

AGENDA
PARKS AND RECREATION COMMISSION
5:00 p.m.
WEDNESDAY, JULY 8, 2015
ROBERT A. LEE COMMUNITY RECREATION CENTER
MEETING ROOM B

- 5:00 p.m. Call to order
 Approval of minutes from meeting of June 10, 2015
- 5:01 p.m. Public discussion of any item not on the agenda
- 5:03 p.m. Neighborhood Open Space Review
- 5:07 p.m. Johnson County DogPAC Discussion
- 5:30 p.m. Recreation Division Report
- Youth Sports Council
 - Program Supervisor – Customer Engagement
 - Fall Facility Projects
- 5:40 p.m. Parks Division Report
- Parks Department Staffing
 - Upcoming Projects
 - Planting List
- 5:50 p.m. Directors Report
- Neighborhood Park Updates
 - TTRA Lake
 - RFP Updates
- 6:05 p.m. Chairs Report
- 6:10 p.m. Commission Time/Suggestions for Future Agenda Items
- 6:30 p.m. Adjournment

MINUTES

DRAFT

PARKS AND RECREATION COMMISSION

MAY 13, 2015

ROBERT A. LEE COMMUNITY RECREATION CENTER – MEETING ROOM B

Members Present: David Bourgeois, Larry Brown, Clay Claussen, Maggie Elliott, Cara Hamann, Katie Jones, Lucie Laurian,

Members Absent: Suzanne Bentler

Staff Present: Mike Moran, Chad Dyson, Zac Hall

Others Present: None

CALL TO ORDER

Chairman Claussen called the meeting to order at 5 p.m.

RECOMMENDATIONS TO COUNCIL: (to become effective only after separate Council action):

None

OTHER FORMAL ACTION:

Claussen noted that in the May 2015 minutes there were motions approved 8-1 with Younker being absent. Those should have been approved 8-0 with Younker being absent.

Moved by Younker, approved by Brown to approve the May 2015 minutes as amended. Motion passed 8-0 (Bentler absent)

PUBLIC DISCUSSION:

No public discussion.

RIVERFRONT CROSSINGS PARK PLAN UPDATE:

Karen Howard, with Urban Planning, returned to tonight's meeting to give an update on the Riverfront Crossings project. In summary, after much flooding along the Iowa River in past years, the City secured funding through the Iowa Flood Mitigation Program to decommission and demolish the City's North Wastewater Treatment Plant and convert the area into a new riverfront park. A draft of the park master plan was presented to the public in January 2015. The consulting team received many comments and the final plan was modified to address many of the public's suggestions. Howard presented a power point presentation with more details of the Concept Design Report which has been attached to the May Commission packet online.

RECREATION DIVISION REPORT

Summer Program Updates: All summer programs have begun with summer camp starting this week. Camp enrollment is down by about 10% this year. However, in the past the department sees continuous enrollment throughout the summer so he hopes to see these numbers improve.

The department has received a PIN grant to reopen two of its playground programs. These will be hosted at Fairmeadows and Wetherby Parks.

Summer Events: The Johnson County Juneteenth Committee is hosting a family fun day from noon to 6 p.m. on Saturday June 27 at the Robert A. Lee Recreation Center. This year the Juneteenth event will celebrate the 150th anniversary of the end of slavery. This free event will include free food, live music, a theatrical performance, games and activities. The department is very excited to partner with this group.

The Parks and Recreation Department is hosting an ASA Softball Tournament on June 20-21 at the Napoleon Softball Complex. This tournament is open to all Iowa ASA 8U coach-pitch teams.

Recreation Program Supervisor – Customer Engagement Position: The department will begin interviewing for this new position on June 22. This position brought in 122 applications. Chad Dyson, Zac Hall, Mike Moran and Shannon McMahon, City of Iowa City Communications Coordinator, will conduct the interviews. This position will oversee all customer service operations for the department. In the past our facility staff were supervised by several different people. This new position will supervisor all staff in those positions. We hope that this will improve on communication, streamline information going out and allow us to expand our services. We will be able to extend our registration hours to any time a facility is open.

Facility/Project Update: All seasonal operations opened Memorial Day weekend. That included Fairmeadows and Wetherby splash pads, City Park Pool, and City Park Rides.

Mercer Park Aquatic Center will be converting a restroom on the pool deck to family changing rooms.

Also at Mercer/Scanlon, we will be replacing the partition in the P&G meeting room.

There was an article in the newspaper about the creation of the Youth Sports Council. Dyson is drafting letters now to send to affiliates. He hopes to hold their first meeting in July to set guidelines, goals and objectives.

PARKS DIVISION REPORT

Hickory Trail Park Additions: Last year a new playground was added to this park. This week staff was able to install the park shelter. There have been a couple of benches added to this park as well. Next staff will be installing adult/kid swings and a shade structure for the park shelter.

Tower Court Spray Pad: This is the City's first spray pad. Spray pads differ from splash pads in that they are less expensive, they use less equipment and are smaller in size. There will be six spray heads in this that will cycle with 3 sprayers running at a time. Staff will be installing the playground soon. They will also add a new drinking fountain that will include a fountain for pets. This meets Blue Zone standards.

Hickory Hill Park Bridge: The bridge is near completion. Jace Werderich and his family and friends and Boy Scout troop members have done a great job over the last five months working on the bridge. By far this is one of the most intricate bridges in any of our parks. Hamann noted that the trail looks really nice with the addition of some new benches. Moran will schedule a grand opening in the near future.

TTRA: Hall noted that they have had success in their efforts with the prairie over the winter. They have cut down the prairie along Gilbert St. They will cut this again in the fall and in January will over-seed the

area. Staff will continue this process and at some point will do a burn. Staff planted 100 sapling dogwoods and 100 more tree saplings that were donated to the department by the DNR.

DIRECTORS REPORT:

Neighborhood Park Updates:

Highland Park: There is a large stump to be removed. Installation of the new sign and shelter will be done soon. The neighborhood has a meeting scheduled at the end of August so staff will work towards having everything complete by that time.

Park Signs: New park signs have been placed at Chadek Green, Creekside, and Willow Creek Parks. Staff is currently waiting on Highland and Tower Court Park signs.

Reno St. Park: Will be adding a swing set to this park. Shelter added last year.

City Park: Moran noted that the RFP's for lower city park have been evaluated and staff will be interviewing three of the companies that submitted an RFP. These include Snyder & Associates, RDG and Confluence. Moran will have a report for the Commission in September.

Mercer Park: The RFPs for the new playground at Mercer Park are in July. He mentioned that it may be one group that sells the equipment and another company will install. The City has to do an RFP for the company to pick the design and then will publically bid the installation. This project is scheduled to be complete by the end of October.

Ashton House: There has been an increase in the number of rentals for the Ashton House. The new railing has been installed. Project Green continues working diligently on landscaping. Approximately 150 people attended Project Green's open house. The trail project is proceeding which will connect Rocky Shore Dr. trail onto the Normandy Drive sidewalk.

Jones noted that the residents of the mobile home parks along Highway 6 have no access to sidewalks or crosswalks. She feels this community is completely isolated. It seems to her that with the trail so close that it would seem to make sense to connect. Moran noted that the mobile home park is outside of the city limits and they have not agreed to annex.

Neighborhood Community Gardens: Gardens have been added to Creekside and Hunter's Run through the Blue Zones neighborhood gardens initiative.

DogPAC: Sue Dulek, Assistant City Attorney, has drafted a letter to send to DogPAC regarding the balance of funds in the DogPAC account that were assumed to be earmarked for Iowa City dog parks. Moran distributed the letter for commission to review. Moran also shared the letter with Anne Burnside and Barb Meredith who presented their concern at the May commission meeting. In summary, Moran reported that while DogPAC should not exclude Iowa City when spending these funds, they are not restricted to just Iowa City. Hamann asked if the \$80,000+ balance was all collected from dog park fees. Moran reported that it is a combination of fees and donations. He also noted that DogPAC has been very generous in giving the City money for fencing, shelters etc. Bourgeois is going to be requesting money from them for the windmill that is to be placed in the pond at Thornberry.

Benton St. Project: This group is moving forward with their co-housing plan. They are proposing that this development be built on the two acres of land below Benton Hill Park. This will go before P & Z Commission tomorrow. The neighborhood has expressed concerns about congestion. This project will not come before this commission.

Seasonal Employment: Moran stated that this has been the most challenging season to date when it comes to hiring new staff. Therefore, the Parks division is short staffed. Hall noted that he is working at getting creative with scheduling to cover all necessary shifts. He noted that no one wants to work weekends. Moran noted that the Aquatics division is having the same issue. While some applicants are eliminated based on their background check, Hall noted that any of his applicants that have been eliminated have been due to suspended drivers licenses.

Hall noted that he neglected to mention during his report that he and Dyson met with the Wetherby Neighborhood with police officers in attendance. There have been a number of incidents in the evenings at the park reported to police and the department. There seems to be two groups of kids who frequent the park and are pushing out other users. There has been vandalism at the shelter and there seems to be more attempts at starting fires in the restrooms this year. Police are patrolling the park more frequently. The department has worked towards more programming in the park making it less attractive to these groups. These programs include the edible gardens, Frisbee golf and the splash pad. They have discussed putting a flag football league together as well. While the Police Chief is not fond of arresting youth, he has asked his department to take the teens to the PD and call in the parents. There will be cameras added to the shelter facing the restrooms where there seems to be an increased amount of vandalism.

RAGBRAI: Moran announced that RAGBRAI will be riding through Iowa City on Saturday, July 25. Several current market vendors will set up on Iowa Avenue that day. The riders will go by the market via Gilbert St. Dyson is working with the Senior Center to hold a fundraiser at TTRA where riders will pass the park as they head out of town. There will also be a water stop in Chauncey Swan Park.

Farmers Market Update: Moran noted that the transition to the Avacentre management of the market has gone very smoothly. Hall has added bike racks and seating to the market as well.

Laurian asked what the next step was for The Chauncey. Moran noted that the original budget for renovation of the park was \$250,000 but has been raised to \$500,000. The stairs that were initially coming off the building on the north side will not run onto the park but stop in the alley way. The department and Commission will take part in the design concept. It is expected that this construction will begin in approximately one year and will be complete by December 2018.

CHAIRS REPORT:

Claussen expressed his frustration with an article that was recently published in the Press Citizen regarding Iowa City Girls Softball. He reminded commission that Steve Schuette was present at the May meeting and there was much discussion about them submitting a budget. He noted that staff/commission has only received resistance from ICGS. He said that there are claims within the article that are not true. The article indicates that the department is taking money away from ICGS and putting it into general city funds. In fact, Claussen reported, the department is trying to recover expenses incurred. Claussen said that they refer to this as their own park when it is, in fact, a public facility. He noted, on a personal level, that ICGS schedules a lot of games but not much instruction for the kids and he sees people dropping out of the program because of the lack of instruction. Elliott asked if the commission should respond to ICGS regarding the article. Claussen noted that he has been debating whether to do so. He is concerned with their refusal to submit a budget to the commission and staff. While they say that they are in the red, it is

difficult to know by how much when they don't have a budget. Moran said he would like to see how Dyson's first Youth Sports Council meeting goes before taking any steps. This will give an idea if other affiliate groups are upset about these fees as well. Younker stated that he is not too concerned about the Press Citizen article. He said that if there are a lot of statements of confusion, it would be appropriate after the Youth Sports Council to send a letter from the commission to ICGS. Claussen communicated with Temple Hyatt that he would like to attend the next ICGS board meeting.

COMMISSION TIME/SUGGESTIONS FOR FUTURE AGENDA ITEMS:

The DogPAC Agreement/Letter to be added to the July agenda.

Laurian noted that she will be absent from the July and August meetings.

ADJOURNMENT:

Moved by Elliott, seconded by Jones to adjourn the meeting at 6:45 p.m. Motion passed 8-0 (Bentler absent).

PARKS AND RECREATION COMMISSION

ATTENDANCE RECORD

| NAME | TERM EXPIRE S | 4/9/14 | 5/14/14 | 6/11/14 | 7/14/14 | 8/11/14 | 9/10/14 | 10/8/14 | 11/18/14 | 12/10/14 | 2/11/15 | 4/8/15 | 5/13/15 | 6/8/15 |
|-----------------|---------------------|--------|---------|---------|---------|---------|---------|---------|----------|----------|---------|--------|---------|--------|
| Suzanne Bentler | 1/1/17 | X | X | X | X | X | X | X | X | X | X | X | X | O/E |
| David Bourgeois | 1/1/15 | X | X | X | X | X | X | X | X | X | O/E | O/E | X | X |
| Larry Brown | 1/1/18 | X | X | X | X | X | X | X | X | O/E | X | X | X | X |
| Clay Claussen | 1/1/18 | X | X | X | X | X | X | X | X | X | X | X | X | X |
| Maggie Elliott | 1/1/17 | X | X | O/E | X | X | X | O/E | X | X | X | O/E | X | X |
| Cara Hamann | 1/1/16 | X | X | X | X | X | X | X | O/E | X | X | X | X | X |
| Katie Jones | 1/1/18 | X | X | X | X | X | X | X | O/E | X | X | X | X | X |
| Lucie Laurian | 1/1/15 | X | X | O/E | X | O/E | X | X | X | X | X | X | X | X |
| Joe Younker | 1/1/16 | X | X | O/E | X | X | X | X | X | X | X | X | O/E | X |

KEY: X = Present O = Absent O/E = Absent/Excused

NM = No meeting LQ = No meeting due to lack of quorum

*** = Not a member at this time**

city of iowa city

PARKS AND RECREATION DEPARTMENT

220 S. Gilbert Street

TO: Michael Moran
FROM: Chad Dyson
DATE: July 2, 2015
RE: June 2015 Monthly Report

S.P.I.

SPI Summer Session I programs began with 36 participants in Special Olympics (SO) Track & Field, 46 in SO Bocce and 29 in the Adapted Aquatics programs. The SPI "Into the Wind" art class had 32 participants.

(Master Plan: Enhance Program Development)

The Recreation Division received a grant from the Missouri Valley USTA which gave Special Olympics athletes the opportunity to participate in the USTA Fred Johnson All Stars Tennis Program in Overland Park, KS.

(Master Plan: Enhance Program Development)

The Special Olympics Softball program began practices for upcoming competitions in Cedar Rapids, Muscatine and Ankeny. There are 26 athletes competing in team softball and 21 in softball skills this year.

(Master Plan: Enhance Program Development)

The SPI Bowling Tournament was a large event again this year with 85 bowlers registered. At the Awards Banquet, the top 3 bowlers in 4 Divisions were recognized with trophies and all of the bowlers received participation awards.

(Master Plan: Enhance Program development)

PRESCHOOL/JR./SR. HIGH ACTIVITIES - SCANLON GYM

- Summer youth sports began: Tee Ball, Skateboarding, Taekwondo, and Youth/Adult Tennis. Due to increased enrollment, the ICRD added another team at Willow Creek and Mercer Park. Due to lower enrollment, the ICRD is only offering Tuesday/ Thursday morning or afternoon tennis. The Monday/Wednesday program is cancelled. Goal 3: Enhance Program Development and Goal 10: Plan for Continued Equitable Level of Service as Community Grows
- New this summer, the ICRD has teamed up with the IC Junior Roller Derby team to offer youth roller-skating lessons at the Grant Wood Gym. Program is held Monday nights for 6 weeks. Protective equipment and skates are provided. (Goal 8: Collaborate with Community Organizations)
- Again this summer, the Mercer Aquatic Center Scanlon gym hosts the ARC of Johnson County Day Camp Monday-Friday 7 am - 5 pm. (Goal 8: Collaborate with Community Organizations)
- Continued promotion of upcoming youth sports through "youth sports page" on ICRD website, ActiveNet and flyers. (Goal 6: Increase Awareness of Program Offerings) Continue to do on line post rental evaluations for all rentals at the Mercer Aquatic Center Scanlon Gym. (Goal #5: Solicit Community Involvement and Feedback)

SOCIAL/CULTURAL

The Discovery Garden was recertified this month as a Nature Explore destination. We have also begun to swing around the front of the Recreation Center with some edible plantings.

Grant Wood Elementary School second graders toured the Recreation Center as their end of year field trip. In the garden they explored plants and in the Craft Room they made their own sprouting necklaces. (Master Plan: increase awareness of Department offerings)

Market Music, Party in the Park and Art in the park programs all started this month and all continue in popularity. (Master Plan: Provide equitable level of service, reach out to those in financial need)

Many calls were received regarding the cutting of the Summer Playground Program. The Grant Wood/Wetherby Neighborhood Association requested, and was awarded, a PIN grant for a Playground program to be held at Fairmeadows and Wetherby. Recreation staff have been hired to supervise the program, planning and leading activities in sports, games, arts and crafts, nature and theatre. See the attached flier for more information. (Master Plan: Reach out to those in financial need, Enhance program delivery and assure programs are available in all geographic sectors of the city)

Summer Camp Staff trainings included programs in policy, First Aid/CPR, and Child Abuse Identification and Reporting. The police department also came to visit about safety issues.

Summer Camp opened early month and will continue for 9 weeks.

The Department was not awarded a grant from the State of Iowa Historical Resource Development Program for the restoration of the City Park Log Cabins. Follow-up comments and rankings will be sent soon at which time we can consider reapplying next year. In the meantime, staff will review alternative funding venues. (Master Plan: research potential funding opportunities and seek alternate funding)

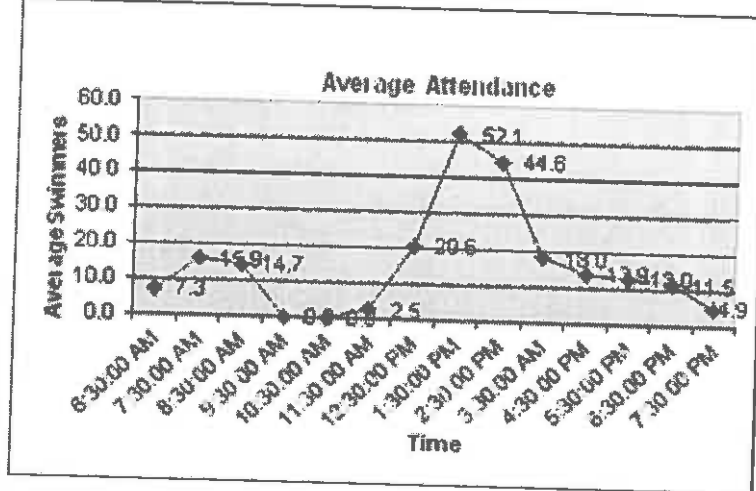
AQUATICS

We currently are entering our second session of swim lessons at Mercer Park and The Robert A. Lee Recreation Center and the first session at City Park Pool. We are experiencing a rapid increase in the popularity of private swim lessons. As we approach/ coordinate the Fall season we will look for ways to capitalize on this. June has been a month of growth and development for our instructor staff. The systems that have been established since last year are starting to pay dividends. Training, detailed lesson plans, and clear expectations have allowed the overall quality of our lessons to vastly improve. I truly feel our lesson program is one of the best in area. To confirm this I will be scheduling site visits for Coralville, North Liberty and the University of Iowa; the overall goal is to see what areas we can develop further.

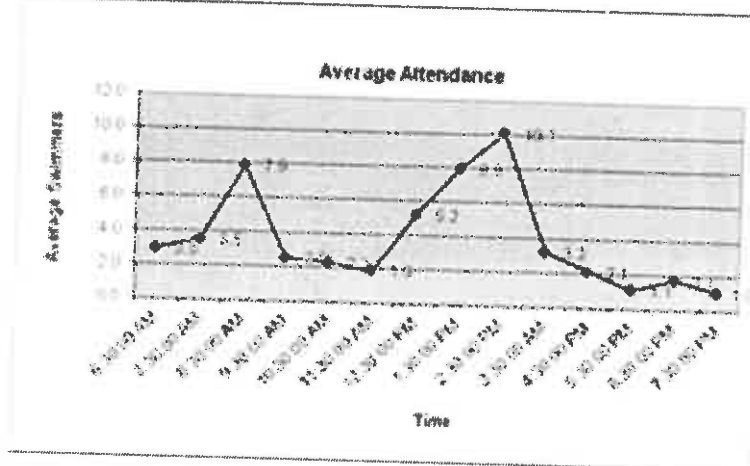
Facilities

We are gearing up for the August shut down of the Mercer Park Aquatic Center. Our plan is to do some minor tank maintenance to include; flex joint repair, re-caulking, and tile repair. The largest of these projects will be the creation of a Family Changing Room on deck. This has been an on-going concern of ours due to the diverse usage of the facility. We are hoping this addition will alleviate the mixed-sex locker room usage.

MPAC Usage



RALCRC Usage



SUMMER PLAYGROUND PROGRAM

Supervised fun for kids!

Monday - Friday ■ July 6 - August 14, 2015

Students must have completed kindergarten through 6th grade in 2015 to participate. Younger children may join in if an adult participates with them.

No fees!

Games!

**Arts
& crafts!**

Sports!

**Nature
activities!**

Fairmeadows Park

2500 Miami Drive

9:30 - 11:30 am weekdays

Wetherby Park

2400 Taylor Drive

1 - 3 pm weekdays

Sponsored by the Grant Wood / Wetherby Neighborhood Association and the City of Iowa City

To register:

Parents or guardians must register their child onsite the first time he or she attends the Playground Program. In case of rain or inclement weather, the program will be cancelled for the day. Sign up at www.icgov.org/rainoutline to receive cancellation notices. For more information, call 319-356-5100.



July 1, 2015



CITY OF IOWA CITY

410 East Washington Street
Iowa City, Iowa 52240-1826
(319) 356-5000
(319) 356-5009 FAX
www.icgov.org

MONTHLY FACILITIES REPORT

MONTH REPORTED:

June 2015

PREPARED BY:

Scott Justason, Facilities Manager



1. ENERGY PERFORMANCE TRENDS

| | | |
|----------------|--------------------|--------------|
| Electric Total | | \$99,102.79 |
| Gas Total | | \$55,687.92 |
| Total | Calendar year 2015 | \$154,790.71 |

May 2015 Energy Profile: City Hall (Billing cycle is 1 month behind)

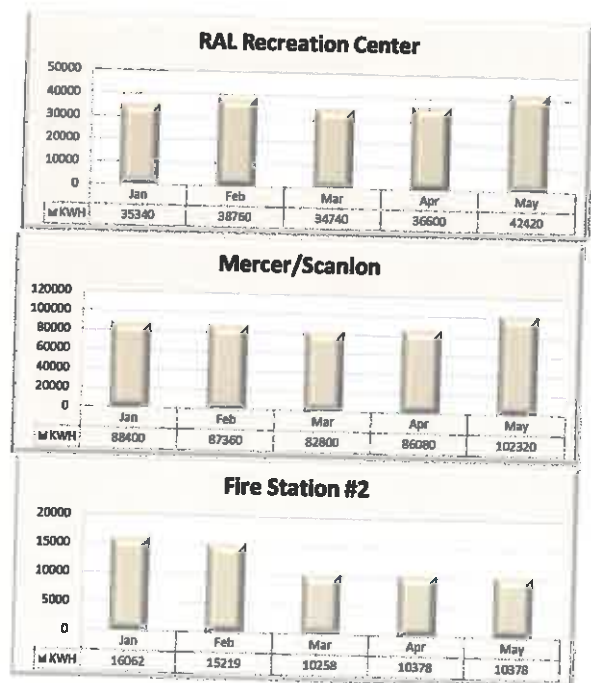
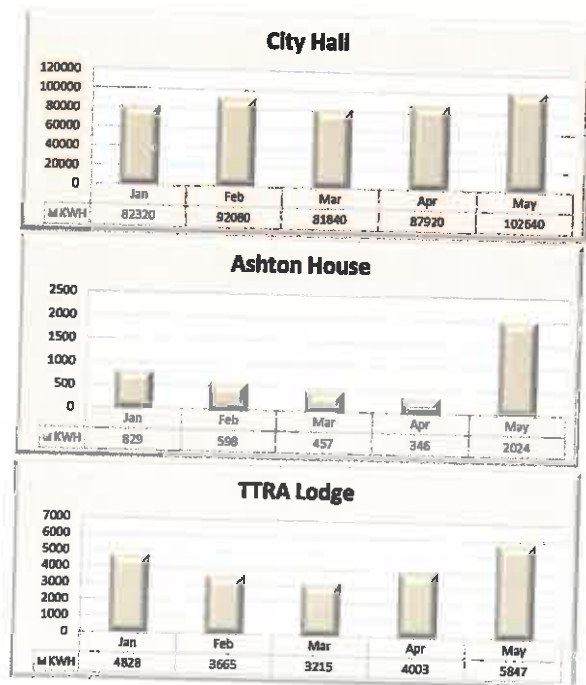
| Total Usage Profile City Hall | | | | Gas Usage Profile THERMS | | | | | Electric Usage Profile KWH | | | | |
|-------------------------------|------|------------------|----------|--------------------------|------|------------------|-----------------|----------|----------------------------|------|------------------|-----------------|--|
| May 13 - June 12, 2015 | | | | | | | | | | | | | |
| Period | Days | Avg Cost per Day | | Period | Days | Avg Cost per Day | Avg Use per Day | Avg Temp | Period | Days | Avg Cost per Day | Avg Use per Day | |
| May-15 | 30 | | \$297.53 | May-15 | 30 | \$17.80 | 38.53 | 64° | May-15 | 30 | \$279.73 | 3,421 | |

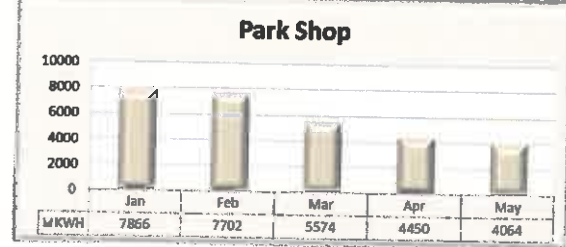
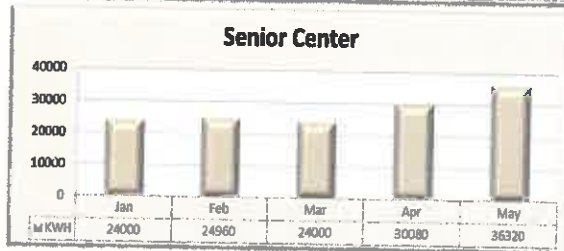
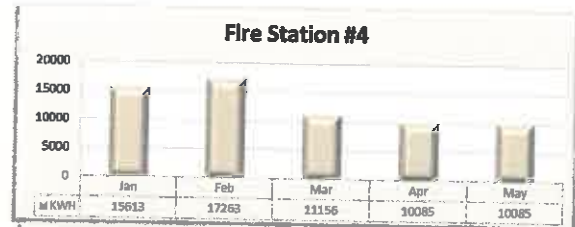
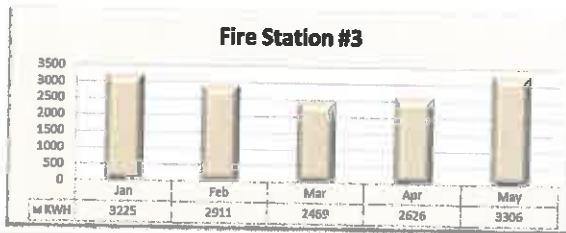
1.1 Electrical Usage:

| | | |
|------------------|--------------------|-------------|
| Facilities Total | | \$88,283.58 |
| Parks Total | | \$10,819.21 |
| Total | Calendar year 2015 | \$99,102.79 |



| Facilities Electric Charges | Jan | Feb | Mar | Apr | May |
|-----------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|
| City Hall | \$4,494.29 | \$4,706.16 | \$4,403.29 | \$4,650.59 | \$8,392.07 |
| RALRC | \$1,829.73 | \$2,137.61 | \$2,033.99 | \$2,217.15 | \$3,764.91 |
| Mercer/Scanlon | \$4,733.55 | \$4,529.25 | \$4,376.35 | \$4,499.28 | \$7,820.06 |
| TTRA - Lodge | \$354.53 | \$264.68 | \$289.13 | \$398.97 | \$663.45 |
| TTRA - Marina | \$114.58 | \$109.19 | \$113.17 | \$120.92 | \$200.34 |
| Fire Dept - Station #2 | \$908.10 | \$869.01 | \$710.36 | \$902.13 | \$902.13 |
| Fire Dept - Station #3 | \$213.93 | \$196.62 | \$195.65 | \$202.13 | \$326.91 |
| Fire Dept - Station #4 | \$899.32 | \$927.70 | \$700.61 | \$625.97 | \$625.97 |
| Senior Center | \$1,493.58 | \$1,495.19 | \$1,670.51 | \$1,967.21 | \$3,339.44 |
| Ashton | \$77.07 | \$56.84 | \$47.22 | \$37.81 | \$233.00 |
| Park Shop | \$532.61 | \$476.81 | \$412.29 | \$321.68 | \$432.51 |
| TOTAL | \$15,651.29 | \$15,769.06 | \$14,540.28 | \$15,622.16 | \$26,700.79 |





| Parks Electric Charges | Jan | Feb | Mar | Apr | May |
|---------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| W.Benton St Park | \$23.56 | \$23.43 | \$23.47 | | \$37.00 |
| Napoleon Maintenance Garage | \$13.37 | \$12.22 | \$13.30 | \$16.34 | \$23.81 |
| Napoleon B-FLD Light | \$27.24 | \$26.73 | \$94.10 | \$108.47 | \$226.83 |
| Napoleon Concessions | \$24.76 | \$14.94 | \$26.23 | \$168.71 | \$296.26 |
| Rocky Shore Dr | \$10.00 | \$10.00 | \$10.00 | \$10.00 | \$10.00 |
| Green Mtn Dr Pheasant Hill | \$13.53 | \$13.47 | \$27.00 | \$13.48 | \$27.01 |
| 550 Greenwood Dr | \$28.58 | \$23.49 | \$23.88 | \$25.88 | \$30.70 |
| City Park Pool | \$10.89 | \$10.56 | \$13.12 | \$14.52 | \$16.45 |
| City Park Stage | \$65.52 | \$56.63 | \$84.05 | \$88.05 | \$104.70 |
| City Park Boys B-ball Lot #8 | \$11.59 | \$11.04 | \$14.77 | \$16.68 | \$18.93 |
| City Park Boys B-ball Lights | \$10.00 | \$10.00 | \$23.80 | \$102.63 | \$151.21 |
| City Park Boys B-ball Clubhouse | \$11.15 | \$10.76 | \$18.95 | \$136.51 | \$259.83 |
| City Park Security Light | \$64.89 | \$64.48 | \$129.37 | \$64.58 | \$129.40 |
| City Park Cabins | \$10.00 | \$10.00 | \$10.00 | \$10.00 | \$10.00 |
| City Park Flagpole | \$10.00 | \$10.00 | \$10.00 | \$10.00 | \$10.00 |
| City Park Shelter #2 | \$15.22 | \$13.34 | \$19.12 | \$15.74 | \$18.48 |
| City Park Shelter #4 | \$10.00 | \$10.00 | \$10.00 | \$11.92 | \$13.73 |
| City Park Shelter #5 | \$10.00 | \$11.25 | \$10.00 | \$10.00 | \$10.00 |
| City Park Shelter #6 | \$14.87 | \$13.47 | \$14.52 | \$11.48 | \$17.48 |
| City Park Shelter #8 | \$19.50 | \$21.68 | \$18.16 | \$27.28 | \$31.84 |
| City Park Grey Brick | \$16.01 | \$14.44 | \$21.11 | \$29.71 | \$55.83 |
| City Park Red Brick | \$37.61 | \$30.15 | \$24.50 | \$24.50 | \$27.52 |
| City Park Tennis Building | \$10.17 | \$10.00 | \$49.76 | \$90.14 | \$160.72 |
| City Park Tennis Shed Lts | \$84.82 | \$84.04 | \$168.15 | \$84.20 | \$169.00 |
| City Park Machine Shed | \$239.61 | \$159.27 | \$67.91 | \$53.41 | \$47.23 |
| City Park Shop | \$73.85 | \$53.02 | \$56.09 | \$49.33 | \$64.54 |
| City Park Pond | \$31.40 | \$24.10 | \$10.00 | \$10.00 | \$10.00 |
| Taylor Dr Light | \$65.62 | \$71.00 | \$59.80 | \$73.42 | \$134.22 |
| Fairchild St Lights | \$63.76 | \$39.94 | \$34.92 | \$28.32 | \$29.80 |
| N Dubuque Terrell Mill Lts | \$124.50 | \$82.83 | \$94.73 | \$89.88 | \$117.96 |
| Bloomington St Gazebo | \$10.71 | \$10.49 | \$10.52 | \$10.35 | \$10.33 |
| Bloomington St Light | \$12.72 | \$19.43 | \$66.69 | \$45.99 | \$54.83 |
| Harrison Hill Light | \$14.41 | \$14.28 | \$28.53 | \$14.30 | \$28.66 |
| 7th Ave Ct | \$19.81 | \$17.37 | \$18.08 | \$22.32 | \$28.66 |
| Dover St Tennis Court | \$10.17 | \$71.15 | \$145.01 | \$135.11 | \$62.96 |
| Dover St Storage | \$16.54 | \$13.82 | \$14.60 | \$20.25 | \$26.52 |
| Dover St Light Mercer | \$20.72 | \$27.34 | \$62.20 | \$117.76 | \$292.10 |
| Dover St Shelter | \$25.32 | \$25.11 | \$33.45 | \$95.37 | \$222.17 |
| Dover St Pump | \$32.64 | \$27.66 | \$21.29 | \$18.51 | \$26.97 |
| Dover St Diamonds 3 & 4 Lts | \$10.97 | \$11.53 | \$90.48 | \$180.70 | \$270.25 |
| Reno St Shelter | \$11.76 | \$11.25 | \$11.38 | \$11.22 | \$11.58 |
| Dodge St Light College Green | \$81.71 | \$62.19 | \$67.04 | \$64.60 | \$82.07 |
| Brown St Shelter | \$10.72 | \$16.89 | \$55.76 | \$33.40 | \$37.84 |
| Page St Security Light | \$13.60 | \$13.44 | \$26.86 | \$13.47 | \$27.02 |
| Myrtle Ave Security Light | \$13.56 | \$13.47 | \$26.92 | \$13.48 | \$27.01 |
| Court Hill Park Shelter #2 | \$10.44 | \$10.00 | \$10.95 | \$14.34 | \$15.65 |
| Miami Dr Light | \$13.60 | \$13.44 | \$26.86 | \$13.47 | \$27.02 |
| Conklin Ln Shelter | \$10.00 | \$10.00 | \$10.17 | \$11.04 | \$11.69 |
| 1st Ave Peninsula Bridge | \$66.92 | \$53.17 | \$48.82 | \$46.73 | |
| 1117 Teg Dr Shelter | \$27.85 | \$26.24 | \$26.31 | \$34.34 | |
| | | | | | |
| TOTAL | \$1,586.19 | \$1,414.55 | \$1,982.73 | \$2,311.93 | \$3,523.81 |

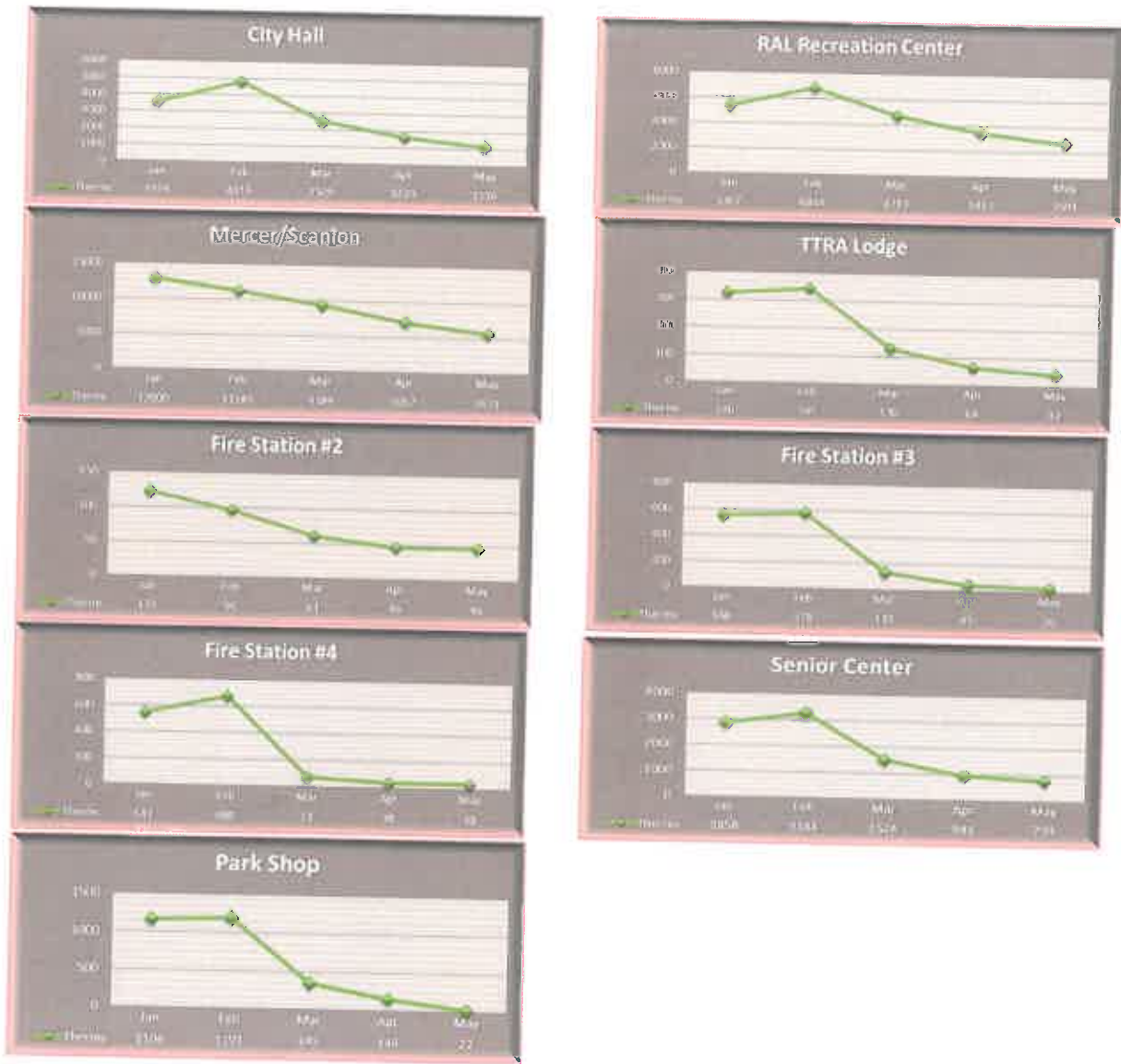
1.2 Gas Consumption:

| | |
|----------------|---------------------|
| Electric Total | \$99,102.79 |
| Gas Total | \$55,687.92 |
| Total | \$154,790.71 |



| Facilities Gas Charges | Jan | Feb | Mar | Apr | May |
|------------------------|--------------------|--------------------|--------------------|-------------------|-------------------|
| City Hall | \$2,043.60 | \$2,404.13 | \$1,283.75 | \$735.08 | \$533.85 |
| RALRC | \$3,057.34 | \$3,396.57 | \$2,369.19 | \$1,506.90 | \$1,181.39 |
| Mercer/Scanlon | \$7,361.28 | \$6,449.75 | \$5,664.86 | \$4,335.62 | \$2,740.09 |
| TTRA - Lodge | \$214.05 | \$194.90 | \$84.34 | \$41.44 | \$30.67 |
| Fire Dept - Station #2 | \$92.31 | \$63.97 | \$45.82 | \$32.63 | \$32.63 |
| Fire Dept - Station #3 | \$350.64 | \$311.53 | \$86.09 | \$31.96 | \$22.79 |
| Fire Dept - Station #4 | \$340.14 | \$371.88 | \$51.03 | \$28.90 | \$28.90 |
| Senior Center | \$1,630.46 | \$1,633.86 | \$788.89 | \$440.10 | \$371.21 |
| Ashton | \$273.74 | \$196.78 | \$118.86 | \$24.21 | \$14.20 |
| Park Shop | \$713.52 | \$621.37 | \$205.82 | \$84.36 | \$20.83 |
| TOTAL | \$16,077.08 | \$15,644.74 | \$10,492.83 | \$7,261.20 | \$4,955.73 |

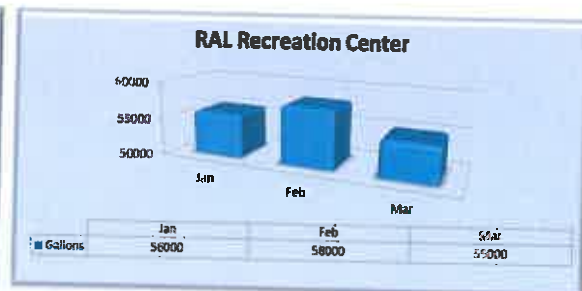
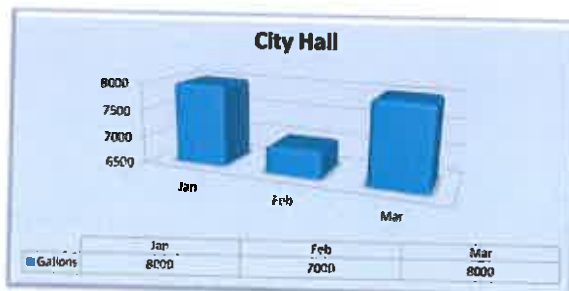
(Note – Ashton House has shown no data for meter readings on invoices since September 2014. Thus there is no chart to indicate usage of therms. ITS continues investigating the cause.)

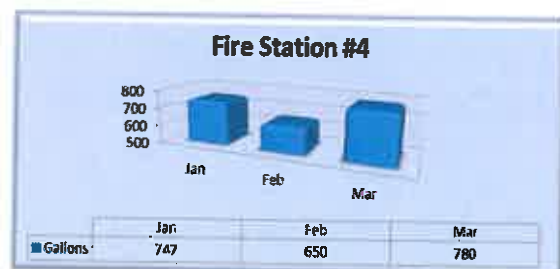
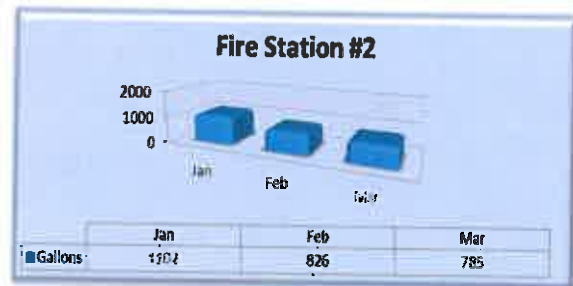
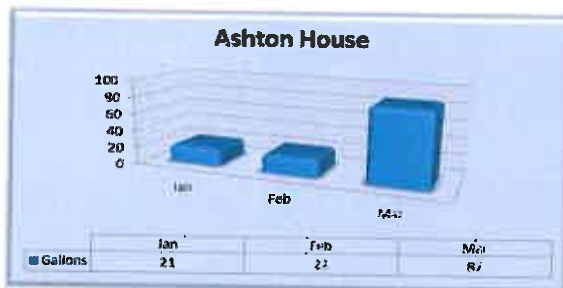
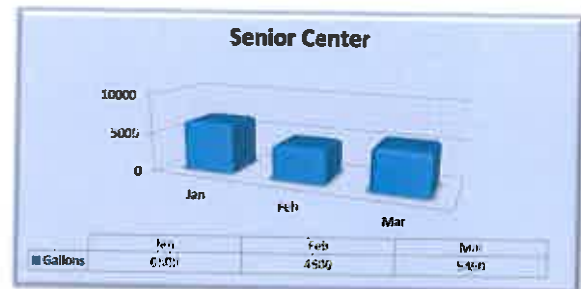
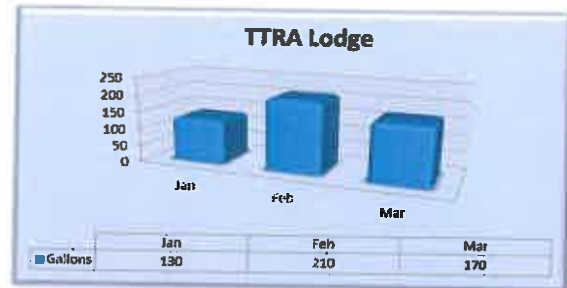
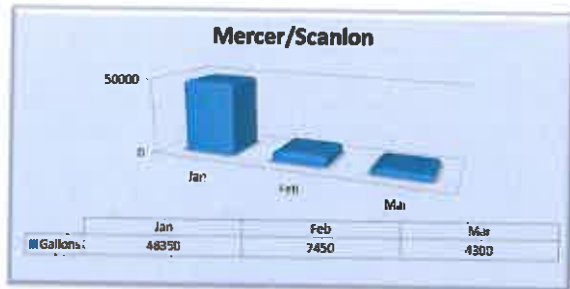




| Parks Gas Charges | Jan | Feb | Mar | Apr | May |
|----------------------|----------|----------|----------|---------|---------|
| Lower City Park | \$263.41 | \$183.01 | \$70.51 | \$24.85 | \$12.00 |
| City Park Shelter #8 | \$70.39 | \$46.75 | \$20.27 | \$11.49 | \$10.00 |
| City Park Red Brick | \$117.61 | \$112.85 | \$32.69 | \$16.93 | \$10.00 |
| City Park Zoo | \$107.46 | \$77.18 | \$37.55 | \$21.39 | \$10.00 |
| | | | | | |
| TOTAL | \$558.87 | \$419.79 | \$161.02 | \$74.66 | \$42.00 |

1.3 Water Usage:





1.4 Excessive water consumption:

We appear to be experiencing further excessive consumption from the RALCRC pool system draining directly into the main drain pit. May 2015 shows 70,000 gallons used, May 2014 we used 17,000 gallons. We are investigating the cause.

2. BAS/EMCS (BUILDING AUTOMATION SYSTEM/ENERGY MANAGEMENT CONTROL SYSTEM)

These systems control facility HVAC (Heating, Ventilation, and Air Conditioning) equipment along with the associated mechanical and electrical components. In some facilities the BAS will control lighting as well. This section contains a brief explanation of existing conditions and justification to bring the City of Iowa City BAS/EMCS systems up to modern standards. Upgrading the building automation systems will have a significant positive impact on energy consumption and conservation as well as make great strides in helping to reach city sustainability goals. Significant energy rebates are also available for many projects of this type. Steps have been taken to consolidate BAS systems so that the city uses one manufacturer for all BAS/EMCS systems city wide. With multi- departmental cooperation, this strategy has the potential for significant savings in many areas including software licensing, installation and maintenance costs as well as discounted service calls and future upgrades.

2.1 BAS/EMCS Technology Plan/ Energy Strategy Master Plan:

We have developed a **BAS/EMCS Technology Plan/ Energy Strategy Master Plan**. The plan along with a memorandum of introduction is located on the T drive. T:\REC\Facilities Manager. This plan will also be updated as BAS systems throughout the city are integrated to the Niagara platform.

2.2 BAS Operating Summary:

City Hall – There are 3 separate systems controlling this facility. A Trane Tracer system installed around 1992 handles the North Court section of the building. There is a very old pneumatic control system that is completely stand- alone and inefficient. Some of the pneumatics have been converted to DDC via a Barber Coleman DMS system that has become unreliable over the years. The conversion was never completed. Most of the issues with City Hall BAS are in progress to be corrected with the project discussed in section **4.1 City Hall HVAC Replacement Project** and **4.2 Project to Upgrade Building Automation System (BAS) to Connect Three Buildings**. Some equipment will still remain under older controls and will need to be addressed accordingly.

RALCRC - Old pneumatics are controlling approximately 50% of field devices such as valves and dampers while the remaining half have been converted to DDC via a Barber Coleman DMS system that has become unreliable over the years. This conversion was never completed. This system is also not compatible with new computer software and cannot be accessed remotely. Manual changes to valves and controllers must be made seasonally. The system is unreliable. With the project discussed in section **4.2 Project to Upgrade Building Automation System (BAS) to Connect Three Buildings**, remote connectivity will be established making it possible to access the system and troubleshoot on a somewhat limited basis until the existing controls can be upgraded.

Mercer/Scanlon – This facility is currently using some of the oldest pneumatics controls in the state. Serious consideration to upgrade the controls to this facility is urgently needed. As the controls fail, upgrades will be required on an emergency basis. This makes repairs and upgrades unnecessarily expensive. Field devices and controllers are obsolete and can't be obtained. The same Barber Coleman DDC system as City Hall and RALCRC operates portions of the facility. There is also no remote connectivity. This is the 3rd building discussed in section **4.2 Project to Upgrade Building Automation System (BAS) to Connect Three Buildings.**

TTRA – There is a DDC system by Andover Controls "Continuum" that controls 1 ERU (Energy Recovery Unit). Continuum is connected via the city network and is controlled from the Facilities office. A Honeywell Gateway device was installed by Affordable Heating and Cooling. This allows remote connectivity to the HVAC thermostats to control the building temperatures remotely.

Fire Stations – Station 2 has a fairly new DDC "Metasys" by Johnson Controls. Installed in 2009, it needs to have a simple "maintenance" update in order to allow system connectivity to the city server upgrades.

Station 4 has a newer DDC "Metasys" by Johnson Controls. The BAS has connectivity and is operating as designed.

The Center – has a fairly new DDC "Niagara" system by Schneider Electric. Installed in 2009, it needs to have a simple "maintenance" update in order to allow system connectivity to the city server upgrades. This was completed in April.

Other City Facilities – there are several facilities throughout the city with HVAC equipment operating via a BAS system that has not yet been viewed by the Facilities Manager. As the departments/divisions and building operators become acquainted with the position of Facilities Manager and the role it involves, and opportunity presents itself to review the system controls, system summaries and status reports will be incorporated into the monthly report.

2.3 BAS controlled Equipment Operating in a Manual, Operator, or Failure Mode:

City Hall, RALRC, Mercer/Scanlon and Senior Center have several devices, valves and other equipment components operating manually. This is mainly due to equipment age and system capability.

2.4 Overrides to Sequences of Operations in Effect:

Several pumps and fans are overridden "on" or "off" under various circumstances. In some cases, this has become the norm. This is primarily due to lack of functionality and age of BAS systems. It also causes excessive energy consumption.

3 ADDITIONAL SERVICES WORK

3.1 Contractor Service Calls:

Changed exterior locks on Ashton House, Don's Lock and Safe

3.2 Contractor Service Contract Work:

AAA Mechanical of Iowa City has been awarded a 3-year HVAC Preventive Maintenance service contract beginning in October 2014.

3.2a HVAC PM –

3.3 Project Requests:

3.3a Pool temperature control/automation –

3.3b Ashton House indoor stairwell handrail-
Charlie's Welding fabricated and installed replacement.

3.3c RALCRC Pool HVAC Replacement –

We are investigating costs and options to replace the failing aged HVAC system. Initial cost came in high. It was determined that we will replace components of the existing system to get us through a few more years before making possible facility remodeling.

4. PROJECT STATUS REPORTS 2015

4.1 2014 City Hall HVAC Replacement Project:

PH1 PD/FD RTU replacement has been completed.

PH2 North Court RTU replacement – Completed

4.2 Animal Shelter – Construction began in fall 2014. We will need to watch controls contractors to insure they comply with the standards set in the **BAS/EMCS Technology Plan/Energy Strategy Master Plan**. Met with Modern Controls during a construction meeting in April. They will contact us when ready to gain access to the system. Will also bring Brian Buhr in so he can become familiar with the layout of the building systems.

4.3 Robert A Lee Recreation Center Fitness Room Enclosure – Substantially complete. Punch list items remain.

5. WORK FLOW

5.1 CMMS (Computerized Maintenance Management Software)

This software maintains a database of information for maintenance operations. This information is designed to enhance the productivity of maintenance workers. It also helps the management team make informed decisions, such as calculating the cost of machine breakdown repair versus preventive maintenance or outright replacement, which leads to better allocation of resources. Any asset, be it equipment or personnel performance can easily be tracked and adjusted accordingly.

5.2 Antero – the CMMS database

We have spent several months gathering equipment lists and other pertinent data to enter into the system. A maintenance staff member is being trained on the system and assists with some data entry duties to help expedite the process moving forward. We are nearly ready to run a test batch of recurring work orders for auto generation. We are excited to be having this software very close to implementation.

Update: April 2015- Facilities Manager has re-taken the initiative in getting this up and operating. The Mercer MW schedule is completed. PM work orders and daily work schedules are ready to begin being created on an auto basis. Once the MW Pools schedule is completed, the Mercer staff will begin utilizing the software. This should be implemented for Mercer by mid-May. We will then begin the process of developing schedules and assignments for City Hall maintenance staff.

5.3 Completed Work Order Summary:

Work orders are being completed using a temporary format which will be in place until staff is trained on Antero is functional enough to enter work orders manually. Work orders are kept on file.

City Hall – There were 170 work orders completed.

Normal daily maintenance/custodial routine = 97

Building occupant requests = 59

In-house maintenance repairs = 12

Service calls to contractors = 2

RALRC - There were 56 work orders completed.

Normal daily maintenance/custodial routine = 31

Building occupant requests = 10

In-house maintenance repairs = 10

Service calls to contractors = 3

Aquatics = 2

Mercer/Scanlon - There were 78 work orders completed.

Normal daily maintenance/custodial routine = 26

Building occupant requests = 0

In-house maintenance repairs = 12

Service calls to contractors = 6

Aquatics = 34

Other = 0

Other Aquatics Facilities - There were 0 work orders completed.

Normal daily maintenance/custodial routine = 0

Building occupant requests = 0

In-house maintenance repairs = 0

Service calls to contractors = 0

Aquatics = 1

TTRA - There were work 3 orders completed.

Normal daily maintenance/custodial routine = 3

Building occupant requests = 0

Service calls to contractors = 1

Ashton House - There were 2 work orders completed.

Normal daily maintenance/custodial routine = 4

Building occupant requests = 0

Service calls to contractors = 1

Fire Stations - There were 4 work orders completed.

Building occupant requests =

In-house maintenance repairs = 2

Service calls to contractors = 2

5.4 Staffing

City Hall 2nd shift custodian Tony Lee resigned his position. The open position has been posted and will be refilled.

5.5 Miscellaneous

6. WATER TREATMENT LAB REPORTS

Aqua Technologies pulled samples from the FD stations 2 and 4 in February. Some contamination was found. Recommendations to flush portions of the system have been forwarded to Battalion Chief Nurnberg. There has been no reply at this point.

Pulled a sample from City Hall to be tested. This is from after the system flush.

7. MAJOR MAINTENANCE REPORTS:

7.1 The RALRC pool leak has been addressed.

7.2 RALCRC Gilbert St handicap ramp has incurred some damage from the winter. Engineering will review for modifications to ensure ADA compliance. An initial cost estimate to replace the ramp is \$8500. The plan is to replace in spring.

8. FACILITIES INSPECTIONS:

None to report.

9. WARRANTY REPAIRS:

No issues to report for June.

10. LOST TIME ACCIDENTS, SAFETY PROBLEMS, OR HAZMAT INCIDENTS:

No issues to report for June

11. MAJOR EQUIPMENT OUT OF SERVICE:

No issues to report for June.

To: Mike Moran

From: Russell Buffington

Date: July 1, 2015

Re: Monthly Report for June 2015



| I. OPERATING | | <u>AMOUNT</u> |
|---|--|----------------------|
| A. Interments (11) | | |
| 1. Niche Cremation, Resident | | |
| 2 @ \$200.00 | | \$400.00 |
| 2. Niche Cremation, Resident, Weekend | | |
| 1 @ \$300.00 | | \$300.00 |
| 3. Niche Cremation, Non-Resident | | |
| 1 @ \$300.00 | | \$300.00 |
| 4. Cremation, Resident | | |
| 2 @ \$200.00 | | \$400.00 |
| 5. Cremation, Resident, Weekend | | |
| 1 @ \$300.00 | | \$300.00 |
| 6. Cremation, Non-Resident | | |
| 1 @ \$300.00 | | \$300.00 |
| 7. Adult Full Burial, Weekend | | |
| 1 @ \$800.00 | | \$800.00 |
| 8. Adult Full Burial, Non-Resident | | |
| 2 @ \$900.00 | | <u>\$1,800.00</u> |
| INCOME FROM INTERMENTS | | \$4,600.00 |
| B. Lot Sales | | |
| 1. Resident, Columbarium Niche | | |
| 2 @ \$700.00 | | \$1,400.00 |
| 2. Resident, Flush Monument Space | | |
| 1 @ \$600.00 | | \$600.00 |
| 3. Resident, Monument Space | | |
| 12 @ \$700.00 | | <u>\$8,400.00</u> |
| INCOME FROM LOT SALES | | \$10,400.00 |
| TOTAL INCOME FROM INTERMENTS & LOT SALES | | \$15,000 |

| | |
|-------------------------------------|---------------------|
| II. CEMETERY MAINTENANCE | <u>HOURS</u> |
| A. Funerals | 46 |
| B. Ground Maintenance | 143 |
| C. Equipment Repair and Maintenance | 35 |
| D. Building Maintenance | 21.5 |
| E. Cemetery Plantings | 85.5 |
| F. Mow Cemetery | 229.5 |
| G. Trim Cemetery | <u>207.5</u> |

TOTAL CEMETERY MAINTENANCE **768 HOURS**

| | |
|---|---------------------|
| III. BUDGETED & SPECIAL PROJECTS | <u>HOURS</u> |
| A. Lot Sales | 2 |
| B. Lot Locating | 8 |
| C. Meetings | 1 |
| D. Genealogy Requests | 1 |
| E. Funeral O.T. | 7.5 |
| F. Monument Repair | 3 |
| G. Grave Repair | 10 |
| H. Safety Training | 6 |
| I. Special Project (Bench installation / cement pads) | <u>19</u> |

TOTAL BUDGETED & SPECIAL PROJECTS **57.5 HOURS**

IV. ADMINISTRATIVE & OFFICE DUTIES **112 HOURS**

| | |
|-------------------------------|---------------------|
| V. OUTSIDE MAINTENANCE | <u>HOURS</u> |
| A. Mow outside cemetery | 4 |
| B. Trim outside cemetery | <u>3</u> |

TOTAL OUTSIDE MAINTENANCE **7 HOURS**

TOTAL CEMETERY HOURS **1,061 HOURS**

**total hours include the following*

1. Leaves with pay
2. Rest periods
3. Supervisor x 1
4. PFT x 2
5. Seasonal Full Time x 3

City of Iowa City

PARKS AND RECREATION DEPARTMENT

220 S. Gilbert Street

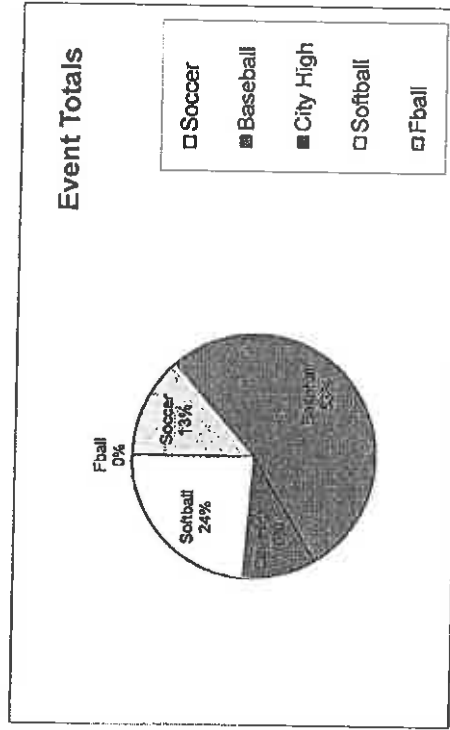
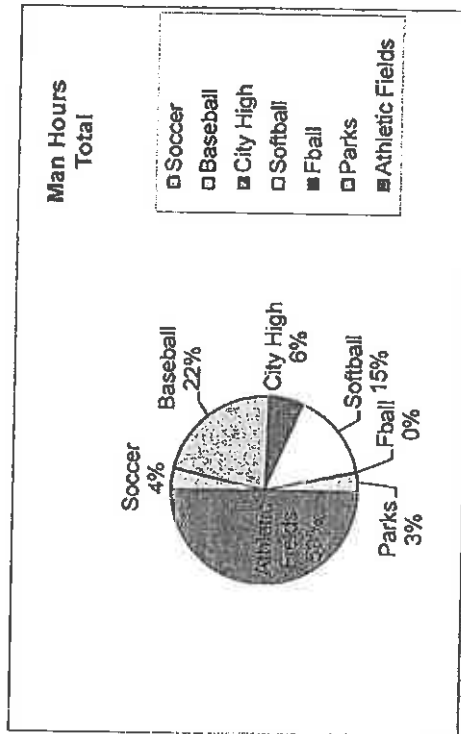
TO: Mike Moran, Director
FROM: Joe Wagner, Turf Specialist
DATE: June 30th 2015
RE: Athletic Facilities April Report

1. Events for June 2015 was at 684 and for June 2014 was at 801. The biggest change was Soccer, In June of 2014 we had 167 events while June of 2015 we had only 93. Rain is the factor; we have several weekends cancelled due to rain.
2. Labor hours for June 2015 are at 2921 total hours compared to 2780 for June 2014. The biggest increase was Baseball, 798 for June 2015 while June of 2014 was at 532.5. Soccer was at 133 for June 2015 while in June 2014 we had 193, again rain was a factor. The reason Baseball went up was removing water from fields after rain events for evening play, rain seems to end around 3:30 pm each day. Softball was at 551.4 for June 2015 while in June of 2014 we had 368.5 hours. The reason was a State 8U ASA Tournament which had a total of 89 total man hours for a one day Tournament. Staff had to install the proper base anchors needed for an 8U age group which was a total of 48 man hours. We also had to remove water off of the infields after rain events as we did for Baseball.
3. Athletic Field hours was at 1829 for June 2015 while June of 2014 was at 1412.5, this covers mowing, irrigation, aerification, seeding, trash, weed eating and other tasks needed in Athletic Complex's. Due to Rain irrigation man hours was down with 104 in June 2014 while June of 2015 was at 50. Aerification hours was up with 93 in June of 2015 while June of 2014 was at 45, again with rain we needed to aerify more to try to have fields more playable.

15-Jun

| Location | Project | Week 1 | | Week 2 | | Week 3 | | Week 4 | | Week 5 | | Event Totals | Man hour Totals | Location Event Total |
|----------|------------------------|--------|-------|--------|-------|--------|-------|--------|-------|--------|-------|--------------|-----------------|----------------------|
| | | Events | Hours | Events | Hours | Events | Hours | Events | Hours | Events | Hours | | | |
| | | | | | | | | | | | | | | |
| Soccer | Games | 17 | | 14 | | 6 | | 30 | | 32 | | 89 | 0.0 | |
| | Practices | | | | | | | | | | | 0 | 0.0 | |
| | Tournaments | | | | | | | | | | | 0 | 0.0 | |
| | Camp | | | | | 4 | | | | | | 4 | 0.0 | |
| | Prep | | 14 | | 11 | | 13 | | 11 | | 6 | 0 | 55.0 | |
| | Painting/layout | | 4 | | 21 | | 22 | | 21 | | 10 | 0 | 78.0 | |
| | Weekend | | | | | | | | | | | 0 | 0.0 | |
| Baseball | Supervision | | | | | | | | | | | 0 | 0.0 | 93 |
| | Games | 57 | | 49 | | 51 | | 37 | | 27 | | 211 | 0.0 | 88 Events |
| | Practices | 38 | | 29 | | 36 | | 27 | | 9 | | 139 | 0.0 | 361 |
| | Mound Repair | | 48 | | 44 | | 46 | | 35 | | 15 | 0 | 188.0 | |
| | Prep | | 95 | | 138 | | 130 | | 158.5 | | 62 | 0 | 563.5 | CH Events |
| | Painting | | 3 | | 2 | | 16 | | 20 | | 6 | 0 | 47.0 | 67 |
| | CH Games | 8 | | 2 | | 32 | | 9 | | 4 | | 35 | 0.0 | |
| Softball | CH Practices | 16 | | 6 | | 8 | | 6 | | 6 | | 32 | 0.0 | |
| | CH Prep | | 26 | | 66 | | 52 | | 50 | | 28 | 0 | 222.0 | |
| | Camp/Tournaments | 7 | | 2 | | | | 1 | | 1 | | 11 | 0.0 | |
| | hula hoe/weeds infield | | 36 | | 27 | | 10 | | 26 | | 12 | 0 | 111.0 | |
| | Games | 32 | | 23 | | 33 | | 27 | | | | 115 | 0.0 | |
| | Practices | 9 | | 9 | | 9 | | 12 | | 1 | | 40 | 0.0 | |
| | Tournaments | 2 | | 1 | | 2 | | 4 | | | | 8 | 0.0 | |
| Fball | hula hoe infields | | 4 | | | | 4 | | 4 | | | 0 | 12.0 | |
| | Prep | | 81 | | 96 | | 226 | | 111.3 | | 24 | 0 | 538.4 | |
| | Painting | | | | 4 | | 5 | | | | | 0 | 13.0 | 163 |
| | Games/practice | | | | | | | | | | | 0 | 0.0 | |
| | Painting/prep | | | | | | | | | | 10 | 0 | 10.0 | 0 |

| Monthly Totals | Event Totals | Total Hours |
|-----------------|--------------|-------------|
| Soccer | 93.0 | 133.0 |
| Baseball | 361.0 | 798.5 |
| City High | 67.0 | 222.0 |
| Softball | 163.0 | 551.4 |
| Fball | 0.0 | 10.0 |
| Parks | | 113.0 |
| Athletic Fields | | 1829.9 |
| Monthly Total | 684.0 | 2921.9 |



14-Jun

| Location | Project | 14-Jun | | | | | | | | | | | | | | Man hour Totals | Location Event Total | Location hours Totals |
|----------|-------------------|--------|-------|--------|-------|--------|-------|--------|-------|--------|-------|--------------|--|--|--|--------------------|----------------------------|-----------------------------|
| | | Week 1 | | Week 2 | | Week 3 | | Week 4 | | Week 5 | | Event Totals | | | | | | |
| | | Events | Hours | Events | Hours | Events | Hours | Events | Hours | Events | Hours | | | | | | | |
| Soccer | Games | | | | | | | | | | | | | | | 0.0 | | |
| | Practices | | | | | | | | | | | | | | | 0.0 | | |
| | Tournaments | | | | | | | | | | | | | | | 0.0 | | |
| | Camp | | | | | | | | | | | | | | | 0.0 | | |
| | Prep | | | | | | | | | | | | | | | 0.0 | | |
| | Painting | | | | | | | | | | | | | | | 143.0 | | |
| | Weekend | | | | | | | | | | | | | | | 46.5 | | |
| Baseball | Supervision | | | | | | | | | | | | | | | 4.0 | | |
| | Games | | | | | | | | | | | | | | | 0.0 | 167 | 193.5 |
| | Practices | | | | | | | | | | | | | | | 0.0 | 88 Events | 88 MH |
| | Mound Repair | | | | | | | | | | | | | | | 0.0 | 342 | 532.5 |
| | Prep | | | | | | | | | | | | | | | 85.0 | | |
| | Painting | | | | | | | | | | | | | | | 437.5 | CH Events | CH MH |
| | CH Games | | | | | | | | | | | | | | | 10.0 | 73 | 220.0 |
| Softball | CH Practices | | | | | | | | | | | | | | | 0.0 | | |
| | CH Prep | | | | | | | | | | | | | | | 0.0 | | |
| | Camp/Tournaments | | | | | | | | | | | | | | | 220.0 | | |
| | hula hoe | | | | | | | | | | | | | | | 0.0 | | |
| | Games | | | | | | | | | | | | | | | 159.0 | | |
| | Practices | | | | | | | | | | | | | | | 0.0 | | |
| | Tournaments/camp | | | | | | | | | | | | | | | 0.0 | | |
| Fball | hula hoe infields | | | | | | | | | | | | | | | 0.0 | | |
| | Prep | | | | | | | | | | | | | | | 17.0 | | |
| | Painting | | | | | | | | | | | | | | | 364.5 | | |
| | Games | | | | | | | | | | | | | | | 4.0 | 219 | 368.5 |
| | Painting | | | | | | | | | | | | | | | 0.0 | 0 | 0.0 |

| Monthly Totals | Event Totals | Total Hours |
|-----------------|--------------|-------------|
| Soccer | 167.0 | 193.5 |
| Baseball | 342.0 | 532.5 |
| City High | 73.0 | 220.0 |
| Softball | 219.0 | 368.5 |
| Fball | 0.0 | 0.0 |
| Parks | | 98.0 |
| Athletic Fields | | 1412.5 |
| Monthly Total | 801.0 | 2780.5 |

