop and maintain adequate funding mechanisms for airport operations and improvements; increase revenue generated by airport operations.

Department Objective: Accelerate loan repayments through the sale of airport land for development.
Annual review of hangar rates to maximize revenue.

Performance Measures:

	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018
Revenue Generated through Airport Land Sales	\$212,505	\$930,843	\$0	\$0	\$20,000

	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018
Outstanding Loan Balance	\$679,145	\$0	\$0	\$0	\$0

Inter-Fund Loan Repayments	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018
Principal	\$180,513	\$679,145	\$0	\$0	\$0
Interest	\$32,834	\$20,843	\$0	\$0	\$0

Note: 70% of land sale revenue is directed to inter-fund loan repayments

	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018
Hangar Rental Revenue	\$250,383	\$275,683	\$255,590	\$265,290	\$265,914

	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018
General Levy Support for Operations	\$72,342	\$68,415	\$21,929	\$13,209	\$9,687

Strategic Plan Goal: *Promote a Strong and Resilient Local Economy*

Department Goal: Increase the usefulness of the Airport for economic development.

Department Objective: Increase fuel sales.
Allow for privately funded hangar construction.

Performance Measures:

Fuel Flowage	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018
Jet Fuel Sold	202,307	217,617	263,185	297,176	331,312
Av Gas Sold	74,097	64,133	46,899	52,573	55,875
Total Gallons Sold	276,404	281,750	310,084	349,749	387,187

	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018
Based Aircraft (Number of Aircraft Based at IOW)	85	85	92	92	92

Activity Summary

Activity: Airport Operations (850110)
Division: Airport Operations

Fund: Airport (7600)
Department: Airport

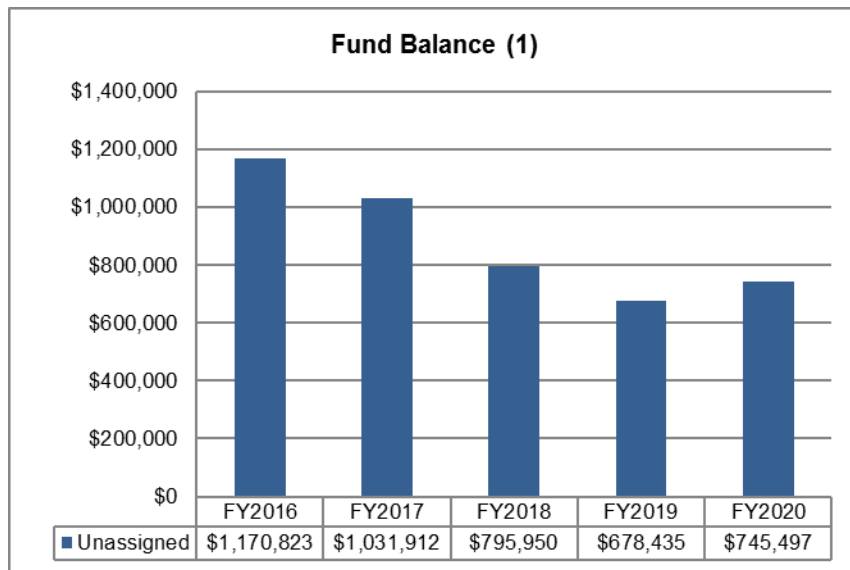
	2016 Actual	2017 Actual	2018 Actual	2019 Revised	2020 Budget	2021 Projected
Revenues:						
Use Of Money And Property						
Interest Revenues	\$ 4,432	\$ 1,005	\$ 4,231	\$ -	\$ -	\$ -
Rents	300,282	310,413	317,430	325,000	326,520	326,520
Royalties & Commiss	33,040	35,280	31,018	36,500	36,500	36,500
Miscellaneous						
Contrib & Donations	-	-	7,500	-	-	-
Misc Merchandise	-	-	3,260	-	-	-
Other Misc Revenue	3,745	1,800	2,143	-	-	-
Other Financial Sources						
Sale Of Assets	-	-	20,000	-	-	-
Transfers In:						
Transfer In from General Fund - Ops Subsidy	21,929	13,209	9,687	-	-	-
Total Revenues & Transfers In	\$ 363,428	\$ 361,708	\$ 395,269	\$ 361,500	\$ 363,020	\$ 363,020
Expenditures:						
Personnel	\$ 72,631	\$ 74,945	\$ 77,081	\$ 78,961	\$ 80,690	\$ 83,111
Services	235,333	235,228	315,237	258,835	264,711	270,005
Supplies	21,793	9,789	25,381	9,514	7,277	7,423
Capital Outlay	78,518	345,840	50,423	10,000	12,000	10,000
Total Expenditures	\$ 408,276	\$ 665,802	\$ 468,122	\$ 357,310	\$ 364,678	\$ 370,539
Personnel Services - FTE						
Airport Operations Specialist	1.00	1.00	1.00	1.00	1.00	
Total Personnel	1.00	1.00	1.00	1.00	1.00	
Capital Outlay						
Box Blade for Tractor				\$ -	\$ 12,000	
Furniture Replacement				10,000	-	
Total Capital Outlay				\$ 10,000	\$ 12,000	

STORM WATER FUND

The Storm Water Fund is an enterprise fund that accounts for the activities of the City's Storm Water Utility.

Fund Balance:

The Storm Water Fund's fund balance on June 30, 2018 was \$795,950 which was a 22.86% decrease from the fiscal year 2017. The fiscal year 2019 fund balance is estimated to decrease 14.76% from fiscal year 2018 to \$678,435. These decreases are primarily due to transfers out to the Capital Projects Fund totaling \$1,327,568 in fiscal year 2018 and \$1,109,000 in fiscal year 2019. Fiscal year 2020 projected fund balance represents a 9.88% increase over the fiscal year 2018 estimated year-end balance at \$745,497. This is primarily due to a decrease in the transfers out to the Capital Projects Fund and a Storm Water Utility fee rate increase.

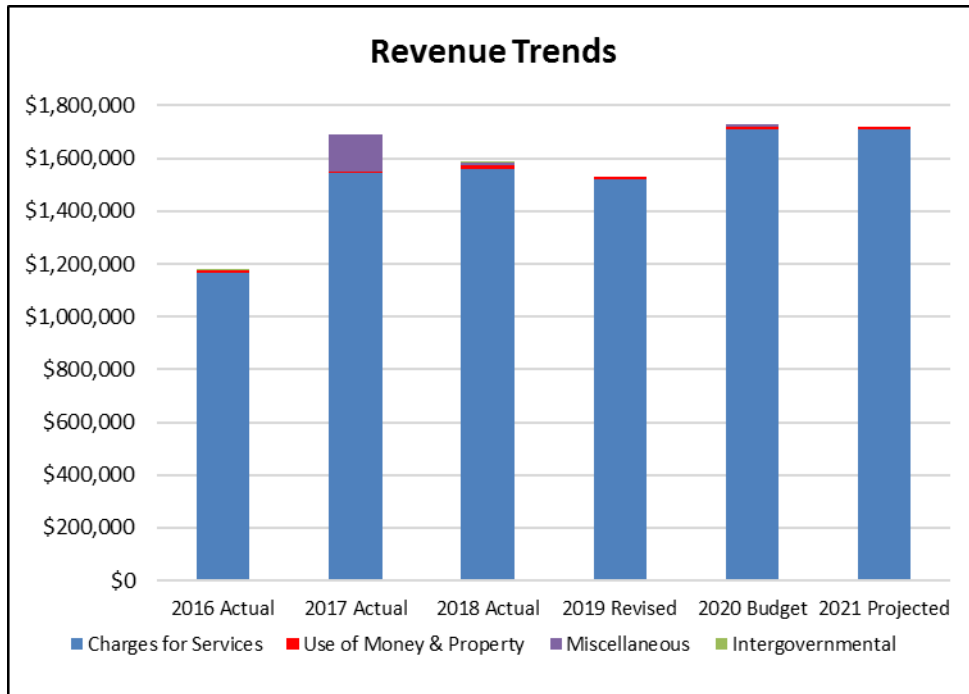


(1) FY19 and FY20 figures are estimates

Revenues:

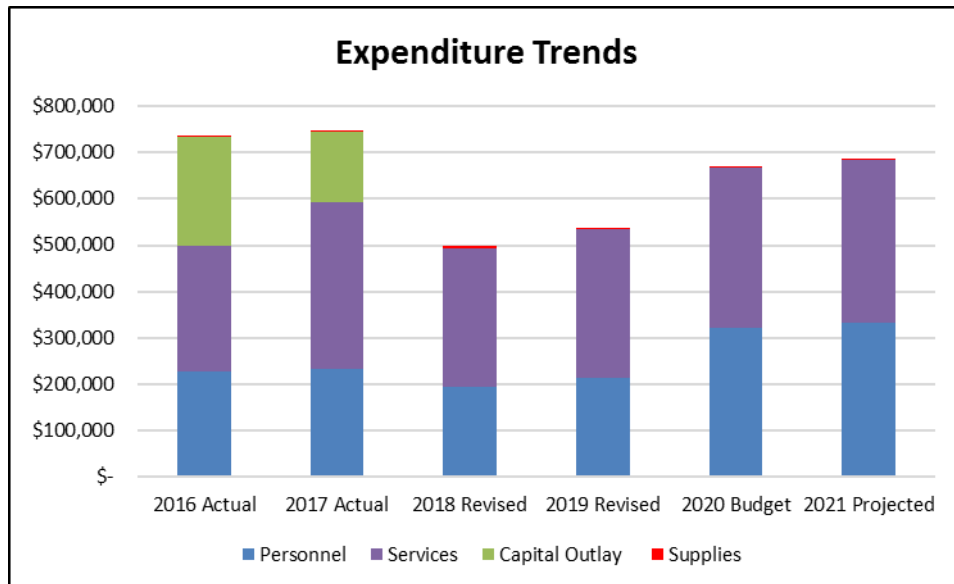
The Storm Water Fund is primarily funded through a monthly Storm Water Utility fee. This fee is being increased in fiscal year 2020 by \$.50 per equivalent residential unit (ERU) per month to \$5.00 per ERU and by \$.25 per rental unit per month to \$2.75 per rental unit per month. This fee was last increased in fiscal year 2017 by \$1.00 per ERU per month and \$.50 per rental unit per month.

Approximately 99% of the Storm Water Fund's operations are funded through Storm Water Utility fees. Interest on investments and miscellaneous revenue comprise less than 1% of Storm Water Fund's revenue. Fiscal year 2020 revenues are estimated to increase from fiscal year 2019 due to the fee rate increase.

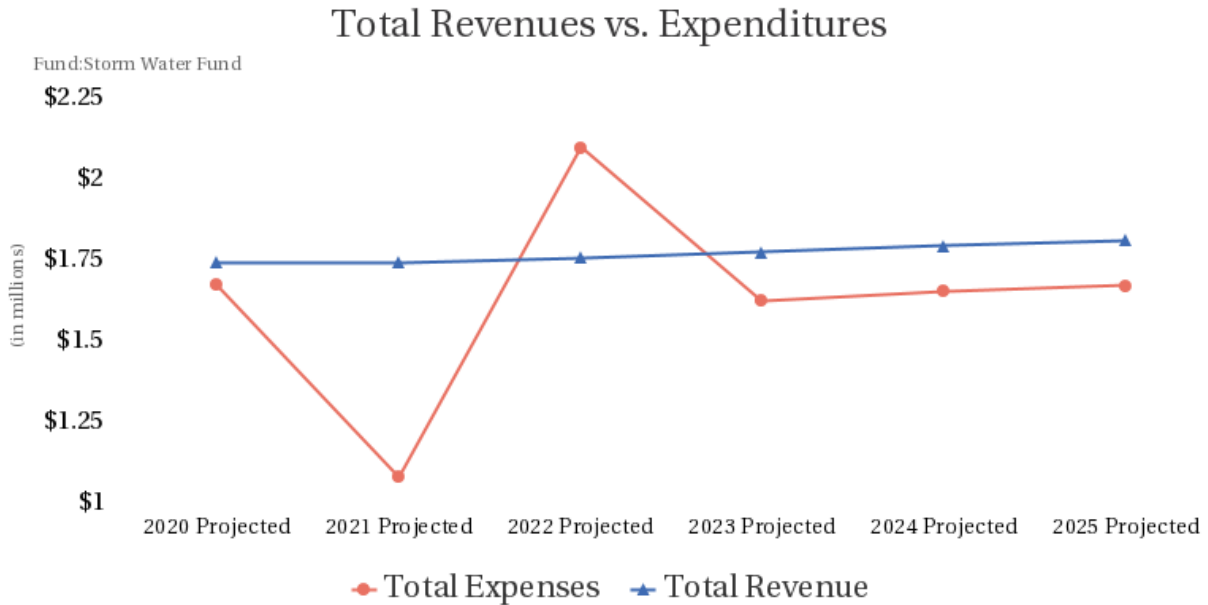


Expenditures:

Fiscal year 2020 adopted expenditures represent a \$133,083 or 24.74% increase from the fiscal year 2019 estimated expenditures. The increase is primarily attributed to an increase in personnel expenditures.



Long-term Projections:



Future revenues are projected to hold steady for fiscal year 2021 and then increase gradually as account growth is estimated at 1% annually.

Future expenditures were projected with the assumptions that personnel related expenditures would grow at a 3% rate annually and services and supplies would grow at a 2% rate annually. Additionally, the larger year over year changes in expenditures result from varying Transfers Out related to Capital Projects. Fiscal year 2021 total expenditures are expected to drop significantly due to a smaller transfer for Capital Projects, with the same transfer increasing by \$1 million in fiscal year 2022.

**Storm Water (7700)
Fund Summary**

	2016 Actual	2017 Actual	2018 Actual	2019 Revised	2020 Budget	2021 Projected
Fund Balance, July 1	\$ 1,571,994	\$ 1,170,823	\$ 1,031,912	\$ 795,950	\$ 678,435	\$ 745,497
Revenues:						
Use Of Money And Property						
Interest Revenues	\$ 5,837	\$ 7,063	\$ 16,283	\$ 7,060	\$ 10,000	\$ 10,000
Intergovernmental						
Disaster Assistance	261	-	5,276	-	-	-
Charges For Fees And Services						
Building & Devlpmt	-	21,512	8,299	-	-	-
Storm Water Charges	1,167,517	1,522,294	1,551,384	1,522,290	1,709,510	1,709,510
Miscellaneous						
Intra-City Charges	-	628	7,577	-	7,500	7,500
Other Misc Revenue	-	136,926	492	-	-	-
Sub-Total Revenues	1,173,615	1,688,423	1,589,311	1,529,350	1,727,010	1,727,010
Transfers In:						
Misc Transfers In	-	-	250	-	1,000	1,000
Sub-Total Transfers In	-	-	250	-	1,000	1,000
Total Revenues	\$ 1,173,615	\$ 1,688,423	\$ 1,589,560	\$ 1,529,350	\$ 1,728,010	\$ 1,728,010
Expenditures:						
Storm Water Operations	\$ 738,102	\$ 747,069	\$ 497,954	\$ 537,865	\$ 670,948	\$ 687,590
Sub-Total Expenditures	738,102	747,069	497,954	537,865	670,948	687,590
Transfers Out:						
Capital Project Fund	836,945	1,080,265	1,327,568	1,109,000	990,000	380,000
Sub-Total Transfers Out	836,945	1,080,265	1,327,568	1,109,000	990,000	380,000
Total Expenditures & Transfers Out	\$ 1,575,047	\$ 1,827,334	\$ 1,825,522	\$ 1,646,865	\$ 1,660,948	\$ 1,067,590
Fund Balance, June 30	\$ 1,170,562	\$ 1,031,912	\$ 795,950	\$ 678,435	\$ 745,497	\$ 1,405,917
Prior Year Accounting Adjustment	262	-	-	-	-	-
Adjusted Fund Balance, June 30	1,170,823	1,031,912	795,950	678,435	745,497	1,405,917
Restricted / Committed /Assigned	-	-	-	-	-	-
Unassigned Balance	\$ 1,170,823	\$ 1,031,912	\$ 795,950	\$ 678,435	\$ 745,497	\$ 1,405,917
% of Revenues	100%	61%	50%	44%	43%	81%

STORM WATER OPERATIONS

The Iowa City Storm Water utility exists to provide safe, clean, and healthy waterways for our community. We do this by using education, outreach, community involvement, volunteers, capital projects, and enforcement of our City's Ordinances that provide for and protect our watersheds.

When it rains in Iowa City, water passes over roofs, streets, parking lots and other land surfaces picking up pollutants such as oil, chemicals, pesticides and eroded soil along the way. Any pollutant that is directed into the storm water drainage system bypasses any treatment and flows directly into our waterways and to those downstream from us. This creates hazards for people, wildlife, and the environment. Protecting storm water quality keeps our waterways healthy and preserves wildlife habitat.

The National Pollutant Discharge Elimination System (NPDES) is a federal program that regulates storm water discharge into waterways. To comply with the federal requirements, the City of Iowa City received a permit to discharge storm water and develop programs to reduce the discharge of pollutants carried by storm water into our local waterways.

The local Storm Water Program is administered by the Engineering Division of the Public Works Department. Revenue to support its mission is derived from monthly storm water utility fees collected from local residents and businesses.

HIGHLIGHTS

Recent Accomplishments:

- Hosted 40 events, where volunteers logged 2,615 hours of service to clean up the City's watersheds, waterways, wetlands, prairies, and other natural spaces in 2017
- The Storm Water Quality Best Management Practices Program participated in a total of 30 projects aimed at improving storm water runoff water quality throughout the community, providing approximately \$31,500 toward total combined project costs
- Initiated 12 creek repair projects totaling approximately \$42,353 to repair damaged areas along Willow Creek and Ralston Creek
- Completed design and construction of projects to repair damaged storm sewer infrastructure at various locations within the City

Upcoming Challenges:

- On-going maintenance and repair of aging storm water infrastructure
- On-going maintenance of storm water detention basins
- On-going creek maintenance projects.
- Improving the quality of storm water runoff related to the City's MS4 permit
- Inspections and enforcement resulting from complaints received related to storm water issues
- Reviewing and updating the Storm Water Management Ordinance in conjunction with the new Natural Areas Management Plan

Staffing:

	FY2018	FY2019	FY2020
Total FTE's	1.50	1.50	2.50

Staffing Level Change Summary:

A 1.0 FTE Storm Water Technician position was added in the fiscal year 2020 budget.

Service Level Change Summary:

There are no service level changes for the fiscal year 2020 budget.

Financial Highlights:

Service expenditures increased by \$25,167 or 7.9% due to an increase in administrative services chargebacks and an increase in consultant services.

GOALS, OBJECTIVES, and PERFORMANCE MEASURES

Strategic Plan Goal: *Foster Healthy Neighborhoods throughout the City & Promote Environmental Sustainability*

STAR Objective: **Green Infrastructure** - Design and maintain a network of green infrastructure features that integrate with the built environment to conserve ecosystem functions and provide associated benefits to human populations.

Department Goal: Continue the investment and reinvestment in Best Management Practices.

Department Objective: Provide plan review and inspection of Best Management Practices for stormwater quality improvements.

Performance Measures:

Stormwater Quality BMP – Grant Applications

	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018
Number Funded	7	16	22	25	36
Amount	\$51,431	\$71,737	\$35,289	\$41,500	\$51,312

★

Creek Maintenance – Grant Applications

	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018
Number Funded	2	1	8	9	5
Amount	\$12,069	\$1,750	\$53,050	\$46,000	\$19,650

Strategic Plan Goal: *Foster Healthy Neighborhoods Throughout the City & Promote Environmental Sustainability*

Department Goal: Integrate volunteers to perform labor intensive water quality related projects.

Department Objective: Cost effectively satisfy the regulatory requirements of our stormwater permit while engaging the public in activities and education.

Performance Measures:

Stormwater Volunteer Program

	CY 2013*	CY 2014*	CY 2015*	CY 2016**	CY 2017***
Events	34	25	28	25	40
Volunteers	1,341	529	644	667	814
Volunteer Hours	4,439	1,800	1,987	2,113	2,615
Value	\$92,908	\$39,150	\$44,211	\$48,493	\$59,439

* amount is calculated using FEMA's Volunteer Rate of \$17.55/hour

** amount is calculated using FEMA's Volunteer Rate of \$22.95/hour

*** amount is calculated using FEMA's Volunteer Rate of \$22.73/hour

Activity Summary

Activity: Storm Water Operations (770110)
Division: Engineering Services

Fund: Storm Water (7700)
Department: Public Works

	2016 Actual	2017 Actual	2018 Actual	2019 Revised	2020 Budget	2021 Projected
Revenues:						
Use Of Money And Property						
Interest Revenues	\$ 5,837	\$ 7,063	\$ 16,283	\$ 7,060	\$ 10,000	\$ 10,000
Intergovernmental						
Disaster Assistance	261	-	5,276	-	-	-
Charges For Fees And Services						
Building & Devlpmt	-	21,512	8,299	-	-	-
Storm Water Charges	1,167,517	1,522,294	1,551,384	1,522,290	1,709,510	1,709,510
Miscellaneous						
Intra-City Charges	-	628	7,577	-	7,500	7,500
Other Misc Revenue	-	136,926	492	-	-	-
Total Revenues	\$ 1,173,615	\$ 1,688,423	\$ 1,589,311	\$ 1,529,350	\$ 1,727,010	\$ 1,727,010

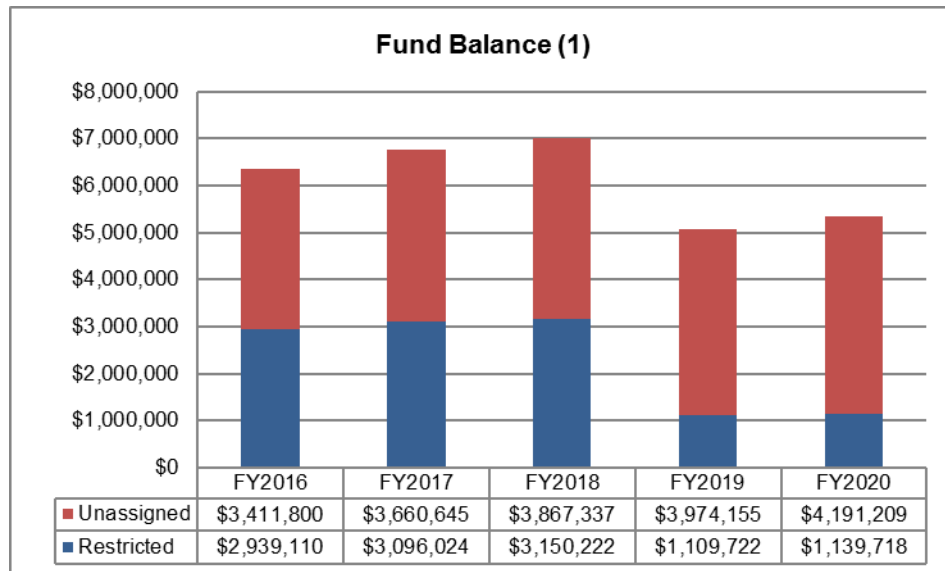
Expenditures:						
Personnel	\$ 227,483	\$ 233,047	\$ 193,954	\$ 213,456	\$ 322,294	\$ 331,963
Services	271,276	360,683	300,532	320,211	345,378	352,286
Supplies	2,781	1,706	3,469	4,198	3,276	3,342
Capital Outlay	236,562	151,633	-	-	-	-
Total Expenditures	\$ 738,102	\$ 747,069	\$ 497,954	\$ 537,865	\$ 670,948	\$ 687,590

Personnel Services - FTE	2016	2017	2018	2019	2020
M.W. III - Wastewater Collection	0.20	0.20	-	-	-
M.W. II - Wastewater Treatment Plant	0.30	0.30	-	-	-
Public Info/Ed Coord - Public Works	0.50	0.50	0.50	0.50	0.50
Sr. Engineer	1.00	1.00	1.00	1.00	1.00
Storm Water Technician	-	-	-	-	1.00
Sr. M.W. - Wastewater Collection	0.10	0.10	-	-	-
Project Support Assistant	0.50	-	-	-	-
Total Personnel	2.60	2.10	1.50	1.50	2.50

HOUSING AUTHORITY FUND

The Housing Authority Fund is an enterprise fund that accounts for the public housing programs operated by the Iowa City Housing Authority (ICHA) including the rental assistance programs and the City-owned public housing units. These programs are primarily funded through Federal funds from the U.S. Department of Housing and Urban Development (HUD).

The Housing Authority Fund’s total fund balance on June 30, 2018 was \$7,017,559, an increase of \$260,890 or 3.86% from the fiscal year 2017 year-end fund balance. The increase in fiscal year 2018 was primarily due to an increase in the Housing Voucher administrative fee. At the end of fiscal year 2018, \$3,150,222 in fund balance will be restricted for maintenance and development of Public Housing units and the development of affordable homeownership opportunities. Fund balance history is as follows:

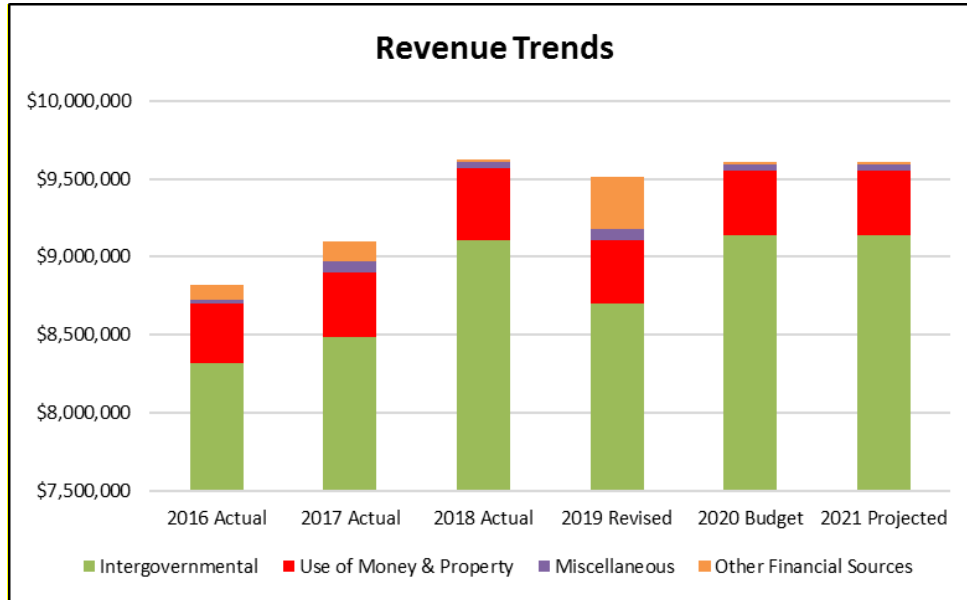


(1) FY19 and FY20 are estimates

Fiscal year 2019 revised year-end fund balance is budgeted to decrease by 27.55% or \$1,933,682 over the fiscal year 2018 ending balance. The fiscal year 2019 decrease is due to budgeted capital outlay within the Public Housing activity to purchase low income housing units in the Chauncey Building and the Augusta Place. Fiscal year 2020 projected fund balance is expected to increase by 4.86% over the fiscal year 2019 fund balance to \$5,330,927 due an increase in HUD funding and lower repair and maintenance expenditures.

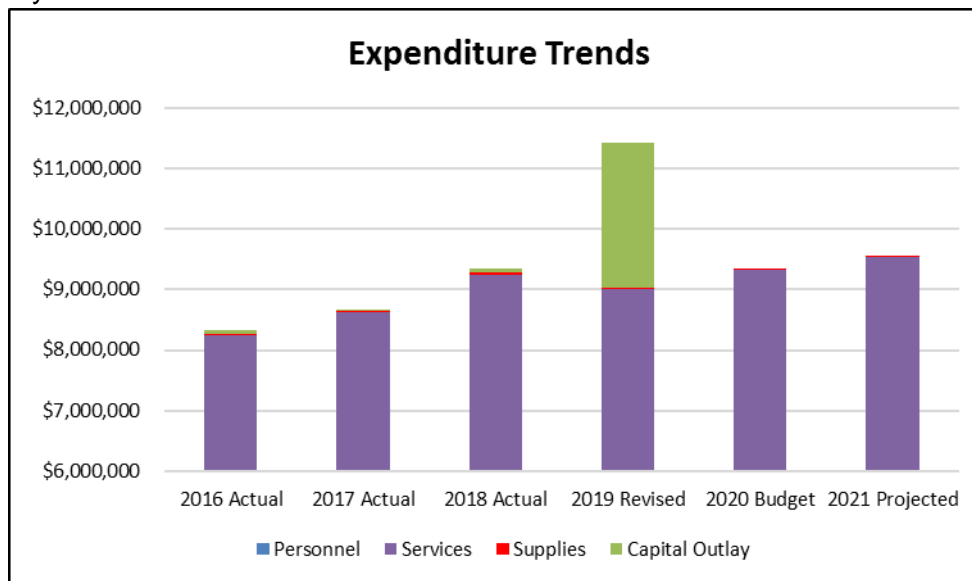
Revenues:

HUD allocations account for approximately 95% of ICHA revenue. ICHA is projected to receive \$9.143 million in federal funding through HUD in fiscal year 2020. This is a 5.1% increase from fiscal year 2019 projections.



Expenditures:

Fiscal year 2020 estimated expenditures are budgeted to decrease from the fiscal year 2019 estimated expenditures by \$2,090,303 or 18.28% which primarily represents a decrease in capital outlay.



89% of the Housing fund budget is to provide services to citizens.

**City of Iowa City
Housing Authority (7900 - 7922)
Fund Summary**

	2016 Actual	2017 Actual	2018 Actual	2019 Revised	2020 Budget	2021 Projected
Fund Balance, July 1	\$ 5,911,701	\$ 6,350,911	\$ 6,756,668	\$ 7,017,559	\$ 5,083,877	\$ 5,330,927
Revenues:						
Use Of Money And Property						
Interest Revenues	\$ 18,668	\$ 31,291	\$ 78,971	\$ 31,940	\$ 32,000	\$ 32,000
Rents	300,137	321,157	322,998	321,160	323,000	323,000
Royalties & Commissions	66,115	59,866	54,164	59,870	54,160	54,160
Intergovernmental						
Fed Intergovnt Rev	8,318,431	8,486,847	9,109,749	8,697,937	9,142,572	9,142,572
Miscellaneous						
Other Misc Revenue	21,065	69,642	39,321	68,580	41,330	41,330
Other Financial Sources						
Loan Repayments	93,154	14,748	13,496	14,750	13,496	13,496
Insurance Recoveries	-	-	-	316,898	-	-
Sale Of Assets	1,740	119,500	1,811	-	-	-
Sub-Total Revenues	8,819,308	9,103,051	9,620,510	9,511,135	9,606,558	9,606,558
Misc Transfers In	-	-	29,287	32,750	29,290	29,290
Sub-Total Transfers In	-	-	29,287	32,750	29,290	29,290
Total Revenues & Transfers In	\$ 8,819,308	\$ 9,103,051	\$ 9,649,797	\$ 9,543,885	\$ 9,635,848	\$ 9,635,848
Expenditures:						
Voucher Program	\$ 7,771,499	\$ 8,138,340	\$ 8,655,039	\$ 8,338,263	\$ 8,879,608	\$ 9,065,221
Public Housing Program	563,415	512,867	687,089	3,091,355	459,707	470,720
Sub-Total Expenditures	8,334,915	8,651,207	9,342,128	11,429,618	9,339,315	9,535,942
Transfers Out:						
Operating Subsidy - PILOT Gen Fund	18,914	19,292	19,582	20,072	20,714	21,335
Misc Transfers Out - Director Reimb	26,270	26,795	27,197	27,877	28,769	29,632
Sub-Total Transfers Out	45,184	46,087	46,779	47,949	49,483	50,967
Total Expenditures & Transfers Out	\$ 8,380,099	\$ 8,697,294	\$ 9,388,907	\$ 11,477,567	\$ 9,388,798	\$ 9,586,909
Fund Balance, June 30	\$ 6,350,911	\$ 6,756,668	\$ 7,017,559	\$ 5,083,877	\$ 5,330,927	\$ 5,379,866
Restricted / Committed /Assigned	2,939,110	3,096,024	3,150,222	1,109,722	1,139,718	1,169,714
Unassigned Balance	\$ 3,411,800	\$ 3,660,645	\$ 3,867,337	\$ 3,974,155	\$ 4,191,209	\$ 4,210,152
% of Revenues & Transfers In	39%	40%	40%	42%	43%	44%

HOUSING AUTHORITY OPERATIONS

To improve quality of life, the Iowa City Housing Authority acts as a community leader for affordable housing, family self-sufficiency, and homeownership opportunities. We provide information and education, housing assistance, and public and private partnership opportunities.

The Housing Authority is in the Neighborhood and Development Services Department and was established in 1969 to administer housing assistance programs throughout its jurisdiction, including all of Johnson County, Iowa County and portions of Washington County. Annually, the Housing Authority assists approximately 1,400 low-income families to acquire and maintain affordable housing through rental and ownership programs. Rental assistance includes the Housing Choice Voucher/Section 8 (HCV), Public Housing, and Veterans' Supportive Housing (VASH) Programs. Homeownership opportunities exist in the HCV Homeownership Program. Participation in all programs requires the families meet federally established income guidelines.

The Housing Authority's budget is organized into three activities: Administration, Voucher Programs, and Public Housing. The division also manages Peninsula Apartments; a description of this activity may be found in the Special Revenue Fund section of this document.

Housing Authority Administration

Housing Authority Administration personnel manage all of the housing programs. These expenditures are fully allocated to the Voucher and Public Housing programs.

Voucher Programs

The Housing Authority works with over 400 owners/ landlords and administers 1,298 HCV and VASH vouchers.

Public Housing

The City of Iowa City owns 81 public housing units; the Housing Authority serves as the landlord and rents these units to eligible tenants. They are low-density units scattered throughout Iowa City and were constructed to conform and blend into the existing neighborhood architecture.

HIGHLIGHTS

- The Housing Choice Voucher Program paid approximately \$7.6+ million in Housing Assistance Payments to landlords/owners of rental properties in Johnson County in CY2017.
- The Housing Authority paid over \$300,000 to private sector Iowa City contractors for the capital improvement, general maintenance, and repair of Public Housing properties in CY2017.
- Since 1998, 197 families have moved to homeownership with assistance from the Housing Authority (TOP/ADHOP, HCV Homeownership, FSS Program, Down Payment Assistance, and UniverCity).

Recent Accomplishments:

- Achieved High Performance Status for the Housing Choice Voucher program for FY2018
- In CY2017, maintained a 100.6% lease-up rate for the combined HCV and VASH programs
- In CY2017 maintained a 97% lease-up rate for Public Housing
- Maintained a 100% lease-up rate for the Peninsula Apartments

Upcoming Challenges:

- HUD funds the Housing Authority on a calendar year basis; however, we never know what our actual budgets are until May or June of the calendar year
- Dispelling damaging myths regarding Housing Authority programs and participants
- Maintain lease-up rates of at least 98% for the HCV, VASH, & Public Housing programs; 100% for Peninsula Apartments
- Continue efforts to ensure program integrity by monitoring landlord/tenant compliance with program responsibilities

Staffing:

	FY2018	FY2019	FY2020
Total FTE's	9.60	9.50	9.50

Staffing Level Change Summary:

There are no staffing level changes in the fiscal year 2020 budget.

Service Level Change Summary:

There are no service level changes in the fiscal year 2020 budget.

Financial Highlights:

The Housing Voucher activity services expenditures increased \$519,630 in the fiscal year 2020 budget due to an increase in landlord rents based off fiscal year 2018 actuals.

The Public Housing activity service expenditures decreased by \$228,158 primarily due to amended repairs and maintenance expenses in the fiscal year 2019 revised budget. Additionally, the fiscal year 2019 capital outlay includes \$1,000,000 for units to be purchased in the Chauncey Building and \$1,080,000 for units to be purchased in Augusta Place.

GOALS, OBJECTIVES, and PERFORMANCE MEASURES

Strategic Plan Goal: *Foster Healthy Neighborhoods throughout the City & Advance Social Justice and Racial Equity*

STAR Objective: **Poverty Prevention & Alleviation** - Prevent people from falling into poverty and proactively enable those who are living in poverty to obtain greater, lasting economic stability and security.

Department Goal: Assist low income families in bridging the economic gap through building assets, improving employment opportunities, and transitioning from renters of units to owners of homes.

Department Objective: The Family Self-Sufficiency (FSS) Program: Promote self-sufficiency and asset development by providing supportive services to participants to increase their employability, to increase the number of employed participants, and to encourage increased savings through an escrow savings program.

Performance Measures:

	CY 2013	CY 2014	CY 2015	CY 2016	CY 2017	
Total Participants	156	177	190	218	244	★
% of Participants with Escrow Accounts	73%	81%	78%	80%	88%	★
% of Participants with Reduced or Eliminated Family Investment Program Cash Assistance	20%	No longer a FSS grant reporting requirement.	No longer a FSS grant reporting requirement.	No longer a FSS grant reporting requirement.	No longer a FSS grant reporting requirement.	★
% of Participants with Increased Income versus Prior Year	52%	53%	61%	62%	63%	★
FSS Graduates	24	24	31	29	36	★

Strategic Plan Goal: *Foster Healthy Neighborhoods throughout the City*

Department Goal: Affordable Rental Housing: Provide affordable, decent and safe rental housing for eligible low-income families, elderly persons, and persons with disabilities.

Department Objective: Maintain a scattered sites Public Housing program.

Performance Measures:

	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018
Actual Occupancy Rate for Fiscal Year (Goal – 95%)	97%	97%	97%	95%	94%

	CY 2013	CY 2014	CY 2015	CY 2016	CY 2017
% of All Emergency Work Orders Completed within 24 hours (Goal – 100%)	100%	100%	100%	100%	100%
Average Number of Calendar Days of All Non-Emergency Work Orders (Goal – < 25 days)	1.6 days	1.9 days	2.1 days	1.3 days	1.3 days

Strategic Plan Goal: *Foster Healthy Neighborhoods throughout the City & Promote a Strong and Resilient Local Economy*

STAR Objective: **Housing Affordability** - Construct, preserve, and maintain an adequate and diverse supply of location-efficient and affordable housing options for all residents.

Department Goal: Affordable Rental Housing: Increase affordable housing choices for low-income families, the elderly, and persons with disabilities in private market rental units.

Department Objective: Provide homeownership opportunities through the HCV homeownership program. Pay rental subsidies directly to private market landlords on behalf of eligible families. Provide mortgage assistance payments to lenders on behalf of eligible families.

Performance Measures:

	CY 2013	CY 2014	CY 2015	CY 2016	CY 2017	
HCVP Homeownership Vouchers	\$103,583	\$74,996	\$69,775	\$72,413	\$71,456	★
HCVP Non-Elderly Disabled Vouchers	\$340,728	\$317,995	\$310,781	\$298,345	\$307,722	★
HCVP Portable Vouchers	\$206,207	\$208,845	\$162,703	\$150,080	\$236,581	★
VASH Vouchers	\$147,750	\$204,079	\$269,026	\$297,677	\$306,378	★
All Other HCVP Vouchers	\$4,815,043	\$5,185,345	\$5,666,479	\$5,844,223	\$6,142,064	★
Total Voucher Utilization (# of vouchers leased on the first day of the month)	94%	98%	101%	98%	101%	★
Total Voucher Utilization (# of vouchers leased on the last day of the month)	97%	100%	102%	99%	101%	★

Activity Summary

Activity: Housing Authority Voucher (490200)

Fund: Housing Authority (7910)

Division: Neighborhood Services

Department: Neighborhood & Development Services

	2016	2017	2018	2019	2020	2021
	Actual	Actual	Actual	Revised	Budget	Projected
Revenues:						
Use Of Money And Property						
Interest Revenues	\$ (427)	\$ (646)	\$ (611)	\$ -	\$ -	\$ -
Royalties & Commiss	65,997	59,616	53,870	59,620	53,870	53,870
Intergovernmental						
Fed Intergovnt Rev	7,999,151	8,109,685	8,733,809	8,176,997	8,921,012	8,921,012
Miscellaneous						
Other Misc Revenue	12,529	57,061	35,955	59,640	37,520	37,520
Transfers In:						
Misc Transfers In	-	-	29,287	-	29,290	-
Total Revenues & Transfers In	\$ 8,077,250	\$ 8,225,716	\$ 8,852,310	\$ 8,296,257	\$ 9,041,692	\$ 9,012,402
Expenditures:						
Personnel	\$ 713,541	\$ 732,925	\$ 753,768	\$ 781,132	\$ 802,093	\$ 826,156
Services	7,053,753	7,400,264	7,886,130	7,551,959	8,071,589	8,233,021
Supplies	4,206	5,152	15,140	5,172	5,926	6,045
Total Expenditures	\$ 7,771,499	\$ 8,138,340	\$ 8,655,039	\$ 8,338,263	\$ 8,879,608	\$ 9,065,221
Personnel Services - FTE						
	2016	2017	2018	2019	2020	
Building Inspector	0.50	0.30	0.30	0.25	0.25	
F.S.S. Program Coordinator	0.50	0.50	0.50	0.50	0.50	
Housing Administrator	0.78	0.78	0.78	0.78	0.78	
Housing Assistant	0.24	-	-	-	-	
Housing Office Manager	0.96	0.96	0.96	0.96	0.96	
Housing Program Assistant	3.84	3.84	3.84	3.84	3.84	
Public Hsg. Coord	0.50	0.50	0.50	0.50	0.50	
Housing Choice Voucher Program Coord	0.94	1.00	1.00	1.00	1.00	
Total Personnel	8.26	7.88	7.88	7.83	7.83	

Activity Summary

Activity: Housing Authority Public Housing (490300)

Fund: Housing Authority (792*)

Division: Neighborhood Services

Department: Neighborhood & Development Services

	2016 Actual	2017 Actual	2018 Actual	2019 Revised	2020 Budget	2021 Projected
Revenues:						
Use Of Money And Property						
Interest Revenues	\$ 19,094	\$ 31,937	\$ 79,582	\$ 31,940	\$ 32,000	\$ 32,000
Rents	300,137	321,157	322,998	321,160	323,000	323,000
Royalties & Commissions	118	251	295	250	290	290
Intergovernmental						
Fed Intergovnt Rev	319,280	377,162	375,940	520,940	221,560	221,560
Miscellaneous						
Other Misc Revenue	8,536	12,581	3,366	8,940	3,810	3,810
Other Financial Sources						
Loans	93,154	14,748	13,496	14,750	13,496	13,496
Insurance Recoveries	-	-	-	316,898	-	-
Sale Of Assets	1,740	119,500	1,811	-	-	-
Total Revenues	\$ 742,059	\$ 877,335	\$ 797,488	\$ 1,214,878	\$ 594,156	\$ 594,156

Expenditures:						
Personnel	\$ 171,482	\$ 172,432	\$ 177,918	\$ 178,106	\$ 181,957	\$ 187,415
Services	313,854	325,316	415,826	504,330	276,172	281,695
Supplies	5,080	11,731	33,448	12,021	1,578	1,610
Capital Outlay	73,000	3,388	59,898	2,396,898	-	-
Total Expenditures	\$ 563,415	\$ 512,867	\$ 687,089	\$ 3,091,355	\$ 459,707	\$ 470,720

Personnel Services - FTE	2016	2017	2018	2019	2020
Building Inspector	0.50	0.30	0.30	0.25	0.25
F.S.S. Program Coordinator	0.50	0.50	0.50	0.50	0.50
Housing Administrator	0.22	0.22	0.22	0.22	0.22
Housing Assistant	0.01	-	-	-	-
Housing Office Manager	0.04	0.04	0.04	0.04	0.04
Housing Program Assistant	0.16	0.16	0.16	0.16	0.16
Public Hsg. Coord	0.50	0.50	0.50	0.50	0.50
Total Personnel	1.93	1.72	1.72	1.67	1.67

Capital Outlay	2019	2020
Building Repairs	\$ 316,898	\$ -
Purchase Units - Chauncey Building	1,000,000	-
Purchase Units - Augusta Place	1,080,000	-
Total Capital Outlay	\$ 2,396,898	\$ -

CAPITAL PROJECTS FUND

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- Fund Summary
- Summary by Division
- Summary by Funding Source
- Annual Recurring Projects
- Project Summary by Name
- Unfunded Projects

CAPITAL PROJECTS FUND

The Capital Projects Fund accounts for the collection and disbursement of funds related to capital improvements or significant capital equipment. The City annually updates and issues a five-year capital improvement program (CIP). This program is the planning guide for the City's issuance of bonded debt and for the construction and replacement of the City's buildings and infrastructure. The first two years of the five-year capital improvement program (CIP) are certified as part of the operating budget in the Capital Projects Fund. The current five-year CIP is for years 2019-2023.

Capital improvement projects involve the construction, purchase, or renovation of city facilities or property. Most of the projects are specific, non-recurring major improvements to the City's physical plant, are permanent in nature, and are greater than \$25,000 and have a useful life of three years or more. The City also budgets annually recurring project funds for non-specified improvements of a specific nature; these funds are to be spent on improvements that meet the same definition above. Funding sources for capital improvement projects may be from operating funds, bond proceeds, grants, donations, and a variety of other funding sources. The three largest sources of funds are operating transfers in, bonded debt, and state and federal grants.

For the CIP for years 2019-2023, the total funding sources are \$163,522,501, and the total expenditures are \$163,357,501. The difference between the total expenditures and the total funding sources over the five-year period is a result of funding sources that are being realized to cover prior year expenditures such as planning and design.

The 2020 CIP expenditures of \$31,313,422 will be certified as part of the fiscal year 2020 operating budget. Budgeted fiscal year 2020 Capital Projects Fund expenditures also include \$49,860 of interest expense payments to the Wastewater Treatment Fund. Total Capital Projects Fund fiscal year 2020 budgeted expenditures are \$31,363,282.

The 2020 CIP funding sources of \$32,286,422 will also be certified as part of the fiscal year 2020 operating budget. Budgeted fiscal year 2020 Capital Projects Fund revenues and transfers in also include State sales tax grant funding of \$1,805,516 and a transfer in from the TIF funds to reimburse for prior year expenditures of \$32,479. Total Capital Projects Fund fiscal year 2020 budgeted revenues and transfer in are \$34,124,417.

The changes to the 2019 CIP are amended into the fiscal year 2019 operating budget. The fiscal year 2019 Capital Projects Fund expenditure budget also includes totals from the carry forward of prior year projects that must be re-appropriated with the State. The amounts being carried forward from prior years are not included in the five-year CIP totals. The revised Capital Projects Fund expenditures for fiscal year 2019 are \$96,335,889; the revised budget includes the 2019 CIP expenditures of \$34,436,320, prior year project carry forwards of \$61,831,861, and internal loan interest payments of \$67,708.

The revised fiscal year 2019 Capital Projects Fund revenues and transfers in budget also includes totals from the carry forward of prior year projects. The amounts being carried forward from prior years are not included in the five-year CIP totals. The revised Capital Projects Fund revenues and transfers in for fiscal year 2019 are \$46,976,536; the revised budget includes the 2019 CIP funding sources of \$33,378,320, State sales tax grant funding of \$1,542,708, a transfer in from the TIF funds to reimburse for prior year expenditures of \$48,741, and prior year project carry forwards of \$12,006,767.

In fiscal year 2015, the North Treatment Plant Removal project received a 20-year internal loan from the Wastewater Treatment Fund which is being repaid with a State of Iowa sales tax grant. In fiscal year 2018, this was reduced to a 7-year loan due to better align with the anticipated timing of the state sales tax grant revenues. The Capital Projects Fund's expenditures include interest expense paid to the Wastewater Treatment Fund of \$67,708, \$49,860, and \$22,560 for years 2019, 2020, and 2021, respectively. The Capital Project Fund budget also includes principal repayments, shown as transfers out, budgeted at \$1,475,000 for 2019, \$1,750,000 for 2020, and \$1,175,000 for 2021; and state sales tax grant revenues budgeted at \$1,551,833, \$1,805,516, and \$1,125,751 for years 2019, 2020, and 2021, respectively. These amounts are not reflected in the five-year CIP totals.

Fund balance in the Capital Projects Fund primarily represents unspent funding sources from the current year and prior years. This balance fluctuates based on the timing of the issuance of bonds and the timing of the project expenditures. The estimated ending fund balance for fiscal year 2020 is \$1,654,985.

Capital Projects Fund Fund Summary

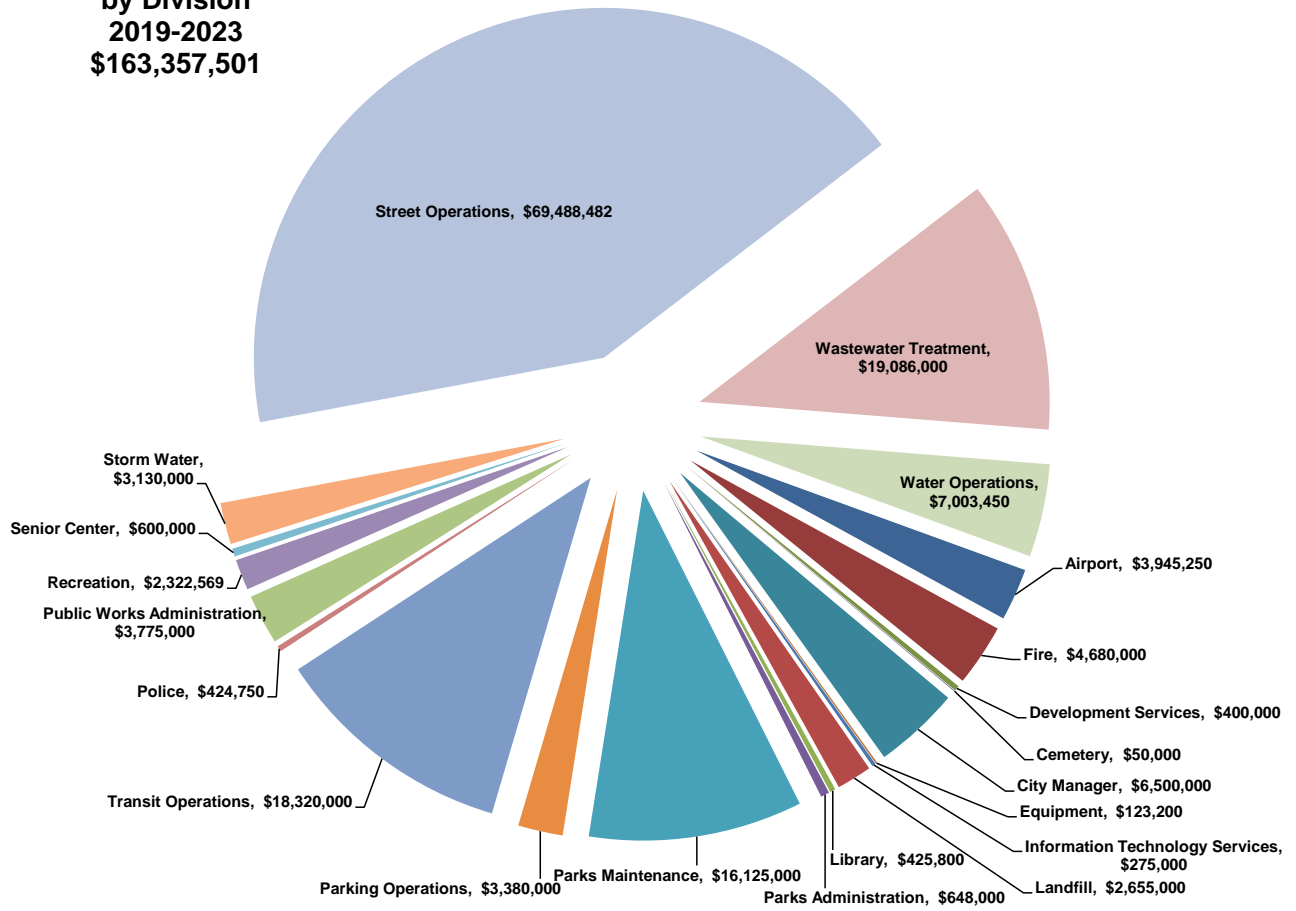
	2016 Actual	2017 Actual	2018 Actual	2019 Revised	2020 Budget	2021 Projected
Fund Balance, July 1	\$ 21,460,930	\$ 32,266,210	\$ 56,728,217	\$ 51,478,203	\$ 643,850	\$ 1,654,985
Revenues:						
Use Of Money And Property						
Interest Revenues	\$ 83,075	\$ 167,597	\$ 547,585	\$ -	\$ -	\$ -
Rents	8,400	-	-	-	-	-
Royalties & Commissions	95	-	-	-	-	-
Intergovernmental						
Fed Intergovnt Rev	1,692,623	448,233	57,993	2,597,948	5,479,685	1,743,360
Disaster Assistance	7,710	155,015	71,512	-	-	-
Other State Grants	5,436,433	11,575,849	1,802,896	8,220,424	2,349,716	1,197,560
State 28E Agreements	752,880	88,619	92,330	50,000	191,000	-
Local 28E Agreements	-	361,401	25,000	4,000,000	1,600,000	-
Charges of Fees & Services						
Development Fees	96,897	232,345	-	-	-	-
Miscellaneous						
Contrib & Donations	353,131	275,000	94,542	215,000	100,000	-
Printed Materials	750	1,380	1,245	-	-	-
Other Misc Revenue	61,194	1,071,969	51,515	177,000	-	-
Other Financial Sources						
Sale Of Assets	142,978	2,023,694	-	1,000,000	-	-
Debt Sales	9,778,517	22,597,543	12,157,105	14,162,000	12,157,340	10,464,140
Internal Service (Non-Budgetary):						
ITS Fund	25,195	174	-	-	-	-
Sub-Total Revenues	18,439,878	38,998,819	14,901,722	30,422,372	21,877,741	13,405,060
Transfers In:						
Transfers-In from Governmental Funds	10,255,700	17,390,327	14,286,521	7,145,744	4,669,301	4,050,253
Transfers-In from Enterprise Funds	6,080,831	5,242,774	10,030,558	6,908,420	7,577,375	5,127,500
Transfers-In from G.O. Bonds	621,775	(154,269)	(21,242)	-	-	-
Misc Transfers-In	25,000	210,625	1,380	2,500,000	-	-
Internal Service (Non-Budgetary):						
ITS Fund	-	(5,318)	-	-	-	-
Sub-Total Transfers In	16,983,306	22,684,139	24,297,217	16,554,164	12,246,676	9,177,753
Total Revenues & Transfers In	\$ 35,423,184	\$ 61,682,958	\$ 39,198,939	\$ 46,976,536	\$ 34,124,417	\$ 22,582,813
Expenditures:						
Governmental:						
General Government	\$ 1,039,952	\$ 184,873	\$ 554,521	\$ 8,154,897	\$ -	\$ -
Culture & Recreation	1,314,646	1,576,659	4,702,095	14,241,315	2,569,569	2,241,000
Community and Economic Dvlpmnt	157,895	2,003,017	5,481,026	9,471,074	-	-
Public Safety	448,091	24,060	59,910	1,454,834	1,480,000	-
Public Works	16,518,422	29,114,198	22,953,497	47,925,401	17,758,253	13,531,253
Enterprise:						
Parking Operations	501,974	608,083	544,815	1,152,208	675,000	1,320,000
Public Transportation	-	-	6,063	606,937	-	50,000
Wastewater Treatment	1,929,861	911,283	5,613,040	6,852,757	2,989,860	1,892,560
Water Operations	267,083	219,515	1,460,865	1,970,965	3,797,350	660,000
Landfill	603,283	1,372,054	1,778,140	2,117,185	520,000	800,000
Storm Water	141,406	459,705	81,536	1,226,287	915,000	380,000
Airport	449,502	87,197	211,578	1,162,029	658,250	475,000
Internal Service (Non-Budgetary):						
ITS Fund	424,014	61,633	-	-	-	-
Sub-Total Expenditures	23,796,129	36,622,277	43,447,087	96,335,889	31,363,282	21,349,813
Transfers Out:						
Capital Project Fund	621,775	373,674	(20,986)	-	-	-
Misc Transfers Out	200,000	225,000	1,022,852	1,475,000	1,750,000	1,175,000
Sub-Total Transfers Out	821,775	598,674	1,001,866	1,475,000	1,750,000	1,175,000
Total Expenditures & Transfers Out	\$ 24,617,904	\$ 37,220,951	\$ 44,448,953	\$ 97,810,889	\$ 33,113,282	\$ 22,524,813
Fund Balance, June 30	\$ 32,266,210	\$ 56,728,217	\$ 51,478,203	\$ 643,850	\$ 1,654,985	\$ 1,712,985

City of Iowa City, Iowa
Capital Improvement Plan 2019-2023
2019 thru **2023**

SUMMARY BY DIVISION

Category	2019	2020	2021	2022	2023	Total
Airport	392,000	658,250	475,000	1,170,000	1,250,000	3,945,250
Cemetery			50,000			50,000
City Manager	6,500,000					6,500,000
Development Services	400,000					400,000
Equipment	123,200					123,200
Fire		1,480,000		1,300,000	1,900,000	4,680,000
Information Technology Services	275,000					275,000
Landfill	835,000	520,000	800,000	45,000	455,000	2,655,000
Library	25,800			400,000		425,800
Parking Operations	510,000	675,000	1,320,000	575,000	300,000	3,380,000
Parks Administration	50,000	217,000	281,000	50,000	50,000	648,000
Parks Maintenance	8,315,000	1,325,000	1,450,000	1,365,000	3,670,000	16,125,000
Police	424,750					424,750
Public Works Administration	3,775,000					3,775,000
Recreation	495,000	977,569	110,000	690,000	50,000	2,322,569
Senior Center	50,000	50,000	350,000	100,000	50,000	600,000
Storm Water	315,000	915,000	380,000	1,280,000	240,000	3,130,000
Street Operations	9,392,970	17,758,253	13,531,253	10,741,753	18,064,253	69,488,482
Transit Operations	220,000		50,000	18,000,000	50,000	18,320,000
Wastewater Treatment	1,455,500	2,940,000	1,870,000	2,025,000	10,795,500	19,086,000
Water Operations	882,100	3,797,350	660,000	974,000	690,000	7,003,450
TOTAL	34,436,320	31,313,422	21,327,253	38,715,753	37,564,753	163,357,501

**Capital Improvement Program
by Division
2019-2023
\$163,357,501**



City of Iowa City, Iowa
Capital Improvement Plan 2019-2023
2019 thru 2023

PROJECTS BY DIVISION

Category	Project #	Priority	2019	2020	2021	2022	2023	Total
Airport								
Airport Parking Lot Expansion	A3447	3		60,000				60,000
Airfield Pavement Rehabilitation	A3461	1	286,000					286,000
Runway 7 Environmental Assessment	A3465	2			150,000			150,000
Runway 7 Extension (213')	A3466	2				1,170,000		1,170,000
Runway 25 Threshold Relocation	A3470	1	106,000	460,000				566,000
Runway 12/30 Threshold Displacement/Relocation	A3471	1		72,250	325,000			397,250
Self Serve Fuel Stations Kiosk Replacement	A3472	2		66,000				66,000
Airport Apron Expansion	A3473	2					1,250,000	1,250,000
Airport Total			392,000	658,250	475,000	1,170,000	1,250,000	3,945,250
Cemetery								
Cemetery Road Asphalt Overlay	R4145	2			50,000			50,000
Cemetery Total					50,000			50,000
City Manager								
County Behavioral Access Center	G4723	2	6,500,000					6,500,000
City Manager Total			6,500,000					6,500,000
Development Services								
Permitting Software Upgrade	G4720	1	400,000					400,000
Development Services Total			400,000					400,000
Equipment								
Equipment Shop Parking Lot Asphalt Overlay	P3983	2	123,200					123,200
Equipment Total			123,200					123,200
Fire								
Fire Apparatus Replacement Program	Z4406	1		955,000		1,300,000	1,900,000	4,155,000
Fire Station #5	Z4407	1		525,000				525,000
Fire Total				1,480,000		1,300,000	1,900,000	4,680,000
Information Technology Services								
Infrastructure Asset Management	G4724	3	275,000					275,000
Information Technology Services Total			275,000					275,000
Landfill								
Landfill Equipment Building Replacement	L3328	2			800,000			800,000
Landfill Leachate Pumping System	L3330	2	585,000					585,000

Category	Project #	Priority	2019	2020	2021	2022	2023	Total
Compost Pad Improvements	L3333	1	250,000					250,000
South Side Recycling Site	L3334	3		520,000				520,000
Landfill Dual Extraction System Expansion	L3335	3				45,000	455,000	500,000
Landfill Total			835,000	520,000	800,000	45,000	455,000	2,655,000
Library								
Library Carpet and Furnishings Replacement	B4343	2				400,000		400,000
Library HVAC Repairs	B4345	2	25,800					25,800
Library Total			25,800			400,000		425,800
Parking Operations								
Parking Facility Restoration Repair	T3004	2	80,000	300,000	300,000	300,000	300,000	1,280,000
Parking Equipment EMV Upgrade	T3018	2	75,000					75,000
Rec Center Parking Lot Overlay & Creek Improvement	T3019	2	165,000					165,000
Replacement of Electronics in Smart Parking Meters	T3020	1			960,000			960,000
Video Cameras for Parking Facilities	T3021	3	100,000	100,000				200,000
Parking Enforcement Vehicles	T3022	3	90,000		60,000			150,000
Parking Ramp Automated Parking Equipment	T3023	2		275,000		275,000		550,000
Parking Operations Total			510,000	675,000	1,320,000	575,000	300,000	3,380,000
Parks Administration								
City Hall - Other Projects	R4129	1	50,000	25,000	25,000	50,000	50,000	200,000
City Hall Boiler System Replacement	R4133	1		192,000	256,000			448,000
Parks Administration Total			50,000	217,000	281,000	50,000	50,000	648,000
Parks Maintenance								
Parks Annual Improvements/Maintenance	R4130	1	100,000	100,000	100,000	100,000	100,000	500,000
Park Annual ADA Accessibility Improvements	R4132	1	30,000	30,000	30,000	30,000	30,000	150,000
Riverfront Crossings Park Development	R4185	1	950,000					950,000
Intra-city Bike Trails	R4206	2	25,000	25,000	25,000	25,000	25,000	125,000
Highway 1 Sidewalk/Trail	R4225	3	902,000					902,000
Willow Creek/Kiwanis Park Improvements	R4322	2	900,000					900,000
Pedestrian Mall Reconstruction	R4340	1	4,430,000					4,430,000
New Park Development - Location Unspecified	R4346	2					370,000	370,000
Fairmeadows Playground and Shelter	R4348	2		150,000				150,000
Wetherby Restroom, Shelter & Playground Upgrades	R4349	2		550,000				550,000
Chadek Green Park Restrooms and Shelter	R4350	2			365,000			365,000
Lower City Park Adventure Playground	R4356	2	850,000					850,000
Whispering Meadows Shelter & Playground	R4357	2				185,000		185,000
Lower City Park Shelters & Restroom Replacement	R4358	2				490,000		490,000
Kiwanis Park Playground & Shelter Renovation	R4359	2			370,000			370,000
East Side Sports Complex Tree Buffer	R4360	4	78,000					78,000
Napoleon Park Softball Fields 5-8 Renovation	R4362	3				350,000		350,000
Upper City Park Shelters & Restroom Replacement	R4363	2					490,000	490,000
Scott Park Shelter and Playground Replacement	R4364	2		185,000				185,000
Hickory Hill Park Conklin St Shelter & Restrooms	R4365	2			245,000			245,000
Glendale Park Shelter & Playground Replacement	R4366	2			215,000			215,000
Napoleon Park Playground & Accessible Path	R4367	2		185,000				185,000
Court Hill Park Shelter & Playground Replacement	R4368	2				185,000		185,000
Happy Hollow Playground Replacement	R4371	2					120,000	120,000
Terrell Mill Skate Park Redevelopment	R4372	2					600,000	600,000
City Park Ball Field Improvements	R4373	3	50,000	100,000	100,000			250,000
Mercer Park Ball Diamond #1 Turf Conversion	R4374	3					1,700,000	1,700,000
Hunter's Run Park Playground & Shelter	R4375	2					235,000	235,000

Category	Project #	Priority	2019	2020	2021	2022	2023	Total
Parks Maintenance Total			8,315,000	1,325,000	1,450,000	1,365,000	3,670,000	16,125,000
Police								
Police Car & Body Camera Replacement	Y4441	1	250,000					250,000
Police Front Offices Remodel	Y4443	2	74,750					74,750
Crime Scene Mapping System	Y4444	3	100,000					100,000
Police Total			424,750					424,750
Public Works Administration								
Public Works Facility	P3959	3	3,200,000					3,200,000
West Riverbank Stabilization	P3981	1	270,000					270,000
Sand/Salt Storage Bunkers	P3985	3	210,000					210,000
Brine Maker and Blending Station	P3986	3	95,000					95,000
Public Works Administration Total			3,775,000					3,775,000
Recreation								
Annual Recreation Center Improvements	R4330	1	65,000	50,000	50,000	50,000	50,000	265,000
Recreation Center ADA Improvements	R4351	1	430,000					430,000
Mercer Park Pool - Dehumidification/Tuckpointing	R4369	1		927,569				927,569
RAL Recreation Center Pool Filter and HVAC	R4370	2			60,000	640,000		700,000
Recreation Total			495,000	977,569	110,000	690,000	50,000	2,322,569
Senior Center								
Annual Senior Center Facility Improvements	K1001	4	50,000	50,000	350,000	100,000	50,000	600,000
Senior Center Total			50,000	50,000	350,000	100,000	50,000	600,000
Storm Water								
Annual Storm Water Improvements	M3631	2	240,000	240,000	240,000	240,000	240,000	1,200,000
Lower Muscatine Area Storm Sewer Improvements	M3632	2	75,000	675,000				750,000
North Westminster Storm Sewer Upgrades	M3633	2			140,000	1,040,000		1,180,000
Storm Water Total			315,000	915,000	380,000	1,280,000	240,000	3,130,000
Street Operations								
Annual Traffic Signal Projects	S3814	3	150,000	300,000	150,000	150,000	150,000	900,000
Traffic Calming	S3816	3	15,000	15,000	15,000	15,000	15,000	75,000
Curb Ramps-ADA	S3822	1	100,000	100,000	100,000	100,000	100,000	500,000
Annual Pavement Rehabilitation	S3824	1	2,004,388	2,108,901	2,208,901	2,308,901	2,408,901	11,039,992
Underground Electrical Facilities	S3826	2	183,582	190,352	190,352	190,352	190,352	944,990
Bicycle Master Plan Implementation	S3827	3	150,000	300,000	150,000	150,000	150,000	900,000
American Legion Rd-Scott Blvd to Taft Ave	S3854	2	578,000	8,444,000				9,022,000
Annual Bridge Maintenance & Repair	S3910	1	150,000		250,000	250,000	250,000	900,000
McCollister Blvd - Gilbert to Sycamore	S3934	2	4,660,000					4,660,000
Prentiss Street Bridge Replacement	S3935	1	735,000					735,000
Melrose Avenue Improvements	S3936	2	250,000	3,750,000				4,000,000
Dubuque Street Reconstruction	S3939	1			132,000	1,232,500		1,364,500
Kirkwood Avenue to Capitol Street Connection	S3940	2				200,000	2,800,000	3,000,000
First Ave/Scott Blvd Intersection Improvements	S3944	2	200,000	950,000				1,150,000
Court Street Reconstruction	S3946	2			775,000	5,570,000		6,345,000
Benton Street Rehabilitation Project	S3947	2		250,000	2,560,000			2,810,000
Second Avenue Bridge Replacement	S3949	1	100,000	700,000				800,000
Rochester Ave Reconst- First Ave. to Ralston Creek	S3950	2		650,000	5,750,000			6,400,000
Hwy 1/Hwy 6 Intersection Improvements Study	S3951	2				75,000		75,000

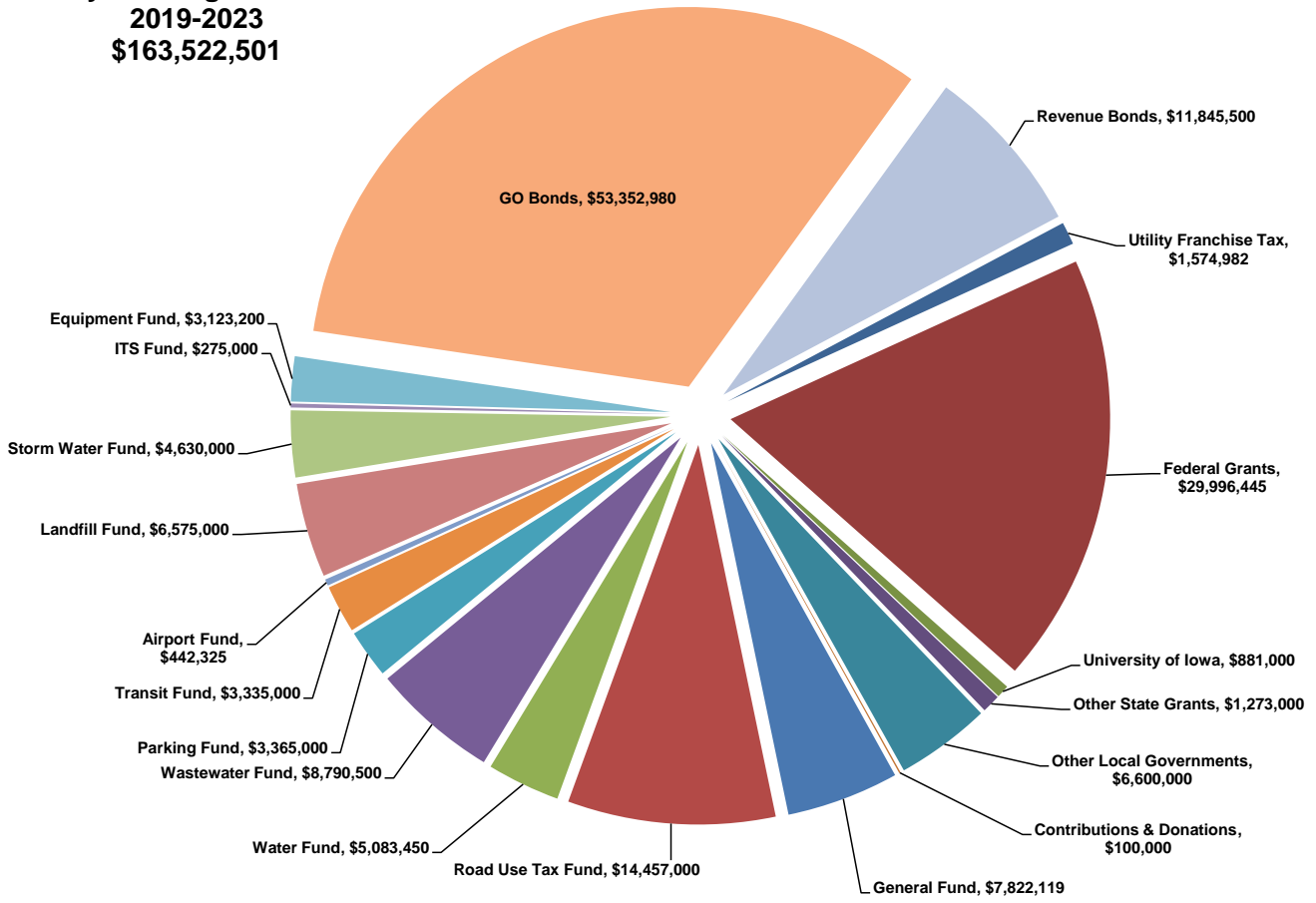
Category	Project #	Priority	2019	2020	2021	2022	2023	Total
Dodge Street Reconstruct - Governor to Burlington	S3952	2	117,000		1,250,000		12,000,000	13,367,000
Market & Jefferson Street Two-Way Conversion	S3953	5				500,000		500,000
Street Operations Total			9,392,970	17,758,253	13,531,253	10,741,753	18,064,253	69,488,482
Transit Operations								
Transit/Equipment Facility Relocation	T3055	2				18,000,000		18,000,000
Transit Bus Shelter Replacement & Expansion	T3059	2	50,000		50,000		50,000	150,000
Transit Facility Parking Lot Asphalt Overlay	T3063	2	50,000					50,000
Transit Mobile Column Vehicle Lift	T3064	2	60,000					60,000
Muscatine Ave Pedestrian/Transit Amenities	T3065	2	60,000					60,000
Transit Operations Total			220,000		50,000	18,000,000	50,000	18,320,000
Wastewater Treatment								
Annual Sewer Main Replacement	V3101	2	750,000	750,000	750,000	750,000	750,000	3,750,000
Wastewater Clarifier Repairs	V3144	1		350,000				350,000
Scott Boulevard Trunk Sewer	V3145	2	475,000	1,550,000				2,025,000
Nevada Ave Sanitary Sewer Replacement	V3147	2	60,000	290,000				350,000
West Park Lift Station Rehabilitation	V3148	2	105,500					105,500
Digester Cover Renovation	V3150	1	65,000					65,000
Digester Complex Rehabilitation	V3151	1			120,000		7,870,500	7,990,500
Influent Rake and Screen Replacement	V3153	1			1,000,000			1,000,000
Hawkeye Lift Station Rehabilitation	V3154	2				1,025,000		1,025,000
Rohret South Sewer	V3155	2				250,000	2,175,000	2,425,000
Wastewater Treatment Total			1,455,500	2,940,000	1,870,000	2,025,000	10,795,500	19,086,000
Water Operations								
First Avenue (400-500 Block) Water Main Replace	W3212	2	577,100					577,100
Spruce St. (1300-1400 Block) Water Main Repl	W3216	3	20,000	197,350				217,350
Melrose - Landfill Water Main Extension	W3220	2	110,000	1,310,000				1,420,000
Nutrient Removal Project	W3221	2			100,000	600,000		700,000
Dill St. Water Main Replacement	W3222	1	75,000	725,000				800,000
Bradford Drive Water Main Replacement	W3300	3		40,000	310,000			350,000
Water Distribution Pressure Zone Improvements	W3301	1	100,000	850,000				950,000
Jordan Well Rehabilitation	W3305	1			150,000			150,000
Deforest Ave Water Main Replacement	W3307	1			40,000	310,000		350,000
Collector Well Capacity Improvements	W3311	3		600,000				600,000
Hwy 1 (Hawk Ridge to WalMart) Water Main Repl	W3313	2				64,000	640,000	704,000
High Service Pump VFD Replacement	W3314	2					50,000	50,000
Peninsula Well Field Power Redundancy	W3315	3		75,000				75,000
Chlorine Feeder System Upgrade	W3316	3			60,000			60,000
Water Operations Total			882,100	3,797,350	660,000	974,000	690,000	7,003,450
GRAND TOTAL			34,436,320	31,313,422	21,327,253	38,715,753	37,564,753	163,357,501

City of Iowa City, Iowa
Capital Improvement Plan 2019-2023
2019 thru 2023

FUNDING SOURCE SUMMARY

Source	2019	2020	2021	2022	2023	Total
AIRPORT FUND	67,800	85,025	47,500	117,000	125,000	442,325
CONTRIBUTIONS & DONATIONS		100,000				100,000
EQUIPMENT FUND	123,200			3,000,000		3,123,200
FEDERAL GRANTS	95,400	5,479,685	1,743,360	13,053,000	9,625,000	29,996,445
GENERAL FUND	3,778,550	1,372,569	986,000	780,000	905,000	7,822,119
GO BONDS	13,062,000	10,607,340	10,464,140	10,184,500	9,035,000	53,352,980
ITS FUND	275,000					275,000
LANDFILL FUND	3,445,000	1,830,000	800,000	45,000	455,000	6,575,000
OTHER LOCAL GOVERNMENTS	4,000,000	1,600,000			1,000,000	6,600,000
OTHER STATE GRANTS	728,800	544,200				1,273,000
PARKING FUND	495,000	675,000	1,320,000	575,000	300,000	3,365,000
REVENUE BONDS		1,550,000			10,295,500	11,845,500
ROAD USE TAX FUND	2,969,000	2,947,000	2,747,000	2,847,000	2,947,000	14,457,000
STORM WATER FUND	990,000	990,000	380,000	1,380,000	890,000	4,630,000
TRANSIT FUND	235,000		50,000	3,000,000	50,000	3,335,000
UNIVERSITY OF IOWA	50,000	191,000		260,000	380,000	881,000
UTILITY FRANCHISE TAX	305,970	317,253	317,253	317,253	317,253	1,574,982
WASTEWATER FUND	1,455,500	2,940,000	1,870,000	1,775,000	750,000	8,790,500
WATER FUND	1,302,100	1,057,350	660,000	1,124,000	940,000	5,083,450
GRAND TOTAL	33,378,320	32,286,422	21,385,253	38,457,753	38,014,753	163,522,501

**Capital Improvement Program
by Funding Source
2019-2023
\$163,522,501**



City of Iowa City, Iowa
Capital Improvement Plan 2019-2023
 2019 thru 2023

PROJECTS BY FUNDING SOURCE

Source	Project #	Priority	2019	2020	2021	2022	2023	Total
AIRPORT FUND								
Airport Parking Lot Expansion	A3447	3		12,000				12,000
Airfield Pavement Rehabilitation	A3461	1	57,200					57,200
Runway 7 Environmental Assessment	A3465	2			15,000			15,000
Runway 7 Extension (213')	A3466	2				117,000		117,000
Runway 25 Threshold Relocation	A3470	1	10,600	46,000				56,600
Runway 12/30 Threshold Displacement/Relocation	A3471	1		7,225	32,500			39,725
Self Serve Fuel Stations Kiosk Replacement	A3472	2		19,800				19,800
Airport Apron Expansion	A3473	2					125,000	125,000
AIRPORT FUND Total			67,800	85,025	47,500	117,000	125,000	442,325
CONTRIBUTIONS & DONATIONS								
American Legion Rd-Scott Blvd to Taft Ave	S3854	2		100,000				100,000
CONTRIBUTIONS & DONATIONS Total				100,000				100,000
EQUIPMENT FUND								
Equipment Shop Parking Lot Asphalt Overlay	P3983	2	123,200					123,200
Transit/Equipment Facility Relocation	T3055	2				3,000,000		3,000,000
EQUIPMENT FUND Total			123,200			3,000,000		3,123,200
FEDERAL GRANTS								
Runway 7 Environmental Assessment	A3465	2			135,000			135,000
Runway 7 Extension (213')	A3466	2				1,053,000		1,053,000
Runway 25 Threshold Relocation	A3470	1	95,400	414,000				509,400
Runway 12/30 Threshold Displacement/Relocation	A3471	1		65,025	292,500			357,525
Airport Apron Expansion	A3473	2					1,125,000	1,125,000
American Legion Rd-Scott Blvd to Taft Ave	S3854	2		4,070,660				4,070,660
Melrose Avenue Improvements	S3936	2		930,000				930,000
Benton Street Rehabilitation Project	S3947	2			1,315,860			1,315,860
Dodge Street Reconstruct - Governor to Burlington	S3952	2					8,500,000	8,500,000
Transit/Equipment Facility Relocation	T3055	2				12,000,000		12,000,000
FEDERAL GRANTS Total			95,400	5,479,685	1,743,360	13,053,000	9,625,000	29,996,445
GENERAL FUND								
Library HVAC Repairs	B4345	2	25,800					25,800
County Behavioral Access Center	G4723	2	2,500,000					2,500,000
Annual Senior Center Facility Improvements	K1001	4	50,000	50,000	350,000	100,000	50,000	600,000
City Hall - Other Projects	R4129	1	50,000	25,000	25,000	50,000	50,000	200,000

Source	Project #	Priority	2019	2020	2021	2022	2023	Total
Parks Annual Improvements/Maintenance	R4130	1	100,000	100,000	100,000	100,000	100,000	500,000
Park Annual ADA Accessibility Improvements	R4132	1	30,000	30,000	30,000	30,000	30,000	150,000
City Hall Boiler System Replacement	R4133	1		192,000	256,000			448,000
Cemetery Road Asphalt Overlay	R4145	2			50,000			50,000
Intra-city Bike Trails	R4206	2	25,000	25,000	25,000	25,000	25,000	125,000
Annual Recreation Center Improvements	R4330	1	65,000	50,000	50,000	50,000	50,000	265,000
Recreation Center ADA Improvements	R4351	1	430,000					430,000
East Side Sports Complex Tree Buffer	R4360	4	78,000					78,000
Napoleon Park Softball Fields 5-8 Renovation	R4362	3				350,000		350,000
Mercer Park Pool - Dehumidification/Tuckpointing	R4369	1		227,569				227,569
Terrell Mill Skate Park Redevelopment	R4372	2					600,000	600,000
City Park Ball Field Improvements	R4373	3	50,000	100,000	100,000			250,000
Hwy 1/Hwy 6 Intersection Improvements Study	S3951	2				75,000		75,000
Police Car & Body Camera Replacement	Y4441	1	250,000					250,000
Police Front Offices Remodel	Y4443	2	74,750					74,750
Crime Scene Mapping System	Y4444	3	50,000					50,000
Fire Apparatus Replacement Program	Z4406	1		48,000				48,000
Fire Station #5	Z4407	1		525,000				525,000
GENERAL FUND Total			3,778,550	1,372,569	986,000	780,000	905,000	7,822,119

GO BONDS

Library Carpet and Furnishings Replacement	B4343	2				400,000		400,000
Permitting Software Upgrade	G4720	1	400,000					400,000
Public Works Facility	P3959	3	700,000					700,000
West Riverbank Stabilization	P3981	1	270,000					270,000
Riverfront Crossings Park Development	R4185	1	950,000					950,000
Highway 1 Sidewalk/Trail	R4225	3	477,000					477,000
Willow Creek/Kiwanis Park Improvements	R4322	2	800,000					800,000
Pedestrian Mall Reconstruction	R4340	1	3,650,000					3,650,000
New Park Development - Location Unspecified	R4346	2					370,000	370,000
Fairmeadows Playground and Shelter	R4348	2		150,000				150,000
Wetherby Restroom, Shelter & Playground Upgrades	R4349	2		550,000				550,000
Chadek Green Park Restrooms and Shelter	R4350	2			365,000			365,000
Lower City Park Adventure Playground	R4356	2	850,000					850,000
Whispering Meadows Shelter & Playground	R4357	2				185,000		185,000
Lower City Park Shelters & Restroom Replacement	R4358	2				490,000		490,000
Kiwanis Park Playground & Shelter Renovation	R4359	2			370,000			370,000
Upper City Park Shelters & Restroom Replacement	R4363	2					490,000	490,000
Scott Park Shelter and Playground Replacement	R4364	2		185,000				185,000
Hickory Hill Park Conklin St Shelter & Restrooms	R4365	2			245,000			245,000
Glendale Park Shelter & Playground Replacement	R4366	2			215,000			215,000
Napoleon Park Playground & Accessible Path	R4367	2		185,000				185,000
Court Hill Park Shelter & Playground Replacement	R4368	2				185,000		185,000
Mercer Park Pool - Dehumidification/Tuckpointing	R4369	1		700,000				700,000
RAL Recreation Center Pool Filter and HVAC	R4370	2				700,000		700,000
Happy Hollow Playground Replacement	R4371	2					120,000	120,000
Mercer Park Ball Diamond #1 Turf Conversion	R4374	3					700,000	700,000
Hunter's Run Park Playground & Shelter	R4375	2					235,000	235,000
American Legion Rd-Scott Blvd to Taft Ave	S3854	2		4,851,340				4,851,340
McCollister Blvd - Gilbert to Sycamore	S3934	2	4,410,000					4,410,000
Prentiss Street Bridge Replacement	S3935	1	555,000					555,000
Melrose Avenue Improvements	S3936	2		1,470,000				1,470,000
Dubuque Street Reconstruction	S3939	1				1,114,500		1,114,500
Kirkwood Avenue to Capitol Street Connection	S3940	2					2,600,000	2,600,000

Source	Project #	Priority	2019	2020	2021	2022	2023	Total
First Ave/Scott Blvd Intersection Improvements	S3944	2		1,150,000				1,150,000
Court Street Reconstruction	S3946	2			775,000	5,570,000		6,345,000
Benton Street Rehabilitation Project	S3947	2			1,494,140			1,494,140
Rochester Ave Reconst- First Ave. to Ralston Creek	S3950	2		650,000	5,750,000			6,400,000
Dodge Street Reconstruct - Governor to Burlington	S3952	2			1,250,000		3,000,000	4,250,000
Market & Jefferson Street Two-Way Conversion	S3953	5				500,000		500,000
Fire Apparatus Replacement Program	Z4406	1		716,000		1,040,000	1,520,000	3,276,000

GO BONDS Total

13,062,000 10,607,340 10,464,140 10,184,500 9,035,000 53,352,980

ITS FUND

Infrastructure Asset Management	G4724	3	275,000					275,000
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ITS FUND Total

275,000 275,000

LANDFILL FUND

Landfill Equipment Building Replacement	L3328	2			800,000			800,000
Landfill Leachate Pumping System	L3330	2	585,000					585,000
Compost Pad Improvements	L3333	1	250,000					250,000
South Side Recycling Site	L3334	3		520,000				520,000
Landfill Dual Extraction System Expansion	L3335	3				45,000	455,000	500,000
Public Works Facility	P3959	3	2,500,000					2,500,000
Melrose - Landfill Water Main Extension	W3220	2	110,000	1,310,000				1,420,000

LANDFILL FUND Total

3,445,000 1,830,000 800,000 45,000 455,000 6,575,000

OTHER LOCAL GOVERNMENTS

County Behavioral Access Center	G4723	2	4,000,000					4,000,000
Mercer Park Ball Diamond #1 Turf Conversion	R4374	3					1,000,000	1,000,000
Melrose Avenue Improvements	S3936	2		1,600,000				1,600,000

**OTHER LOCAL GOVERNMENTS
Total**

4,000,000 1,600,000 1,000,000 6,600,000

OTHER STATE GRANTS

Airport Parking Lot Expansion	A3447	3		48,000				48,000
Airfield Pavement Rehabilitation	A3461	1	228,800					228,800
Self Serve Fuel Stations Kiosk Replacement	A3472	2		46,200				46,200
Highway 1 Sidewalk/Trail	R4225	3	500,000					500,000
Second Avenue Bridge Replacement	S3949	1		450,000				450,000

OTHER STATE GRANTS Total

728,800 544,200 1,273,000

PARKING FUND

Parking Facility Restoration Repair	T3004	2	80,000	300,000	300,000	300,000	300,000	1,280,000
Parking Equipment EMV Upgrade	T3018	2	60,000					60,000
Rec Center Parking Lot Overlay & Creek Improvement	T3019	2	165,000					165,000
Replacement of Electronics in Smart Parking Meters	T3020	1			960,000			960,000
Video Cameras for Parking Facilities	T3021	3	100,000	100,000				200,000
Parking Enforcement Vehicles	T3022	3	90,000		60,000			150,000
Parking Ramp Automated Parking Equipment	T3023	2		275,000		275,000		550,000

Source	Project #	Priority	2019	2020	2021	2022	2023	Total
PARKING FUND Total			495,000	675,000	1,320,000	575,000	300,000	3,365,000
REVENUE BONDS								
Digester Complex Rehabilitation	V3151	1					7,870,500	7,870,500
Rohret South Sewer	V3155	2					2,425,000	2,425,000
Water Distribution Pressure Zone Improvements	W3301	1		950,000				950,000
Collector Well Capacity Improvements	W3311	3		600,000				600,000
REVENUE BONDS Total				1,550,000			10,295,500	11,845,500
ROAD USE TAX FUND								
Sand/Salt Storage Bunkers	P3985	3	210,000					210,000
Brine Maker and Blending Station	P3986	3	95,000					95,000
Annual Traffic Signal Projects	S3814	3	150,000	300,000	150,000	150,000	150,000	900,000
Traffic Calming	S3816	3	15,000	15,000	15,000	15,000	15,000	75,000
Curb Ramps-ADA	S3822	1	100,000	100,000	100,000	100,000	100,000	500,000
Annual Pavement Rehabilitation	S3824	1	1,882,000	1,982,000	2,082,000	2,182,000	2,282,000	10,410,000
Bicycle Master Plan Implementation	S3827	3	150,000	300,000	150,000	150,000	150,000	900,000
Annual Bridge Maintenance & Repair	S3910	1	150,000		250,000	250,000	250,000	900,000
Second Avenue Bridge Replacement	S3949	1	100,000	250,000				350,000
Dodge Street Reconstruct - Governor to Burlington	S3952	2	117,000					117,000
ROAD USE TAX FUND Total			2,969,000	2,947,000	2,747,000	2,847,000	2,947,000	14,457,000
STORM WATER FUND								
Annual Storm Water Improvements	M3631	2	240,000	240,000	240,000	240,000	240,000	1,200,000
Lower Muscatine Area Storm Sewer Improvements	M3632	2		750,000				750,000
North Westminster Storm Sewer Upgrades	M3633	2			140,000	1,040,000		1,180,000
Willow Creek/Kiwanis Park Improvements	R4322	2	100,000					100,000
Pedestrian Mall Reconstruction	R4340	1	250,000					250,000
McCollister Blvd - Gilbert to Sycamore	S3934	2	400,000					400,000
Dubuque Street Reconstruction	S3939	1				100,000		100,000
Kirkwood Avenue to Capitol Street Connection	S3940	2					150,000	150,000
Dodge Street Reconstruct - Governor to Burlington	S3952	2					500,000	500,000
STORM WATER FUND Total			990,000	990,000	380,000	1,380,000	890,000	4,630,000
TRANSIT FUND								
Parking Equipment EMV Upgrade	T3018	2	15,000					15,000
Transit/Equipment Facility Relocation	T3055	2				3,000,000		3,000,000
Transit Bus Shelter Replacement & Expansion	T3059	2	50,000		50,000		50,000	150,000
Transit Facility Parking Lot Asphalt Overlay	T3063	2	50,000					50,000
Transit Mobile Column Vehicle Lift	T3064	2	60,000					60,000
Muscatine Ave Pedestrian/Transit Amenities	T3065	2	60,000					60,000
TRANSIT FUND Total			235,000		50,000	3,000,000	50,000	3,335,000
UNIVERSITY OF IOWA								
Crime Scene Mapping System	Y4444	3	50,000					50,000
Fire Apparatus Replacement Program	Z4406	1		191,000		260,000	380,000	831,000

Source	Project #	Priority	2019	2020	2021	2022	2023	Total
UNIVERSITY OF IOWA Total			50,000	191,000		260,000	380,000	881,000
UTILITY FRANCHISE TAX								
Annual Pavement Rehabilitation	S3824	1	122,388	126,901	126,901	126,901	126,901	629,992
Underground Electrical Facilities	S3826	2	183,582	190,352	190,352	190,352	190,352	944,990
UTILITY FRANCHISE TAX Total			305,970	317,253	317,253	317,253	317,253	1,574,982
WASTEWATER FUND								
Annual Sewer Main Replacement	V3101	2	750,000	750,000	750,000	750,000	750,000	3,750,000
Wastewater Clarifier Repairs	V3144	1		350,000				350,000
Scott Boulevard Trunk Sewer	V3145	2	475,000	1,550,000				2,025,000
Nevada Ave Sanitary Sewer Replacement	V3147	2	60,000	290,000				350,000
West Park Lift Station Rehabilitation	V3148	2	105,500					105,500
Digester Cover Renovation	V3150	1	65,000					65,000
Digester Complex Rehabilitation	V3151	1			120,000			120,000
Influent Rake and Screen Replacement	V3153	1			1,000,000			1,000,000
Hawkeye Lift Station Rehabilitation	V3154	2				1,025,000		1,025,000
WASTEWATER FUND Total			1,455,500	2,940,000	1,870,000	1,775,000	750,000	8,790,500
WATER FUND								
Pedestrian Mall Reconstruction	R4340	1	250,000					250,000
McCollister Blvd - Gilbert to Sycamore	S3934	2	400,000					400,000
Dubuque Street Reconstruction	S3939	1				150,000		150,000
Kirkwood Avenue to Capitol Street Connection	S3940	2					250,000	250,000
First Avenue (400-500 Block) Water Main Replace	W3212	2	577,100					577,100
Spruce St. (1300-1400 Block) Water Main Repl	W3216	3		217,350				217,350
Nutrient Removal Project	W3221	2			100,000	600,000		700,000
Dill St. Water Main Replacement	W3222	1	75,000	725,000				800,000
Bradford Drive Water Main Replacement	W3300	3		40,000	310,000			350,000
Jordan Well Rehabilitation	W3305	1			150,000			150,000
Deforest Ave Water Main Replacement	W3307	1			40,000	310,000		350,000
Hwy 1 (Hawk Ridge to WalMart) Water Main Repl	W3313	2				64,000	640,000	704,000
High Service Pump VFD Replacement	W3314	2					50,000	50,000
Peninsula Well Field Power Redundancy	W3315	3		75,000				75,000
Chlorine Feeder System Upgrade	W3316	3			60,000			60,000
WATER FUND Total			1,302,100	1,057,350	660,000	1,124,000	940,000	5,083,450
GRAND TOTAL			33,378,320	32,286,422	21,385,253	38,457,753	38,014,753	163,522,501

City of Iowa City, Iowa
Capital Improvement Plan 2019-2023
 2019 thru 2023

Annual Recurring Projects

Department	Project #	Priority	2019	2020	2021	2022	2023	Total
PARKS & RECREATION								
City Hall - Other Projects	R4129	1	50,000	25,000	25,000	50,000	50,000	200,000
Parks Annual Improvements/Maintenance	R4130	1	100,000	100,000	100,000	100,000	100,000	500,000
Park Annual ADA Accessibility Improvements	R4132	1	30,000	30,000	30,000	30,000	30,000	150,000
Intra-city Bike Trails	R4206	1	25,000	25,000	25,000	25,000	25,000	125,000
Annual Recreation Center Improvements	R4330	1	65,000	50,000	50,000	50,000	50,000	265,000
PARKS & RECREATION Total			270,000	230,000	230,000	255,000	255,000	1,240,000

City Hall - Other Projects

R4129

Annual improvements needed to maintain City Hall building including HVAC, boiler, fire suppression, security and other building components.

Parks Annual Improvements/Maintenance

R4130

Annual funding for small capital projects and improvements throughout park system. Priorities per the 2017 Park Master Plan are: Park Signs, Site Furnishings, Shelter/Facility Maintenance, Court Maintenance, Partner Opportunities for Small Projects and Emerging Opportunities and Needs.

Park Annual ADA Accessibility Improvements

R4132

Small projects in parks to improve and enhance physical accessibility to park facilities and activity centers. 2018 - Mercer Playground Area, Pheasant Hill, Highland parks; 2019 - Tower Court, College Green, Brookland parks; 2020 - Hunter's Run, Black Spring, Oak Grove parks; 2021 Harlocke Hill, Ryerson, Reno St., Kiwanis parks; 2022 - Thornberry, Crandic parks; 2023 - Unspecified

Intra-city Bike Trails

R4206

Annual appropriation for the construction or repair of bike trails.

Annual Recreation Center Improvements

R4330

Annual projects to maintain RALRC & Mercer/Scanlon Recreation Centers. 2019 RALRC Fire Alarm System Update (\$40K) and HVAC Component Replacements (\$35K). 2020 - reserve funding for 2021. 2021 Upper Level ADA Restrooms Remodel, Move kitchen to social Hall and move staff offices displaced by new kitchen location (\$150K). 2022 and 2023 - Not yet designated.

Department	Project #	Priority	2019	2020	2021	2022	2023	Total
PUBLIC WORKS								
Annual Storm Water Improvements	M3631	1	240,000	240,000	240,000	240,000	240,000	1,200,000
Annual Traffic Signal Projects	S3814	1	150,000	300,000	150,000	150,000	150,000	900,000
Traffic Calming	S3816	1	15,000	15,000	15,000	15,000	15,000	75,000
Curb Ramps-ADA	S3822	1	100,000	100,000	100,000	100,000	100,000	500,000
Annual Pavement Rehabilitation	S3824	1	2,004,388	2,108,901	2,208,901	2,308,901	2,408,901	11,039,992
Underground Electrical Facilities	S3826	1	183,582	190,352	190,352	190,352	190,352	944,990
Bicycle Master Plan Implementation	S3827	1	150,000	300,000	150,000	150,000	150,000	900,000
Annual Bridge Maintenance & Repair	S3910	1	150,000		250,000	250,000	250,000	900,000
Annual Sewer Main Replacement	V3101	1	750,000	750,000	750,000	750,000	750,000	3,750,000
PUBLIC WORKS Total			3,742,970	4,004,253	4,054,253	4,154,253	4,254,253	20,209,982

Annual Storm Water Improvements

M3631

This is an annual project that will repair and/or improve storm water infrastructure throughout the City.

Annual Traffic Signal Projects

S3814

This is an annual project to replace or add traffic signals at intersections with outdated traffic signal equipment or at dangerous and uncontrolled intersections. This project will install pan/tilt/zoom (PTZ) cameras at signalized intersections that do not currently have PTZ cameras (approximately 57 intersections) in 2020.

Traffic Calming

S3816

Annual appropriation for traffic calming projects

Curb Ramps-ADA

S3822

Annual appropriation for the construction of ADA accessible curb ramps.

Annual Pavement Rehabilitation

S3824

Annual appropriation for resurfacing roadways and alleys including asphalt, concrete, and brick.

Underground Electrical Facilities

S3826

This is an annual project to convert overhead electrical systems to underground.

Dubuque Street, Riverside Drive, and Gilbert Street are currently the priority corridors for undergrounding electrical facilities.

Bicycle Master Plan Implementation

S3827

This is an annual project to implement the recommendations of the bicycle master plan. Improvement projects include construction of bike lanes, bike boulevards, and other features that will improve streets to promote equal access and usability for all modes of transportation. Projects also fund the conversion of 4-lane roads into 3-lane roads in certain areas that are highly used by all of the various modes of transportation. Projects are scheduled as follows:

2019 - Prentiss & Bowery Bicycle Boulevard/College Bicycle Boulevard/Governor & Dodge Bike Lanes, Burlington to Bowery

2020 - Gilbert Street, 4-lane to 3-lane Conversion

2021 - Southgate Bike Lanes-Keokuk to Gilbert/Sandusky/Taylor Bicycle Blvd-Burns to Keokuk/Keokuk Road Diet, Hwy 6 to Sandusky

2022 - Lakeside Bicycle Blvd; Wetherby Bicycle Blvd

2023 - Sunset Bike Lanes-Benton to Highway 1

Annual Bridge Maintenance & Repair

S3910

This provides for the biennial inspection and preservation of Iowa City's bridges including major repairs and restoration. 2019 funding for this project was moved to the 2nd Avenue Bridge Replacement project.

Annual Sewer Main Replacement

V3101

This project consists of annual sanitary sewer repairs and preventive maintenance throughout the sewer system.

Department	Project #	Priority	2019	2020	2021	2022	2023	Total
SENIOR CENTER								
Annual Senior Center Facility Improvements	K1001	1	50,000	50,000	350,000	100,000	50,000	600,000
SENIOR CENTER Total			50,000	50,000	350,000	100,000	50,000	600,000

Annual Senior Center Facility Improvements

K1001

Improvements include: plaster repairs, painting, wallpaper removal, carpeting, tuckpointing, furniture replacement, remodeling to improve use/operation of facility. Also evaluation of needed electrical updates to improve info about programming i.e. televisions for dedicated screens which can decrease cost of printing programs. Green improvements in lighting by utilizing more solar, improving the exterior of the building by improving landscaping, and improve wood flooring.

Department	Project #	Priority	2019	2020	2021	2022	2023	Total
TRANSPORTATION SERVICES								
Parking Facility Restoration Repair	T3004	1	80,000	300,000	300,000	300,000	300,000	1,280,000
Transit Bus Shelter Replacement & Expansion	T3059	1	50,000		50,000		50,000	150,000
TRANSPORTATION SERVICES Total			130,000	300,000	350,000	300,000	350,000	1,430,000

Parking Facility Restoration Repair

T3004

This annual project includes concrete restoration, application of concrete sealants, repair of control and expansion joints in addition to other parking facility specific repairs and upgrades including replacement of aging light poles on top decks of facilities to incorporate LED lighting.

Transit Bus Shelter Replacement & Expansion

T3059

This project will allow for the purchase of bus shelters to replace shelters in need of extensive repair as well as allow for new bus shelter installations.

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Project Summary by Name

Project # **A3447**
 Project Name **Airport Parking Lot Expansion**

Department AIRPORT
 Contact Michael Tharp
 Type One Phase
 Useful Life 20 years
 Category Airport
 Priority Efficiency Improvement (3)
 Status Active

GRANTEE IDOT PLAN None
 MATCH % 20% TIF DISTRICT None

Description Total Project Cost: \$60,000
 Expand airport parking to construct additional spaces around the airport beacon circle. Project would create 15-20 additional spaces.

Justification
 Airport parking is becoming frequently more full as the airport has become better utilized by charter passenger customers and other groups and employees using the airport. There are now weekly occurrences where the parking is 100% full.

Expenditures	2019	2020	2021	2022	2023	Total
PLANNING/DESIGN		15,000				15,000
CONSTRUCTION		40,000				40,000
CONTINGENCY		5,000				5,000
Total		60,000				60,000

Funding Sources	2019	2020	2021	2022	2023	Total
AIRPORT FUND		12,000				12,000
OTHER STATE GRANTS		48,000				48,000
Total		60,000				60,000

Budget Impact/Other
 There will be a minor increase in pavement maintenance costs for recurring maintenance/stripping and snow and ice removal.

Project # **A3461**
 Project Name **Airfield Pavement Rehabilitation**

Department AIRPORT
 Contact Michael Tharp
 Type One Phase
 Useful Life 30 Years
 Category Airport
 Priority Critical (1)
 Status Active

GRANTEE IDOT PLAN Airport Master Plan
 MATCH % 20% TIF DISTRICT None

Description Total Project Cost: \$286,000
 Airfield Pavement Rehab - Phase 2 (Terminal Apron)

Justification
 Phase 2 calls for the replacement of the concrete apron adjacent to the terminal building, and including the associated taxiway. Project has been granted DOT funds.

Expenditures	2019	2020	2021	2022	2023	Total
PLANNING/DESIGN	48,000					48,000
CONSTRUCTION	238,000					238,000
Total	286,000					286,000

Funding Sources	2019	2020	2021	2022	2023	Total
AIRPORT FUND	57,200					57,200
OTHER STATE GRANTS	228,800					228,800
Total	286,000					286,000

Budget Impact/Other
 This project would have minor maintenance reduction as new concrete should not require as much patching as existing does. Annual cost savings is expected to be less than \$10,000.

Project Summary by Name

Project # **A3465**
 Project Name **Runway 7 Environmental Assessment**

Department AIRPORT
 Contact Michael Tharp
 Type One Phase
 Useful Life 10 years
 Category Airport
 Priority Essential (2)
 Status Active

GRANTEE FAA PLAN Airport Master Plan
 MATCH % 10% TIF DISTRICT None

Description Total Project Cost: \$150,000
 Follow up project from Runway 7/25 Conversion. This is the Environmental Assessment required before constructing an approximately 213 feet extension at the Runway 7 end of Runway 7/25.

Justification
 One of the primary comments from pilots was a concern of the landing distance on 7/25. This project is the second part of the 7/25 runway categorical change and will extend the Runway 7/25 runway by approximately 213 feet.

Expenditures	2019	2020	2021	2022	2023	Total
PLANNING/DESIGN			150,000			150,000
Total			150,000			150,000

Funding Sources	2019	2020	2021	2022	2023	Total
AIRPORT FUND			15,000			15,000
FEDERAL GRANTS			135,000			135,000
Total			150,000			150,000

Budget Impact/Other
 The operating impact is negligible.

Project # **A3466**
 Project Name **Runway 7 Extension (213')**

Department AIRPORT
 Contact Michael Tharp
 Type One Phase
 Useful Life 50 years
 Category Airport
 Priority Essential (2)
 Status Active

GRANTEE FAA PLAN Airport Master Plan
 MATCH % 10% TIF DISTRICT None

Description Total Project Cost: \$1,170,000
 Follow up project from Runway 7/25 Conversion. This is the Environmental Assessment required before constructing an approximately 213 feet extension at the Runway 7 end of Runway 7/25.

Justification
 One of the primary comments from pilots was a concern of the landing distance on 7/25. This project is the second part of the 7/25 runway categorical change and will extend the Runway 7/25 runway by approximately 213 feet.

Expenditures	2019	2020	2021	2022	2023	Total
PLANNING/DESIGN				235,000		235,000
CONSTRUCTION				935,000		935,000
Total				1,170,000		1,170,000

Funding Sources	2019	2020	2021	2022	2023	Total
AIRPORT FUND				117,000		117,000
FEDERAL GRANTS				1,053,000		1,053,000
Total				1,170,000		1,170,000

Budget Impact/Other
 This project will add additional runway to clear during inclement weather and to provide additional maintenance and repairs. The estimated additional expenditures are less than \$10,000 per year.

Project Summary by Name

Project # **A3470**
 Project Name **Runway 25 Threshold Relocation**

Department AIRPORT
 Contact Michael Tharp
 Type One Phase
 Useful Life 20 years
 Category Airport
 Priority Critical (1)
 Status Active

GRANTEE FAA PLAN Airport Master Plan
 MATCH % 10% TIF DISTRICT None

Description Total Project Cost: \$566,000
 Runway 25 Threshold Relocation and Re-lighting.

Justification
 The 808' displaced threshold is no longer required due to change in critical design aircraft. This project shifts the location of the displaced threshold to gain 700 feet of additional takeoff and landing distance distance for pilots using Runway 25.

Expenditures	2019	2020	2021	2022	2023	Total
PLANNING/DESIGN	106,000					106,000
CONSTRUCTION		460,000				460,000
Total	106,000	460,000				566,000

Funding Sources	2019	2020	2021	2022	2023	Total
AIRPORT FUND	10,600	46,000				56,600
FEDERAL GRANTS	95,400	414,000				509,400
Total	106,000	460,000				566,000

Budget Impact/Other
 The budget impact of this change is neutral; it does add or remove existing infrastructure.

Project # **A3471**
 Project Name **Runway 12/30 Threshold Displacement/Relocation**

Department AIRPORT
 Contact Michael Tharp
 Type One Phase
 Useful Life 20 years
 Category Airport
 Priority Critical (1)
 Status Active

GRANTEE FAA PLAN Airport Master Plan
 MATCH % 10% TIF DISTRICT None

Description Total Project Cost: \$397,250
 Runway 12 Threshold Displacement - Runway 30 Threshold Relocation

Justification
 The Airport Master Plan completed in 2016 identifies a threshold displacement on Runway 12 of 500 feet to minimize the number of potential obstructions to the Runway 12 approach. The plan mitigated the impacts to Runway 12/30 by adding length to the Runway 30 end that is available for takeoff but not for landings.

Expenditures	2019	2020	2021	2022	2023	Total
PLANNING/DESIGN		72,250				72,250
CONSTRUCTION			325,000			325,000
Total		72,250	325,000			397,250

Funding Sources	2019	2020	2021	2022	2023	Total
AIRPORT FUND		7,225	32,500			39,725
FEDERAL GRANTS		65,025	292,500			357,525
Total		72,250	325,000			397,250

Budget Impact/Other
 This project will add minor paving maintenance expenses due to the added pavement at Runway 30.

Project Summary by Name

Project # **A3472**
 Project Name **Self Serve Fuel Stations Kiosk Replacement**

Department AIRPORT
 Contact Michael Tharp
 Type One Phase
 Useful Life 20 years
 Category Airport
 Priority Essential (2)
 Status Active

GRANTEE IDOT PLAN None
 MATCH % 30% TIF DISTRICT None

Description Total Project Cost: \$66,000
 Upgrades to the Airport's Self Service Kiosks to replace credit card readers to allow for use of RFID Chipped cards.

Justification
 Card Readers are becoming obsolete and require replacements to continue to read micro-chipped credit cards.

Expenditures	2019	2020	2021	2022	2023	Total
PLANNING/DESIGN		8,000				8,000
CONSTRUCTION		58,000				58,000
Total		66,000				66,000

Funding Sources	2019	2020	2021	2022	2023	Total
AIRPORT FUND		19,800				19,800
OTHER STATE GRANTS		46,200				46,200
Total		66,000				66,000

Budget Impact/Other
 The change in the operating budget is negligible as it replaces current infrastructure.

Project # **A3473**
 Project Name **Airport Apron Expansion**

Department AIRPORT
 Contact Michael Tharp
 Type One Phase
 Useful Life 20 years
 Category Airport
 Priority Essential (2)
 Status Active

GRANTEE FAA PLAN Airport Master Plan
 MATCH % 10% TIF DISTRICT None

Description Total Project Cost: \$1,250,000
 This project adds additional apron space for aircraft parking.

Justification
 Larger aircraft utilizing the airport require hard surface parking. Our existing ramp is too small based on FAA formulas for operations and parking. This project provides additional parking space to support those aircraft types.

Expenditures	2019	2020	2021	2022	2023	Total
PLANNING/DESIGN					375,000	375,000
CONSTRUCTION					875,000	875,000
Total					1,250,000	1,250,000

Funding Sources	2019	2020	2021	2022	2023	Total
AIRPORT FUND					125,000	125,000
FEDERAL GRANTS					1,125,000	1,125,000
Total					1,250,000	1,250,000

Budget Impact/Other
 The operating impact will be increased costs for snow removal and maintenance due to increased surface pavement. The estimated increase in operating expenditures is less than \$10,000.

Project Summary by Name

Project # **G4723**
 Project Name **County Behavioral Access Center**

Department **CITY MANAGER**
 Contact **Geoff Fruin**
 Type **One Phase**
 Useful Life **50 years**
 Category **City Manager**
 Priority **Essential (2)**
 Status **Active**

GRANTEE **Local Governments** PLAN **None**
 MATCH % **40%** TIF DISTRICT **None**

Description

Total Project Cost: \$6,500,000

This funding is for the City of Iowa City's estimated proportional share of the capital costs of a countywide behavioral access center to serve clients experiencing mental health and/or substance abuse crises. Partners in the project include local healthcare providers, government and nonprofit agencies.

Justification

Many stakeholders throughout the community have been working on this concept for a number of years. City Council identified this project as a funding priority during preliminary budget discussions.

Expenditures	2019	2020	2021	2022	2023	Total
CONSTRUCTION	6,500,000					6,500,000
Total	6,500,000					6,500,000

Funding Sources	2019	2020	2021	2022	2023	Total
GENERAL FUND	2,500,000					2,500,000
OTHER LOCAL GOVERNMENTS	4,000,000					4,000,000
Total	6,500,000					6,500,000

Budget Impact/Other

This project will impact the City's budget as it will most likely require ongoing financial assistance. The amount of assistance is unknown at this time and could vary considerably.

Project # **G4724**
 Project Name **Infrastructure Asset Management**

Department **FINANCE**
 Contact **Michael Harapat**
 Type **One Phase**
 Useful Life **10 years**
 Category **Information Technology Servic**
 Priority **Efficiency Improvement (3)**
 Status **Active**

GRANTEE **NONE** PLAN **None**
 MATCH % **NONE** TIF DISTRICT **None**

Description

Total Project Cost: \$275,000

Asset management software that could be utilized by all city departments to manage the physical assets for planning and management of current or future projects.

Justification

This product will allow departments to organize and more thoroughly plan for current and future projects taking into account the physical location and current status of assets in relation to a particular project. This process will allow for documentation, future planning, and maintenance tracking of assets. Assets could include but are not limited to fiber, sewer, water, streets, signs, and sidewalks

Expenditures	2019	2020	2021	2022	2023	Total
PLANNING/DESIGN	25,000					25,000
OTHER	250,000					250,000
Total	275,000					275,000

Funding Sources	2019	2020	2021	2022	2023	Total
ITS FUND	275,000					275,000
Total	275,000					275,000

Budget Impact/Other

The impact on the operating budget will be the cost on maintenance each year of approximately \$20,000. The benefit to the operating budget is more efficient use of staff time and potentially lower project costs and reduced unforeseen costs.

Project Summary by Name

Project # **Z4406**
 Project Name **Fire Apparatus Replacement Program**

Department **FIRE**
 Contact **John Grier**
 Type **Multi-Phase**
 Useful Life **16 years**
 Category **Fire**
 Priority **Critical (1)**
 Status **Active**

GRANTEE **U OF I** PLAN **None**
 MATCH % **VARIES** TIF DISTRICT **None**

Description

Total Project Cost: \$4,155,000

Replacement of Fire Department equipment:
 2020 Fire Pumper #351
 2020 Scotty House
 2022 Fire Pumper/Aerial #358
 2023 Aerial T-1

Justification

The department recommends replacement per the established schedule. Fleet Management Scoring indicates Fire Pumper #351 will exceed scoring thresholds in 2020 and Fire Pumper/Aerial #358 will exceed scoring thresholds in 2021. Aerial T-1 is scheduled for replacement in 2023. The Fire Safety House is used to promote fire safety education throughout the community.

Expenditures	2019	2020	2021	2022	2023	Total
EQUIPMENT		955,000		1,300,000	1,900,000	4,155,000
Total		955,000		1,300,000	1,900,000	4,155,000

Funding Sources	2019	2020	2021	2022	2023	Total
GENERAL FUND		48,000				48,000
GO BONDS		716,000		1,040,000	1,520,000	3,276,000
UNIVERSITY OF IOWA		191,000		260,000	380,000	831,000
Total		955,000		1,300,000	1,900,000	4,155,000

Budget Impact/Other

The operating expenses for the City should decrease due to the replacement of older equipment with newer equipment. The estimated decrease in operating expenses is less than \$10,000.

Project Summary by Name

Project # **Z4407**
 Project Name **Fire Station #5**

Department **FIRE**
 Contact **John Grier**
 Type **Multi-Phase**
 Useful Life **50 years**
 Category **Fire**
 Priority **Critical (1)**
 Status **Active**

GRANTEE **NONE** PLAN **None**
 MATCH % **NONE** TIF DISTRICT **None**

Description Total Project Cost: \$525,000
 To acquire property and construct the City's fifth fire station in the south side of the City.

Justification
 The City's south side has grown extensively including many new homes and neighborhoods and a new elementary school.

Expenditures	2019	2020	2021	2022	2023	Total
LAND/ROW ACQUISITION		504,000				504,000
ADMINISTRATION		21,000				21,000
Total		525,000				525,000

Funding Sources	2019	2020	2021	2022	2023	Total
GENERAL FUND		525,000				525,000
Total		525,000				525,000

Budget Impact/Other
 When completed, the fire station will annually require approximately \$1.5 million to operate including the addition of new staff and equipment.

Project # **B4343**
 Project Name **Library Carpet and Furnishings Replacement**

Department **LIBRARY**
 Contact **Susan Craig**
 Type **Multi-Phase**
 Useful Life **15 years**
 Category **Library**
 Priority **Essential (2)**
 Status **Active**

GRANTEE **NONE** PLAN **None**
 MATCH % **NONE** TIF DISTRICT **None**

Description Total Project Cost: \$400,000
 A multi-year project to replace carpeting and some furnishings in large areas of the Library. First floor has 31,000 square feet of carpet, and 2nd floor has 39,000. Project includes updates for carpet, demo and floor prep, moving, GC, insurance, fees, bonds, and contingency. In addition, some of the original furnishings, including all of the public access internet stations will be replaced, and is requested the first year for that purpose.

Justification
 Since the building opened in 2004, more than 8,435,590 people have come through the doors (this number will easily surpass 10M before this project begins). The Library is a heavily visited public space in the heart of downtown, ongoing investment to keep the building looking good is necessary.

Expenditures	2019	2020	2021	2022	2023	Total
EQUIPMENT				400,000		400,000
Total				400,000		400,000

Funding Sources	2019	2020	2021	2022	2023	Total
GO BONDS				400,000		400,000
Total				400,000		400,000

Budget Impact/Other
 This project will save minor costs associated with carpet repair but is less than \$10,000/year.

Project Summary by Name

Project # **B4345**
 Project Name **Library HVAC Repairs**

Department LIBRARY
 Contact Susan Craig
 Type One Phase
 Useful Life 20 years
 Category Library
 Priority Essential (2)
 Status Active

GRANTEE NONE PLAN None
 MATCH % NONE TIF DISTRICT None

Description

Total Project Cost: \$25,800

Several years ago there was an engineering study done to determine, among other things, a replacement schedule for HVAC components for the library building. They recommend replacing four blower coils and four condensing units in 2019.

Justification

These maintenance items are important to the regular and safe functioning of the building and prevent costly emergency repairs.

Expenditures	2019	2020	2021	2022	2023	Total
EQUIPMENT	25,800					25,800
Total	25,800					25,800

Funding Sources	2019	2020	2021	2022	2023	Total
GENERAL FUND	25,800					25,800
Total	25,800					25,800

Budget Impact/Other

This project will hopefully prevent costly emergency repairs, but is otherwise budget neutral.

Project # **G4720**
 Project Name **Permitting Software Upgrade**

Department NEIGHBORHOOD & DEVEL
 Contact Tracy Hightshoe
 Type One Phase
 Useful Life 10 years
 Category Development Services
 Priority Critical (1)
 Status Active

GRANTEE NONE PLAN None
 MATCH % NONE TIF DISTRICT None

Description

Total Project Cost: \$900,000

This project upgrades the city's current permitting software, Tidemark.

Justification

The software provider (Accela) is no longer providing enhancements or upgrades to Tidemark. The current Tidemark software is being scheduled for replacement. Tidemark Advantage came on-line in 1992 and without enhancements to the existing permitting software and with advancements in technology new software will be needed allowing us to meet client expectations for future development and building approval processes. It is also a goal for permitting software to better integrate with other city software systems.

Prior	Expenditures	2019	2020	2021	2022	2023	Total
500,000	OTHER	400,000					400,000
Total	Total	400,000					400,000

Prior	Funding Sources	2019	2020	2021	2022	2023	Total
500,000	GO BONDS	400,000					400,000
Total	Total	400,000					400,000

Budget Impact/Other

The overall impact on the operating budget will be the cost of software maintenance and support which is estimated to be up to \$25,000 per year.

Project Summary by Name

Project # R4133
 Project Name City Hall Boiler System Replacement

Department PARKS & RECREATION
 Contact Juli Seydell-Johnson
 Type Multi-Phase
 Useful Life 20 years
 Category Parks Administration
 Priority Critical (1)
 Status Active

GRANTEE NONE PLAN Facilities Master Plan
 MATCH % NONE TIF DISTRICT None

Description Total Project Cost: \$448,000
 The project will allow for the design, purchase, and installation of an energy efficient boiler and heating system for City Hall. Presently, one of the two boilers is not operational. This project will allow for a redesign of the system for best efficiencies and operations. The work will include new boilers, new system pumps miscellaneous piping and hydronic accessories, controls integration and demolition work. The Building Automation System replacement for City Hall is included in this project. The breakdown includes \$180,000 for boiler and \$250,000 controls replacement.

Justification
 Currently one of the two boilers at City Hall is not operating. City Hall and Police Department currently have a two boiler system; the boilers have been replaced over time under emergency situations. The boilers have been replaced with expediency rather than a review of best energy practices and efficiencies. The building would have greater efficiencies in cost and energy if the system was reviewed holistically.

Expenditures	2019	2020	2021	2022	2023	Total
PLANNING/DESIGN		12,000	6,000			18,000
CONSTRUCTION		180,000	250,000			430,000
Total		192,000	256,000			448,000

Funding Sources	2019	2020	2021	2022	2023	Total
GENERAL FUND		192,000	256,000			448,000
Total		192,000	256,000			448,000

Budget Impact/Other
 The upgrade and replacement of the City Hall and Police Department boiler system will lower expenditures through efficiency and automated controls. The estimated annual savings is less than \$10,000 per year.

Project # R4145
 Project Name Cemetery Road Asphalt Overlay

Department PARKS & RECREATION
 Contact Juli Seydell-Johnson
 Type One Phase
 Useful Life 15 years
 Category Cemetery
 Priority Essential (2)
 Status Active

GRANTEE NONE PLAN None
 MATCH % NONE TIF DISTRICT None

Description Total Project Cost: \$50,000
 Mill and resurface with 2" asphalt overlay on a portion of the 19,090sf of road in the cemetery.

Justification
 Cemetery roads recently reviewed by City Engineering staff for condition and priority for maintenance/resurfacing. The cemetery has not had an overlay project since 2011 and there are stretches of road that have excessive cracking and damage.

Expenditures	2019	2020	2021	2022	2023	Total
CONSTRUCTION			50,000			50,000
Total			50,000			50,000

Funding Sources	2019	2020	2021	2022	2023	Total
GENERAL FUND			50,000			50,000
Total			50,000			50,000

Budget Impact/Other
 This project would slightly reduce maintenance costs of the roadways by replacing old asphalt. The estimated annual savings is less than \$10,000 per year.

Project Summary by Name

Project # R4185
 Project Name Riverfront Crossings Park Development

Department PARKS & RECREATION
 Contact Juli Seydell-Johnson
 Type Multi-Phase
 Useful Life 20 years
 Category Parks Maintenance
 Priority Critical (1)
 Status Active

GRANTEE NONE PLAN RF Crossings Park Master Plan
 MATCH % NONE TIF DISTRICT Riverfront Crossings

Description Total Project Cost: \$2,150,000
 Development of the Riverfront Crossings Park on site of old wastewater plant in Riverfront Crossings District. Phase 2 implementation of the park element of the Riverfront Crossings Plan added a restroom, picnic shelter, and power station to increase services available to users of the park and a Nature Play Area in 2018. Phase 3 adds lighting, electrical, and signage in 2019. Phase 4 adds a new river access, an amphitheater, a kayak launch, and new river trails.

Justification
 Adaptive reuse of the old wastewater treatment site by creation of a park amenity in the Riverfront Crossings District. Development of the park continues to spur private development in the District. Phases 1 and 2 of the park construction are scheduled for completion in Fall 2018.

Prior	Expenditures	2019	2020	2021	2022	2023	Total
1,200,000	CONSTRUCTION	850,000					850,000
	INSPECTION	10,000					10,000
Total	ADMINISTRATION	10,000					10,000
	CONTINGENCY	80,000					80,000
	Total	950,000					950,000

Prior	Funding Sources	2019	2020	2021	2022	2023	Total
1,200,000	GO BONDS	950,000					950,000
Total	Total	950,000					950,000

Budget Impact/Other
 Estimated impact on operating costs includes the potential for additional mowing, maintenance, insurance, utilities, and personnel. The estimated increase in operating costs would be between \$50,000 and \$100,000.

Project Summary by Name

Project # **R4225**
 Project Name **Highway 1 Sidewalk/Trail**

Department **PARKS & RECREATION**
 Contact **Brett Zimmerman**
 Type **One Phase**
 Useful Life **40 Years**
 Category **Parks Maintenance**
 Priority **Efficiency Improvement (3)**
 Status **Active**

GRANTEE **TRAILS GRANT** PLAN **Bike Master Plan**
 MATCH % **VARIES** TIF DISTRICT **None**

Description Total Project Cost: \$977,000
 This project will construct a 10' wide sidewalk along IA Hwy 1 between Sunset Street and Mormon Trek Boulevard.

Justification
 This project is an extension of the recently completed Hwy 1 Trail project that extends from Orchard Street to Sunset Street. This project is identified in the MPO Long Range Transportation Plan as a 'future' trail extension. This project would complete the planned Hwy 1 Trail system and ultimately connect the existing Iowa River Corridor Trail to the existing Mormon Trek Boulevard wide sidewalk.

Prior	Expenditures	2019	2020	2021	2022	2023	Total
75,000	PLANNING/DESIGN	30,000					30,000
	CONSTRUCTION	832,000					832,000
	INSPECTION	20,000					20,000
	ADMINISTRATION	20,000					20,000
	Total	902,000					902,000
Funding Sources		2019	2020	2021	2022	2023	Total
	GO BONDS	477,000					477,000
	OTHER STATE GRANTS	500,000					500,000
	Total	977,000					977,000

Budget Impact/Other
 Additional trail mileage will add minimally to snow plowing, mowing, and general maintenance expenses. Anticipated additional operating expenses are less than \$10,000.

Project Summary by Name

Project # **R4322**
 Project Name **Willow Creek/Kiwanis Park Improvements**

Department **PARKS & RECREATION**
 Contact **Juli Seydell-Johnson**
 Type **Multi-Phase**
 Useful Life **20 years**
 Category **Parks Maintenance**
 Priority **Essential (2)**
 Status **Active**

GRANTEE **NONE** PLAN **Park Master Plan**
 MATCH % **NONE** TIF DISTRICT **None**

Description

Total Project Cost: \$1,300,000

Replace park shelter, restrooms, playground, creek restoration, and signage. Upgrade access paths. Additional physical accessibility elements and surfacing for a portion of playground to be regional draw for inclusive and accessible play.

Justification

Playground last renovated in 1997, shelter and restroom predate the playground. Accessibility and maintenance are noted as deficient by 2017 Park Master Plan and the park is scheduled for renovations to improve accessibility in 2019. This was the most reserved shelter in the park system in 2016.

Prior	Expenditures	2019	2020	2021	2022	2023	Total
400,000	PLANNING/DESIGN	65,000					65,000
	CONSTRUCTION	800,000					800,000
Total	INSPECTION	5,000					5,000
	ADMINISTRATION	5,000					5,000
	CONTINGENCY	25,000					25,000
	Total	900,000					900,000

Prior	Funding Sources	2019	2020	2021	2022	2023	Total
400,000	GO BONDS	800,000					800,000
Total	STORM WATER FUND	100,000					100,000
	Total	900,000					900,000

Budget Impact/Other

No impact on operating budget as these are replacements for current facilities.

Project Summary by Name

Project # R4340
 Project Name Pedestrian Mall Reconstruction

Department PARKS & RECREATION
 Contact Scott Sovers
 Type One Phase
 Useful Life 40 Years
 Category Parks Maintenance
 Priority Critical (1)
 Status Active

GRANTEE NONE PLAN Downtown Streetscape Plan
 MATCH % NONE TIF DISTRICT City-University

Description Total Project Cost: \$9,080,000
 This project is part of the downtown streetscape master plan. This project updates the Blackhawk mini park and the east and west wings of the pedestrian mall. The project includes replacing brick pavers, new landscape and lighting, enhanced fountain lighting, and a performance stage.

Justification
 The pedestrian mall is a central gathering place for all in Iowa City and is in poor condition. The brick pavers, lighting, and utilities are in poor condition. This project will replace and enhance those features and add new amenities for this gather space.

Prior	Expenditures	2019	2020	2021	2022	2023	Total
4,650,000	PLANNING/DESIGN	110,000					110,000
	CONSTRUCTION	4,050,000					4,050,000
Total	INSPECTION	25,000					25,000
	ADMINISTRATION	175,000					175,000
	CONTINGENCY	70,000					70,000
	Total	4,430,000					4,430,000

Prior	Funding Sources	2019	2020	2021	2022	2023	Total
4,930,000	GO BONDS	3,650,000					3,650,000
Total	STORM WATER FUND	250,000					250,000
	WATER FUND	250,000					250,000
	Total	4,150,000					4,150,000

Budget Impact/Other
 This project should increase operating expenditures due to the addition of new amenities which should be partially offset by savings achieved from replacing the poor infrastructure. The estimated increase in operating expenditures is between \$10,000 and \$20,000 per year.

Project Summary by Name

Project # **R4346**
 Project Name **New Park Development - Location Unspecified**

Department **PARKS & RECREATION**
 Contact **Juli Seydell-Johnson**
 Type **One Phase**
 Useful Life **20 years**
 Category **Parks Maintenance**
 Priority **Essential (2)**
 Status **Active**

GRANTEE **NONE** PLAN **Park Master Plan**
 MATCH % **NONE** TIF DISTRICT **None**

Description Total Project Cost: \$370,000
 Funding to develop a new neighborhood park in an emerging or underserved location. The City owns several parcels designated for parks and developments are completed.

Justification
 The 2017 Park Master plan points to a districts with deficiencies in park land. This project will be designed to develop a new neighborhood park in a growing or underserved neighborhood as the opportunity becomes available.

Expenditures	2019	2020	2021	2022	2023	Total
PLANNING/DESIGN					30,000	30,000
CONSTRUCTION					300,000	300,000
INSPECTION					5,000	5,000
ADMINISTRATION					5,000	5,000
CONTINGENCY					30,000	30,000
Total					370,000	370,000
Funding Sources	2019	2020	2021	2022	2023	Total
GO BONDS					370,000	370,000
Total					370,000	370,000

Budget Impact/Other
 This project will increase operating expenditures due to the addition of new park amenities and finished park land. The estimated increase in operating expenditures is \$20,000 per year.

Project Summary by Name

Project # **R4348**
 Project Name **Fairmeadows Playground and Shelter**

Department **PARKS & RECREATION**
 Contact **Juli Seydell-Johnson**
 Type **One Phase**
 Useful Life **20 years**
 Category **Parks Maintenance**
 Priority **Essential (2)**
 Status **Active**

GRANTEE **NONE** PLAN **Park Master Plan**
 MATCH % **NONE** TIF DISTRICT **None**

Description

Total Project Cost: \$150,000

Replacement of shelter, park sign and small child playground.

Justification

Playground was noted as fair/poor condition with accessibility concerns in the 2017 Park Master Plan. Shelter needs renovation due to maintenance concerns and increased use from splash pad users.

Expenditures	2019	2020	2021	2022	2023	Total
PLANNING/DESIGN		15,000				15,000
CONSTRUCTION		125,000				125,000
INSPECTION		2,500				2,500
ADMINISTRATION		2,500				2,500
CONTINGENCY		5,000				5,000
Total		150,000				150,000

Funding Sources	2019	2020	2021	2022	2023	Total
GO BONDS		150,000				150,000
Total		150,000				150,000

Budget Impact/Other

This action is neutral to the operating budget as it replaces/updates current facilities.

Project Summary by Name

Project # **R4349**
 Project Name **Wetherby Restroom, Shelter & Playground Upgrades**

Department **PARKS & RECREATION**
 Contact **Juli Seydell-Johnson**
 Type **One Phase**
 Useful Life **20 years**
 Category **Parks Maintenance**
 Priority **Essential (2)**
 Status **Active**

GRANTEE **NONE** PLAN **Park Master Plan**
 MATCH % **NONE** TIF DISTRICT **None**

Description Total Project Cost: \$550,000
 Replace park shelter, restrooms, playground and signage. Upgrade access paths.

Justification
 Playground was noted as fair/poor condition with accessibility concerns in the 2017 Park Master Plan. Shelter needs renovation due to maintenance concerns and increased use from splash pad users.

Expenditures	2019	2020	2021	2022	2023	Total
PLANNING/DESIGN		25,000				25,000
CONSTRUCTION		500,000				500,000
INSPECTION		2,500				2,500
ADMINISTRATION		2,500				2,500
CONTINGENCY		20,000				20,000
Total		550,000				550,000
Funding Sources	2019	2020	2021	2022	2023	Total
GO BONDS		550,000				550,000
Total		550,000				550,000

Budget Impact/Other
 This action is neutral to the operating budget as it replaces/updates current facilities.

Project Summary by Name

Project # **R4350**
 Project Name **Chadek Green Park Restrooms and Shelter**

Department **PARKS & RECREATION**
 Contact **Juli Seydell-Johnson**
 Type **One Phase**
 Useful Life **20 years**
 Category **Parks Maintenance**
 Priority **Essential (2)**
 Status **Active**

GRANTEE **NONE** PLAN **Park Master Plan**
 MATCH % **NONE** TIF DISTRICT **None**

Description Total Project Cost: \$365,000
 Build picnic shelter, restrooms, accessible paths and parking at Chadek Green Park - Community Gardens.

Justification
 Chadek Green community gardens are heavily used. There are no facilities in this park. The 2017 Park Master Plan schedules this project in 2021 to address park need in the Central District.

Expenditures	2019	2020	2021	2022	2023	Total
PLANNING/DESIGN			30,000			30,000
CONSTRUCTION			300,000			300,000
INSPECTION			2,500			2,500
ADMINISTRATION			2,500			2,500
CONTINGENCY			30,000			30,000
Total			365,000			365,000

Funding Sources	2019	2020	2021	2022	2023	Total
GO BONDS			365,000			365,000
Total			365,000			365,000

Budget Impact/Other
 This project will increase the annual operating expenditures due to the additional restroom, shelter and playground. The estimated increase is less than \$10,000 per year.

Project # **R4351**
 Project Name **Recreation Center ADA Improvements**

Department **PARKS & RECREATION**
 Contact **Juli Seydell-Johnson**
 Type **Multi-Phase**
 Useful Life **25 years**
 Category **Recreation**
 Priority **Critical (1)**
 Status **Active**

GRANTEE **NONE** PLAN **Facilities Master Plan**
 MATCH % **NONE** TIF DISTRICT **None**

Description Total Project Cost: \$475,000
 This project is planning for ADA renovations for the Robert A. Lee Recreation Center. The Phase II renovation work scheduled in 2019 will address priorities and costs for the ADA renovations for racquetball court, signage, locker rooms, second floor restrooms, kitchen and offices.

Justification
 Presently the critical and public use areas of the facility do not meet the current ADA standards. Parts of the facility are still operating from the original 1965 design. This next phase of remodeling will update and bring the facility into closer compliancy with ADA and improve operational efficiencies in the use of the use of the facility for both the public and the staff. These recommendations were cited in the 2012 Space Needs Study and Master Plan and the Facility ADA study.

Prior	Expenditures	2019	2020	2021	2022	2023	Total
45,000	CONSTRUCTION		430,000				430,000
Total	Total		430,000				430,000

Prior	Funding Sources	2019	2020	2021	2022	2023	Total
45,000	GENERAL FUND		430,000				430,000
Total	Total		430,000				430,000

Budget Impact/Other
 This project would reduce maintenance and repair expenditures due to the replacement of older infrastructure. The estimated annual reduced operating expenditures is less than \$10,000 per year.

Project Summary by Name

Project # **R4356**
 Project Name **Lower City Park Adventure Playground**

Department **PARKS & RECREATION**
 Contact **Juli Seydell-Johnson**
 Type **One Phase**
 Useful Life **20 years**
 Category **Parks Maintenance**
 Priority **Essential (2)**
 Status **Active**

GRANTEE **NONE** PLAN **Lower City Park Master Plan**
 MATCH % **NONE** TIF DISTRICT **None**

Description Total Project Cost: \$850,000
 New playground on hillside between Upper and Lower City Park. Replaces Lower City Park playground and amusement park rides.

Justification
 Project budget revised based on preliminary designs by Hitchcock Design and recent bids for park projects. Lower City Park playground was installed in 1998. Expected lifespan for playground equipment is 20 years. Playground replacement with a larger, adventure type playground is supported by both the 2016 Lower City Park Master Plan and the 217 Park Master Plan. This also moves the public use amenity out of the floodplain.

Expenditures	2019	2020	2021	2022	2023	Total
PLANNING/DESIGN	50,000					50,000
CONSTRUCTION	750,000					750,000
INSPECTION	5,000					5,000
ADMINISTRATION	5,000					5,000
CONTINGENCY	40,000					40,000
Total	850,000					850,000
Funding Sources	2019	2020	2021	2022	2023	Total
GO BONDS	850,000					850,000
Total	850,000					850,000

Budget Impact/Other
 Replaces older facility/equipment that should initially require less maintenance. Overall budget impact is negligible.

Project Summary by Name

Project # **R4357**
 Project Name **Whispering Meadows Shelter & Playground**

Department **PARKS & RECREATION**
 Contact **Juli Seydell-Johnson**
 Type **One Phase**
 Useful Life **20 years**
 Category **Parks Maintenance**
 Priority **Essential (2)**
 Status **Active**

GRANTEE **NONE** PLAN **Park Master Plan**
 MATCH % **NONE** TIF DISTRICT **None**

Description Total Project Cost: \$185,000
 Add picnic shelter, small playground, park sign and access paths to Whispering Meadows Park.

Justification
 The 2017 Park Master Plan priorities this project as the South District is in need of additional small play areas. It is recommend as a 2022 project.

Expenditures	2019	2020	2021	2022	2023	Total
PLANNING/DESIGN				15,000		15,000
CONSTRUCTION				150,000		150,000
INSPECTION				2,500		2,500
ADMINISTRATION				2,500		2,500
CONTINGENCY				15,000		15,000
Total				185,000		185,000

Funding Sources	2019	2020	2021	2022	2023	Total
GO BONDS				185,000		185,000
Total				185,000		185,000

Budget Impact/Other
 This will be an addition of park ammenities. Maintenance and operation will need to be absorbed into current park staff duties. Estimated impact on operating expenditures is less than \$10,000 per year.

Project Summary by Name

Project # **R4358**
 Project Name **Lower City Park Shelters & Restroom Replacement**

Department **PARKS & RECREATION**
 Contact **Juli Seydell-Johnson**
 Type **One Phase**
 Useful Life **20 years**
 Category **Parks Maintenance**
 Priority **Essential (2)**
 Status **Active**

GRANTEE **NONE** PLAN **Park Master Plan**
 MATCH % **NONE** TIF DISTRICT **None**

Description Total Project Cost: \$490,000
 Replace 3 picnic shelters and restroom in Lower City Park.

Justification
 The three picnic shelters and restroom in Lower City Park are well used by the public. The 2017 Park Master Plan rated them as fair with a number of accessibility and maintenance concerns. The Park Master Plan has this prioritized as a 2022 project if not done with the larger vision of the Lower City Park Master Plan.

Expenditures	2019	2020	2021	2022	2023	Total
PLANNING/DESIGN				40,000		40,000
CONSTRUCTION				400,000		400,000
INSPECTION				5,000		5,000
ADMINISTRATION				5,000		5,000
CONTINGENCY				40,000		40,000
Total				490,000		490,000
Funding Sources	2019	2020	2021	2022	2023	Total
GO BONDS				490,000		490,000
Total				490,000		490,000

Budget Impact/Other
 No impact on operating budget as these are replacements for current facilities.

Project Summary by Name

Project # **R4359**
 Project Name **Kiwanis Park Playground & Shelter Renovation**

Department **PARKS & RECREATION**
 Contact **Juli Seydell-Johnson**
 Type **One Phase**
 Useful Life **20 years**
 Category **Parks Maintenance**
 Priority **Essential (2)**
 Status **Active**

GRANTEE **NONE** PLAN **Park Master Plan**
 MATCH % **NONE** TIF DISTRICT **None**

Description Total Project Cost: \$370,000
 Renovate Nature Play Area, replace shelter, add accessible paths and opportunities for creek access at Kiwanis Park.

Justification
 Kiwanis playground was installed in 1999. The 2017 Park Master Plan prioritizes renovation of the nature play area, shelter and accessible paths for 2022.

Expenditures	2019	2020	2021	2022	2023	Total
PLANNING/DESIGN			30,000			30,000
CONSTRUCTION			300,000			300,000
INSPECTION			5,000			5,000
ADMINISTRATION			5,000			5,000
CONTINGENCY			30,000			30,000
Total			370,000			370,000

Funding Sources	2019	2020	2021	2022	2023	Total
GO BONDS			370,000			370,000
Total			370,000			370,000

Budget Impact/Other
 No impact on operating budget as these are replacements for current facilities.

Project # **R4360**
 Project Name **East Side Sports Complex Tree Buffer**

Department **PARKS & RECREATION**
 Contact **Juli Seydell-Johnson**
 Type **One Phase**
 Useful Life **50 years**
 Category **Parks Maintenance**
 Priority **Aesthetic Improvement (4)**
 Status **Active**

GRANTEE **NONE** PLAN **East Side Sports Complex Maste**
 MATCH % **NONE** TIF DISTRICT **None**

Description Total Project Cost: \$78,000
 Plant trees along the southern border of site for East Side Sports Complex to provide buffer of the site from the adjacent railroad tracks.

Justification
 This project prepares the site for future use as a youth sport complex according to the 2016 East Side Sports Master Plan.

Expenditures	2019	2020	2021	2022	2023	Total
PLANNING/DESIGN	2,000					2,000
CONSTRUCTION	75,000					75,000
INSPECTION	500					500
ADMINISTRATION	500					500
Total	78,000					78,000

Funding Sources	2019	2020	2021	2022	2023	Total
GENERAL FUND	78,000					78,000
Total	78,000					78,000

Budget Impact/Other
 The development of this park including tree plantings are additions to the park system and will likely require additional contract or staff resources to maintain. The estimated increase in operating expenditures is less than \$10,000.

Project Summary by Name

Project # **R4362**
 Project Name **Napoleon Park Softball Fields 5-8 Renovation**

Department **PARKS & RECREATION**
 Contact **Juli Seydell-Johnson**
 Type **One Phase**
 Useful Life **15 years**
 Category **Parks Maintenance**
 Priority **Efficiency Improvement (3)**
 Status **Active**

GRANTEE **NONE** PLAN **None**
 MATCH % **NONE** TIF DISTRICT **None**

Description Total Project Cost: \$350,000
 This project will renovate and enhance fields 5-8 at the Napoleon Park Softball Complex. The project will include the laser grading infields, the addition of drainage tile and new outfield turf to fields 5-8.

Justification
 In 2013 we completed this process on fields 1-4 at Napoleon. Fields 5-8 currently have water retention and playability issues that present maintenance and play challenges thus limiting their use.

Expenditures	2019	2020	2021	2022	2023	Total
PLANNING/DESIGN				25,000		25,000
CONSTRUCTION				300,000		300,000
CONTINGENCY				25,000		25,000
Total				350,000		350,000

Funding Sources	2019	2020	2021	2022	2023	Total
GENERAL FUND				350,000		350,000
Total				350,000		350,000

Budget Impact/Other
 The operating budget for this facility will remain the same.

Project # **R4363**
 Project Name **Upper City Park Shelters & Restroom Replacement**

Department **PARKS & RECREATION**
 Contact **Juli Seydell-Johnson**
 Type **One Phase**
 Useful Life **20 years**
 Category **Parks Maintenance**
 Priority **Essential (2)**
 Status **Active**

GRANTEE **NONE** PLAN **Park Master Plan**
 MATCH % **NONE** TIF DISTRICT **None**

Description Total Project Cost: \$490,000
 Replace 3 picnic shelters and restroom in Upper City Park.

Justification
 The three picnic shelters and restroom in Upper City Park are well used by the public. The 2017 Park Master Plan rated them as fair with a number of accessibility and maintenance concerns. The Park Master Plan has this prioritized as a 2020 project.

Expenditures	2019	2020	2021	2022	2023	Total
PLANNING/DESIGN					40,000	40,000
INSPECTION					405,000	405,000
ADMINISTRATION					5,000	5,000
CONTINGENCY					40,000	40,000
Total					490,000	490,000

Funding Sources	2019	2020	2021	2022	2023	Total
GO BONDS					490,000	490,000
Total					490,000	490,000

Budget Impact/Other
 No impact on operating budget as these are replacements for current facilities.

Project Summary by Name

Project # R4364
 Project Name Scott Park Shelter and Playground Replacement

Department PARKS & RECREATION
 Contact Juli Seydell-Johnson
 Type One Phase
 Useful Life 20 years
 Category Parks Maintenance
 Priority Essential (2)
 Status Active

GRANTEE NONE PLAN Park Master Plan
 MATCH % NONE TIF DISTRICT None

Description Total Project Cost: \$185,000
 Replace playground and picnic shelter at Scott Park. Add concrete paths for increased accessibility.

Justification
 The playground and shelter were installed in 1999 and are nearing the end of their servicable life. The play area lacks accessible paths and safety surface. The 2017 Park Master Plan recommends replacement in 2020.

Expenditures	2019	2020	2021	2022	2023	Total
PLANNING/DESIGN		15,000				15,000
CONSTRUCTION		150,000				150,000
INSPECTION		2,500				2,500
ADMINISTRATION		2,500				2,500
CONTINGENCY		15,000				15,000
Total		185,000				185,000

Funding Sources	2019	2020	2021	2022	2023	Total
GO BONDS		185,000				185,000
Total		185,000				185,000

Budget Impact/Other
 No impact on operating budget as these are replacements for current facilities.

Project Summary by Name

Project # **R4365**
 Project Name **Hickory Hill Park Conklin St Shelter & Restrooms**

Department **PARKS & RECREATION**
 Contact **Juli Seydell-Johnson**
 Type **One Phase**
 Useful Life **20 years**
 Category **Parks Maintenance**
 Priority **Essential (2)**
 Status **Active**

GRANTEE **NONE** PLAN **Park Master Plan**
 MATCH % **NONE** TIF DISTRICT **None**

Description Total Project Cost: \$245,000
 Replace picnic shelter and restrooms at Conklin Street entrance to Hickory Hill Park.

Justification
 The rest rooms and shelter at this location were noted as poor condition with a number of accessibility concerns in the restrooms by the 2017 Park Master Plan. The plan recommended replacement of these facilities in 2021. This also follows recommendations of the 2016 Hickory Hill Park Master Plan.

Expenditures	2019	2020	2021	2022	2023	Total
PLANNING/DESIGN			20,000			20,000
CONSTRUCTION			200,000			200,000
INSPECTION			2,500			2,500
ADMINISTRATION			2,500			2,500
CONTINGENCY			20,000			20,000
Total			245,000			245,000
Funding Sources	2019	2020	2021	2022	2023	Total
GO BONDS			245,000			245,000
Total			245,000			245,000

Budget Impact/Other
 No impact on operating budget as these are replacements for current facilities.

Project Summary by Name

Project # R4366
 Project Name Glendale Park Shelter & Playground Replacement

Department PARKS & RECREATION
 Contact Juli Seydell-Johnson
 Type One Phase
 Useful Life 20 years
 Category Parks Maintenance
 Priority Essential (2)
 Status Active

GRANTEE NONE PLAN Park Master Plan
 MATCH % NONE TIF DISTRICT None

Description Total Project Cost: \$215,000
 Replace playground and add picnic shelter, park sign and creek access at Glendale Park. Add concrete paths for increased accessibility.

Justification
 The play area lacks accessible paths and safety surface. The 2017 Park Master Plan recommends replacement in 2021 with a further recommendation to enhance access to Ralston Creek for nature play.

Expenditures	2019	2020	2021	2022	2023	Total
PLANNING/DESIGN			17,500			17,500
CONSTRUCTION			175,000			175,000
INSPECTION			2,500			2,500
ADMINISTRATION			2,500			2,500
CONTINGENCY			17,500			17,500
Total			215,000			215,000

Funding Sources	2019	2020	2021	2022	2023	Total
GO BONDS			215,000			215,000
Total			215,000			215,000

Budget Impact/Other
 No impact on operating budget as these are replacements for current facilities.

Project Summary by Name

Project # **R4367**
 Project Name **Napoleon Park Playground & Accessible Path**

Department **PARKS & RECREATION**
 Contact **Juli Seydell-Johnson**
 Type **One Phase**
 Useful Life **20 years**
 Category **Parks Maintenance**
 Priority **Essential (2)**
 Status **Active**

GRANTEE **NONE** PLAN **Park Master Plan**
 MATCH % **NONE** TIF DISTRICT **None**

Description Total Project Cost: \$185,000
 Replace playground and add paths for increased accessibility at Napoleon Park.

Justification
 This playground was originally installed in 2001 and is nearing the end of its servicable life. The 2017 Park Master Plan noted accessibility and maintenance concerns and recommended replacement in 2021.

Expenditures	2019	2020	2021	2022	2023	Total
PLANNING/DESIGN		15,000				15,000
CONSTRUCTION		150,000				150,000
INSPECTION		2,500				2,500
ADMINISTRATION		2,500				2,500
CONTINGENCY		15,000				15,000
Total		185,000				185,000
Funding Sources	2019	2020	2021	2022	2023	Total
GO BONDS		185,000				185,000
Total		185,000				185,000

Budget Impact/Other
 No impact on operating budget as these are replacements for current facilities.

Project Summary by Name

Project # R4368
 Project Name Court Hill Park Shelter & Playground Replacement

Department PARKS & RECREATION
 Contact Juli Seydell-Johnson
 Type One Phase
 Useful Life 20 years
 Category Parks Maintenance
 Priority Essential (2)
 Status Active

GRANTEE NONE PLAN Park Master Plan
 MATCH % NONE TIF DISTRICT None

Description Total Project Cost: \$185,000
 Replace playground and picnic shelter at Court Hill. Add concrete paths for increased accessibility. Add opportunities for creek access.

Justification
 The playground and shelter were installed in 1994 and are nearing the end of their servicable life. The play area lacks accessible paths and safety surface. The 2017 Park Master Plan recommends replacement in 2022. This park also presents opportunities to provide access to Ralston Creek for play and exploration.

Expenditures	2019	2020	2021	2022	2023	Total
PLANNING/DESIGN				15,000		15,000
CONSTRUCTION				150,000		150,000
INSPECTION				2,500		2,500
ADMINISTRATION				2,500		2,500
CONTINGENCY				15,000		15,000
Total				185,000		185,000

Funding Sources	2019	2020	2021	2022	2023	Total
GO BONDS				185,000		185,000
Total				185,000		185,000

Budget Impact/Other
 No impact on operating budget as these are replacements for current facilities.

Project Summary by Name

Project # **R4369**
 Project Name **Mercer Park Pool - Dehumidification/Tuckpointing**

Department **PARKS & RECREATION**
 Contact **Juli Seydell-Johnson**
 Type **One Phase**
 Useful Life **20 years**
 Category **Recreation**
 Priority **Critical (1)**
 Status **Active**

GRANTEE **NONE** PLAN **Facilities Master Plan**
 MATCH % **NONE** TIF DISTRICT **None**

Description Total Project Cost: \$927,569

The first phase of the boiler replacement project is nearly complete. This project will allow for HVAC and dehumidification upgrades to the Mercer Aquatic Center and Scanlon Gymnasium. The majority of the HVAC equipment has been operating continuously since 1999 and many components and system are at the end of their useful life. This project would help resolve the humidity issues in the facility and the related masonry and lintel repairs. This project will also address large areas of necessary tuck pointing and masonry repair and repairs on the interior columns neighboring the natatorium. The work will also address the moistures issues from the Kalwall skylight system and rusted lintels around the doors, windows and above the columns in the courtyard.

Justification

The 2012 City Space Needs Study and Master plan, identified the HVAC systems as deficient, energy inefficient and requiring an update through out the facility. The recent HVAC Mercer/Scanlon study and equipment review, ideintified the HVAC equipment that requires replacement. The original system did not have dehumidification, from the 2012 facilities report this is causing structural issues from the interior moisture, with rusted lintels and door/window frames and tuckpointing issues in the masonry.

Expenditures	2019	2020	2021	2022	2023	Total
PLANNING/DESIGN		85,119				85,119
CONSTRUCTION		794,950				794,950
CONTINGENCY		47,500				47,500
Total		927,569				927,569

Funding Sources	2019	2020	2021	2022	2023	Total
GENERAL FUND		227,569				227,569
GO BONDS		700,000				700,000
Total		927,569				927,569

Budget Impact/Other

This update to equipment should lesson the need for repairs and staff overtime to fix equipment issues. Th expected annual savings is less than \$10,000.

Project Summary by Name

Project # **R4370**
 Project Name **RAL Recreation Center Pool Filter and HVAC**

Department **PARKS & RECREATION**
 Contact **Juli Seydell-Johnson**
 Type **One Phase**
 Useful Life **25 years**
 Category **Recreation**
 Priority **Essential (2)**
 Status **Active**

GRANTEE **NONE** PLAN **Facilities Master Plan**
 MATCH % **NONE** TIF DISTRICT **None**

Description Total Project Cost: \$700,000
 This project would include the replacement of the existing pool filters, the addition of a UV system, and new pool dehumidification system.

Justification
 The current filters are past their life expectancy and are contributing to water quality issues. The dehumidification system will help with pool comfort level and air quality. The UV system is an additional disinfectant for pool water and standard for new pools and pool renovations.

Expenditures	2019	2020	2021	2022	2023	Total
PLANNING/DESIGN			60,000			60,000
CONSTRUCTION				600,000		600,000
CONTINGENCY				40,000		40,000
Total			60,000	640,000		700,000

Funding Sources	2019	2020	2021	2022	2023	Total
GO BONDS				700,000		700,000
Total				700,000		700,000

Budget Impact/Other
 Operating costs should decrease slightly due to better monitoring of pool chemicals and water use from new equipment and software. Expected annual savings is less than \$10,000 per year.

Project # **R4371**
 Project Name **Happy Hollow Playground Replacement**

Department **PARKS & RECREATION**
 Contact **Juli Seydell-Johnson**
 Type **One Phase**
 Useful Life **20 years**
 Category **Parks Maintenance**
 Priority **Essential (2)**
 Status **Active**

GRANTEE **NONE** PLAN **Park Master Plan**
 MATCH % **NONE** TIF DISTRICT **None**

Description Total Project Cost: \$120,000
 Playground replacement at Happy Hollow Park.

Justification
 The playground is scheduled for replacement in the 2017 Park Master Plan due to age and condition.

Expenditures	2019	2020	2021	2022	2023	Total
PLANNING/DESIGN					5,000	5,000
CONSTRUCTION					100,000	100,000
INSPECTION					2,500	2,500
ADMINISTRATION					2,500	2,500
CONTINGENCY					10,000	10,000
Total					120,000	120,000

Funding Sources	2019	2020	2021	2022	2023	Total
GO BONDS					120,000	120,000
Total					120,000	120,000

Budget Impact/Other
 No impact on operating budget as these are replacements for current facilities.

Project Summary by Name

Project # **R4372**
 Project Name **Terrell Mill Skate Park Redevelopment**

Department **PARKS & RECREATION**
 Contact **Juli Seydell-Johnson**
 Type **One Phase**
 Useful Life **20 years**
 Category **Parks Maintenance**
 Priority **Essential (2)**
 Status **Active**

GRANTEE **NONE** PLAN **Park Master Plan**
 MATCH % **NONE** TIF DISTRICT **None**

Description Total Project Cost: \$600,000
 This project renovates the skate park and adds access paths.

Justification
 The skatepark is nearing an age where replacement is necessary for it to continue to draw skaters as well as for improved maintenance and safety. This project is recommended by the 2017 Park Master Plan.

Expenditures	2019	2020	2021	2022	2023	Total
PLANNING/DESIGN					50,000	50,000
CONSTRUCTION					500,000	500,000
INSPECTION					5,000	5,000
ADMINISTRATION					5,000	5,000
CONTINGENCY					40,000	40,000
Total					600,000	600,000

Funding Sources	2019	2020	2021	2022	2023	Total
GENERAL FUND					600,000	600,000
Total					600,000	600,000

Budget Impact/Other
 The budget impact of this project is negligible as it replaces outdated infrastructure and adds a minimal amount of new infrastructure.

Project # **R4373**
 Project Name **City Park Ball Field Improvements**

Department **PARKS & RECREATION**
 Contact **Juli Seydell-Johnson**
 Type **Multi-Phase**
 Useful Life **15 years**
 Category **Parks Maintenance**
 Priority **Efficiency Improvement (3)**
 Status **Active**

GRANTEE **NONE** PLAN **None**
 MATCH % **NONE** TIF DISTRICT **None**

Description Total Project Cost: \$250,000
 To construct field improvements on the baseball diamonds at City Park.

Justification
 The baseball diamonds in City Park are in poor condition due to prior flooding and age.

Expenditures	2019	2020	2021	2022	2023	Total
CONSTRUCTION	50,000	100,000	100,000			250,000
Total	50,000	100,000	100,000			250,000

Funding Sources	2019	2020	2021	2022	2023	Total
GENERAL FUND	50,000	100,000	100,000			250,000
Total	50,000	100,000	100,000			250,000

Budget Impact/Other
 The impact on the operating budget should be negligible.

Project Summary by Name

Project # R4374
 Project Name Mercer Park Ball Diamond #1 Turf Conversion

Department PARKS & RECREATION
 Contact Juli Seydell-Johnson
 Type One Phase
 Useful Life 15 years
 Category Parks Maintenance
 Priority Efficiency Improvement (3)
 Status Active

GRANTEE ICCSD PLAN None
 MATCH % VARIES TIF DISTRICT None

Description Total Project Cost: \$1,700,000
 Project would convert existing infield and outfield from natural materials to synthetic turf. Additional modifications would include new field and bullpen fencing.

Justification
 Mercer Park Ball Diamond 1 is the premier large field in our system. It is used primarily by City High for varsity baseball and adult baseball league rentals.

Expenditures	2019	2020	2021	2022	2023	Total
PLANNING/DESIGN					100,000	100,000
CONSTRUCTION					1,300,000	1,300,000
ADMINISTRATION					150,000	150,000
CONTINGENCY					150,000	150,000
Total					1,700,000	1,700,000

Funding Sources	2019	2020	2021	2022	2023	Total
GO BONDS					700,000	700,000
OTHER LOCAL GOVERNMENTS					1,000,000	1,000,000
Total					1,700,000	1,700,000

Budget Impact/Other
 The conversion to synthetic turf would decrease continuing maintenance costs and allow for increased play through a longer season. The effect on the operating budget would be positive, and is expected to be between \$10,000 and \$20,000 per year.

Project Summary by Name

Project # **R4375**
 Project Name **Hunter's Run Park Playground & Shelter**

Department **PARKS & RECREATION**
 Contact **Juli Seydell-Johnson**
 Type **One Phase**
 Useful Life **20 years**
 Category **Parks Maintenance**
 Priority **Essential (2)**
 Status **Active**

GRANTEE **NONE** PLAN **Park Master Plan**
 MATCH % **NONE** TIF DISTRICT **None**

Description Total Project Cost: \$235,000
 Replace playground and one shelter, and adds additional access paths from street and sidewalk.

Justification
 Project is prioritized in the 2017 Park Master Plan for 2023 based on age and condition of current structures.

Expenditures	2019	2020	2021	2022	2023	Total
PLANNING/DESIGN					25,000	25,000
CONSTRUCTION					180,000	180,000
INSPECTION					2,500	2,500
ADMINISTRATION					2,500	2,500
CONTINGENCY					25,000	25,000
Total					235,000	235,000

Funding Sources	2019	2020	2021	2022	2023	Total
GO BONDS					235,000	235,000
Total					235,000	235,000

Budget Impact/Other
 No impact on operating budget as these are replacements for current facilities.

Project # **Y4441**
 Project Name **Police Car & Body Camera Replacement**

Department **POLICE**
 Contact **Jody Matherly**
 Type **One Phase**
 Useful Life **7 years**
 Category **Police**
 Priority **Critical (1)**
 Status **Active**

GRANTEE **NONE** PLAN **None**
 MATCH % **NONE** TIF DISTRICT **None**

Description Total Project Cost: \$250,000
 Project will replace the entire system consisting of all police vehicle video recorders, all body worn cameras (BWC), and server and storage

Justification
 A new body worn camera (BWC) system should offer a local based, fully integrated system that maintains a smaller BWC size to be worn by our officers, and one that integrates the body mic and BWC audio to the in-car recorder. Vehicle cameras are no longer supported by the manufacturer and are due for replacement.

Expenditures	2019	2020	2021	2022	2023	Total
EQUIPMENT	250,000					250,000
Total	250,000					250,000

Funding Sources	2019	2020	2021	2022	2023	Total
GENERAL FUND	250,000					250,000
Total	250,000					250,000

Budget Impact/Other
 This project is for the replacement of equipment and should have a negligible impact on the operating budget.

Project Summary by Name

Project # Y4443
 Project Name Police Front Offices Remodel

Department POLICE
 Contact Jody Matherly
 Type One Phase
 Useful Life 20 years
 Category Police
 Priority Essential (2)
 Status Active

GRANTEE NONE PLAN None
 MATCH % NONE TIF DISTRICT None

Description Total Project Cost: \$74,750

Remodel three offices (one Watch Commander and two interview/report-writing rooms) at the entrance of the police department. One of the offices would be modified to accommodate two interview rooms. This work coincides with other funding the Police Department has to upgrade carpet, light fixtures and furniture in these rooms. Two entrance doors from lobby to interview rooms will be added along with remodel, electronics, cabinets, furniture. \$35,000 of abandoned funds will be utilized for this project.

Justification

Presently, the Watch Commander office and two interview/report-writing rooms are antiquated, inefficient and unsafe. There are no secure, physical barriers between visitors and civilian staff. Many times, Police Department visitors are upset or intoxicated, which can make the situation unpredictable. This remodel is essential to provide the space with the features to conduct business in a professional and safe environment. This project also adds security features such as extra doors, video, and IT enhancements.

Expenditures	2019	2020	2021	2022	2023	Total
CONSTRUCTION	65,000					65,000
CONTINGENCY	9,750					9,750
Total	74,750					74,750

Funding Sources	2019	2020	2021	2022	2023	Total
GENERAL FUND	74,750					74,750
Total	74,750					74,750

Budget Impact/Other

The operating impact of this project is negligible.

Project Summary by Name

Project # **Y4444**
 Project Name **Crime Scene Mapping System**

Department **POLICE**
 Contact **Jody Matherly**
 Type **One Phase**
 Useful Life **10 years**
 Category **Police**
 Priority **Efficiency Improvement (3)**
 Status **Active**

GRANTEE **NONE** PLAN **None**
 MATCH % **NONE** TIF DISTRICT **None**

Description Total Project Cost: \$100,000

Replace old Crime Scene Mapping system that is used for locating, collecting, documenting, reconstructing and presenting crime/crash scene evidence in court. The cost includes the equipment and training.

Justification

The present system used by Police Department is 8 years old and has become labor intensive and antiquated. Measuring and documenting crime scenes can take several hours. Recent develops in mapping technology greatly reduce that time and are more detailed The new systems allow for fewer technicians and makes the process faster, more accurate and more professional.

Expenditures	2019	2020	2021	2022	2023	Total
EQUIPMENT	100,000					100,000
Total	100,000					100,000

Funding Sources	2019	2020	2021	2022	2023	Total
GENERAL FUND	50,000					50,000
UNIVERSITY OF IOWA	50,000					50,000
Total	100,000					100,000

Budget Impact/Other

No negative impact on budget. Fewer technicians, officers to secure the scene, etc. are needed when using this new system. That means there will be savings on the number of personnel required to properly process a scene. Court room presentation will be enhanced because of better imagery of the scene. Estimated savings is less than \$10,000.

Project # **L3328**
 Project Name **Landfill Equipment Building Replacement**

Department **PUBLIC WORKS**
 Contact **Jen Jordan**
 Type **One Phase**
 Useful Life **35 Years**
 Category **Landfill**
 Priority **Essential (2)**
 Status **Active**

GRANTEE **NONE** PLAN **Facilities Master Plan**
 MATCH % **NONE** TIF DISTRICT **None**

Description Total Project Cost: \$800,000

This project would consist of the replacement and resizing of the landfill equipment storage buildings, currently known as Building A and Building B.

Justification

These buildings are in poor condition and can not currently fit our equipment in them. This leaves our equipment exposed to the elements causing unnecessary wear and excessive downtime.

Expenditures	2019	2020	2021	2022	2023	Total
PLANNING/DESIGN			60,000			60,000
CONSTRUCTION			740,000			740,000
Total			800,000			800,000

Funding Sources	2019	2020	2021	2022	2023	Total
LANDFILL FUND			800,000			800,000
Total			800,000			800,000

Budget Impact/Other

Should be minimal decrease in operating cost due to poor condition of current structures. Decrease in estimated annual expenditures are less than \$10,000 per year.

Project Summary by Name

Project # **L3330**
 Project Name **Landfill Leachate Pumping System**

Department **PUBLIC WORKS**
 Contact **Jen Jordan**
 Type **Multi-Phase**
 Useful Life **15 years**
 Category **Landfill**
 Priority **Essential (2)**
 Status **Active**

GRANTEE **NONE** PLAN **None**
 MATCH % **NONE** TIF DISTRICT **None**

Description Total Project Cost: \$625,000

This project includes the design and installation of infrastructure to implement a compressed air dual extraction system, which will improve landfill gas extraction as well as limit potential effects of landfill gas, leachate migration, and positively impact groundwater in the unlined areas of site. The project also includes Supervisory Control and Data Acquisition (SCADA) equipment to the constructed system.

Justification

Evaluation of the landfill site indicated that many of the site's existing gas wells have liquid levels that are close to or exceed the screen within them. This limits or prevents gas from being able to be pulled from those wells. In addition, this new dual extraction system in combination with the leachate conveyance upgrades completed in the 2016 Gas Expansion Project allows the operators to better control leachate and gas management onsite. The requested revision enhances operator functionality and reduces manual labor time.

Prior	Expenditures	2019	2020	2021	2022	2023	Total
40,000	CONSTRUCTION	585,000					585,000
Total	Total	585,000					585,000

Prior	Funding Sources	2019	2020	2021	2022	2023	Total
40,000	LANDFILL FUND	585,000					585,000
Total	Total	585,000					585,000

Budget Impact/Other

This project would increase operating expenditures through additional maintenance and repair of new equipment. The estimated increase in operating expenditures is estimated to be between \$10,000 and \$20,000 per year.

Project # **L3333**
 Project Name **Compost Pad Improvements**

Department **PUBLIC WORKS**
 Contact **Jen Jordan**
 Type **One Phase**
 Useful Life **7 years**
 Category **Landfill**
 Priority **Critical (1)**
 Status **Active**

GRANTEE **NONE** PLAN **None**
 MATCH % **NONE** TIF DISTRICT **None**

Description Total Project Cost: \$250,000

The landfill's six-acre compost pad will be backfilled in multiple areas to fill large pits. An asphalt layer will be added to cover the rock and a seal coat will be applied to prevent liquids from seeping. A seal coat will be added to cover the raw millings on the eastern half of the pad that has not been sealed in the past.

Justification

Deferred maintenance over many years has resulted in the need for repair to the landfill's six-acre compost and wood processing pad to ensure customer safety and regulatory compliance. The pad must meet the Iowa Department of Natural Resources' requirements for impermeability and for stormwater control.

Expenditures	2019	2020	2021	2022	2023	Total
CONSTRUCTION	200,000					200,000
CONTINGENCY	50,000					50,000
Total	250,000					250,000

Funding Sources	2019	2020	2021	2022	2023	Total
LANDFILL FUND	250,000					250,000
Total	250,000					250,000

Budget Impact/Other

An improved surface will reduce equipment repair costs and reduce customer safety issues/potential liability claims. The estimated annual savings is less than \$10,000 per year.

Project Summary by Name

Project # **L3334**
 Project Name **South Side Recycling Site**

Department **PUBLIC WORKS**
 Contact **Jen Jordan**
 Type **One Phase**
 Useful Life **20 years**
 Category **Landfill**
 Priority **Efficiency Improvement (3)**
 Status **Active**

GRANTEE **NONE** PLAN **None**
 MATCH % **NONE** TIF DISTRICT **None**

Description Total Project Cost: \$520,000

A new drop-off site would require several acres of paving, storm water infrastructure, two material compactors with electrical infrastructure, seven roll-off bins, fencing, lighting, signage and minimal landscaping. Depending on the location, the project could also include basic amenities for cyclists.

Justification

Since a fire closed down a privately-owned recycling facility in early 2018, the City's other three drop-off sites have at times been at capacity. Members of the public also regularly request other options for drop-off recycling site locations. A site on the south side would reduce pressure on existing sites, improve efficiencies based on proximity to the City's recycling vendor and address the public's requests for another drop-off site near a growing area of town.

Expenditures	2019	2020	2021	2022	2023	Total
CONSTRUCTION		395,000				395,000
EQUIPMENT		125,000				125,000
Total		520,000				520,000

Funding Sources	2019	2020	2021	2022	2023	Total
LANDFILL FUND		520,000				520,000
Total		520,000				520,000

Budget Impact/Other

The site will be serviced by existing Resource Management staff and equipment, similar to the City's other three drop-off sites. There will be an increase in operating expenditures due to the additional staffing, maintenance, insurance, utilities, and other operating costs. The estimated additional expenditures is \$100,000 to \$150,000 per year.

Project Summary by Name

Project # **L3335**
 Project Name **Landfill Dual Extraction System Expansion**

Department PUBLIC WORKS
 Contact Jen Jordan
 Type One Phase
 Useful Life 25 years
 Category Landfill
 Priority Efficiency Improvement (3)
 Status Active

GRANTEE NONE PLAN None
 MATCH % NONE TIF DISTRICT None

Description Total Project Cost: \$500,000
 This project includes the design and installation of an expansion of the Landfill Dual Extraction System, which was originally constructed in 2018. This project will expand the current system to an additional eight or nine wells. The expansion of this system will continue to improve landfill gas extraction as well as limit potential effects of landfill gas, leachate migration, and positively impact groundwater in more portions of the site.

Justification
 The expansion of the Landfill's Dual Extraction System will positively impact eight or nine more wells, which have liquid levels that are close to or exceed the screen within them. Having high liquid levels limits or prevents gas from being able to be pulled from those wells. Expansion of the Dual Extraction System will allow landfill operators to better control leachate and gas management onsite. This will enhance operator functionality and reduce manual labor time.

Expenditures	2019	2020	2021	2022	2023	Total
PLANNING/DESIGN				41,000		41,000
CONSTRUCTION					400,000	400,000
INSPECTION					50,000	50,000
ADMINISTRATION				4,000	5,000	9,000
Total				45,000	455,000	500,000

Funding Sources	2019	2020	2021	2022	2023	Total
LANDFILL FUND				45,000	455,000	500,000
Total				45,000	455,000	500,000

Budget Impact/Other
 Some ongoing maintenance is anticipated, but is expected to be less than \$10,000 per year.

Project Summary by Name

Project # **M3632**
 Project Name **Lower Muscatine Area Storm Sewer Improvements**

Department **PUBLIC WORKS**
 Contact **Jason Havel**
 Type **One Phase**
 Useful Life **50 years**
 Category **Storm Water**
 Priority **Essential (2)**
 Status **Active**

GRANTEE **NONE** PLAN **None**
 MATCH % **NONE** TIF DISTRICT **None**

Description

Total Project Cost: \$750,000

This project will install new storm sewer and intakes along Deforest Avenue, Franklin Street, Ash Street, Pine Street and Spruce Street near their intersections with Lower Muscatine Road and Sycamore Street.

Justification

Most streets in the neighborhood around Lower Muscatine Road have minimal storm sewer/intakes. During heavier rain events, storm water running down side streets creates flooding issues on Lower Muscatine Road and Sycamore Street. This project aims to collect storm water from the side streets prior to it collecting on Lower Muscatine Road and Sycamore Street.

Expenditures	2019	2020	2021	2022	2023	Total
PLANNING/DESIGN	75,000					75,000
CONSTRUCTION		525,000				525,000
INSPECTION		50,000				50,000
CONTINGENCY		100,000				100,000
Total	75,000	675,000				750,000

Funding Sources	2019	2020	2021	2022	2023	Total
STORM WATER FUND		750,000				750,000
Total		750,000				750,000

Budget Impact/Other

Additional storm sewer and intakes will result in additional future maintenace costs. The estimated increase in operating expenditures is less than \$10,000 per year.

Project Summary by Name

Project # M3633
 Project Name North Westminster Storm Sewer Upgrades

Department PUBLIC WORKS
 Contact Ben Clark
 Type One Phase
 Useful Life 50 years
 Category Storm Water
 Priority Essential (2)
 Status Active

GRANTEE NONE PLAN None
 MATCH % NONE TIF DISTRICT None

Description Total Project Cost: \$1,180,000
 This project will increase the storm sewer capacity on North Westminster Drive and Washington Street.

Justification
 The North Westminster Drainage Area was studied in response to reported flash flooding near the intersection of North Westminster Street and Washington Street. The study confirmed that sections of the storm sewer system are inadequate to convey runoff for the City's current 5-year design storm criteria. Surface flooding at these two locations can be deep enough to cover the width of the roadway, overtop the curb and flow on to adjacent properties, creating a potential for property damage and a public safety concern for vehicles.

Expenditures	2019	2020	2021	2022	2023	Total
PLANNING/DESIGN			140,000			140,000
CONSTRUCTION				920,000		920,000
INSPECTION				20,000		20,000
ADMINISTRATION				10,000		10,000
CONTINGENCY				90,000		90,000
Total			140,000	1,040,000		1,180,000
Funding Sources	2019	2020	2021	2022	2023	Total
STORM WATER FUND			140,000	1,040,000		1,180,000
Total			140,000	1,040,000		1,180,000

Budget Impact/Other
 Replacing infrastructure will lower the City's operating expenditures through decreased maintenance costs. The estimated decrease in operating expenses is less than \$10,000 per year.

Project Summary by Name

Project # **P3959**
 Project Name **Public Works Facility**

Department PUBLIC WORKS
 Contact Ron Knoche
 Type One Phase
 Useful Life 40 Years
 Category Public Works Administration
 Priority Efficiency Improvement (3)
 Status Active

GRANTEE NONE PLAN Facilities Master Plan
 MATCH % NONE TIF DISTRICT None

Description Total Project Cost: \$12,700,000
 This project replaces the equipment storage, offices, and maintenance facilities for the streets, traffic engineering, storm and sanitary sewer maintenance, refuse collection, and equipment divisions. The 2019 project adds solar panels to the facility.

Justification
 The current facilities are in poor condition and are very inefficient. The City also leases facilities around the area due to the lack of adequate storage space. The current facilities occupy a space that is a prime commercial location adjacent to the Riverfront Crossings area. The Master Plan for the new facility is currently being updated.

Prior	Expenditures	2019	2020	2021	2022	2023	Total
9,500,000	CONSTRUCTION	3,200,000					3,200,000
Total	Total	3,200,000					3,200,000

Prior	Funding Sources	2019	2020	2021	2022	2023	Total
9,500,000	GO BONDS	700,000					700,000
	LANDFILL FUND	2,500,000					2,500,000
Total	Total	3,200,000					3,200,000

Budget Impact/Other
 The operating costs of a new facility will be higher due to an increase in the cost of insurance and utilities. The facility should be create better operational efficiencies. The net impact on operations is an increase of expenditures between \$50,000 and \$100,000 per year.

Project Summary by Name

Project # **P3981**
 Project Name **West Riverbank Stabilization**

Department PUBLIC WORKS
 Contact Ben Clark
 Type One Phase
 Useful Life 40 Years
 Category Public Works Administration
 Priority Critical (1)
 Status Active

GRANTEE NONE PLAN None
 MATCH % NONE TIF DISTRICT Riverside Drive

Description Total Project Cost: \$1,350,000
 Final design for and stabilization of the west bank of the Iowa River from Benton Street to Hwy 6. Feasibility level study and Class 4 opinion of probable cost for bank stabilization completed by McLaughlin Whitewater Design Group based on survey work completed by Shoemaker & Haaland in 2013.

Justification
 In 2013, as part of the Iowa River Restoration Project, Shoemaker & Haaland surveyed sections of the damaged west bank to aerial topography from Ayres study after 2008 flood. Drastic bank erosion has occurred since 2008 (17 feet horizontally and 10 feet vertically). Loss of armoring and vegetation after 2008 flood leaves much the west bank highly susceptible to further erosion, threatening existing commercial buildings, and health of the aquatic environment. Increased frequency and severity of flooding along the Iowa River will likely increase the pace of erosion.

Prior	Expenditures	2019	2020	2021	2022	2023	Total
1,080,000	PLANNING/DESIGN	30,000					30,000
	CONSTRUCTION	215,000					215,000
	INSPECTION	25,000					25,000
	Total	270,000					270,000

Prior	Funding Sources	2019	2020	2021	2022	2023	Total
1,080,000	GO BONDS	270,000					270,000
	Total	270,000					270,000

Budget Impact/Other
 This project will have an increase in operating expenditures for the addition of new infrastructure. The estimated increase in annual expenditures is less than \$10,000 per year.

Project # **P3983**
 Project Name **Equipment Shop Parking Lot Asphalt Overlay**

Department PUBLIC WORKS
 Contact Dan Striegel
 Type One Phase
 Useful Life 15 years
 Category Equipment
 Priority Essential (2)
 Status Active

GRANTEE NONE PLAN None
 MATCH % NONE TIF DISTRICT None

Description Total Project Cost: \$123,200
 This project will include milling and resurfacing drive areas of the existing Equipment maintenance parking lot with 4" asphalt overlay.

Justification
 The asphalt parking lot to the south of the equipment shop is badly breaking up; is full of large potholes and very rough. It is very difficult driving a loaded forklift through the parking lot in fear of the load shifting. When clearing snow in the winter, plows hit the potholes and makes them even larger. The parking lot has been patched annually by the Streets crew, but is in need of a complete overlay.

Expenditures	2019	2020	2021	2022	2023	Total
CONSTRUCTION	112,000					112,000
CONTINGENCY	11,200					11,200
Total	123,200					123,200

Funding Sources	2019	2020	2021	2022	2023	Total
EQUIPMENT FUND	123,200					123,200
Total	123,200					123,200

Budget Impact/Other
 This project will reduce operating expenditures through a reduction in the cost of repairs and maintenance to the old infrastructure. The estimated reduction in operating expenditures is less than \$10,000.

Project Summary by Name

Project # **P3985**
 Project Name **Sand/Salt Storage Bunkers**

Department PUBLIC WORKS
 Contact Brock Holub
 Type One Phase
 Useful Life 50 years
 Category Public Works Administration
 Priority Efficiency Improvement (3)
 Status Active

GRANTEE NONE PLAN None
 MATCH % NONE TIF DISTRICT None

Description

Total Project Cost: \$210,000

Covered outdoor areas that will allow for improved storage of sand/salt mixture and other materials. These storage areas were originally included in the Public Works Facility project, but were removed due to budget constraints. The storage areas can also be used to store topsoil for use during construction season.

Justification

Storage of the City's sand/salt mixture in a covered location provides several benefits. Covered storage helps to minimize the material getting wet, which can lead to the salt becoming dissolved and washing down the sewer. During cold weather, the wet material can freeze together in large chunks, making it difficult to load and spread the material effectively. Covered storage bins also provide flexibility to carry more salt through the summer months, if needed.

Expenditures	2019	2020	2021	2022	2023	Total
CONSTRUCTION	200,000					200,000
CONTINGENCY	10,000					10,000
Total	210,000					210,000

Funding Sources	2019	2020	2021	2022	2023	Total
ROAD USE TAX FUND	210,000					210,000
Total	210,000					210,000

Budget Impact/Other

This improvement will increase operating expenditure due to occasional maintenance. The expected increase in expenditures is less than \$10,000 per year.

Project # **P3986**
 Project Name **Brine Maker and Blending Station**

Department PUBLIC WORKS
 Contact Brock Holub
 Type One Phase
 Useful Life 25 years
 Category Public Works Administration
 Priority Efficiency Improvement (3)
 Status Active

GRANTEE NONE PLAN None
 MATCH % NONE TIF DISTRICT None

Description

Total Project Cost: \$95,000

Brine-making and blending station that allows for onsite creating and distribution of brine solution for winter maintenance. This would allow the City to pretreat roads prior to a snow/ice event, pretreat the salt as it comes out the back of the trucks, and would allow for pretreatment of salt before storage. The brine maker and blending station were originally included in the Public Works Facility project, but were removed due to budget constraints.

Justification

These processes would allow for Streets crews to be more efficient regarding salt consumption and waste, provide a larger window for response time during unexpected events and ice storms, and allow the City to save money by treating our own salt.

Expenditures	2019	2020	2021	2022	2023	Total
CONSTRUCTION	90,000					90,000
CONTINGENCY	5,000					5,000
Total	95,000					95,000

Funding Sources	2019	2020	2021	2022	2023	Total
ROAD USE TAX FUND	95,000					95,000
Total	95,000					95,000

Budget Impact/Other

The equipment will require maintenance, although it is expected to be minimal. The City will also save money by treating its own salt. The net cost/savings to the City is less than \$10,000 per year.

Project Summary by Name

Project # S3854
 Project Name American Legion Rd-Scott Blvd to Taft Ave

Department PUBLIC WORKS
 Contact Scott Sovers
 Type One Phase
 Useful Life 50 years
 Category Street Operations
 Priority Essential (2)
 Status Active

GRANTEE STP PLAN Transportation Plan
 MATCH % 70% TIF DISTRICT None

Description Total Project Cost: \$9,022,000

This project will include the study of the intersection of Scott Boulevard and Muscatine Avenue/American Legion Road to determine the preferred traffic control measures to reduce delay/congestion. The study will evaluate existing conditions, traffic signal control with additional turn lanes, and a roundabout. Based on the results of the study, a preferred alternative for the intersection improvements will be chosen, designed and constructed. This project will also reconstruct American Legion Road to urban standards from Taft Avenue to Scott Boulevard and include an 8' sidewalk.

Justification

In addition to residential development along this road, the Iowa City Community School District has purchased a site along this street to build a new elementary school.

Expenditures	2019	2020	2021	2022	2023	Total
PLANNING/DESIGN	578,000					578,000
LAND/ROW ACQUISITION		926,000				926,000
CONSTRUCTION		6,940,000				6,940,000
INSPECTION		289,000				289,000
ADMINISTRATION		289,000				289,000
Total	578,000	8,444,000				9,022,000

Funding Sources	2019	2020	2021	2022	2023	Total
CONTRIBUTIONS & DONATIONS		100,000				100,000
FEDERAL GRANTS		4,070,660				4,070,660
GO BONDS		4,851,340				4,851,340
Total		9,022,000				9,022,000

Budget Impact/Other

This project will replace old infrastructure which should reduce operating costs, but also adds additional pavement and trails which will require additional maintenance. The net impact of the changes on the City's operating budget will be an increase of less than \$10,000 per year.

Project Summary by Name

Project # S3934
 Project Name McCollister Blvd - Gilbert to Sycamore

Department PUBLIC WORKS
 Contact Scott Sovers
 Type One Phase
 Useful Life 50 years
 Category Street Operations
 Priority Essential (2)
 Status Active

GRANTEE NONE PLAN Transportation Plan
 MATCH % NONE TIF DISTRICT None

Description Total Project Cost: \$5,210,000
 This project will include construction of a new arterial roadway from Gilbert Street to Sycamore Street. The project will include a 49' B-B road with protected bike lanes along both sides. The project also includes 5' wide sidewalk, 8' wide sidewalk, 16" water main, storm sewer intakes and piping.

Justification
 Project is consistent with the arterial street plan and South District Plan. The extension of McCollister Blvd east from Gilbert Street to Sycamore Street will provide a new arterial connection in the southeast quadrant of Iowa City. This new connection should help reduce traffic on local roads Langenberg Avenue and Sycamore Street from Lehman Avenue to Gilbert Street in Iowa City.

Prior	Expenditures	2019	2020	2021	2022	2023	Total
550,000	CONSTRUCTION	3,600,000					3,600,000
	INSPECTION	170,000					170,000
Total	ADMINISTRATION	170,000					170,000
	CONTINGENCY	720,000					720,000
	Total	4,660,000					4,660,000
	Funding Sources						
	GO BONDS	4,410,000					4,410,000
	STORM WATER FUND	400,000					400,000
	WATER FUND	400,000					400,000
	Total	5,210,000					5,210,000

Budget Impact/Other
 Normal street maintenance activities - will add approximately 3,000 feet to arterial street system. Estimated annual expenditures are less than \$10,000 per year.

Project Summary by Name

Project # S3935
 Project Name Prentiss Street Bridge Replacement

Department PUBLIC WORKS
 Contact Jason Havel
 Type One Phase
 Useful Life 50 years
 Category Street Operations
 Priority Critical (1)
 Status Active

GRANTEE IDOT PLAN None
 MATCH % 20% TIF DISTRICT None

Description Total Project Cost: \$1,935,000

This project will include the removal and replacement of the existing triple corrugated metal pipe culverts with new reinforced concrete box culverts. The project will also include removal and replacement of downstream Ralston Creek slope protection, upsizing storm sewer along Prentiss Street and removal and replacement of street pavement.

Justification

The initial report from the 2015 bridge inspection included bulging and severe corrosion of the corrugated metal pipe culverts, damaged and undermined inlet and headwall, and cracked street pavement in this location. The Consultant will also be recommending the City post this structure with a 20-ton weight embargo due to its current condition. In addition, the existing storm sewer along Prentiss Street is undersized and has a history of surcharging during large rain events.

Prior	Expenditures	2019	2020	2021	2022	2023	Total
1,200,000	PLANNING/DESIGN	25,000					25,000
	CONSTRUCTION	610,000					610,000
	CONTINGENCY	100,000					100,000
	Total	735,000					735,000

Prior	Funding Sources	2019	2020	2021	2022	2023	Total
1,380,000	GO BONDS	555,000					555,000
	Total	555,000					555,000

Budget Impact/Other

This project is replacing existing infrastructure and should reduce future maintenance costs. The estimated decrease in operating expenditures is less than \$10,000 per year.

Project Summary by Name

Project # **S3936**
 Project Name **Melrose Avenue Improvements**

Department **PUBLIC WORKS**
 Contact **Jason Havel**
 Type **One Phase**
 Useful Life **50 years**
 Category **Street Operations**
 Priority **Essential (2)**
 Status **Active**

GRANTEE **STP** PLAN **Transportation Plan**
 MATCH % **20%** TIF DISTRICT **None**

Description

Total Project Cost: \$4,000,000

This project will reconstruct Melrose Avenue/IWV Road from Highway 218 to Hebl Avenue, and is a joint project between the City of Iowa City and Johnson County.

Justification

Melrose Avenue/IWV Road is in poor condition and needs to be reconstructed to current design standards.

Expenditures	2019	2020	2021	2022	2023	Total
PLANNING/DESIGN	200,000					200,000
LAND/ROW ACQUISITION	50,000					50,000
CONSTRUCTION		3,400,000				3,400,000
INSPECTION		150,000				150,000
CONTINGENCY		200,000				200,000
Total	250,000	3,750,000				4,000,000

Funding Sources	2019	2020	2021	2022	2023	Total
FEDERAL GRANTS		930,000				930,000
GO BONDS		1,470,000				1,470,000
OTHER LOCAL GOVERNMENTS		1,600,000				1,600,000
Total		4,000,000				4,000,000

Budget Impact/Other

This project is replacing existing infrastructure and should reduce future maintenance costs. The estimated decrease in operating expenditures is less than \$10,000 per year.

Project Summary by Name

Project # S3939
 Project Name Dubuque Street Reconstruction

Department PUBLIC WORKS
 Contact Geoff Fruin
 Type One Phase
 Useful Life 50 years
 Category Street Operations
 Priority Critical (1)
 Status Active

GRANTEE NONE PLAN Downtown Streetscape Plan
 MATCH % NONE TIF DISTRICT City-University

Description

Total Project Cost: \$1,364,500

This project is part of the downtown streetscape master plan. This project reconstructs Dubuque Street from Washington to Iowa Avenue. The project also improves sidewalk pavement, addresses critical utility updates, and enhances the retail environment with streetscape components.

Justification

Dubuque Street is an important link in Downtown as is often the entry way for visitors into the area. The project will narrow the road creating a more pedestrian friendly environment and allowing for enhanced retail areas.

Expenditures	2019	2020	2021	2022	2023	Total
PLANNING/DESIGN			132,000			132,000
CONSTRUCTION				880,500		880,500
INSPECTION				132,000		132,000
CONTINGENCY				220,000		220,000
Total			132,000	1,232,500		1,364,500

Funding Sources	2019	2020	2021	2022	2023	Total
GO BONDS				1,114,500		1,114,500
STORM WATER FUND				100,000		100,000
WATER FUND				150,000		150,000
Total				1,364,500		1,364,500

Budget Impact/Other

This project should reduce operating expenditures due to the replacement of infrastructure in poor condition. The anticipated annual savings is less than \$10,000 per year.

Project Summary by Name

Project # S3940
 Project Name Kirkwood Avenue to Capitol Street Connection

Department PUBLIC WORKS
 Contact Scott Sovers
 Type One Phase
 Useful Life 50 years
 Category Street Operations
 Priority Essential (2)
 Status Active

GRANTEE NONE PLAN Riverfront Crossings Master Pla
 MATCH % NONE TIF DISTRICT Riverfront Crossings

Description Total Project Cost: \$3,000,000
 This project would extend Capitol Street and Kirkwood Avenue as a part of the Riverfront Crossing area improvements. The project also includes replacement of the 12-inch water main on Capitol Street between Benton Street and the railroad to the north, water main improvements at the Benton and Clinton intersection and removal of the railroad spur across Benton Street.

Justification
 The extensions of these streets plays an important part in the overall development of the Riverfront Crossings area. It will also improve access and traffic circulation in this area. This project does not include any costs necessary for property acquisitions.

Expenditures	2019	2020	2021	2022	2023	Total
PLANNING/DESIGN				200,000		200,000
CONSTRUCTION					2,400,000	2,400,000
INSPECTION					125,000	125,000
ADMINISTRATION					125,000	125,000
CONTINGENCY					150,000	150,000
Total				200,000	2,800,000	3,000,000

Funding Sources	2019	2020	2021	2022	2023	Total
GO BONDS					2,600,000	2,600,000
STORM WATER FUND					150,000	150,000
WATER FUND					250,000	250,000
Total					3,000,000	3,000,000

Budget Impact/Other
 Ongoing maintenance of new poles and lighting units. Existing lights are being maintained, and new lights would likely require less maintenance in the future as compared to the existing lights. Estimated annual operating expenditures are less than \$10,000 per year.

Project Summary by Name

Project # **S3944**
 Project Name **First Ave/Scott Blvd Intersection Improvements**

Department **PUBLIC WORKS**
 Contact **Jason Havel**
 Type **One Phase**
 Useful Life **50 years**
 Category **Street Operations**
 Priority **Essential (2)**
 Status **Active**

GRANTEE **NONE** PLAN **None**
 MATCH % **NONE** TIF DISTRICT **None**

Description Total Project Cost: \$1,150,000

This project will make improvements to the First Avenue and Scott Boulevard intersection, including a proposed roundabout, to improve traffic movement through the intersection.

Justification

The current layout of the intersection includes four-way stop control. During peak hours, vehicles experience significant queuing, resulting in increased travel time, delay and emissions.

Expenditures	2019	2020	2021	2022	2023	Total
PLANNING/DESIGN	125,000					125,000
LAND/ROW ACQUISITION	75,000					75,000
CONSTRUCTION		750,000				750,000
INSPECTION		50,000				50,000
ADMINISTRATION		50,000				50,000
CONTINGENCY		100,000				100,000
Total	200,000	950,000				1,150,000
Funding Sources	2019	2020	2021	2022	2023	Total
GO BONDS		1,150,000				1,150,000
Total		1,150,000				1,150,000

Budget Impact/Other

The proposed roundabout will require ongoing maintenance, especially for planted areas in the center. The net impact to the operating budget will be neutral.

Project Summary by Name

Project # S3946
 Project Name Court Street Reconstruction

Department PUBLIC WORKS
 Contact Scott Sovers
 Type One Phase
 Useful Life 50 years
 Category Street Operations
 Priority Essential (2)
 Status Active

GRANTEE NONE PLAN None
 MATCH % NONE TIF DISTRICT None

Description Total Project Cost: \$6,345,000
 This project will reconstruct Court Street from Muscatine Avenue to 1st Avenue.

Justification
 Court Street is an important collector street that connects the east side of Iowa City to the Downtown area. The project will replace aging street and sidewalk pavement that is in poor condition and upgrade public utilities as needed.

Expenditures	2019	2020	2021	2022	2023	Total
PLANNING/DESIGN			550,000			550,000
LAND/ROW ACQUISITION			225,000			225,000
CONSTRUCTION				4,900,000		4,900,000
INSPECTION				185,000		185,000
ADMINISTRATION				185,000		185,000
CONTINGENCY				300,000		300,000
Total			775,000	5,570,000		6,345,000

Funding Sources	2019	2020	2021	2022	2023	Total
GO BONDS			775,000	5,570,000		6,345,000
Total			775,000	5,570,000		6,345,000

Budget Impact/Other
 Replacing aged infrastructure will lower the City's operating expenditures through decreased maintenance costs. The estimated decrease in operating expenses is less than \$10,000 per year.

Project Summary by Name

Project # **S3947**
 Project Name **Benton Street Rehabilitation Project**

Department PUBLIC WORKS
 Contact Dave Panos
 Type One Phase
 Useful Life 50 years
 Category Street Operations
 Priority Essential (2)
 Status Active

GRANTEE STP PLAN None
 MATCH % 30% TIF DISTRICT None

Description Total Project Cost: \$2,810,000
 This project will include PCC Patching and HMA Overlay of Benton Street from Mormon Trek Boulevard to 150' east of Benton Drive. In addition, the project will include striping bike lanes on Benton Street and updating ADA curb ramps.

Justification
 Benton Street is an arterial street that extends from Van Buren Street near the downtown area to the west side of Iowa City. The current PCC street has severe cracking and panel faulting that result in a rough pavement ride. The project will include full depth pavement repair and overlay of the concrete surface with Hot Mix Asphalt. The project will also upgrade sidewalk curb ramps to current ADA standards.

Expenditures	2019	2020	2021	2022	2023	Total
PLANNING/DESIGN		200,000				200,000
LAND/ROW ACQUISITION		50,000				50,000
CONSTRUCTION			1,900,000			1,900,000
INSPECTION			140,000			140,000
ADMINISTRATION			140,000			140,000
CONTINGENCY			380,000			380,000
Total		250,000	2,560,000			2,810,000

Funding Sources	2019	2020	2021	2022	2023	Total
FEDERAL GRANTS			1,315,860			1,315,860
GO BONDS			1,494,140			1,494,140
Total			2,810,000			2,810,000

Budget Impact/Other
 Replacing aged infrastructure will lower the City's operating expenditures through decreased maintenance costs. The estimated decrease in operating expenses is less than \$10,000 per year.

Project Summary by Name

Project # S3949
 Project Name Second Avenue Bridge Replacement

Department PUBLIC WORKS
 Contact Brett Zimmerman
 Type One Phase
 Useful Life 20 years
 Category Street Operations
 Priority Critical (1)
 Status Active

GRANTEE IDOT PLAN None
 MATCH % 20% TIF DISTRICT None

Description Total Project Cost: \$800,000
 This project will include the removal and replacement of the existing precast concrete panel bridge with a new single-span reinforced concrete box culvert. The project will also include removal and replacement of slope protection adjacent to the bridge on Ralston Creek South Branch, removal and replacement of street pavement, installation of sidewalk between Ralson Creek South Branch and Muscatine Avenue along Second Avenue, and watermain improvements.

Justification
 The 2015 and 2017 bridge inspection reports indicate the bridge deck and superstructure suffer from severe deterioration including cracks, spalls, delamination, exposed reinforcement, corroded reinforcement, leaching, and leaking. The structure is currently posted for a 10-ton weight embargo due to its condition. In addition, there is no existing sidewalk connecting the trail along Ralston Creek South Branch and Muscatine Avenue.

Expenditures	2019	2020	2021	2022	2023	Total
PLANNING/DESIGN	100,000					100,000
CONSTRUCTION		500,000				500,000
INSPECTION		60,000				60,000
ADMINISTRATION		40,000				40,000
CONTINGENCY		100,000				100,000
Total	100,000	700,000				800,000

Funding Sources	2019	2020	2021	2022	2023	Total
OTHER STATE GRANTS		450,000				450,000
ROAD USE TAX FUND	100,000	250,000				350,000
Total	100,000	700,000				800,000

Budget Impact/Other
 Replacing aged infrastructure will lower the City's operating expenditures through decreased maintenance costs. The estimated decrease in operating expenses is less than \$10,000 per year.

Project Summary by Name

Project # **S3950**
 Project Name **Rochester Ave Recon- First Ave. to Ralston Creek**

Department PUBLIC WORKS
 Contact Jason Havel
 Type One Phase
 Useful Life 50 years
 Category Street Operations
 Priority Essential (2)
 Status Active

GRANTEE NONE PLAN None
 MATCH % NONE TIF DISTRICT None

Description Total Project Cost: \$6,400,000
 Reconstruction of Rochester Avenue from First Avenue to the bridge over Ralston Creek. The project will include new street paving, sidewalk, utility improvements and other associated work.

Justification
 Rochester Avenue is an important arterial within Iowa City, and the street pavement is in poor condition. The project will also provide utility upgrades, sidewalk infill and ADA curb ramp improvements within the project area.

Expenditures	2019	2020	2021	2022	2023	Total
PLANNING/DESIGN		600,000				600,000
LAND/ROW ACQUISITION		50,000				50,000
CONSTRUCTION			5,000,000			5,000,000
INSPECTION			250,000			250,000
ADMINISTRATION			250,000			250,000
CONTINGENCY			250,000			250,000
Total		650,000	5,750,000			6,400,000

Funding Sources	2019	2020	2021	2022	2023	Total
GO BONDS		650,000	5,750,000			6,400,000
Total		650,000	5,750,000			6,400,000

Budget Impact/Other
 Replacing aged infrastructure will lower the City's operating expenditures through decreased maintenance costs. The estimated decrease in operating expenses is less than \$10,000 per year.

Project # **S3951**
 Project Name **Hwy 1/Hwy 6 Intersection Improvements Study**

Department PUBLIC WORKS
 Contact Jason Havel
 Type One Phase
 Useful Life 50 years
 Category Street Operations
 Priority Essential (2)
 Status Active

GRANTEE NONE PLAN None
 MATCH % NONE TIF DISTRICT Riverside Drive

Description Total Project Cost: \$75,000
 This project will study the south Hwy 1/Hwy 6 intersection and provide a functional design for the preferred future improvements.

Justification
 This area is likely to redevelop in the future, and it is important to have an understanding of the anticipated roadway improvements/needs when considering possible changes to the surrounding area. This project will also provide a plan for future trail connections and other associated improvements.

Expenditures	2019	2020	2021	2022	2023	Total
PLANNING/DESIGN				75,000		75,000
Total				75,000		75,000

Funding Sources	2019	2020	2021	2022	2023	Total
GENERAL FUND				75,000		75,000
Total				75,000		75,000

Budget Impact/Other
 The proposed study and functional design is not expected to have any operating budget impacts.

Project Summary by Name

Project # S3952
 Project Name Dodge Street Reconstruct - Governor to Burlington

Department PUBLIC WORKS
 Contact Jason Havel
 Type One Phase
 Useful Life 50 years
 Category Street Operations
 Priority Essential (2)
 Status Active

GRANTEE IDOT PLAN None
 MATCH % 35% TIF DISTRICT None

Description Total Project Cost: \$13,367,000
 Reconstruction of Dodge Street from Governor Street to Burlington Street. This will be a joint project with the DOT, and will include new street pavement, sidewalk, utility improvements and other associated work.

Justification
 This section of Dodge Street is in poor condition and requires significant ongoing maintenance. A functional design is currently underway for the project.

Expenditures	2019	2020	2021	2022	2023	Total
PLANNING/DESIGN	117,000		1,250,000			1,367,000
CONSTRUCTION					10,500,000	10,500,000
INSPECTION					500,000	500,000
ADMINISTRATION					500,000	500,000
CONTINGENCY					500,000	500,000
Total	117,000		1,250,000		12,000,000	13,367,000

Funding Sources	2019	2020	2021	2022	2023	Total
FEDERAL GRANTS					8,500,000	8,500,000
GO BONDS			1,250,000		3,000,000	4,250,000
ROAD USE TAX FUND	117,000					117,000
STORM WATER FUND					500,000	500,000
Total	117,000		1,250,000		12,000,000	13,367,000

Budget Impact/Other
 Replacing aged infrastructure will lower the City's operating expenditures through decreased maintenance costs. The estimated decrease in operating expenses is less than \$10,000 per year.

Project Summary by Name

Project # **S3953**
 Project Name **Market & Jefferson Street Two-Way Conversion**

Department PUBLIC WORKS
 Contact Kent Ralston
 Type One Phase
 Useful Life 20 years
 Category Street Operations
 Priority Non-essential (5)
 Status Active

GRANTEE NONE PLAN Transportation Plan
 MATCH % NONE TIF DISTRICT None

Description

Total Project Cost: \$500,000

Conversion of Market Street & Jefferson Streets from one-way to two-way corridors. The project cost includes new traffic signals, pavement markings, buffered bike lanes, and signage necessary to implement the conversion. The conversion is intended to generally take place between Madison Street and the eastern termini of the one-way streets - exact limits subject to further evaluation.

Justification

The feasibility of the project and cost estimate was initially evaluated as part of the Downtown Iowa City Traffic Modeling Study completed in 2015.

Expenditures	2019	2020	2021	2022	2023	Total
CONSTRUCTION				500,000		500,000
Total				500,000		500,000

Funding Sources	2019	2020	2021	2022	2023	Total
GO BONDS				500,000		500,000
Total				500,000		500,000

Budget Impact/Other

Operating budget impacts are assumed to be negligible as the corridors already exist and require routine maintenance activities. The conversion will only change how the facilities are used by the traveling public.

Project # **V3144**
 Project Name **Wastewater Clarifier Repairs**

Department PUBLIC WORKS
 Contact Tim Wilkey
 Type Multi-Phase
 Useful Life 20 years
 Category Wastewater Treatment
 Priority Critical (1)
 Status Active

GRANTEE NONE PLAN None
 MATCH % NONE TIF DISTRICT None

Description

Total Project Cost: \$650,000

This project will repair four of the original clarifiers that were installed in 1989. They all have the original carbon steel mechanisms that are severely corroded and are in need of replacement and/or repair.

Justification

These repairs were identified during the design of the Wastewater Treatment Facilities Consolidation Project, however, they were not included in the project due to budget constraints. These repairs are necessary to avoid untimely equipment failure.

Prior	Expenditures	2019	2020	2021	2022	2023	Total
300,000	CONSTRUCTION		350,000				350,000
Total	Total		350,000				350,000

Prior	Funding Sources	2019	2020	2021	2022	2023	Total
300,000	WASTEWATER FUND		350,000				350,000
Total	Total		350,000				350,000

Budget Impact/Other

This project repairs existing equipment which should reduce maintenance and repairs costs. The estimated impact on the operating budget is less than \$10,000.

Project Summary by Name

Project # **V3145**
 Project Name **Scott Boulevard Trunk Sewer**

Department **PUBLIC WORKS**
 Contact **Jason Havel**
 Type **One Phase**
 Useful Life **50 years**
 Category **Wastewater Treatment**
 Priority **Essential (2)**
 Status **Active**

GRANTEE **NONE** PLAN **None**
 MATCH % **NONE** TIF DISTRICT **None**

Description

Total Project Cost: \$2,025,000

This project will extend the Scott Boulevard Trunk Sewer from the north side of the Iowa Interstate Railroad at the Scott Six Industrial Park to the lift station currently serving the Windsor Ridge Subdivision.

Justification

In addition to residential development that has occurred in the area, the Iowa City Community School District has plans to build a new elementary school on the south side of American Legion Road. A new trunk sewer will be needed to accommodate continued growth in the area.

Expenditures	2019	2020	2021	2022	2023	Total
PLANNING/DESIGN	175,000					175,000
LAND/ROW ACQUISITION	300,000					300,000
CONSTRUCTION		1,300,000				1,300,000
INSPECTION		100,000				100,000
CONTINGENCY		150,000				150,000
Total	475,000	1,550,000				2,025,000

Funding Sources	2019	2020	2021	2022	2023	Total
WASTEWATER FUND	475,000	1,550,000				2,025,000
Total	475,000	1,550,000				2,025,000

Budget Impact/Other

The construction of additional sanitary sewer will result in additional future maintenance costs. The estimated impact on the operating budget is less than \$10,000.

Project Summary by Name

Project # **V3147**
 Project Name **Nevada Ave Sanitary Sewer Replacement**

Department **PUBLIC WORKS**
 Contact **Daniel Scott**
 Type **One Phase**
 Useful Life **50 years**
 Category **Wastewater Treatment**
 Priority **Essential (2)**
 Status **Active**

GRANTEE **NONE** PLAN **None**
 MATCH % **NONE** TIF DISTRICT **None**

Description

Total Project Cost: \$350,000

This project includes removing and replacing the sanitary sewer along the back yards behind Nevada Avenue from Lakeside Drive to Whispering Meadow Drive.

Justification

This sewer section has many problems and historically has high ongoing maintenance costs.

Expenditures	2019	2020	2021	2022	2023	Total
PLANNING/DESIGN	30,000					30,000
LAND/ROW ACQUISITION	30,000					30,000
CONSTRUCTION		200,000				200,000
INSPECTION		25,000				25,000
ADMINISTRATION		15,000				15,000
CONTINGENCY		50,000				50,000
Total	60,000	290,000				350,000

Funding Sources	2019	2020	2021	2022	2023	Total
WASTEWATER FUND	60,000	290,000				350,000
Total	60,000	290,000				350,000

Budget Impact/Other

This project will reduce operating expenditures due to the replacement of aging and problematic infrastructure. The estimated annual decrease in operating expenditures is less than \$10,000 per year.

Project Summary by Name

Project # **V3148**
 Project Name **West Park Lift Station Rehabilitation**

Department **PUBLIC WORKS**
 Contact **Tim Wilkey**
 Type **One Phase**
 Useful Life **20 years**
 Category **Wastewater Treatment**
 Priority **Essential (2)**
 Status **Active**

GRANTEE **NONE** PLAN **None**
 MATCH % **NONE** TIF DISTRICT **None**

Description

Total Project Cost: \$105,500

Project includes replacing the existing lift station with a standalone wet well, submersible pumps, valve vault with control valves, new pump controls and panel, natural gas generator, equipment salvage and demolition of the existing dry well/wet well and other considerations to make this a fully functional lift station.

Justification

The lift station is a 60's era Smith and Loveless "can" drywell/wet well lift station with the pumps, and valves mounted inside a buried drywell accessed by climbing down a 20 foot man-way. Staff has to enter the drywell to perform maintenance work. The station is not considered a permit required confined space, but it is a confined space because there is only one means of entry. The station was completely inundated and not operational during the 2008 flood. The new station would include controls and generator above the 500 year flood plain.

Expenditures	2019	2020	2021	2022	2023	Total
PLANNING/DESIGN	10,000					10,000
CONSTRUCTION	85,000					85,000
INSPECTION	1,000					1,000
ADMINISTRATION	1,000					1,000
CONTINGENCY	8,500					8,500
Total	105,500					105,500

Funding Sources	2019	2020	2021	2022	2023	Total
WASTEWATER FUND	105,500					105,500
Total	105,500					105,500

Budget Impact/Other

This project replaces old and outdated infrastructure which should reduce maintenance and operating costs. The estimate annual savings is less than \$10,000 per year.

Project # **V3150**
 Project Name **Digester Cover Renovation**

Department **PUBLIC WORKS**
 Contact **Tim Wilkey**
 Type **One Phase**
 Useful Life **20 years**
 Category **Wastewater Treatment**
 Priority **Critical (1)**
 Status **Active**

GRANTEE **NONE** PLAN **None**
 MATCH % **NONE** TIF DISTRICT **None**

Description

Total Project Cost: \$65,000

Renovate two (2) digester covers.

Justification

Digester's 8101 and 8201 covers are severely degraded and should be replaced.

Expenditures	2019	2020	2021	2022	2023	Total
CONSTRUCTION	65,000					65,000
Total	65,000					65,000

Funding Sources	2019	2020	2021	2022	2023	Total
WASTEWATER FUND	65,000					65,000
Total	65,000					65,000

Budget Impact/Other

This project will reduce operating and maintenance cost through the rehabilitation of older equipment. The annual savings is less than \$10,000 per year.

Project Summary by Name

Project # **V3151**
 Project Name **Digester Complex Rehabilitation**

Department **PUBLIC WORKS**
 Contact **Tim Wilkey**
 Type **One Phase**
 Useful Life **20 years**
 Category **Wastewater Treatment**
 Priority **Critical (1)**
 Status **Active**

GRANTEE **NONE** PLAN **None**
 MATCH % **NONE** TIF DISTRICT **None**

Description

Total Project Cost: \$7,990,500

The future project has two parts: 1) Provide process/related structures and equipment removing phosphorous before digestion. 2) Replace multiple heat exchangers (HEX) with internal corrosion and Struvite deposition, renovate five (5) digester covers, install seven (7) wall thimbles (access ports) in digester wall for inspection and cleaning, replace internal/external(buried) piping clogging with Struvite, replace (HEX) and recirculation pumps as required. An engineering study in 2020 will evaluate current and developing technologies for application to the waste stream characteristics and make project recommendations.

Justification

With biological nutrient removal as part of last ICWWTP project, captured phosphorous (P) accumulates in digesters causing Struvite formation. Removing P before digestion reduces Struvite formation and reduces maintenance costs. Also, the digester complex was constructed in 1989/2002 and has 5 covers in various stages of wear, with one leaking struvite infused liquid between tank and brick facade causing facade to face imminent future collapse. The 11 (HEX) are 15+ year old and multiple valves/pipes show struvite deposition to be replaced.

Expenditures	2019	2020	2021	2022	2023	Total
PLANNING/DESIGN			120,000		90,000	210,000
CONSTRUCTION					7,060,000	7,060,000
INSPECTION					4,000	4,000
ADMINISTRATION					4,000	4,000
CONTINGENCY					712,500	712,500
Total			120,000		7,870,500	7,990,500

Funding Sources	2019	2020	2021	2022	2023	Total
REVENUE BONDS					7,870,500	7,870,500
WASTEWATER FUND			120,000			120,000
Total			120,000		7,870,500	7,990,500

Budget Impact/Other

This project will reduce operating and maintenance cost through the rehabilitation of older equipment. The annual savings is less than \$10,000 per year.

Project Summary by Name

Project # **V3153**
 Project Name **Influent Rake and Screen Replacement**

Department PUBLIC WORKS
 Contact Tim Wilkey
 Type One Phase
 Useful Life 20 years
 Category Wastewater Treatment
 Priority Critical (1)
 Status Active

GRANTEE NONE PLAN None
 MATCH % NONE TIF DISTRICT None

Description

Total Project Cost: \$1,000,000

This project will replace the existing rake and screens that were installed in the 2002 project and have virtually been in constant operation since installation. The west rake and screen suffered a catastrophic failure in 2017 with the failure of the rake mechanism. This same mechanism has failed again and current repairs cost are unknown.

Justification

The equipment is nearing the end of its useful life and has already had two catastrophic failure. This equipment catches floating materials that are not biodegradable in the treatment process and will cause blockages causing and additional maintenance to pumps and grinders. This is considered critical for the operation of the treatment plant.

Expenditures	2019	2020	2021	2022	2023	Total
CONSTRUCTION			1,000,000			1,000,000
Total			1,000,000			1,000,000

Funding Sources	2019	2020	2021	2022	2023	Total
WASTEWATER FUND			1,000,000			1,000,000
Total			1,000,000			1,000,000

Budget Impact/Other

This project will reduce operating and maintenance cost through the rehabilitation of older equipment. The annual savings is less than \$10,000 per year.

Project # **V3154**
 Project Name **Hawkeye Lift Station Rehabilitation**

Department PUBLIC WORKS
 Contact Tim Wilkey
 Type One Phase
 Useful Life 20 years
 Category Wastewater Treatment
 Priority Essential (2)
 Status Active

GRANTEE NONE PLAN None
 MATCH % NONE TIF DISTRICT None

Description

Total Project Cost: \$1,025,000

Rehabilitation includes demolishing the existing building, converting the station to a wet-well valve vault with surface hatches for pump access, basket screening, new standby generator, replace 20 year old pump, new controls, valve vault with bypass capacity, new security fence, landscaping and access road improvements. The station would be plumbed for future expansion, but would not include additional pumps.

Justification

Hawkeye lift station is 50 years old with an aging building, a generator that can no longer be serviced, a deep drywell requiring an elevator and an existing pump that is 20 years old and a replacement pump only 2 years old. Major portions of the station have outlived their useful life and need replacement.

Expenditures	2019	2020	2021	2022	2023	Total
PLANNING/DESIGN				25,000		25,000
CONSTRUCTION				1,000,000		1,000,000
Total				1,025,000		1,025,000

Funding Sources	2019	2020	2021	2022	2023	Total
WASTEWATER FUND				1,025,000		1,025,000
Total				1,025,000		1,025,000

Budget Impact/Other

This project will reduce operating and maintenance cost through the rehabilitation of older equipment. The annual savings is less than \$10,000 per year.

Project Summary by Name

Project # **V3155**
 Project Name **Rohret South Sewer**

Department **PUBLIC WORKS**
 Contact **Joe Welter**
 Type **One Phase**
 Useful Life **50 years**
 Category **Wastewater Treatment**
 Priority **Essential (2)**
 Status **Active**

GRANTEE **NONE** PLAN **None**
 MATCH % **NONE** TIF DISTRICT **None**

Description Total Project Cost: \$2,425,000
 This project would extend the 30-inch sanitary sewer pipe along Abbey Lane from Burry Drive to the west side of US Highway 218.

Justification
 This project will allow development within the watershed west of US Highway 218 and south of Rohret Road.

Expenditures	2019	2020	2021	2022	2023	Total
PLANNING/DESIGN				250,000		250,000
LAND/ROW ACQUISITION					325,000	325,000
CONSTRUCTION					1,650,000	1,650,000
INSPECTION					100,000	100,000
ADMINISTRATION					100,000	100,000
Total				250,000	2,175,000	2,425,000

Funding Sources	2019	2020	2021	2022	2023	Total
REVENUE BONDS					2,425,000	2,425,000
Total					2,425,000	2,425,000

Budget Impact/Other
 This will bring additional revenue along with additional maintenance costs. The estimated maintenance costs are less than \$10,000 per year. The estimated amount of additional revenue is unknown.

Project # **W3212**
 Project Name **First Avenue (400-500 Block) Water Main Replace**

Department **PUBLIC WORKS**
 Contact **Kevin Sluts**
 Type **One Phase**
 Useful Life **70 years**
 Category **Water Operations**
 Priority **Essential (2)**
 Status **Active**

GRANTEE **NONE** PLAN **None**
 MATCH % **NONE** TIF DISTRICT **None**

Description Total Project Cost: \$637,100
 This project is a water main replacement project with respective street and sidewalk replacement. Approximately 1,100 feet of 6" cast iron (vintage 1955) will be replaced with 8" PVC and ductile iron water main. 60 ft of 16" cast iron (vintage 1962) will also be replaced. A significant amount of street repair will be included in this project.

Justification
 The 6" water main broke on January 1, 2013 causing significant damage to the main thoroughfare.

Prior	Expenditures	2019	2020	2021	2022	2023	Total
60,000	CONSTRUCTION		380,000				380,000
	INSPECTION		121,100				121,100
	CONTINGENCY		76,000				76,000
	Total		577,100				577,100

Prior	Funding Sources	2019	2020	2021	2022	2023	Total
60,000	WATER FUND		577,100				577,100
	Total		577,100				577,100

Budget Impact/Other
 This project reduces expenditures through the replacement of aged infrastructure with new infrastructure.

Project Summary by Name

Project # **W3216**
 Project Name **Spruce St. (1300-1400 Block) Water Main Repl**

Department **PUBLIC WORKS**
 Contact **Kevin Slutts**
 Type **One Phase**
 Useful Life **70 years**
 Category **Water Operations**
 Priority **Efficiency Improvement (3)**
 Status **Active**

GRANTEE **NONE** PLAN **None**
 MATCH % **NONE** TIF DISTRICT **None**

Description

Total Project Cost: \$217,350

This project is a water main replacement project with respective street and sidewalk replacement. Approximately 875 feet of 6" cast iron (vintage 1955) will be replaced with 8" PVC and ductile iron pipe.

Justification

The water main has been subject to numerous water main breaks and has reach the end of it's useful life.

Expenditures	2019	2020	2021	2022	2023	Total
PLANNING/DESIGN	20,000					20,000
CONSTRUCTION		130,000				130,000
INSPECTION		41,350				41,350
CONTINGENCY		26,000				26,000
Total	20,000	197,350				217,350

Funding Sources	2019	2020	2021	2022	2023	Total
WATER FUND		217,350				217,350
Total		217,350				217,350

Budget Impact/Other

This project will reduce expenditures due to the replacement of aged infrastructure with new infrastructure. The estimated impact on the annual budget is less than \$10,000.

Project Summary by Name

Project # **W3220**
 Project Name **Melrose - Landfill Water Main Extension**

Department **PUBLIC WORKS**
 Contact **Jason Havel**
 Type **One Phase**
 Useful Life **50 years**
 Category **Water Operations**
 Priority **Essential (2)**
 Status **Active**

GRANTEE **NONE** PLAN **None**
 MATCH % **NONE** TIF DISTRICT **None**

Description

Total Project Cost: \$1,420,000

This project will extend City water main along Melrose Avenue/IWV Road, from Slothower Road to Hebl Avenue, and along Hebl Avenue to the Landfill.. Approximately 8,500 feet of water main (400 ft 12" ductile iron and 8,000 feet of 8" PVC).

Justification

Currently, the Landfill does not have access to City water, and utilizes a well to provide water for the site. The project provide City water to be used for Landfill operations, fire protection and staff use.

Expenditures	2019	2020	2021	2022	2023	Total
PLANNING/DESIGN	110,000					110,000
CONSTRUCTION		1,100,000				1,100,000
INSPECTION		55,000				55,000
ADMINISTRATION		55,000				55,000
CONTINGENCY		100,000				100,000
Total	110,000	1,310,000				1,420,000

Funding Sources	2019	2020	2021	2022	2023	Total
LANDFILL FUND	110,000	1,310,000				1,420,000
Total	110,000	1,310,000				1,420,000

Budget Impact/Other

This project will increase the city's maintenance expenditures due to the addition of water main into the system.

Project Summary by Name

Project # **W3221**
 Project Name **Nutrient Removal Project**

Department **PUBLIC WORKS**
 Contact **Kevin Slutts**
 Type **One Phase**
 Useful Life **50 years**
 Category **Water Operations**
 Priority **Essential (2)**
 Status **Active**

GRANTEE **NONE** PLAN **None**
 MATCH % **NONE** TIF DISTRICT **None**

Description Total Project Cost: \$700,000

This first phase is an engineering study which is intended to investigate options for the removal of source water nutrient contaminants, specifically nitrates, and then construct the best solution. Project will remove nutrient contaminants from source water, specifically nitrates.

Justification

Dissolved ions, specifically nitrates, are not able to be removed by currently installed water treatment processes. Therefore to meet Safe Drinking Water Act standards the source water must be diluted with a separate source that contains a lesser concentration of the offending ions. Current trends indicate an increase in nutrient ion concentration making dilution an increasingly unreliable method to achieve federal standards. A long term nutrient removal solution must be implemented.

Expenditures	2019	2020	2021	2022	2023	Total
PLANNING/DESIGN			100,000			100,000
CONSTRUCTION				600,000		600,000
Total			100,000	600,000		700,000

Funding Sources	2019	2020	2021	2022	2023	Total
WATER FUND			100,000	600,000		700,000
Total			100,000	600,000		700,000

Budget Impact/Other

An increase in energy and maintenance costs will be experienced when the nutrient removal system is being used. The estimated impact to the operating budget is \$25,000 to \$50,000 per year.

Project Summary by Name

Project # **W3222**
 Project Name **Dill St. Water Main Replacement**

Department **PUBLIC WORKS**
 Contact **Kevin Slutts**
 Type **One Phase**
 Useful Life **70 years**
 Category **Water Operations**
 Priority **Critical (1)**
 Status **Active**

GRANTEE **NONE** PLAN **None**
 MATCH % **NONE** TIF DISTRICT **None**

Description Total Project Cost: \$800,000

This is a water main replacement project with respective street and sidewalk replacement. Approximately 1200 feet of 6" cast-iron pipe (vintage 1928, 1939, and 1953) will be replaced with 8" PVC pipe (new minimum standard pipe size). The project also includes the addition of sidewalk on one side of Dill Street from Rocky Shore to the existing sidewalk west of Teeters Court.

Justification

This 6-inch 1939 cast iron water main has had a number of main breaks and is difficult for City staff to excavate due to the grade off of Rocky Shore Dr. Large blowouts along this section of water main have caused significant disruption to the water distribution system as a whole, as this line feeds into both the east and west side of the distribution system. The water main breaks on this pipe have also caused significant damage to other infrastructure in the area.

Expenditures	2019	2020	2021	2022	2023	Total
PLANNING/DESIGN	75,000					75,000
CONSTRUCTION		670,000				670,000
INSPECTION		25,000				25,000
ADMINISTRATION		5,000				5,000
CONTINGENCY		25,000				25,000
Total	75,000	725,000				800,000
Funding Sources	2019	2020	2021	2022	2023	Total
WATER FUND	75,000	725,000				800,000
Total	75,000	725,000				800,000

Budget Impact/Other

This project will reduce expenditures due to the replacement of aged infrastructure with new infrastructure. The estimated impact on the annual budget is less than \$10,000.

Project Summary by Name

Project # W3300
Project Name Bradford Drive Water Main Replacement

Department PUBLIC WORKS
Contact Kevin Slotts
Type One Phase
Useful Life 70 years
Category Water Operations
Priority Efficiency Improvement (3)
Status Active

GRANTEE NONE **PLAN** None
MATCH % NONE **TIF DISTRICT** None

Description

Total Project Cost: \$350,000

This is a water main replacement project with respective street and sidewalk replacement. Approximately 550 feet of 6-inch cast-iron pipe (vintage 1956) will be replaced with 1250 feet of 8-inch PVC.

Justification

The existing water main has been subject to numerous water main breaks and has reached the end of its useful life. This project would also make the distribution system more robust by adding an additional looped feed to the system. This water main feeds Southeast Junior High School, and ranks in the top ten of the water main replacement matrix.

Expenditures	2019	2020	2021	2022	2023	Total
PLANNING/DESIGN		40,000				40,000
CONSTRUCTION			310,000			310,000
Total		40,000	310,000			350,000

Funding Sources	2019	2020	2021	2022	2023	Total
WATER FUND		40,000	310,000			350,000
Total		40,000	310,000			350,000

Budget Impact/Other

This water main replacement project will reduce operations and maintenance cost associated with emergency/after hours repairs. The estimated decrease in operating expenditures is less than \$10,000 per year.

Project # W3301
Project Name Water Distribution Pressure Zone Improvements

Department PUBLIC WORKS
Contact Kevin Slotts
Type One Phase
Useful Life 20 years
Category Water Operations
Priority Critical (1)
Status Active

GRANTEE NONE **PLAN** None
MATCH % NONE **TIF DISTRICT** None

Description

Total Project Cost: \$950,000

Install check valves and pressure reducing valve on 16-inch water main along 1st Ave. Insert valves or close valves at various locations throughout the City. Install a third pump at the Rochester ground storage reservoir. Three additional check valve projects will coincide with this project, they are: the Foster Rd Extension (private development), First Ave Water Main Replacement (2019 CIP), and American Legion Road (2020 CIP).

Justification

A water system future growth study resulted in the conclusion that an east pressure zone served by the Rochester ground storage reservoir would allow for service area pressures to be elevated to allow for development to the east. To establish this pressure zone the existing system's hydraulics need to be split by dead-ending water main, installing valves, pressure reducing stations, and adding pumps.

Expenditures	2019	2020	2021	2022	2023	Total
PLANNING/DESIGN	100,000					100,000
CONSTRUCTION		850,000				850,000
Total	100,000	850,000				950,000

Funding Sources	2019	2020	2021	2022	2023	Total
REVENUE BONDS		950,000				950,000
Total		950,000				950,000

Budget Impact/Other

Pressure zoning will result in additional expenditures for operation, and maintenance of new infrastructure. Additional expenditures for operation and maintenance are estimated between \$10,000 and \$20,000 per year (pump electrical costs and routine maintenance).

Project Summary by Name

Project # **W3305**
 Project Name **Jordan Well Rehabilitation**

Department **PUBLIC WORKS**
 Contact **Kevin Sluts**
 Type **One Phase**
 Useful Life **10 years**
 Category **Water Operations**
 Priority **Critical (1)**
 Status **Active**

GRANTEE **NONE** PLAN **None**
 MATCH % **NONE** TIF DISTRICT **None**

Description Total Project Cost: \$150,000
 Remove and reinstall, or repair the one Jordan well.

Justification
 The Jordan well is a primary source of low nitrate groundwater used seasonally to dilute river source water to maintain finished water below the Safe Drinking Water Act nitrate standard. The need to recondition the Jordan well is due to capacity reduction overtime and the continued usefulness as a low nitrate dilution water source.

Expenditures	2019	2020	2021	2022	2023	Total
CONSTRUCTION			150,000			150,000
Total			150,000			150,000

Funding Sources	2019	2020	2021	2022	2023	Total
WATER FUND			150,000			150,000
Total			150,000			150,000

Budget Impact/Other
 The impact on the operating budget is negligible.

Project # **W3307**
 Project Name **Deforest Ave Water Main Replacement**

Department **PUBLIC WORKS**
 Contact **Kevin Sluts**
 Type **One Phase**
 Useful Life **70 years**
 Category **Water Operations**
 Priority **Critical (1)**
 Status **Active**

GRANTEE **NONE** PLAN **None**
 MATCH % **NONE** TIF DISTRICT **None**

Description Total Project Cost: \$350,000
 Approximately 500 feet of 6-inch cast-iron pipe (vintage 1958) will be replaced with 500 feet of 8-inch PVC on the 900 block of Deforest Avenue.

Justification
 The existing water main has been subject to numerous water main breaks and has reached the end of its useful life. This project would also improve the water distribution system valving in the area, and ranks in the top fifteen of the water main replacement matrix.

Expenditures	2019	2020	2021	2022	2023	Total
PLANNING/DESIGN			40,000			40,000
CONSTRUCTION				200,000		200,000
INSPECTION				50,000		50,000
ADMINISTRATION				30,000		30,000
CONTINGENCY				30,000		30,000
Total			40,000	310,000		350,000

Funding Sources	2019	2020	2021	2022	2023	Total
WATER FUND			40,000	310,000		350,000
Total			40,000	310,000		350,000

Budget Impact/Other
 This project will reduce expenditures due to the replacement of aged infrastructure with new infrastructure. The estimated impact on the annual budget is less than \$10,000.

Project Summary by Name

Project # **W3311**
 Project Name **Collector Well Capacity Improvements**

Department **PUBLIC WORKS**
 Contact **Kevin Slatts**
 Type **One Phase**
 Useful Life **20 years**
 Category **Water Operations**
 Priority **Efficiency Improvement (3)**
 Status **Active**

GRANTEE **NONE** PLAN **None**
 MATCH % **NONE** TIF DISTRICT **None**

Description Total Project Cost: \$700,000

An engineering study of existing alluvial raw water facilities is scheduled for 2018 which will generate plans and specifications to develop or redevelop new or existing sources. The study would be followed by the execution of the recommended solution for additional raw water capacity in 2021. Allocates \$100,000 in 2020 to repair the Collector Well #1 laterals due to failure.

Justification

Currently the two collector wells on the north plant site (#1 & 2) produce an average of about 1.0 to 1.5 million gallons of raw water daily. The remainder, about 4.0 to 4.5 million gallons a day, of the raw water from alluvial collector wells is generated at the south peninsula site. These two sites are powered from different sources and the peninsula wells are a single point failure should an extended loss of power occur. Further municipal growth will drive the need to be able to produce more raw water for treatment from these wells.

Prior	Expenditures	2019	2020	2021	2022	2023	Total
100,000	CONSTRUCTION		600,000				600,000
Total	Total		600,000				600,000

Prior	Funding Sources	2019	2020	2021	2022	2023	Total
100,000	REVENUE BONDS		600,000				600,000
Total	Total		600,000				600,000

Budget Impact/Other

This project will create additional costs to operate and maintain additional wells and water main. The additional operating costs from this project are estimated to be \$10,000 to \$25,000 per year.

Project Summary by Name

Project # **W3313**
 Project Name **Hwy 1 (Hawk Ridge to WalMart) Water Main Repl**

Department **PUBLIC WORKS**
 Contact **Kevin Slutts**
 Type **One Phase**
 Useful Life **70 years**
 Category **Water Operations**
 Priority **Essential (2)**
 Status **Active**

GRANTEE **NONE** PLAN **None**
 MATCH % **NONE** TIF DISTRICT **None**

Description Total Project Cost: \$704,000

Replace approximately 1,600 feet of 12-inch water main (1990 vintage) along Highway 1 from the Hawk Ridge apartments to the north side of Highway 1 across from the WalMart entrance. No service lines are in this area. 12-inch PVC with trenchless installation will be specified to eliminate future corrosion issues due to corrosive soil.

Justification

This water main is situated within corrosive soils and has experienced multiple main breaks. Due to being a transmission main, breaks cause very large pressure losses and disruptions within the distribution system. Replacement of this main with new materials installed to mitigate the corrosive effects of the soils will provide more reliable service to our customers.

Expenditures	2019	2020	2021	2022	2023	Total
PLANNING/DESIGN				64,000		64,000
CONSTRUCTION					640,000	640,000
Total				64,000	640,000	704,000

Funding Sources	2019	2020	2021	2022	2023	Total
WATER FUND				64,000	640,000	704,000
Total				64,000	640,000	704,000

Budget Impact/Other

This project will have a neutral impact on the operating budget as it is the replacement of existing infrastructure.

Project # **W3314**
 Project Name **High Service Pump VFD Replacement**

Department **PUBLIC WORKS**
 Contact **Kevin Slutts**
 Type **One Phase**
 Useful Life **20 years**
 Category **Water Operations**
 Priority **Essential (2)**
 Status **Active**

GRANTEE **NONE** PLAN **None**
 MATCH % **NONE** TIF DISTRICT **None**

Description Total Project Cost: \$550,000

Replace the (4) four variable frequency drives (VFDs) on our high service pumps.

Justification

The VFD's servicing our high service pumps will have been in operation for approximately 20 years when this project reaches construction. This is a typical life span for VFD's and already in 2018 we have had to adapt our SCADA replacement project to accommodate the out-moded communications protocols utilized by these drives. We anticipate that by 2022 & 2023 the age of the drives will necessitate replacement due to technological advances and deterioration of equipment.

Expenditures	2019	2020	2021	2022	2023	Total	Future
PLANNING/DESIGN					50,000	50,000	500,000
Total					50,000	50,000	Total

Funding Sources	2019	2020	2021	2022	2023	Total	Future
WATER FUND					50,000	50,000	500,000
Total					50,000	50,000	Total

Budget Impact/Other

Potential cost savings derived from decreased power usage and less wear on the pumps.

Project Summary by Name

Project # **W3315**
 Project Name **Peninsula Well Field Power Redundancy**

Department PUBLIC WORKS
 Contact Kevin Slutts
 Type One Phase
 Useful Life 70 years
 Category Water Operations
 Priority Efficiency Improvement (3)
 Status Active

GRANTEE NONE PLAN None
 MATCH % NONE TIF DISTRICT None

Description Total Project Cost: \$75,000
 Extend MidAmerican electrical service down Foster Rd to the Peninsula Well Field switchgear set situated to the north of the dog park. Upgrade the switchgear set to allow transfer of source power.

Justification
 Currently the Peninsula Well Field is provided electrical service from Rocky Shore Dr via an aerial electrical feed owned by the City. During flood events or other inclement weather this service is threatened and is single point failure that would cause the treatment plant to loose access to high quality source water until power is restored. Running a second electrical service underground down Foster Rd will mitigate the risk associated with this aerial river crossing.

Expenditures	2019	2020	2021	2022	2023	Total
PLANNING/DESIGN		10,000				10,000
CONSTRUCTION		50,000				50,000
INSPECTION		2,500				2,500
ADMINISTRATION		2,500				2,500
CONTINGENCY		10,000				10,000
Total		75,000				75,000

Funding Sources	2019	2020	2021	2022	2023	Total
WATER FUND		75,000				75,000
Total		75,000				75,000

Budget Impact/Other
 The impact to the operating budget is negligible.

Project # **W3316**
 Project Name **Chlorine Feeder System Upgrade**

Department PUBLIC WORKS
 Contact Kevin Slutts
 Type One Phase
 Useful Life 20 years
 Category Water Operations
 Priority Efficiency Improvement (3)
 Status Active

GRANTEE NONE PLAN None
 MATCH % NONE TIF DISTRICT None

Description Total Project Cost: \$60,000
 Design and have installed new chlorine feed equipment with associated computer system integration.

Justification
 The existing automatic chlorine feeders are reaching their designed end-of-life and are no longer supported by the manufacturer. Updating the system components with current models will allow for more precise control of the chlorine feed system and reduce maintenance time.

Expenditures	2019	2020	2021	2022	2023	Total
PLANNING/DESIGN			10,000			10,000
CONSTRUCTION			50,000			50,000
Total			60,000			60,000

Funding Sources	2019	2020	2021	2022	2023	Total
WATER FUND			60,000			60,000
Total			60,000			60,000

Budget Impact/Other
 Reduced maintenance time and spare parts load - return-on-investment in approximately 8 years.

Project Summary by Name

Project # T3018
 Project Name Parking Equipment EMV Upgrade

Department TRANSPORTATION SERVIC
 Contact Darian Nagle-Gamm
 Type One Phase
 Useful Life 10 years
 Category Parking Operations
 Priority Essential (2)
 Status Active

GRANTEE NONE PLAN None
 MATCH % NONE TIF DISTRICT None

Description Total Project Cost: \$75,000
 This project will involve the upgrade of existing parking revenue control equipment to be able to accept credit cards with EMV chips.

Justification
 Security measures to protect credit card users continues to be more wide spread and is now becoming available for parking equipment. We foresee having to incorporate this upgrade to our existing system.

Expenditures	2019	2020	2021	2022	2023	Total
CONSTRUCTION	75,000					75,000
Total	75,000					75,000

Funding Sources	2019	2020	2021	2022	2023	Total
PARKING FUND	60,000					60,000
TRANSIT FUND	15,000					15,000
Total	75,000					75,000

Budget Impact/Other
 The impact on the operating budget is negligible.

Project # T3019
 Project Name Rec Center Parking Lot Overlay & Creek Improvement

Department TRANSPORTATION SERVIC
 Contact Darian Nagle-Gamm
 Type One Phase
 Useful Life 15 years
 Category Parking Operations
 Priority Essential (2)
 Status Active

GRANTEE NONE PLAN None
 MATCH % NONE TIF DISTRICT None

Description Total Project Cost: \$300,000
 This project will include reconfiguration/redesign of the Robert A. Lee Recreation Center parking lot to improve circulation, Ralston Creek bank stabilization and creekside aesthetic improvements, and milling /resurfacing of the Robert A. Lee Recreation Center parking lot with a 2" asphalt overlay.

Justification
 The redesign of the parking lot will allow for improved access for the new rec center non-profit uses, improve overall traffic circulation and will allow for access to the Chauncey Building's underground parking during Farmer's Market and other events. The streambank work will improve the function and aesthetics of Ralston Creek adjacent to the rec center.

Prior	Expenditures	2019	2020	2021	2022	2023	Total
135,000	CONSTRUCTION	165,000					165,000
Total	Total	165,000					165,000

Prior	Funding Sources	2019	2020	2021	2022	2023	Total
135,000	PARKING FUND	165,000					165,000
Total	Total	165,000					165,000

Budget Impact/Other
 This project will reduce operating expenditures through a reduction in the cost of repairs and maintenance to the old infrastructure. The estimated reduction in operating expenditures is less than \$10,000.

Project Summary by Name

Project # T3020
 Project Name Replacement of Electronics in Smart Parking Meters

Department TRANSPORTATION SERVIC
 Contact Darian Nagle-Gamm
 Type One Phase
 Useful Life 10 years
 Category Parking Operations
 Priority Critical (1)
 Status Active

GRANTEE NONE PLAN None
 MATCH % NONE TIF DISTRICT None

Description Total Project Cost: \$960,000
 This project involves the replacement of the electronics in our on-street parking meters.

Justification
 The electronic equipment in our 1,200 smart parking meters are reaching the end of their useful life.

Expenditures	2019	2020	2021	2022	2023	Total
EQUIPMENT			960,000			960,000
Total			960,000			960,000

Funding Sources	2019	2020	2021	2022	2023	Total
PARKING FUND			960,000			960,000
Total			960,000			960,000

Budget Impact/Other
 The operating impact of this change should be negligible. Operating costs should be reduced slightly due to the replacement of old equipment with new equipment. The savings should be less than \$10,000 per year.

Project # T3021
 Project Name Video Cameras for Parking Facilities

Department TRANSPORTATION SERVIC
 Contact Darian Nagle-Gamm
 Type One Phase
 Useful Life 10 years
 Category Parking Operations
 Priority Efficiency Improvement (3)
 Status Active

GRANTEE NONE PLAN None
 MATCH % NONE TIF DISTRICT None

Description Total Project Cost: \$200,000
 This project involves the installation of additional high-definition cameras in parking facilities.

Justification
 The cameras will aid in securing facilities, following up on incidents, and evaluating parking demand.

Expenditures	2019	2020	2021	2022	2023	Total
EQUIPMENT	100,000	100,000				200,000
Total	100,000	100,000				200,000

Funding Sources	2019	2020	2021	2022	2023	Total
PARKING FUND	100,000	100,000				200,000
Total	100,000	100,000				200,000

Budget Impact/Other
 This project will increase the operating expenditures due to the maintenance of the new equipment. The estimated impact on the operating budget is less than \$10,000 per year.

Project Summary by Name

Project # T3022
 Project Name Parking Enforcement Vehicles

Department TRANSPORTATION SERVIC
 Contact Darian Nagle-Gamm
 Type Multi-Phase
 Useful Life 10 years
 Category Parking Operations
 Priority Efficiency Improvement (3)
 Status Active

GRANTEE NONE PLAN None
 MATCH % NONE TIF DISTRICT None

Description Total Project Cost: \$150,000
 Purchase of a new vehicle with license plate reader technology to aid in parking enforcement in 2019, and the purchase of a replacement license plate reader for existing vehicle that is scheduled for replacement in 2021.

Justification
 The new vehicle and license plate recognition equipment would be dedicated to the enforcement of the Chauncey Swan and Harrison Street parking facilities and would also be used for enforcing loading zones, street storage, and identification of vehicles on the tow-list.

Expenditures	2019	2020	2021	2022	2023	Total
EQUIPMENT	90,000		60,000			150,000
Total	90,000		60,000			150,000

Funding Sources	2019	2020	2021	2022	2023	Total
PARKING FUND	90,000		60,000			150,000
Total	90,000		60,000			150,000

Budget Impact/Other
 The additional vehicle will increase fuel, insurance, maintenance, and replacement charges. By adding another enforcement vehicle, parking fine revenue should increase as well. The estimate increase in expenditures is \$15,000 to \$20,000 per year and the estimated increase in revenue is \$25,000.

Project # T3023
 Project Name Parking Ramp Automated Parking Equipment

Department TRANSPORTATION SERVIC
 Contact Darian Nagle-Gamm
 Type One Phase
 Useful Life 10 years
 Category Parking Operations
 Priority Essential (2)
 Status Active

GRANTEE NONE PLAN None
 MATCH % NONE TIF DISTRICT None

Description Total Project Cost: \$550,000
 Replacement automated parking equipment in parking ramps.

Justification
 Original equipment was installed beginning in 2009. Performance is degrading as the equipment is reaching the end of its useful life.

Expenditures	2019	2020	2021	2022	2023	Total
EQUIPMENT		275,000		275,000		550,000
Total		275,000		275,000		550,000

Funding Sources	2019	2020	2021	2022	2023	Total
PARKING FUND		275,000		275,000		550,000
Total		275,000		275,000		550,000

Budget Impact/Other
 This project should have a minimal impact on the operating budget as it only replaces existing equipment.

Project Summary by Name

Project # T3055
 Project Name Transit/Equipment Facility Relocation

Department TRANSPORTATION SERVIC
 Contact Darian Nagle-Gamm
 Type One Phase
 Useful Life 40 Years
 Category Transit Operations
 Priority Essential (2)
 Status Active

GRANTEE FTA PLAN Transportation Plan
 MATCH % 20% TIF DISTRICT None

Description

Total Project Cost: \$18,000,000

This project involves the construction of a new transit and equipment facility for maintenance operations and storage. As part of this project, the storage area will be expanded allowing for an increase in fleet size and the maintenance facility will be upgraded. The relocation will address the environmental issues that exist at the current facility sites and allow for the redevelopment of a major commercial site at the corner of Highway 6 and Riverside Drive.

Justification

These facilities have outlived their useful life and are in need of replacement. The facilities have structural issues from the surrounding area, and a new facility will improve the delivery of service. The two facilities would be consolidated into one to create better utilization of space and would be more cost effective. A FTA grant is being sought to assist in the construction.

Expenditures	2019	2020	2021	2022	2023	Total
CONSTRUCTION				18,000,000		18,000,000
Total				18,000,000		18,000,000

Funding Sources	2019	2020	2021	2022	2023	Total
EQUIPMENT FUND				3,000,000		3,000,000
FEDERAL GRANTS				12,000,000		12,000,000
TRANSIT FUND				3,000,000		3,000,000
Total				18,000,000		18,000,000

Budget Impact/Other

The replacement of transit and equipment facilities should be to newer and more energy efficient facilities, however, the new facilities will be larger and contain more operational functionality. The additional size and capability of the facility will most likely offset the potential savings from the newer facility. Additional savings/cost from this facility has not been determined.

Project # T3063
 Project Name Transit Facility Parking Lot Asphalt Overlay

Department TRANSPORTATION SERVIC
 Contact Darian Nagle-Gamm
 Type One Phase
 Useful Life 15 years
 Category Transit Operations
 Priority Essential (2)
 Status Active

GRANTEE NONE PLAN None
 MATCH % NONE TIF DISTRICT None

Description

Total Project Cost: \$50,000

This project will include milling and resurfacing drive areas of the existing Transit maintenance and storage parking lot with 4" asphalt overlay.

Justification

The lot has several excessive cracking and sinking locations that create an unsafe condition for employees and cause excessive wear and tear on our Transit fleet. This location was constructed on an old dump site and experiences on-going ground settlement.

Expenditures	2019	2020	2021	2022	2023	Total
CONSTRUCTION	50,000					50,000
Total	50,000					50,000

Funding Sources	2019	2020	2021	2022	2023	Total
TRANSIT FUND	50,000					50,000
Total	50,000					50,000

Budget Impact/Other

This project will reduce operating expenditures through a reduction in the cost of repairs and maintenance to the old infrastructure. The estimated reduction in operating expenditures is less than \$10,000.

Project Summary by Name

Project # T3064
 Project Name Transit Mobile Column Vehicle Lift

Department TRANSPORTATION SERVIC
 Contact Darian Nagle-Gamm
 Type One Phase
 Useful Life 25 years
 Category Transit Operations
 Priority Essential (2)
 Status Active

GRANTEE NONE PLAN None
 MATCH % NONE TIF DISTRICT None

Description Total Project Cost: \$60,000
 This would allow Transit to purchase a mobile lift used for repairing Heavy and Light Duty Buses.

Justification
 The current hoists are stationary and were installed 30+ years ago, when the Transit Facility was built. The current hoists require on-going maintenance and need replaced. A mobile lift can be used in any repair bay and will be transferred to the new facility.

Expenditures	2019	2020	2021	2022	2023	Total
CONSTRUCTION	60,000					60,000
Total	60,000					60,000

Funding Sources	2019	2020	2021	2022	2023	Total
TRANSIT FUND	60,000					60,000
Total	60,000					60,000

Budget Impact/Other
 This project will reduce operating expenditures through a reduction in the cost of repairs and maintenance to the old infrastructure. The estimated reduction in operating expenditures is less than \$10,000.

Project # T3065
 Project Name Muscatine Ave Pedestrian/Transit Amenities

Department TRANSPORTATION SERVIC
 Contact Darian Nagle-Gamm
 Type One Phase
 Useful Life 20 years
 Category Transit Operations
 Priority Essential (2)
 Status Active

GRANTEE NONE PLAN None
 MATCH % NONE TIF DISTRICT Towncrest

Description Total Project Cost: \$60,000
 This project involves the installation of an accessible mid-block crosswalk with pedestrian refuge area on Muscatine Avenue between Wade Street and William Street, adjacent to Hy-Vee property. This project also involves construction of pedestrian circulation areas for the installation of new bus shelters.

Justification
 This project will provide a north-south pedestrian crosswalk in a heavily traveled commercial corridor in which there are very few ADA crosswalks. An MPOJC study identified this location as ideal for a mid-block crosswalk coupled with a pedestrian refuge island. As part of the project, staff will move transit stops 7258 and 7257 to this location and install new transit shelters to further improve pedestrian safety and amenities.

Expenditures	2019	2020	2021	2022	2023	Total
CONSTRUCTION	50,000					50,000
CONTINGENCY	10,000					10,000
Total	60,000					60,000

Funding Sources	2019	2020	2021	2022	2023	Total
TRANSIT FUND	60,000					60,000
Total	60,000					60,000

Budget Impact/Other
 This project would slightly increase operating expenditures for the additional maintenance of the crosswalk and amenities. The estimated annual increase in operating expenditures is less than \$10,000.

**City of Iowa City
Capital Improvement Program
Unfunded Projects**

Project Name	Description	Unfunded Amt
1 - Bridges		
1 BURLINGTON ST BRIDGE-SOUTH	This project is a replacement of the Burlington Bridge over the Iowa River that will also increase the number of lanes.	\$16,000,000
2 GILBERT STREET BRIDGE	This project will include the removal and replacement of the existing continuous concrete slab bridge over Ralston Creek on Gilbert Street. The project will also include removal and replacement of streambank slope protection, street pavement, sidewalk, and storm sewer adjacent to the bridge.	\$1,900,000
3 IOWA AVENUE CULVERT	This project will include the removal and replacement of the existing reinforced concrete box culvert with a new three-sided arch culvert. The project will also include removal and replacement of slope protection adjacent to the bridge on Ralston Creek, removal and replacement of street pavement and sidewalk, and site restoration.	\$3,500,000
4 F STREET BRIDGE	This project involves the removal and replacement of the existing corrugated metal arch bridge with a larger bridge.	\$773,000
5 FOURTH AVENUE BRIDGE	This project will replace the bridge over the South Branch of Ralston Creek at Fourth Avenue and will include sidewalks. Possibility of approximately \$75,000 state funding.	\$773,000
6 SIXTH AVENUE BRIDGE	This project involves the removal and replacement of the existing twin box culvert with a larger bridge.	\$773,000
7 THIRD AVENUE BRIDGE	This project will include the removal and replacement of the existing concrete bridge with a new single-span reinforced concrete box culvert. The project will also include removal and replacement of slope protection adjacent to the bridge on Ralston Creek South Branch, removal and replacement of street pavement, and storm sewer improvements.	\$650,000
2 - Streets		
8 BENTON STREET - ORCHARD TO OAKNOLL	This is a capacity related improvement identified by the Arterial Street Plan.	\$5,150,000
9 BROOKLAND PARK DRIVE REHABILITATION	This project will include reconstruction of Brookland Park Drive and updates to utilities.	\$1,450,000
10 DODGE ST - BURLINGTON TO BOWERY	Street reconstruction and storm sewer improvements. This is a joint project with the IDOT.	\$13,250,000
11 DUBUQUE RD PAVING - BRISTOL TO DODGE	Reconstruct and upgrade to urban cross sections.	\$1,339,000
12 DUBUQUE STREET ACCESS ROAD AND TRAFFIC SIGNAL	This project will construct an access drive from the north end of Laura Dr to Dubuque Street, south of the Interstate 80 / Dubuque St interchange. May also facilitate a second means of access from the Peninsula area to Dubuque St.	\$2,000,000
13 PARK ROAD RECONSTRUCTION, ROCKY SHORE TO RIVERSIDE	Reconstruction of Park Road from Rocky Shore Drive to the west project limits of the Gateway Project, approximately Riverside Drive. This project will include new street pavement, sidewalk, utility improvements and other associated work.	\$6,700,000
14 EMERALD STREET DIAMOND GRINDING	This project will diamond grind all of Emerald Street to remove the slab warping that interferes with the use of this street by fire trucks.	\$212,000

**City of Iowa City
Capital Improvement Program
Unfunded Projects**

Project Name	Description	Unfunded Amt
15 GILBERT / US 6 INTERSECTION LEFT TURN LANES	Reconstruct the intersection of Gilbert & US 6 to include dual left turn lanes on Gilbert St.	\$4,840,000
16 GILBERT ST IAIS UNDERPASS	This project relocates the sidewalks of the Gilbert St. underpass at the IAIS Railroad. The sidewalks are moved further from the street and existing erosion problems are addressed.	\$327,000
17 OLD HWY 218 STREETScape	Streetscape improvements on Old Hwy 218 entrance - Sturgis Ferry Park to US Hwy 6. This project includes landscaping, lighting and sidewalk improvements. The project should be coordinated with Sturgis Ferry Park upgrade and /or Riverside Drive Redevelopment project.	\$812,000
18 HIGHWAY 965 EXTENSION	This project will be initial phase of constructing Hwy 965 extended from the south side of Hwy 218 to Melrose Avenue to arterial standards.	\$9,167,000
19 MCCOLLISTER - SYCAMORE ST TO SCOTT BLVD	Extend proposed McCollister Boulevard from Sycamore Street to Scott Boulevard.	\$9,088,000
20 MUSCATINE AVENUE RECONSTRUCTION, IOWA TO FIRST AVE	This project will reconstruct Muscatine Avenue from Iowa Avenue to 1st Avenue.	\$10,510,000
21 NORTH GILBERT ST PAVING	This project will reconstruct the 900 block of North Gilbert Street to improve the pavement from a chip seal to concrete pavement with curbs, gutters, and sidewalks.	\$743,000
22 OAKDALE BLVD	This project would construct an extension north across I-80 to a new intersection with Iowa Hwy 1.	\$15,000,000
23 OAKDALE BLVD-HWY 1 TO PRAIRIE DU CHIEN RD	This project would construct Oakdale Blvd from Hwy 1, west to Prairie Du Chien Road.	\$8,240,000
24 PENINSULA SECONDARY ACCESS ROAD	This project will establish a more reliable access to the Peninsula neighborhood by either elevating Foster Rd from Laura Dr to No Name road by creating a secondary access to the area. This project will not be necessary if the Taft Speedway Levee Project is constructed.	\$2,883,000
25 RIVERSIDE DRIVE STREETScape	Phases II to V of the South Riverside Drive Streetscape Master Plan, which includes improvements to the west side of Riverside Drive from Benton to Hwy 6 and the east side of Riverside from Myrtle to Hwy 6. Project includes consolidation of driveways, undergrounding of utilities, and installation of sidewalks and landscaping.	\$2,650,000
26 ROHRET RD IMPROVEMENTS-LAKESHORE TO LIMITS	Project will reconstruct Rohret Rd to urban standards.	\$1,813,000
27 S GILBERT ST IMPROVEMENTS	Reconstruction from Benton Street to Stevens Drive. This project does not include improvements to the Gilbert St. / Highway 6 intersection.	\$4,326,000
28 SOUTH ARTERIAL AND BRIDGE, US218 TO GILBERT STREET	Construction of a south arterial street and bridge over the Iowa River, connecting from Old Hwy 218/US 218 interchange on the west side of the Iowa River to Gilbert Street/Sycamore 'L' intersection .	\$15,987,000
29 SYCAMORE-HWY 6 TO HIGHLAND	This project involves additional lanes to improve capacity and storm sewer improvements.	\$750,000
30 SYCAMORE STREET - EAST-WEST LEG FROM "L" TO SOUTH GILBERT	This project will reconstruct Sycamore Street to arterial standards using the Complete Streets Policy. This phase will be the east-west leg of Sycamore Street.	\$3,040,000

**City of Iowa City
Capital Improvement Program
Unfunded Projects**

Project Name	Description	Unfunded Amt
31 TAFT AVENUE – HERBERT HOOVER HWY TO COURT STREET	Reconstruct Taft Avenue from Herbert Hoover Hwy to Court Street.	\$6,600,000
32 TAFT AVENUE – COURT STREET TO AMERICAN LEGION ROAD	Reconstruct Taft Avenue from Court Street to American Legion Road.	\$5,200,000
33 TAFT AVENUE – AMERICAN LEGION ROAD TO 420TH STREET	Reconstruct Taft Avenue from American Legion Road to Herbert Hoover Hwy.	\$8,200,000
34 LAURA DRIVE RECONSTRUCTION	Reconstruction of entire length of Laura Drive to standard two lane width with curb, storm sewer and sidewalk.	\$2,000,000
35 LINN STREET RECONSTRUCTION, BURLINGTON TO IOWA	This project is part of the downtown streetscape master plan. This project reconstructs Linn Street from Burlington Street to Iowa Avenue. Project also improves sidewalk pavement, addresses critical update to water main, replaces and relocates storm sewer between Washington & Iowa.	\$1,935,000
36 CLINTON STREET STREETSCAPE	Improve Clinton Street Streetscape south of Burlington Street consistent with the Riverfront Crossings Plan. Minor pavement improvements and lane striping a part of project.	\$1,500,000
37 FAIRCHILD BRICK STREET RECONSTRUCTION	This project reconstructs two blocks of brick street along Fairchild Street from Clinton Street to Linn Street and will include complete removal of the existing pavement, salvage of existing bricks, and construction of new a 7 inch concrete pavement base with asphalt setting bed and brick surface.	\$1,100,000
38 INTERSTATE 80 AESTHETIC IMPROVEMENTS	Landscaping and aesthetic treatments in the Interstate 80 corridor. The objective of this project is to mitigate the visual impact of the addition of a third lane to I-80 and to provide cohesive and pleasing feel to the Iowa City corridor.	\$300,000
39 TOWNCREST DRIVE RECONSTRUCTION	A private street that the property owners would dedicate the right of way to the City, and the City will reconstruct. Parking along and adjacent to the right of way will be reconfigured to better facilitate vehicle movement and pedestrian safety.	\$600,000
40 GILBERT STREET FUNCTIONAL DESIGN - HWY 6 TO KIRKWOOD	Obtain consulting services to provide a functional design of Gilbert Street between Hwy 6 & Kirkwood Avenue. The functional design should take into account all previous design work completed for the corridor.	\$60,000
3 - Transportation Services		
41 ROCK ISLAND RAILROAD DEPOT RESTORATION	Preparation of Old Rock Island Railroad Depot for Amtrak service, including platform construction, lighting, utilities, passenger information display, ticketing kiosks, canopy, warming shelter, signage, parking, and accessibility improvements.	\$5,381,000

**City of Iowa City
Capital Improvement Program
Unfunded Projects**

Project Name	Description	Unfunded Amt
42 CAPITOL & DUBUQUE STREET PARKING RAMP FAÇADE IMPROVEMENTS	To construct façade improvements on the Capitol Street and Dubuque Street parking ramps to improve their aesthetic appearance in these high profile, high traffic areas.	\$1,000,000
4 - Ped & Bike Trails		
43 IOWA RIVER TRAIL, HIGHWAY 6 TO STURGIS FERRY PARK	This project will extend the Iowa River Trail from just north of Highway 6 to Sturgis Ferry Park on the west side of the Iowa River.	\$1,180,000
44 OLD HIGHWAY 218 TRAIL/WIDE SIDEWALK	This project will construct an 8' wide sidewalk adjacent to Old Highway 218 between Sturgis Ferry Park and McCollister Boulevard.	\$550,000
45 MYRTLE AVE SIDEWALK INFILL	The project will construct sidewalk along the north side of Myrtle Avenue between Greenwood Drive and Olive in order to fill in a gap in the City's sidewalk network. Also included is a short section of sidewalk on the north side of Heinz Road between Scott Boulevard and the bus stop to the east.	\$155,000
46 SOUTHGATE AVE IOWA RIVER TRAIL CONNECTOR	This project will construct a trail connection along Southgate Avenue from Gilbert Street to the Iowa River	\$250,000
47 HWY 6 TRAIL -BROADWAY TO SYCAMORE	Extend existing trail along Hwy 6 between Broadway to Sycamore Streets.	\$2,588,000
48 HWY 6 TRAIL -SYCAMORE TO HEINZ	Construction of trail extension along Hwy 6 between Sycamore Street and Heinz Road and along First Avenue from the south side of Hwy 6 to Lower Muscatine Road.	\$1,900,000
49 WILLOW CREEK TRAIL - PHASE III	Construct a trail from Willow Creek Drive, under Highway One, around perimeter of airport, to connect with Iowa River Corridor (IRC) Trail.	\$870,000
50 WILLOW CREEK TRAIL-WEST	Connect Willow Creek Trail from its current west terminus via a tunnel under Highway 218, to connect with the trail in Hunters Run Park and further west.	\$2,814,000
5 - Wastewater		
51 NORTH BRANCH DAM TRUNK SEWER	This project extends easterly along Ralston Creek from the North Branch Dam to Scott Boulevard.	\$3,860,000
52 NORTHEAST TRUNK SEWER	Reconstruction of an under-sized sewer through the northeast neighborhoods.	\$5,221,000
53 SANITARY SEWER EXTENSION - SCOTT TO HICKORY TRAIL	This project includes the design and construction of a sanitary sewer trunk extension between Scott Boulevard and Hickory Trail.	\$790,000
54 GEO-THERMAL HVAC CONVERSION	Project would include the conversion of the HVAC system to Geo-Thermal. Installation of Geo-thermal loops, new pump systems, new chiller, and improved controllers required to operate the system.	\$300,000
6 - Water		
55 WEST SIDE GROUND STORAGE RESERVOIR	Construction of a one million gallon buried potable water storage reservoir including pumping facilities. Land acquisition is complete.	\$1,545,000
56 WELL COMMUNICATIONS FIBER OPTIC CABLE	Install fiber optic cable for well house communications and SCADA telemetry.	\$1,000,000

**City of Iowa City
Capital Improvement Program
Unfunded Projects**

Project Name	Description	Unfunded Amt
57 WATER TREATMENT PLANT FILTER #6 BUILDOUT	Build out of filter #6 with internals including under drains, gravel, air grid piping, sand media, granular activated carbon (GAC) media, and backwash troughs.	\$241,600
58 WELL FIELD ELECTRICAL CABLE REPLACEMENT	Replace aging medium voltage cable in both the plant site and the peninsula well fields.	\$175,000
59 LEE/HIGHWOOD STREET WATER MAIN REPLACEMENT	This is a water main replacement project with respective street and sidewalk replacement at Lee Street and Highwood Street. Approximately 550 feet of 6" cast-iron pipe (vintage 1951) will be replaced with 6" PVC pipe. Approximately 300 feet of PVC will be installed where no pipe has existed previously.	\$195,500
60 GIBLIN DRIVE WATER MAIN REPLACEMENT	This is a water main replacement project with respective street and sidewalk replacement. Approximately 620 feet of 6-inch cast-iron pipe (vintage 1953) will be replaced with 8" PVC.	\$246,350
61 SIXTH AVENUE WATER MAIN REPLACEMENT	This is a water main replacement project with respective street and sidewalk replacement. Approximately 650 feet of 6-inch cast-iron pipe (vintage 1974) will be replaced with 8" PVC.	\$340,000
62 WATER PLANT SOFTENER IMPROVEMENTS	Automate manual operating procedures, motorize concentrator adjustment and mortorized valve adjustor for the small influent valve.	\$75,000
63 WELL HOUSE & GENERATOR BUILDING ROOF	Replace the roofs on the 5 collector wells, 3 deep wells, and emergency generator building.	\$500,000
64 LIME LAGOON OUTLET STRUCTURE MODIFICATIONS	Modify the lagoon outlet structure to an open channel design.	\$500,000
65 MARKET STREET WATER MAIN - MADISON TO CLINTON	Extend 20-inch water main from Madison to Clinton on Market St. Tie in 12-inch on Clinton St. to 16-inch at Bloomington St.	\$1,400,000
7 - Storm Water		
66 CARSON LAKE REGIONAL STORM WATER	Construction of a regional storm water management facility on the middle branch of Willow Creek immediately west of Highway 218. This facility will serve development west of Highway 218 and south of Rohret Road. Rohret South Sewer project is a prerequisite.	\$1,160,000
67 IOWA AVENUE CULVERT REPAIRS	This project will repair a box culvert that carries Ralston Creek under Iowa Avenue.	\$348,000
68 N BRANCH BASIN EXCAVATION	Aerial mapping done for the update to the flood plain maps revealed that sedimentation has consumed a portion of the capacity of the facility. This basin is located in Hickory Hill Park.	\$135,000
69 OLYMPIC COURT STORM WATER	Storm sewer retrofit to relieve localized flooding from storm water runoff.	\$464,000
70 SUNSET ST STORM SEWER	The area just north and south of Kineton Green, east of Sunset, has experienced back yard flooding and drainage problems.	\$440,000
71 SPRUCE STREET (1300-1400 BLOCK) WATER MAIN REPLACEMENT	This project is a water main replacement project with respective street and sidewalk replacement. Approximately 875 feet of 6" cast iron (vintage 1955) will be replaced with 8" PVC and ductile iron pipe.	\$217,350

**City of Iowa City
Capital Improvement Program
Unfunded Projects**

Project Name	Description	Unfunded Amt
72 RIVERSIDE DR. & ARTS CAMPUS STORM SEWER	This will be a joint project with the University of Iowa to upgrade the Riverside Drive / Arts Campus storm sewer and lift station to perform better during future floods.	\$1,000,000
8 - Parks & Recreation		
73 RECREATION / AQUATIC CENTER	As recommended in the Parks and Recreation Master Plan, construct a major new Recreation & Aquatic Center, probably in the western part of Iowa City.	\$16,000,000
74 MERCER PARK POOL IMPROVEMENTS	This project would include the replacement of the two pool bulkheads, deck tile, dive stands, and the renovation of the women's locker room from a shared shower space to two separate shower spaces.	\$500,000
74 WATERWORKS PARK BOAT RAMP	This project is to add a boat ramp to access the Iowa River in the northeast corner of Waterworks Park. Improvements include a boat ramp, boat trailer parking, a boat dock, and an access road.	\$250,000
75 RIVERFRONT CROSSINGS PARK - PHASE 4	Phase 4 of the Riverfront Crossings Park master plan adds a new river access, an amphitheater, a kayak launch, and new river trails.	\$1,353,000
76 GILBERT STREET/PARK MAINT SHOP BOAT RAMP	Addition of an accessible boat access to the Iowa River from the parking lot at the Park Maintenance Shop.	\$245,000
77 OFF ROAD BIKE TRAIL DEVELOPMENT	Addition of multiuse soft surface trails for family friendly off road biking, cross country running/skiing and hiking along river bottom areas.	\$123,000
78 IOWA RIVER TRAIL, BENTON TO HIGHWAY 6	This project will extend the Iowa River Trail from Benton St to Highway 6, on the west side of the Iowa River. Future phases of the trail could extend to Stergis Ferry Park and on top of the west side levee to McCollister Blvd.	\$1,700,000
79 SAND PRARIE ENHANCEMENT	Take steps to clear, re-seed and perform low impact development on the 38 acre sand prairie and adjacent McCollister property acquired in 2004/05.	\$273,000
80 MERCER PARK BALL DIAMOND #4 RENOVATION	This project would reconfigure ball diamond #4 at Mercer Park to realign the field to a NW orientation. This would include the removal of the existing field, fencing, and spectator areas.	\$374,000
81 SECOND PARKING LOT AT ASHTON HOUSE	Provides for additional parking on the north side of the Ashton House to support larger events at the facility.	\$300,000
82 LOWER CITY PARK MASTER PLAN IMPROVEMENTS	Implement changes to make the park more resilient to flooding. Follows from the 2015 master plan.	\$23,268,522
83 EAST SIDE SPORTS COMPLEX IMPROVEMENTS	Build out of a new 73 acre park on the City's east side. The park includes expansion of various field sports as well as serves as a neighborhood amenity. Follows from the 2015 master plan.	\$14,034,794
84 UPPER CITY PARK POOL AQUATIC ENHANCEMENTS	The project includes design and construction of aquatic enhancements to Upper City Park. Includes renovation of the existing pool and the addition of modern aquatic features possibly including splash pads, slides and other family-friendly amenities.	\$4,500,000
85 TERRY TRUEBLOOD RECREATION AREA PARKING EXPANSION	Expansion of the parking areas with addition of 100 parking spaces at the Terry Trueblood Recreation Area lodge and lake.	\$225,000

**City of Iowa City
Capital Improvement Program
Unfunded Projects**

Project Name	Description	Unfunded Amt
9 - Other Projects		
86 BURLINGTON STREET MEDIAN	Construct the Burlington Street median from Gilbert Street to Madison Street. Project includes relocation of water and sewer utilities. This project will require a traffic signal preemption system. (Part of the Riverfront Crossings amendment to City-University URA).	\$1,973,000
87 CEMETERY COLUMBARIUM	Construction of a columbarium.	\$405,000
88 CITY HALL RELOCATION	Relocate and expand / modernize City Hall and City Council Chambers.	\$12,000,000
89 POLICE EVIDENCE STORAGE FACILITY	Construction of a permanent evidence storage facility.	\$929,000
90 CENTRAL POLICE STATION RELOCATION	Relocate and expand / modernize Central Police Station.	\$19,000,000
91 FIRE STATION #1 RELOCATION	Relocate and expand / modernize Central Fire Station #1.	\$11,593,000
92 FIRE STATION #5	Construction of Fire Station #5 in the South Planning District.	\$2,898,000
93 FIRE STATION #6	Construction of Fire Station #6 in the Southwest Planning District.	\$2,898,000
94 FLOOD BUYOUTS	This project will provide funds for the purchase of houses in designated flood hazard buyout areas after FEMA and CDBG buyout programs have ended.	\$530,000
95 RIVERSIDE DRIVE REDEVELOPMENT	This project includes methane abatement, excavation, and fill at the 7 acre site owned by the City at Riverside Dr. and Hwy 6. This site preparation would allow for marketing of this property for commercial development.	\$2,527,000
96 LANDFILL EXPANSION - NORTHWEST CELL	This project includes the preliminary design and studies, detailed design, construction, construction observation, and regulatory compliance associated with implementing the next landfill cell.	\$4,065,000
97 AIRPORT EQUIPMENT SHELTER	Snow removal equipment was previously stored in United Hangar. Equipment Shelter would provide enclosed storage for equipment.	\$337,500
98 AIRPORT PERIMETER ROAD	Construction perimeter road for maintenance and fueling vehicles to travel to south development area.	\$267,700
99 SOUTH AIRPORT SITE DEVELOPMENT	South General Aviation area site development with access roadway and utilities.	\$2,125,100
100 HANGAR A DOOR REPLACEMENT	Hangar A door replacement; hangar A has 10 doors to be replaced.	\$200,000
101 SUMMIT ST. HISTORIC PLAN	Streetscape and intersection elements through Summit Street Historic District.	\$302,000
102 TRAFFIC SIGNAL PRE-EMPTION SYSTEM	This project will install a city-wide Geographic Information System based traffic signal pre-emption system for emergency vehicles. This system is necessary if the Burlington St Median Project is constructed between Madison St and Gilbert St.	\$1,221,000
103 BURLINGTON STREET DAM	Modification of the Burlington Street Dam to address public safety concerns, improve riverbank stability, improve fish habitat, and create recreational opportunities.	\$6,435,000
TOTAL - UNFUNDED PROJECTS		\$ 341,835,416

INTERNAL SERVICE FUNDS

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Equipment
Risk Management
Information Technology Services
Central Services
Health Insurance Reserve
Dental Insurance Reserve

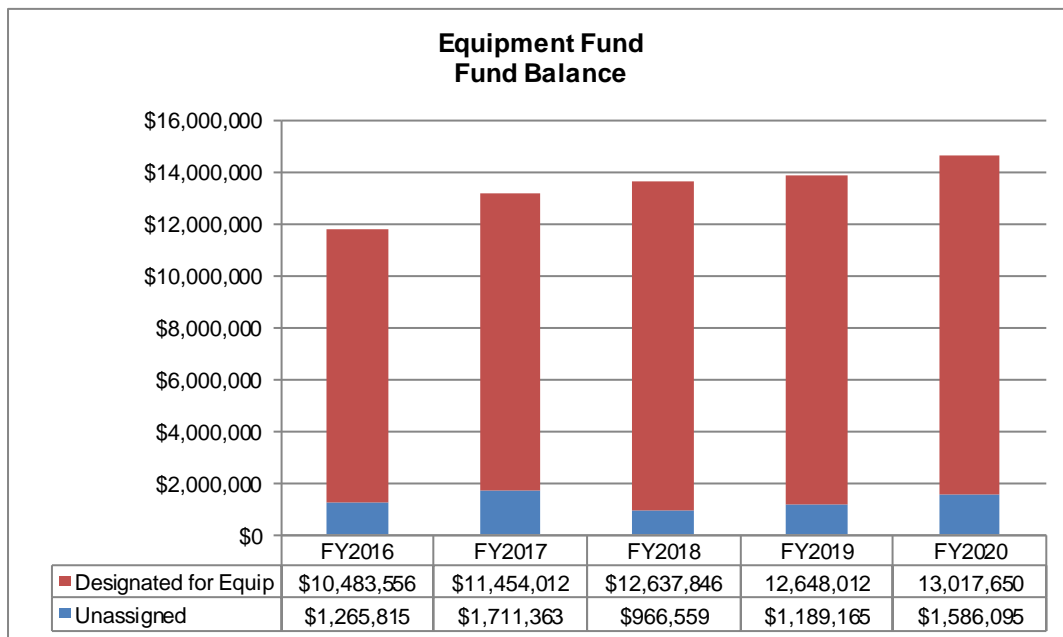
EQUIPMENT FUND

The Equipment Fund is an internal service fund created to account for the City’s fuel facility, maintenance of the City’s vehicle and equipment fleet, and the accumulation of funds for the replacement of vehicles and equipment. During fiscal year 2018, the accounting for the City’s non-public safety backup radio system was moved from the Central Services Fund to the Equipment Fund.

Internal customers and departments and other local governments are charged labor and parts for the cost to repair vehicles and equipment by the City’s fleet maintenance division. Those charges are designed to cover the division’s actual cost of service. Fuel has also been charged at actual cost, however, starting in fiscal year 2015 a fuel surcharge was added to accumulate savings for the future replacement of the new fuel facility. These funds are reported in the replacement reserve assigned fund balance.

The Equipment Fund also charges departments for the replacement cost of their vehicles and equipment. These charges are calculated at the estimated replacement cost less the estimated resale value of the piece of equipment. Purchases of new vehicles and equipment are budgeted in the departmental budgets. When new equipment is added, the departments are then charged by the reserve for their future replacement.

The graph below represents the Equipment Fund’s actual and projected fund balances. The Equipment Fund’s total fund balance has been trending upward primarily due to the accumulation of replacement reserves. In fiscal year 2016, the unassigned and the replacement reserves were adjusted to ‘fully fund’ the replacement program. This caused a one-time adjustment of \$2,654,484 between the unassigned and the designated fund balance.



In fiscal year 2018, a transfer of \$1,100,000 of unassigned cash was budgeted to the Capital Projects Fund for the relocation of the vehicle wash bay to the new public works facility location. Also, in fiscal year 2018 was a transfer of \$330,000 of unassigned cash to the Capital Projects Fund for the replacement of the roof at the current Equipment building. Due to these transfers, the Equipment Fund's unassigned fund balance decreased in fiscal year 2018 by \$744,804. Total fund balance continues to trend upward, however, growing to \$13,837,178 in fiscal year 2019, an increase of 1.7% over fiscal year 2018. Total fund balance is projected to be \$14,603,746 in fiscal year 2020, an increase of 5.5% over the previous fiscal year.

Equipment (8100 - 8101)
Fund Summary

	2016 Actual	2017 Actual	2018 Actual	2019 Revised	2020 Budget	2021 Projected
Fund Balance, July 1	\$ 11,018,139	\$ 11,749,372	\$ 13,165,375	\$ 13,604,406	\$ 13,837,178	\$ 14,603,746
Revenues:						
Use Of Money And Property						
Interest Revenues	\$ 41,784	\$ 68,973	\$ 179,380	\$ 68,970	\$ 197,922	\$ 197,922
Intergovernmental						
Disaster Assistance	-	-	32	-	-	-
Local 28E Agreements	420,088	449,993	573,245	476,991	618,650	-
Charges For Fees And Services						
Refuse Charges	265	747	1,060	750	1,060	1,060
Miscellaneous						
Intra-City Charges	5,156,536	5,451,987	5,912,686	5,977,712	6,291,006	6,416,165
Other Misc Revenue	-	10,089	7,843	350	300	300
Other Financial Sources						
Sale Of Assets	293,610	118,194	236,221	95,000	98,000	98,000
Sub-Total Revenues	5,912,284	6,099,982	6,910,467	6,619,773	7,206,938	6,713,447
Transfers In:						
Misc Transfers In	-	-	78,088	-	-	-
Sub-Total Transfers In	-	-	78,088	-	-	-
Total Revenues	\$ 5,912,284	\$ 6,099,982	\$ 6,988,554	\$ 6,619,773	\$ 7,206,938	\$ 6,713,447
Expenditures:						
General Fleet Maintenance	\$ 2,850,107	\$ 2,975,022	\$ 3,290,623	\$ 3,651,079	\$ 3,903,927	\$ 3,931,598
Non-Public Safety Radio System	-	-	33,136	34,925	33,047	39,656
Equipment Replacement Reserves	2,330,944	1,708,957	1,717,678	2,577,797	2,503,396	2,383,978
Sub-Total Expenditures	5,181,051	4,683,979	5,041,436	6,263,801	6,440,370	6,355,232
Transfers Out:						
Capital Project Fund	-	-	1,508,088	123,200	-	-
Sub-Total Transfers Out	-	-	1,508,088	123,200	-	-
Total Expenditures & Transfers Out	\$ 5,181,051	\$ 4,683,979	\$ 6,549,524	\$ 6,387,001	\$ 6,440,370	\$ 6,355,232
Fund Balance, June 30	\$ 11,749,372	\$ 13,165,375	\$ 13,604,406	\$ 13,837,178	\$ 14,603,746	\$ 14,961,961
Adjusted Fund Balance, June 30	11,749,372	13,165,375	13,604,406	13,837,178	14,603,746	14,961,961
Restricted / Committed /Assigned	10,483,556	11,454,012	12,637,846	12,648,012	13,017,650	13,558,249
Unassigned Balance	\$ 1,265,815	\$ 1,711,363	\$ 966,559	\$ 1,189,165	\$ 1,586,095	\$ 1,403,712
% of Revenues	21%	28%	14%	18%	22%	21%

EQUIPMENT OPERATIONS

The Equipment Division exists to ensure that City vehicles and major equipment operate safely, reliably, and meet the needs of our staff while minimizing lifecycle cost. The Equipment division operates as an internal service fund.

General Fleet Maintenance

The Equipment Division provides repair, preventive maintenance and equipment management services for all major City-owned vehicular equipment with the exception of Transit buses. Fueling services are also the responsibility of the Division, along with acquisition of new vehicles/equipment and disposal of replaced vehicles/equipment.

Non-Public Safety Radio System

The Division manages the non-public safety radio system including the back-up radio tower and radio system maintenance contract. This activity was moved from Central Services in fiscal year 2018.

Equipment Replacement Reserve

The Equipment Replacement Reserve is an account designated for vehicle/equipment replacement only. A replacement charge is calculated and billed monthly using a formula applied to the total cost to place the new asset in service. Factors in the calculation include initial asset cost, life expectancy, expected salvage value and inflation. Exceptions to this replacement charge are large fire apparatus and patrol vehicles as they are budgeted within the respective departments.

HIGHLIGHTS

Recent Accomplishments:

- Two full-electric sedans and three hybrid-electric sedans were added to the fleet in FY2018 replacing typical gasoline-powered sedans

Upcoming Challenges:

- Funding sources for future replacement of the Equipment Maintenance Shop
- Continue to increase the number of alternative fuel vehicles in the fleet
- Implementation of telematics system in fleet vehicles

Staffing:

	FY2018	FY2019	FY2020
Total FTE's	10.75	10.75	10.75

Staffing Level Change Summary:

There are no staffing level changes in the fiscal year 2020 budget.

Service Level Change Summary:

There are no service level changes in the fiscal year 2020 budget.

Financial Highlights:

Fleet maintenance has \$60,000 budgeted in capital outlay for a DEF dispensing unit.

Budgeted fuel expenditures are \$244,400 (22%) higher in fiscal year 2019 and \$437,150 (39%) higher in the fiscal year 2020 budget compared to the fiscal year 2018 actual expenditures.

Equipment replacement reserve capital outlay for expenditures in fiscal year 2020 total \$2,454,300 and \$2,333,900 in fiscal year 2021.

GOALS, OBJECTIVES, and PERFORMANCE MEASURES

Strategic Plan Goal: *Maintain a Solid Financial Foundation*

Department Goal: Maximize Revenue from Surplus Vehicles/Equipment.

Department Objective: Promptly Dispose of all Replaced Units.

Performance Measures:

	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018
Sale of Autos & Equipment	\$54,481	\$251,837	\$293,610	\$117,725	\$236,220

Strategic Plan Goal: *Maintain a Solid Financial Foundation*

Department Goal: Serve Internal Customers Efficiently and Effectively.

Department Objective: Maintain City vehicles and equipment cost effectively and respond to internal service requests in a timely manner.

Performance Measures:

	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018
Total Vehicles & Equipment Maintained	527	534	538	551	564
Percent of Repairs Completed in less than 1 Day	87.6%	86.9%	87.2%	88.1%	90.9%
Percent of Expenditures Contracted with Outside Vendors	34%	29.0%	25.7%	27.9%	23.9%

Strategic Plan Goal: *Promote Environmental Sustainability*

Department Goal: Increase the use alternative fuel vehicles within the City fleet.

Department Objective: As City vehicles and equipment are added and replaced, explore opportunities to bring more alternative fuel vehicles into the fleet.

Performance Measures:

	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018
Number of Hybrid Electric Vehicles (HEV)	1	1	1	1	4
Number of Battery Electric Vehicles (BEV)	0	0	0	0	2
Number of full-electric utility vehicles.	0	2	2	3	3

Activity Summary

Activity: General Fleet Maintenance (710510) **Fund: Equipment (8100)**
Division: Equipment Services **Department: Public Works**

	2016 Actual	2017 Actual	2018 Actual	2019 Revised	2020 Budget	2021 Projected
Revenues:						
Use Of Money And Property						
Interest Revenues	\$ 10,860	\$ 19,443	\$ (18,542)	\$ 19,440	\$ -	\$ -
Intergovernmental						
Disaster Assistance	-	-	24	-	-	-
Local 28E Agreements	420,088	449,993	573,245	476,991	618,650	-
Charges For Fees And Services						
Refuse Charges	265	747	1,060	750	1,060	1,060
Miscellaneous						
Intra-City Charges	3,080,244	3,205,248	3,490,334	3,499,354	3,680,847	3,754,464
Other Misc Revenue	-	10,089	7,843	350	300	300
Other Financial Sources						
Sale Of Assets	-	468	-	-	-	-
Total Revenues	\$ 3,511,457	\$ 3,685,989	\$ 4,053,965	\$ 3,996,885	\$ 4,300,857	\$ 3,755,824

Expenditures:						
Personnel	\$ 881,046	\$ 987,798	\$ 1,028,304	\$ 1,062,028	\$ 1,079,250	\$ 1,111,628
Services	580,551	510,762	501,090	552,647	533,122	543,784
Supplies	1,388,510	1,476,463	1,761,229	2,023,904	2,231,555	2,276,186
Capital Outlay	-	-	-	12,500	60,000	-
Total Expenditures	\$ 2,850,107	\$ 2,975,022	\$ 3,290,623	\$ 3,651,079	\$ 3,903,927	\$ 3,931,598

	2016	2017	2018	2019	2020
Personnel Services - FTE					
Buyer I - Equipment	-	0.75	0.75	0.75	0.75
Equipment Shop Supervisor	1.00	1.00	1.00	1.00	1.00
Equipment Superintendent	0.50	1.00	1.00	1.00	1.00
Mechanic I - Equipment	2.00	2.00	2.00	2.00	2.00
Mechanic II - Equipment	3.00	3.00	3.00	3.00	3.00
Mechanic III - Equipment (Day)	1.00	1.00	1.00	1.00	1.00
Mechanic III - Equipment (Eve)	1.00	1.00	1.00	1.00	1.00
Parts/Inventory Clerk - Equip	1.00	1.00	1.00	1.00	1.00
Total Personnel	9.50	10.75	10.75	10.75	10.75

	2018	2020
Capital Outlay		
DEF dispensing Unit	\$ -	\$ 60,000
Furniture replacement	5,000	-
Equipment GPS tracking software	7,500	-
Total Capital Outlay	\$ 12,500	\$ 60,000

Activity Summary

Activity: Non-Public Safety Radio System (710540)
Division: Equipment Services

Fund: Equipment (8100)
Department: Public Works

	2016 Actual	2017 Actual	2018 Actual	2019 Revised	2020 Budget	2021 Projected
Revenues:						
Miscellaneous						
Intra-City Charges	\$ -	\$ -	\$ 33,077	\$ 34,925	\$ 33,047	\$ 33,047
Total Revenues	\$ -	\$ -	\$ 33,077	\$ 34,925	\$ 33,047	\$ 33,047
Expenditures:						
Services	\$ -	\$ -	\$ 33,136	\$ 34,925	\$ 33,047	\$ 39,656
Total Expenditures	\$ -	\$ -	\$ 33,136	\$ 34,925	\$ 33,047	\$ 39,656

Activity Summary

Activity: Equipment Replacement Reserves (710520)
Division: Equipment Services

Fund: Equipment (8101)
Department: Public Works

	2016 Actual	2017 Actual	2018 Actual	2019 Revised	2020 Budget	2021 Projected
Revenues:						
Use Of Money And Property						
Interest Revenues	\$ 30,924	\$ 49,530	\$ 197,922	\$ 49,530	\$ 197,922	\$ 197,922
Intergovernmental						
Disaster Assistance	-	-	8	-	-	-
Miscellaneous						
Intra-City Charges	2,076,292	2,246,738	2,389,274	2,443,433	2,577,112	2,628,654
Other Financial Sources						
Sale of Assets	293,610	117,726	236,221	95,000	98,000	98,000
Total Revenues	\$ 2,400,826	\$ 2,413,994	\$ 2,823,425	\$ 2,587,963	\$ 2,873,034	\$ 2,924,576
Expenditures:						
Personnel	\$ 48,580	\$ 589	\$ -	\$ -	\$ -	\$ -
Services	59,738	55,139	45,465	56,597	49,096	50,078
Supplies	175	87	106	-	-	-
Capital Outlay	2,222,451	1,653,141	1,672,107	2,521,200	2,454,300	2,333,900
Total Expenditures	\$ 2,330,944	\$ 1,708,957	\$ 1,717,678	\$ 2,577,797	\$ 2,503,396	\$ 2,383,978

	2016	2017	2018	2019	2020
Personnel Services - FTE					
Buyer I - Equipment	0.75	-	-	-	-
Equipment Superintendent	0.50	-	-	-	-
Total Personnel	1.25	-	-	-	-

	2019	2020
Capital Outlay		
Dump Trucks & Equipment	\$ 510,500	\$ 758,400
Bucket truck	-	95,100
Recycle Truck	118,900	-
Refuse Trucks	227,500	269,700
Automobiles	50,000	19,600
Backhoes	268,000	-
Other Vehicular Equipment	824,600	917,500
Other Operating Equipment	6,200	-
Street Sweepers	210,000	-
Snow Removal Equipment	-	110,800
Other Vans & Trucks	305,500	283,200
Total Capital Outlay	\$ 2,521,200	\$ 2,454,300

RISK MANAGEMENT FUND

The City is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; workplace accidents, errors and omissions; and natural disasters. During fiscal year 1988, the City established the Loss Reserve Fund, an internal service fund, to account for and finance its uninsured risks of loss. Funds pay annual premiums to the Loss Reserve Fund based on actuarial estimates of the amounts needed to pay prior and current-year claims and to establish a reserve for catastrophic losses. Accumulated monies in the Loss Reserve Fund are available to cover the self-insured retention amounts and any uninsured losses.

For the year ending June 30, 2019 the City purchased property, liability, and workers' compensation insurance under the program that provides for a \$100,000 self-insured retention per occurrence on property losses, a \$500,000 self-insured retention per occurrence on liability, and a \$500,000 self-insured retention on workers' compensation losses. Liability insurance provides coverage for claims in excess of the aforementioned self-insured retention up to a maximum of \$21.0 million annual aggregate of losses paid. Settled claims have not exceeded this commercial coverage in any of the past twenty-five fiscal years.

The Housing Authority Fund is insured under a separate policy with the Assisted Housing Risk Management Association. The remaining funds participate in the Loss Reserve Fund. Nearly 92% of the Risk Management Fund's revenue is from internal service charges to the other funds for annual premiums.

The fiscal year 2019 revised fund balance is \$3,719,397 million which is 4.38% higher than the fiscal year 2018 ending fund balance. The budgeted ending fund balance for fiscal year 2020 is \$3,770,978, which is higher than the 2019 revised fund balance by 1.39%. The fund balance is expected to remain stable or slightly increase over the next two years.

Risk Management Reserve (8200)
Fund Summary

	2016	2017	2018	2019	2020	2021
	Actual	Actual	Actual	Revised	Budget	Projected
Fund Balance, July 1	\$ 3,298,488	\$ 3,414,157	\$ 3,803,525	\$ 3,563,235	\$ 3,719,397	\$ 3,770,978
Revenues:						
Use Of Money And Property						
Interest Revenues	\$ 12,096	\$ 21,901	\$ 52,449	\$ 21,900	\$ 48,000	\$ 48,000
Miscellaneous						
Intra-City Charges	1,398,727	1,570,986	1,551,399	1,542,000	1,575,000	1,606,500
Other Misc Revenue	136,189	32,609	103,426	32,590	103,350	103,350
Other Financial Sources						
Sale Of Assets	44	-	-	-	-	-
Total Revenues	<u>\$ 1,547,056</u>	<u>\$ 1,625,495</u>	<u>\$ 1,707,274</u>	<u>\$ 1,596,490</u>	<u>\$ 1,726,350</u>	<u>\$ 1,757,850</u>
Expenditures:						
Risk Management Loss Reserve	\$ 1,431,387	\$ 1,236,127	\$ 1,947,564	\$ 1,440,328	\$ 1,674,769	\$ 1,710,421
Total Expenditures	<u>\$ 1,431,387</u>	<u>\$ 1,236,127</u>	<u>\$ 1,947,564</u>	<u>\$ 1,440,328</u>	<u>\$ 1,674,769</u>	<u>\$ 1,710,421</u>
Fund Balance, June 30	\$ 3,414,157	\$ 3,803,525	\$ 3,563,235	\$ 3,719,397	\$ 3,770,978	\$ 3,818,407
Restricted / Committed /Assigned	-	-	-	-	-	-
Unassigned Balance	<u>\$ 3,414,157</u>	<u>\$ 3,803,525</u>	<u>\$ 3,563,235</u>	<u>\$ 3,719,397</u>	<u>\$ 3,770,978</u>	<u>\$ 3,818,407</u>
% of Revenues	221%	234%	209%	233%	218%	217%

RISK MANAGEMENT OPERATIONS

The Risk Management Division is responsible for managing the City’s property and casualty risks and selecting prudent and cost-effective solutions to minimize the financial impact of losses to the City. Risk Management also coordinates the City’s safety and OSHA programs.

The Risk Management Division strives to:

- Promote a safe and healthy work environment
- Reduce costs related to accidents and injuries
- Protect the resources and assets of the City of Iowa City
- Manage in an efficient manner the City’s self-insured workers’ compensation, liability, and property claims

HIGHLIGHTS

Recent Accomplishments:

- Created an electronic version of the incident report
- Completed the City’s Crystalline Silica Exposure Plan
- Conducted property insurance valuations for 3 City properties

Upcoming Challenges

- Implement the electronic version of the incident report to all divisions
- Add new divisions to the Safety Certification Award program

Staffing:

	FY2018	FY2019	FY2020
Total FTE’s	1.80	1.80	1.80

Staffing Level Change Summary:

The .25 FTE Administrative Secretary position converted to a .25 FTE Risk & Finance Assistant position in the fiscal year 2020 budget.

Service Level Change Summary:

There are no service level changes in the fiscal year 2020 budget

Financial Highlights:

Risk Management services expenditures are budgeted to increase by 22.4% due to a higher claims experience particularly due to water main breaks.

GOALS, OBJECTIVES, and PERFORMANCE MEASURES

Strategic Plan Goal: *Maintain a Solid Financial Foundation*

Department Goal: Protect the resources and assets of the City of Iowa City.

Department Objective: Work with City divisions to protect employees from injury and promote accident prevention.

Performance Measures:

Hours of safety training provided to employees

FY 2014	FY 2015	FY 2016	FY 2017	FY 2018
593	559	550	517	684

Injury Rate (percentage of workers injured in a given year)

CY 2013	CY 2014	CY 2015	CY 2016	CY 2017
6.72%	6.33%	5.80%	5.45%	4.95%

Lost Day Rate (percentage of workers who missed work days due to work related injury)

CY 2013	CY 2014	CY 2015	CY 2016	CY 2017
2.90%	2.83%	2.07%	2.45%	2.00%

Activity Summary

Activity: Risk Management (310600)
Division: Risk Management

Fund: Risk Management Reserve (8200)
Department: Finance

	2016	2017	2018	2019	2020	2021
	Actual	Actual	Actual	Revised	Budget	Projected
Revenues:						
Use Of Money And Property						
Interest Revenues	\$ 12,096	\$ 21,901	\$ 52,449	\$ 21,900	\$ 48,000	\$ 48,000
Miscellaneous						
Intra-City Charges	1,398,727	1,570,986	1,551,399	1,542,000	1,575,000	1,606,500
Other Misc Revenue	136,189	32,609	103,426	32,590	103,350	103,350
Other Financial Sources						
Sale Of Assets	44	-	-	-	-	-
Total Revenues	\$ 1,547,056	\$ 1,625,495	\$ 1,707,274	\$ 1,596,490	\$ 1,726,350	\$ 1,757,850
Expenditures:						
Personnel	\$ 207,190	\$ 205,185	\$ 205,288	\$ 210,413	\$ 215,685	\$ 222,156
Services	1,181,154	995,690	1,734,371	1,186,328	1,452,353	1,481,400
Supplies	43,043	9,887	6,571	43,587	6,731	6,866
Capital Outlay	-	25,365	1,335	-	-	-
Total Expenditures	\$ 1,431,387	\$ 1,236,127	\$ 1,947,564	\$ 1,440,328	\$ 1,674,769	\$ 1,710,421
Personnel Services - FTE						
	2016	2017	2018	2019	2020	
Administrative Secretary	0.25	0.25	0.25	0.25	-	
Risk & Finance Assistant	-	-	-	-	0.25	
Finance Director	0.05	0.05	0.05	0.05	0.05	
Occ Safety & Trng Spec	1.00	1.00	1.00	1.00	1.00	
Revenue & Risk Manager	0.50	0.50	0.50	0.50	0.50	
Total Personnel	1.80	1.80	1.80	1.80	1.80	

INFORMATION TECHNOLOGY SERVICES FUND

The Information Technology Services (ITS) fund is an internal service fund that accounts for the cost of providing computer and computer related services to the City's departments. Those services include personal computer support and replacement, network and internet support, fiber optic networking, file server management, telephone administration and support, computer programming and application support, and Geographical Information System (GIS) administration and support.

Internal customers are charged annual service fees depending on the number of devices they use, how many users they have, how many phone sets they have, how much storage they use, and other factors. Internal customers are also responsible for budgeting funds for new computer equipment, however, internal service charges are then charged by the ITS fund for the service and replacement of that equipment. In 2016, the ITS Fund added a replacement reserve to save and restrict funds for the replacement of computer equipment that costs more than \$5,000.

The ITS fund has an estimated ending fund balance of \$2,712,472 at June 30, 2019. This is a decrease of \$87,059 or 3.1% from fiscal year 2018. This decrease is primarily due to a transfer of \$275,000 to the Capital Projects Fund to purchase a new Asset Management software system.

Fund balance is expected to increase in fiscal year 2020 by \$66,564 or 2.5% to \$2,779,037. The estimated fund balance restricted for equipment replacement is \$348,744 in fiscal year 2019 and \$286,584 in fiscal year 2020.

Information Technology (8300 - 8302)
Fund Summary

	2016	2017	2018	2019	2020	2021
	Actual	Actual	Actual	Revised	Budget	Projected
Fund Balance, July 1	\$ 2,530,336	\$ 2,516,722	\$ 2,539,464	\$ 2,799,531	\$ 2,712,472	\$ 2,779,037
Revenues:						
Use Of Money And Property						
Interest Revenues	\$ 6,848	\$ 15,242	\$ 37,722	\$ 15,240	\$ 37,722	\$ 37,722
Charges For Fees And Services						
Misc Charges For Svc	7,441	16,395	16,128	16,400	16,130	16,130
Miscellaneous						
Intra-City Charges	1,853,398	2,115,738	2,240,611	2,317,236	2,293,497	2,336,201
Other Misc Revenue	15	-	210	-	210	-
Other Financial Sources						
Sale Of Assets	2,745	81	19	-	-	-
Sub-Total Revenues	1,870,446	2,147,457	2,294,690	2,348,876	2,347,559	2,390,053
Transfers In:						
Misc Transfers In	-	-	282,494	-	-	-
Sub-Total Transfers In	-	-	282,494	-	-	-
Total Revenues	\$ 1,870,446	\$ 2,147,457	\$ 2,577,184	\$ 2,348,876	\$ 2,347,559	\$ 2,390,053
Expenditures:						
Information Technology	\$ 1,592,108	\$ 1,559,104	\$ 2,034,355	\$ 2,029,120	\$ 2,060,520	\$ 2,109,636
Info Technology Equipment Replacement	231,915	65,611	268	131,815	220,475	150,279
Police Computer Equipment Replacement	10,037	-	-	-	-	-
Sub-Total Expenditures	1,834,059	1,624,715	2,034,623	2,160,935	2,280,995	2,259,916
Transfers Out:						
Capital Project Fund	50,000	500,000	-	275,000	-	-
Misc Transfers Out	-	-	282,494	-	-	-
Sub-Total Transfers Out	50,000	500,000	282,494	275,000	-	-
Total Expenditures & Transfers Out	\$ 1,884,059	\$ 2,124,715	\$ 2,317,117	\$ 2,435,935	\$ 2,280,995	\$ 2,259,916
Fund Balance, June 30	\$ 2,516,722	\$ 2,539,464	\$ 2,799,531	\$ 2,712,472	\$ 2,779,037	\$ 2,909,173
Restricted / Committed /Assigned	534,997	437,378	322,244	348,744	286,584	294,620
Unassigned Balance	\$ 1,981,725	\$ 2,102,086	\$ 2,477,287	\$ 2,363,728	\$ 2,492,452	\$ 2,614,554
% of Revenues	106%	98%	108%	101%	106%	109%

INFORMATION TECHNOLOGY SERVICES OPERATIONS

In partnership with our clients, we will increase efficiency and productivity through the effective use of Information Technology.

ITS Operations

The services provided by the Information Technology Services (ITS) Division include server management, legacy system management, software development, system integration, desktop computer management and support, data network design and management, website application development and management, City phone systems support, and fiber optic network design and management.

The ITS Division:

- Provides standardization, integration, and security for City data systems
- Monitors critical services for early alerting to problems
- Provides 24x7 support for our clients
- Maintains Disaster Recovery site for all City data
- Maintains Virtual Environment to reduce hardware costs, increase efficiency of hardware in-use, and augment Disaster Recovery plan for City data
- Effectively administers the Replacement Schedule to ensure technology is meeting client requirements
- Manages the City video camera system
- Supports and enhances e-government services wherever possible
- Protects, manages, and creates redundant connections in the fiber optic network
- Monitors technology changes for potential cost savings

ITS Equipment Replacement Reserve

The ITS equipment replacement reserve is an account for funding capital assets valued at \$5,000 or more. The funds collected in this account are dedicated to the replacement of the designated item after the funds are collected in full to replace it.

HIGHLIGHTS

Recent Accomplishments:

- Security scanning enhancements
- Digitize multiple forms processes
- Microsoft Exchange 2016 / remote access
- Increased public information through GIS
- Firewall replacement

Upcoming Challenges:

- Windows 10 roll out
- Adoption of paperless processes
- Two factor authentication
- Enhance City vehicle routing with GIS
- Expansion of public wifi

Staffing:

	FY2018	FY2019	FY2020
Total FTE's	10.80	9.80	9.80

Staffing Level Change Summary:

ITS added two temporary staff positions in the areas of GIS and network services for the fiscal year 2020 budget.

Service Level Change Summary:

There are no service level changes in the fiscal year 2020 budget.

Financial Highlights:

Supplies expenditures for fiscal year 2020 increased by \$37,290 or 10.6% due to increased software costs.

GOALS, OBJECTIVES, and PERFORMANCE MEASURES

Strategic Plan Goal: *Promote Environmental Sustainability*

Department Goal: Reduce datacenter electric consumption to be sustainable via Virtualization.

Department Objective: Control growth of Datacenter Electricity Consumption year over year, and be energy conscious in decisions.

Performance Measures:

Total number of Kilowatt hours of electricity consumed

	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018
Kilowatt Hours	121,303	114,314	116,047	112,135	74,975
Change (year/year)	-4.8%	-5.8%	1.5%	-3.4%	-33.1%

Strategic Plan Goal: *Promote a Strong and Resilient Local Economy*

Department Goal: Strive for 99.99% (Four-9's standard) uptime for internet services.

Department Objective: Internet service is critical for public safety access, email communication, and citizen access to City information on iowa-city.org website at 99.99% (maximum 4.32 minutes downtime per month).

Performance Measures:

	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018
Uptime Percentage	99.50%	99.92%	99.97%	99.95%	99.89%

Strategic Plan Goal: *Enhance Community and Intergovernmental Relations*

STAR Objective: **Human Services** - Ensure high quality human services programs are available and utilized to guarantee basic human needs so that all residents lead lives of dignity.

Department Goal: Collaborate on projects to allow for cost savings and greater utilization of resources.

Department Objective: Work with University of Iowa, Iowa City Community School, and private vendors to collaborate on fiber projects.

Performance Measures:

Number of projects the city has collaborated with an outside entity.

	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	
Projects	New Measure	New Measure	25	17	16	★

Number of Iowa City school facilities connected to City backbone fiber cable

	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018
Facilities Connected	17	18	19	19	20

Activity Summary

Activity: Information Technology (310500) **Fund: Information Technology (8300)**
Division: Information Technology **Department: Finance**

	2016 Actual	2017 Actual	2018 Actual	2019 Revised	2020 Budget	2021 Projected
Revenues:						
Use Of Money And Property						
Interest Revenues	\$ 6,848	\$ 15,242	\$ 37,722	\$ 15,240	\$ 37,722	\$ 37,722
Charges For Fees And Services						
Misc Charges For Svc	7,441	16,395	16,128	16,400	16,130	16,130
Miscellaneous						
Intra-City Charges	1,291,232	1,993,266	2,073,002	2,158,921	2,135,182	2,177,886
Other Misc Revenue	15	-	210	-	210	-
Total Revenues	\$ 1,305,535	\$ 2,024,903	\$ 2,127,063	\$ 2,190,561	\$ 2,189,244	\$ 2,231,738

Expenditures:						
Personnel	\$ 1,016,087	\$ 933,600	\$ 1,064,523	\$ 1,130,291	\$ 1,140,603	\$ 1,174,821
Services	547,954	313,205	351,292	370,734	354,532	361,622
Supplies	28,066	201,564	450,577	353,095	390,385	398,193
Capital Outlay	-	110,735	167,964	175,000	175,000	175,000
Total Expenditures	\$ 1,592,108	\$ 1,559,104	\$ 2,034,355	\$ 2,029,120	\$ 2,060,520	\$ 2,109,636

	2016	2017	2018	2019	2020
Personnel Services - FTE					
Buyer I - Purchasing	0.06	-	-	-	-
I.T.S. Coordinator	1.00	1.00	1.00	1.00	1.00
GIS Coordinator	-	1.00	1.00	1.00	1.00
Operations Clerk - I.T.S.	0.80	0.80	0.80	0.80	0.80
Solutions Architect	-	-	1.00	1.00	1.00
Application Specialist	-	-	-	1.00	1.00
Sr Programmer/Analyst	2.00	2.00	2.00	-	-
Data Base Administrator	2.00	1.00	1.00	1.00	1.00
Sr Systems Engineer	1.00	1.00	1.00	1.00	1.00
Systems Engineer	1.00	1.00	1.00	1.00	1.00
Voice/Data Network Analyst	1.00	1.00	1.00	1.00	1.00
P.C. Technician	1.00	1.00	1.00	1.00	1.00
Total Personnel	9.86	9.80	10.80	9.80	9.80

	2019	2020
Capital Outlay		
Fiber Optic Cable/Ductwork	\$ 100,000	\$ 100,000
Data Communication Equipment	25,000	25,000
Software Licenses/Upgrades	25,000	25,000
Server Hardware/Upgrades	25,000	25,000
Total Capital Outlay	\$ 175,000	\$ 175,000

Activity Summary

Activity: Information Technology Equipment Replacement (310581) **Fund: Information Technology (8301)**
Division: Information Technology **Department: Finance**

	2016 Actual	2017 Actual	2018 Actual	2019 Revised	2020 Budget	2021 Projected
Revenues:						
Intra-City Charges	\$ 460,904	\$ 122,472	\$ 167,609	\$ 158,315	\$ 158,315	\$ 158,315
Other Financial Sources						
Sale Of Assets	2,745	81	19	-	-	-
Total Revenues	\$ 463,649	\$ 122,554	\$ 167,628	\$ 158,315	\$ 158,315	\$ 158,315
Expenditures:						
Services	\$ 3,406	\$ 94	\$ 268	\$ -	\$ 274	\$ 279
Supplies	63,513	-	-	-	-	-
Capital Outlay	164,996	65,517	-	131,815	220,201	150,000
Total Expenditures	\$ 231,915	\$ 65,611	\$ 268	\$ 131,815	\$ 220,475	\$ 150,279

	2019	2020
Capital Outlay		
File Servers	\$ -	\$ 6,346
Network Switches/Firewalls	-	31,999
Printers	8,720	-
Other Hardware	123,095	181,856
Total Capital Outlay	\$ 131,815	\$ 220,201

Activity Summary

Activity: Police Computer Equipment Replacement (310585) **Fund: Information Technology (8302)**
Division: Information Technology **Department: Finance**

	2016 Actual	2017 Actual	2018 Actual	2019 Revised	2020 Budget	2021 Projected
Revenues:						
Intra-City Charges	\$ 101,262	\$ -	\$ -	\$ -	\$ -	\$ -
Total Revenues	\$ 101,262	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditures:						
Supplies	\$ 10,037	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditures	\$ 10,037	\$ -	\$ -	\$ -	\$ -	\$ -

CENTRAL SERVICES FUND

The Central Services internal service fund provides services to internal clients/staff and other local governments in the following areas:

- Mailroom processing of outgoing City Mail, UPS, and Fed-Ex
- Assists with the procurement of City copiers and maintenance contracts.
- During fiscal year 2018, the accounting for the City's non-public safety backup radio system was moved from the Central Services Fund to the Equipment Fund.

The cost of these services is recovered through service charges to the internal clients and to other local governments for the services that they consume. Funds are also retained for the replacement of copy machines on a regularly scheduled basis.

Total fiscal year 2020 budgeted revenue is \$268,622, and internal service fund charges make up 96% of the fund's revenue. Budgeted revenue in fiscal year 2020 is an increase of 25.6% from fiscal year 2019 budgeted revenue of \$213,912, and a 17.3% increase from fiscal year 2018 actual revenue. The increase in revenue since fiscal year 2018 is due to the increase of all charge-backs and an increase in interest revenues.

The Central Services fund has an estimated ending fiscal year 2019 fund balance of \$669,397. This was a decrease of 7.7% from fiscal year 2018. This decrease is primarily due to a transfer of \$76,820 to the Capital Projects Fund for a new non-public safety backup radio tower. The fiscal year 2020 estimated ending fund balance is \$724,234 which is an increase of 8.2% from fiscal year 2019.

Central Services (8400)
Fund Summary

	2016	2017	2018	2019	2020	2021
	Actual	Actual	Actual	Revised	Budget	Projected
Fund Balance, July 1	\$ 658,527	\$ 667,695	\$ 708,449	\$ 725,692	\$ 669,397	\$ 724,234
Revenues:						
Use Of Money And Property						
Interest Revenues	\$ 2,286	\$ 3,818	\$ 9,791	\$ 3,820	\$ 9,790	\$ 9,790
Charges For Fees And Services						
Library Charges	10	-	2	-	-	-
Miscellaneous						
Intra-City Charges	239,084	237,716	218,933	209,802	258,672	263,845
Other Misc Revenue	1,695	119	-	120	-	-
Printed Materials	183	165	165	170	160	160
Other Financial Sources						
Sale Of Assets	9	-	-	-	-	-
Total Revenues	\$ 243,265	\$ 241,819	\$ 228,890	\$ 213,912	\$ 268,622	\$ 273,795
Expenditures:						
Central Services	\$ 234,097	\$ 201,065	\$ 188,468	\$ 193,387	\$ 213,785	\$ 170,508
Sub-Total Expenditures	\$ 234,097	\$ 201,065	\$ 188,468	\$ 193,387	\$ 213,785	\$ 170,508
Transfers Out:						
Capital Project Fund	-	-	23,180	76,820	-	-
Sub-Total Transfers Out	-	-	23,180	76,820	-	-
Total Expenditures & Transfers Out	\$ 234,097	\$ 201,065	\$ 211,648	\$ 270,207	\$ 213,785	\$ 170,508
Fund Balance, June 30	\$ 667,695	\$ 708,449	\$ 725,692	\$ 669,397	\$ 724,234	\$ 827,521
Restricted / Committed /Assigned	-	-	-	-	-	-
Unassigned Balance	\$ 667,695	\$ 708,449	\$ 725,692	\$ 669,397	\$ 724,234	\$ 827,521
% of Revenues	274%	293%	317%	313%	270%	302%

CENTRAL SERVICES OPERATIONS

The mission of the Central Services Division is to provide quality service to City departments, protect the City's legal interests, and act responsibly on behalf of the public by maintaining the integrity of the City's procurement system through the encouragement of open competition and the impartial and fair treatment of vendors.

The Central Services activity is within the Finance Department and is operated as part of the Purchasing Division. Central Services provides assistance to City employees with the transfer and disposal of surplus equipment through the transfer to other City Departments, on-line bidding, the sale or transfer to other government agencies, or through donation or sale to non-profit organizations. In addition, Central Services is responsible for the management and replacement of copy machines and the processing of incoming and outgoing mail. Departments are charged for the use of these services, and those funds are accounted for separately for the replacement of copier equipment and mail room equipment.

HIGHLIGHTS

Recent Accomplishments:

- Processed over 136,000 pieces of outgoing City Mail
- Sorted and distributed over 100,000 pieces of incoming City Mail
- Distributed and sorted incoming 1,866 UPS packages
- Processed outgoing 72 UPS Packages

Staffing:

	FY2018	FY2019	FY2020
Total FTE's	0.50	0.50	0.50

Staffing Level Change Summary:

There are no staffing level changes for the fiscal year 2020 budget.

Service Level Change Summary:

There are no service level changes in the fiscal year 2020 budget.

Financial Highlights:

In fiscal year 2020, Central Services has budgeted \$47,000 for the replacement of copy machines.

GOALS, OBJECTIVES, and PERFORMANCE MEASURES

Strategic Plan Goal: *Maintain a Solid Financial Foundation*

Department Goal: To provide quality service to City departments, protect the City's legal interests, and act responsibly on behalf of the public by maintaining the integrity of the City's procurement system through the encouragement of fair and open competition.

Department Objective: Minimizing the environmental impact by providing a means to reuse our current equipment and furniture. Providing assistance to City employees with the transfer and disposal of surplus equipment through the transfer to other City Departments, on-line bidding, the sale or transfer to other government agencies, or through donation or sale to non-profit organizations.
Minimizing the environmental impact through the migration of paper documents to scanned documents.

Performance Measures:

Surplus Equipment Sold

	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018
Number of Bids Received	1,542	2,546	1,921	1,219	1,697
Dollar Value of Surplus Sold	\$171,424	\$232,107	\$358,525	\$244,207	\$327,911

Migration of Paper Copies to Scanned Copies

	FY 2014*	FY 2015	FY 2016	FY 2017	FY 2018
Paper Copies	1,182,342	1,128,606	968,753	1,128,003	1,381,411
Scanned Copies	169,578	342,751	308,445	211,482	277,967

* Quantities from April 2014 through July 2014

Cost Savings for Standard Letters Processed

	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018
Quantity of Standard Letters	71,340	145,874	185,269	136,315	122,099
Cost Savings Using City Mail Machine vs. Standard Mail	\$713.40	\$1,305.27	\$926.35	\$2,055.60	\$3,662.97

Quantities and cost savings figures from February 2014 through July 2014

Cost savings for FY16 was 1/2 cent per piece of standard mail.

Cost savings for FY17 until January was 1/2 cent; January through June 2017 cost savings was 3 cents.

Cost Savings for FY18 was 3 cents.

Activity Summary

Activity: Central Services (310300)

Fund: Central Services (8400)

Division: Purchasing

Department: Finance

	2016 Actual	2017 Actual	2018 Actual	2019 Revised	2020 Budget	2021 Projected
Revenues:						
Use Of Money And Property						
Interest Revenues	\$ 2,286	\$ 3,818	\$ 9,791	\$ 3,820	\$ 9,790	\$ 9,790
Charges For Fees And Services						
Library Charges	10	-	2	-	-	-
Miscellaneous						
Intra-City Charges	239,084	237,716	218,933	209,802	258,672	263,845
Other Misc Revenue	1,695	119	-	120	-	-
Printed Materials	183	165	165	170	160	160
Other Financial Sources						
Sale Of Assets	9	-	-	-	-	-
Total Revenues	\$ 243,265	\$ 241,819	\$ 228,890	\$ 213,912	\$ 268,622	\$ 273,795
Expenditures:						
Personnel	\$ 35,629	\$ 35,616	\$ 36,406	\$ 37,706	\$ 38,745	\$ 39,907
Services	173,563	150,439	115,399	123,992	122,040	124,481
Supplies	1,196	1,655	1,059	1,689	6,000	6,120
Capital Outlay	23,710	13,354	35,604	30,000	47,000	-
Total Expenditures	\$ 234,097	\$ 201,065	\$ 188,468	\$ 193,387	\$ 213,785	\$ 170,508
Personnel Services - FTE						
	2016	2017	2018	2019	2020	
Purchasing Clerk	0.50	0.50	0.50	0.50	0.50	
Total Personnel	0.50	0.50	0.50	0.50	0.50	
Capital Outlay						
				2019	2020	
Copiers				\$ 30,000	\$ 47,000	
Total Capital Outlay				\$ 30,000	\$ 47,000	

HEALTH INSURANCE RESERVE

The City maintains insurance reserves for permanent employees' health care coverage. The health insurance plan is partially self-insured, with a stop-loss policy which provides coverage for claims in excess of \$125,000 per employee. Operating funds and participating employees are charged premiums which are deposited into the Health Insurance Reserve Fund. The City reimburses a health insurance provider for actual medical costs incurred plus a claims processing/ administrative fee.

The State of Iowa requires all public entities which maintain a self-funded health insurance plan file an annual certificate of compliance with the Iowa Insurance Commissioner, along with an independent actuarial opinion and financial statement which demonstrate that the plan continues to meet the requirements of Iowa Code 509A.14-.15 as well as applicable provisions of the Iowa administrative code.

In fiscal year 2018, health insurance premiums increased by 2.58%, and in fiscal year 2019, premiums increased by 5.99%. Premiums are budgeted to increase by 5.00% in fiscal year 2020.

Increases in employee contributions have been negotiated as shown in the following table:

Health Insurance Plan:	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020 *
Single Deductible	\$ 500	\$ 600	\$ 600	\$ 650	\$ 675	\$ 700
Family Deductible	700	800	800	850	900	950
Single Out-of-Pocket Max	900	1,000	1,000	1,000	1,100	1,200
Family Out-of-Pocket Max	1,450	1,700	1,700	1,800	1,900	2,000
Single Contribution/Month	40	45	50	55	60	65
Family Contribution/Month	80	85	90	95	100	105
* AFSCME & Non-union plans only; Police and Fire plans are eligible for re-negotiation in FY2020						

The fiscal year 2019 ending fund balance is estimated at \$11,693,786. This is an increase of \$319,043 or 2.80% from the revised fiscal year 2018 ending fund balance of \$11,374,743. For fiscal year 2020, the fund balance is expected to increase to \$12,128,396 which is an increase of \$434,610 or 3.72%.

Restricted/assigned fund balance represents the City's Net OPEB Obligation. The City's Net OPEB obligation at June 30, 2018 was \$7,589,740. This increased by \$2,745,429 over the fiscal year 2017 ending fund balance, an increase of 56.67%, due to a change in governmental accounting standards.

Health Insurance Reserve (8500)
Fund Summary

	2016	2017	2018	2019	2020	2021
	Actual	Actual	Actual	Revised	Budget	Projected
Fund Balance, July 1	\$ 10,620,338	\$ 9,902,794	\$ 10,821,195	\$ 11,374,743	\$ 11,693,786	\$ 12,128,396
Revenues:						
Use Of Money And Property						
Interest Revenues	\$ 33,206	\$ 51,443	\$ 148,806	\$ 51,440	\$ 148,805	\$ 148,805
Charges For Fees And Services						
Misc Charges For Services	527,620	528,085	474,730	528,080	554,484	582,208
Miscellaneous						
Intra-City Charges	6,656,381	7,557,416	7,778,202	8,121,446	8,527,518	8,953,894
Other Misc Revenue	6	-	-	-	-	-
Total Revenues	\$ 7,217,213	\$ 8,136,943	\$ 8,401,738	\$ 8,700,966	\$ 9,230,807	\$ 9,684,907
Expenditures:						
Services	\$ 7,934,757	\$ 7,216,533	\$ 7,846,832	\$ 8,379,875	\$ 8,793,697	\$ 9,233,382
Supplies	-	2,009	1,358	2,048	2,500	2,550
Total Expenditures	\$ 7,934,757	\$ 7,218,542	\$ 7,848,190	\$ 8,381,923	\$ 8,796,197	\$ 9,235,932
Fund Balance, June 30	\$ 9,902,794	\$ 10,821,195	\$ 11,374,743	\$ 11,693,786	\$ 12,128,396	\$ 12,577,372
Restricted / Committed / Assigned	4,282,539	4,844,311	7,589,740	7,589,740	7,589,740	7,589,740
Unassigned Balance	\$ 5,620,255	\$ 5,976,884	\$ 3,785,003	\$ 4,104,046	\$ 4,538,656	\$ 4,987,632
% of Revenues	78%	73%	45%	47%	49%	51%

DENTAL INSURANCE RESERVE

The City provides dental coverage for permanent employees and maintains insurance reserves for this purpose. The City's dental insurance plan is self-insured. Operating funds and participating employees are charged premiums which are deposited into the Dental Insurance Reserve Fund. The City reimburses a dental insurance provider for actual costs incurred plus a claims processing/ administrative fee.

For non-union and AFSCME employees, the covered benefits are \$1,500 per eligible member. For police union and fire union employees, covered benefits are \$500 per eligible member.

The Dental Insurance Reserve's fund balance at the end of fiscal year 2019 is expected to be \$205,803 or \$14,888 higher than the fiscal year 2018 ending fund balance. This is an increase of 7.80% percent. Fund balance is expected to increase in fiscal year 2020 to \$216,631, which is an increase of \$10,828 or 5.26%.

Dental Insurance Reserve (8600)
Fund Summary

	2016	2017	2018	2019	2020	2021
	Actual	Actual	Actual	Revised	Budget	Projected
Fund Balance, July 1	\$ 142,803	\$ 137,107	\$ 147,348	\$ 190,915	\$ 205,803	\$ 216,631
Revenues:						
Use Of Money And Property						
Interest Revenues	\$ 473	\$ 848	\$ 2,459	\$ 850	\$ 2,460	\$ 2,460
Charges For Fees And Services						
Misc Charges For Svc	24,501	23,352	21,258	26,986	21,258	21,258
Miscellaneous						
Intra-City Charges	339,391	360,042	383,977	396,494	416,319	428,809
Total Revenues	\$ 364,364	\$ 384,243	\$ 407,695	\$ 424,330	\$ 440,037	\$ 452,527
Expenditures:						
Services	\$ 370,061	\$ 374,002	\$ 364,128	\$ 409,442	\$ 429,209	\$ 442,085
Total Expenditures	\$ 370,061	\$ 374,002	\$ 364,128	\$ 409,442	\$ 429,209	\$ 442,085
Fund Balance, June 30	\$ 137,107	\$ 147,348	\$ 190,915	\$ 205,803	\$ 216,631	\$ 227,072
Restricted / Committed /Assigned	-	-	-	-	-	-
Unassigned Balance	\$ 137,107	\$ 147,348	\$ 190,915	\$ 205,803	\$ 216,631	\$ 227,072
% of Revenues	38%	38%	47%	49%	49%	50%

STATISTICS

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US Census Data

Revenue Comparisons

Property Tax Levies

Property Tax Valuations

Principal:

Taxpayers

Employers

Sewer Customers

Water Customers

Operating Indicators

STAR Outcomes

Department Statistics:

Police

Fire

Library

Senior Center

Transportation Services

Neighborhood & Development

Services

US Census Data

	Iowa City	Johnson County	Iowa
Population			
Population estimates, July 1, 2016, (V2016)	75,798	149,210	3,145,711
Population, percent change - April 1, 2010 (estimates base) to July 1, 2016, (V2016)	11.6%	14.0%	3.2%
Population, Census, April 1, 2010	67,862	130,882	3,046,355
Persons under 5 years, percent, April 1, 2010	4.7%	6.2%	6.6%
Persons under 18 years, percent, April 1, 2010	14.9%	19.8%	23.9%
Persons 65 years and over, percent, April 1, 2010	8.2%	8.6%	14.9%
Female persons, percent, April 1, 2010	50.3%	50.0%	50.5%
White alone, percent, April 1, 2010 (a)	82.5%	85.6%	91.3%
Black or African American alone, percent, April 1, 2010 (a)	5.8%	4.8%	2.9%
American Indian and Alaska Native alone, percent, April 1, 2010 (a)	0.2%	0.2%	0.4%
Asian alone, percent, April 1, 2010 (a)	6.9%	5.2%	1.7%
Native Hawaiian and Other Pacific Islander alone, percent, April 1, 2010 (a)	Z	Z	0.1%
Two or More Races, percent, April 1, 2010	2.5%	2.3%	1.8%
Hispanic or Latino, percent, April 1, 2010 (b)	5.3%	4.7%	5.0%
White alone, not Hispanic or Latino, percent, April 1, 2010	79.7%	83.1%	88.7%
Veterans, 2012-2016	2,274	5,473	203,277
Foreign born persons, percent, 2012-2016	14.3%	10.4%	4.9%
Housing			
Housing units, April 1, 2010	29,270	55,967	1,336,417
Owner-occupied housing unit rate, 2012-2016	46.9%	58.7%	71.1%
Median value of owner-occupied housing units, 2012-2016	\$191,100	\$202,400	\$132,800
Median selected monthly owner costs -with a mortgage, 2012-2016	\$1,478	\$1,488	\$1,180
Median selected monthly owner costs -without a mortgage, 2012-2016	\$519	\$507	\$441
Median gross rent, 2012-2016	\$873	\$879	\$715
Households, 2012-2016	29,571	56,543	1,242,641
Persons per household, 2012-2016	2.21	2.36	2.42
Living in same house 1 year ago, percent of persons age 1 year+, 2012-2016	67.4%	74.8%	84.6%
Language other than English spoken at home, percent of persons age 5 years+, 2012-2016	17.3%	13.6%	7.5%
Education			
High school graduate or higher, percent of persons age 25 years+, 2012-2016	94.9%	94.7%	91.7%
Bachelor's degree or higher, percent of persons age 25 years+, 2012-2016	59.9%	52.4%	27.2%
Health			
With a disability, under age 65 years, percent, 2012-2016	5.3%	4.9%	7.9%
Persons without health insurance, under age 65 years, percent	8.5%	5.4%	5.5%
Transportation			
Mean travel time to work (minutes), workers age 16 years+, 2012-2016	16.6	18.6	18.9
Economy			
In civilian labor force, total, percent of population age 16 years+, 2012-2016	68.1%	71.5%	67.6%
In civilian labor force, female, percent of population age 16 years+, 2012-2016	66.7%	69.6%	63.3%
Total health care and social assistance receipts/revenue, 2012 (\$1,000) (c)	1,851,067	1,967,788	18,583,828
Total manufacturers shipments, 2012 (\$1,000) (c)	2,889,946	3,400,394	116,668,830
Total merchant wholesaler sales, 2012 (\$1,000) (c)	502,298	1,011,788	62,318,301
Total retail sales, 2012 (\$1,000) (c)	927,730	1,861,697	44,905,624
Total retail sales per capita, 2012 (c)	\$13,228	\$13,657	\$14,607
Median household income (in 2016 dollars), 2012-2016	\$42,720	\$56,808	\$54,570
Per capita income in past 12 months (in 2016 dollars), 2012-2016	\$27,430	\$31,981	\$28,872
Persons in poverty, percent	28.0%	17.0%	10.7%
All firms, 2012	5,912	11,533	259,121
Men-owned firms, 2012	3,119	5,929	135,382
Women-owned firms, 2012	1,719	3,606	82,345
Minority-owned firms, 2012	619	1,156	14,707
Nonminority-owned firms, 2012	4,922	9,758	236,561
Veteran-owned firms, 2012	484	1,064	25,889
Nonveteran-owned firms, 2012	4,958	9,620	217,779
Geography			
Population per square mile, 2010	2,713.3	213.1	54.5
Land area in square miles, 2010	25.01	614.04	55,857.13

This geographic level of poverty and health estimates are not comparable to other geographic levels of these estimates.

Some estimates presented here come from sample data, and thus have sampling errors that may render some apparent differences between geographies statistically indistinguishable.

The vintage year (e.g., V2016) refers to the final year of the series (2010 thru 2016). Different vintage years of estimates are not comparable.

(a) Includes persons reporting only one race

(b) Hispanics may be of any race, so also are included in applicable race categories

(c) Economic Census - Puerto Rico data are not comparable to U.S. Economic Census data

Z: Value greater than zero but less than half unit of measure shown

Source: US Census Bureau - QuickFacts

Revenue Comparisons

Revenue Comparisons are done on the ten (10) largest cities in Iowa and our neighboring cities of Coralville and North Liberty.

Property Tax Rate Comparison

(Levy Rate per \$1,000 Valuation)

City	FY19 Tax Rate	Rank	FY19/FY18 % Change
Council Bluffs	18.260	1	1.97%
Waterloo	17.456	2	-0.82%
Des Moines	17.240	3	1.17%
Davenport	16.780	4	0.00%
Iowa City	16.183	5	-0.92%
Sioux City	16.071	6	1.90%
Cedar Rapids	15.216	7	0.00%
Coralville	13.528	8	0.00%
West Des Moines	11.790	9	-1.75%
North Liberty	11.033	10	0.00%
Dubuque	10.588	11	-2.79%
Ames	10.069	12	-2.96%

FY2019 Estimated General Fund Revenue

FY2019 Adopted Budget

City	Revenues	Transfers In	Debt Proceeds/ Asset Sales	Total Revenues	Per Capita Revenue*	Per Cap. Rank
West Des Moines	\$60,747,511	\$10,341,452	\$25,000	\$71,113,963	\$1,256.23	1
Dubuque	\$58,181,447	\$10,251,516	\$46,500	\$68,479,463	\$1,188.12	2
Council Bluffs	\$50,714,289	\$14,874,335	\$25,000	\$65,613,624	\$1,054.37	3
Cedar Rapids	\$95,743,779	\$34,610,594	\$175,000	\$130,529,373	\$1,033.27	4
Coralville	\$19,206,388	\$251,000	\$0	\$19,457,388	\$1,029.11	5
North Liberty	\$10,598,667	\$3,130,563	\$0	\$13,729,230	\$1,026.56	6
Iowa City	\$51,845,528	\$11,772,657	\$1,303,393	\$64,921,578	\$956.67	7
Sioux City	\$53,027,034	\$22,385,512	\$52,710	\$75,465,256	\$912.69	8
Des Moines	\$131,266,348	\$44,083,616	\$8,080	\$175,358,044	\$861.99	9
Davenport	\$57,385,520	\$22,827,350	\$0	\$80,212,870	\$804.66	10
Waterloo	\$46,159,909	\$6,601,052	\$255,000	\$53,015,961	\$775.02	11
Ames	\$27,959,623	\$9,359,575	\$750	\$37,319,948	\$632.92	12

*Per Capita calculations used 2010 US Census data

Hotel/Motel Tax Revenues

FY2018 Receipts

City*	Effective Date	Receipts
Des Moines	4/1/1979	\$6,338,200
West Des Moines	4/1/1979	\$4,180,160
Cedar Rapids	4/1/1979	\$3,751,902
Davenport	4/1/1981	\$2,981,578
Coralville	7/1/1983	\$2,908,348
Council Bluffs	4/1/1979	\$2,770,278
Ames	4/1/1988	\$2,448,184
Dubuque	4/1/1979	\$2,286,470
Sioux City	4/1/1979	\$2,251,076
Waterloo	4/1/1981	\$1,352,467
Iowa City	4/1/1983	\$1,045,696
North Liberty	7/1/2008	\$78,028

*All cities listed impose the state allowed maximum rate of 7%

Source: Iowa Department of Revenue

Utility Franchise Tax Rates (as of July 6, 2017)

City	Franchise Fee Rate
North Liberty	0%
Davenport	0%
West Des Moines	0%
Ames	0%
Coralville	1%
Iowa City	1%
Council Bluffs	2%
Cedar Rapids	3%
Waterloo	3%
Dubuque	5%
Sioux City	5%
Des Moines	5%

Utility Rates (Residential Monthly Billing – July 1, 2018)

City	Water	Sewer	Waste	Storm	Total	Rank
North Liberty*	\$48.57	\$58.69	\$19.50	\$2.00	\$128.76	1
Davenport	\$49.01	\$52.75	\$16.11	\$2.72	\$120.59	2
Des Moines	\$30.90	\$47.90	\$13.20	\$13.44	\$105.44	3
Dubuque	\$29.32	\$40.32	\$20.65	\$7.27	\$97.56	4
Ames*	\$29.13	\$33.59	\$26.25	\$4.95	\$93.92	5
Sioux City	\$38.20	\$35.58	\$16.30	\$2.80	\$92.88	6
Iowa City**	\$31.71	\$36.08	\$19.10	\$4.50	\$91.39	7
West Des Moines	\$33.26	\$38.81	\$10.55	\$4.25	\$86.87	8
Cedar Rapids	\$28.77	\$27.27	\$22.53	\$6.12	\$84.69	9
Coralville	\$17.80	\$36.50	\$20.00	\$3.00	\$77.30	10
Council Bluffs	\$28.16	\$22.88	\$18.00	\$0.00	\$69.04	11
Waterloo	\$18.88	\$25.75	\$13.50	\$2.75	\$60.88	12

* Ames and North Liberty trash collection provided by private contractors

** Average rate is \$92.44/difference of \$1.05

Property Tax Levies

Property Tax History – All Direct and Overlapping Governments (per \$1,000 assessed valuation)

Collection Year	Iowa City Community School District	Johnson County*	Kirkwood Community College	State of Iowa	City of Iowa City	Total	Iowa City Percentage of Total	Residential Rollback %
2008-09	14.192	7.803	0.852	0.004	17.717	40.567	43.7	44.0803
2009-10	14.191	7.708	0.840	0.003	17.853	40.596	44.0	45.5893
2010-11	14.690	7.540	0.926	0.003	17.757	40.915	43.4	46.9094
2011-12	14.591	7.320	0.999	0.003	17.842	40.754	43.8	48.5299
2012-13	14.073	7.075	1.079	0.003	17.269	39.499	43.7	50.7518
2013-14	13.688	7.077	1.065	0.003	16.805	38.639	43.5	52.8166
2014-15	13.699	7.062	1.058	0.003	16.705	38.528	43.4	54.4002
2015-16	13.868	7.228	1.061	0.003	16.651	38.811	42.9	55.7335
2016-17	13.989	7.093	1.080	0.003	16.583	38.748	42.8	55.6259
2017-18	13.959	7.179	1.132	0.003	16.333	38.606	42.3	56.9391
2018-19	14.856	6.839	1.204	0.003	16.183	39.085	41.4	55.6209

*Includes Johnson County, the City of Iowa City Assessor, and Agricultural Extension levies.
Source: Johnson County Auditor

Property Tax Valuations

Last Ten Fiscal Years

Assessed Valuation

	Tax Collection Year:			
	FY2020	FY2019	FY2018	FY2017
Residential	\$ 4,399,451,083	\$ 4,255,597,838	\$ 4,001,761,478	\$ 3,882,757,454
Agricultural (taxed at Ag rate)	2,539,080	2,625,810	3,425,692	3,720,671
Multi-Residential	489,176,499	471,420,082	411,460,472	410,426,868
Commercial	932,699,374	915,964,068	821,949,555	805,734,128
Industrial	76,905,588	71,553,904	72,635,554	73,206,895
Railroads	3,601,348	3,549,414	3,984,932	4,096,577
Utilities w/out Gas & Electric	7,386,408	7,099,293	6,734,894	7,375,066
Gross valuation	5,911,759,380	5,727,810,409	5,321,952,577	5,187,317,659
Less: Military exemption	2,489,088	2,579,836	2,635,396	2,727,994
Net valuation	5,909,270,292	5,725,230,573	5,319,317,181	5,184,589,665
Incremental value	115,175,495	85,379,709	80,577,275	72,666,677
Gas and Electric Utilities	109,124,421	97,050,716	94,582,279	92,987,351
Total Assessed valuation	<u>\$ 6,133,570,208</u>	<u>\$ 5,907,660,998</u>	<u>\$ 5,494,476,735</u>	<u>\$ 5,350,243,693</u>
Percent change	3.824%	7.520%	2.696%	8.074%

Taxable Valuation

	Tax Collection Year:			
	FY2020	FY2019	FY2018	FY2017
Assessment Limitation:				
Residential rollback	56.9180%	55.6209%	56.9391%	55.6259%
Agricultural rollback	56.1324%	54.4480%	47.4996%	46.1068%
Multi-Residential rollback	75.00%	78.75%	82.50%	86.25%
Commercial and Railroad rollback	90.0%	90.0%	90.0%	90.0%
Industrial rollback	90.0%	90.0%	90.0%	90.0%
Residential	\$ 2,490,442,298	\$ 2,356,529,643	\$ 2,274,451,551	\$ 2,155,033,296
Agricultural (taxed at Ag rate)	1,425,151	1,429,547	1,618,090	1,706,955
Multi-Residential	363,613,829	368,969,925	337,946,106	353,335,857
Commercial	832,628,954	819,505,276	734,200,396	720,036,878
Industrial	68,970,889	64,152,540	64,688,055	65,301,535
Railroads	3,241,213	3,194,473	3,586,439	3,686,919
Utilities w/out Gas & Electric	7,386,408	7,099,293	6,734,894	7,375,066
Gross valuation	3,767,708,742	3,620,880,697	3,423,225,531	3,306,476,506
Less: Military exemption	2,489,088	2,579,836	2,635,396	2,727,994
Net valuation	3,765,219,654	3,618,300,861	3,420,590,135	3,303,748,512
Incremental value	115,175,495	85,379,369	80,559,947	72,650,838
Gas and Electric Utilities	42,719,065	41,797,475	41,702,196	44,986,783
Total Taxable Valuation	<u>\$ 3,923,114,214</u>	<u>\$ 3,745,477,705</u>	<u>\$ 3,542,852,278</u>	<u>\$ 3,421,386,133</u>
Percent change	4.743%	5.719%	3.550%	7.501%

Total Direct Tax Rate

City of Iowa City	<u>\$ 15.833</u>	<u>\$ 16.183</u>	<u>\$ 16.333</u>	<u>\$ 16.583</u>
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FY2016	FY2015	FY2014	FY2013	FY2012	FY2011
\$ 3,603,743,609	\$ 3,488,112,611	\$ 3,367,051,717	\$ 3,284,249,136	\$ 3,182,636,485	\$ 3,122,874,615
3,553,520	3,680,920	2,655,640	2,516,440	2,263,884	2,314,823
-	-	-	-	-	-
1,129,397,979	1,144,437,631	1,113,600,025	1,149,535,927	1,146,182,052	1,139,935,432
74,399,739	80,153,614	72,834,630	73,400,730	73,044,725	72,283,702
4,015,580	3,827,506	3,205,451	2,619,932	1,799,383	1,593,188
8,239,789	9,599,528	10,816,940	11,051,685	10,729,898	9,491,730
4,823,350,216	4,729,811,810	4,570,164,403	4,523,373,850	4,416,656,427	4,348,493,490
2,828,002	2,939,122	3,059,502	3,096,542	3,163,216	3,239,146
4,820,522,214	4,726,872,688	4,567,104,901	4,520,277,308	4,413,493,211	4,345,254,344
42,307,287	21,131,574	14,113,908	11,712,327	25,408,838	25,408,841
87,728,294	78,642,915	87,100,183	83,538,109	81,240,051	79,196,417
<u>\$ 4,950,557,795</u>	<u>\$ 4,826,647,177</u>	<u>\$ 4,668,318,992</u>	<u>\$ 4,615,527,744</u>	<u>\$ 4,520,142,100</u>	<u>\$ 4,449,859,602</u>
2.567%	3.392%	1.144%	2.110%	1.579%	1.684%

FY2016	FY2015	FY2014	FY2013	FY2012	FY2011
55.7335%	54.4002%	52.8166%	50.7518%	48.5299%	46.9094%
44.7021%	43.3997%	59.9334%	57.5411%	69.0152%	66.2715%
NA	NA	NA	NA	NA	NA
90.0%	95.0%	NA	NA	NA	NA
90.0%	95.0%	NA	NA	NA	NA
\$ 2,008,493,138	\$ 1,894,079,854	\$ 1,776,096,066	\$ 1,666,036,081	\$ 1,544,260,536	\$ 1,464,643,790
1,588,496	1,597,501	1,591,636	1,447,988	1,562,422	1,534,056
-	-	-	-	-	-
1,016,458,199	1,086,556,293	1,113,600,025	1,149,535,927	1,146,182,052	1,139,935,432
66,959,765	76,128,877	72,834,630	73,400,730	73,044,725	72,283,702
3,614,022	3,636,130	3,205,451	2,619,932	1,799,383	1,593,188
8,239,789	9,599,528	10,816,940	11,051,685	10,729,898	9,491,730
3,105,353,409	3,071,598,183	2,978,144,748	2,904,092,343	2,777,579,016	2,689,481,898
2,828,002	2,939,122	3,059,502	3,096,542	3,163,216	3,239,146
3,102,525,407	3,068,659,061	2,975,085,246	2,900,995,801	2,774,415,800	2,686,242,752
33,331,128	21,131,574	14,113,908	11,712,327	25,408,838	25,408,841
46,785,426	47,004,994	46,813,214	47,404,050	48,337,968	46,333,208
<u>\$ 3,182,641,961</u>	<u>\$ 3,136,795,629</u>	<u>\$ 3,036,012,368</u>	<u>\$ 2,960,112,178</u>	<u>\$ 2,848,162,606</u>	<u>\$ 2,757,984,801</u>
1.462%	3.320%	2.564%	3.931%	3.270%	2.950%

<u>\$ 16.651</u>	<u>\$ 16.705</u>	<u>\$ 16.805</u>	<u>\$ 17.269</u>	<u>\$ 17.842</u>	<u>\$ 17.757</u>
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PRINCIPAL TAXPAYERS

2018 and Nine Years Ago (2009)

(amounts expressed in thousands)

<u>Ten largest taxpayers¹</u>	2009			2018		
	<u>Taxable Valuation</u>	<u>Rank</u>	<u>% of Total Taxable Valuation</u>	<u>Taxable Valuation</u>	<u>Rank</u>	<u>% of Total Taxable Valuation</u>
ACT Inc (Am College Testing Prgrm)	\$ 44,435	2	1.03 %	\$ 56,145	1	1.64 %
BBCS Hawkeye Housing LLC	-	-	N/A	45,357	2	1.33
Mid-American Energy Company	45,048	1	1.02	29,806	3	0.87
Vesper Iowa City LLC	-	-	N/A	27,191	4	0.79
Midwestone Bank	-	-	N/A	26,245	5	0.77
Ann Gerdin Trust (formerly Russell Gerdin)	16,939	4	0.39	25,448	6	0.74
Dealer Properties IC LLC (Billion Auto)	-	-	N/A	21,465	7	0.63
Michael T McLaughlin	-	-	N/A	18,740	8	0.55
Proctor & Gamble LLC	12,688	9	0.29	18,673	9	0.55
Christian Retirement Services (Oaknoll)	-	-	N/A	18,335	10	0.54
SouthGate Development CO	20,265	3	0.46	-	-	N/A
National Computer Systems (Pearson)	16,430	5	0.38	-	-	N/A
MEHSM LC (Sycamore Mall)	14,954	6	0.34	-	-	N/A
Plaza Towers LLC	14,168	7	0.32	-	-	N/A
United Natural Foods	13,095	8	0.30	-	-	N/A
Alpha Inc.	11,715	10	0.27	-	-	N/A
Total	<u>\$ 209,737</u>		<u>4.80 %</u>	<u>\$ 287,405</u>		<u>8.41 %</u>

Sources:

¹City of Iowa City Assessor's Office - Annual Report

PRINCIPAL EMPLOYERS

2018 and Nine Years Ago (2009)

<u>Employers</u>	<u>2009</u>			<u>2018</u>		
	<u>Employees</u>	<u>Rank</u>	<u>Percentage</u>	<u>Employees</u>	<u>Rank</u>	<u>Percentage</u>
University of Iowa	28,781	1	30.7 %	29,705	1	28.7 %
Veterans Administration Medical Center	1,351	5	1.4	2,150	2	2.1
Iowa City Community School District	1,700	2	1.8	1,575	3	1.5
Mercy Hospital	1,305	4	1.4	1,325	4	1.3
ACT Inc. (formerly Am. College Testing Program)	1,427	3	1.5	1,187	5	1.1
Proctor and Gamble	-	-	N/A	1,084	6	1.0
Hy Vee	1,166	6	1.2	1,012	7	1.0
City of Iowa City	982	8	1.0	931	8	0.9
NCS Pearson	1,152	7	1.2	775	9	0.7
Johnson County	-	-	N/A	609	10	0.6
International Auto. Components (formerly Lear Co.)	805	9	0.9	-	-	N/A
Systems Unlimited	700	10	0.7	-	-	N/A
	<u>39,369</u>		<u>41.8 %</u>	<u>40,353</u>		<u>38.9 %</u>
Total Employees	93,700			103,400		

Sources:

Iowa City Area Development Group
 Various Employers

PRINCIPAL SEWER SYSTEM CUSTOMERS

2018 and Nine Years Ago (2009)

<u>Customer Name</u>	<u>2009</u>			<u>2018</u>		
	<u>Charges</u>	<u>Rank</u>	<u>Percentage</u>	<u>Charges</u>	<u>Rank</u>	<u>Percentage</u>
University of Iowa	\$ 1,953,325	1	15.63 %	\$ 1,938,618	1	15.48 %
Proctor & Gamble	1,443,652	2	11.55	1,355,077	2	10.82
Veterans Administration Medical Center	88,204	8	0.71	162,111	3	1.29
Mercy Hospital	122,737	5	0.98	106,938	4	0.85
Campus Apartments	91,889	7	0.74	78,918	5	0.63
Dominium JIT Srv formerly Mark IV Apts	73,987	9	0.59	68,736	6	0.55
University of Iowa Mayflower	163,776	3	1.31	54,414	7	0.43
Seville Apts	-	-	N/A	52,407	8	0.42
Oaknoll Retirement Residence	-	-	N/A	52,205	9	0.42
Tailwind Iowa City LLC formerly Dolphin Lake	-	-	N/A	52,142	10	0.42
Robert's Dairy	155,192	4	1.24	-	-	N/A
Iowa City Landfill	92,318	6	0.74	-	-	N/A
Sheraton Iowa City Hotel	62,698	10	0.50	-	-	N/A
	<u>\$ 4,247,778</u>		<u>33.99 %</u>	<u>\$ 3,921,566</u>		<u>31.31 %</u>
 Total Sewer System Charges	 \$ 12,499,949			 \$ 12,524,540		

Sources:

City of Iowa City Revenue Department

PRINCIPAL WATER SYSTEM CUSTOMERS

2018 and Nine Years Ago (2009)

<u>Customer Name</u>	<u>2009</u>			<u>2018</u>		
	<u>Charges</u>	<u>Rank</u>	<u>Percentage</u>	<u>Charges</u>	<u>Rank</u>	<u>Percentage</u>
Proctor & Gamble	\$ 624,483	1	8.33 %	\$ 787,275	1	7.91 %
Veterans Administration Medical Center	91,529	2	1.22	120,538	2	1.21
Mercy Hospital	71,622	4	0.96	67,081	3	0.67
Campus Apartments	66,600	5	0.89	66,835	4	0.67
Tailwind Iowa City LLC formerly Dolphin Lake	37,843	9	0.50	55,022	5	0.55
Dominium JIT Srv formerly Mark IV Apts	53,273	7	0.71	55,000	6	0.55
Iowa City School District	-	-	N/A	47,194	7	0.47
Seville Apts	31,885	10	0.43	38,527	8	0.39
Oaknoll	-	-	N/A	37,130	9	0.37
U of I Mayflower	90,330	3	1.20	34,763	10	0.35
Robert's Dairy	63,517	6	0.85	-	-	N/A
Sheraton Inn/Holiday Inn	35,806	8	0.48	-	-	N/A
	<u>\$ 1,166,888</u>		<u>15.57 %</u>	<u>\$ 1,309,365</u>		<u>13.14</u>
 Total Water System Charges	 \$ 7,497,903			 \$ 9,953,510		

Sources:

City of Iowa City Revenue Division

OPERATING INDICATORS BY FUNCTION

Last Ten Fiscal Years (FY 2009 through FY 2018)

	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018
Public Safety										
Police ¹										
Physical arrests	6,486	5,983	6,590	5,911	4,468	6,192	5,595	5,465	4,482	3,373
Traffic Violations	4,460	4,446	3,403	3,761	2,499	3,718	3,356	2,989	2,246	2,061
Fire ¹										
Number of calls answered	4,152	4,472	4,635	5,173	4,713	5,828	6,016	6,974	6,749	5,258
Inspections conducted	1,959	2,145	1,806	1,970	1,431	2,032	1,903	2,459	874	864
Parking										
Parking Violations	126,050	118,717	109,553	96,117	88,909	60,680	65,196	57,549	62,930	50,346
Wastewater Treatment										
Daily average treatment in million gallons	12.34	12.86	10.37	8.28	9.84	10.02	9.76	10.48	8.32	7.77
Maximum daily capacity of plant in million gallons	41.0	41.1	41.1	41.1	41.1	41.1	43.3	43.3	43.3	43.3
Number of sewer system customers	23,161	23,344	23,527	23,529	24,059	24,389	24,533	25,085	25,485	26,069
Water										
Daily average consumption in million gallons	5.51	5.48	5.51	5.49	5.54	5.64	5.33	5.32	5.50	5.84
Maximum daily capacity of plant in million gallons	16.7	16.7	16.7	16.7	16.7	16.7	16.7	16.7	16.7	16.7
Customers by Classification										
Residential	23,391	23,657	23,875	24,086	24,442	24,790	23,089	23,638	24,025	24,595
Commercial	1,494	1,481	1,498	1,489	1,491	1,491	1,409	1,415	1,425	1,436
Industrial	15	15	15	15	15	15	14	14	14	15
Other	144	153	156	200	204	202	135	131	134	136
Total Customers	25,044	25,306	25,544	25,790	26,152	26,498	24,647	25,198	25,598	26,182
Sanitation										
Number of Customers	14,700	14,831	14,926	15,030	15,177	15,331	14,811	15,620	15,917	15,960
Tonnage	8,747	8,869	8,969	8,935	8,956	9,160	9,210	9,476	9,623	9,694
Landfill										
Tonnage	140,810	150,369	147,265	148,953	111,445	115,624	123,692	126,875	137,025	140,658

Sources: Various city divisions.

Notes:

¹ Numbers are based on a calendar year and 2018 figures are compiled through 10/03/18.

STAR Outcomes Leading Community Indicators

2018 reporting

	INDICATOR	PERFORMANCE
1	Drinking Water Quality	Zero EPA violations for total coliform, turbidity, or water pathogen levels.
2	Safe Wastewater Management	2 EPA in Significant Noncompliance; 2 regulated dischargers in Significant Noncompliance
3	Housing and Transportation Costs	Average percentage of income spent on housing and transportation costs for regional typical households 45%
4	Transportation Mode Split	Commuters: 56.7% drive-alone; 8.6% carpool; 9.4% transit; 16.3% walk; 3.3% bike; 4.2% work from home
5	Transportation Safety	Zero bicycle fatalities and zero pedestrian fatalities
6	Climate Adaptation, Vulnerability Assessment	Not available, in progress
7	Greenhouse Gas Emissions	974, 895 metric tonnes
8	Renewable Electrical Energy Supply	50.80%
9	Total Solid Waste	135,233 tons
10	Third Grade Reading Proficiency	72.30%
11	High School Graduation Rate & Graduation Rate Equity	90.2% average: 96.3% Asian, 88.1% African American; 76.4% Hispanic; 92.4% White; 67.0% Special Education; 87.5% English Language Learners; 81.3% Free and Reduced Price Lunch
12	Environmental Justice, Risk, and Exposure	Not available
13	Equitable Access & Proximity to Foundational Community Assets	GIS maps demonstrate that racially diverse and low-income neighborhoods have equal proximity to public libraries, healthful food, public transit and public schools compared to other neighborhoods
14	Businesses	3,973 business establishments in metro area
15	Employment	65.2% employment rate, 4.4% unemployment
16	Median Household Income	\$42,720 median household income
17	Living Wages	57.5% that meet a living wage standard of \$36,202
18	Food Security and Assistance	13.9% overall population food insecure; 13.7% children food insecure
19	Access to Healthful Food	16% of residents live in defined food desert
20	Violent Crime Rate	Per 100,000: 0 homicide, 52 rapes, 152 assaults
21	Green Infrastructure	41.4% land area in tree canopy, parks, green roofs

* Data for Iowa City Community, most recent available year reported as of August 2018

Iowa City Police Department Statistics

Why We Exist: The mission of the Iowa City Police Department is to protect the rights of all persons within its jurisdiction to be free from crime, to be secure in their possessions, and to live in peace. By pursuing the goals of education, prevention and enforcement, it is the primary objective of the Iowa City Police Department to pursue the ideal of a community free from crime and disorder in a fair, responsive, collaborative and professional manner.

General Police Data Discrepancies

Performing a comparative analysis between local jurisdictions is an imperfect process. Data are influenced by differences in definitions, reporting, and collection measures. It must be noted that it is important to focus on the trends in the data rather than any one specific data point between communities. While measures have been taken to universalize and standardize the data, the trend in the data is the most valuable information provided.

Data & Comparison

The data presented below represent the raw data collected by the Iowa City Police Department and information gathered from the Federal Bureau of Investigation. Data synthesis was based on the 2010 US Census population. Metro Coalition comparison uses 2017 data. The comparison uses the UCR system, which is described below.

UNIVERSAL CRIME REPORTING (UCR 1)

Crimes can be reported in various ways. The UCR system has been a standard used by police departments across the United States and is utilized by the State of Iowa as a means of reporting data. UCR1 data specifically refers to two groups of crimes: UCR 1 Property Crimes and UCR 1 Violent Crimes. The following crimes are represented in these two groups:

UCR 1 Property Crimes

Arson
Burglary
Larceny
Shoplifting
All forms of theft

UCR 1 Violent Crimes

Murder/Non-Negligent Manslaughter
Forcible Rape
Robbery
Aggravated Assault

While more crimes exist, these crimes are utilized to provide an overview of workload and highlight serious crimes in a community. Even with universal reporting, actual reporting of crimes may vary between communities.

Iowa City Raw Data

Calendar Year	2009	2010	2011	2012	2013	2014	2015	2016	2017
Number of Officers	75	75	79	78	87	82	82	83	82
Total Violent Crimes	247	183	163	185	222	228	194	197	156
Total Property Crimes	1,575	1,533	1,580	1,842	1,839	1,842	1,978	1,551	1,767
Total Violent Crime Arrests	109	96	105	88	92	111	93	80	78
Total Property Crime Arrests	483	469	428	456	568	501	444	330	292
Total Juvenile Violent Crime Arrests	15	19	12	14	10	7	7	5	10
Total Juvenile Property Crime Arrests	96	113	102	126	121	84	88	52	46
Total DUI Arrests	419	319	452	440	598	569	621	703	594
Total PAULA Arrests	852	529	495	300	415	339	216	254	348

Iowa City Synthesized Data

Per capita calculations use the 2010 US Census

Calendar Year	2009	2010	2011	2012	2013	2014	2015	2016	2017
Sworn Officers per 1,000 Population	1.11	1.11	1.16	1.15	1.28	1.21	1.21	1.22	1.2
Total Violent Crimes per 1,000 Population	3.64	2.70	2.40	2.73	3.27	3.36	2.86	3	2.2
Total Violent Crime Arrests per 1,000 Population	1.61	1.41	1.55	1.30	1.36	1.64	1.37	1.18	1.14
Total Property Crimes per 1,000 Population	23.21	22.59	23.28	27.14	27.10	27.14	29.15	23.84	26.03
Total Property Crime Arrests per 1,000 Population	7.12	6.91	6.31	6.72	8.37	7.38	6.54	4.86	4.3
Total UCR 1 Arrests per Sworn Officer	7.89	7.51	6.75	6.97	7.59	7.46	6.55	4.94	4.51
Juvenile Violent Crime Arrests as % of Total	6.07%	10.38%	7.36%	7.57%	4.50%	3.07%	3.61%	2.54%	6.41%
Juvenile Property Crime Arrests as % of Total	6.10%	7.37%	6.46%	6.84%	6.58%	4.56%	4.49%	3.35%	2.6%
Total DUI Arrests per 1,000 Population	6.17	4.70	6.66	6.48	8.81	8.38	9.15	10.36	8.75
Total DUI Arrests per Sworn Officer	5.59	4.25	5.72	5.64	6.87	6.94	7.57	8.47	7.24
Total PAULA* Arrests per 1,000 Population	12.57	7.80	7.29	4.42	6.12	5.00	3.18	3.74	5.13
Total PAULA* Arrests per Sworn Officer	11.36	7.05	6.27	3.85	4.77	4.13	2.63	3.06	4.17

*Possession of Alcohol Under the Legal Age

Iowa Metro Coalition Comparison

The Metropolitan Coalition¹ is an organization comprised of Iowa's largest communities. The tables below present total offenses and rates by UCR 1 type.

Metro Coalition UCR 1 Data, 2017:

	Ames	Cedar Rapids	Council Bluffs	Davenport	Des Moines	Dubuque	Sioux City	Waterloo	Ave. w/o Iowa City	Iowa City
Population	67,461	131,878	62,549	103,063	217,277	58,674	82,879	67,855	98,954	75,527
Violent Crime	124	370	150	750	1,456	166	360	341	484	156
Violent Crime Rate	183.8	280.6	239.5	727.7	670.1	282.9	434.4	502.5	489.1	206.5
Murder/Non-negligent Manslaughter	1	6	1	13	28	2	2	5	7	4
Murder/Non-negligent Manslaughter Rate	1.4	4.5	1.6	12.6	12.88	3.4	2.4	7.4	7.1	5.3
Rape	49	34	24	90	73	40	56	34	50	25
Rape Rate	72.6	25.8	38.37	87.3	33.6	68.2	67.6	50.1	50.5	33.1
Robbery	23	121	62	203	364	16	71	53	120	46
Robbery Rate	34	91.8	99.1	197.0	167.5	27.3	85.7	78.1	114.1	60.9
Aggravated Assault	51	209	63	444	991	108	231	249	114	81
Aggravated Assault Rate	75.6	158.5	100.7	430.8	456.1	184.1	278.7	367.0	115.2	107.2
Property Crime	1,392	4,952	3,717	5,249	9,589	1,606	3,561	1,927	3,999	1,767
Property Crime Rate	2,063.4	3,755.0	5,942.5	5,093	4,413.3	2737.2	4296.6	2841.3	4,041.3	2,339.6
Burglary	248	929	435	1,108	2,388	333	612	532	823	310
Burglary Rate	367.6	704.4	695.5	1,075.0	1,099.1	567.5	738.4	784.0	831.7	410.4
Larceny-Theft	1,087	3,681	2,853	3,586	5,941	1,210	2,660	1,253	2,783	1,376
Larceny-Theft Rate	1611.3	3,375.0	4,561.2	3,479.4	2,734.3	2,062.2	3209.5	1846.6	2,812.4	1,821.9
Motor Vehicle Theft	57	342	429	555	1,260	63	289	142	392	81
Motor Vehicle Theft Rate	84.5	259.3	685.9	538.5	578.0	107.4	348.7	209.3	396.1	107.2
Arson	0	14	16	23	42	15	16	19	18	5
Arson Rate	0.0	10.6	25.6	22.3	19.33	25.6	19.3	28.0	18.2	6.6

- Variations in population coverage and reporting practices may cause differences in reporting from year to year.
- Rates are the number of reported offenses per 100,000 population.
- Sources: FBI, Uniform Crime Reports.

Iowa City Fire Department Statistics

Why We Exist: The mission of the Iowa City Fire Department is to protect our community by providing progressive, high quality emergency and preventive services.

General Fire Data

Performing a comparative analysis between local jurisdictions is an imperfect process. Data is influenced by differences in definitions, reporting, and collection measures. It must be noted that it is important to focus on the trends in the data rather than any one specific data point, the trend in the data is the most valuable information provided.

Broadly speaking, the physical, political, and demographic characteristics of each reporting jurisdiction influence performance. Examples include unusually good or bad weather, major budget cuts, and median household income. Citizen preferences, council or board priorities, local tax resources, and state-imposed spending limits cause additional variation in the resources available for providing fire and EMS services.

More specifically, some of the factors that influence the comparability of fire and EMS data are:

Building stock—Industrial structures are more likely to be involved in fire or hazardous materials events. Older structures are less likely to meet current fire codes or to be equipped with fire detection and suppression systems. High-rise structures may pose additional challenges.

Geography—Street layout, terrain, the fire/EMS station locations, and traffic flow can significantly impact the ability for one jurisdiction to achieve the same level of service as another.

Staffing—Jurisdictions can vary in the numbers assigned per fire apparatus, the minimum scheduled to work each day, the percentage of sworn vs. civilian staff, and the percentage of volunteers.

Scope—Jurisdictions have varying levels of EMT-medical services offered by fire departments. The three levels are first responder, paramedic provisional and full paramedic EMS. Cost of service may vary depending on the degree to which different departments perform EMS services.

Iowa City Raw Data

Collected by the Iowa City Fire Department

Calendar Year	2009	2010	2011	2012	2013	2014	2015	2016	2017
Number of Firefighters	56	56	64	64	64	64	64	64	64
Total Non-Fire Incidents	3,992	4,301	4,473	4,948	5,332	5,624	5,819	6,786	6,284
Total Structure Fires	54	77	62	81	106	93	115	106	121
Residential Building Fires	45	60	51	64	87	73	91	79	99
Non-Residential Building Fires	9	17	11	17	19	20	24	27	22
Total Non-Structure Fires	106	93	100	144	87	82	81	82	76
Average Response Time - Fire Incident (Min)	5:43	5:30	4:48	5:22	4:54	4:54	5:28	5:43	5:47
Average Response Time - Non-Fire Incident (Min)	5:23	6:10	4:53	4:39	5:06	4:41	5:21	5:44	6:22
False Alarms	797	900	783	796	749	860	928	997	903

Iowa City Synthesized Data

Per capita calculations use the 2010 US Census

Calendar Year	2009	2010	2011	2012	2013	2014	2015	2016	2017
Sworn Firefighters per 1,000 Population	0.83	0.83	0.94	0.94	0.94	0.94	0.94	0.94	0.94
Total Non-Fire Incidents per 1,000 Population	58.83	63.38	65.91	72.94	78.57	82.87	85.75	99.99	92.59
Total Structure Fires per 1,000 Population	0.80	1.13	0.91	1.19	1.56	1.37	1.69	1.56	1.78
Residential Building Fires per 1,000 Population	0.66	0.88	0.75	0.94	1.28	1.08	1.34	1.16	1.45
Non-Residential Building Fires per 1,000 Population	0.13	0.25	0.16	0.25	0.28	0.29	0.35	0.40	0.32
Total Non-Structure Fires per 1,000 Population	1.56	1.37	1.47	2.12	1.28	1.08	1.34	1.16	1.11
False Alarms per 1,000 Population	11.74	13.26	11.54	11.73	11.04	12.67	13.67	14.69	13.30

Iowa City Public Library Statistics

Why We Exist: The Iowa City Public Library is a center of community life that connects people of all ages with information, engages them with the world of ideas and with each other, and enriches the community by supporting learning, promoting literacy, and encouraging creativity.

The Library values and is committed to: access, collaboration, community, enjoyment, intellectual freedom, and literacy.

General Library Data Discrepancies

Performing a comparative analysis between local jurisdictions is an imperfect process. Data are influenced by differences in definitions, reporting, and collection measures. It must be noted that it is important to focus on the trends in the data between communities rather than any one specific data point. While measures have been taken to universalize and standardize the data, the trend in the data is the most valuable information provided.

More specifically, some of the factors that influence the comparability of Library data are:

- Nonresident borrower ratio: The ratio of resident to nonresident borrowers can influence funding for materials acquisition and program planning. Generally, jurisdictions are more inclined to fund materials and programming for their own residents.
- Some variation in the number of borrowers may be attributed to the frequency with which jurisdictions purge their borrower records. All other conditions being equal, jurisdictions that purge records frequently tend to report fewer registered borrowers than jurisdictions that purge infrequently.
- Because some jurisdictions provide library services to neighboring jurisdictions by means of contract or other official agreement, the size of the service area may be larger than the population of the jurisdiction.
- Variations in library expenditures may be attributed to differences in the number of library facilities, the hours of operation, and the size and scope of holdings and programs.
- Also possibly influencing expenditure levels is citizen demand for library services; traditional library services such as book loans and reference assistance as well as less traditional library-based services such as Internet access, adult literacy programs, and more.
- Some differences in the number of items circulated during the reporting period may be attributed to the size of a jurisdiction's library collection and the proportion of the collection that circulates outside the library. For example, an increasing number of jurisdictions offer access (both in-library and remote) to substantial electronic holdings that do not circulate outside the library per se and, therefore, may not be reflected in circulation statistics.
- Differences result depending on expenses that may or may not be included in overall budgets such as building cleaning, grounds upkeep, and various IT expenses.

Iowa City Raw Data

Fiscal Year	FY11	FY12	FY13	FY14	FY15	FY16	FY17	FY18
Circulation	1,570,822	1,579,842	1,512,852	1,406,995	1,391,482	1,369,069	1,307,735	1,226,305
Visits	768,033	764,911	721,058	710,595	826,217	789,919	800,040	746,359
Registered Borrowers	68,751	69,306	67,556	65,499	64,957	63,208	61,117	57,601
Total Collection	236,495	239,895	232,280	251,837	240,111	235,337	241,612	266,427
Reference Transactions	83,973	76,111	76,675	76,415	*45,510	45,613	42,360	44,643
Reserves Placed	86,796	100,547	115,785	132,801	146,917	163,505	170,255	193,606
Internet Terminal Users	122,012	113,171	110,634	115,990	108,345	91,565	83,104	75,067
WIFI uses	N/A	N/A	N/A	N/A	N/A	628,382	1,130,391	1,266,902
Children's Program Attendance	36,116	40,360	40,379	39,583	40,337	39,882	37,618	47,981

*Reference transaction definition changed in FY15.

Iowa City Synthesized Data

Per capita calculations use ICPL's entire service area population, 83,398, as reported by the Institute of Museum & Library Services (FY16).

Fiscal Year	FY11	FY12	FY13	FY14	FY15	FY16	FY17	FY18
Circulation per Capita	19.12	19.23	18.42	16.86	17.12	16.42	15.68	15.18
Circulation per Registered Borrower	22.85	22.80	22.39	21.48	21.42	21.66	21.4	21.98
Visits per Capita	9.35	9.31	9.02	8.51	10.17	9.47	9.59	8.95
Visits per Registered Borrower	11.17	11.04	10.97	10.85	12.72	12.50	13.09	12.96
Registered Borrowers as % of Service Area Population	84%	84%	82%	78%	80%	76%	73%	69%

Iowa Metro Coalition Comparison

The Metropolitan Coalition is an organization comprised of Iowa's largest communities. FY2018 data, as reported to the State Library of Iowa, are used. Per capita metrics are based on the population of each city's jurisdiction, not the service area of the library. While not all Metro Coalition cities' data are presented, all five cities' data are included in the 'average without Iowa City' calculations. For this report populations used is the city population and does not include contract areas which, for Iowa City, include rural Johnson County, Hills, University Heights and Lone Tree.

Revenue:

City	Iowa City	Ames	Cedar Rapids	Council Bluffs	Des Moines	Waterloo
Population	67,862	58,965	126,326	62,230.	204,220.	68,406
City Income	5,359,240	3,778,734	5,467,596	2,626,123.	7,454,533.	2,311,417
City Income per Capita	\$65.35	64.08	43.28	42.20	36.50	24.96
County Income	\$489,400	148,792.	79,852.	235,000.	62,820.	65,066.
State/Federal Income	\$73,825	70,780.	107,580.	26,631.	103,653.	36,977.
Other Income	661,744	307,632	1,039,541.	94,353.	850,258.	116,949.
Total Income	6,584,209	4,305,938	6,694,569.	2,982,107.	8,471,264.	2,530,409.
Total Income per Capita	\$97.02	73.03	52.99	47.92	41.48	36.99

Expenditures:

City	Iowa City	Ames	Cedar Rapids	Council Bluffs	Des Moines	Waterloo
Staff Expenditures	4,747,916	3,050,542	4,126,782.	1,791,604.	5,941,853.	1,937,671.
Collection Expenditures	705,892	558,813.	613,336.	281,702.	963,179.	232,623.
Other Expenditures	1,086,550	696,662.	1,935,796.	364,033.	1,566,232.	247,432.
Total Expenditures	6,540,358	4,306,017.	6,675,914.	2,437,339.	8,471,264.	2,417,726.
Per Capita Expenditures	96.38	73.03	52.85	39.17	41.48	35.34

Collections:

City	Iowa City	Ames	Cedar Rapids	Council Bluffs	Des Moines	Waterloo
Total Physical Items	232,694	259,411	298,010	142,175.	445,111	103,446
Total Downloadable	28,597	70,297	16,061	82,242	33,126.	9,331
Total Downloadable & Physical	261,291	329,708	214,071	224,417.	478,237	112,777
Licensed Databases	87	61.	71.	60.	28.	51
Subscriptions- Periodical	392	451.	249.	395.	797.	188

Circulation/ Building Visits:

City	Iowa City	Ames	Cedar Rapids	Council Bluffs	Des Moines	Waterloo
Total Circ	1,270,720	1222,360	963,166	447,254	1,243,173	297,483
Per Capita Circ	18.73	20.73	7.62	7.19	6.09	4.35
Registered Borrowers	57,601	46,868	70,952	46,008	95,553	39,323
Visits	746,359	508,918	621,758	137,161	813,042	250,804.
Total Hours Open: All Buildings/ Bookmobile	3,409	3,551	3,120	3,432	2,661	3,176.

Other:

City	Iowa City	Ames	Cedar Rapids	Council Bluffs	Des Moines	Waterloo
Reference Transactions	44,643	N/A	38,688	54,685	208,874	52,029
Kids' Program Attendance	47,981	55,190	26,070	53,968	41,182	26,756
YA Program Attendance	7,068	2,680	1,478	14,306	2,696	583
Adult Program Attendance	14,132	9,320	24,476	6,349	23,376	2,534
Internet PCs	54	63	128	86	120	99
Internet Use per Year	75,067	43,554	113,556	45,481	130,248	51,914
FTE Librarian	15	9	13	6.43	32.50	5.03
FTE Other Staff	67.18	45.63	62.65	24.46	91.50	29.53
FTE Total Staff	82.18	54.63	75.65	30.89	124	34.56

Selected National Library Comparison

The charts below present data from selected public libraries. Data were compiled by the Institute of Museum and Library Services. Fiscal year 2016 reported data are used, the most recent available for comparison libraries. Libraries were selected based on their similarities to ICPL services and their cities' similarities to Iowa City.

*Population includes residents for each library's entire service area, including contracting cities and proportional representations of rural county populations. For instance, the population used for Iowa City includes a portion of rural county residents, Hills, and University Heights. This is important to help standardize data.

Library	Iowa City Public Library, IA	Westerville Public Library, OH	Evanston Public Library, IL	Boulder Public Library, CO	Ann Arbor District Library, MI	Bloomington Public Library, IL
Number of Bookmobiles	0	0	0	0	0	1
Number of Branch Libraries	0	0	2	4	4	0
Population Legal Service Area	81,889	90,764	74,918	106,088	163,365	77,054
Number of Outlets	1	1	3	5	5	2
ALA-MLS Librarians	15	25	18	17.5	23	12.35
Total Staff	64.78	87.5	65.65	75.5	170	49.63
Local Revenue	\$5,403,234	\$4,080,696	\$5,916,852	\$7,242,539	\$13,030,660	\$4,544,765
Local Revenue per Capita	\$65.98	\$44.96	\$78.98	\$68.27	\$79.76	\$58.98
State Revenue	\$81,847	\$2,782,752	\$143,308	\$26,518	\$894,560	\$226,163
State Revenue per Capita	\$1.00	\$30.66	\$1.91	\$0.25	\$5.48	\$2.94
Total Revenue	\$6,110,927	\$7,799,810	\$6,885,044	\$7,512,839	\$13,810,936	\$5,309,209
Total Revenue per Capita	\$74.62	\$85.94	\$91.90	\$70.82	\$84.54	\$68.90
Total Collection Expenditures	\$708,553	\$944,113	\$681,866	\$1,074,683	\$1,815,808	\$709,942
Total Collection Expenditures per Capita	\$8.65	\$10.40	\$9.10	\$10.13	\$11.12	\$9.21
Total Operating Expenditures	\$6,076,422	\$7,181,763	\$6,161,107	\$7,662,840	\$12,231,842	\$5,062,334
Total Operating Expenditures per Capita	\$74.20	\$79.13	\$82.23	\$72.23	\$74.87	\$65.70
Total Circulation	1,357,560	3,858,712	1,071,401	1,473,520	7,286,102	1,392,122
Total Circulation per Capita	16.58	42.51	14.30	13.89	44.60	18.07
Reference Transactions	45,613	367,016	117,524	62,123	3,434	51,113
Library Visits	789,910	597,740	629,032	982,648	1,564,780	328,241
Library Visits per Capita	9.65	6.59	8.40	9.26	9.58	4.26
Children's Program Attendance	39,882	34,734	27,171	58,022	84,646	13,986

Senior Center Statistics

Why We Exist: The Senior Center promotes optimal aging by creating opportunities to support wellness, social connections, community engagement, and lifelong learning.

Membership & Associated Revenue Sources

FY2018 total membership increased 3.5%

75.3% of Center members are between the ages of 60 and 79.

Membership Distribution by Age Group								
	FY11	FY12	FY13	FY14	FY15	FY16	FY17	FY18
Total Members	1,391	1,587	1,545	1,595	1,620	1,618	1,554	1608
Percent, Age ≤59	11.5%	12.0%	8.6%	9.9%	8.7%	6.6%	6.1%	5.5%
Percent, Age 60-69	37.0%	38.5%	35.6%	38.2%	39.5%	39.1%	35.5%	33.3%
Percent, Age 70-79	29.8%	29.7%	35%	33.5%	33.9%	35.8%	39.2%	42%
Percent, Age ≥80	19.3%	17.1%	20.8%	18.4%	17.9%	18.5%	19.2%	19.2%

Membership fees were introduced in 2003 and increased in FY2013 and FY2017. Membership fees are differentiated based on the location of the member's residence.

Membership Fee Revenue								
	FY11	FY12	FY13	FY14	FY15	FY16	FY17	FY18
Membership Fee Revenue	\$35,503	\$37,427	\$46,751	\$57,354	\$53,811	\$48,676	\$61,555	\$63,105
% Change	13.09%	5.42%	24.9%	22.7%	-6.17%	-9.5%	26.5%	2.5%

80.41% of the Center’s membership resides within the corporate limits of Iowa City; approximately 17.79% of the Center’s members are Johnson County residents outside of Iowa City.

Membership Distribution by Place of Residence								
	FY11	FY12	FY13	FY14	FY15	FY16	FY17	FY18
Percent of Members, Iowa City Residents	79.0%	78.8%	78.7%	81.0%	80.0%	81.0%	80.6%	80.41%
Percent Johnson County Residents (Outside Iowa City)	19.0%	20.0%	19.7%	18.0%	18.1%	17.0%	17.4%	17.79%
Percent non-Johnson County	2.0%	1.2%	1.4%	1.0%	1.9%	2.0%	2%	1.80%

During FY2018, 70% of the Center’s expenditures were supported by Iowa City property taxes; Iowa City residents were 80.41% of the Center’s membership. Johnson County residents comprise 17.79% of the Center’s members; the Johnson County grant of \$60,000 was 6.8% of the Center’s total expenditures.

Iowa City/Johnson County Revenue & % of Expenditures								
	FY11	FY12	FY13	FY14	FY15	FY16	FY17	FY18
Iowa City Contribution	\$599,234	\$657,457	\$618,795	\$579,722	\$605,166	\$579,548	\$634,409	\$613,748
Johnson County Contribution	\$75,000	\$70,000	\$70,000	\$59,224	\$59,244	\$59,224	\$59,224	\$60,000
IC % of Expenditures	75.51%	76.49%	74.69%	71.67%	73.08%	72.12%	71%	70%
Johnson County % of Expenditures	9.45%	8.14%	8.45%	7.32%	7.14%	7.37%	6.6%	6.8%

From the inception of the Center in 1981 until 2003, the City and the County maintained a 28E agreement that split operational costs 80% to 20%. County funding of the Center peaked at \$141,410 in FY2002. In 2003 the County withdrew from this agreement; by FY2004 County funding of the Center dropped to \$75,000 annually. In FY2012, the City was asked to submit an Economic Development/Quality of Life Block Grant application to Johnson County in order to receive funding. For FY2012 and FY2013 this grant amount was \$70,000. In FY2014 through FY2017, the grant amount was \$59,224. In FY2018 the grant amount was \$60,000. It is important to note that approximately half of County property tax receipts which support the Center grant come from Iowa City taxpayers.

City and County Revenue per Visit and per Member								
	FY11	FY12	FY13*	FY14*	FY15*	FY16*	FY17*	FY18*
IC Contribution per Visit	\$6.09	\$6.25	\$4.90	\$4.62	\$4.88	\$4.76	\$5.26	\$4.70
Johnson County Contribution per Visit	\$0.76	\$0.67	\$0.55	\$0.47	\$0.48	\$0.49	\$0.49	\$0.46
IC Contribution per IC Member	\$545.31	\$525.73	\$508.87	\$448.70	\$466.95	\$442.07	\$506.72	\$474.67
Johnson County Contribution per Non-IC County Member	\$283.78	\$220.54	\$230.26	\$206.35	\$201.44	\$216.15	\$219.35	\$209.79

*Total Number of Visits

The Center’s goal is for revenue from sources other than Iowa City property taxes to support 29% of the Center’s budget. This goal of 29% includes but is not limited to: intergovernmental grants, membership & program fees, contributions & donations, parking permit sales, and rental fees. This calculation is based on the general revenues subsidy divided by the total expenditures and transfer in General Fund (1000 only).

Cost Recovery Percentage								
	FY11	FY12	FY13	FY14	FY15	FY16	FY17	FY18
Cost Recovery	24.49%	23.51%	25.31%	28.33%	26.97%	27.88%	29%	30%

Programs, Attendance, and Volunteerism

Programs, Services, and Groups Offered								
	FY11	FY12	FY13	FY14	FY15	FY16	FY17	FY18
Fall	149	147	154	156	149	159	156	153
Winter	111	127	117	121	145	NA*	NA	NA
Spring	139	137	139	140	162	162	148	169
Summer	110	109	113	105	102	141	133	155
Total	509	520	523	522	558	462	437	477

*In FY16 the Senior Center went from publishing 4 program guides (spanning 3 months per guide) to 3 program guides a year (spanning 4 months per guide).

Attendance to Senior Center programs increased 8.6%. Total attendance was up in FY2018 by about 8.1% from FY2017.

The Meal service is administered by Elder Services. The Center also hosts programs and services sponsored by the Visiting Nurse Association, community organizations, and individual and group renters. The tax filing assistance numbers prior to FY2014 are included in other services. Due to a change in software these numbers are now accounted for in Center Visits*.

Center Attendance								
	FY11	FY12	FY13	FY14*	FY15	FY16	FY17	FY18
Center Visits	98,401	105,157	104,970	108,753	112,745	112,232	110,872	120,441
Meals Served	15,787	15,931	14,254	12,756	8,740	6,894	5,808	6,114
Other Services	9,808	7,139	6,940	3,901	2,592	2,546	3,883	3,789
Total Attendance	123,996	128,227	126,164	125,410	124,077	121,672	120,563	130,344

Volunteer involvement in the Center remains strong.

Volunteer Involvement								
	FY11	FY12	FY13	FY14	FY15	FY16	FY17	FY18
Volunteers	584	530	645	668	637	592	623	685

Iowa City Transportation Services Statistics

Why We Exist: The Iowa City Transportation Services Department is committed to providing convenient, safe parking options, safe and courteous transit services, and quality customer service to the citizens and visitors of Iowa City.

General Parking Information

The Parking Division of the Transportation Services Department is a self-supporting enterprise fund responsible for providing safe and convenient parking options in downtown Iowa City. The division oversees the operation of six ramps, five surface lots, and on-street (metered) parking. Parking Services enforces parking regulation in the central business district, while the Police Department enforces parking regulations in residential areas.

Iowa City Parking Data

Collected by the Iowa City Transportation Services Department

	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018
Web Citation Payments	63.40%	63.50%	64.0%	65.38%	68.12%	68.87%
Citations Issued	88,909	60,681	65,206	57,560	62,927	50,347
\$0 Expired Meter Citations	38,023	22,593	23,372	19,339	20,833	15,614
Citation Appeals	633	585	593	519	732	597
Faulty Meters	448	539	586	370	725	853
Available Spaces						
<i>On Street</i>	1,131	1,143	1,190	1,174	1,174	1,189
<i>Off Street</i>	3,086	3,086	3,086	3,086	3,686	3,686
Transient Hours Parked	4,453,418	4,753,760	5,144,358	4,981,945	5,063,659	5,147,055
Average Hourly Duration						
<i>Access Controlled facilities</i>	3.83	4.13	3.05	3.10	3.07	3.28
Credit Card Usage						
<i>Access Controlled facilities</i>	53%	59%	67%	70%	71%	74%
<i>Pay by Space facilities</i>	69%	72%	64%	76%	79%	80%
Permits Issued						
<i>Automobile</i>	1,978	2,031	1,857	1,883	1,985	1,961
<i>Moped/Scooter/Motorcycle</i>	752	712	683	735	736	687

General Transit Information

The Transit Division is a self-supporting enterprise fund that provides fixed-route and paratransit bus services as well as operating the Court Street Transportation Center. The division is committed to providing safe, courteous, and quality transportation to the citizens and visitors of Iowa City as well as the City of University Heights.

Iowa City Transit Data

Collected by the Iowa City Transportation Services Department

	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018 *
Ridership	1,879,795	1,815,029	1,902,350	1,683,634	1,554,549	1,498,468
Total Operating Expense	\$5,063,118	\$5,276,804	\$5,055,620	\$4,857,006	\$4,949,243	\$5,413,686
Fare Revenue	\$1,292,338	\$1,390,416	\$1,407,585	\$1,252,155	\$1,216,109	\$1,180,297
Revenue Vehicle Miles	714,778	678,452	707,363	708,473	712,806	704,184
Revenue Vehicle Hours	54,528	51,652	53,843	54,404	54,658	53,953
Cost per Ride	\$2.69	\$2.91	\$2.66	\$2.89	\$3.18	\$3.61
Cost per Rev Vehicle Mile	\$7.08	\$7.78	\$7.15	\$6.86	\$6.94	\$7.69
Cost per Rev Vehicle Hour	\$92.85	\$102.16	\$93.90	\$89.28	\$90.55	\$100.34
Farebox/Expense Ratio	0.27	0.26	0.28	0.26	0.25	0.22
Average Fare	\$0.69	\$0.76	\$0.74	\$0.74	\$0.78	\$0.79
Operating Deficit per trip	\$2.00	\$2.15	\$1.92	\$2.15	\$2.40	\$2.83
Riders per Rev Vehicle Mile	2.60	2.7	2.7	2.4	2.18	2.13
Riders per Rev Vehicle Hour	34.50	35.1	35.3	31.0	28.4	27.77
Passenger Miles	3,861,794	3,987,028	4,046,778	3,586,140	3,311,189	3,236,690
Fleet Vehicles	27	27	27	27	27	27
Base Fare	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00
Fleet Average Age	11.9	11.32	12.65	13.15	13.62	14.25
Fuel Consumption	191,256	196,823	196,029	195,995	194,402	196,942
Days Operated	306	306	305	306	306	307
Court St Trans Center						
Total Revenue	-	-	-	-	-	\$1,256,055
Total Ops Expense	-	-	-	-	-	\$137,530
Net Income	-	-	-	-	-	\$1,118,525

*FY18 Data reflects a separation of the Court Street Transportation Center from Transit Fleet Operations

Iowa City Neighborhood & Development Services Statistics

Neighborhood Services Division

The Neighborhood Services Division is responsible for the administration of various housing services, housing programs and revitalization efforts that focus on sustaining healthy, safe, affordable neighborhoods.

Community Development

Community Development staff are committed to providing Iowa City residents with access to safe and affordable housing, jobs and services. This is accomplished by coordinating efforts with local organizations, businesses and other community partners, and by administering and coordinating activities relating to city, state, and federal housing and community and economic development programs. Neighborhood Outreach provides a conduit between all City departments and the network of neighborhood associations within Iowa City, and facilitates the distribution of funds made available by the City Council for small-scale neighborhood improvements.

	FY15	FY16	FY17	FY18
CDBG/HOME Funds Spent	\$932,737	\$1,315,063	\$1,644,951	\$1,136,400
Univercity Homes Purchased and Sold	7	10	3	5
HMGP Buyouts - Purchased/removed from floodplain	0	3	3	2*
Aid to Agencies	\$397,510	\$378,700	\$378,700	\$378,700
Neighborhood Associations	33	33	33	33
PIN Grants	\$15,000	\$13,368	\$12,818	15,379
Public Art Projects	\$12,821	\$11,987	\$13,906	14,207

**In FY18 one home purchased and removed with HMGP funds, one home purchased and removed with City General Funds.*

Housing Authority

The Housing Authority administers housing assistance programs throughout its jurisdiction, including all of Johnson County, Iowa County and portions of Washington County. Annually, the Housing Authority assists approximately 1,379 low-income families to acquire and maintain affordable housing through rental and ownership programs. Rental assistance includes the Housing Choice Voucher/Section 8 (HCV), Public Housing, and Veterans' Supportive Housing (VASH) Programs. Homeownership opportunities exist under the Affordable Dream Homeownership Program (ADHOP), and the HCV Homeownership Program.

	CY14	CY15	CY16	CY17
Public Housing Units	81	81	81	81
Housing Choice Vouchers	1,215	1,215	1,215	1,215
VASH Vouchers	57	77	83	83
HAP Payments to Landlords/Mortgage Lenders	\$6,219,399	\$6,754,062	\$7,034,902	\$7,064,201

Public Housing Payment for maintenance & repair of Public Housing units	\$254,348	\$175,575	\$190,393	\$306,264
Public Housing Payment in Lieu of Taxes (PILOT)	\$17,989	\$20,629	\$28,606	\$30,847

Housing Inspection

Housing Inspection's mission is to ensure that Iowa City's housing facilities are of the quality necessary to protect and promote the health, safety, and welfare of those persons utilizing these facilities and the general public.

	FY15	FY16	FY17	FY18
Rental Units	18,010	18,170	18,373	19,032
Documented Tidemark Compliant Cases	1,650	1,808	1,597	1,416

Development Services Division

The Development Services Division is responsible for overseeing the development process including land annexation, zoning, subdivision, building permits, and inspections and enforcement of City codes and regulations. The Division consists of the Urban Planning Division and the Building Inspections Services Division. The Urban Planning Division is responsible for administering rezoning, subdivision, and special exception applications and staffs the Planning and Zoning Commission, the Board of Adjustment and the Historic Preservation Commission. The Building Inspections Services Division is responsible for reviewing site and building plans, conducting building inspections, enforcement of nuisance and other zoning-code related regulations, and administering permits such as temporary use permits.

July 2018 Update
City of Iowa City Building Inspection Division
Activity and Financial Data

Permit Activity by Calendar Year

Applied for Only not Issued

Permit Description	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	10 Yr. Avg.
Building Permits	889	704	779	750	758	842	780	726	837	818	788
Electrical Permits	555	322	326	333	307	322	280	268	316	340	337
Plumbing Permits	230	120	107	127	166	158	172	148	216	143	159
Mechanical Permits	185	116	238	191	218	165	140	146	182	190	177
Construction Site Run-off Permits	149	140	117	97	167	194	198	156	198	201	162
Demolition Permits	19	47	74	47	47	42	33	21	44	12	39
Backflow Prevention Cases	70	78	59	59	71	56	54	40	20	39	55
Water Tap Applications	194	162	192	139	242	270	238	200	277	266	218
Fire Sprinkler Permits	69	50	42	43	46	47	52	54	78	68	55
Fire Alarm Permits	45	53	45	42	52	48	45	67	58	76	53
Sign Permits	192	118	160	162	165	157	151	198	148	180	163
Site Plan Development Reviews	44	31	20	34	36	46	31	47	31	35	36
Flood Plan Development Permits	107	48	33	34	27	15	16	15	16	16	33
Liquor	155	155	155	155	155	155	155	155	185	185	161
Moving Permits	4	1	1	1	8	2	1	1	7	0	3
Temporary Use Permits	22	13	16	49	30	25	15	13	30	28	24
Hydrant Connections	16	14	20	18	33	24	19	18	26	14	20
Total Permit	2,945	2,172	2,384	2,281	2,528	2,568	2,380	2,273	2,669	2,611	2,481
Single-Family Dwellings	114	127	108	80	143	171	176	137	172	157	139
Duplex Dwelling Units	16	10	8	18	16	8	14	6	12	8	12
Multi-Family Dwelling Units	141	71	80	76	140	488	218	499	896	353	296
Total ISSUED Permit Value	145,317,051	75,147,792	96,038,872	81,699,792	169,236,691	184,876,852	152,579,212	138,311,513	388,427,023	216,818,013	164,845,281
					Non Taxable	Non Taxable	Non Taxable	Non Taxable	Non Taxable	Non Taxable	Non Taxable
					61,196,114	7,602,912	34,930,777	4,259,627	49,173,944	25,058,150	

***1st year for Game Day Vendors (33 permits)

Breakdown of Complaints

	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	10 Yr. Avg.
Snow	986 (49%)	790 (38%)	788 (37%)	404 (23%)	394 (27%)	716 (36%)	520 (31%)	589 (35%)	961 (48%)	38 (4%)	619 (33%)
Weeds	333 (16%)	345 (17%)	412 (19%)	444 (25%)	302 (20%)	403 (20%)	379 (23%)	416 (25%)	394 (20%)	360 (34%)	379 (22%)
Junk/Salvage	117 (6%)	200 (10%)	165 (8%)	162 (9%)	135 (9%)	165 (8%)	192 (12%)	168 (10%)	133 (7%)	164 (15%)	160 (9%)
Other (1)	590 (29%)	718 (35%)	775 (36%)	757 (43%)	651 (44%)	714 (36%)	567 (34%)	510 (30%)	485 (25%)	511 (47%)	628 (36%)
Total Complaint Cases	2026	2053	2140	1767	1482	1998	1658	1683	1973	1073	1785
Citation Cases (2)	52 (7%)	101 (11%)	69 (7%)	66 (7%)	58 (7%)	83 (9%)	74 (10%)	61 (9%)	61 (10%)	62(9%)	69 (7%)

(1) Other includes illegal parking, no rental permit, sign violations, inoperable vehicles, erosion control violations, over occupancy, etc.

(2) Percent of citations based on total complaint cases less snow and weed complaints since compliance for snow and weed complaints is through abatement.

APPENDIX

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Department Expenditure Comparison
to State Forms
Budget Resolutions
State Forms
State Property Tax Reform Impact
Summary
Glossary

City of Iowa City
Department Expenditure Comparison to State Forms
Budgetary Expenditures by State Program by Department *

	Notice of Public Hearing Budget Estimate	2018 Actual	2019 Revised	2020 Budget
Public Safety				
Finance		\$ 590,525	\$ 907,899	\$ 919,871
Police		13,809,546	14,846,647	14,843,901
Fire		8,030,716	8,278,847	8,517,508
Neighborhood & Dvlpmnt Services		1,484,480	1,892,110	1,849,653
	Line 16	23,915,266	25,925,503	26,130,933
Public Works				
Parks & Recreation		606,945	792,431	778,824
Public Works		7,969,045	8,987,168	9,200,493
Transportation & Resource Mgmt		224,796	304,775	340,484
	Line 17	8,800,785	10,084,374	10,319,800
Health and Social Services				
Neighborhood & Dvlpmnt Services	Line 18	292,501	310,000	531,500
Culture and Recreation				
Parks & Recreation		6,680,435	7,379,286	7,702,439
Library		6,400,494	6,677,934	6,920,059
Senior Center		888,544	986,855	941,522
	Line 19	13,969,472	15,044,075	15,564,020
Community and Economic Dvlpmnt				
City Manager		812,912	1,694,532	1,465,780
Finance		746,516	1,020,317	1,574,485
Parks & Recreation		-	-	-
Neighborhood & Dvlpmnt Services		5,613,104	8,414,428	5,772,018
Transportation & Resource Mgmt		263,407	292,786	276,594
	Line 20	7,435,938	11,422,063	9,088,878
General Government				
City Council		109,461	120,391	153,065
City Clerk		491,517	570,242	570,679
City Attorney		765,417	780,796	873,609
City Manager		2,270,641	2,683,734	2,758,002
Finance		4,182,475	5,215,663	4,816,407
Parks & Recreation		705,907	719,402	846,415
	Line 21	8,525,418	10,090,228	10,018,177
Debt Service				
Finance	Line 22	13,469,600	13,806,387	13,039,775
Capital Projects				
Governmental Capital Projects		33,751,050	81,247,521	21,807,822
	Line 23	33,751,050	81,247,521	21,807,822
Total Government Activities				
	Line 24	110,160,031	167,930,151	106,500,905
Enterprise				
Neighborhood & Dvlpmnt Services		9,342,128	11,429,618	9,339,315
Public Works		30,618,850	22,263,373	18,799,136
Transportation & Resource Mgmt		26,484,228	23,672,939	23,154,931
Airport Operations		468,122	357,310	364,678
Enterprise Capital Projects		9,696,038	15,088,368	9,555,460
	Line 25	76,609,366	72,811,608	61,213,521
Total ALL Expenditures				
	Line 26	\$ 186,769,397	\$ 240,741,759	\$ 167,714,426

* Totals & state program sub-totals may have rounding variances to Notice of Public Hearing - Budget Estimate.

RESOLUTION NO. 19-79

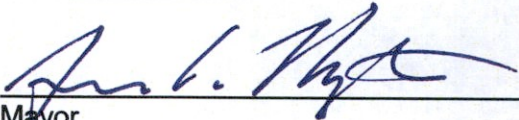
Resolution adopting the annual budget for the fiscal year ending June 30, 2020.

Whereas, a public hearing on the proposed budget for the fiscal year ending June 30, 2020 was held on March 12, 2019, at a regularly scheduled City Council meeting and public comments were received.

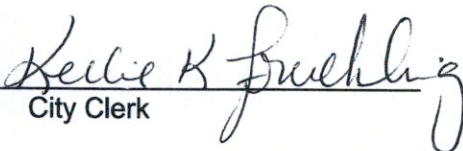
Now, therefore, be it resolved by the City Council of the City of Iowa City, Iowa, that:

1. The annual budget for the fiscal year ending June 30, 2020, as set forth in the Adoption of Budget and Certification of Taxes and on the Adopted Budget Summary, together with the detailed budget in support thereof showing revenue estimates, appropriation expenditures, and program allocations for said fiscal year should be and hereby is adopted.
2. The City Clerk is hereby directed to make the filings required by law, and to set up the books in accordance with the summary and details, as adopted.

Passed and approved this 12th day of March, 2019.



 Mayor

Attest: 

 City Clerk

Approved by

 _____ 3-4-19
 City Attorney's Office

It was moved by Thomas and seconded by Mims the Resolution be adopted, and upon roll call there were:

AYES:

NAYS:

ABSENT:

X

X

X

X

X

X

 Cole

 Mims

X
 Salih

 Taylor

 Teague

 Thomas

 Throgmorton

Prepared by: Dennis Bockenstedt, Finance Director, 410 E. Washington St., Iowa City, IA 52240; 319-356-5053

Resolution No. 19-80

Resolution approving the three-year Financial Plan for the City of Iowa City, Iowa, and the five-year Capital Improvement Plan.

Whereas, the City Council of the City of Iowa City deems it in the public interest and in the interest of good and efficient government for the City of Iowa City, Iowa, to adopt a three-year Financial Plan for operations and a five-year Capital Improvement Plan budget; and

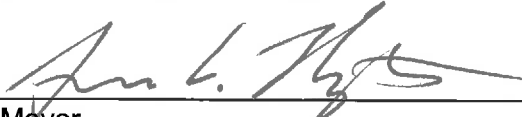
Whereas, the three-year Financial Plan and multi-year Capital Improvement Plan are subject to annual review and revisions; and

Whereas, a public hearing was held on March 12, 2019, at a regularly scheduled City Council meeting and public comments were received.

Now, therefore, be it resolved by the City Council of the City of Iowa City, Iowa, that:

1. The City Council of the City of Iowa City does hereby adopt the three-year Financial Plan for the Fiscal Years 2019 through 2021 and the five-year Capital Improvement Plan 2019 - 2023.
2. This Resolution is an expression of the Council's legislative intent for planning future operation and capital improvements for the City of Iowa City, Iowa; and the anticipated means of financing said plan, subject to applicable laws.

Passed and approved this 12th day of March, 2019.



 Mayor

Attest: 

 City Clerk

Approved by:  3-4-19

 City Attorney's Office

52-483

Adoption of Budget and Certification of City Taxes

FISCAL YEAR BEGINNING JULY 1, 2019 - ENDING JUNE 30, 2020

The City of: Iowa City

County Name: JOHNSON

Resolution No.: 19- 79

Date Budget Adopted: 3/12/2019

The below-signed certifies that the City Council, on the date stated above, lawfully approved the named resolution adopting a budget for next fiscal year, as summarized on this and the supporting pages. Attached is Long Term Debt Schedule Form 703 which lists any and all of the debt service obligations of the City.

RECEIVED
JOHNSON COUNTY IOWA
County Auditor Date Stamp

MAR 14 2019

(319) 356-5041
Telephone Number

Kecia K. Fuchling
City Clerk

January 1, 2018 Property Valuations

Regular
DEBT SERVICE
Ag Land

	With Gas & Electric	Without Gas & Electric
2a	3,806,513,568	3,763,794,503
3a	3,921,689,063	3,878,969,998
4a	1,425,151	

Last Official Census

67,862

TAXES LEVIED

Code	Sec.	Dollar Limit	Purpose	(A) Request with Utility Replacement	(B) Property Taxes Levied	(C) Rate
384.1	8.10000		Regular General Levy	5 30,832,760	30,486,735	43 8.10000
(384)			Non-Voted Other Permissible Levies			
12(8)	0.67500		Contract for use of Bridge	6	0	44 0
12(10)	0.95000		Opr & Maint publicly owned Transit	7 3,616,188	3,575,605	45 0.95000
12(11)	Amt Nec		Rent, Ins. Maint of Civic Center	8	0	46 0
12(12)	0.13500		Opr & Maint of City owned Civic Center	9	0	47 0
12(13)	0.06750		Planning a Sanitary Disposal Project	10	0	48 0
12(14)	0.27000		Aviation Authority (under sec.330A.15)	11	0	49 0
12(15)	0.06750		Levee Impr. fund in special charter city	12	0	50 0
12(17)	Amt Nec		Liability, property & self insurance costs	13	0	51 0
12(21)	Amt Nec		Support of a Local Emerg.Mgmt.Comm.	14 1,105,564	1,093,156	52 0.29044
(384)			Voted Other Permissible Levies	462	0	465 0
12(1)	0.13500		Instrumental/Vocal Music Groups	15	0	53 0
12(2)	0.81000		Memorial Building	16	0	54 0
12(3)	0.13500		Symphony Orchestra	17	0	55 0
12(4)	0.27000		Cultural & Scientific Facilities	18	0	56 0
12(5)	As Voted		County Bridge	19	0	57 0
12(6)	1.35000		Missi or Missouri River Bridge Const.	20	0	58 0
12(9)	0.03375		Aid to a Transit Company	21	0	59 0
12(16)	0.20500		Maintain Institution received by gift/devise	22	0	60 0
12(18)	1.00000		City Emergency Medical District	463	0	468 0
12(20)	0.27000		Support Public Library	23 1,027,759	1,016,225	61 0.27000
28E.22	1.50000		Unified Law Enforcement	24	0	62 0
Total General Fund Regular Levies (5 thru 24)				25 36,582,271	36,171,721	
384.1	3.00375		Ag Land	26 4,281	4,281	63 3.00375
Total General Fund Tax Levies (25 + 26)				27 36,586,552	36,176,002	Do Not Add
Special Revenue Levies						
384.8	0.27000		Emergency (if general fund at levy limit)	28	0	64 0
384.6	Amt Nec		Police & Fire Retirement	29 3,731,297	3,689,422	0.98024
	Amt Nec		FICA & IPERS (if general fund at levy limit)	30 3,721,172	3,679,410	0.97758
Rules	Amt Nec		Other Employee Benefits	31 4,896,433	4,841,482	1.28633
Total Employee Benefit Levies (29,30,31)				32 12,348,902	12,210,314	65 3.24415
Sub Total Special Revenue Levies (28+32)				33 12,348,902	12,210,314	
Valuation						
386	As Req		With Gas & Elec		Without Gas & Elec	
	SSMID 1	(A)	178,490,076	(B)	178,490,076	34 356,980
	SSMID 2	(A)		(B)		35 356,980
	SSMID 3	(A)		(B)		66 0
	SSMID 4	(A)		(B)		67 0
	SSMID 5	(A)		(B)		68 0
	SSMID 6	(A)		(B)		69 0
	SSMID 7	(A)		(B)		565 0
	SSMID 8	(A)		(B)		566 0
Total Special Revenue Levies				39 12,705,882	12,567,294	### 0
384.4	Amt Nec		Debt Service Levy 76.10(6)	40 11,680,610	11,553,357	70 2.97846
384.7	0.87500		Capital Projects (Capital Improv. Reserve)	41 0	0	71 0
Total Property Taxes (27+39+40+41)				42 60,973,044	60,296,653	72 15.83305

COUNTY AUDITOR - I certify the budget is in compliance with ALL the following:

Budgets that DO NOT meet ALL the criteria below are not statutorily compliant & must be returned to the city for correction.

- 1) The prescribed Notice of Public Hearing Budget Estimate (Form 631.1) was lawfully published, or posted if applicable, filed proof was evidenced.
- 2) Budget hearing notices were published or posted not less than 10 days, nor more than 20 days, prior to the budget hearing.
- 3) Adopted property taxes do not exceed published or posted amounts.
- 4) Adopted expenditures do not exceed published or posted amounts in each of the nine program areas, or in total.
- 5) Number of the resolution adopting the budget has been included at the top of this form.
- 6) The budget file uploaded to the SUBMIT Area matched the paper copy certified by the city to this office.
- 7) The long term debt schedule (Form 703) shows sufficient payment amounts to pay the G.O. debt certified by the city to this office.

CITY OF Iowa City
ADOPTED BUDGET SUMMARY
YEAR ENDED JUNE 30, 2020

Fiscal Years

(A)	(B)	GENERAL (C)	SPECIAL REVENUES (D)	TIF SPECIAL REVENUES (E)	DEBT SERVICE (F)	CAPITAL PROJECTS (G)	PERMANENT (H)	PROPRIETARY (I)	BUDGET 2020 (J)	RE-ESTIMATED 2019 (K)	ACTUAL 2018 (L)
Revenues & Other Financing Sources											
Taxes Levied on Property	1	36,176,002	12,567,294		11,553,357	0			60,296,653	59,173,825	56,524,400
Less: Uncollected Property Taxes-Levy Year	2	0	0		0	0			0	0	0
Net Current Property Taxes	3	36,176,002	12,567,294		11,553,357	0			60,296,653	59,173,825	56,524,400
Delinquent Property Taxes	4	0	0		0	0			0	0	1,399
TIF Revenues	5			3,450,835					3,450,835	2,621,772	2,459,216
Other City Taxes	6	2,468,300	150,378		140,643	0			2,759,321	2,932,681	2,767,237
Licenses & Permits	7	2,063,620	0					9,440	2,073,060	2,040,630	2,743,504
Use of Money and Property	8	1,092,107	106,805	10,000	120,370	0	0	2,158,449	3,487,731	2,439,672	4,264,474
Intergovernmental	9	4,038,925	10,749,280	0	321,689	7,241,660		13,918,673	36,270,227	42,111,631	32,886,160
Charges for Fees & Service	10	6,430,452	21,000		0	0	0	40,004,874	46,456,326	47,849,512	46,363,000
Special Assessments	11	810	0		0	0		0	810	1,090	0
Miscellaneous	12	1,706,617	282,830		54,525	100,000	0	529,729	2,673,701	4,266,994	4,999,992
Sub-Total Revenues	13	53,976,833	23,877,587	3,460,835	12,190,584	7,341,660	0	56,621,165	157,468,664	163,437,807	153,009,382
Other Financing Sources:											
Total Transfers In	14	12,294,657	1,817,004	107,620	1,079,920	4,669,301	0	20,744,378	40,712,880	49,473,358	52,220,150
Proceeds of Debt	15	200,000	0	0	0	10,607,340		1,550,000	12,357,340	14,949,500	12,174,462
Proceeds of Capital Asset Sales	16	307,477	0	0	0	0	0	0	307,477	2,920,018	3,631,645
Total Revenues and Other Sources	17	66,778,967	25,694,591	3,568,455	13,270,504	22,618,301	0	78,915,543	210,846,361	230,780,683	221,035,639
Expenditures & Other Financing Uses											
Public Safety	18	25,211,063	919,871	0			0		26,130,934	25,925,504	23,915,266
Public Works	19	3,785,480	6,534,321	0			0		10,319,801	10,084,374	8,800,786
Health and Social Services	20	531,500	0	0			0		531,500	310,000	292,501
Culture and Recreation	21	15,564,020	0	0			0		15,564,020	15,044,074	13,969,475
Community and Economic Development	22	4,453,525	3,458,958	1,176,394			0		9,088,877	11,422,062	7,435,938
General Government	23	9,645,420	372,757	0			0		10,018,177	10,090,228	8,525,418
Debt Service	24	0	0	0	13,039,775		0		13,039,775	13,806,387	13,469,600
Capital Projects	25	0	0	0		21,807,822	0		21,807,822	81,247,520	33,751,049
Total Government Activities Expenditures	26	59,191,008	11,285,907	1,176,394	13,039,775	21,807,822	0		106,500,906	167,930,149	110,160,033
Business Type Proprietary: Enterprise & ISF	27							61,213,521	61,213,521	72,811,606	76,609,369
Total Gov & Bus Type Expenditures	28	59,191,008	11,285,907	1,176,394	13,039,775	21,807,822	0	61,213,521	167,714,427	240,741,755	186,769,402
Total Transfers Out	29	6,840,994	14,767,770	2,258,669	0	0	0	16,845,447	40,712,880	49,473,358	52,220,150
Total ALL Expenditures/Fund Transfers Out	30	66,032,002	26,053,677	3,435,063	13,039,775	21,807,822	0	78,058,968	208,427,307	290,215,113	238,989,552
Excess Revenues & Other Sources Over (Under) Expenditures/Transfers Out	31	746,965	-359,086	133,392	230,729	810,479	0	856,575	2,419,054	-59,434,430	-17,953,913
Beginning Fund Balance July 1	33	33,423,436	9,571,659	721,357	8,762,609	-227,257	116,348	81,616,553	133,984,705	193,419,135	211,373,048
Ending Fund Balance June 30	34	34,170,401	9,212,573	854,749	8,993,338	583,222	116,348	82,473,128	136,403,759	133,984,705	193,419,135

The last two columns will fill in once the Re-Est forms are completed

REVENUES DETAIL
Fiscal Year Ending 2020

Fiscal Years

(A)	(B)	GENERAL (C)	SPECIAL REVENUES (D)	TIF SPECIAL REVENUES (E)	DEBT SERVICE (F)	CAPITAL PROJECTS (G)	PERMANENT (H)	PROPRIETARY (I)	BUDGET 2020 (J)	RE-ESTIMATED 2019 (K)	ACTUAL 2018 (L)
REVENUES & OTHER FINANCING SOURCES											
Taxes Levied on Property	1	36,176,002	12,567,294		11,553,357	0			60,296,653	59,173,825	56,524,400
Less: Uncollected Property Taxes - Levy Year	2								0	0	0
Net Current Property Taxes (line 1 minus line 2)	3	36,176,002	12,567,294		11,553,357	0			60,296,653	59,173,825	56,524,400
Delinquent Property Taxes	4								0	0	1,399
TIF Revenues	5			3,450,835					3,450,835	2,621,772	2,459,216
Other City Taxes:											
Utility Tax Replacement Excise Taxes	6	410,550	138,588		127,253	0			676,391	676,411	684,299
Utility franchise tax (Iowa Code Chapter 364.2)	7	976,050							976,050	939,400	976,060
Parimutuel wager tax	8								0	0	0
Gaming wager tax	9								0	0	0
Mobile Home Taxes	10	36,000	11,790		13,390				61,180	65,150	61,182
Hotel/Motel Taxes	11	1,045,700							1,045,700	1,251,720	1,045,696
Other Local Option Taxes	12								0	0	0
Subtotal - Other City Taxes (lines 6 thru 12)	13	2,468,300	150,378		140,643	0			2,759,321	2,932,681	2,767,237
Licenses & Permits	14	2,063,620						9,440	2,073,060	2,040,630	2,743,504
Use of Money & Property	15	1,092,107	106,805	10,000	120,370			2,158,449	3,487,731	2,439,672	4,264,474
Intergovernmental:											
Federal Grants & Reimbursements	16	215,193	1,468,408			5,000,660		11,119,497	17,803,758	15,373,782	13,756,041
Road Use Taxes	17		8,426,500						8,426,500	8,672,280	8,426,500
Other State Grants & Reimbursements	18	1,279,382	391,496	0	321,689	450,000		2,760,426	5,202,993	11,108,686	7,456,380
Local Grants & Reimbursements	19	2,544,350	462,876			1,791,000		38,750	4,836,976	6,956,883	3,247,237
Subtotal - Intergovernmental (lines 16 thru 19)	20	4,038,925	10,749,280	0	321,689	7,241,660		13,918,673	36,270,227	42,111,631	32,886,160
Charges for Fees & Service:											
Water Utility	21							9,333,360	9,333,360	9,739,892	9,495,496
Sewer Utility	22							11,433,056	11,433,056	12,277,530	12,625,550
Electric Utility	23							0	0	0	0
Gas Utility	24							0	0	0	0
Parking	25	26,210						6,526,410	6,552,620	6,477,470	6,331,215
Airport	26							0	0	0	0
Landfill/Garbage	27							9,767,878	9,767,878	9,902,710	9,684,652
Hospital	28							0	0	0	0
Transit	29							1,227,160	1,227,160	1,272,497	1,227,264
Cable TV, Internet & Telephone	30	512,750						0	512,750	512,750	0
Housing Authority	31							0	0	0	0
Storm Water Utility	32							1,717,010	1,717,010	1,522,290	1,559,683
Other Fees & Charges for Service	33	5,891,492	21,000					0	5,912,492	6,144,373	5,439,140
Subtotal - Charges for Service (lines 21 thru 33)	34	6,430,452	21,000		0	0	0	40,004,874	46,456,326	47,849,512	46,363,000
Special Assessments	35	810						0	810	1,090	0
Miscellaneous	36	1,706,617	282,830		54,525	100,000		529,729	2,673,701	4,266,994	4,999,992
Other Financing Sources:											
Regular Operating Transfers In	37	11,128,335	1,817,004		20,052	4,636,822		20,744,378	38,346,591	46,427,544	51,062,230
Internal TIF Loan Transfers In	38	1,166,322		107,620	1,059,868	32,479		0	2,366,289	3,045,814	1,157,920
Subtotal ALL Operating Transfers In	39	12,294,657	1,817,004	107,620	1,079,920	4,669,301	0	20,744,378	40,712,880	49,473,358	52,220,150
Proceeds of Debt (Excluding TIF Internal Borrowing)	40	200,000				10,607,340		1,550,000	12,357,340	14,949,500	12,174,462
Proceeds of Capital Asset Sales	41	307,477						0	307,477	2,920,018	3,631,645
Subtotal-Other Financing Sources (lines 38 thru 40)	42	12,802,134	1,817,004	107,620	1,079,920	15,276,641	0	22,294,378	53,377,697	67,342,876	68,026,257
Total Revenues except for beginning fund balance (lines 3, 4, 5, 13, 14, 15, 20, 34, 35, 36, & 41)	43	66,778,967	25,694,591	3,568,455	13,270,504	22,618,301	0	78,915,543	210,846,361	230,780,683	221,035,639
Beginning Fund Balance July 1	44	33,423,436	9,571,659	721,357	8,762,609	-227,257	116,348	81,616,553	133,984,705	193,419,135	211,373,048
TOTAL REVENUES & BEGIN BALANCE (lines 42+43)	45	100,202,403	35,266,250	4,289,812	22,033,113	22,391,044	116,348	160,532,096	344,831,066	424,199,818	432,408,687

EXPENDITURES SCHEDULE PAGE 1

Fiscal Year Ending 2020

Fiscal Years

GOVERNMENT ACTIVITIES		GENERAL	SPECIAL REVENUES	TIF SPECIAL REVENUES	DEBT SERVICE	CAPITAL PROJECTS	PERMANENT	PROPRIETARY	BUDGET 2020	RE-ESTIMATED 2019	ACTUAL 2018
(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	(L)
PUBLIC SAFETY											
Police Department/Crime Prevention	1	13,946,348							13,946,348	13,919,625	12,967,594
Jail	2								0	0	0
Emergency Management	3								0	0	0
Flood Control	4								0	0	0
Fire Department	5	8,514,382							8,514,382	8,275,728	8,030,716
Ambulance	6								0	0	0
Building Inspections	7	1,849,653							1,849,653	1,892,109	1,484,480
Miscellaneous Protective Services	8								0	0	0
Animal Control	9	897,554							897,554	927,024	841,952
Other Public Safety	10	3,126	919,871						922,997	911,018	590,524
TOTAL (lines 1 - 10)	11	25,211,063	919,871				0		26,130,934	25,925,504	23,915,266
PUBLIC WORKS											
Roads, Bridges, & Sidewalks	12		4,224,763						4,224,763	4,391,040	3,562,669
Parking - Meter and Off-Street	13								0	0	0
Street Lighting	14		488,541						488,541	454,283	0
Traffic Control and Safety	15		884,221						884,221	1,012,006	1,281,309
Snow Removal	16		452,820						452,820	388,794	727,059
Highway Engineering	17	2,666,172							2,666,172	2,554,182	1,909,621
Street Cleaning	18		371,170						371,170	103,326	405,146
Airport (if not Enterprise)	19								0	0	0
Garbage (if not Enterprise)	20								0	0	0
Other Public Works	21	1,119,308	112,806						1,232,114	1,180,743	914,982
TOTAL (lines 12 - 21)	22	3,785,480	6,534,321				0		10,319,801	10,084,374	8,800,786
HEALTH & SOCIAL SERVICES											
Welfare Assistance	23								0	0	0
City Hospital	24								0	0	0
Payments to Private Hospitals	25								0	0	0
Health Regulation and Inspection	26								0	0	0
Water, Air, and Mosquito Control	27								0	0	0
Community Mental Health	28								0	0	0
Other Health and Social Services	29	531,500							531,500	310,000	292,501
TOTAL (lines 23 - 29)	30	531,500	0				0		531,500	310,000	292,501
CULTURE & RECREATION											
Library Services	31	6,920,059							6,920,059	6,677,934	6,400,495
Museum, Band and Theater	32								0	0	0
Parks	33	3,388,990							3,388,990	3,281,207	2,783,558
Recreation	34	3,924,995							3,924,995	3,726,903	3,549,023
Cemetery	35	388,454							388,454	371,175	347,855
Community Center, Zoo, & Marina	36								0	0	0
Other Culture and Recreation	37	941,522							941,522	986,855	888,544
TOTAL (lines 31 - 37)	38	15,564,020	0				0		15,564,020	15,044,074	13,969,475

EXPENDITURES SCHEDULE PAGE 2

Fiscal Year Ending 2020

Fiscal Years

GOVERNMENT ACTIVITIES CONT. (A)	(B)	GENERAL (C)	SPECIAL REVENUES (D)	TIF SPECIAL REVENUES (E)	DEBT SERVICE (F)	CAPITAL PROJECTS (G)	PERMANENT (H)	PROPRIETARY (I)	BUDGET 2020 (J)	RE-ESTIMATED 2019 (K)	ACTUAL 2018 (L)
COMMUNITY & ECONOMIC DEVELOPMENT											
Community Beautification	39	327,339							327,339	405,048	276,137
Economic Development	40	1,629,143							1,629,143	1,877,174	2,106,198
Housing and Urban Renewal	41		2,321,471						2,321,471	2,993,913	2,180,927
Planning & Zoning	42	1,442,953							1,442,953	1,553,841	1,137,265
Other Com & Econ Development	43	1,054,090	1,137,487	1,176,394					3,367,971	4,592,086	1,735,411
TOTAL (lines 39 - 44)	45	4,453,525	3,458,958	1,176,394			0		9,088,877	11,422,062	7,435,938
GENERAL GOVERNMENT											
Mayor, Council, & City Manager	46	1,435,111							1,435,111	1,334,652	1,559,428
Clerk, Treasurer, & Finance Adm.	47	3,423,175							3,423,175	3,325,242	3,097,266
Elections	48								0	0	0
Legal Services & City Attorney	49	873,609							873,609	780,796	765,417
City Hall & General Buildings	50	846,415							846,415	719,403	706,946
Tort Liability	51	1,008,473							1,008,473	1,042,394	945,270
Other General Government	52	2,058,637	372,757						2,431,394	2,887,741	1,451,091
TOTAL (lines 46 - 52)	53	9,645,420	372,757	0			0		10,018,177	10,090,228	8,525,418
DEBT SERVICE	54				13,039,775				13,039,775	13,806,387	13,469,600
Gov Capital Projects	55					21,807,822			21,807,822	81,247,520	33,751,049
TIF Capital Projects	56								0	0	0
TOTAL CAPITAL PROJECTS	57	0	0	0		21,807,822	0		21,807,822	81,247,520	33,751,049
TOTAL Government Activities Expenditures (lines 11+22+30+38+45+53+54+57)	58	59,191,008	11,285,907	1,176,394	13,039,775	21,807,822	0		106,500,906	167,930,149	110,160,033
BUSINESS TYPE ACTIVITIES Proprietary: Enterprise & Budgeted ISF											
Water Utility	59							6,876,483	6,876,483	6,649,720	6,104,189
Sewer Utility	60							6,569,539	6,569,539	6,555,682	6,089,646
Electric Utility	61							0	0	0	0
Gas Utility	62							0	0	0	0
Airport	63							364,678	364,678	357,309	841,952
Landfill/Garbage	64							8,928,216	8,928,216	9,576,399	7,777,373
Transit	65							7,617,583	7,617,583	7,544,879	7,060,644
Cable TV, Internet & Telephone	66							0	0	0	0
Housing Authority	67							9,339,315	9,339,315	11,429,619	9,282,229
Storm Water Utility	68							670,948	670,948	537,865	497,955
Other Business Type (city hosp., ISF, parking, etc.)	69							3,587,912	3,587,912	3,530,440	2,973,733
Enterprise DEBT SERVICE	70							7,703,387	7,703,387	11,541,325	33,704,008
Enterprise CAPITAL PROJECTS	71							9,555,460	9,555,460	15,088,368	2,277,640
Enterprise TIF CAPITAL PROJECTS	72							0	0	0	0
TOTAL Business Type Expenditures (lines 59 - 73)	73							61,213,521	61,213,521	72,811,606	76,609,369
TOTAL ALL EXPENDITURES (lines 58+74)	74	59,191,008	11,285,907	1,176,394	13,039,775	21,807,822	0	61,213,521	167,714,427	240,741,755	186,769,402
Regular Transfers Out	75	6,733,374	14,767,770								
Internal TIF Loan / Repayment Transfers Out	76	107,620		2,258,669				16,845,447	38,346,591	46,427,544	51,062,230
Total ALL Transfers Out	77	6,840,994	14,767,770	2,258,669	0	0	0	16,845,447	40,712,880	49,473,358	52,220,150
Total Expenditures & Fund Transfers Out (lines 75+76)	78	66,032,002	26,053,677	3,435,063	13,039,775	21,807,822	0	78,058,968	208,427,307	290,215,113	238,989,552
Ending Fund Balance June 30	79	34,170,401	9,212,573	854,749	8,993,338	583,222	116,348	82,473,128	136,403,759	133,984,705	193,419,135

* A continuing appropriation is the unexpended budgeted amount from a prior year's capital project. The entry is made on the Con Approps page that must accompany the budget forms if used. SEE INSTRUCTIONS FOR USE.

LONG TERM DEBT SCHEDULE
GENERAL OBLIGATION BONDS, TIF BONDS, REVENUE BONDS, LOANS, LEASE-PURCHASE PAYMENTS
PAGE 1

City Name: Iowa City

Fiscal Year
2020

Debt Name (A)	Amount of Issue (B)	Type of Debt Obligation (C)	Date Certified to County Auditor (D)	Debt Resolution Number (E)	Principal Due FY 2020 (F)	Interest Due FY 2020 +(G)	Bond Reg./Paying Agent Fees Due FY 2020 +(H)	Total Obligation Due FY 2020 =(I)	Paid from Funds OTHER THAN Current Year Debt Service Taxes =(J)	Amount Paid Current Year Debt Service Levy =(K)
(1) 2012 GO	9,070,000	GO	06/2021	12-284	955,000	61,213	400	1,016,613	60,502	956,111
(2) 2013 GO	7,230,000	GO	06/2013	13-213	820,000	57,613	400	878,013	153,552	724,461
(3) 2014 GO	11,980,000	GO	06/2014	14-134	627,044	128,825	400	756,269	309,407	446,862
(4) 2015 GO	7,785,000	GO	06/2015	15-155	0	100,213	400	100,613	72,240	28,373
(5) 2016 GO	8,795,000	GO	06/2016	16-162	0	154,450	400	154,850		154,850
(6) 2017 GO	9,765,000	GO	06/2017	17-150	0	172,463	400	172,863	160,429	12,434
(7) 2018A GO	8,895,000	GO	06/2018	18-133	3,717,956	242,550	400	3,960,906		3,960,906
(8) 2018B GO	3,100,000	GO	06/2018	18-134	1,000,000	26,000	400	1,026,400		1,026,400
(9) 2019 GO (proposed)	13,323,240	GO	proposed	proposed	3,836,883	532,930	400	4,370,213		4,370,213
(10) 2012D TIF Revenue Bonds	2,655,000	NON - GO	11/2012	16-255	140,000	67,485	400	207,885	207,885	0
(11) 2016E TIF Revenue Bonds	12,805,000	NON - GO	09/2016	16-255	0	384,150	400	384,550	384,550	0
(12) 2010 Sewer Revenue Refunding Bonds	15,080,000	NON - GO	04/2010	10-94	0	0	400	400	400	0
(13) 2016 Sewer Revenue Refunding Bonds	9,360,000	NON - GO	06/2016	16-168	2,010,000	165,550	400	2,175,950	2,175,950	0
(14) 2017 Sewer Revenue Refunding Bonds	4,550,000	NON - GO	06/2017	17-152	500,000	201,250	400	701,650	701,650	0
(15) 2012 Water Revenue Refunding Bonds	4,950,000	NON - GO	06/2012	12-286	510,000	37,440	400	547,840	547,840	0
(16) 2016 Water Revenue Refunding Bonds	3,650,000	NON - GO	06/2016	16-172	420,000	97,488	400	517,888	517,888	0
(17) 2017 Water Revenue Refunding Bonds	5,910,000	NON - GO	06/2017	17-154	635,000	103,038	400	738,438	738,438	0
(18)		NO SELECTION						0		0
(19)		NO SELECTION						0		0
(20)		NO SELECTION						0		0
(21)		NO SELECTION						0		0
(22)		NO SELECTION						0		0
(23)		NO SELECTION						0		0
(24)		NO SELECTION						0		0
(25)		NO SELECTION						0		0
(26)		NO SELECTION						0		0
(27)		NO SELECTION						0		0
(28)		NO SELECTION						0		0
(29)		NO SELECTION						0		0
(30)		NO SELECTION						0		0
TOTALS					15,171,883	2,532,658	6,800	17,711,341	6,030,731	11,680,610

State Property Tax Reform Impact Summary

On May 22, 2013, the State of Iowa legislature passed a property tax reform bill (SF295) that will have a significant impact on the City's ability to finance services in the future. The property tax reform bill has multiple components; the specific provisions of bill SF295 that affect the City's ability to finance services are briefly explained below along with an estimate of the future financial impact to the City's operations.

Residential Assessment Limitation

Summary: For each assessment year beginning January 2013 and thereafter, SF295 reduces the limit of taxable valuation growth from 4 percent to 3 percent or whichever is lowest of the agricultural and residential classes. The City will not receive any money from the State due to lost revenue from this provision.

Commercial & Industrial Rollback

Summary: For valuations at January 1, 2013, commercial and industrial property will be rolled back to 95 percent. For valuations at January 1, 2014, commercial and industrial property were rolled back to 90 percent. Thereafter, the two classes are taxed at 90 percent of their assessed value. The bill establishes a standing appropriation for the State to backfill losses to the City due to the commercial and industrial rollback beginning in Fiscal Year 2015 and then caps the amount at Fiscal Year 2017 levels.

Multi-residential Property

Summary: This provision establishes a multi-residential property classification that includes mobile home parks, manufactured home communities, land-leased communities, assisted living facilities and property primarily intended for human habitation containing three or more separate living quarters. Additionally, for buildings that are not otherwise classified as residential property, that portion of a building that is intended for human habitation can be classified as a multi-residential property, even if human habitation is not the primary use of the building and regardless of the number of dwelling units.

The following rollback percentages will be phased in over eight years, beginning in assessment year 2015 (fiscal year 2017). The projected loss will not be backfilled:

- January 1, 2015 – 86.25%
- January 1, 2016 – 82.50%
- January 1, 2017 – 78.75%
- January 1, 2018 – 75.00%
- January 1, 2019 – 71.25%
- January 1, 2020 – 67.50%
- January 1, 2021 – 63.75%
- January 1, 2022 and thereafter– same as residential property

Telecommunications Property Taxation

Summary: This provision provides partial exemption of property used by companies in the transaction of telegraph and telephone business that is on a graduated percentage scale based upon the value of the property. This is phased in, with half in assessment year 2013 (Fiscal Year 2015) and the remainder being added in assessment year 2014 (Fiscal Year 2016). The projected loss will not be backfilled.

- 40 percent of the actual value of the property that exceeds \$0 but does not exceed \$20 million.
- 35 percent of the actual value of the property that exceeds \$20 million but does not exceed \$55 million.
- 25 percent of the actual value of the property that exceeds \$55 million but does not exceed \$500 million.
- 20 percent of the actual value of the property that exceeds \$500 million.

10-Year Financial Impact Projection for the City

	<u>Not Subject to State Backfill</u>				<u>Subject to State Backfill</u>			<u>Total Property Tax Reduction</u>
	<u>Multi-Residential Properties (1)</u>	<u>3% Growth Limit</u>	<u>Com/Ind Rollback</u>	<u>Total</u>	<u>Com/Ind Rollback - Year 1</u>	<u>Com/Ind Rollback - Year 2</u>	<u>Total</u>	
FY15	\$ -	\$ 306,121	\$ -	\$ 306,121	\$ 1,015,119	\$ -	\$ 1,015,119	\$ 1,321,240
FY16	-	627,423	-	627,423	1,017,657	1,017,657	2,035,314	2,662,737
FY17	851,745	982,915	-	1,834,660	730,102	730,102	1,460,203	3,294,863
FY18	1,116,560	1,350,772	3,651	2,470,982	730,102	730,102	1,460,203	3,931,186
FY19	1,396,497	1,757,911	50,443	3,204,852	730,102	730,102	1,460,203	4,665,055
FY20	1,692,226	2,177,375	54,219	3,923,821	730,102	730,102	1,460,203	5,384,024
FY21	2,004,442	2,638,952	109,644	4,753,038	730,102	730,102	1,460,203	6,213,242
FY22	2,333,868	3,115,578	113,569	5,563,014	730,102	730,102	1,460,203	7,023,218
FY23	2,681,255	3,637,715	174,931	6,493,902	730,102	730,102	1,460,203	7,954,105
FY24	3,428,308	4,177,423	179,019	7,784,750	730,102	730,102	1,460,203	9,244,954
Total	\$ 15,504,902	\$ 20,772,185	\$ 685,477	\$ 36,962,564	\$ 7,873,589	\$ 6,858,470	\$ 14,732,059	\$ 51,694,623

(1) 3% annual value growth

(2) At current property tax rate

GLOSSARY

Agency Funds: One of four types of fiduciary funds. Agency funds are used to report resources held by the reporting government in a purely custodial capacity (assets = liabilities). Agency funds typically involve only the receipt, temporary investment, and remittance of fiduciary resources to individuals, private organizations, or other governments.

Activity: The organizational subdivision of a division.

Actual Valuation: The estimated actual value placed upon real and personal property by the City Assessor as the basis for levying property taxes.

Assigned Fund Balance: The portion of the net position of a governmental fund that represents resources set aside by the government for a particular purpose.

Balanced Budget: A balanced budget is one that has revenues sufficient to equal expenditures. The City will prepare an annual balanced budget for all operating funds.

Bonded Debt: A written promise to pay a specified sum of money at a future date along with periodic interest. Proceeds from bonds are typically used for long-term debt to pay for construction of capital projects.

Bond Rating: Each bond issue has a rating assigned to it by an independent bond rating company. The rating is based on the City's financial condition and has an impact on the bond bids and interest rates the City will pay on the bonds over their lifetime. The City's bond rating agency is Moody's Investors Service.

Budget: A financial plan for a specific time period that estimates the expenditures and the means of financing those expenditures which are associated with all services and functions performed by the City.

Budgetary Basis: The basis of accounting that the City uses to prepare, present, and monitor its adopted budget. The City uses an adjusted the Modified Accrual Basis of accounting as its budget basis. The modified accrual basis of accounting used in the preparation of budget is similar to the accounting basis used in the City's Comprehensive Annual Financial Report (CAFR) for the governmental funds, except for the treatment of interfund loans, loan repayments, and same fund transfers.

Capital Improvements Program (CIP): A management tool used to assist in the scheduling, planning, and execution of a series of capital improvements over a five-year period. The CIP is prepared to cover a five-year period but is updated annually. It sets forth the estimated expenditures by year and specifies the resources estimated to be available to finance the project expenditures.

Capital Improvements Projects: The specific projects that make up the Capital Improvements Program. The projects involve construction, purchase, or renovation of city facilities or property. They are generally non-recurring major improvements to the City's physical plant

which necessitate long-term financing and are permanent in nature. A capital improvement project is the improvement of land, buildings, or infrastructure and related expenditures that is greater than \$25,000 and has a useful life of three years or more.

Capital Outlay: Expenditures for fixed assets, such as equipment, remodeling, minor building improvements, and vehicles, that are funded from the operating budget and are at least \$5,000. Since long-term financing is not necessary and expenditures of this type are of such recurring character, these items are not part of the Capital Improvements Program.

Cash Basis: A basis of accounting in which transactions are recognized only when cash is increased or decreased. Or, a basis of accounting in which transactions are recorded when cash is expended or received for goods and services which are sold.

Committed Fund Balance: Self-imposed limitation imposed at highest level of decision making that requires formal action at the same level to remove.

Commodities: Items or supplies needed for routine maintenance and operations. They include cleaning, maintenance and office supplies, repair materials, minor equipment, and tools.

Comprehensive Annual Financial Report (CAFR): This is the annual audited financial statements of the City compiled in accordance with Generally Accepted Accounting Principles.

Contingency: Funds set aside, but not appropriated or approved for use. These funds could be used for unanticipated expenditure requirements, new programs, or to absorb unexpected revenue losses.

Contractual Service: Services such as utilities, postage, printing, employee travel, repairs and rentals, which are purchased from private contractors.

Debt Limit: Debt incurred as a general obligation of the City shall not exceed statutory limits: presently 5% of the total assessed value of property within the corporate limits as established by the City Assessor.

Debt Service: Payment of principal and interest to holders of the City debt instruments.

Deficit: Excess of an entity's liabilities over its assets (a negative fund balance). The term may also be used to describe a situation where expenditures exceed revenues.

Department: A major organizational unit in the City comprised of related work activities aimed at accomplishing a major service or regulatory program.

Division: The organizational subdivision of a department.

Employee Benefits: Contributions made by the City to designated funds to meet commitments or obligations for employee fringe benefits. Included are the City's share of costs for Social

Security, Iowa Retirement System, and the other pension, medical, and life insurance plans.

Enterprise Fund: Separate financial entity used for government operations that are financed mainly from user fees – see Business-Type Activities.

Equity Transfers: Non-recurring or non-routine transfers of equity between funds.

Expenditures: The cost of goods received and services rendered.

Fiduciary Funds: A category of funds used to report assets held in a trustee or agency capacity for others and which therefore cannot be used to support the government's own programs. The fiduciary fund category includes pension (and other employee benefit) trust funds, investment trust funds, private-purpose trust funds, and agency funds. The City's only fiduciary fund is an agency fund.

Fiscal Year (FY): A 12-month time period to which the annual operating budget applies. In Iowa, the fiscal year begins July 1 and ends the following June 30.

Full-time Equivalent (FTE) Positions: A part-time position converted to the decimal equivalent position based on total hours per year. Full-time positions charged to more than one program are shown as an appropriate fraction in each program.

Fund: An independent fiscal and accounting entity with a self-balancing set of accounts recording cash, which are segregated for the purpose of carrying on specific activities or attaining certain objectives.

Fund Balance: Net position of a fund (difference between assets, liabilities, deferred outflows of resources, and deferred inflows of resources).

General Fund: The fund supported by taxes, fees, and other revenues that may be used for any lawful purpose.

General Obligation Bonds (G.O. Bonds): When the city pledges its full faith and credit to the repayment of the bonds it issues, then those bonds are general obligation bonds.

Generally Accepted Accounting Principles (GAAP): The accounting standards as determined by the independent agency, the Governmental Accounting Standards Board, for the presentation of the City's Comprehensive Annual Financial Report.

Governmental Accounting Standards Board (GASB): The independent board that determines Generally Accepting Accounting Principles. These are the principles used by the City to prepare its annual audited financial statements.

Governmental Funds: Funds generally financed through taxes, intergovernmental revenues, and other non-exchange revenues. These funds include the General fund, special revenue funds, the Debt Service fund, capital project funds, and permanent funds.

Grants: Contributions or gifts of cash or other assets from another governmental entity to be used or expended for a specified purpose, activity or facility.

Intergovernmental Revenue: A contribution of assets (usually cash) by one governmental unit or other organization to another. Typically, these contributions are made to local governments from the State and Federal governments. Grants are usually made for specified purposes.

Internal Service Fund: Funds used to account for the financing of goods or services provided by one department or agency to other departments or agencies of the City, on a cost reimbursement basis.

Interfund Loan: Loans between funds.

Iowa Public Employees' Retirement System (IPERS): Established by the Iowa Legislature in 1953 to provide a secure defined benefit retirement plan for Iowa's public employees. IPERS covers all municipal employees, with the exception of sworn police officers and fire fighters.

Levy Rate: The property tax rate stated in terms of dollars and cents for every thousand dollars of assessed property value.

Market Value: The estimated value of real and personal property based upon the current price at which both buyers and sellers are willing to do business.

Major Fund: During the preparation of the City's Comprehensive Annual Financial Report, funds are evaluated based upon the level of their revenues, expenditures, assets, and liabilities to determine whether or not they are a major fund. Governmental accounting standards sets forth the minimum provisions for determining which funds to treat as a major fund. If a fund is determined to be a major fund, its financial information is presented individually in the City's CAFR and cannot be presented as an aggregate with other funds. For budgetary presentation, all of the City's funds are presented individually.

Municipal Fire & Police Retirement System of Iowa (MFPRSI): The defined benefit public retirement system for public safety staff. The System was created by act of the 1990 Iowa Legislature, with formal operations beginning on January 1, 1992. MFPRSI is administered under the direction of a Board of Trustees, with representatives from the membership, participating cities, citizens of Iowa and the Iowa General Assembly under Iowa Code Chapter 411.

Modified Accrual Basis: This is the basis of accounting that the City utilizes as its budgetary basis of accounting for all funds. The modified accrual basis of accounting uses a current financial resources measurement focus, which generally includes only current assets and current liabilities on the balance sheet. This became the City's budgetary basis of accounting starting in fiscal year 2013.

Moody's Investors Service: An independent bond rating agency that provides bond rating services for the City's bond issues. The City's current bond rating is Aaa for its long-term General Obligation bonds.

Non-Program: Program costs that do not relate to any one department, but represent costs of a general City-wide nature.

Non-spendable Fund Balance: Portion of net resources that cannot be spent because of their form or because they must be maintained intact.

Ordinance: A formal legislative enactment by the City Council, which implements or amends local law. Any budgetary change which affects total appropriations, levies, use of reserved appropriations, personnel authorizations, or duties and powers of appointed officials requires the adoption of an ordinance.

Other Financing Sources/Uses: Other financing sources and uses include a limited number of special transactions that are used to account for non-operating revenues/receipts and expenditures/disbursements. Examples are receipt of loan proceeds, payment of loan principal, and the sale of capital assets.

Personnel: A category of expenditures used for services rendered by full-time, part-time, and temporary employees to support the functions of City departments. Costs include salaries, fringes and other related benefits.

Program: A distinct function of city government which provides services to the public or other city departments. Legal compliance is met if actual expenditures do not exceed the budgeted expenditures by program areas: Public Safety, Public Works, Health & Social Services, Culture and Recreation, Community and Economic Development, General Government, Debt Service, Capital Projects and Business Type/Enterprises.

Property Tax Levy: A property tax (or millage tax) is a levy on property that the property owner is required to pay. The amount owed is calculated by applying the property tax rate against the taxable value of the property as determined by the City Assessor in accordance with State law.

Property Tax Rate: The property tax levy rate that is set by the City Council that is applied against the assessed taxable value of real and personal property to calculate property tax revenues. This rate is applied per \$1,000 of taxable value.

Proprietary Funds: Funds that are generally financed in whole or in part by fees charged to external parties for goods or services. These activities are reported as enterprise funds and internal service funds.

Reserves: An account used to earmark a fund balance or a portion of a fund balance for a specific use. A reserve may be established formally by ordinance or resolution or informally by administrative action.

Restricted Fund Balance: Limitations imposed by creditors, grantors, contributors, laws and regulations of other governments or laws through constitutional provisions or enabling legislation.

Revenue: Income derived from taxes, fees, grants and charges. In the broader sense, "revenue" refers to all government income, regardless of source, to fund services.

Revenue Bonds: A bond that is payable from a specific source of revenue and to which full faith and credit of the city is not pledged.

Services: A category of expenditures used for the purchase of services provided by individuals, businesses or agencies who are not in the direct employ of the city.

Self-Supporting Municipal Improvement District (SSMID): An area of contiguous property within the City that has an additional property tax levy. The added revenue can be used for improvements to the district, administrative fees, and debt for the cost of improvements.

Special Assessment: A tax levied against a property owner to offset all or part of the cost of public capital improvements which are deemed to benefit that particular property. Special assessments are commonly used to finance improvement projects such as street construction, sidewalk construction, or installation of sewer lines. Special assessments are levied in addition to regular property taxes.

Subsidy: Financial aid given to a governmental unit by another governmental unit. For example, in Iowa City, the General Fund subsidizes the Airport with property tax monies.

Supplies: A category of expenditures used for the purchase consumable goods and materials that do not have a depreciable useful life and are less than \$5,000.

Tax Incremental Financing District (T.I.F.): A geographical area designated for public and private development. Public improvements are funded by debt which is repaid through segregating the increased property taxes resulting from private development.

Taxable Valuation: The amount of the estimated actual property value that is used for levying property taxes after it is reduced by limitations set under State law.

Tort Liability: A tort is a wrong against an individual or property that is neither a crime nor a violation of a contract. The City could be found liable or responsible by a court when a tort occurs on City property, as a result of the actions of a City employee, or the function of a City operated activity. The City levies a special tax to purchase tort liability insurance and to cover the cost of tort damages for which the City is found responsible.

Transfers (In/Out): Financial transactions that occur between City funds. Interfund transfers occur between two separate funds. Intrafund transfers occur within a single fund. Transfers may be for operating or capital purposes. Transfers "In" are those being received by a fund. Transfers "Out" are those being sent to another fund.

Unassigned Fund Balance: Residual net resources. Total fund balance in the general fund in excess of non-spendable, restricted, committed and assigned fund balance.