

Summer Camp

Parent/Guardian Guide

June 15, 2020 - July 17, 2020

July 20, 2020 - August 21, 2020

For Grades K-6 in the 2019/2020 School Year



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WWW.ICGOV.ORG/CAMPS

Summer Camp 2020

Camp Hours

- Camp activities take place from 9 a.m. - 4 p.m.
- Supervised play is available before and after camp from 7 - 9 a.m. & 4 -5:30 p.m. at no additional charge.

Fee

- \$750 per each 5 week session
 - June 15, 2020 - July 17, 2020
 - July 20, 2020 - August 21, 2020

Eligibility

Camps are for youth grades K-6 in the 2019/2020 school year and age 5 by Sept. 14, 2019.

Contact

Joyce Carroll, CPRP

Program Supervisor

Iowa City Parks & Recreation Department

(319)356-5223

joyce-carroll@iowa-city.org

Federal I.D. #42-600-4805

Admission

A child is eligible to enter the Iowa City Parks and Recreation Department Summer Day Camp program under the following conditions:

- **Space is available.**
- The child will have completed any grades K-6 by June 2020. Those completing Kindergarten by June 2020 must have also turned **age 5 by Sept. 14, 2019.**
- **All required forms are properly completed and returned with full payment.**

Staff

Counselors are carefully chosen for their interest and experience in leading children's recreation activities. Staff members trained in First Aid and CPR will be on-site at all times. Our expected staff-to-child ratio is 1:9 for most activities. Specialists will lend expertise in the planning and leading of recreation programs offered at camp, assuring you and your child well-planned, safe, and exciting activities every day.

Arrival and Departure for Summer Camp

- **Check-in at Mercer Park Aquatic Center/Scanlon Gym between 7:00 and 9:00 a.m.**
Parents must check their child(ren) in with camp staff every morning, by signing the log. Child's temperature will be taken prior to entry each day. City staff and campers will be taking precautions and practicing social distancing and washing hands throughout the day camp. Please drop your child(ren) off no later than 9:00 a.m. If you will be dropping them off later than 9:00 am, please clarify to staff prior to that date that your child(ren) will be dropped off past 9:00 am.
 - **Check-out at Mercer Park Aquatic Center/Scanlon Gym between 4:00 and 5:30 p.m.**
You must present a valid I.D. as a form of verification when your child is being signed out. Campers will not be allowed to leave for any reason other than the above without advance, written notification to the Supervisor. You must contact staff in writing in cases where children are expected to walk home, catch a bus, leave early, or deviate in any way from the regular camp procedures.
- * You must complete the permission for release form **in advance** if someone other than the responsible parent or guardian will be picking up your child(ren). This form must be completed before any individual not on the pick-up list is allowed to pick up your child(ren).

What to Bring to Summer Camp

All children should bring their daily needs inside a backpack or bag, as we carry our possessions with us most of the day.

- **Lunch:** Campers must bring their own lunch every day. Refrigerators and microwaves are not available during camp hours. Due to storage restrictions, bulky coolers are discouraged.
- **Supplemental snacks (if desired):** We will provide two simple, healthy snacks each day, scheduled for mid-morning and mid-afternoon. Parents may wish to supplement according to their own child's needs. We suggest packing fruit, cheese, crackers, etc. Purchasing of snacks from vending machines **will not be allowed** during camp hours.

NOTE: Parents of children with special dietary needs should contact Joyce at joyce-carroll@iowa-city.org to obtain the list of snacks we provide.

- **Water bottle:** No glass, please.

- **Non-water-soluble sunscreen:** A medical release is necessary for staff to apply sunscreen and is included in the registration packet. **Please note that spray sunscreen is not allowed at camp.** We have found in past summers that spray sunscreen can be highly ineffective and easily wasted. We recommend lotion sun-screens and/or sun protection swim shirts in order to sufficiently protect your camper from the sun.

What to Leave at Home

- **Electronic games/devices and trading cards**
- **Personal cell phones:** If a camper needs to contact a parent throughout the day, a phone will be provided. Playing games and holding conversations on cell phones will not be allowed.
- **Jewelry and other valuables**
- **Money for vending machines:** Children are not allowed to purchase items from the vending machines during camp. Vending machines are not available at this time.
- **Please make sure your child does not have prohibited items, and make sure their bag isn't too heavy as they may be carrying their backpacks for portions of the day.**

What to Wear

- **Clothing:** Shorts or pants are both acceptable and should be chosen according to weather conditions. Closed-toe shoes are required for camp. We highly recommend athletic shoes.
- **Masks:** Please send child to camp with a face covering.
- **Please mark the inside of all apparel with the child's name and phone number.**

Illness and/or Injury

Please **DO NOT** bring your child to camp if he/she/they:

- **Has or has had a fever of 100° or above in the last 72 hours**
- **Is vomiting or has vomited in the last eight hours**
- **Has a communicable illness** such as chickenpox, strep bacterial infection, or any illness considered to be contagious by the Johnson County Health Department. You will be contacted immediately if your child exhibits any of the above symptoms. You will be asked to remove your child until all symptoms have subsided.
- If your child is ill or will not be attending camp call the Recreation Division customer service after 6 a.m. at (319)356-5100.
- If your child becomes ill or injured during the day, we will call according to the EMERGENCY CONTACT INFORMATION you provide. If this information changes during the summer, please notify us.

Medications

- **Medications should not be sent to camp in your child's backpack.**
- **All medications MUST BE in the original container** with the name of the medication, physician's name, and amount to be given on the label. Pharmacists are willing to divide medication into two separate bottles upon your request.
- **Parents must fill out and sign a medication release form** during check-in for medication(s) to be administered. This includes prescription, non-prescription drugs, creams, lotions, etc. Please leave your child's medication and release form with the check-in staff. You may pick it up at the end of the day if necessary.
- **A new medication release form is to be filled out for each one-week session.**

- **Epipens, emergency inhalers and other medications used for emergency conditions will be carried in the child's backpack. All other medications will be held by staff.**
- All medication will be administered by Recreation Division staff.

Inclement Weather

In case of inclement weather, children will remain at Mercer Park Aquatic Center/Scanlon Gym.

Parks and Recreation Live Program Updates

Go to the City website: www.icgov.org/rainoutline to subscribe.

Special Needs

Parents of children with disabilities or children requiring special arrangements should note these special needs on the registration form **AND make a special accommodation request in writing** to RaQuishia Harrington at raquishia-harrington@iowa-city.org and joyce-carroll@iowa-city.org. The more time we have before the program begins, the better we will be able to meet the needs of the individual. Insufficient or lack of notice may delay your child's attendance. Contact us and we'll be glad to help!

Low-Income Requirements

- The Parks and Recreation Department will accept applications for fee discounts on summer camps, based on income.
- Applications are available at the Recreation Division office. Eligibility **applies only to residents of Iowa City.**
- For further information, contact the Customer Service Desk, (319)356-5100.

Refund Policy

Refunds for health reasons may be considered. Requests must be made in writing to the Program Supervisor, Joyce Carroll at 220 South Gilbert Street, Iowa City, IA 52240 or to Joyce Carroll at: Joyce-carroll@iowa-city.org. A doctor's certificate may be required.

Dismissal

The following will warrant dismissal:

- The child cannot adjust and requires individual attention at a level that prevents the leader(s) from caring for other children.
- The child exhibits social or emotional problems so severe they are detrimental to themselves, other children, or staff.
- We will work closely with parents to discourage inappropriate, disruptive, or dangerous behavior. In all cases, no child will be permanently withdrawn without an attempt to conference with parents.
- Behaviors such as fighting, physical aggression, choosing to leave the group/camp area, bullying behaviors, severe or consistent noncompliance and disrespect will require parent conferencing. If behaviors do not improve, dismissal from camp will be an option.
- Physical aggression, disruptive or dangerous behavior may be cause for immediate dismissal from camp.
- **Please discuss concerns in advance of attendance. This can save us all from needing to discuss issues later.**